

AGENDA

Committee on Ways and Means AGENDA FOR FEBRUARY 27, 2023 AT 4:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Spadafore, Chairperson
Council Member Wood, Vice Chairperson
Council Member Jackson, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. February 13, 2023
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; 54A District Court's Speciality Court
 - C. RESOLUTION - Grant Acceptance; US Conference of Mayors Dollarwise Innovation Grant
 - D. RESOLUTION - Grant Acceptance; Community Economic Association of Michigan (CEDAM) Children's Savings Account Innovation Projects
 - E. Sole Source Purchase; Public Service Department requests Systems Specialties as the vendor for two Rotork valve actuators
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Ways and Means
Monday, February 13, 2023 @ 4:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting was called to order at 4:30 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Carol Wood, Vice Chair
Council Member Brian T. Jackson, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Andy Kilpatrick, Public Service
Deputy Chief Backus, LPD
Desiree Kirkland, Finance Director
Christopher Mumby, IT
Chief Sturdivant, LFD
Bill Brunner, Public Service
Carl Dennison, Public Service
Council Member Kost
Jane DiSessa, Deputy Mayor
Jim Smiertka, City Attorney
Greg Venker, City Attorney – arrived at 4:48 p.m.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM JANUARY 9, 2023, AS PRESENTED. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action:

Council Member Spadafore acknowledged a new system for sole source and items were piled up but in the future items should be moved along quicker.

DRAFT

Sole Source Purchase; Fire Department requests Center For Public Safety Excellence as the vendor for Consulting for Community Driven Strategic Planning Process

Chief Sturdivant acknowledged this product was purchased, and have already received the first draft. The reason for the Sole Source, chose this because wants to lead this down the path for accrediting and strategic planning. They focus on best and smart practices in the fire services. They did look at other vendors, but none of those vendors had the connectivity with the accrediting body.

Council Member Wood asked how long the study will take. Chief Sturdivant confirmed it was already complete with stakeholders meetings, identified strategic goals, crafted into a document for the vendor. The next steps will be for the strategic committee will reconvene to review the draft document from the vendor. This is a 3-5 year plan that engaged.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE WITH CENTER FOR PUBLIC SAFETY EXCELLENCE. MOTION CARRIED 3-0.

Sole Source Purchase; Lansing Police Department requests Advanced Security Technologies LLC as the vendor for Modular Vehicle Barrier

Chief Backus confirmed it was purchased and already used during Silver Bells. The vehicle was purchased for large gatherings. The sole source purpose is because this item is only sold through AST and the cost was used from ARPA funds.

Council Member Wood acknowledged this was the request mentioned in 2022 from LPD.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR ADVANCED SECURITY TECHNOLOTIES LLC. MOTION CARRIED 3-0.

Sole Source Purchase; Lansing Police Department requests DJ's Auto Sales as the vendor for Vehicle for Special Operations

Chief Backus noted this was for a used vehicle in operations, so it does not stick out. This is purchased under forfeiture funds, and there is a larger selection with this vendor. This was purchased already.

Council Member Wood asked if this was going for under cover work. Chief Backus confirmed, and Council Member Wood acknowledged the purchase order listed the details of the vehicle, and in the future it should be redacted.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR DJ'S AUTO SALES. MOTION CARRIED 3-0.

Sole Source Purchase; Lansing Police Department requests LaFontaine Dodge as the vendor for Vehicle for Special Operations 1

Chief Backus noted this was an undercover operations and an used vehicle, purchased already using forfeiture funds.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR LAFONTAINE DODGE FOR SPECIAL OPERATIONS 1. MOTION CARRIED 3-0.

DRAFT

Sole Source Purchase; Lansing Police Department requests LaFontaine Dodge as the vendor for Vehicle for Special Operations 2

Chief Backus confirmed it was already purchased and all vehicles have been placed from Lansing dealerships.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR LAFONTAINE DODGE FOR SPECIAL OPERATIONS 2. MOTION CARRIED 3-0.

Sole Source Purchase; Lansing Police Department requests LaFontaine Dodge as the vendor for Vehicle for Special Operations 3

It was determined this referral was a duplicate of agenda Item E.

Sole Source Purchase; Lansing Police Department requests L-Tron Corporation as the vendor for CSCR360 Capture Camera for CSI

Chief Backus noted this is a 360 degree camera, placed in the middle of the investigation to create a 3D model of the scene. This is a specific vendor, with no other vendor or competitors. It was purchased already and used investigative equipment funds.

Council Member Wood asked if it syncs with IT software, and Chief Backus confirmed.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR L-TRON CORPORATION. MOTION CARRIED 3-0.

Sole Source Purchase; Public Service Department and Information Technology requests Collective Data Inc as the vendor for Fleet Asset Management System - Barcode Scanner

Mr. Mumby explained the item which was replacing a 20+ year old equipment, which tracks vehicles, maintenance schedule, and other expansions. This vendor was chosen based on what the County and State uses, and City Works which the City currently uses. This will help the City manage the fleet. This is the contract for the software, and a few pieces of hardware. The contract has been signed, there have been meetings, transfer between old system and new system.

Council Member Wood asked who is paying to move the data, and Mr. Mumby stated it is part of the project. Council Member Wood asked about future updates and user fees on a regular basis. Mr. Mumby stated that this is under subscription at a cost of annual \$40,000. There has been \$100,000 in the budget so with this new vendor the funds are already there.

Council Member Wood that for transfers sometimes the data can come back out, and Mr. Mumby confirmed that they have in the contract it is the City data.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR COLLECTIVE DATA INC. MOTION CARRIED 3-0.

Sole Source Purchase; Public Service Department requests TMI Air Compressed Systems as the vendor for TMI Air Compressed Systems

Mr. Brunner stated that equipment is in the system, and explained the process of the system which requires this air injection system to address corrossions. This system included pressure tank and controls, where some are at the end of their life. This sole source is with the original compressor vendor and they are the sole supplier in the Lansing area. It was ordered but has not arrived yet.

DRAFT

Council Member Wood asked if this is primarily used by Jackson National. Mr. Brunner stated it addressed Jackson National Life, College Fields and a portion of Aurelius. Council Member Wood they paid some of the initial cost, are they putting anything towards this. Mr. Brunner stated they are not.

Council Member Spadafore asked OCA if any equipment under the 425 with Jackson National Life was covered initially, but is now the City. Mr. Smiertka stated he would have to look at the 425. Mr. Brunner stated this is located in the City.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR TMI AIR COMPRESSED SYSTEMS. MOTION CARRIED 3-0.

Sole Source Purchase; Public Service Department - Fleet Division requests MTech Company - The Safety Company as the vendor for 2021 Ford F550 - Cues Mainline Sewer Inspection Truck
Mr. Dennison stated the truck was a sole source due to the software and camera capabilities the City already had. Switching to other cameras and technology would have cost another \$50,000. MTech was the only vendor so there were no other options, and purchasing this particular unit the City was ahead of the large increases of 27-33%.

Council Member Jackson asked about the cost of repairs and the new vehicle is \$280,000 what would be wrong with repair. Mr. Dennison the \$10,000-\$15,000 is to keep on the road, but to look at the structure, they could operate but the safety factor falls off. There are also parts that are no longer supported by General Motors. Mr. Dennison confirmed the vehicle has been in service since August, 2022.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR MTECH COMPANY -THE SAFETY COMPANY. MOTION CARRIED 3-0.

Sole Source Purchase; City of Lansing Finance Department requests Plante Moran as the vendor for Consulting Services for Assistance in Filing Federal E Filing and Printing/Mail Services
Ms. Kirkland acknowledged that Plante Moran was chosen because they have done it over the last couple years, and familiar with the City process. They have already been paid for this service.

MOTION BY COUNCIL MEMBER WOOD THE SOLE SOURCE FOR PLANTE MORAN. MOTION CARRIED 3-0.

Sole Source Purchase; Finance Department requests BS&A Software as the vendor for conversion of City's accounting systems
Ms. Kirkland confirmed that BS&A is currently used for building, cash receipts, assessing and taxes. They have looked at other vendors, but it would cost more and then it would have to have a connection to the current BS&A programs. They are hoping to start soon with the conversion.

Council Member Wood asked if this was part of the ARPA, and Ms. Kirkland confirmed at a cost of \$841,000. Council Member Wood asked if there would be a specific BS&A person to oversee, and Ms. Kirkland confirmed they assign 2 project managers, a specific City IT person and City staff.

Council Member Wood asked if their firewalls and security in the process, and it was confirmed. Council Member Wood asked if they have off-site storage, and Ms. Kirkland stated it is cloud based and IT has been involved in the process. Council Member Wood asked if they can recoup

DRAFT

the data if the City changes systems in the future, and Ms. Kirkland confirmed it would be in a usable form.

Council Member Jackson asked how this was determined for spending in the ARPA funds. Ms. Kirkland stated they could use these funds under “revenue loss” to address a lot of the City systems. Council Member Jackson asked if it was where revenue was lost, and if not we would have purchased, and Ms. Kirkland confirmed.

MOTION BY COUNCIL MEMBER WOOD TO PLACE ON FILE THE SOLE SOURCE FOR BS&A SOFTWARE. MOTION CARRIED 3-0.

OTHER

No other topics at this time.

ADJOURN

Adjourned at 5:01 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee _____



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 10/04/2022

GRANT NAME: Michigan Drug Court Grant Program

DEPARTMENT: 54A District Court- Probation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Anethia Brewer, anethia.brewer@lansingmi.gov (517) 483-4538

APPLICATION DATE: May 31, 2022

AWARD DATE: September 29, 2022

GRANT CYCLE: October 1, 2022 – September 30, 2023

Check One: ☒ Annual

☐ One-Time

FUND AMOUNT: \$33,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$32,246
PERSONNEL	\$0.00
CONSTRUCTION	<u>\$0.00</u>
LAND	\$0.00
OTHER (Training & Supplies)	\$754

CITY MATCH (IF APPLICABLE): \$N/A

GRANT PAYS FOR: Contractual services to assist offenders with the costs of treatment and testing, attendance of the annual conference for Michigan Association of Treatment Court Professionals by 2 members of the specialty court team, and supplies for graduation ceremonies.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

To assist 54A District Court's Sobriety Court participants with the financial components of this very intensive program to help them achieve success. Training is a crucial component of maintaining best practices.

Resolution #2023-###

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, the 54-A District Court was awarded a grant from the Michigan Drug Court Grant Program administered by the State Court Administrative Office. The award for the grant period is October 1, 2022 through September 30, 2023 is \$33,000; and

WHEREAS, the award allows financial support to the sobriety court specialty program for felony offenders; and

WHEREAS, the award supports intensive supervision, testing as well as counseling for OWI participants; and

WHEREAS, the award for \$33,000 does not require a local match; and

WHEREAS, the proposed allocation of grant funds is as follows:

\$32,246 Contractual Services	273.132201.743000.17221
\$144.00 Supplies	273.132201.742000.17221
\$610.00 Training	273.132201.747000.17221

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Michigan Drug Court Program grant in the total amount of \$33,000.00 for the period of October 1, 2022 through September 30, 2023.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Dollarwise Innovation Grant

DEPARTMENT: Neighborhoods, Arts and Citizen Engagement

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton, 517.648.6643, amber.paxton@lansingmi.gov

APPLICATION DATE: 12/13/2022

AWARD DATE: 1/6/2023

GRANT CYCLE: 1/2023-12/2023

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$10,000

(Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$0.00

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Tutoring) \$8,400

OTHER (Pre/Post Testing) \$1,600

\$10,000

CITY MATCH (IF APPLICABLE): up to \$10,000 from State of Michigan Offender Success Bonus

GRANT PAYS FOR: Pre and post assessment for 16 people (at \$95 pp) and 3:1 tutoring (at \$35/hour for 24 hours or \$840 pp) for 10 people who are returning citizens enrolled in the Offender Success program and who are also enrolled in Employment Readiness & Employment Placement and Retention through our vendor, Peckham ROOTS.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

We partnered with Sylvan Learning Center to submit this proposal for the US Conference of Mayors Dollarwise Innovation Grant, and the full budget is dedicated to paying them to perform the work.

Returning citizens in our Offender Success program often lack basic mathematics and reading skills. Sylvan's assessments pinpoint the exact missing skills and teach those skills. Ten individuals will be selected for the pilot and an additional six will take the pre- and post- assessment as a small control group. Success measures will include post-test results, job placement results including starting wage, and participant surveys.

NOTE: The Offender Success program is a Michigan Department of Corrections initiative. OFE is fully reimbursed by State of Michigan for being the administrative agency for the program, including all staff time used for the program.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing was selected on January 6, 2023 to receive a US Conference of Mayors “Dollarwise Innovation Grant” for Economic Mobility for \$10,000; and

WHEREAS, the City of Lansing’s Office of Financial Empowerment, which is part of the Department of Neighborhoods & Citizen Engagement applied for a grant to deliver academic assessments and customized tutoring to program participants in the Offender Success program, which serves moderate to high risk returning citizens and is funded by the State of Michigan; and

WHEREAS, the Dollarwise Innovation Grant was the result of a competitive proposal process, and the proposal was submitted by the Office of Financial Empowerment on December 13, 2022, approved on January 6, 2023, and will be received upon approval by Council and signed agreement; and

WHEREAS, the award for \$10,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Cities for Financial Empowerment Fund grant in the total amount of \$10,000.00 for the grant period beginning on the date of council approval for the City of Lansing and ending on December 31, 2023.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: CSA Innovation Grant

DEPARTMENT: Neighborhoods Arts & Citizen Engagement – Office of Financial Empowerment

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton amber.paxton@lansingmi.gov 517.648.6643

APPLICATION DATE: 12/29/2022

AWARD DATE: 1/25/2023

GRANT CYCLE: 1/25/23 – 7/31/23

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$50,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$44,000.00 (fundraising consultant & design & print materials)
PERSONNEL	\$4,485.00 (temp help / intern for clerical tasks)
CONSTRUCTION	<u>\$0.00</u>
LAND	\$0.00
OTHER (Admin)	<u>\$1515.00</u>
	\$50,000.00

CITY MATCH (IF APPLICABLE): \$ N/A

GRANT PAYS FOR: Consulting services through Capitol Fundraising Associates (who helped write the application); design and printing of campaign materials; an exploratory event with potential funders; and a part-time intern or other temp help to handle such clerical tasks as thank you notes; fundraising committee meeting expenses.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The OFE applied for a \$50,000 Children's Savings Account (CSA) Innovation Grant. Dollars came from State of Michigan (LEO) via CEDAM. Will be used to perform the first ever major gifts campaign for the Lansing SAVE program, a partnership of the city, Lansing School District and MSUFCU. CEDAM and SOM stakeholders are excited to see the potential return on investment. All dollars raised by the campaign go directly into the post-secondary savings accounts for LSD students, and are held there until high school graduation. Budget above approved by CEDAM.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing was selected on January 25, 2023 to receive a Children's Savings Account (CSA) Innovation Projects grant from the Community Economic Association of Michigan for \$50,000; and

WHEREAS, the City of Lansing's Office of Financial Empowerment, which is part of the Department of Neighborhoods & Citizen Engagement applied for a grant to plan and launch a Major Gifts Campaign for the Lansing SAVE program, which opens a certificate of deposit for every Lansing School District student upon kindergarten enrollment which is earmarked for post-secondary education; and

WHEREAS, the CSA Innovation Projects Grant was the result of a competitive proposal process, and the proposal was submitted by the Office of Financial Empowerment on December 29, 2022, approved on January 25, 2023, and will be received upon approval by Council and signed agreement; and

WHEREAS, the award for \$50,000.00 does not require a local match.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the CEDAM CSA Innovation Projects grant in the total amount of \$50,000.00 for the grant period beginning on the date of council approval for the City of Lansing and ending on July 31, 2023.

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson, Senior Buyer
DATE: January 31, 2023
SUBJECT: Sole Source Purchase – Systems Specialties

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department - WWTP
Vendor: System Specialties
Item Purchased: Two Rotork Valve Actuators
Dollar Amount: Not to exceed \$19,429.20 (FY23 account 5903670.746200)

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

Message Start Event

Sole Source Memo Letters 49966: Systems Specialties



Sole Source Memo Letter

Information Page

Creator

Stephanie Robinson

Contact Person*

Stephanie Robinson

Contact Person
Phone

5174834128

Department

Public Service

Contact Person
Email

stephanie.robinson@lansingmi.gov

Goods or Service?*

Goods

Services

Vendor Name*

Systems Specialties

Vendor Number

v002314

Approval Deadline

2/10/2023

Proposed Start Date

2/10/2023

Proposed End Date

Purchase Order
Number

Account Number
Message Start Event
5903670-746200

Sole Source Memo Letters 49966: Systems Specialties

Summary

Action History

Sole Source - Purchasing attachments

Save draft

Sole Source Memo Letters 49966: Systems Specialties



Sole Source Memo Letter

Information Page

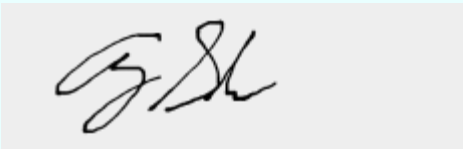
Routing

Mayor Approval

Approved

Denied

Mayor Signature
(Approval)



Purchasing: Attach documents to create a packet for Council.

Purchasing PO*

Cover Letter*

Comments

2000 characters left

Sole Source - Purchasing attachments
Sole Source Memo Letters 49966: Systems Specialties

Summary

Action History

1/31/2023 9:56 AM

Robinson, Stephanie is in process with task [Sole Source - Purchasing attachments](#)

1/31/2023 9:56 AM

Schor, Andy completed task [Sole Source - Mayor Signature](#)

Submit

1/30/2023 2:58 PM

Robinson, Stephanie submitted a form [Message Start Event](#) and started an instance in process **Sole Source Memo Letters**

Submit

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor

FROM: Stephanie Robinson, Senior Buyer

DATE: January 30, 2023

SUBJECT: Sole Source – Systems Specialties

The Public Service Department WWTP requests that Systems Specialties be designated as a Sole Source vendor for two Rotork valve actuators.

Please see the attached letter from William Brunner regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to System Specialties the amount of \$ 19,429.20 from account 5903670-746200

Attachment

Date: _____

Approved _____ Denied _____

Andy Schor, Mayor

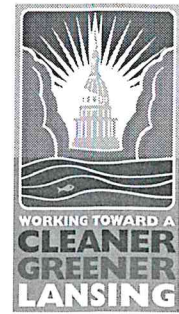


Andy Schor, Mayor

**PUBLIC SERVICE
DEPARTMENT**

Wastewater Division
1625 Sunset Avenue
Lansing, Michigan 48917
(517) 483-4404
FAX: (517) 483-4536

<http://publicservice.cityoflansingmi.com/pubwater/>



TO: Stephanie Robinson, Senior Buyer

FROM: William H. Brunner, P.E., Plant Engineer *EB*

DATE: January 30, 2023

SUBJECT: Request for Procurement of a Replacement Actuator: Rotork

This request is to replace 2 existing Limitorque valve actuators with Rotork valve actuators from Systems Specialties for \$19,429.20. The quote from System Specialties and a letter from Rotork Controls, Inc. stating that Systems Specialties is the sole source agent and distributor for Rotork are attached. The quote from Detroit Pump that we received to replace one actuator in March 2021 with an original equipment Limitorque actuator is also attached.

In early 2021, when the Limitorque actuator installed on the effluent line of Tertiary Filter #10 failed, we reached out to the Limitorque distributor and got a quote of \$28,704 to replace it. It seemed excessive, so we contacted the Rotork representative, and he reviewed the application and quoted a replacement for \$7,886. Not only was it less expensive than the Limitorque, it also replaced the existing gearbox and variable frequency drive—both of which were nearing the end of their useful life.

The two Rotork actuators addressed in this memo will also replace Limitorque actuators installed on the effluent lines of two of the filters. We have numerous Rotork actuators around the plant. They have been reliable and we are familiar with their maintenance and service requirements. Our Rotork contact, Systems Specialties has been reliable and is readily available to provide service if needed.

We will procure the new actuators through Systems Specialties, the sole source agent and distributor for Rotork Controls for the municipal water and wastewater market.

Funding for this request is included in the FY23 budget, in the following account:

\$19,429.20	590-453670-746200-0	Equipment Repair and Maintenance
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Please contact me at -4018 if you have any questions regarding this procurement request.

Approved: *R. Keith Moss*
R. Keith Moss, Wastewater Superintendent

Approved: *Andrew Kilpatrick*
Andrew Kilpatrick, P.E., Director of Public Service



390 Enterprise Ct. Suite 200 Bloomfield Hills, MI 48302 www.sysspec.com Phone 800-686-9341 or 248-332-0099 Fax 248-849-0222

January 24, 2023

Quote #: RTJMP1028

Richard Stoddard
Field Operations Supervisor
Lansing WWTP
Public Service Department – Wastewater Division
1625 Sunset Avenue
Lansing, MI 48917
Email: Richard.Stoddard@lansingmi.gov

Reference: **Rotork IQTM Electric Actuator
Tertiary Filter Effluent Retrofit**

Rick,

Systems Specialties is pleased to offer this firm quotation for the following products from ROTORK.

Item	Qty.	Part Number/Description	Net Price Each
1	2	IQTM2000 FA14 Rotork Quarter-Turn Electric Actuator • For Use on Existing 16" Butterfly Valve • FA14 Mounting Base • WT Enclosure • 480/3/60 3-Phase Power Supplies • Side-Mounted Handwheel for Manual Operation • Adaption Bracket and Machined Drive Bushing Included	\$9,714.60

Delivery: Estimated 20-22 weeks ARO
Pricing: Valid for 30 days
Payment Terms: Net 30 days
Freight: FOB shipping point

SHOULD WE BE FAVORED WITH AN ORDER
PLEASE MAKE YOUR PURCHASE ORDER OUT TO:

Systems Specialties Company
390 Enterprise Court
Bloomfield Hills, MI 48302
Phone: 248.332.0099 | Fax: 248.849.0222

We appreciate the opportunity to review our quotation with you in detail, and should you have additional questions, please do not hesitate to call.

Sincerely,

Kurt Somsel

Kurt Somsel
(616) 490-4132 mobile
ksomsel@sysspec.com

We are best known by the quality of the products we represent and the service we render these quality products.

QUOTATION

Detroit Pump & Mfg Co
23751 Amber Avenue
Warren, MI 48089
USA
248-544-4242



Order Number	
1074376	
Order Date	Page
3/16/2021 13:09:47	1 of 1

Quote Expires On 4/15/2021

Bill To:

Lansing, City of - Purchasing
8th Floor City Hall
124 W Michigan Drive
Lansing, MI 48933

517-483-4124

Ship To:

Lansing, City of
Waste Water Treatment Plant
1625 Sunset Avenue
Lansing, MI 48917

Requested By: Dell Graham

Customer ID: 45241

PO Number					Ship Route	Taker		
Motor/HT						HAYLEY.TARANTINE		
Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Disp.	Item Description	UOM	Price	Price
			Unit Size			Unit Size		

Order Note: Terms: Net 30
FOB: Shipping Point
Freight & Taxes Not Included
Delivery: Approx. 19 Weeks (ARO)

1	0	1	EA		210316-4-1	EA	28,704.00	28,704.00
			1.0		Continuous Duty Motor, SMB-000-2-4P	1.0		
					Limatorque SMB-000-2-4P to replace existing			
					SMB 000.			
					Complete with Continuous Duty Motor			

Total Lines: 1

SUB-TOTAL: 28,704.00
TAX: 0.00
AMOUNT DUE: 28,704.00
U.S. Dollars

Rotork Controls, Inc.
675 Mile Crossing Blvd.
Rochester, New York
14624

tel: +1 585 247 2304
fax: +1 585 247 2308
www.rotork.com
info@rotork.com

3/28/20

To whom it may concern:

This letter is to inform you that *Systems Specialties* located at the below address is the sole source Agent / Distributor for Rotork Controls, INC in the State of Michigan for the Municipal Water and Waste Water Market.

Systems Specialties
390 Enterprise Ct.
Ste 200
Bloomfield Hills, MI 48302

Feel free to contact me with any further questions.

Sincerely



Anthony P Miller
Midwest Area Sales Manager
Rotork Controls, INC
Cell: 414-975-1750