

AGENDA

Committee on City Operations AGENDA FOR JANUARY 23, 2023 AT 3:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson
Council Member Kost, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. December 6, 2022
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Appointment; Hugh McNichol as the 2nd Ward member of the Board of Public Service for a term to expire June 30, 2026.
 - C. RESOLUTION - Appointment; Melissa Horste as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2026
 - D. RESOLUTION - Non-Profit Recognition; Capital Area Blues Society
 - E. ORDINANCE - Ordinance to repeal licensing requirements for Wreckers
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Tuesday, December 6, 2022 @ 4:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spitzley called the meeting to order at 4:30 p.m.

PRESENT

Council Member Spitzley, Chair
Council Member Daniels, Vice-Chair
Council Member Hussain, Member- excused

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen-Lawrence, OCA
Matt Staples, OCA
Steve Lonzo, Comfort Zone Cigar Bar
Reshane Lonzo, Comfort Zone Cigar Bar
Council Member Brown- arrived at 4:33 p.m.

MINUTES

Council Member Spitzley passed the gavel to Council Member Daniels.

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE MINUTES FROM NOVEMBER 15, 2022, AS PRESENTED. MOTION CARRIED 2-0.

Council Member Daniels passed the gavel back to Council Member Spitzley.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Liquor License; Comfort Zone Cigar Lounge request for a Class C License, Sunday Sales (AM/PM), Dance, Entertainment, and outdoor service permits at 600 S Pennsylvania Avenue

Mr. Lonzo spoke on the proposed project at 600 S. Pennsylvania in the former Leo's Outpost. He noted it would include top shelf spirits, cigar lounge opportunities and food menu. They were scheduled to close on the purchase of the property the week of December 5, however were advised not to close until they had everything in place, including this approval from the State. Once they have closed they will begin any renovations and remodeling they plan to do.

Committee Members spoke in support of the resolution and property development.

MOTION BY COUNCIL MEMBER DANIELS TO APPROVE THE RESOLUTION FOR THE LIQUOR LICENSE; COMFORT ZONE CIGAR LOUNGE REQUEST FOR A CLASS C LICENSE, SUNDAY SALES (AM/PM), DANCE, ENTERTAINMENT, AND OUTDOOR SERVICE PERMITS AT 600 S PENNSYLVANIA AVENUE. MOTION CARRIED 2-0.

Other

No other topics.

Adjourn

Adjourned at 4:40 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on

DRAFT

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:16:52 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, May 12, 2020 5:54 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov <Tim.Hilton@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	5/13/2020
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First Name	Hugh
------------	------

Middle	John
--------	------

Last Name	McNichol
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Other name(s) by which you have been	Field not completed.
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known, including
maiden names

Date of Birth

Address 5446 McCourt

City Lansing

State MI

Zip Code 48911

Email grlakery2k@yahoo.com

Gender Male

Find my ward: [Lansing Neighborhoods Ward Map](#)

Ward 2

Precinct 14

Best phone number to
contact you 5177121722

Last 4 digits of social
security number

In what year did you
move to Lansing? 1983

Additional information
regarding experience
and credentials *Field not completed.*

Occupational
Background Transportation Planner (MDOT - Retired)

Educational
Background BS Economics (MSU 1989) MA Project Planning/Management
(Geo. Washington U. 2005)

Previous Appointments *Field not completed.*

Current Appointments *Field not completed.*

Please attach a
resume if available *Field not completed.*

First choice for board Planning Board

to serve on

Second choice of a
board to serve on

Public Service

Third choice of a board
to serve on

Field not completed.

Fourth choice of a
board to serve on

Field not completed.

Please comment briefly
on why you wish to
serve on a particular
board or commission.
Please be specific as
to your goals and ideas
about how you wish to
contribute to the work
of the board or
commission

My background, both professionally and as a private citizen, would make me a useful addition to almost any of the various boards and commissions that include community members to assist both the elected officials and the paid professional staff of the city in establishing the goals and policies that guide the management and operation of city government for the City of Lansing

Qualifications and
Eligibility – At this time,
if you do not meet one
or more of the
qualifications or
eligibility requirements
listed at the top, please
state here the
requirement to be met
and explain how you
will be qualified or
eligible before you
would be sworn in to
an appointed office

Field not completed.

Background Check
Authorization

I agree

Please type your name
in this box to signify
that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Hugh J. McNichol III

Email not displaying correctly? [View it in your browser.](#)

BY THE COMMITTEE CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Hugh McNichol as the 2nd Ward member of the Board of Public Service for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on January 23, 2023, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Hugh McNichol as the 2nd Ward member of the Board of Public Service for a term to expire June 30, 2026.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	06/28/2022
First Name	Melissa
Middle	Emily
Last Name	Horste
Date of Birth	
Address	210 Regent Street
City	Lansing
State	MI
Zip Code	48912
Email	melissa.emily.horste@gmail.com
Gender	Female

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 1
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Best Phone Number to Contact You	517-282-5998
In what year did you move to Lansing?	2021
Occupational Background	Development, Program Management, Constituent Relations, Community Relations
Educational Background	Masters in Public Administration
Please attach a resume if available.	<i>File(s) attached:</i>  Melissa Horste Resume 2022.pdf
First Choice for Board to Serve on	Human Relations and Community Services Board (HRCS)
Second Choice of a Board to Serve on	Lansing Housing Commission
Third Choice of a Board to Serve on	Michigan Avenue Corridor Improvement Authority
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I'm interested in serving on the HRCS Board because of my experience in community relations and interest in conflict resolution. I used to work for Senator Carl Levin in his Lansing Regional Office and spent a lot of time working on constituent cases and with organizations in the community. In grad school, I focused my studies on conflict management and worked with Professors Catherine Gerard and Steve Lux at Syracuse University. I enjoyed Professor Louis Kriesberg's writings on the topic, in particular how conflict can lead to social transformation. It is great that this Board is working across different agencies with the goal of advancing the principles of equity and diversity in the City. I could bring to the board both my professional experience in community relations and my academic training in conflict management.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office.	I moved back to Lansing in November of 2021. I was planning on moving back in March of 2020, but the pandemic derailed my plans. While I am a few months shy of a year, I was a resident of Lansing between 2009 and 2015.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Melissa Horste
Date & Time	06/28/2022 4:15 PM (EDT)
Receive an email copy of this form.	Yes

MELISSA HORSTE

CONTACT ME AT

-  210 Regent Street
Lansing, MI 48912
-  melissa.emily.horste@gmail.com
-  @MelissaHorste
-  517-282-5998

EDUCATION

-  Master's Degree
Public Administration
Syracuse University
2015 - 2017
-  Bachelor's Degree
Journalism | International Relations
Michigan State University
2002 - 2007

SKILLS SUMMARY

- Project Management
- Budgeting
- Public Speaking
- Customer Service
- Adobe Suite (Pro, InDesign)
- Spanish
- Qualitative Research Methods
- Quantitative Research Methods
- Video & Audio Editing
- Microsoft Suite
- Group Facilitation

PROFILE

I am a creative problem solver who approaches situations with an empathetic ear. I work best in teams and relish collaborating with people on complex issues to find mutually beneficial solutions.

WORK EXPERIENCE

Development Director

Voters Not Politicians | March 2020 - Present

- Develop and enact a nearly \$3 million fundraising plan to meet the revenue needs of the VNP family of organizations, including the c3, c4, Ballot Question Committee and Political Action Committee.
- Cultivate, steward and manage donor relationships with donors of all sizes, including major gifts and foundations.
- Plan, organize and execute fundraising events, both in-person and virtual, including an entirely remote telethon that raised approximately \$30,000.
- Spearheaded the rebranding of the c3 organization to elevate the groundbreaking work of the Voters Not Politicians Education Fund.
- Work with program staff to understand their budget needs and identify best-fit foundations.
- Identified weaknesses in our budgeting process and worked with administrative and program staff on process improvements.
- Overhauled our monthly newsletter and annual report to make them more skimmable and visually appealing.

Contract Researcher

University of California Davis | July 2019 - March 2020

- Assessed federal, state and local decision making in regards to the implementation of the Food Stamp and Commodity Distribution Program to identify a control and treatment group to more rigorously evaluate these programs.

Program Manager

Innovations for Poverty Action | August 2017 - May 2019

- Managed a \$1,000,000 portfolio of eight ongoing research projects.
- Led a remote team of two full-time research associates, and one part-time research manager.
- Diagnosed project pain points and developed solutions to keep projects moving forward.

MELISSA HORSTE

EXPERTISE

Government Relations
Constituent Services
Fundraising
Program Management
Legislative Affairs
Community Engagement

STRENGTHS

Navigating difficult conversations by actively listening with empathy and compassion

Identifying the underlying problem of a conflict and bringing forward creative solutions

Building relationships with stakeholders based on mutual trust

INTERESTS



Biking



Knitting



Reading



Camping



Cooking

WORK EXPERIENCE CONTINUED

- Vetted and negotiated contracts with vendors and subgrantees.
- Tracked and forecasted project expenditures on a regular basis and prepared expense reports for my academic lead.

Legislative Director

Michigan Representative Andy Schor | April 2015 - June 2015

- Guided two bills Schor sponsored through the legislature that had idled in the previous year by working with committee staff and members across the aisle.
- Testified in front of two Michigan Senate Committees on Representative Schor's behalf.
- Met with organizations on Representative Schor's behalf with concerns and input regarding gun control legislation.

Regional Representative

Community Affairs Specialist

Staff Assistant

Office of U.S. Senator Carl Levin | May 2007 - Jan 2015

- Represented the Senator at public events and community meetings in a seven county region in Mid-Michigan.
- Provided legislative updates to a diverse array of over 100 local organizations including environmental advocacy groups, economic development associations, farm groups and local governments.
- Managed federal agency outreach on behalf of communities and local organizations to ensure timely responses and resolution of their issues
- Coordinated logistics for all of Senator's Levin's bi-monthly visits to the region, including identifying appropriate partner organizations, developing briefing materials, and accompanying him to provide local input/insight.
- Planned community outreach events, including two health care roundtables with a variety of organizations from the health sector to better inform Senator Levin in advance of the Senate's consideration of the Affordable Care Act.

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Melissa Horste as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on January 23, 2023 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Melissa Horste as an At-Large member of the Human Relations and Community Services Advisory Board for a term to expire June 30, 2026.



City of Lansing, Michigan
Application for Request for Non-Profit Status in the City of Lansing

Organization Name (As Incorporated): CAPITAL AREA BLUES SOCIETY
Address: P.O. Box 1004
City: OKemos State: MI Zip: 48805
Contact Person: Jon LINEBERRY
Main Contact Number: (517) 899 1154 Secondary Contact Number: ()
Email Address: JONATHAN.LINEBERRY@GMAIL.COM

Please include the following with your application:

- A copy of your 501(c)3 Designation
- A copy of your Articles of Incorporation
- A copy of your Bylaws
☐ Includes in bylaws a dissolution provision a plan to distribute all the remaining assets to ensure that
 - All financial and contractual obligations are fulfilled and that
 - Remaining assets are distributed only to one or more similar nonprofit, tax exempt organizations and/or institutions
- Non-refundable application fee of \$100.00 or fee waiver request*

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief.

Jon Lineberry
Signature

12-14-2022
Date

*Fee waiver request

I hereby certify that the assets of this non-profit organization are less than \$2,500 and I request the fee be waived. The fee would cause an extreme hardship because:

Signature

Date

Please submitted completed application and attached documents, please return it to:

Chris Swope, City Clerk
Lansing City Clerk's Office

Ninth Floor, City Hall, 124 W. Michigan Ave., Lansing, MI 48933-1695

City.clerk@lansingmi.gov 517-483-4131

s:\clerk_staff\non profit status\non-profit application revised.doc

Updated 8/4/2016

BY-LAWS OF THE CAPITAL AREA BLUES SOCIETY

ARTICLE I – Name

The name of this community organization is the CAPITAL AREA BLUES SOCIETY.

ARTICLE II – Purpose

Statement of Purpose:

The CAPITAL AREA BLUES SOCIETY, organized and operated exclusively for purposes described in Section 501(c)(3) of the Internal Revenue Code, exists:

- A. To provide blues music programs and information that will entertain and educate the public.
- B. To provide programs within schools, colleges and the community that will educate students regarding the history, development and institutionalization of blues music as an art form.
- C. To sponsor special events involving public performances of blues music for entertainment, education or support of inspiring blues musicians.
- D. To engage in activities which will promote and preserve the history, tradition and art form of blues music.
- E. To raise money and in-kind contributions for meeting the operational financial needs of the Capital Area Blues Society.

ARTICLE III – Membership

Section 1. Membership Criteria

Membership shall be open to various individuals and businesses in the community. Application for membership shall be granted upon payment of dues. Any member who has paid annual dues shall be considered a member in good standing. The Board of Directors shall establish membership dues and classes of membership.

Section 2. Terms of Membership

Membership shall commence on the date of payment of dues and shall continue for the twelve (12) months following the first day of the month following the last payment of dues.

ARTICLE IV – Meetings

Section 1. Annual Meetings

- A. The President of the Board shall call an Annual Meeting in February of each year at a time and place to be determined by the Board of Directors.
 - B. The Annual Meeting will be open to membership as defined above (Article III, Section 1) and guests.
 - C. The business of the Annual Meetings shall include:
 - a. The Annual Report of the CAPITAL AREA BLUES SOCIETY.
 - b. Election of a Board of Directors.
 - c. The Annual Plan of Action for the upcoming year.
-

Section 2. Meetings of the Board of Directors

- A. The purpose of each Board meeting will be to further the purposes of the CAPITAL AREA BLUES SOCIETY, and shall include assessment of the annual Plan of Action and assignment of duties for its accomplishment.
- B. The Board shall meet monthly and at least nine (9) times each year.
- C. All Board meetings shall be open to the full membership and guests.
- D. Decisions by the Board shall require a quorum and shall be by a simple majority of the Board members physically present. General members shall not vote on matters before the Board.

Section 3. Meetings of the Membership

- A. The purpose of each general meeting of the membership will be to further the purposes of the CAPITAL AREA BLUES SOCIETY, and shall include assessment of the Annual Plan of Action and assignment of duties for its accomplishment.
- B. The general membership shall meet at least once per year and as called for by the Board of Directors.
- C. The general meeting of the membership shall be presided over by the President; or in his/her absence, Vice President; or in his/her absence, Secretary; or in his/her absence, Treasurer. (Article VI, Sections 3 through 6).

Section 4. Special meetings.

Special meetings may be held at the request of the President, at the request of three (3) members of the Board of Directors, or by request of a majority of the Members in good standing.

ARTICLE V – Board of Directors

Section 1. Composition

The Board of Directors shall consist of eleven (11) members and may appoint additional Directors as needed for the same term as the elected board. It is their responsibility to conduct the business of the organization as stated in Articles II and IV.

Section 2. Election

The Board of Directors shall be elected annually by a simple majority vote of all members physically present at the Annual Meeting of the CAPITAL AREA BLUES SOCIETY.

Section 3. Nomination

The Nomination Committee shall present a slate at the Annual Meeting each year.

Section 4. Compensation

There will be no compensation for Board members.

Section 5. Powers and Duties.

- A. Makes policy.
- B. Conducts general membership meetings.
- C. Maintains operations of the CAPITAL AREA BLUES SOCIETY regarding such things as standards, records, etc.

Section 6. Quorum Requirements and Tie Votes

At any meeting, a majority of the members of the Board of Directors shall constitute a quorum for the transaction of any business. In the case of a tie vote on any matter for resolution, the vote of the presiding officer shall break the tie.

Section 7. Vacancies

If a vacancy occurs on the Board of Directors, the members of the Board shall choose a successor who shall hold office for the balance of the unexpired term.

Section 8. Qualifications

Any member in good standing who agrees to serve is eligible for Board membership.

ARTICLE VI – Officers

Section 1. Designation

The officers shall be elected by a simple majority vote of the full membership of the Board at the first meeting held by a newly elected Board of Directors. Officers shall include a President, a Vice President, a Secretary and a Treasurer.

Section 2. Terms of Office

The officers shall hold office for one year.

Section 3. The President

The President shall be the chief executive officer and have general supervision of the affairs of the Board and shall preside at all meetings of the membership and the Board.

Section 5. The Vice President

The Vice President shall preside at meetings of the membership and the Board when the President is absent and shall have such other responsibilities as specifically designated by the Board.

Section 5. Secretary

The Secretary shall preside at meetings of the membership and the Board when the President and Vice President are both absent and shall have such other responsibilities as specifically designated by the Board. The Secretary shall attend all sessions and shall keep a record of all meetings thereof. The Secretary shall maintain and preserve all documents of the CAPITAL AREA BLUES SOCIETY and shall perform such other duties as specifically designated by the Board.

Section 6. Treasurer

The Treasurer shall preside at meetings of the membership and the Board when the President, Vice President and Secretary are all absent and shall have such other responsibilities as specifically designated by the Board. The Treasurer shall:

- A. Have the custody of the CAPITAL AREA BLUES SOCIETY's funds and securities.
- B. Keep a full and accurate account of receipts and disbursements of the CAPITAL AREA BLUES SOCIETY.

- C. Deposit all monies and other valuable effects in such depositories as may be designated by the Board.
- D. Disburse the funds as may be ordered by the Board and have the authority to co-sign checks with the President.
- E. Render to the members of the Board and to the membership at the Annual Meeting a written account of all transactions as Treasurer and a statement of the financial condition of the CAPITAL AREA BLUES SOCIETY.
- F. Provide all information for an annual audit
- G. Be bonded upon a request duly made by the Board.

Section 7. Vacancies

If an office becomes vacant, the remaining officers shall choose a successor who shall hold office for the balance of the unexpired term.

Section 8. Removal of Officers

Any officer may be removed for good cause, and due notice given, by a vote of a majority of the membership at any regular meeting or at a special meeting called for that purpose. Any member of the Board missing three meetings during the calendar year without prior notice is presumed to have created good cause for removal from the Board and may be removed by a vote of the majority of the membership as set forth in the immediately previous sentence.

ARTICLE VII – Committees

Section 1. Appointment

Unless otherwise specified, all members of committees shall be appointed by the President and shall serve until the next annual meeting.

Section 2. Executive Committee (optional)

The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer and Chairs of the permanent committees (if any). The functions of the Executive Committee shall be as follows:

- A. Execute CAPITAL AREA BLUES SOCIETY business between Board meetings.
- B. Review all contracts/letters of agreement prior to signature.
- C. Monitor all contracts whenever problems arise.

- D. Make policy recommendations to the Board.
- E. Coordinate public relations.
- F. Develop a yearly report in coordination with the Annual Plan of Action, and in coordination with the audit report, outlining the direction, achievement and goals of the CAPITAL AREA BLUES SOCIETY.

Section 3. Finance Committee (optional)

The Finance Committee is responsible for the control and supervision of the finances (funds and assets) of the organization. The functions of the Finance Committee shall be as follows:

- A. Prepare, together with the President and Treasurer, a recommended budget for the year.
 - B. Submit a proposed budget to the Board for approval.
-
- C. Receive and review monthly or quarterly financial reports on expenditures and income. If necessary, require an accounting of items not consistent with those budgets approved by the Board.
 - D. Review and make recommendations to the Board concerning the allocation of funds, and the preparation and control of financial reports.
 - E. Review and make recommendations to the Board concerning the special budgets of other committees when necessary.
 - F. Review and make recommendations to the Board concerning all requests for expenditures by other committees for non-budgeted expenditures.
 - G. Prepared and submit to the Board a periodic report and analysis of the organization's finances.
 - H. Arrange for the review of the results of an annual external audit of the previous year's accounts, if so requested by the Board of Directors.
 - I. Ensure that the bookkeeping and financial records required as a condition of grants received are kept in the manner specified in the grant contract or other guidelines.

Section 4. Planning and Evaluation Committee (optional)

The Functions of the Planning and Evaluation Committee shall be to evaluate programs planned, developed or funded by or through the CAPITAL AREA BLUES SOCIETY, including the Annual Plan of Action.

Section 5. Nominating Committee

The functions of the Nominating Committee shall be to present a slate of potential officers and Board members to the membership for consideration. Any member may nominate a person for the Board or officership. The Nominating Committee shall ensure that all nominees are willing to serve. The Nominating Committee shall publish the names of persons nominated for the Board or officership.

Section 6. Ad Hoc Committees

Ad Hoc Committees shall be appointed as necessary, including but not limited to Advertising, Public Relations, Education, Membership, Fundraising, Newsletter and Michigan Blues Talent Competition.

ARTICLE VIII – Depositories

The Board of Directors shall have the power to select depositories for funds of the corporation, to direct expenditures and so determine the method and manner of signing checks, notes and other instruments binding on the corporation

ARTICLE IX – Statement of Nondiscrimination

It shall be the policy of the CAPITAL AREA BLUES SOCIETY to provide equal membership/employment/service opportunities to all eligible persons without regard to race, religion creed, color, national origin, age, sex, parental status, lifestyle choice, handicapping condition or economic status, or any reason other than failure to satisfy duties pursuant to these By-laws.

ARTICLE X – Rules

Unless otherwise prescribed in these By-laws, the rules of the organization shall be Roberts Rules of Order.

ARTICLE XI – Amendments

These By-laws may be altered, amended or repealed by a two-thirds voted of the membership in attendance at any Annual Meeting or any special meeting duly called and noticed for that purpose.

ARTICLE XII – Fiscal Year

Unless otherwise determined by the Board of Directors, the fiscal year of the organization shall be January 1 to December 31.

ARTICLE XIII – Exemption: Dissolution Clause

In the event of dissolution, all assets, real and personal, shall be distributed to organizations qualified as tax exempt under section 501(c)(3) of the Internal Revenue Code of the corresponding provisions of a future United States Internal Revenue Law and whose mission and objectives are to promote and educate persons regarding the blues as a music form. The receiving organization shall be chosen by the Board of Directors.

We, the Board of Directors of the CAPITAL AREA BLUES SOCIETY, on this _____ day of _____, 2020, do hereby adopt the foregoing as the first BY-LAWS OF THE CAPITAL AREA BLUES SOCIETY.

CARS 100-400

MICHIGAN DEPARTMENT OF COMMERCE - CORPORATION AND SECURITIES BUREAU			
(FOR BUREAU USE ONLY)			
Date Received MAR 15 1996		FILED MAR 15 1996 Administrator MICHIGAN DEPARTMENT OF COMMERCE Corporation & Securities Bureau	
Name Capital Area Blues Society			
Address P.O. Box 1004			
City Okemos	State MI	Zip Code 48805-1004	
EFFECTIVE DATE:			

Document will be returned to the name and address you enter above.

ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1962, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

Capital Area Blues Society

ARTICLE II

The purpose or purposes for which the corporation is organized are: for the preservation, promotion and enjoyment of, and education about, blues music.

This corporation is organized exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE III

The corporation is organized upon a _____ Nonstock _____ basis
(Stock or Nonstock)

1. If organized on a stock basis, the total number of shares which the corporation has authority to issue is _____, if the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

Capital Area Blues Society

Articles of Incorporation; Additional Articles

Article VI

Upon the dissolution of this corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or shall be distributed to the federal government, or to a state or local government, for a public purpose.

No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Section 501(h) of the Internal Revenue Code), and this corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.

No part of the net earnings of this corporation shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that this corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles.

Notwithstanding any other provision of these Articles, this corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

Article VII

A volunteer director is not personally liable to the corporation or its members for monetary damages for a breach of the director's fiduciary duty.

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or edited. Attach additional pages if needed.

SEE ATTACHED SHEET

I, (We), the incorporator(s) sign my (our) name(s) this 15th day of March, 1996.

<u>[Signature]</u>	_____
Sonnie Babbins	_____
<u>[Signature]</u>	_____
Jim Flynn	_____
<u>[Signature]</u>	_____
Charles W. H. H. H.	_____
<u>[Signature]</u>	_____
John Fishbeck	_____



Department of the Treasury
Internal Revenue Service

Cincinnati Service Center
CINCINNATI OH 45999-0038

In reply refer to: 0256521944

May 20, 2022 LTR 4168C 0

000000 00

00014127

BODC: TE

CAPITAL AREA BLUES SOCIETY
% MIKE SKORY
PO BOX 1004
OKEMOS MI 48805

Employer ID number: [REDACTED]
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated May 13, 2022, about your tax-exempt status.

We issued you a determination letter in January 2005, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

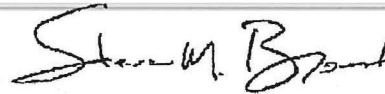
0256521944
May 20, 2022 LTR 4168C 0
000000 00
00014128

CAPITAL AREA BLUES SOCIETY
% MIKE SKORY
PO BOX 1004
OKEMOS MI 48805

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,



Steve M. Brown, Operations Manager
Operations 3-CIN

044187.436351.101052.806 1 MB 0.485 530




CAPITAL AREA BLUES SOCIETY
% MIKE SKORY
PO BOX 1004
OKEMOS MI 48805

044187

CUT OUT AND RETURN THE VOUCHER IMMEDIATELY BELOW IF YOU ONLY HAVE AN INQUIRY.
DO NOT USE IF YOU ARE MAKING A PAYMENT.

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,
EVEN IF YOU ALSO HAVE AN INQUIRY.

 The IRS address must appear in the window.

0256521944

BODCD-

Use for inquiries only

Letter Number: LTR4168C
Letter Date : 2022-05-20
Tax Period : 000000



INTERNAL REVENUE SERVICE
Cincinnati Service Center
CINCINNATI OH 45999-0038


CAPITAL AREA BLUES SOCIETY
% MIKE SKORY
PO BOX 1004
OKEMOS MI 48805

HU CAPI 00 2 000000 670 000000000000

 The IRS address must appear in the window.

0256521944

BODCD-

Use for payments

Letter Number: LTR4168C
Letter Date : 2022-05-20
Tax Period : 000000



INTERNAL REVENUE SERVICE
OGDEN UT 84201-0102


CAPITAL AREA BLUES SOCIETY
% MIKE SKORY
PO BOX 1004
OKEMOS MI 48805

HU CAPI 00 2 000000 670 000000000000

CITY OF LANSING

Receipt: 7974

12/20/22

CITY CLERK
124 W MICHIGAN AVENUE 9TH FLOOR

Cashier: TScott
Received Of: **CAPITAL AREA BLUES SOCIETY**

The sum of: 100.00

530	NON-PROFIT STATUS	100.00
	Total	100.00

CHECKS	2110	100.00
--------	------	--------

Signed: _____

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Capital Area Blues Society has requested a resolution of recognition as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license pursuant to MCL 432.103 (9); and

WHEREAS, the City Attorney has reported that, based on a review of the documentation submitted, the applicant qualifies as a Local Nonprofit Organization;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, recognizes the Capital Area Blues Society as a Local Nonprofit Organization operating in the City of Lansing for the purpose of obtaining a charitable gaming license.

BE IT FURTHER RESOLVED the City Clerk is requested to provide a copy of this resolution to the Capital Area Blues Society of PO Box 1004, Okemos MI 48805.

ORDINANCE NO. _____

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 872, Section 872.01, and repealing Chapter 872, Sections 872.10 through 872.23, to eliminate City licensing, regulating, and operating requirements for wreckers.

The City of Lansing Ordains:

Section 1. That Chapter 872, Section 872.01, of the Code of Ordinances of the City of Lansing, Michigan be and is hereby amended to read as follows:

872.01. - Definitions.

As used in this chapter:

Dockless electric scooter company means a person, as defined in Section 202.03(18) of this Code, that owns, operates, provides, or otherwise makes electric scooters available to the public to use on a temporary basis for payment, where such electric scooters are not required to be parked or docked in physically fixed locations or docks.

Electric scooter means a two-wheeled transportation device, with the wheels in tandem, that has a stem, handlebars and a floorboard that is designed to be stood upon while riding, and is powered by an electric motor of less than 750 watts; and any device that otherwise fits the definition provided for electric skateboards in Section 13F of the Michigan Motor Vehicle Code, MCL 257.13F.

Horse-drawn carriage means a horse-drawn vehicle operating for hire.

Limousine means a chauffeured motor vehicle not equipped with a taximeter, which transports individuals for hire at an hourly and/or daily rate.

~~Noneconsent tow~~ means a tow of a motor vehicle without the knowledge or consent of the owner or person in possession of such motor vehicle, including the following:

~~(a) A tow from public property without consent of the owner thereof;~~

~~(b) A tow from private property at the request of the property owner or a person lawfully in possession or control of such property; or~~

~~(c) A tow at the request of the Manager of the Code Compliance Division of the Department of Planning and Neighborhood Development, or his or her designee, when the owner of the vehicle has no knowledge of or has not consented to the tow.~~

~~Nonpreference police calls~~ means requests by the Police Department to tow vehicles immobilized or incapacitated on public streets and vehicles illegally parked, whether on public or private property.

~~Owner's agent~~ means a natural person who possesses a signed and notarized statement, or some other reliable written evidence or documentation, from a vehicle owner that authorizes said person to take possession of the owner's vehicle.

~~Shuttle bus~~ means any motor vehicle which transports individuals between pre-established fixed points for established fixed fees, not including taxicabs, limousines, publicly owned or church or school buses, buses utilized for living or camping purposes or motor vehicles utilized exclusively for funeral purposes.

~~Wrecker~~ means a motor vehicle designed for or engaged in the business of towing, transporting, conveying and/or removing all kinds of vehicles.

1 Section 2. That Chapter 872, Sections 872.10 through 872.23, of the Code of Ordinances
2 of the City of Lansing, Michigan be and are hereby repealed in their entirety and shall be null
3 and void and of no effect.

4 Section 3. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
5 inconsistent with the provisions are repealed.

6 Section 4. Should any section, clause or phrase of this ordinance be declared to be
7 invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
8 other than the part so declared to be invalid.

9 Section 5. This ordinance shall take effect on the 30th day after enactment, unless given
10 immediate effect by City Council, and shall expire December 31, 2031.

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Approved as to form:

City Attorney

Dated: _____

From: [Boak, Sherrie](#)
To: [Richmond, Renee](#)
Subject: FW: Wrecker Ordinance
Date: Thursday, January 5, 2023 4:47:36 PM
Attachments: [image001.png](#)
[image002.png](#)

Sherrie Boak

City Council Office Manager

124 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-7683 | C: 517-290-5592 | sherrie.boak@lansingmi.gov | city.council@lansingmi.gov

www.lansingmi.gov/City_Council | [Facebook](#) | [Twitter](#) | [Instagram](#) |



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From: Staples, Matthew <Matthew.Staples@lansingmi.gov>

Sent: Friday, December 9, 2022 9:07 AM

To: Boak, Sherrie <Sherrie.Boak@lansingmi.gov>

Cc: Backus, Robert <Robert.Backus@lansingmi.gov>; Smiertka, Jim <Jim.Smiertka@lansingmi.gov>

Subject: Wrecker Ordinance

Good morning,

I have worked with Assistant Chief Backus and we have developed ideas on how to move forward with the repeal of the wrecker ordinance. There are state laws already in place for licensing and a state \$1k Civil Infraction for showing up on the scene unrequested. Other issues can be addressed with addendums to the contracts already in place with the 3 wrecker companies that have agreements with LPD for tows.

The repeal can be brought back off the table, should council wish to do so.

Thanks,

Matthew D. Staples (P84571)

Assistant City Attorney

Office of the City Attorney

124 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-4178 | E: Matthew.Staples@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | Instagram

-



Andy Schor, Mayor

PRIVILEGED AND CONFIDENTIAL: This electronic message, together with all of its contents, contains information from the Office of the City Attorney. This information may be privileged, confidential, or otherwise protected from disclosure. The information is intended for the addressee(s) only and any unauthorized use is prohibited. Do not disclose, copy, distribute, or otherwise use this message or its contents if you are not the intended addressee(s). If you have received this message in error, notify the Office of the City Attorney immediately at 517-483-4178 or Matthew.Staples@lansingmi.gov.



Chris Swope

Lansing City Clerk

January 17, 2023

Dear City Council President and Council Members,

In order to allow enforcement to focus on ordinances that have a more significant impact on the community, I am advocating for the removal of these business licenses

In consultation with the City Attorney's Office, Police and Fire Department, these are the first round of business licenses proposed for removal.

Business License	City Ordinance
Massage Therapist	Ch. 822
Wrecker	Ch. 872
Charitable Solicitor	Ch. 844 ----

Thank you for your consideration.

Sincerely,

Chris Swope, MMC/MiPMC

Lansing City Clerk

PASSAGE OF ORDINANCE

An Ordinance of the City of Lansing, Michigan, to amend the Lansing Codified Ordinances by amending Chapter 872, Section 872.01, and repealing Chapter 872, Sections 872.10 through 872.23, to eliminate City licensing, regulating, and operating requirements for wreckers.

Is read a second time by its title. The Ordinance was reported from the Committee on City Operations and is on the order of immediate passage.

COUNCIL MEMBER	YEAS	NAYS
BROWN	☐	☐
GARZA	☐	☐
HUSSAIN	☐	☐
JACKSON	☐	☐
KOST	☐	☐
SPADAFORE	☐	☐
SPITZLEY	☐	☐
WOOD	☐	☐
	_____	_____
☐ ADOPTED	☐ FAILED	