

AGENDA

Committee on City Operations AGENDA FOR DECEMBER 6, 2022 AT 4:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Spitzley, Chairperson
Council Member Daniels, Vice Chairperson
Council Member Hussain, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. November 15, 2022
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Liquor License; Comfort Zone Cigar Lounge request for a Class C license, Sunday Sales (AM/PM), dance, entertainment, and outdoor service permits at 600 S Pennsylvania Ave
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Tuesday, November 15, 2022 @ 4:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Daniels called the meeting to order at 4:30 p.m.

PRESENT

Council Member Spitzley, Chair
Council Member Daniels, Vice-Chair- unexcused
Council Member Hussain, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Matt Staples, OCA
Lisa Hagen-Lawrence, OCA
Dr. Thomas Woods

MINUTES

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM NOVEMBER 1, 2022, AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Appointment; Dr. Thomas Woods; At Large Member HRCS Board; Term to Expire 6/30/2025

Dr. Wood briefly explained that he recently retired in September from Loaves and Fishes and he has an interest in this board to continue working with HRCS to serve the community.

Council Member Spitzley explained the role of HRCS in the City to address homelessness and this Board will provide insight into those on the street that need help. She asked Dr. Woods if he would be able to ask the tough questions, and Dr. Woods confirmed he will have no problem asking the questions and he was to provide a fair and equitable service to the community.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE APPOINTMENT; DR. THOMAS WOOD AS AN AT LARGE MEMBER OF THE HRCS BOARD WITH A TERM TO EXPIRE JUNE 30, 2025. MOTION CARRIED 2-0.

RESOLUTION – Reappointment; Shirley Carter Powell; At Large Member of the Arts and Culture Commission; Term to Expire 6/30/2026

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE REAPPOINTMENT OF SHIRLEY CARTER-POWELL TO THE ARTS AND CULTURES COMMISSION WITH A TERM TO EXPIRE JUNE 30, 2026. MOTION CARRIED 2-0.

Other

PENDING UPDATE – Notice from the Michigan Liquor Control Commission; LE&O Mansion LLC request for transfer ownership 2021 Resort Class C License issued under MCL 436.1531(2), and SDM licensed business with Sunday Sales Permit (PM) for Class C License – Spirits and Mixed Spirit Drink and Dance-Entertainment Permit from Gus's LLC; Transfer location to 6810 Cedar St, Ste A, Lansing; transfer governmental unit under MCL 436.1531(1) from Lansing Township to Lansing City; New Sunday Sales Permit (AM); new Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink at 6810 S Cedar St Suite A, (RID #RQ-2111-19427) **Original Agenda 01/18/2022*

Notice from the Michigan Liquor Control Commission; GG Holding Co., LLC request for transfer location of escrowed 2021 Class C licensed business from 501-503-505 E Shiawassee St, Lansing to 3131 E Michigan Avenue, Lansing; new SDM licensed issued under MCL 436.1533(5)(a), non-transferable, in conjunction; New Sunday Sales Permit (AM/PM) for Class C License – spirits and mixed spirit drink; conditional license, (RID #RQ-2205-04499) **Original Agenda 09/06/2022*

Notice from the Michigan Liquor Control Commission; BS Liquor Inc request for Conditional License; Transfer Ownership 2022 SDD & SDM License with Sunday Sales Permit (PM) For SDD License – Spirits And Sunday Sales Permit (PM) For SDM License – Mixed Spirit Drink From Love America, Inc.; New Sunday Sales Permit (AM) at 1701 W Willow St. (RID #RQ-2205-05286) **Original Agenda 09/20/2022*

Notice from the Michigan Liquor Control Commission; The Comfort Zone Cigar Lounge & Bar LLC request for Transfer Ownership Escrowed 2022 Class C and SDM Licensed Business with Sunday Sales Permit (PM) for Class C License – Spirits and Mixed Spirit Drink, Dance-Entertainment Permit, and Outdoor Service (1 area) from Leo's Outpost, Inc.; New Sunday Sales Permit (AM); New Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink at 600 S Pennsylvania Ave. (RID #RQ-2207-07920) **Original Agenda 09/20/2022*

Notice from the Michigan Liquor Control Commission; RYKY, LLC request for Transfer Ownership 2022 Class C & SDM License with Sunday Sales Permit (PM) and Outdoor Service (1 Area), new Entertainment Permit, at 2525 E Jolly Rd. (RID #RQ-2209-10378) **Original Agenda 10/18/2022*

Notice from the Michigan Liquor Control Commission; Padsinab LLC request for Conditional License; Transfer Ownership Escrowed 2022 Class C & SDM License with Dance-Entertainment Permit and Extended Hours Permit (Dance-Entertainment) to 221 S Washington Square. (RID #RQ-2208-08666) **Original Agenda 10/18/2022*

Adjourn

Adjourned at 4:40 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on

Application Information

Non-Refundable License Fees

1. Application Fee: \$1450 for New Location, \$400 for Transfer of Ownership

Materials Required

1. Notary Statement
2. Attachment of Michigan Liquor Control Commission Application
3. Treasury Form(s)
4. Floor Plans, if not already on file

(City Codified Ordinances - Chapter 830)

Business Information

I am applying for: * ☐ New Location ☒ Transfer of Ownership

License(s) for which lottery, alcohol sales, tobacco, liquor

I am seeking Local
Government
Approval *

Business Name * THE COMFORT ZONE CIGAR LOUNGE & BAR LLC

Does Business As THE COMFORT ZONE CIGAR LOUNGE & BISTRO

Address *

Street Address

600 S. PENNSYLVANIA AVE.

Address Line 2

City

LANSING

Postal / Zip Code

48912

State / Province / Region

MI

Country

UNITED STATES

Phone* 517-204-4459
xxx-xxx-xxxx

Email comfortzonecb@gmail.com
name@domain

Applicant Information

Applicant Name* STEVEN LONZO

Address*
Street Address
1140 ABBOTT RD
Address Line 2
1362
City
EAST LANSING
Postal / Zip Code
48826

State / Province / Region
MI
Country
United States

Phone* 517-204-4459
xxx-xxx-xxxx

Email* comfortzonecb@gmail.com
name@domain

Business Owner Information

Type of Ownership* ☒ Single Owner

☐ Multiple Owners

Owner Name* STEVEN LONZO

Address*
Street Address
1140 ABBOTT RD
Address Line 2
1362
City
EAST LANSING
Postal / Zip Code
48826

State / Province / Region
MI
Country
United States

Phone* 517-204-4459
xxx-xxx-xxxx

Email* comfortzonecb@gmail.com
name@domain

Owner
Date of
Birth*



Owner
Place of
Birth* USA

**Character of
Business ***

What Character of business do you intend to operate?

CIGAR LOUNGE AND BISTRO

Length of Time *

What is the length of time your business has been of that charater, or in the case of a corporation, the date when its charter was issued?

May 4 2022

Similar Licenses *

Have you made applications for a similar or other license on premises other than those described in this application?

☐ Yes

☒ No

**Are Building Plans
on File? ***

☒ Yes

☐ No

I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reson of any item contrained in this chapter of the laws of the State.

☒ I Agree

I (we) will not violate any State of Federal laws or any ordinance of the City in the conduct of this business.

☒ I Agree

I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ I Agree

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

☒ I Agree

Fees Due

\$ 400.00

Methods for payment are on the first page of this document, under "**Payments.**" Processing this application will not proceed until payment is received.

**Electronic Signature
Agreement**

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if this license is granted.

Signature

Steven L. Lanzo

Date Submitted 9/19/2022

Attachments

A Treasury Form needs to be completed by every stakeholder per the Ordinance. Please click the link below and print, complete, sign, and attach the completed form to the application using the button below. Download Treasury Form Document

Treasury Form for all Stakeholders [Treasury Form Comfort Zone.pdf](#) 89.88KB

Copy of Michigan Liquor Control Commission Application [Comfort Zone Cigar Lounge MLCC Liquor licens...](#) 908.02KB

Your application is required to be notarized per the Ordinance. Please click the link below and print, complete, sign and have notarized, and attach the completed form to the application using the button below. Download Notarization Document

Notarization Document* [Notary Form Comfort Zone.pdf](#) 68.11KB

City Council Document(s)

Approvals

Instructions to City Clerk: Note: this license cannot be issued without approval by City Council. You may attach Council documents in the Attachment page or copy them later to the repository. Following a review of details and approval by council, choose an approval decision on the Clerk Approval row, and click **Submit**.

License Desk Approval ☒ Approved ☐ Denied

Police Approval ☒ Approved ☐ Denied

Fire Marshal Approval ☐ Approved ☐ Denied

Zoning Approval ☐ Approved ☐ Denied

Building Safety Approval ☐ Approved ☐ Denied

Treasury Approval ☒ Approved ☐ Denied

Treasurer Approval ☒ Approved ☐ Denied

Clerk Approval* ☒ Approved ☐ Denied

Note:
Other Departments approved via
paper review process.



Status as of 06/24/2022

Enrollment Received

Your enrollment has been received and is being processed.

Note: Enrollment/Service Status only tracks fingerprint capture and transmission. IdentoGO does not receive or disseminate results information. For inquiries about your background check results, contact IdentoGO Customer Service at 855-845-7434 for next steps.

Service Details:

Date:	06/24/2022
UE ID:	UZV8-46854R
Service:	2FFH6V - Consumer & Industry SVCS Liquor License II- Consumer Industry SVCS Liquor License
TCN (06/24/2022):	FW22379022M
Services:	
2FFH6V - Michigan Consumer & Industry SVCS Liquor License II- Consumer Industry SVCS Liquor License	\$67.25
Total Due:	\$67.25
Payments:	
Card [REDACTED]	\$67.25
Auth Number:	01825B
Amount Paid as of (6/24/2022):	\$67.25



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Livescan Fingerprint Background Request Instructions for Michigan & Out-of-State Applicants

APPLICANTS THAT LIVE IN MICHIGAN

Applicants for a Michigan liquor license must have their fingerprints at a law enforcement agency in Michigan that offers digital fingerprinting or a private Livescan vendor approved by the Michigan State Police. You may access a list of approved vendors on the Michigan State Police website (contains vendors' websites and contact information):
http://www.michigan.gov/msp/0,4643,7-123-1878_8311-237662--,00.html.

On the attached Livescan Fingerprint Background Request form, you must use the correct Code (LL), Agency ID Number (1479J), and Agency Name (MI DEPT OF LICENSING AND REGULATORY AFFAIRS - LIQUOR CONTROL) in order for the fingerprint report to be sent to the Michigan Liquor Control Commission. Payment receipts **should not** be mailed to the office, but kept for your own records.

You must bring the Livescan Fingerprint Background Request form with a driver's license or other state or federal-issued picture identification to your fingerprint appointment. You will also be required to pay a separate fee to the fingerprint agency when registering and/or scheduling your appointment. A copy of the Livescan Fingerprint Background Request form, which is signed by the Livescan Operator and returned to you, must be submitted with your application in order for your request to be investigated.

When your fingerprints are taken, a technician will perform a scan of your fingerprints and submit the data electronically to the Michigan State Police.

APPLICANTS THAT LIVE OUTSIDE OF MICHIGAN

Applicants for a Michigan liquor license that live outside of Michigan must submit fingerprints through one of the private Livescan vendors approved by Michigan State Police that offer fingerprinting for residents that live outside of Michigan. You may access a list of approved vendors that process fingerprint cards for non-Michigan residents on the Michigan State Police website (contains vendors' websites and contact information): http://www.michigan.gov/msp/0,4643,7-123-1878_8311-237662--,00.html.

The applicant must contact a local law enforcement agency, governmental agency, or private fingerprint agency to perform ink fingerprinting on a FBI fingerprint card (FD-258) or fingerprint cards from any other state or local agency (fingerprint cards must be on card stock). These fingerprint cards must be submitted for processing to one of vendors on the Michigan State Police's list of approved vendors. Contact the vendor directly regarding its process and the fee for submitting the fingerprint cards for processing.

Make a copy of the completed and signed Livescan Fingerprint Background Request form and submit that copy with the license application.

WHAT HAPPENS AFTER FINGERPRINTS ARE SUBMITTED

The law enforcement agency or private vendor will submit your fingerprints to the Michigan State Police for analysis.

If no criminal history is found, the Michigan Liquor Control Commission will be notified.

If criminal history is found, the Michigan State Police will send the record directly to the Michigan Liquor Control Commission for review.

QUESTIONS AND ADDITIONAL INFORMATION

For questions about the Livescan fingerprinting process, call the Michigan State Police at 517-241-0606.

An applicant may request a copy of his or her Criminal History Record Information (CHRI) response and may challenge the accuracy or completeness of any entry on the CHRI. Please see the next page for information on how to request a copy of a CHRI and for the appeal process for challenging or correcting a CHRI response entry.

Please note: Fingerprints taken for any other agency will not fulfill fingerprint requirements for a liquor license in Michigan.

OPERATING AGREEMENT
FOR
THE COMFORT ZONE CIGAR LOUNGE & BAR LLC

THIS OPERATING AGREEMENT is hereby made as of this 4th day of May, 2022, by Steven L. Lonzo as the sole Member. Steven L. Lonzo, Member and any additional parties that shall agree to be bound hereby shall, with the consent of Steven L. Lonzo, Member hereafter be referred to individually as a “Member” and collectively as “Members”.

1. **Formation.** The Company has been organized as a Michigan Limited Liability Company under and pursuant to the Act by the filing of the Articles of Organization with the Michigan Department of Licensing and Regulatory Affairs on May 4, 2022.

2. **Name.** The name of the Company shall be The Comfort Zone Cigar Lounge & Bar LLC, or such other name as may be mutually acceptable to the Members in the future. The Company may also conduct its business under one or more assumed names.

3. **Purpose.** The purpose of the Company is to engage in any activity for which limited liability companies may be formed under the Act.

4. **Duration.** The Company shall continue in existence in perpetuity or until the Company shall be sooner dissolved and its affairs wound up in accordance with the Act or this Operating Agreement.

5. **Effective Date.** This Operating Agreement shall be effective as of the later of the date of this Operating Agreement or the date of filing of the Articles of Organization and shall continue until terminated.

6. **Registered Office and Resident Agent.** The Registered Office and Resident Agent of the Company shall be as designated in the initial Articles or any amendment thereof. The Registered Office and/or Resident Agent may be changed from time to time. Any such change shall be made in accordance with the Act. If the Resident Agent shall ever resign, the Company shall promptly appoint a successor.

7. **Principal Office and Headquarters.** The principal office and headquarters of the Company shall be at 12760 Paradise Drive, Dewitt, MI 48820, United States of America.

8. **Fiscal Year.** The Company's fiscal year shall end on the last day of the calendar year. The particular accounting methods and principles to be followed by the Company shall be selected by the Manager from time to time.

9. **Management of the Company.** The business and affairs of the Company shall be managed by the Member.

10. **Authorized Signer for Michigan Liquor Control Commission.** The Company shall name any present and future Members of the Company and Michael J. Brown, Esq., of Carlin Edwards Brown PLLC, as an authorized agent/signer, for purposes of any and all documents to be filed with or used by the Michigan Liquor Control Commission.

Steven L. Lonzo, as the sole Member executes this Operating Agreement effective as of the date first above written.

The Comfort Zone Cigar Lounge & Bar LLC

By: _____

Steven L. Lonzo, Sole Member

CONTRIBUTION

<u>Member</u>	<u>Address</u>	<u>Company Percentage</u>	<u>Initial Capital Contribution</u>
Steven L. Lonzo	12760 Paradise Drive, Dewitt, MI 48820	100%	\$100.00

7. **Principal Office and Headquarters.** The principal office and headquarters of the Company shall be at ~~12760 Paradise Drive, Dewitt, MI 48820, United States of America.~~

1140 Abbott Road, Suite 1362 East Lansing MI 48823

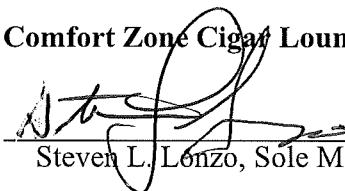
8. **Fiscal Year.** The Company's fiscal year shall end on the last day of the calendar year. The particular accounting methods and principles to be followed by the Company shall be selected by the Manager from time to time.

9. **Management of the Company.** The business and affairs of the Company shall be managed by the Member.

10. **Authorized Signer for Michigan Liquor Control Commission.** The Company shall name any present and future Members of the Company and Michael J. Brown, Esq., of Carlin Edwards Brown PLLC, as an authorized agent/signer, for purposes of any and all documents to be filed with or used by the Michigan Liquor Control Commission.

Steven L. Lonzo, as the sole Member executes this Operating Agreement effective as of the date first above written.

The Comfort Zone Cigar Lounge & Bar LLC

By: 
Steven L. Lonzo, Sole Member

CONTRIBUTION

<u>Member</u>	<u>Address</u>	<u>Company Percentage</u>	<u>Initial Capital Contribution</u>
Steven L. Lonzo	12760 Paradise Drive, Dewitt, MI 48820	100%	\$100.00



Report of Stockholders, Members, or Partners (LCC-301)

Part 1 - Licensee Information

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): The Comfort Zone Cigar Lounge & Bar LLC

Address: 600 S. Pennsylvania Avenue

City: Lansing

State: MI

Zip Code: 48912-1733

Part 2a - Corporations - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:
n/a		

Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:

Part 2b - Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all members:	Percent % Issued:	Date Issued/Acquired:
Steven L. Lonzo, 12760 Paradise Drive, Dewitt, MI 48820	100	5-4-22

Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Report of Stockholders, Members, or Partners (LCC-301) - Continued

Part 2c - Limited Partnerships - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all partners: Percent % Issued: Date Issued/Acquired:

n/a

Name and address of Managers, pursuant to administrative rule R 436.1111:

Part 3 - Authorized Signers (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)

Name & Title: Steven L. Lonzo

Name & Title: Michael J. Brown, Attorney & Authorized Signer

Name & Title:

Name & Title:

Name & Title:

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Steven L. Lonzo, Member

Print Name of Applicant or Licensee & Title

Signature of Applicant or Licensee

Date

6-24, 2022

Please return this completed form to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

On-Premises Retailer License & Permit Application (LCC-100a)

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): The Comfort Zone Cigar Lounge & Bar LLC	
Address to be licensed: 600 S. Pennsylvania Avenue	
City: Lansing, MI	Zip Code: 48912-1733
City/township/village where license will be issued: City of Lansing	County: Ingham
Federal Employer Identification Number (FEIN):	

1. Are you requesting a new license? ☐ Yes ☒ No
2. Are you applying ONLY for a new permit or permission? ☐ Yes ☒ No
3. Are you buying an existing license? ☒ Yes ☐ No
4. Are you transferring the classification of an existing on premises license? ☐ Yes ☒ No
5. Are you modifying the size of the licensed premises? ☐ Yes ☒ No
If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
6. Are you transferring the location of an existing license? ☐ Yes ☒ No
7. Is this license being transferred as the result of a default or court action? ☐ Yes ☒ No
8. Do you intend to use this license actively? ☒ Yes ☐ No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s): Leo's Outpost, Inc. (BID: 143287)	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	\$140.00	License & Permit Fees:	\$965.00	TOTAL FEES:	\$1,105.00
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Schedule A - Licenses, Permits, & Permissions

Applicant name: The Comfort Zone Cigar Lounge & Bar LLC

On-Premises License Type:	Base Fee:	Fee Code MLCC Use Only
New Transfer		
☐ ☐ B-Hotel License	\$600.00	
Number of guest rooms: _____		
☐ ☐ A-Hotel License	\$250.00	
Number of guest rooms: _____		
☐ ☒ Class C License	\$600.00	4034
☐ ☐ Tavern License	\$250.00	
☐ ☐ Resort License	Upon Licensure	
☐ ☐ DDA/Redevelopment License	Upon Licensure	
☐ ☐ Brewpub License	\$100.00	
☐ ☐ G-1 License	\$1,000.00	
☐ ☐ G-2 License	\$500.00	
☐ ☐ Aircraft License	\$600.00	
☐ ☐ Watercraft License	\$100.00	
☐ ☐ Train License	\$100.00	
☐ ☐ Continuing Care Retirement Center License	\$600.00	
☐ MCL 436.1545(1)(b)(i) ☐ MCL 436.1545(1)(b)(ii)		

B-Hotel or Class C Licenses Only:

☐ ☐ Additional Bar(s)

Number of Additional Bars: _____

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 2 x \$70.00 Inspection Fee

Total Inspection Fee(s): Fee Code: 4036 \$140.00

Total License Fee(s): \$700.00

Total Permit Fee(s): \$265.00

TOTAL FEES DUE: \$1,105.00

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On-Premises Permits:	Base Fee:	Fee Code MLCC Use Only
☒ Sunday Sales Permit (AM)*	\$160.00	4033
☒ Sunday Sales Permit (PM)**	\$90.00	4032
☐ Catering Permit	\$100.00	
☐ Social District Permit	\$250.00	
☐ Banquet Facility Permit - Complete Form LCC-200		
<i>A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.</i>		
☒ Outdoor Service	No charge	
☒ Dance Permit	No charge	
☒ Entertainment Permit	No charge	
☐ Extended Hours Permit:	No charge	
☐ Dance ☐ Entertainment Days/Hours: _____		
☐ Specific Purpose Permit:	No charge	
Activity requested: _____		
Days/Hours requested: _____		
☐ Living Quarters Permit	No charge	
☐ Topless Activity Permit	No charge	
☐ Off-Premises Storage	No charge	
☐ Direct Connection(s)	No charge	

Pursuant to MCL 436.1533, on-premises retailers may be issued a Specially Designated Merchant (SDM) license or a Specially Designated Distributor (SDD) license at the same location in conjunction with the on-premises license under certain circumstances.

Off-Premises License Type:	Base Fee:	Fee Code MLCC Use Only
New Transfer		
☐ ☒ SDM License	\$100.00	4034
☐ ☐ SDD License	\$150.00	
Off Premises Permits:	Base Fee:	
☐ SDD Sunday Sales Permit (PM)** For Spirit Products	\$22.50	
☒ SDM Sunday Sales Permit (PM)** For Mixed Spirit Drink Products	\$15.00	4032
☐ Motor Vehicle Fuel Pumps	No charge	

*Sunday Sales Permit (AM) allows the sale of spirits, mixed spirit drink, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits and mixed spirit drink on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of spirits or mixed spirit drink. Additional bar fees and hotel room fees are also calculated as part of the permit fee. A separate Sunday Sales Permit (PM) is required for each license that will sell spirits or mixed spirit drink on Sunday after 12:00 noon.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Steven L. Lonzo		
Home address: 12760 Paradise Drive		
City: Dewitt	State: MI	Zip Code: 48820
Business Phone:	Cell Phone: 517-204-4459	Email: steven.lonzo10@gmail.com
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee <u>may not</u> hold interest in a manufacturer or wholesaler licensee. ☐ Yes ☒ No		
Do you hold 10% or more interest in the applicant entity? ☒ Yes ☐ No		
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed <u>Livescan Fingerprint Background Request (LCC-105)</u> with your application.		

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: [REDACTED]	Social Security Number: [REDACTED]	Driver's License Number: [REDACTED]
Are you a citizen of the United States of America?		☒ Yes ☐ No
Have you ever legally changed your name?		☐ Yes ☒ No
If you answered "yes", please list your prior name(s) (including maiden):		
Spouse's full name (if currently married): <u>ReShane Liza Lonzo</u>		
Spouse's date of birth: [REDACTED]	Is your spouse a citizen of the United States of America? ☒ Yes ☐ No	
Do you or your spouse hold any position, appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ☐ Yes ☒ No		
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? ☐ Yes ☒ No		
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary):		
Date	City/State	Charge
		Disposition
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary):		
Date	City/State	Charge
		Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Steven L. Lonzo

Print Name

Signature

Date

6-24, 2022

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?				☐ Phone	☐ Mail	☒ Email	☐ Fax
What is your preferred method for receiving a Commission Order?				☐ Mail	☒ Email	☐ Fax	
Contact name: Michael J. Brown				Relationship: Attorney			
Mailing address: see contact information							
City:			State:		Zip Code:		
Phone:		Fax number:			Email:		

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Michael J. Brown		Member Number: P-43015			
Attorney address: 6017 W. St. Joe Hwy., Ste. 202, Lansing, MI 48917					
Phone: 517-321-4616		Fax number: 517-321-4642		Email: mbrown@cebhlaw.com	
Would you prefer that we contact your attorney for all licensing matters related to this application?				☒ Yes ☐ No	
Would you prefer any notices or closing packages be sent directly to your attorney?				☒ Yes ☐ No	

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

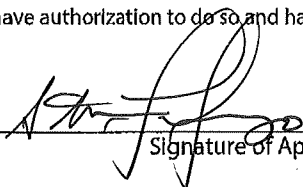
Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Steven L. Lonzo, Member

Print Name of Applicant & Title



Signature of Applicant

6-24, 2022

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-284-8557

IdentoGO Center (3200040)
2720 Alpha Access St
Ste C
Lansing, Michigan 48910-3608

IdentoGO[®]

Date: 06/24/2022@03:57 PM
Customer: STEVEN L. LONZO
REGID: QD22004016H
TCN: FW22379022M
UE ID: UZV846854R

Services

MI - Consumer & Industry \$67.25
SVCS Liquor License II-
Consumer Industry SVCS
Liquor License

SubTotal: \$67.25
Total: \$67.25

Payment

Credit Card ending in [REDACTED] \$67.25

Amount Paid: \$67.25

Credit Card Authorization

By signing, I authorize IDEMIA and/or their agents to charge my credit card for service (s) performed and/or products purchased. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.



Signature

Please allow 5 -- 10 business days for processing. Michigan State Police will issue results of the fingerprint background check directly to the Requesting Agency, Employer or Provider.



Chris Swope

Lansing City Clerk

REPORT ON APPLICATION FOR:

- ACTION**
- ☐ **Transfer Ownership**
 - ☐ **Transfer Location**
 - ☐ **Add Partner**
 - ☐ **Drop Partner**
 - ☐ **Other:**

- TYPE OF LICENSE**
- ☒ **Class C**
 - ☐ **SDD**
 - ☐ **SDM**
 - ☐ **Tavern**
 - ☒ **Other: Outdoor, Dance, Entertainment Sunday Sales AM/OM**

NAME:

Comfort Zone Cigar Lounge LLC
600 South Pennsylvania
Lansing MI 48912

THAT THE REQUEST: By Comfort Zone Cigar Lounge for a transfer of a Class C with Sunday Sales, Outdoor, Entertainment at 600 South Penn Lansing 48912, Ingham County

Location Approval

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

City Treasurer _already approved ____

Date to City Council _____

Building Approval

Signature & Date

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov or FAX 517-377-0068



Chris Swope

Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☐ Transfer Ownership	☒ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☐ SDM
☐ Drop Partner	☐ Tavern
☐ Other:	☒ Other: Outdoor, Dance, Entertainment Sunday Sales AM/OM

NAME:

Comfort Zone Cigar Lounge LLC
600 South Pennsylvania
Lansing MI 48912

THAT THE REQUEST: By Comfort Zone Cigar Lounge for a transfer of a Class C with Sunday Sales, Outdoor, Entertainment at 600 South Penn Lansing 48912, Ingham County

Location Approval

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

City Treasurer _already approved ____

Building Approval

Signature & Date

Date to City Council _____

PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov or FAX 517-377-0068

Approvals

Instructions to City Clerk: Note: this license cannot be issued without approval by City Council. You may attach Council documents in the Attachment page or copy them later to the repository. Following a review of details and approval by council, choose an approval decision on the Clerk Approval row, and click **Submit**.

License Desk Approval	☒ Approved	☐ Denied
Police Approval	☒ Approved	☐ Denied
Fire Marshal Approval	☐ Approved	☐ Denied
Zoning Approval	☐ Approved	☐ Denied
Building Safety Approval	☐ Approved	☐ Denied
Treasury Approval	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
Clerk Approval*	☒ Approved	☐ Denied



Chris Swope

Lansing City Clerk

REPORT ON APPLICATION FOR:

<u>ACTION</u>	<u>TYPE OF LICENSE</u>
☐ Transfer Ownership	☒ Class C
☐ Transfer Location	☐ SDD
☐ Add Partner	☐ SDM
☐ Drop Partner	☐ Tavern
☐ Other:	☒ Other: Outdoor, Dance, Entertainment Sunday Sales AM/OM

NAME:

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Lansing MI 48912

THAT THE REQUEST: By Comfort Zone Cigar Lounge for a transfer of a Class C with Sunday Sales, Outdoor, Entertainment at 600 South Penn Lansing 48912, Ingham County

Location Approval

Building Approval

Signature & Date

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

City Treasurer _already approved _

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**

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Chris Swope
Lansing City Clerk

REPORT ON APPLICATION FOR:

ACTION

- ☐ Transfer Ownership
- ☐ Transfer Location
- ☐ Add Partner
- ☐ Drop Partner
- ☐ Other:

TYPE OF LICENSE

- ☒ Class C
- ☐ SDD
- ☐ SDM
- ☐ Tavern
- ☒ Other: Outdoor, Dance, Entertainment Sunday Sales AM/OM

NAME:

Comfort Zone Cigar Lounge LLC
600 South Pennsylvania
Lansing MI 48912

THAT THE REQUEST: By Comfort Zone Cigar Lounge for a transfer of a Class C with Sunday Sales, Outdoor, Entertainment at 600 South Penn Lansing 48912, Ingham County

Location Approval

Signature & Date

Chief of Police _____

Fire Marshal _____

Planning/Zoning _____

Building Comm. _____

Building Approval

Signature & Date

Jina Rader 11-17-22

City Treasurer _already approved _

Date to City Council _____

**PLEASE RETURN THIS FORM TO: Brian Jackson at brian.jackson@lansingmi.gov
or FAX 517-377-0068**



On-Premises Alcohol Sales Application

Instructions

Instructions

- It is highly recommended to have all the documents ready for uploading prior to submission.
- All attachments must be in a PDF format.
- PDF files should be compressed to the smallest size possible
- If you need more time to get additional documents together, please save your application as a draft and come back to it when you are ready.
- Applications left open for more than 24 hours will need to be started over.
- If you have submitted the wrong document prior to submission of the application, or wish to update a document after submission of the application, please notify the Clerk's Office in writing at city.clerk@lansingmi.gov.
- It is the responsibility of the submitter to ensure they receive an email confirming the receipt of their application. If they do NOT receive an email with a confirmation number within 24 hours of submitting the application, it is the submitter's responsibility to notify the Clerk's Office in writing at city.clerk@lansingmi.gov.

Payments

- Payment fee must be RECEIVED by the Clerk's Office before the application will be reviewed. Failure to remit payment in a timely manner may result in denial of your application.
- Cash, Credit Card, Debit Card, Check, Electronic Check (ACH) & Money Order are accepted.
- Electronic Checks (ACH), Credit and Debit cards are accepted through the City's Point and Pay site. There is a 3% convenience fee for credit and debit card transactions.

Application Information

Non-Refundable License Fees

- 1. Application Fee: \$1450 for New Location, \$400 for Transfer of Ownership

Materials Required

- 1. Notary Statement
- 2. Attachment of Michigan Liquor Control Commission Application
- 3. Treasury Form(s)
- 4. Floor Plans, if not already on file

(City Codified Ordinances - Chapter 830)

Business Information

I am applying for: * ☐ New Location ☒ Transfer of Ownership

License(s) for which I am seeking Local Government Approval * lottery, alcohol sales, tobacco, liquor

Business Name * THE COMFORT ZONE CIGAR LOUNGE & BAR LLC

Does Business As THE COMFORT ZONE CIGAR LOUNGE & BISTRO

Address *
Street Address
600 S. PENNSYLVANIA AVE.
Address Line 2
City
LANSING
State / Province / Region
MI
Postal / Zip Code
48912
Country
UNITED STATES

Phone* 517-204-4459
XXX-XXX-XXXX

Email comfortzonecb@gmail.com
name@domain

Applicant Information

Applicant Name* STEVEN LONZO

Address*
Street Address
1140 ABBOTT RD
Address Line 2
1362
City
EAST LANSING
Postal / Zip Code
48826

State / Province / Region
MI
Country
United States

Phone* 517-204-4459
XXX-XXX-XXXX

Email* comfortzonecb@gmail.com
name@domain

Business Owner Information

Type of Ownership* ☒ Single Owner ☐ Multiple Owners

Owner Name* STEVEN LONZO

Address*
Street Address
1140 ABBOTT RD
Address Line 2
1362
City
EAST LANSING
Postal / Zip Code
48826

State / Province / Region
MI
Country
United States

Phone* 517-204-4459
XXX-XXX-XXXX

Email* comfortzonecb@gmail.com
name@domain

Owner
Date of
Birth*

Owner
Place of
Birth* USA

Character of Business*

What Character of business do you intend to operate?
CIGAR LOUNGE AND BISTRO

Length of Time*

What is the length of time your business has been of that charater, or in the case of a corporation, the date when its charter was issued?
May 4 2022

Similar Licenses*

Have you made applications for a similar or other license on premises other than those described in this application?

☐ Yes ☒ No

Are Building Plans on File?*

☒ Yes ☐ No

I (we) have never been convicted of a felony and is (are) not disqualified to receive a license by reson of any item contrained in this chapter of the laws of the State.

☒ I Agree

I (we) will not violate any State of Federal laws or any ordinance of the City in the conduct of this business.

☒ I Agree

I (we) or my (our) agent(s) do not owe any personal property taxes.

☒ I Agree

The copy of the Michigan Liquor Control Commission application submitted with this application is a true copy of what I (we) intend to submit to the Michigan Liquor Control Commission.

☒ I Agree

Fees Due

\$ 400.00

Methods for payment are on the first page of this document, under "**Payments.**" Processing this application will not proceed until payment is received.

Electronic Signature Agreement

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree

I hereby certify that this application is complete and accurate to the best of my knowledge, information and belief. I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if this license is granted.

Signature

Steven L. Lanzo

Date Submitted

9/19/2022

Attachments

A Treasury Form needs to be completed by every stakeholder per the Ordinance. Please click the link below and print, complete, sign, and attach the completed form to the application using the button below. [Download Treasury Form Document](#)

Treasury Form for all Stakeholders	Treasury Form Comfort Zone.pdf	89.88KB
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Copy of Michigan Liquor Control Commission Application	Comfort Zone Cigar Lounge MLCC Liquor licens...	908.02KB
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Your application is required to be notarized per the Ordinance. Please click the link below and print, complete, sign and have notarized, and attach the completed form to the application using the button below. [Download Notarization Document](#)

Notarization Document*	Notary Form Comfort Zone.pdf	68.11KB
------------------------	--	---------

City Council Document(s)

Approvals

Instructions to City Clerk: Note: this license cannot be issued without approval by City Council. You may attach Council documents in the Attachment page or copy them later to the repository. Following a review of details and approval by council, choose an approval decision on the Clerk Approval row, and click **Submit**.

License Desk Approval	☒ Approved	☐ Denied
Police Approval	☐ Approved	☐ Denied
Fire Marshal Approval	☐ Approved	☐ Denied
Zoning Approval	☐ Approved	☐ Denied
Building Safety Approval	☐ Approved	☐ Denied
Treasury Approval	☒ Approved	☐ Denied
Treasurer Approval	☒ Approved	☐ Denied
Clerk Approval *	☒ Approved	☐ Denied

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Licensing and Enforcement Division of the Michigan Liquor Control Commission received a request from Comfort Zone Cigar Lounge LLC for a Class C license, Sunday Sales (AM/PM), dance, entertainment, and outdoor service permits; and

WHEREAS, the Committee on City Operations met on December 6, 2022, to review the request with affirmative action taken;

Whereas, Comfort Zone Cigar Lounge LLC shall not operate until the final Certificate of Occupancy or a letter of Final Approval has been issued by the Building Safety Office.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves the request from Comfort Zone Cigar Lounge LLC for a Comfort Zone Cigar Lounge LLC for a Class C license, Sunday Sales (AM/PM), dance, entertainment, and outdoor service permits;