

**LANSING CITY BOARD OF ETHICS
REGULAR MEETING
JULY 12, 2022, 5:30 PM**

Training Room
South Washington Office Complex
2500 S. Washington

The meeting was called to order at 5:30 PM.

MEMBERS PRESENT: Brendon Basiga
 R Cole Bouck, Chairperson
 John Folkers
 Janielle Houston, Vice-Chairperson

ABSENT: Keith Kris – excused

A QUORUM WAS PRESENT

OTHERS PRESENT: Terry C. Cannon, City Building Inspector
 Mary Bowen, City Attorney's Office
 Chris Swope, City Clerk
 Shara Washington, City Clerk's Office

PUBLIC COMMENT:

There was no public comment

APPROVAL OF AGENDA:

MOVED by Chairperson R Cole Bouck to amend the agenda to include a discussion of the 'Consistent Motion Language' document under new business.

MOTION CARRIED

MOVED by John Folkers to approve the agenda with changes noted.

MOTION CARRIED

SECRETARY'S REPORT:

Approval of Minutes

MOVED by Brendon Basiga to correct the spelling of his name listed in the June 14, 2022 minutes.

MOTION CARRIED

MOVED by Janielle Houston to approve the Minutes of June 14, 2022 as amended.

MOTION CARRIED

Lori Adams Simon Resignation

MOVED by Janielle Houston with **SUPPORT** from Brendon Basiga to accept Lori Adams Simon's resignation with a note of appreciation and thanks for her service.

MOTION CARRIED

NEW BUSINESS

1. Discussion of the 'Consistent Motion Language' document

The Board reviewed the finalized 'Consistent Motion Language' document which will help guide along the motions for standard language and consistency in the meeting minutes. The Clerk's office will provide a physical copy of the document during every meeting.

2. Affidavit of Disclosure, Terry C. Cannon, Building Inspector, EDP

MOVED by Brendon Basiga to approve Terry C. Cannon's Affidavit of Disclosure under the following conditions: Terry C. Cannon is not to conduct any of the inspections related to the 910 Vine Street property and the permits that Terry C. Cannon pull are for the sole purpose of completing the renovations of the 910 Vine Street property and placed on file.

MOTION CARRIED

3. Statement of Financial Interests, Paul Dripchak, HRCS Advisory Board Member

MOVED by Janielle Houston to place Paul Dripchak's Statement of Financial Interests on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION CARRIED

4. Proposed Revisions to Statement of Financial Interests Form

MOVED by Brendon Basiga to approve the proposed revisions to the Statement of Financial Interests form as presented.

MOTION CARRIED

CITY ATTORNEY'S REPORT:

Mary Bowen mentioned that the District Courts are still in a hybrid format, with jury trials in person and most other cases remote.

CHAIR'S REPORT:

Chairperson Bouck stressed the importance of voting and voting early.

He also encouraged the members to recommend potential candidates who may be interested in serving on the Board, with the new vacancies.

ADJOURNED 6:22 PM