

Downtown Lansing Inc.
Board of Directors Meeting Minutes
October 13th, 2022

Members Present: K. Dorshimer, J. Estill, T. Benoit, J.V. Anderton, J. Tischler (Zoom), T. Carter, J. Hinze,

Members Absent: A. Willis,

Board Advisors Present: Robert Doran-Brockway, Patricia Spitzley

Board Advisors Absent: None

Staff Present: C. Edgerly, J. Reinhardt, W. Roberts, J. Anderson

Guests Present: J. Anderson, Jimmy from Lake State

I. Call to Order: J. Estill called the meeting to order at 11:30

II. Citizen's Comments: None

III. Correspondence: None

IV. Consent Agenda Approvals

- Agenda for October 13, 2022
- Minutes from September 8, 2022
- Committee Reports
- Monthly Financials - Jim Tischler

J.V. Anderton moved to approve Consent Agenda items, K. Dorshimer supported. Motion passed

V. Guest Speaker: J. Anderson introduced herself as the new staff member at DLI and reviewed plans for the Kringle Market at Reutter Park.

VI. Lake State Report:

Winterized Downtown and prepping seasonal equipment. Bring on additional staff for downtown. Coordinating with city on snow removal logistics.

VII. Old Town Updates: Robert Doran-Brockway

Spoke about concerns over new city parking effects on Old Town. OTCA will also be hosting their upcoming Old Town 25+1 Gala in January at the R.E. Olds Transportation museum in Downtown Lansing.

VIII. Reports:

Director Report: C. Edgerly reported the following:

- Veg Head, Behold Beauty, and A Novel Concept opening. Plus 3 new business coming soon!
- Forks and Corks Block Aid went well as combined event, especially before rain. The format for Forks & Corks outside was received well. Some adjustments will be made for this event moving forward.

- C. Edgerly presented DLI's updated Employee Handbook. Board discussion took place regarding advantages of progressive PTO policies. Board agrees that such policies are at the Executive Directors discretion to write.

President's Report- None as Ashlee was not in attendance.

IX. Action/Discussion Items

- **City ARPA Grant Agreement and ARPA OTCA Sub-Grant Agreement**
K. Dorshimer motioned to approve signing city grant agreement pending J.V. Anderton's review and approval as well as C. Edgerly's comfort and leadership of the agreement. Hinze supported. Motion passed.

OTCA subgrant agreement: J. Estill motioned to approve signing sub-grant agreement with OTCA pending review and incorporation of any required language form City ARPA Grant Agreement. T. Carter support. Motion passed.
- **Vendor Policy**
Central Business District wording amended to District A in the presented policy wording. J.V. Anderton Motioned to adopt as amended. J. Hinze supported. Motion passed.
- **Advent House Proposal:**
C. Edgerly presented a draft Advent House proposal that had been submitted at a group meeting to address the growing needs for resources and assistance in our downtown community. Board discussed DLI's role regarding homelessness and other needs in our Downtown. J. Tischler shared his comfort level for funding the proposal. Board authorized C. Edgerly to enter into agreement pending comments from the Board being incorporated into the proposal and the city's level of involvement.
- **CMA Update:**
The next step deep dive into downtown redevelopment sites, as well as REO Town and Old Town recommendations will be held Friday October 21st
- **DEI Consultant and Next Steps:**
Executive Committee members shared a recap of their kick-off meeting with Dr. Bailey. Cathleen will send a Doodle poll to all board members to get a Board interactive session scheduled in the next month.

X. Other New Business: None

XI. Adjourn: J. Estill moved to adjourn at 12:54 p.m. J.V. Seconded. Meeting adjourned at 12:54 p.m.