

AGENDA

Committee on Ways and Means AGENDA FOR NOVEMBER 14, 2022 AT 4:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Spadafore, Chairperson
Council Member Garza, Vice Chairperson
Council Member Wood, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. October 20, 2022
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance: Office of High Safety Planning (OWI) Grant; Impaired Driving, Speed and Seatbelt Enforcement
 - C. RESOLUTION - Grant Acceptance: Office of High Safety Planning Grant for Bicycle and Pedestrian Safety
 - D. RESOLUTION - Grant Acceptance; Election Security Grant
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Ways and Means
Thursday, October 20, 2022 @ 3:00 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spadafore called the meeting was called to order at 3:00 p.m.

PRESENT

Council Member Peter Spadafore, Chair
Council Member Jeremy Garza, Vice Chair- unexcused
Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Jim Smiertka, OCA
Erin Buitendorp, Public Service
Brian Jackson, Deputy Clerk
Madeline Van Eck, LPD
Assistant Chief Backus, LPD
Cheryl Rupprecht, LPD

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM OCTOBER 10, 2022, AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

Discussion/Action:

RESOLUTION – Introduction and Setting of Public Hearing; Ordinance to Repeal Permitting Requirements for Solicitors of Charitable and Religious Donations

Mr. Jackson stated in their review of the code they found ordinances that appeared to be redundant with the State and this is one that will repeal permitting requirements.

Council Member Spadafore asked if there was a fee associated with these, and Mr. Jackson stated this does not, it is just a letter required from the solicitor informing the Clerk they are going out into the neighborhoods.

Council Member Wood asked what the draw back is. Mr. Smiertka stated this is redundant with State law. Council Member Wood provided examples of potential fraudulent solicitors, and Mr. Smiertka stated they would have to produce an ID issued by the State and enforceable by the State. Council Member Spadafore asked if under State law they have to be permitted and Mr. Smiertka confirmed. Later in the meeting Mr. Smiertka quoted Michigan Compiled laws 400.287 that requires the State license.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO INTRODUCE AND SET A PUBLIC HEARING FOR NOVEMBER 14, 2022 TO REPEAL THE ORDINANCE FOR PERMITTING REQUIREMENTS FOR SOLICITORS OF CHARITABLE AND RELIGIOUS DONATIONS. MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; League of American Bicyclists' Community Spark Grant

Ms. Buitendorp informed the Committee that the League approached the Public Service Department with this grant noting the majority of the funding is coming from GM. The grant application was written for Webster Farms run by the Greater Lansing Food Bank. The funds were received in-kind and they provided a bike rack but because of the material cost increasing Public Service did contribute \$992.48 towards it. This grant is in cooperation with the Land Bank and Greater Lansing Food Bank.

Council Member Wood asked if the air pump station is manual, which it was confirmed and noted consistent with other bike stations in the City. Council Member Wood asked if there is a written agreement with the Landbank since this will be located on their property. Ms. Buitendorp was only able to reference an email from Roxanne Case with the Landbank stating it was authorized so Mr. Smiertka stated they would need a document from the Landbank.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FROM THE LEAGUE OF AMERICAN BICYCLISTS' COMMUNITY SPARK GRANT WITH SUBMITTAL OF THE DOCUMENT FROM THE LANDBANK AS REQUIRED BY THE CITY ATTORNEY. MOTION CARRIED 2-0.

RESOLUTION – Donation Acceptance; Lansing Police Department's Special Tactics and Rescue Team (START) Unit

Assistant Chief Backus summarized this annual donation from the family of a former now deceased detective. This year they raised \$8,174.01 which was then added to by the group Modern Women in the amount of \$2,500.00. The funds will be used for trainings, travel and equipment.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE DONATION ACCEPTANCE FOR THE START UNIT IN THE LPD. MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; Domestic Violence Services, Capital Area Response Effort (DVS-CARE) FY2022/2023

Ms. Van Eck explained that this program is a specialized unit that works with 6 other units and Sparrow for an on scene advocacy assistant. The grant will pay for 3 FTE but also cover a pool of volunteers. They will work to follow up with anyone that has filed a police report on domestic violence and also work with any walk-ins.

Council Member Wood asked what the funds for "goods-services" will be used for. Ms. Van Eck stated that covers cell phones, zoom video conferencing, community meetings for the Capital Area teams, review teams and any other meetings. Council Member Wood asked about grant

funds for a vehicle and Ms. Van Eck confirmed that is an expense for mileage reimbursement for the staff. They have not purchased a vehicle in this grant contract, but use that line for reimburse for miles to appointments, court, etc.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR DVS-CARE FY2022/2023 GRANT FOR THE LPD. MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; Justice Assistance Grant (JAG) for Capital Area Response Effort (CARE) Unit

Ms. Van Eck informed the Committee this grant is awarded through MSP for paid services work to enhance victims for intimate partner violence and reestablishment. This will help fund an emergency hotel program to put in hotel for those involved in the domestic violence, housing them up to 4 weeks. Through the JAG award this will fund a dedicated staff advocate for those that are staying in the hotel. Regarding the supplies and other expenses, this is to cover the process service for protection orders, purchase and installation of home security if the victim moves back home, lock changes if the victim moves back home, relocation fees for truck rentals if they move and gas, grocery and prepaid phone cards for those that stay in the hotels.

Council Member Wood asked how they plan to sustain the employee they are paying for with this grant if it ends up being only a one year grant. Ms. Van Ecks confirmed that the employee is aware it is a one year contract position and it is not guaranteed. Ms. Rupprecht stated the employee sustainability is being addressed in other portions of the LPD budget.

Council Member Wood asked if this grant and the one on the agenda before this were part of the budget that was approved in May 2022 and currently being used as of July 2022. Ms. Rupprecht confirmed both are line items in the budget that was adopted in May 2022 and renewals of the previous year.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR JAG CAPITAL AREA RESPONSES EFFORT FOR THE LPD CARE UNIT. MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; Byrne Memorial Justice Assistance Grant (JAG) 2022

Assistant Chief Backus acknowledged this as an annually awarded formula grant, and the City is made aware by publication of the amount they will receive. LPD is the fiduciary for Lansing and Ingham County. The total amount is \$137,639 with \$122,184 for LPD and \$15,455 to Ingham County. The LPD share will fund a new dive boat, mental health and resilience training and hire a cadet. Ingham County has stated they will use their funds for additional controlled storage inside their vehicles.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR THE BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2022 FOR THE LPD. MOTION CARRIED 2-0.

RESOLUTION – Grant Acceptance; STOP Violence Against Women FY 2022/2023 Grant

Assistant Chief Backus informed the Committee that this is a one year grant through MDHHS, in coordination with the special court 54A District was awarded along with Ingham County Prosecutors Office. The amount of \$192,972 with \$144,731 as the actual grant and \$48,241 in LPD match which equals to the 25% grant match. The funds will be used for two (2) positions; dedicated domestic violence detective and a crime analysis. The detective will add to the current

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unit but be specifically assigned to the prosecutors office and specialty courts, and the analysis will be dedicated to the domestic violence unit.

Council Member Spadafore asked the LPD representatives to explain the difference between “intimate partner violence” and “domestic violence”. Ms. Van Ecks noted that “domestic” is broad and can cover violence between parent, child, siblings and even roommates.

Council Member Wood asked if this is an annual sustainable grant, and Assistant Chief Backus stated they have gotten it annually and this is the 3rd year. When they first obtained it, they were told the program could run up to 5 years. Council Member Wood then asked if this was part of the current budget as well, and Ms. Rupprecht confirmed it was also a renewal as the earlier ones on the agenda.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE OF STOP VIOLENCE AGAINST WOMEN FY 2022/2023 FOR THE LPD. MOTION CARRIED 2-0.

OTHER

Council Member Spadafore informed the Committee that once the ARPA grants have been scored, the Administration has been invited to a Ways and Means meeting to report out.

ADJOURN

Adjourned at 3:26 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee _____



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 10/18/22

GRANT NAME: Michigan Office of Highway Safety Planning Ingham County DUI, Seatbelt, and Speed Overtime Traffic Enforcement

DEPARTMENT: Lansing Police Department

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Ruprecht (Cheryl.Ruprecht@Lansingmi.gov 483-4808)

APPLICATION DATE: August, 2022

AWARD DATE: October 18, 2022

GRANT CYCLE: 10/1/2022 – 09/30/2023

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$107,521 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$107,521

CONSTRUCTION \$0.00

LAND \$0.00

OTHER \$0.00

CITY MATCH (IF APPLICABLE): N/A

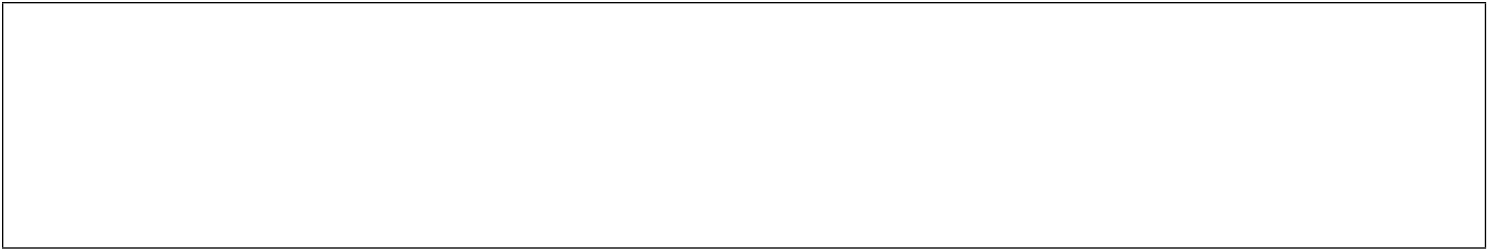
GRANT PAYS FOR: Overtime and related fringe benefits of law enforcement officers

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of this grant is to provide funding for extra patrols focused on reducing DUI, speeding, and unrestrained vehicle occupant deaths and serious injuries.

Funds from this grant can be used only for overtime cost related to DUI, speeding, distracted driving and seatbelt enforcement during specified dates.

The dates are: 1) Dec 1 – Feb 28, 2023 2) Apr 1-Apr 29, 2023 3) May 15-June 4, 2023, 4) July 1-July 29, 2022 5) Aug 10-Sept 4, 2023



BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, In August 2022, the Lansing Police Department submitted a grant application to the Michigan Office of Highway Safety Planning for extra overtime funding to be utilized for a high visibility impaired driving, speed and seatbelt enforcement program; and

WHEREAS, Michigan traffic crash data from 2015-2019 identified a high number of people seriously injured or killed where 1) the traffic crash was coded as alcohol-involved and/or drug-involved, or 2) the occupants were in passenger vehicles and the crash was coded as no belts or child restraint not used/used improperly and 3) the crashes included at least one driver speeding; and

WHEREAS, the grant-funded overtime must focus on traffic stops for hazardous moving violations during times and on roadways experiencing fatal and serious injury traffic crash problems; and

WHEREAS, the expectation is zero tolerance for seat belt, child restraint, DUI violations, and any other hazardous moving violations during the grant-funded high-visibility enforcement efforts; and

WHEREAS, during the span October 1, 2022 to September 30, 2023, the grant has five enforcement periods; and

WHEREAS, the Lansing Police Department was informed on October 18, 2022, that it has been selected to receive funding in the amount of \$107,521; and

WHEREAS, the funding covers roughly 900 hours of overtime and overtime related fringes; and

WHEREAS, there is no local match requirement for the grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Highway Safety Planning grant in the amount of \$107,521 for the program period (October 1, 2022 through September 30, 2023); and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded funds.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Bicycle / Pedestrian Grant

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Cheryl Rupprecht (Cheryl.Rupprecht@lansingmi.gov) 517-483-4808)

APPLICATION DATE: AWARD DATE: October 11, 2022

GRANT CYCLE: _____ Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$23,687 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL \$23,687

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$4,738 (This represents 20% of the \$23,687 grant amount)

GRANT PAYS FOR: Officers' overtime

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The purpose of the grant is to present a high visibility traffic enforcement program designed to reduce pedestrian and bicyclist fatalities and suspected serious injuries by educating and enforcing traffic safety laws designed to keep pedestrians and bicyclists safe. The allowable use of funds is for officers' overtime.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in August 2022, the Lansing Police Department (LPD) submitted a grant application to the Michigan Office of Highway Safety Planning (OHSP) for overtime funding to be utilized for a high visibility traffic enforcement program designed to reduce pedestrian and bicyclist fatalities and suspected serious injuries by educating and enforcing traffic safety laws designed to keep pedestrians and bicyclists safe; and

WHEREAS, the city of Lansing had a total of 55 pedestrian fatalities and serious injuries and 23 bicyclist fatalities and serious injuries during a 5-year period (2015-2019); and

WHEREAS, the Lansing Police Department was informed on October 11, 2022, that its application was selected to receive grant funding; and

WHEREAS, the total grant amount is \$23,687: and

WHEREAS, the Federal grant award amount is \$18,949

WHEREAS, twenty percent (\$4,738) of the \$23,687 grant consists of local match; and

WHEREAS, the grant period is October 1, 2022 through September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the Office of Highway Safety Planning grant for the period October 1, 2022 through September 30, 2023 in the amount of \$23,687, of which 20% is local match.

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 10/24/2022

GRANT NAME: Michigan Secretary of State Elections Security Grant

DEPARTMENT: City Clerk

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brian P Jackson 483-4135

APPLICATION DATE: Election Date AWARD DATE: Reimbursed after Election (see details below)

GRANT CYCLE: _____ Check One: ____ Annual x ☒ One-Time

FUND AMOUNT: \$60,000 (40 Precincts x \$1,500) (Breakdown below should total this amount)

GOODS & SERVICES \$60,000

PERSONNEL \$0

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$ 0

GRANT PAYS FOR: Security Cameras at 5 fire stations for Election Drop Boxes, and other election security equipment

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Through the grant program, the state will reimburse municipalities (up to \$1,500 per precinct) for election security-related purchases and costs. Costs incurred from October 2021 through November 2022 will be eligible for reimbursement. The grant is funded from a federal election security grant under the Help America Vote Act. To be eligible, expenses must relate to election security, but a broad range of physical, technology, and personnel expenses are eligible. Costs must have been incurred after October 1, 2021, to be eligible for reimbursement.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City Clerk is charged with the orderly conduct of elections in the City of Lansing by the State of Michigan and Lansing City Charter; and

WHEREAS, the Michigan Secretary of State Office has provided a grant program to reimburse municipalities for election security-related purchases and costs up to \$1,500 per precinct. Costs incurred from October 2021 through November 2022 will be eligible for reimbursement. The grant is funded from a federal election security grant under the Help America Vote Act; and

WHEREAS, expenses must relate to election security, but a broad range of physical, technology, and personnel expenses are eligible. Costs must have been incurred after October 1, 2021, to be eligible for reimbursement; and

WHEREAS, reimbursement expenses include the installation of five additional security cameras at each Lansing Fire Station in order to watch the Election Drop Boxes 24 hours a day and other election security expenses.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the Michigan Secretary of State Elections Security Grant for the purposes of election security-related purchases.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.