

AGENDA

Committee on City Operations AGENDA FOR SEPTEMBER 20, 2022 AT 4:30 PM



Lansing City Hall, City Council Conference Room
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Council Member Spitzley, Chairperson
Council Member Daniels, Vice Chairperson
Council Member Hussain, Member

1. Call to Order

2. Roll Call

3. Minutes

A. September 6, 2022

4. Public Comment on Agenda Items (Up to 3 Minutes)

5. Discussion/Action:

- B. RESOLUTION - Reappointment; John Shaski as a City of Lansing member of the Capital Region Airport Authority Board for a term to expire September 30, 2026
- C. RESOLUTION - Claim Appeal; Claim #1891, Tom Buffett for \$1,536 in trash fees at 4920 Christiansen Rd.
- D. RESOLUTION - Traffic Control Order Nos. 21-07, 21-08, 21-09, 21-10, 21-11, 21-12, 21-13, 21-14, 22-03 and 22-04 to regulate parking in Old Town
- E. RESOLUTION - Council Rules Addition of Rule 47. Verification of Qualifications for Elective Office
- F. ACTION - Fiscal Year 2023/2024 Budget Priorities

6. Other

Pending Update

- G. Notice from the Michigan Liquor Control Commission; The Comfort Zone Cigar Lounge & Bar LLC request for Transfer ownership escrowed 2022 Class C and SDM licensed business with Sunday Sales Permit (PM) for Class C License- spirits and mixed spirit drink, Dance-Entertainment Permit, and Outdoor Service (1 area) from Leo's Outpost, Inc.; New Sunday Sales Permit(AM); New Sunday Sales Permit(PM) for SDM License- mixed spirit drink at 600 South Pennsylvania Ave. (RID # 2207-07920) **Agenda 09/20/2022*
- H. Notice from the Michigan Liquor Control Commission; H & M Convenience Store, LLC request for Transfer ownership 2022 SDD & SDM License with Sunday Sales Permit(AM), Sunday Sales Permit(PM) for SDD License- spirits and Sunday Sales Permit(PM) for SDM License- mixed spirit drink from Rock's Party Store, Inc.; Conditional License at 1830 W. Saginaw St (RID # 2208-09161) **Agenda 09/20/2022*
- I. Notice from the Michigan Liquor Control Commission; BS Liquor Inc request for Conditional License; Transfer Ownership 2022 SDD & SDM License With Sunday Sales Permit (PM) For SDD License - Spirits And Sunday Sales Permit (PM) For SDM License - Mixed Spirit Drink From Love America, Inc.; New Sunday Sales Permit (AM) at 1701 W Willow St. (RID # 2205-05286) **Agenda 09/20/2022*
- J. Notice from the Michigan Liquor Control Commission; GG Holding Co., LCC request for transfer location of escrowed 2021 Class C licensed business from 501-503-505 E Shiawassee St, Lansing to 3131 E Michigan Avenue, Lansing; new SDM license issued under MCL 436.1533(5)(a), non-transferable, in conjunction; New Sunday Sales Permit (AM/PM) for Class C License – spirits and mixed spirit drink; conditional license (RID #RQ-2205-04499) **Agenda 09/06/2022*
- K. Notice from the Michigan Liquor Control Commission; Old Bag of Nails Pub – Lansing, LLC request for New SDM License Issued Under MCL 436.1533(5)(A), Non-Transferable, In Conjunction; New Class C License Issued Under MCL 436.1521a(1)(A), Non-Transferable, Redevelopment (RDA) License; New Sunday Sales Permit (AM/PM) For Class C

License – Spirits And Mixed Spirit Drink; New Outdoor Service Area; New Dance-Entertainment Permit. (RID #RQ-2207-07177) **Agenda 09/06/2022*

- L. Notice from the Michigan Liquor Control Commission; GG LL, LLC request to Transfer Escrowed 2022 Class C License With Sunday Sales Permit (PM), Outdoor Service (1 Area) And Specific Purpose Permit (Golf) From Branson Bay Corporation; Transfer Location From 215 Branson Bay Dr, Mason To 507 E. Shiawassee St, Lansing; Transfer Governmental Unit Under MCL 436.1531(1) From Aurelius Twp To Lansing City; Cancel Existing Outdoor Service (1 Area) And Specific Purpose Permit (Golf); New Outdoor Service Area; New Entertainment Permit. (RID # RQ-2207-07303) **Agenda 09/06/2022*
- M. Notice from the Michigan Liquor Control Commission; LE&O Mansion LLC request for transfer ownership 2021 Resort Class C License issued under MCL 436.1531(2), and SDM licensed business with Sunday Sales Permit (PM) for Class C License – Spirits and Mixed Spirit Drink and Dance-Entertainment Permit from Gus's LLC; Transfer location to 6810 Cedar St, Ste A, Lansing; transfer governmental unit under MCL 436.1531(1) from Lansing Township to Lansing City; New Sunday Sales Permit (AM); new Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink at 6810 S Cedar St Suite A, (RID # RQ-2111-19427) **Agenda 01/18/2022*

7. Adjourn

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on City Operations
Tuesday, September 6, 2022 @ 4:30 p.m.
City Council Conference Room

CALL TO ORDER

Council Member Spitzley called the meeting to order at 4:30 p.m.

PRESENT

Council Member Spitzley, Chair
Council Member Daniels, Vice-Chair- unexcused
Council Member Hussain, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen, OCA
Mary Bowen, OCA – left the meeting at 5:10 p.m.
Scott Sanford, Code Compliance
Karl Dorshimer, EDC
Andy Kilpatrick, Public Service
Joan Brooks
Rachel Kheni
Hameed Katawazi
Mark Farrell
Rosa Brown
Mark Quinn
Lee Taylor
Sharon Dade

MINUTES

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM JULY 19, 2022, AS PRESENTED. MOTION CARRIED 2-0.

PUBLIC COMMENT

No public comment at this time.

Discussion/Action

RESOLUTION – Social Districts; amend to include Lansing Hotel Investors, LLC in the Downtown Social District

Ms. Hagen stated that due to new ownership of the Radisson, it was amended to add the new license holder to the Downtown Social District.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR SOCIAL DISTRICTS; AMEND TO INCLUDE LANSING HOTEL INVESTORS, LLC IN THE DOWNTOWN SOCIAL DISTRICT. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #1900, Joan Brooks for \$493.40 board-up fee at 4904 Richmond Street

Mr. Sanford went through process, and originally recommended denial, but confirmed it was a board up request by LPD, and is now recommending voiding the \$265 fee, or if the Committee considered waiving. Council Member Spitzley acknowledged it was a welfare check, and it was not something she did herself. Council Member Hussain also concurred with the statements.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO GRANT THE CLAIM APPEAL; CLAIM #1900, JOAN BROOKS FOR \$493.40 BOARD UP FEE AT 4904 RICHMOND STREET.

Ms. Brooks pointed out her other claim on door replacement. Ms. Hagen recommended she file a property damage claim, which is different from this form, and OCA will review that. Ms. Brooks stated she was also advised to obtain a police report and file a claim with her homeowners' insurance. Council Member Spitzley advised them that the resolution once adopted from Council on 9/12/2022 can be used as documentation to the City Treasurer for the taxes.

MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #1894, Paul Khai/Rachel Kheni for \$610 in trash fees at 5736 LaPorte Drive

Mr. Sanford outlined the timeline of the violation, the contractor status for removal, with the code compliance recommendation for denial of this claim.

Ms. Khai, with assistance from interpreter, acknowledged the Committee. She noted she did receive the letter and appealed the Claims Review Committee.

Ms. Bowen confirmed it was before the Claims Review Committee, and they denied in full. Council Member Spitzley explained the Committee gets recommendations from the Claims Review Committee, and they suggested it be denied. This now an opportunity for the owner to appeal to this Committee.

Council Member Hussain asked why Claims Review denied. Ms. Bowen confirmed proper notice was given, photos were taken, and contractor did the work. Council Member Spitzley acknowledged proper notice was given.

Ms. Kheni acknowledged the letter she received but was not aware of what the notice was for. Council Member Spitzley acknowledged the language barrier, but with the proof of all steps being taken, the Committee at this time cannot grant the claim.

MOTION BY COUNCIL MEMBER HUSSAIN TO DENY THE RESOLUTION FOR CLAIM APPEAL; CLAIM #1894, PAUL KHAI FOR \$610 IN TRASH FEES AT 5736 LAPORTE DRIVE.

Council Member Spitzley advised Ms. Kheni that the recommendation will be sent to the Council on September 12, 2022, to appeal one last time.
MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #1901, Hameed Katawazi for \$2,215 in trash fees at 1017 West Hillsdale Street

Mr. Sanford outlined the violations, notifications and recommended denial. He added the property is red tagged. Council Member Spitzley asked why it was red tagged, and Mr. Sanford stated it was the items inside the building.

Mr. Katawazi confirmed the red tag was issues with the inside and the tenants. He then explained issues he had with tenants, the current eviction process.

Council Member Spitzley asked why people were still there if red tagged on April 2022. Mr. Sanford stated he does not work 24 hours and he cannot throw people out but acknowledged no one should be there.

Ms. Bowen confirmed Claims Review Committee recommended denying in full, based on pictures, notifications, etc. Council Member Spitzley asked when the contractor has to ask for additional hours, and the Committee was referred to the billing.

Mr. Katawazi stated he is still having issues with trash and the tenant until the eviction.

Council Member Spitzley noted he is the landowner, and these are tenants behaving badly, and there is no provision to provide granting the claim because of bad tenants. She then asked Mr. Sanford about the red tag and asked who inspects those. Mr. Sanford stated that since they are not being allowed in, they do not have options.

MOTION BY COUNCIL MEMBER HUSSAIN TO DENY THE RESOLUTION FOR CLAIM APPEAL; CLAIM #1901, HAMEED KATAWAZI FOR \$2,215 IN TRASH FEES AT 1017 WEST HILLSDALE STREET. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #1916, Estate of Irene McKay for \$3,272 in trash fees at 1351 Robertson Street

Mr. Sanford outlined the violation and timelines. Code Compliance recommends denial of the claim and wanted the Committee to know it was an unregistered rental.

Mr. Farrell explained that the property was purchased in Ms. McKay name, and had family living there, and she has been deceased in 2015. There was a potential lawsuit, attorney stated they would do probate, and after 3 years the attorney quit. It is not homestead, Ms. Brown was notified and has been paying homestead taxes. He added that Ms. McKay had no will, and the plan is to put in the correct ownership. He then referenced the photos of the trash, noting in his opinion was a small pile of junk that could have fit in a pickup. There is no objection to administrative fee, and again appealed the large fee for the trash, and what claim from Eric Refuse says 8 hours and 32 cubic yards.

Council Member Spitzley asked Mr. Sanford to explain the process for when the contractor asks for more time. Mr. Sanford outlined the initial assessment by code officer is 3 yards 1 hour and 2 men. If Eric's sees more, they have to call that code officer and he approved additional yardage. He then referenced the photos and timelines. He then stated the trucks are 18 sq. foot per truck.

Ms. Brown stated she has been paying the taxes, and the mother of Irene McKay. She added she was there when the contractor arrived, and they were not out there for 8 hours. Mr. Farrell noted 12 pickup loads will fill a 30-yard dumpster and questioned if this was 30 yards.

Council Member Spitzley asked what connection Ms. McKay had to Mr. Farrell, and he stated he lived with her, and is her attorney. The title and probate were never done by the attorney who said they took the case. It is not a rental because it is family in the property. Ms. Hagen explained that anytime someone lives in the house is not the legal owner, qualifies as a rental in the City ordinance. She then referenced the letter and probate court filings in the claim that allows him to file the claim.

Council Member Hussain asked Mr. Sanford what happens when code sees the first time, and what they see the second time when the contractor calls them out and asked for confirmation the code officer went on site. Mr. Sanford confirmed the first view is from public view and then for the second review they go on property. Council Member Hussain admitted he struggled with the photo evidence and the amount of trash. Council Member Spitzley asked Mr. Sanford how much space the trash cans take up in the trailer. Mr. Sanford stated they are 55 gallon trash cans and Ms. Spitzley stated in one photo there are 10-11 cans. Mr. Sanford stated one would take up .327 cubic yards in a trailer, and the trailer will hold 16 cubic yards.

Council Member Spitzley noted that if they deduct the trash cans in the trailer, it is \$238, acknowledging the construction material and tires are separate. She then reviewed the photos, and the smaller amount was what originated the complaint, and once they got on site they saw more items which increased the trash.

Council Member Hussain asked for confirmation that the hourly rate is per person, with two people on site, and Mr. Sanford confirmed.

MOTION BY COUNCIL MEMBER HUSSAIN TO DENY IN THE AMOUNT OF \$3034.00 AND GRANT THE CLAIM IN THE AMOUNT OF FOR \$238.00 CLAIM APPEAL; CLAIM #1916, ESTATE OF IRENE MCKAY FOR RASH FEES AT 1351 ROBERTSON STREET. MOTION CARRIED 2-0.

RESOLUTION – Claim Appeal; Claim #1910, Mark Quinn for \$9,440 in trash fees at 735 Chicago Avenue

Mr. Sanford outlined the timeline and violations. It was extended on 2/22/2022 due to weather and the ground was frozen and they could not get the material. It was cited again March 30, 2022, violations noticed, and contractor removed. The claimant states they were given an extension, but Code confirmed no extension on the March 2022 violation. Mr. Sanford then referred to the photos and recommended denial. With a request for an extension, they get 7 days at a time, depending on size of the project. Once that time is up, the code officer goes out and does another re-check.

Mr. Quinn stated notices were sent to previous owner, but also questioned how they saw the yard, because the fence is 10 ft tall. The contractor took everything from the trailer in back yard which included tools and opened the gate of the fence. Council Member Spitzley asked Mr. Sanford if contractor to enter the shed to remove items. Mr. Sanford stated the sheds were not locked structures but canopies, and contractor is allowed to enter. Mr. Quinn stated the last owner had 90 days, and when Mr. Quinn obtained the property, he put up a 10 ft fence.

Council Member Spitzley asked Mr. Quinn to show her the layout of the property in the photos. The front property shows the cars. Ms. Dade stated Mr. Quinn was not the owner until this year, Mr. Quinn was renting it. Council Member Spitzley asked if when the property was cited, Mr. Quinn was not the owner. Ms. Hagen saw in assessing the quit claim was January 25, 2022, and the violations ran with the property. Council Member Spitzley noted it was cited January 14, 2022, how was it his responsibility. Mr. Sanford stated that one was compiled then cited again.

Mr. Quinn appealed that they took over \$10,000 from his property. Mr. Sanford stated the first citation was rescinded because of weather, but then they came back in March for the citation. This notice was mailed after the March date. Ms. Dade stated owner was in hospital when contractor did the work, and Council Member Spitzley stated they do not have to be there. In regard to the March violation, Mr. Quinn did own when the property was cited in March, 2022. Mr. Quinn appealed again that the items could not

be seen from the road and asked why they took everything from inside the trailers, but took responsibility for items on the ground. Ms. Dade asked if there are no trespassing signs can they still enter if owner not there, and it was noted they can. Mr. Quinn then referenced photos where items were left behind a tree but they took items from his trailer.

Council Member Spitzley spoke on her concerns with items in a trailer and encouraged them to file a claim, but then corrected herself that there was not damaged property here so no other claim can be filed. Ms. Dade then asked if someone files a complaint for debris, and the fence is 10' tall and can't be seen, what is the process. Mr. Sanford if there is access from anywhere the public can see it, and if code was in a neighboring property they could have seen over the fence. Council Member Spitzley stated if someone looks from neighbor property and can see it, and the Committee never knows who files the complaint. Mr. Sanford stated it does not matter who files the complaint, they verify the complaint. Ms. Dade noted that on March 30, 2022, Mr. Quinn was not in condition to clean up when it was issued. Council Member Hussain then that is the point when they call and ask for an extension. He then gave his opinion that this was a health and safety issue.

Ms. Dade spoke briefly on what Mr. Quinn has been doing in the neighborhood to help clean it up and maintain their homes.

Council Member Hussain spoke about the amount of trash and encouraged him to work with the Treasurer's office on payment.

Mr. Quinn appealed that they took everything from his shed, trailers and equipment he uses for work. Council Members stated after Council if it is denied it can go to circuit court. Ms. Hagen spoke on a process to file a complaint if the contractor took tools and items improperly taken, which was this claims process and if not satisfied a file a claim in circuit court for damages. Council Member Spitzley noted helpful in his case it would help if there was a list, and Mr. Sanford state they do not make a list.

MOTION BY COUNCIL MEMBER HUSSAIN TO DENY THE RESOLUTION FOR CLAIM APPEAL; CLAIM #1910, MARK QUINN FOR \$9,440 IN TRASH FEES AT 735 CHICAGO AVENUE. MOTION CARRIED 2-0.

DISCUSSION – Fiscal Year 2023/2024 Budget Priorities
Continued discussion at the next meeting.

DISCUSSION – Board of Public Service Budget Priorities for FY 2023-2024
The Committee reviewed the recommendations. Mr. Kilpatrick confirmed they do represent items that they have recommended in the past. They spoke briefly on some of the items. Specifically on the first two items on reserving neighborhood streets and sidewalk repairs.

MOTION BY COUNCIL MEMBER HUSSAIN TO ADD THESE PRIORITIES TO THE COMMITTEE ON CITY OPERATIONS BUDGET PRIORITIES. MOTION CARRIED 2-0.

Mr. Kilpatrick noted the Sustainability Commission is looking to propose some priorities to Council as well, and Mr. Kilpatrick was advised to have those before the Committee at their next meeting.

Other

PENDING UPDATE – Notice from the Michigan Liquor Control Commission; LE&O Mansion LLC request for transfer ownership 2021 Resort Class C License issued under MCL 436.1531(2), and SDM licensed business with Sunday Sales Permit (PM) for Class C License – Spirits and Mixed Spirit Drink and Dance-Entertainment Permit from Gus's LLC; Transfer location to 6810 Cedar St, Ste A, Lansing; transfer governmental unit under MCL 436.1531(1) from Lansing Township to Lansing City; New

Sunday Sales Permit (AM); new Sunday Sales Permit (PM) for SDM License – Mixed Spirit Drink at 6810 S Cedar St Suite A, (RID #RQ-2111-19427) **Original Agenda 01/18/2022*

Notice from the Michigan Liquor Control Commission; GG Holding Co., LLC request for transfer location of escrowed 2021 Class C licensed business from 501-503-505 E Shiawassee St, Lansing to 3131 E Michigan Avenue, Lansing; new SDM licensed issued under MCL 436.1533(5)(a), non-transferable, in conjunction; New Sunday Sales Permit (AM/PM) for Class C License – spirits and mixed spirit drink; conditional license, (RID #RQ-2205-04499) **Original Agenda 08/16/2022*

Notice from the Michigan Liquor Control Commission; Harry's Lounge Inc. request for a New Add Bar Permit for a total of 2 bars (RID #RQ-2205-05637) **Original Agenda 08/16/2022*

Notice from the Michigan Liquor Control Commission; Old Bag of Nails Pub – Lansing, LLC request for New SDM License issued Under MCL 436.1533(5)(a), Non-Transferable, In Conjunction; New Class C License Issued Under MCL 436.1521a(a)(A), non-Transferable, Redevelopment (RDA) License; New Sunday Sales Permit (AM/PM) For Class C License – Spirits And Mixed Spirit Drink, New Outdoor Services Area; New Dance-Entertainment Permit. (RID #RQ-2205-05637) **Original Agenda 08/16/2022*

Adjourn

Adjourned at 6:14 pm

Submitted by Sherrie Boak

Recording Secretary, Lansing City Council

Approved by the Committee on

DRAFT

JOHN A. SHASKI

CAREER PROFILE

An inspiring and astute leader with more than fifteen years of demonstrated experience in federal, state, and local government relations and community affairs. Strategic planner and effective communicator with proven success managing teams, producing results, and effectively serving public and client interests.

HIGHLIGHTS

- Successfully lobbied Congress for a technical fix related to hospital outpatient department reimbursement, averting potential losses in excess of \$4 million a year.
- Effectively lobbied the Certificate of Need Commission to relax standards related to Extracorporeal Shock Wave Lithotripsy, allowing the company to operate fixed equipment saving the company in excess of \$450,000 annually.
- Secured a \$300,000 federal appropriation related to expansion of electronic health records.
- Achieved a placeholder for a \$500,000 federal appropriation related to new hospital construction in a health professional shortage area.
- Negotiated a successful partnership agreement with a local community organization to address underserved community needs.

WORK EXPERIENCE

Sparrow Health System

May 2008-Present

Government Relations Officer (2010-Present), Government Relations Specialist (2008-2010)

- Direct lobby activities for Sparrow and affiliates, including: Physicians Health Plan, Sparrow Clinton Hospital, Sparrow Ionia Hospital, Sparrow Carson Hospital, Sparrow Specialty Hospital, and the Michigan Athletic Club.
- Lead the company's efforts to foster government and community relationships at the federal, state, and local levels.
- Develop a system-wide legislative agenda and strategy incorporating public policy initiatives, government relations considerations, strategic goals and local, state, and federal issues that impact the company and health care in general.
- Serve as the company's primary representative with advocacy and trade organizations, as well as the company's appointee to various local, state, and national trade organization advisory councils, ad-hoc committees, and standing committees.
- Track and analyze legislation that may impact the company, brief executive leadership and facilitate appropriate responses.
- Develop and maintain an effective plan to communicate with, educate and involve, the Board of Directors in legislative issues important to the governance of the company.
- Oversee the collection and analysis of data and information pertinent to public policy and advocacy issues; disseminate reports and analysis to appropriate audiences.
- Appointed Chair of the company's sponsorship committee administering an annual budget in excess of \$250,000.
- Administer Government Affairs Committee section of the Board of Directors.

Michigan State Representative Bettie Cook Scott
Chief of Staff

January 2007-May 2008

- Served as the Member's chief policy analyst.
- Coordinated all office affairs, including conducting staff interviews and management of an eight-member team.
- Established office policies and procedures.
- Acted as the primary liaison for all state departments, lobbyist, business and labor organizations, interest groups, and constituency.
- Administered and formulated office operations budget.
- Represented and testified on behalf of the Member in both House and Senate Committees.
- Recommended new approaches, policies, and procedures to effect continual improvements in efficiency of department and services performed.

Michigan State Senator Hansen Clarke
Legislative Advisor and Staff Director

January 2003-December 2006

- Led a 10-person team that delivered outstanding constituent services and enacted legislation.
- Directed research, implementation and advancement of the Senator's legislative agenda.
- Advised the Member on state budgetary issues in Senate Appropriations Committee with emphasis on History, Arts & Libraries, Department of Community Health, Capital Outlay and State Police and Military Affairs.
- Prepared legislative reports and reviewed documents relative to issues affecting the State of Michigan.

EDUCATION

Davenport University
Bachelor of Science, Management

2002

PROFESSIONAL AFFILIATIONS

- Capital Region Airport Authority Board of Directors (Lansing International Airport), *Chairman (2018-Present), Vice Chair (2014-2018), Director (2013-2014)*
- Lansing Region Chamber of Commerce, *Public Policy Committee (2018-Present)*
- 340B Health, *Political Action Committee Member (2015-Present)*
- Lansing Rotary, *Member (2013-Present)*
- Physicians Health Plan of Mid-Michigan, *Public Affairs Committee (2012-Present)*
- Michigan March of Dimes, *Public Affairs Committee Member (2011-2017)*
- Care Free Medical, *Executive Board Member and Governance Chair (2010-2016)*

REFERENCES

Available upon request

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the reappointment of John Shaski as a City of Lansing member of the Capital Region Airport Authority Board for a term to expire September 30, 2026; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on September 20, 2022, and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of John Shaski as a City of Lansing member of the Capital Region Airport Authority Board for a term to expire September 30, 2026.

Claim #1891

4920 Christiansen Road, Lansing, MI 48910

\$1,536

Parcel 33-01-01-32-353-341

B. Incident Date (per claim application) - 08/30/2021

C. Incident Date (per code report) - 08/30/2021

D. Taxes - Summer '22

E. Filed Claim - 12/21/2021

F. Claims Review Committee Hearing - Unknown

G. Claims Review Committee Letter - 08/12/2022

H. Referred to City Council - 09/12/2022

I. Referred to Committee on City Operations -
09/20/2022



City of Lansing

OFFICE OF THE CITY ATTORNEY

1891

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Michigan Rising LLC/Tom Buffett DATE: _____
 MAILING ADDRESS: 2027 Birch Bluff Dr EMAIL: michiganrising18@gmail.com
 CITY: Okeemos STATE: MI ZIP CODE: 48864
 TELEPHONE: Home () (617) 642-8820 Work () (617) 642-8820

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 4920 Christensen PARCEL NO. 33-01-01-32-353-341
 DATE OF INCIDENT: 10/12/21 8/30/21 AMOUNT YOU WERE BILLED: \$1836⁰⁰/₁₀₀
 TOTAL AMOUNT YOU ARE CONTESTING: \$1536⁰⁰/₁₀₀
 TYPE OF ASSESSMENT: Trash & Debris Correction Notice

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

Please see attached written description. I am also including page 1 of the operating agreement for Michigan Rising that shows that I (Tom Buffett) have a basis for representing my company in this appeal. If you need any further documentation, please let me know.

Tom Buffett
 (617) 642-8820

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

We are not contesting whether the violation was warranted. It was, as the tenant, Justin McCain, did not take care of the property or adhere to the terms of the lease.

Having Mr. McCain as a tenant at 4920 Christiansen was both challenging and expensive. Challenging because our Property Manager, Cabus Dewey of GL Homes, had to mediate several disputes with neighbors (ranging from late-night fires in the backyard to a couple of bb gun incidents). Expensive because Mr. McCain left without paying October rent or any rent through when he moved out in November (a loss of just over \$1200!). He also left damages in excess of double the \$730 security deposit and he left without paying the fee that is the basis for this appeal (\$1836). Since vacating the property he is not returning phone calls or texts.

In managing the property Mr. Dewey addressed several previous violation notices, including:

- 5/28/21: Grass & Weed and Trash & Debris
- 8/30/21: Trash & Debris
- 10/12/21: Trash & Debris (couch)
- 10/14/21: Grass & Weed
- 10/15/21: Trash & Debris

I share this history to demonstrate that we made good faith efforts to address Mr. McCain's violations and that we do not take code enforcement lightly.

We pay our taxes on time and pride ourselves in providing high quality affordable housing in Lansing (my company, Michigan Rising LLC purchased 8 properties since 2018, for a total of just under \$319,000, and have made over \$300,000 of investments in renovations and improvements).

We are contesting \$1536 of the \$1836 fee because \$300 seems like a fair price for removing a couch and because this property has already been expensive to own. Mr. McCain left us high and dry with rents and the property in disrepair. We hope the City sees fit to reduce the fee to a more reasonable and fair amount, given the circumstances.

Going forward we will not leave it to tenants to address correction notices before the due date. Rather, we will hire our own contractor to address the issue and then bill the tenant ourselves.

Thank you for your consideration of this appeal. We look forward to hearing your decision.

Tom Buffett
Michigan Rising LLC
(617) 642-8820

OPERATING AGREEMENT OF Michigan Rising L.L.C..

THIS OPERATING AGREEMENT, which is dated as of the fourth day of December, 2018, has been executed and adopted by Tom Buffett, of 2027 Birch Bluff Drive, Okemos, MI 48864, and Desiree Baolian Qin, of 2027 Birch Bluff Drive, Okemos, MI 48864. For the purposes of this Operating Agreement, Michigan Rising L.L.C.. will be referred to as "Company," and the Company, Mr. Buffett, and Ms. Qin will be collectively referred to as "Parties."

Article One: Organization

Section One: Principal Place of Business. The principal place of business of the Company will be in Ingham County Michigan, mostly in the greater Lansing area. The Company may have specific offices as the members may designate from time to time.

Section Two: Purpose. The object and purpose of, and the nature of the business to be conducted and promoted by, the Company is to operate a property purchase and renovation business and to engage in any and all lawful activities necessary, convenient, desirable, or incidental to the foregoing.

Article Two: Membership Interests

Section One: Initial and Subsequent Members. The members of the Company are the current members. Unless otherwise provided in this Agreement, a person who is not already a member and who acquires a previously outstanding membership interest in accordance with this Agreement shall be admitted as a member, and other persons may be admitted as members from time to time on such terms as are fixed by the members, upon executing this Agreement either by counterpart or amendment. When any person is admitted as a member or ceases to be a member, or when percentage interests or voting rights of members change, the members shall cause such change to be reflected on the books of the Company. Any failure to update the books of the Company upon any change in members, percentage interests, or voting rights shall not affect the validity of any such change.

Section Two: Record Holders of Membership Interests. The Company shall be entitled to treat the person in whose name a membership interest stands on the books of the Company as the absolute owner thereof and as a member of the Company. The Company shall not be bound to recognize any equitable or other claim to, or interest in, such membership interest on the part of any other person, whether or not the Company has express or other notice of any such claim.

Section Three: Transfers and Assignments of Membership Interests. Membership interests constitute the personal estate of the members and may be transferred or assigned. If all of the other members of the Company other than the

To: Lansing City Clerk

From: Tom Buffett, Michigan Rising LLC



SEP 6'22 12PMCLERK

Re: Claims Review Committee decision (Claim # 1891)

Date: August 31, 2022

I am writing to appeal the decision made by the Claims Review Committee to deny the claim for relief in the matter of a trash violation at 4920 Christiansen. While I wholeheartedly support the City's authority and its commitment to ensure a clean environment for all residents, I take issue with the amount that my company has been charged—\$1571—to pay "Eric's Refuse LLC" to remove trash from the property (on top of the City's \$265 administrative fee).

I was charged \$200/hour for people to remove trash—\$200 an hour!—while the City authorized four hours worth of work to remove an overflowing trash bin (they went well beyond this issue). I guess I do not understand the City's practice of authorizing a third party to 1) charge \$200/hour for yard labor, and 2) do work beyond what is necessary to correct a violation. I question the City's role in gauging landlords by sanctioning such excessive fees.

Michigan Rising LLC owns a small number of rental properties in Lansing. We are not looking to making a killing just a reasonable return on investment. We pride ourselves in providing good places for people to live at reasonable prices (we have not raised rents on a tenant since we started in 2019). What happened at 4920 Christiansen was clearly a mistake on our part. In retrospect we should have paid the ~\$200 it *should* cost to have someone remove the trash. Should we be gouged because of this? This is the question. I hope the Council sees fit to reduce the fine, examines who is benefitting from current practices, and looks into how much it charges landlords to deal with such matters.

cc: Cabus Dewey, GL Homes (Property Manager)



City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

August 12, 2022

Tom Buffett
Michigan Rising, LLC
2027 Birch Bluff Drive
Okemos, MI 48864

Re: Claim – 4920 Christiansen

Dear Mr. Buffett:

Please be advised that the Claims Review Committee reviewed the claim you submitted in the amount of \$1,536.00 for a trash violation for property located at 4920 Christiansen, Lansing, Michigan, and denied the claims you filed with the City of Lansing.

You do have the right to appeal the decision of the Claims Review Committee to the Lansing City Council. If you desire to do so, please submit your appeal in writing, within thirty (30) days of the date of this letter, to the Lansing City Clerk, 9th Floor, City Hall, Lansing, MI 48933, for placement on the Council's agenda.

If you have any questions concerning this matter, please contact this office.

Sincerely,

Venus Kumar

Venus Kumar
Paralegal

Claim: 1891

RECEIVED FEB 08 2022

DATE: 1/31/2022

PPN: 33-01-01-32-353-341
DATE SUBMITTED: 12/27/2021
ADDRESS OF VIOLATION: 4920 Christiansen
LISTED TAXPAYER OF RECORD: Michigan Rising LLC
OTHER TAXPAYER OF RECORD:
CLAIMANT: Tom Buffett
CLAIMANT'S ADDRESS: 2027 Birch Bluff Drive
Okemos, MI 48864
TYPE OF ACTIONS CONTESTED: Trash Removal
VIOLATION DATE: 8/30/2021
NOTIFICATION DATE: 8/30/2021
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT: \$1,836.00
CONTRACTOR NAME - INVOICE NO. - DATE: Crutcher 21-T072 9-16-2021
AMOUNT OF CLAIM: \$1,836.00

1891

ADDITIONAL ACTIONS CONTESTED:
VIOLATION DATE:
NOTIFICATION DATE:
2ND NOTICE ASSESSMENT DATE:
AMOUNT OF ASSESSMENT:
CONTRACTOR NAME - INVOICE NO. - DATE:
AMOUNT OF CLAIM:
MEMO DATE - INVOICE NO.:

HISTORY:	Grass Violation 5/28/2021	Trash Violation 5/28/2021	Trash Violation 8/30/2021	Grass Violation 10/14/2021
	Trash Violation 10/15/2021			

CITATIONS IN PREVIOUS YEAR: Trash
Violation
10/12/2020

CLAIMANT'S CIRCUMSTANCES: See Attached

CODE OFFICER'S NOTES: This property was cited for a trash violation on 8/30/2021 with a compliance due date of 9/06/2021. The officer returned on 9/07/2021 the violations were still present as noted in the photo's therefore they were submitted to the trash contractor for removal. The contractor arrived on 9-16-2021 they found multiple violations to be present on the property as noted in the pictures and the items were removed. The officer and the contractor followed proper procedures this office recommends denial of the claim.



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

MICHIGAN RISING L L C
2027 BIRCH BLUFF DR
OKEMOS, MI 48864

Violation Date: 08/30/2021
Violation Location: 4920 CHRISTIANSEN RD
Parcel No: 33-01-01-32-353-341
Compliance Due Date: September 06, 2021

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Garbage

INSPECTOR COMMENTS: PLEASE PROPERLY REMOVE/DISPOSE OF ALL TRASH/DEBRIS FROM ENTIRE PROPERTY INCLUDING; PORCHES, DRIVEWAY, BEHIND HOUSE, OVERFLOW TRASH BIN IN RIGHT OF WAY, RECYCLE BIN USED FOR TRASH

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **Please be advised that moving the items to another area on the property does not bring the violation into compliance. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess graduated fees from \$75.00 to \$300.00 for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM for any questions or extensions.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Tom Barry (517) 483 4376 tom.barry@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

TRASH AND DEBRIS CORRECTION NOTICE

Occupant
4920 CHRISTIANSEN RD
LANSING, MI 48910

Violation Date: 08/30/2021
Violation Location: 4920 CHRISTIANSEN RD
Parcel No: 33-01-01-32-353-341
Compliance Due Date: September 06, 2021

You are hereby notified that this Office has found a violation of the City of Lansing Housing Code Section 302 EXTERIOR PROPERTY at the above referenced location.

Violation: Garbage

INSPECTOR COMMENTS: PLEASE PROPERLY REMOVE/DISPOSE OF ALL TRASH/DEBRIS FROM ENTIRE PROPERTY INCLUDING; PORCHES, DRIVEWAY, BEHIND HOUSE, OVERFLOW TRASH BIN IN RIGHT OF WAY, RECYCLE BIN USED FOR TRASH

Violation: Paper/Glass/Plastic/Metal/Cardboard debris

Failure to correct this violation by the Compliance Due Date shall cause this office to immediately hire a contractor to complete the cleanup. **Please be advised that moving the items to another area on the property does not bring the violation into compliance. If any other additional trash and/or debris (as defined in Section 302) is found on the premises by the contractor it will also be removed without additional notice.** The contractor's expenses plus a \$265.00 administrative services fee will be billed to you. If this bill is not paid within 30 days of the billing date, the amount will be assessed as a lien against your property. **Please be advised that, in an effort to discourage repeat offenses of this nature, the City will assess graduated fees from \$75.00 to \$300.00 for each time there is an additional premise violation at the violation address above during this calendar year.** If you have any questions or concerns about complying within the time indicated, you may contact me Monday through Friday between the hours of 8-9 AM or 12-1 PM for any questions or extensions.

Pursuant to Section 107.2 of the IPMC, you have the right to appeal this notice of violation. In accordance with Section 106.3 any action taken by the City on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

Code Officer: Tom Barry (517) 483 4376 tom.barry@lansingmi.gov

"Equal Opportunity Employer"

Taxpayer's Copy



Andy Schor, Mayor

Economic Development & Planning Code Enforcement Office

316 N. Capitol, Ste C-1, Lansing, MI 48933-1238
(517) 483-4361 FAX (517) 377-0100

Trash Authorization Form

Submitted to: Eric Crutcher on 09/07/2021

TAXPAYER: MICHIGAN RISING L L C, 2027 BIRCH BLUFF DR OKEMOS, MI 48864

Location of Work:

Enf Num: E21-42870

Address: 4920 CHRISTIANSEN RD

Lot No:

Description:

Parcel No: 33-01-01-32-353-341

Remove Trash and Debris

Work Authorized:

Violation: Garbage

INSPECTOR COMMENTS: *PLEASE PROPERLY REMOVE/DISPOSE OF ALL TRASH/DEBRIS FROM ENTIRE PROPERTY INCLUDING; PORCHES, DRIVEWAY, BEHIND HOUSE, OVERFLOW TRASH BIN IN RIGHT OF WAY, RECYCLE BIN USED FOR TRASH*

Violation: *Paper/Glass/Plastic/Metal/Cardboard debris*

PLUS ANY OTHER INCIDENTAL TRASH / DEBRIS ON THE PROPERTY

Authorized Time required to complete work: 4

Authorized Cubic Yards: 4

Warning Comment:

including trash/recycle bins that are overflowing

Submitted By: Tom Barry (517) 483 4376

This action is authorized by the Manager of Code Compliance



Andy Schor, Mayor

CITY OF LANSING

316 N. CAPITOL SUITE C2

Lansing, MI 48933

Building Safety (517) 483-4355

Code Compliance (517) 483-4361

Fax: (517) 377-0100

Invoice No.: 00185185

Date: 09/23/2021

Record: E21-42870

MICHIGAN RISING L L C

2027 BIRCH BLUFF DR

OKEMOS, MI 48864

TOTAL AMOUNT DUE

\$1,836.00

Item Category	Item Description	Amount Due
Code Compliance	Trash - Admin Fee	\$265.00
Code Compliance	Trash - Contractor Charge	\$1,571.00
Total Amount Due		\$1,836.00

Eric's Refuse LLC
P.O. Box 16035
Lansing, MI 48901 US
ericsrefuse@hotmail.com

INVOICE

BILL TO

Economic Development &
Planning Code
Enforcement Office
316 N Capitol, Ste. C-1
Lansing, MI 48933-1238

INVOICE # 4649

DATE 09/19/2021

PROPERTY ADDRESS
4920 christiansen

PARCEL NUMBER
33-01-01-32-353-341

DESCRIPTION	QTY	RATE	AMOUNT
city:1hour 3 yards	1	225.00	225.00
first hour and 3 cubic yards			
city:add hours	4	200.00	800.00
any hours after 1			
city:add cy	9	34.00	306.00
any after 3			
city:class 2	6	40.00	240.00
construction material after 3			
9/16/21			
18 yards			
tom barry			

BALANCE DUE

\$1,571.00



DSCN2289

08/30/2021 11:29

TBarry



09.07.2021 09:46

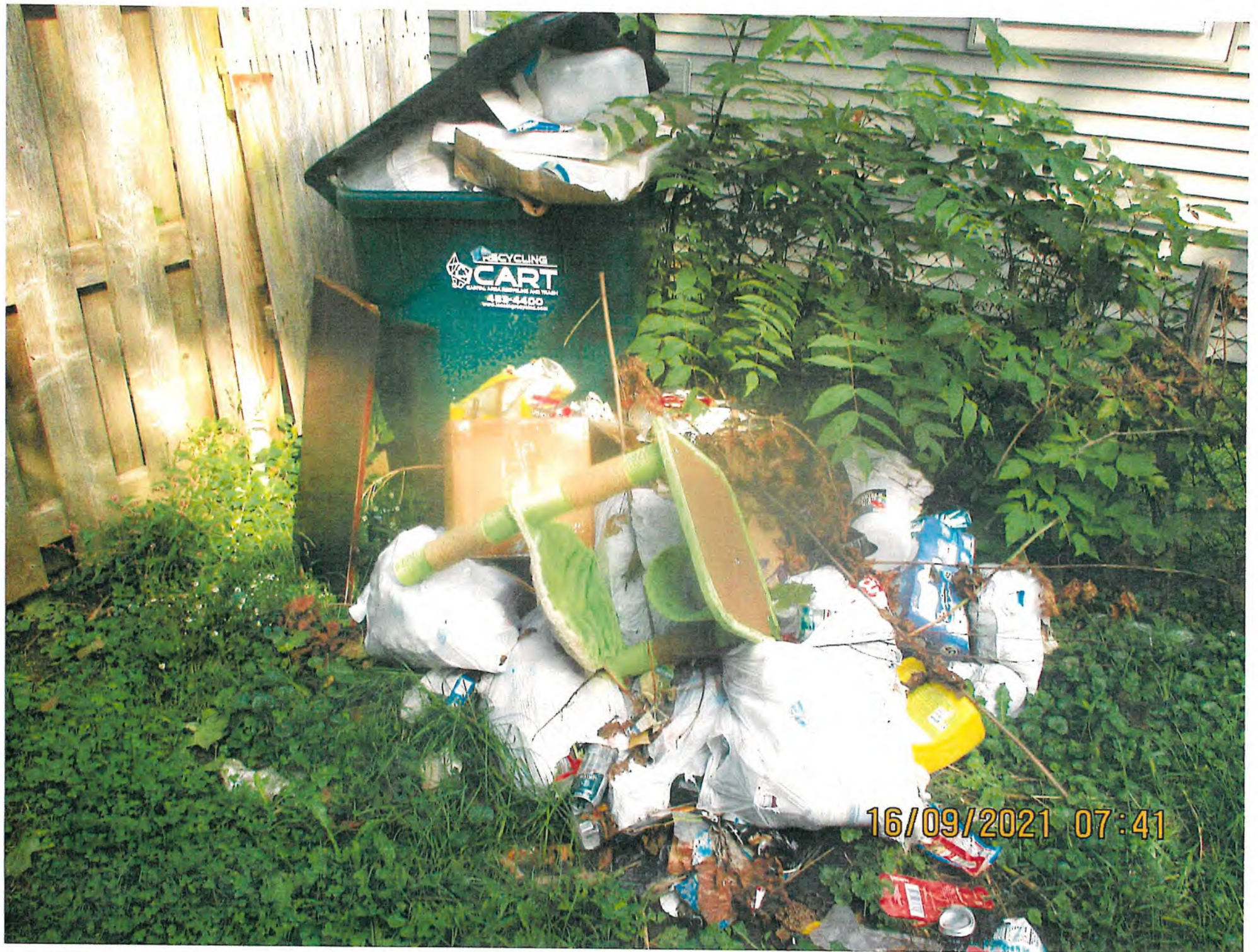












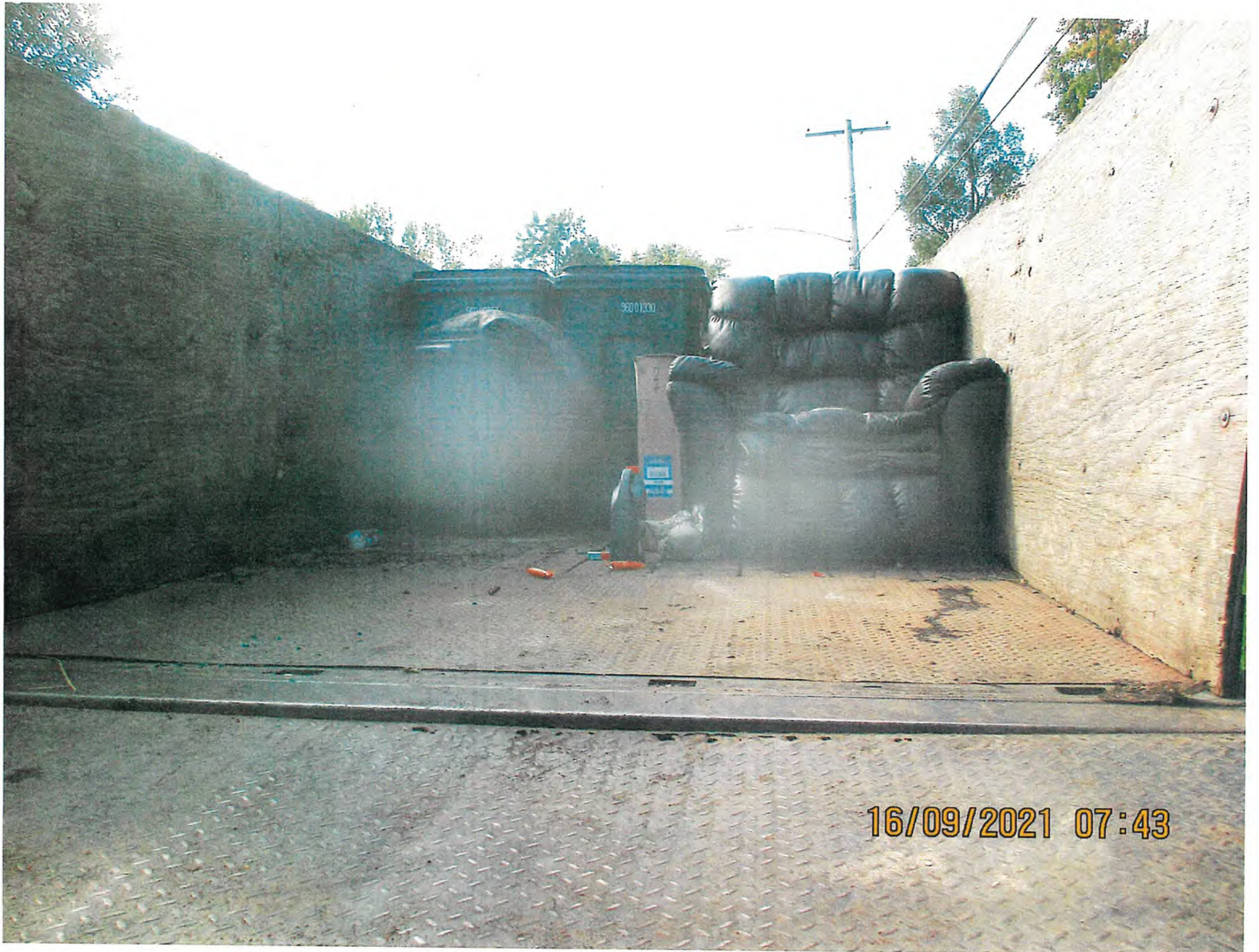


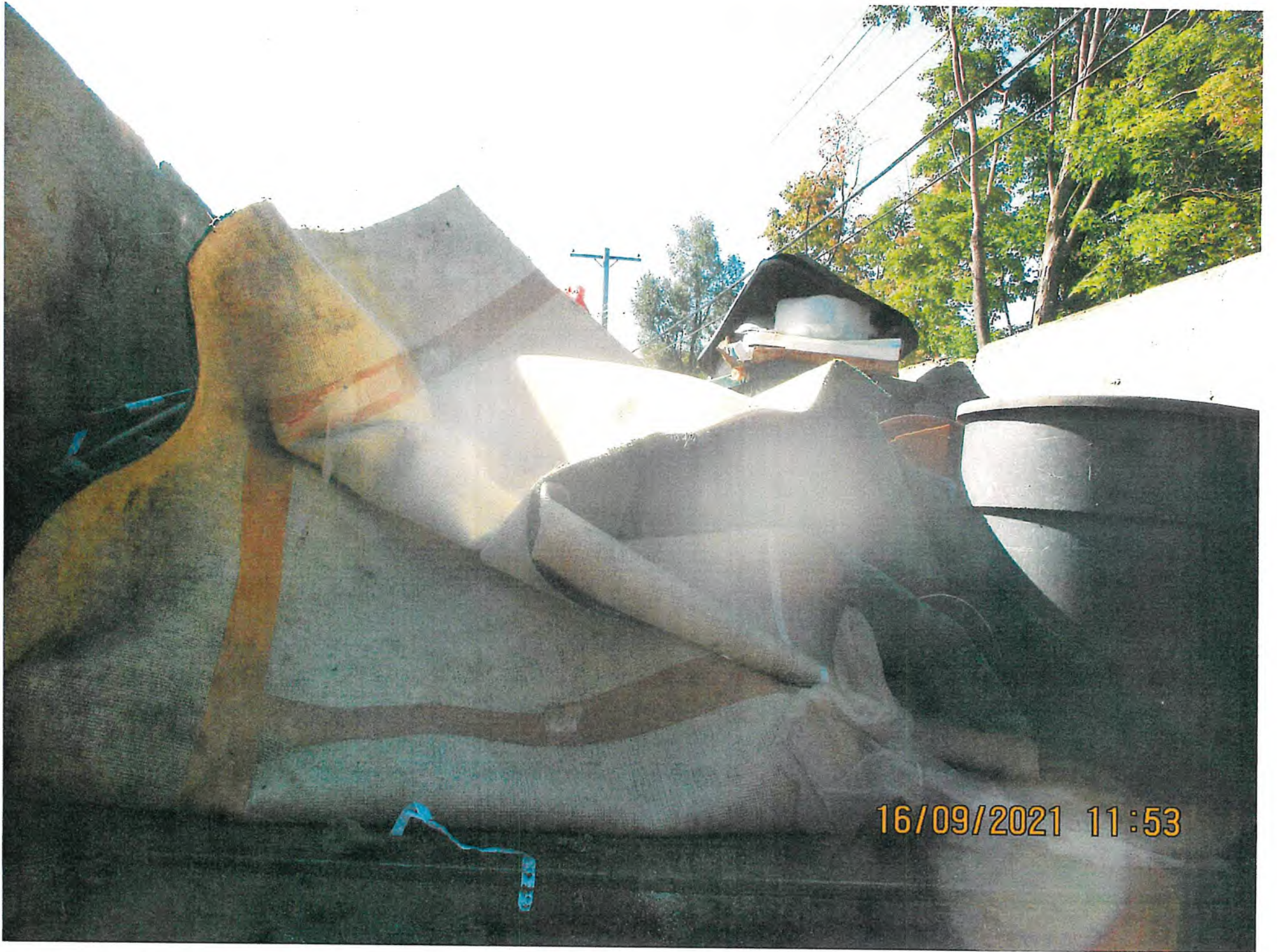
























16/09/2021 11:54



4920 CHRISTIANSEN RD

LANSING, MI 48910

(Property Address)

Parcel Number: 33-01-01-32-353-341



Property Owner: MICHIGAN RISING L L C

Summary Information

> Residential Building Summary

- Year Built: 1947

- Full Baths: 1

- Sq. Feet: 768

- Bedrooms: 2

- Half Baths: 0

- Acres: 0.195

> Assessed Value: \$26,600 | Taxable Value: \$24,615

> Property Tax information found

> 11 Building Department records found

Item 1 of 3

1 Image / 2 Sketches

Owner and Taxpayer Information

Owner	MICHIGAN RISING L L C 2027 BIRCH BLUFF DR OKEMOS, MI 48864	Taxpayer	SEE OWNER INFORMATION
-------	--	----------	-----------------------

Legal Description

LOT 202 PLEASANT GROVE SUB

Other Information

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date

9/12/2022

Recalculate

Tax History

Year	Season	Total Amount	Total Paid	Last Paid	Total Due	
2022	Summer	\$3,469.14	\$3,469.14	08/22/2022	\$0.00	
General Information for 2022 Summer Taxes						
School District	33020	PRE/MBT	0.0000%			
Taxable Value	\$24,615	S.E.V.	\$26,600			
Property Class	401 - RESIDENTIAL-IMPROVED	Assessed Value	\$26,600			
Tax Bill Number	No Data to Display	Last Receipt Number	No Data to Display			
Last Payment Date	08/22/2022	Number of Payments	1			
Base Tax	\$3,452.98	Base Paid	\$3,452.98			
Admin Fees	\$16.16	Admin Fees Paid	\$16.16			
Interest Fees	\$0.00	Interest Fees Paid	\$0.00			
Total Tax & Fees	\$3,469.14	Total Paid	\$3,469.14			
Renaissance Zone	Not Available	Mortgage Code	Not Available			
Tax Bill Breakdown for 2022 Summer						
Taxing Authority		Millage Rate	Amount	Amount Paid		
LANSING OPER		19.440000	\$478.51	\$478.51		
LANS COM COLLEGE		3.769200	\$92.77	\$92.77		
		65.693000	\$3,469.14	\$3,469.14		

Taxing Authority	Millage Rate	Amount	Amount Paid
LANSING SCH DEBT	4.100000	\$100.92	\$100.92
LANSING SCH OPER	17.447800	\$429.47	\$429.47
LANSING SCH SINK	2.957500	\$72.79	\$72.79
INGHAM INTERMED	4.937800	\$121.54	\$121.54
STATE EDUCATION	6.000000	\$147.69	\$147.69
INGHAM CNTY SUM	6.780700	\$166.90	\$166.90
MONTGOMERY DRAIN	0.260000	\$6.39	\$6.39
TRASH REMOVAL	0.000000	\$1,836.00	\$1,836.00
Admin Fees		\$16.16	\$16.16
Interest Fees		\$0.00	\$0.00
	65.693000	\$3,469.14	\$3,469.14

[Click here for a printer friendly version of Summer 2022 Tax information](#)

2021	Winter	\$374.43	\$374.43	12/07/2021	\$0.00	
2021	Summer	\$1,574.75	\$1,574.75	07/21/2021	\$0.00	
2020	Winter	\$367.27	\$367.27	12/07/2020	\$0.00	
2020	Summer	\$1,567.95	\$1,567.95	08/26/2020	\$0.00	
2019	Winter	\$332.82	\$332.82	02/13/2020	\$0.00	
2019	Summer	\$1,502.84	\$1,502.84	08/28/2019	\$0.00	
2018	Winter	\$302.51	\$302.51	12/14/2018	\$0.00	
2018	Summer	\$918.82	\$918.82	07/24/2018	\$0.00	

Load More Years

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

Copyright © 2022 [BS&A Software](#), Inc.

ENGINEERING REPORT #21-09
Old Town Parking Study

As part of the deployment of multi-space parking pay stations throughout the City and long standing issues with a lack of parity in parking in Lansing's Old Town, a parking study was performed in this area of the City. This study and related findings were part of an effort to update the existing disparate parking regulations to conform to one that fits the ever changing commercial small business needs of this area. The objective of the new plan is to have understandable, explainable and repeatable parking regulations. This will make it easier for the parking rules to become known and communicated to facilitate and encourage the best use of the parking assets and allow the small businesses and residents in Old Town to grow and prosper.

The study area is indicated on the attached map and generally includes areas of Washington Avenue, Cesar E. Chavez Avenue, Maple Street and Turner Street.

Original parking regulations, history and efforts to study area:

As part of the FY 21 budget, lot #56 fees were modified to include charging for hourly parking, with a maximum stay of 10 hours, in conjunction with the option for monthly parking permits. This was tie-bard to a reconstruction of the lot which added much needed parking spaces to support the growing commercial/retail/restaurant district and annual festivals in this area of the City. The additional parking, and the shift to the 10 hour maximum stay parking in Lot #56, allows longer says and more options for employee parking for Old Town businesses, thus shifting some of the parking demand and use on Turner Street to Lot #56. The hourly parking changes to Lot #56 also addressed a long standing complaint of the lack of long term, flexible, hourly parking in the area.

As indicated on the Old Town Parking Information CURRENT diagram (attached), there were 4 different maximum stay time zones in the area of the study. These different areas were very confusing to people visiting the district and difficult for owners and retail managers to provide appropriate guidance on where to park and how long vehicles could be parked at any given location.

For much of the study area the maximum stay limits did not comport to the demands and / or desires of the businesses in the area. In addition, the parking on Turner Street is free, and only placed limits on the maximum stay of vehicles, unlike all of the other streets in the study area. During the past few years there has been an increasing number of food service/retail businesses located on Turner Street. This changing dynamic placed more of a need for parking turnover and slightly shorter stays as to

ENGINEERING REPORT #21-09
Old Town Parking Study

maximize the parking availability for people that would frequent these and other businesses. For many years businesses have been complaining of employees parking on Turner St. taking up valuable customer parking.

One long standing request of the Old Town Commercial Association (OTCA) was accomplished during the 2020 construction season. The parking on Turner Street did not have parking striping that guided and maximized vehicle parking capacity in this area. The layout and striping of the on-street parking spaces was accomplished during the 2020 construction season and was a very welcomed addition to the area.

The OTCA was also instrumental in working with the Parking Services Office to interview and gain user/business feedback of parking proposals that were reviewed with them as a group and individually in the study area. In addition to the conversations that were had via OTCA, Parking Office Staff also had individual conversations with multiple businesses regarding the proposed changes to parking in Old Town.

The results of these interviews documented that the vast majority of the business were understanding and/or supported the addition of the parking spaces and the installation of paid parking on Turner Street from Cesar E. Chavez Ave. to Clinton St. They also saw the merits of the changes to the maximum stays in the areas of the study and were supportive of the parking improvements in Lot #56.

After the draft plan was finalized a temporary traffic control order was instituted to place all of these measures into place as indicated in the Old Town Parking Information NEW diagram, with the exception of paid parking on Turner Street. The updating of parking regulations in Old Town included the standardization of parking maximum times to 3 hours, with the exception of the 1000, 1100 and 1200 blocks of North Washington Ave. and 100 block of East and West Maple Street that was increased to 4 hours.

Proposed parking regulations (post project completion / existing):

1. No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday in the following areas:

- Cesar E. Chavez Ave. (Washington Ave. to Cedar St.)
- Turner St. (Cesar E. Chavez Ave. to Clinton St.)
- Clinton St. (Turner St. to Center St.)

ENGINEERING REPORT #21-09
Old Town Parking Study

2. No vehicle shall remain parked in the parking meter zone for a period exceeding four (4) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday in the following areas:

- Washington Ave. (Maple St. to Cesar E. Chavez Ave.)

3. Institute paid parking area on Turner St. from Cesar E. Chavez Ave. to Clinton St. at a rate of \$0.75 per hour between the hours of 8:00 AM and 6:00 PM, Monday through Friday

4. No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday in the following areas:

- Washington Ave from Cesar E. Chavez Ave to Willow St

- Maple St from Washington Ave to the eastern dead end (at the Grand River)

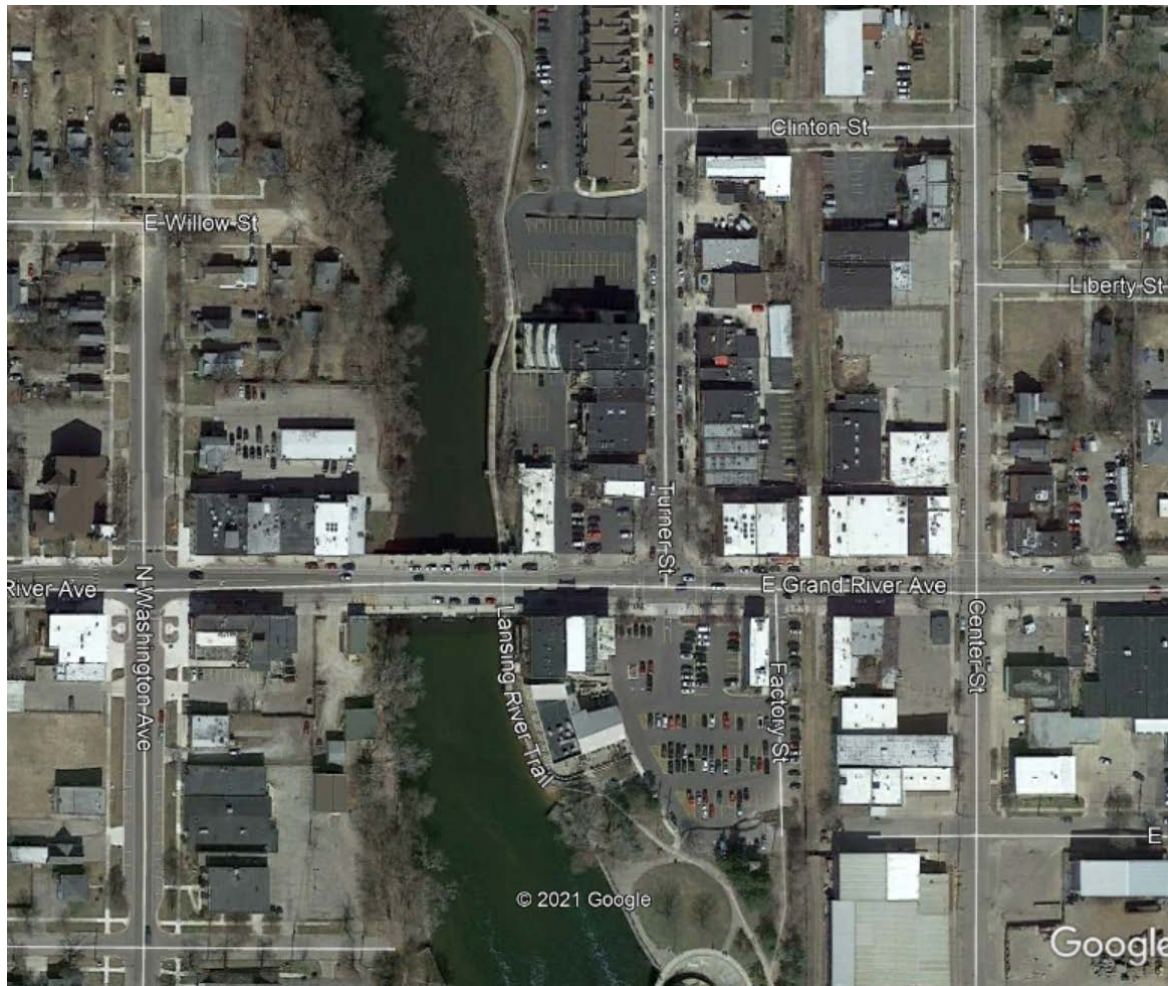
- South side of Maple St from Capitol Ave to Washington Ave

- Washington Ave from Maple St to Kilborn St

It is recommended that the proposed parking regulations detailed above be made permanent. These changes detailed within this proposed TCO will supersede any previous TCO or TTCO's.

ENGINEERING REPORT #21-09
Old Town Parking Study

Aerial View of Project Study Area (Old Town)



ENGINEERING REPORT #21-09
Old Town Parking Study

Turner Street at Cesar E. Chavez Ave. (looking north towards Clinton St.)

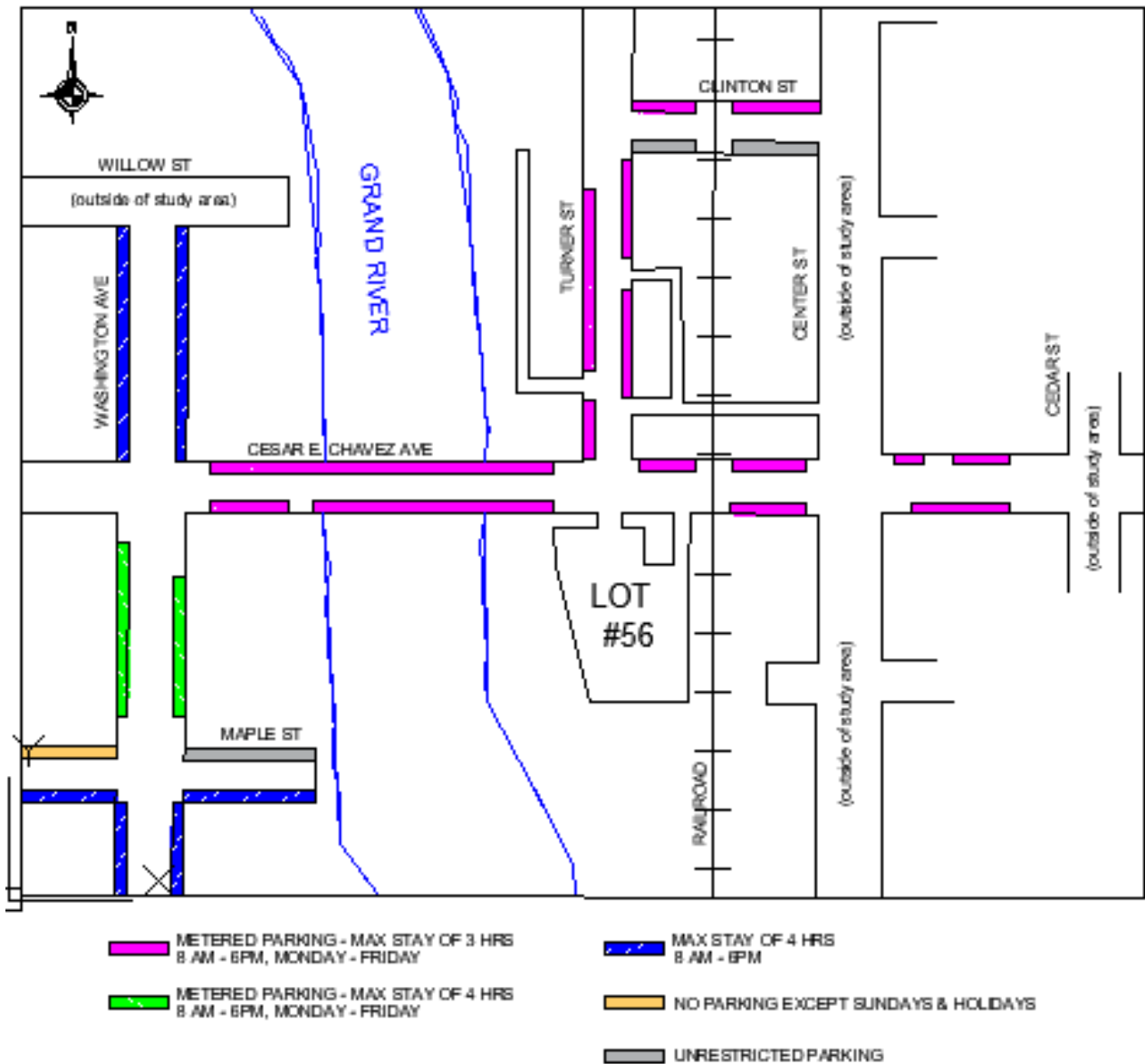


Turner Street at Clinton St. (Looking South towards Cesar E. Chavez Ave.)



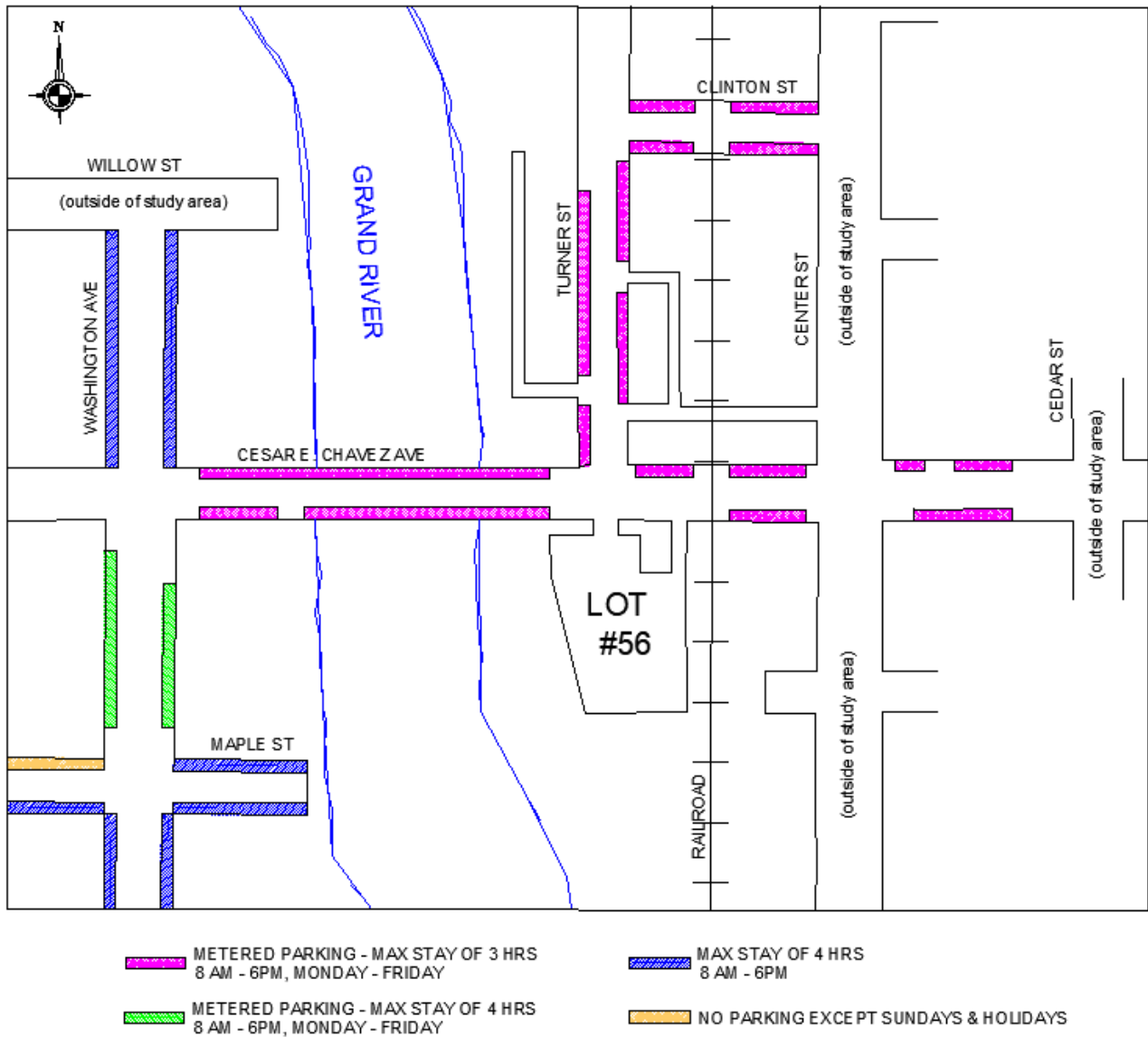
ENGINEERING REPORT #21-09
Old Town Parking Study

EXISTING PARKING TIME RESTRICTIONS



ENGINEERING REPORT #21-09
Old Town Parking Study

PROPOSED PARKING TIME RESTRICTIONS



**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-07 (page 1 of 2)

FILE: Clinton Street

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Clinton Street between Turner Street and Center Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of CLINTON STREET the following regulations shall apply:

Parking shall be prohibited from Center Street to 52 feet west of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 52 feet west of Center Street to 158 feet west of Center Street;

Parking shall be prohibited from 158 feet west of Center Street to 273 feet west of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 273 feet west of Center Street to 73 feet east of Turner Street;

Parking shall be prohibited from 73 feet east of Turner Street to Turner Street;

On the south side of CLINTON STREET the following regulations shall apply:

Parking shall be prohibited from Turner Street to 65 feet east of Turner Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 65 feet east of Turner Street to 136 feet east of Turner Street;

Parking shall be prohibited from 136 feet east of Turner Street to 219 feet east of Turner Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 219 feet east of Turner Street to 67 feet west of Center Street;

Parking shall be prohibited from 67 feet west of Center Street to Center Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-07 (page 2 of 2)

FILE: Clinton Street

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 09-025

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____ DATE: _____
Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING: _____ SIGNED BY: _____
Date Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-08 (page 1 of 2)

FILE: Turner Street (1200 block)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Turner Street between Cesar E. Chavez Avenue and Clinton Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of TURNER STREET the following regulations shall apply:

Parking shall be prohibited from Cesar E. Chavez Avenue to 149 feet north of Cesar E. Chavez Avenue;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 149 feet north of Cesar E. Chavez Avenue to 335 feet north of Cesar E. Chavez Avenue;

Parking shall be prohibited from 335 feet north of Cesar E. Chavez Avenue to 380 feet north of Cesar E. Chavez Avenue;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 380 feet north of Cesar E. Chavez Avenue to 122 feet south of Clinton Street;

Parking shall be prohibited from 122 feet south of Clinton Street to 87 feet south of Clinton Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 87 feet south of Clinton Street to 48 feet south of Clinton Street;

Parking shall be prohibited from 48 feet south of Clinton Street to Clinton Street;

On the west side of TURNER STREET the following regulations shall apply:

Parking shall be prohibited from Clinton Street to 171 feet south of Clinton Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 171 feet south of Clinton Street to 181 feet north of Cesar E. Chavez Avenue;

Parking shall be prohibited from 181 feet north of Cesar E. Chavez Avenue to 155 feet north of Cesar E. Chavez Avenue;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-08 (page 2 of 2)

FILE: Turner Street (1200 block)

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 155 feet north of Cesar E. Chavez Avenue to 120 feet north of Cesar E. Chavez Avenue;

Parking shall be prohibited from 120 feet north of Cesar E. Chavez Avenue to Cesar E. Chavez Avenue;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: 08-055, 03-023

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-09 (page 1 of 2)

FILE: Cesar E. Chavez Avenue

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Cesar E. Chavez Avenue between Turner Street and Center Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of CESAR E. CHAVEZ AVENUE the following regulations shall apply:

Parking shall be prohibited from Center Street to 60 feet west of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 60 feet west of Center Street to 162 feet west of Center Street;

Parking shall be prohibited from 162 feet west of Center Street to 143 feet east of Turner Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 143 feet east of Turner Street to 58 feet east of Turner Street;

Parking shall be prohibited from 58 feet east of Turner Street to Turner Street;

On the south side of CESAR E. CHAVEZ AVENUE the following regulations shall apply:

Parking shall be prohibited from Turner Street to 158 feet west of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 158 feet west of Center Street to 120 feet west of Center Street;

Parking shall be prohibited from 120 feet west of Center Street to 78 feet west of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 78 feet west of Center Street to 58 feet west of Center Street;

Parking shall be prohibited from 58 feet west of Center Street to Center Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-09 (page 2 of 2)

FILE: Cesar E. Chavez Avenue

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby
rescinded: 18-068, 07-027

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____ DATE: _____
Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING: _____ SIGNED BY: _____
Date Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-10 (page 1 of 2)

FILE: Cesar E. Chavez Avenue (100-200 East)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Cesar E. Chavez Avenue between Washington Avenue and Turner Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of CESAR E. CHAVEZ AVENUE the following regulations shall apply:

Parking shall be prohibited from Turner Street to 173 feet west of Turner Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 173 feet west of Turner Street to 85 feet east of Washington Avenue;

On the south side of CESAR E. CHAVEZ AVENUE the following regulations shall apply:

Parking shall be prohibited from Washington Avenue to 95 feet east of Washington Avenue;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 95 feet east of Washington Avenue to 200 feet east of Washington Avenue;

Parking shall be prohibited from 200 feet east of Washington Avenue to 271 feet east of Washington Avenue;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 271 feet east of Washington Avenue to 143 feet west of Turner Street;

Parking shall be prohibited from 143 feet west of Turner Street to Turner Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-10 (page 2 of 2)

FILE: Cesar E. Chavez Avenue (100-200 East)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby
rescinded: 18-067, 05-016

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-11 (page 1 of 2)

FILE: Washington Avenue (1200 North)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Washington Avenue between Cesar E. Chavez Avenue and Willow Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of WASHINGTON AVENUE the following regulations shall apply:

Parking shall be prohibited from Cesar E. Chavez Avenue to 67 feet north of Cesar E. Chavez Avenue;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 67 feet north of Cesar E. Chavez Avenue to 70 feet south of Willow Street;

Parking shall be prohibited from 70 feet south of Willow Street to Willow Street;

On the west side of WASHINGTON AVENUE the following regulations shall apply:

Parking shall be prohibited from Willow Street to 50 feet south of Willow Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 50 feet south of Willow Street to 68 feet north of Cesar E. Chavez Avenue;

Parking shall be prohibited from 68 feet north of Cesar E. Chavez Avenue to Cesar E. Chavez Avenue;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-11 (page 2 of 2)

FILE: Washington Avenue (1200 North)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____ DATE: _____
Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING: _____ SIGNED BY: _____
Date Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-12 (page 1 of 2)

FILE: Washington Avenue (1100 North)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Washington Avenue between Maple Street and Cesar E. Chavez Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the east side of WASHINGTON AVENUE the following regulations shall apply:

Parking shall be prohibited from Maple Street to 68 feet north of Maple Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding four (4) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 68 feet north of Maple Street to 224 feet north of Maple Street;

Parking shall be prohibited from 224 feet north of Maple Street to 270 feet north of Maple Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding four (4) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 270 feet north of Maple Street to 165 feet south of Cesar E. Chavez Avenue;

Parking shall be prohibited from 165 feet south of Cesar E. Chavez Avenue to Cesar E. Chavez Avenue;

On the west side of WASHINGTON AVENUE the following regulations shall apply:

Parking shall be prohibited from Cesar E. Chavez Avenue to 88 feet south of Cesar E. Chavez Avenue;

No vehicle shall remain parked in the parking meter zone for a period exceeding four (4) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 88 feet south of Cesar E. Chavez Avenue to 124 feet south of Cesar E. Chavez Avenue;

Parking shall be prohibited from 124 feet south of Cesar E. Chavez Avenue to 160 feet south of Cesar E. Chavez Avenue;

No vehicle shall remain parked in the parking meter zone for a period exceeding four (4) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 160 feet south of Cesar E. Chavez Avenue to 165 feet north of Maple Street;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-12 (page 2 of 2)

FILE: Washington Avenue (1100 North)

Parking shall be prohibited from 165 feet north of Maple Street to 124 feet north of Maple Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding four (4) hours, between the hours of 8:00 AM and 6:00 PM, Monday through Friday from 124 feet north of Maple Street to 65 feet north of Maple Street;

Parking shall be prohibited from 65 feet north of Maple Street to Maple Street;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY:

DATE:

Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING:

SIGNED BY:

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-13

FILE: Washington Avenue (1000 North)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Washington Avenue between Kilborn Street and Maple Street has been made; and as a result of said investigation, it is hereby directed that:

On the east side of WASHINGTON AVENUE the following regulations shall apply:

Parking shall be prohibited from Kilborn Street to 50 feet north of Kilborn Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 50 feet north of Kilborn Street to 130 feet south of Maple Street;

Parking shall be prohibited from 130 feet south of Maple Street to Maple Street;

On the west side of WASHINGTON AVENUE the following regulations shall apply:

Parking shall be prohibited from Maple Street to 55 feet south of Maple Street;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 55 feet south of Maple Street to 60 feet north of Kilborn Street;

Parking shall be prohibited from 60 feet north of Kilborn Street to Kilborn Street;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded:
n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

Mitchell Whisler
Interim Transportation Engineer

DATE: _____

RECEIVED FOR FILING: _____

Date

SIGNED BY: _____

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 21-14

FILE: Maple Street (100 West)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Maple Street between Capitol Avenue and Washington Avenue has been made; and as a result of said investigation, it is hereby directed that:

On the north side of MAPLE STREET the following regulations shall apply:

Parking shall be prohibited except on Sundays and Holidays from Washington Avenue to Capitol Avenue;

On the south side of MAPLE STREET the following regulations shall apply:

Parking shall be prohibited from Capitol Avenue to 63 feet east of Capitol Avenue;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 63 feet east of Capitol Avenue to 85 feet west of Washington Avenue;

Parking shall be prohibited from 85 feet west of Washington Avenue to Washington Avenue;

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 22-03

FILE: Maple Street (100 East) (page 1 of 2)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Maple Street between Washington Avenue and the dead end east of Washington Avenue has been made; and as a result of said investigation, it is hereby directed that:

Parking is prohibited at the eastern dead end of MAPLE STREET;

On the north side of MAPLE STREET the following regulations shall apply:

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 325 feet east of Washington Avenue to 210 feet east of Washington Avenue;

Parking shall be prohibited from 210 feet east of Washington Avenue to 135 feet east of Washington Avenue;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 135 feet east of Washington Avenue to 80 feet east of Washington Avenue;

Parking shall be prohibited from 80 feet east of Washington Avenue to Washington Avenue;

On the south side of MAPLE STREET the following regulations shall apply:

Parking shall be prohibited from Washington Avenue to 70 feet east of Washington Avenue;

No vehicle shall remain parked for a period exceeding four (4) hours between the hours of 8:00 AM and 6:00 PM Monday through Friday from 70 feet east of Washington Avenue to 325 feet east of Washington Avenue;

**CITY OF LANSING
TRAFFIC CONTROL ORDER**

ORDER NUMBER: 22-03

FILE: Maple Street (100 East) (page 2 of 2)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____	DATE: _____
Mitchell Whisler Interim Transportation Engineer	

RECEIVED FOR FILING: _____	SIGNED BY: _____
Date	Chris Swope City Clerk

DATE OF FILING WITH CITY CLERK: _____

**CITY OF LANSING
TEMPORARY TRAFFIC CONTROL ORDER**

ORDER NUMBER: 22-04 (page 1 of 2)

FILE: Cesar E. Chavez Avenue (400 East)

In accordance with the Michigan Uniform Traffic Code R 28.1126 Rule 126, an investigation of the traffic conditions along Cesar E. Chavez Avenue from Center Street to Cedar Street has been made; and as a result of said investigation, it is hereby directed that:

On the north side of CESAR E. CHAVEZ AVENUE the following regulations shall apply:

Parking shall be prohibited from Cedar Street to 160 feet west of Cedar Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hour between the hours of 8:00 AM and 6:00 PM Monday through Friday from 160 feet west of Cedar Street to 220 feet west of Cedar Street;

Parking shall be prohibited from 220 feet west of Cedar Street to 138 feet east of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hour between the hours of 8:00 AM and 6:00 PM Monday through Friday from 138 feet east of Center Street to 65 feet east of Center Street;

Parking shall be prohibited from 65 feet east of Center Street to Center Street;

On the south side of CESAR E. CHAVEZ AVENUE the following regulations shall apply:

Parking shall be prohibited from Center Street to 110 feet east of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hour between the hours of 8:00 AM and 6:00 PM Monday through Friday from 110 feet east of Center Street to 135 feet east of Center Street;

Parking shall be prohibited from 135 feet east of Center Street to 185 feet east of Center Street;

No vehicle shall remain parked in the parking meter zone for a period exceeding three (3) hour between the hours of 8:00 AM and 6:00 PM Monday through Friday from 185 feet east of Center Street to 150 feet west of Cedar Street;

Parking shall be prohibited from 150 feet west of Cedar Street to Cedar Street;

**CITY OF LANSING
TEMPORARY TRAFFIC CONTROL ORDER**

ORDER NUMBER: 18-069T (page 2 of 2)

FILE: Cesar E. Chavez Avenue (400 East)

Any conflicting traffic regulations on the following Traffic Control Order(s) is/are hereby rescinded: n/a

APPROVED BY THE CITY COUNCIL OF THE CITY OF LANSING ON: _____

ISSUED BY: _____

DATE: _____

Mitchell Whisler
Interim Transportation Engineer

RECEIVED FOR FILING: _____

SIGNED BY: _____

Date

Chris Swope
City Clerk

DATE OF FILING WITH CITY CLERK: _____

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, as part of the deployment of multi-space parking pay stations throughout the City and long standing issues with a lack of parity in parking in Lansing's Old Town, a parking study was performed by the Parking Services Office of the Planning and Neighborhood Development Department in this area of the City; and

WHEREAS, this study and related findings are detailed in Engineering Report #21-09; and

WHEREAS, based on the results of the study, the Parking Services Office recommends parking changes along the following streets: Clinton Street, 1200 block of Turner Street, 100, 200, 300 and 400 blocks of East Cesar E. Chavez Avenue, 1000, 1100 and 1200 blocks of North Washington Avenue, 100 block of West Maple Street and 100 block of East Maple Street; and

WHEREAS, the minutes containing the Public Service Board's recommendation on this matter are on file with the City Clerk's office; and

WHEREAS, the Mayor concurs with the recommendation of the Public Service Board; and

WHEREAS, the Committee on City Operations, met on September 20, 2022, and reviewed the report and concurs with the recommendation of the Public Service Board.

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves Traffic Control Order Nos. 21-07, 21-08, 21-09, 21-10, 21-11, 21-12, 21-13, 21-14, 22-03 and 22-04 thereby authorizing the Transportation Engineer to regulate parking along Clinton Street, 1200 block of Turner Street, 100, 200, 300 and 400 blocks of East Cesar E. Chavez Avenue, 1000, 1100 and 1200 blocks of North Washington Avenue, 100 block of West Maple Street and 100 block of East Maple Street;

BE IT FINALLY RESOLVED that Traffic Control Order Nos. 21-07, 21-08, 21-09, 21-10, 21-11, 21-12, 21-13, 21-14, 22-03 and 22-04 shall become effective when signed by the Transportation Engineer and filed with the City Clerk and the appropriate signs are installed.

LANSING CITY COUNCIL RULES
(As amended on _____)

Rule 1. Sessions of Council. Regular meetings of Council, unless otherwise set forth by resolution of City Council, shall be held on Monday evenings of each week at a time, place and date to be set by resolution of Council. Special meetings may be called as provided in Section 3-202 of the City Charter.

Rule 2. Quorum; Attendance; Call of Council. Five members of Council shall constitute a quorum for the transaction of business, but a lesser number may compel the attendance of absentees or adjourn any meeting or hearing until a later date.

No Council member shall absent himself or herself from the Council meeting without first having obtained leave from the Presiding Officer. The Presiding Officer may revoke leaves of absence at any time.

A call of Council may be ordered by the majority of Council Members present, whether a quorum or not, and in pursuance thereof, the Chief of Police, or any other person duly authorized by a majority of the Council Members present and voting, may be dispatched for, and take into custody and bring before Council any Council Members absent without leave.

THE PRESIDENT—POWERS AND DUTIES

Rule 3. Presiding at Sessions. The President of Council shall preside over all sessions of Council, or, in his or her absence, the Vice President shall preside. If both the President and Vice President are temporarily absent, then the most recent past President shall preside as Acting President.

Rule 4. Appointment of Committee Members; Creation of Ad-Hoc Committees. The President shall appoint all Council Members to the standing committees, any Council Ad-Hoc Advisory Committee and to any outside agency (see Section 3-102.6 of the City Charter). The President shall appoint the Chairperson and Vice-Chairperson of each standing committee and any ad-hoc advisory committee. Each standing committee of City Council shall consist of not less than three nor more than four Council Members. Should any issue referred to a four member committee result in a tie vote, the issue shall automatically be referred to the Committee of the Whole, and the standing committee shall be discharged of that issue. Two members of any standing committee will constitute a quorum with action taken by a majority of the committee members present. The President may, at his or her discretion, create or discharge any ad-hoc advisory committees.

Rule 5. Staff Operations. The President of Council shall be responsible for Council staff operations. The President may, at any time, delegate in writing the responsibility for Council staff operations to the Vice President. In the event there is no president, the most recent past President of Council serving shall be responsible for staff operations. In the

event there is no President or past President of Council serving, then Council is responsible for staff operations.

THE CLERK'S DUTIES

Rule 6. Calling the Roll and Noting Absentees. The Clerk, or his or her Deputy Clerk, shall call the roll at the opening of each meeting of Council and announce whether or not a quorum is present. He or she shall announce the names of the Council Members absent and enter the names of all absentees upon the record of proceedings.

Rule 7. Notice by the Clerk. The Clerk shall give notice, in writing, to committees, members of Council and City Officers concerning the agenda items which have been referred to them by City Council.

Rule 8. Preparation of Agenda. The Clerk's office shall prepare and provide copies of packets to Council and the Mayor of an agenda of business to be considered at each regularly scheduled Council meeting and any special meetings of City Council. No item of business shall be placed on the agenda for a regular meeting of Council unless the original document, annotated with such approvals as may be required, has been presented for filing in the office of the Clerk by 4:00 p.m. on the Thursday immediately preceding the day of the Council meeting. The agenda for each such meeting shall be posted in the lobby of City Hall and Council Chambers not later than eighteen hours prior to the time of each such meeting, and at such other places as Council may deem appropriate.

Rule 9. Items Upon Agenda; Designated Items for Action. Any item of business not placed upon the Council agenda in accordance with the terms of Section 3-103.2 of the City Charter and the provisions of these Rules shall not be considered at any meeting of Council, unless this Rule is suspended by the affirmative vote of six members of Council. Individual Council Members or committees may sponsor resolutions or ordinances (except initiatives and referendums presented by the citizenry) and place them on the Council agenda.

Resolutions may be sponsored by the Committee of the Whole if placed on the Council agenda by the President, or, in the President's absence, the Vice President, or by any four Council Members when their names are typed at the top of each resolution so sponsored. Committee reports may be sponsored and placed on the Council agenda by Committee Chairpersons or by any two members of the appropriate committees. Any committee report can be removed from the Council agenda at the Committee Chairperson's discretion. City Council staff shall inform the Clerk's office of those items upon which action is to occur at the Council meeting. The Clerk's office shall be responsible for designating those items which are on the Council agenda for action.

Rule 10. Consent Agenda. In preparing the agenda, the Clerk's office will determine which matters on the agenda are considered Routine Matters and shall place all Routine Matters on the Consent Agenda.

All Routine Matters on the Consent Agenda may be acted upon in one vote; provided, however, that any Council member may identify specific items that are not to be included in the single Consent Agenda vote, but which are to be discussed and voted upon separately. These items shall be removed from the Consent Agenda. Items removed from the Consent Agenda are to be considered as part of the regular portion of the meeting to which they relate.

SERGEANT-AT-ARMS

Rule 11. Powers and Duties. A police officer shall be present at all meetings of Council. The police officer shall be under the direction of the Presiding Officer, shall serve as security and as Sergeant-at-Arms of Council and shall have general charge and supervision of the Council Chambers, Council member offices, committee rooms, Council staff offices and work areas and all connecting hallways and passages.

COUNCIL MEMBERS

Rule 12. Speaking. When a Council member desires to speak, he or she shall first address the Chair. Debate shall be governed by Mason's Manual of Legislative Procedure, except where superseded by these Rules. When the Presiding Officer desires to speak on any agenda item identified as an action item, he or she shall turn over the Chair to the Vice Chair.

Rule 13. Compulsory Vote; Conflict of Interest. Each member of the Council shall vote on each question before the Council for a determination, unless excused therefrom by the affirmative vote of two-thirds of the members serving, except that no member shall vote on any question upon which that member has a conflict of interest or a financial interest other than as a citizen of the City. If a conflict of interest question is raised under this section at any Council meeting, such question shall be determined by a majority those Council Members present and qualified to vote before the main question shall be voted on, but the Council member affected shall not vote on such determination.

Rule 14. Important Items; Vote Requested. Any matter of business requiring the vote of more than five members of Council, which is defeated at a meeting at which all members of Council are not present, may be reconsidered at either of the first two meetings thereafter.

ORDER OF BUSINESS

Rule 15. Generally. The order of business of the City Council shall be on a printed agenda prepared by the City Clerk. The order of business for Council meetings shall be as follows:

1. Roll Call;

2. Meditation and Pledge of Allegiance;
3. Reading and approval of printed Council Proceedings;
4. Consideration of Late Items (Late items are to be considered as part of the regular portion of the meeting to which they relate);
5. Tabled Items, if any (Tabled items are to be considered as part of the regular portion of the meeting to which they relate);
6. Special Ceremonies;
7. Comments by Council Members and City Clerk;
8. Community Event Announcements (Time, Place, Purpose, or Definition of Event—one minute);
9. Speaker registration for public comment on Legislative Matters;

The Clerk or his or her designee will announce that the public comment registration form(s) for those intending to address Council on legislative matters will be collected;

10. Mayor's Comments;
11. Show Cause Hearings;

Only persons who have received notice from the City as an interested party, or the interested party's agent with written permission, may speak on the agenda item which is the subject of a show cause hearing, for up to a total of three minutes.

12. Public Comment on Legislative Matters;

Comment on legislative matters consists of the following items as listed on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage.

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on legislative matters. The Presiding Officer may reduce the amount of time allowed for each speaker if he or she determined that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

13. Council Consideration of Legislative Matters;

Council will consider its agenda and legislative matters in the following order:

- a) Referral of Public Hearings;
- b) Consent Agenda;
- c) Resolutions for Action;
- d) Reports from Council Committees;
- e) Ordinances for Introduction and Setting of Public Hearings;
- f) Ordinances for Passage.

14. Speaker Registration for Public Comment on City Government Related Matters;

The Clerk or his or her designee will announce that the public comment registration form(s) for those intending to address council on City Government Related Matters will be collected;

15. Reports from City Officers or Boards and Commissions, Communications, Petitions, and other City Government Related Matters.

16. Motion of Excused Absence;

17. Remarks by Council Members;

18. Remarks by the Mayor or Executive Assistant;

19. Public Comment on City Government Related Matters;

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A City Government Related Matter is an issue or topic relevant to the operation or governance of the City. The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

20. Adjournment.

Rule 16. Standing Committees. The standing committees of Council and their functions are as follows:

Equity, Diversity, and Inclusion. The Committee on Equity, Diversity and Inclusion will establish relevant policies that improve health in the Black, brown,

indigenous, and other communities of color, support local, state, and federal initiatives that advance social justice and racial equity, and continue the work which began in 2013 through the City Council's Ad-Hoc Committee on Diversity and Inclusion.

The Committee will assess current and proposed laws (ordinances and health regulations) and policies, as well as their implementation, to promote health for Black, brown, indigenous, and other residents of color of the City of Lansing, will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices, will report back through the Committee of Whole on the status of its work on not less than a quarterly basis.

Further, the Committee will develop budget recommendations and priorities and submit them to the City Council for consideration as part of the annual budgeting process to ensure City resources are expended toward public services that achieve the goals and charge of the Committee.

City Operations. Reviews licensing and regulation matters, personnel matters, and human services matters; reviews matters pertaining to the arts, cultural, and community-wide activities, special events, and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; develops policies that would turn over routine matters to the administration wherever possible; and reviews all matters pertaining to wastewater treatment, sewer, and street needs; long range infrastructure, and parks and recreation needs; and development and the municipal parking system, including parking enforcement and policies.

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to C.D.B.G. programming.

Public Safety. Reviews service levels and issues related to public safety, including police, fire, ambulance, emergency services, traffic environment and the building inspection program.

Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short-range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters.

Council Personnel. This Committee shall be comprised of four members and shall include the President, the Vice President, one at-large Councilperson, and one ward Councilperson. The Vice President shall serve as Chair of the Committee.

The Committee on Council Personnel shall consider, study and recommend with respect to the following Council staff matters: Recruitment; selection; discipline; performance evaluations; job descriptions; policy and procedure manual development; any other personnel matter referred to it by the Council.

Except as may otherwise be provided herein, the President shall appoint a Chairperson and Vice Chairperson of each standing committee. In the temporary absence of the Chairperson, the Vice Chairperson shall act as Chairperson. The standing committees' functions shall be reviewed by the Council President and shall be adopted by resolution of Council during January of each year.

Rule 17. Duties of Committees; Quorum; Discharge of Committees. All committees appointed by Council shall thoroughly investigate such matters as are referred to them and report their findings in a timely manner.

All committees appointed by Council, other than standing committees, shall have a fixed term of life and shall expire at such times unless extended by a majority vote of Council.

A quorum of the Committee of the Whole shall be a majority of the committee members serving.

A committee shall be discharged of any matter referred to it by an affirmative vote of two-thirds of the Council Members at the Committee of the Whole or City Council meeting.

No Council Committee, Ad-Hoc or Standing, shall meet during a session of Council unless prior permission has been granted by Council. Any Council Committee, Ad-Hoc, Standing or Committee of the Whole, shall follow these Rules and Mason's Manual of Legislative Procedure whenever applicable. Every Committee, Standing or Ad-Hoc, shall provide an opportunity for the public to speak on items designated for action by the Committee. The Chairperson of each Committee, Standing or Ad-Hoc, shall be responsible for setting and enforcing the rules governing public comment at his or her Committee.

Rule 18. Rules of Decorum for Meetings. The Presiding Officer shall conduct Council meetings in an orderly manner. Members of Council and others in attendance shall obey directions of the Presiding Officer. Citizens and others attending Council meetings may address Council as specified in this Rule and Rule 14. Speakers will be requested to print their name, address, and the topic to be addressed on the appropriate registration form (Legislative or City Government Related Matters). The forms will be used to call speakers to the podium, allow Council Members to determine if the speaker is from his or her Ward, and to assist in the accuracy of recording Council Proceedings.

Council meetings are business meetings. Their purpose is to conduct the City's business. Public speaking at the Council meeting is to provide citizens the opportunity to be heard, express their views, and inform the Council and the Administration. In no case is the opportunity of a citizen to speak to be in the nature of a debate and neither the Council nor the Administration is under any obligation to respond specifically to any speaker. All remarks shall be addressed to the Council, the Mayor, and Administration representatives through the Presiding Officer. Individual Council Members, the Mayor, or representatives of the Administration present shall address the Presiding Officer for permission to inquire of speakers or members of the audience whenever he or she deems that such an inquiry may be helpful to City business.

No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting. Speakers shall adhere to the time limits established by these Rules and the Presiding Officer. Extension of a speaker's time limit is permissible at the discretion of the Presiding Officer; or on a motion of a Council member, by affirmative vote of two-thirds of the Council Members serving.

No person in the audience at a Council meeting shall engage in speech or conduct which disturbs, disrupts, delays, interferes with or otherwise impedes the orderly conduct of the Council meeting, including, but not limited to whistling, stomping, clapping other than during special ceremonies, interrupting a speaker, or heckling.

The Presiding Officer may rule any member of the public who is a speaker, meeting attendee, or audience member out of order for failing to follow Council's Rules or the Presiding Officer's directions, and may take whatever action is necessary to restore order to the meeting.

ADOPTION OF ORDINANCES

Rule 19. Introduction; Consideration. Ordinances may be introduced by Council Members at any regular meeting of Council in the regular order of business. All ordinances must be in writing and shall be approved as to form and section numbers by the City Attorney.

The regular order for consideration of ordinance proposals shall be:

- 1) Introduction, first reading by title;
- 2) Referral to the appropriate committee;
- 3) Public hearing on the ordinance scheduled by Council, which hearing shall be scheduled to be held not sooner than five days after notice of the hearing is posted on City bulletin boards; and
- 4) Second reading by title and passage.

These four steps shall take place in not less than two regular meetings of Council. This Rule shall not be suspended except by the affirmative vote of six Council Members.

Rule 20. Manner of Introduction; Form. In each ordinance amending an existing ordinance, changes or new matter shall be bolded, and matter which has been omitted shall be indicated by printing in stricken through type. Any unchanged ordinance language shall be in regular type. Every ordinance shall have endorsed thereon the name of the Council member introducing it. In the drafting of proposed ordinances, the lines on each page shall be numbered consecutively. The City Clerk's office shall meet reasonable requests for copies. They shall not be printed in Official Proceedings of the City Council of the City of Lansing until they are finally enacted.

Rule 21. First Reading, Referral and Report. All ordinances, on introduction, shall be read by title and shall be referred to the appropriate committee.

Rule 22. Readings. Every ordinance shall receive two readings by title previous to its being passed, and no ordinance shall be amended or committed until it has been read by title once.

Rule 23. Amendment at Final Reading. A vote of five Council Members is required to adopt any amendment at the second reading of any ordinance recommended for passage.

Rule 24. Commitment Before Final Passage. It shall be in order at any time before the final passage of any ordinance to move its commitment or recommitment.

Rule 25. Final Vote; Publication. On final passage of all ordinances, the vote shall be taken by yeas and nays and entered upon the record of proceedings. No ordinance shall be declared passed unless five or more Council Members have voted therefor. Upon passage, all ordinances shall be published in a newspaper of general circulation within the City with notice of their passage.

COMMITTEE OF THE WHOLE

Rule 26. Chairperson of Committee. When Council resolves itself into a Committee of the Whole, the President shall preside, except that in his or her absence, the Vice President shall preside. In the absence of both the President and the Vice President, the most recent past President of Council shall preside.

Rule 27. Rules in Committee. The Rules of Council shall be observed in the Committee of the Whole except for limiting debate and moving to vote immediately and further except that when the Committee of the Whole meets at a scheduled time, public comment shall be governed by Rule 17. a motion that the Committee rise shall always be in order and shall be decided without debate. Motions recommending action by Council shall take

precedence in the same order as analogous motions in Council. A motion to reconsider shall be in order in the Committee of the Whole.

MOTIONS AND RESOLUTIONS

Rule 28. Statement; Reduction to Writing; Withdrawal. No motion or resolution shall be adopted until stated by the Chair. A motion shall be reduced to writing if required by any Council member, and, when presented in writing, shall be read by the Clerk before the same shall be open to debate. A resolution shall always be reduced to writing before being adopted. A request by any Council member for a reasonable recess to reduce a motion or resolution to writing shall always be in order and shall be granted. Any motion or resolution may be withdrawn by the sponsor at any time before decision or amendment.

Rule 29. Precedence of Motions. When a question is under debate, no motion shall be received except:

- 1) To adjourn;
- 2) To take a recess;
- 3) To lay on the table;
- 4) Call to question;
- 5) To postpone to a day certain;
- 6) To refer or re-refer;
- 7) To amend; or
- 8) To postpone indefinitely.

Such motions shall take precedence in the order in which they appear above.

Rule 30. Motion to Adjourn; Nondebatable Motions. A motion to adjourn shall always be in order. A motion to adjourn, to recess, to lay upon the table or to vote immediately, and all questions relating to the priority of business, shall be decided without debate.

Rule 31. Motion to Lay on the Table. A decision to lay upon the table shall carry with it all questions to which it is attached, except in the case of laying an appeal (as explained in Rule 40) on the table.

Rule 32. Indefinite Postponement. A motion to postpone indefinitely the further consideration of any ordinance, motion, resolution or other matter shall require the votes of five Council Members to carry it, and the vote upon such a motion shall not be reconsidered. A motion to lay on the table, or a motion to reconsider the vote by which

any ordinance, motion or resolution has failed to pass Council, if agreed to, shall have the effect of postponing indefinitely the consideration hereof, and shall require the votes of five Council Members to carry it.

Rule 33. Reconsideration. When a question has been once decided, it shall be in order for any Council member to move the reconsideration thereof, but no motion for reconsideration shall be in order unless made on the same day the vote was taken, or at the next regular meeting of Council. No question shall be reconsidered more than once. A motion to reconsider the vote by which any ordinance, motion or resolution has passed Council shall require the votes of five Council Members to carry it.

Rule 34. Effect of Tabling Motion to Reconsider. It shall not be in order to take from the table a motion to reconsider, nor shall the vote whereby any motion to reconsider was laid on the table be reconsidered.

MISCELLANEOUS

Rule 35. Division of Question. Any Council member may call for a division of any pending question, which shall be divided if it comprehends propositions so distinct that if one is taken away, a substantive proposition shall remain.

Rule 36. Roll Call Vote. The affirmative and negative votes shall be taken and recorded on all ordinances, and whenever requested by one or more Council Members, on any other matter.

Rule 37. Other Business Cannot Interrupt Roll Call. When the yeas and nays are demanded upon any question, and after the question is stated by the Chair, the Clerk is directed to call the roll. After the first vote is given, no Council member shall be entitled to speak on the question, nor shall any motion be in order until such roll call is completed and the result declared.

Rule 38. Appeals. Any Council member may appeal from any decision of the Chair. On all appeals the question shall be: "shall the decision of the Chair stand as the judgment of Council?" Appeals shall be debatable except when Council is under operation of the order to vote immediately, or when the decision appealed from relates to the priority of business.

Rule 39. Laying Appeal Upon the Table. Any appeal may be laid upon the table, but it shall not carry with it the subject matter before Council at the time such appeal is taken.

Rule 40. Suspension of Rules. Any Rule may be suspended by a vote of six Council Members.

Rule 41. Amendment; Repeal and Re-Adoption of Rules. A motion to amend or repeal any Council Rule shall require the votes of five Council Members. These Rules may be

revised or amended and re-adopted by Council as it deems appropriate. A motion made under this Rule shall not be considered for adoption sooner than the next Council meeting.

Rule 42. Parliamentary Practice. The rules of parliamentary practice comprised in Mason's Manual of Legislative Procedure shall govern in all cases in which they are not inconsistent with the standing Rules and orders of Council or the City Charter during all meetings of Council and its committees and committees appointed by Council.

Rule 43. Closed Sessions. Council may meet in Closed Session pursuant to and consistent with the Michigan Open Meetings Act.

A closed session may be requested by the Mayor, the President or any two Council Members at any regular or special meeting. The person requesting a closed session shall state the purpose of such session. The stated purpose of the closed session shall constitute the only agenda item(s) for the closed session.

Whenever Council enters a closed session in the tenth floor Conference Room of City Hall, all persons not required for the closed session shall immediately leave the Conference Room and clear adjacent areas. The Council lobby shall be the nearest congregating area for those waiting to re-enter the meeting upon completion of the closed session when the closed session is held in the tenth floor Conference Room of City Hall.

Rule 44. Council Parking. Each member of Council shall have a permanently assigned parking space in the basement of City Hall. These parking bays shall be nonassignable and shall be used exclusively by the Council Members unless prior approval has been given by that Council member.

Rule 45. Compensation of Judges. If Council is requested or desires to appropriate money for the purpose of increasing the salary level of the Judges of the 54-A District Court, before action is taken thereon, the President of Council shall appoint an Ad-Hoc Citizens Advisory Committee of five members, which Committee shall examine the Judges' salaries and any proposals to raise them and recommend to Council what, if any, increase is appropriate. Council shall consider the recommendation of the Committee in determining what, if any, increase in the Judges' salaries should be granted.

Rule 46. Physical Presence Required. A member of Council must be physically present at any Council meeting, any Committee of the Whole meeting, any standing Council meeting or any special Ad-Hoc Council meeting, in order to vote or be counted as part of a quorum.

Rule 47. Verification of Qualifications for Elective Office. Upon first taking office and annually not later than May 1 each year, each member of City Council must submit an affidavit to the City Clerk that the provisions of Lansing City Charter 2-102 continue to be met. In addition, the affidavit must also include a statement that each member of Council has no circumstance which would render that member ineligible for elective office pursuant to Lansing City Charter 2-103. The City Clerk

shall notify Council leadership (Council President and Vice President) if any member of City Council fails to submit the required affidavit by the deadline, or if a member of Council is ineligible for office pursuant to Lansing City Charter provision 2-103.

BY THE COMMITTEE ON CITY OPERATIONS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, pursuant to Rule 41 of the Lansing City Council Rules, a proposed rule revision shall be placed on the Council Agenda for Council receipt and review, but “shall not be considered for adoption sooner than the next council meeting;”

THEREFORE BE IT RESOLVED, that the City Council hereby amends the City Council Rules to add a Rule 47 as fully set forth below

LANSING CITY COUNCIL RULES

Rule 47. Verification of Qualifications for Elective Office. Upon first taking office and annually not later than May 1 each year, each member of City Council must submit an affidavit to the City Clerk that the provisions of Lansing City Charter 2-102 continue to be met. In addition, the affidavit must also include a statement that each member of Council has no circumstance which would render that member ineligible for elective office pursuant to Lansing City Charter 2-103. The City Clerk shall notify Council leadership (Council President and Vice President) if any member of City Council fails to submit the required affidavit by the deadline, or if a member of Council is ineligible for office pursuant to Lansing City Charter provision 2-103.

City Operations. Reviews licensing and regulation matters, personnel matters, and human services matters; reviews matters pertaining to the arts, cultural, and community-wide activities, special events and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; develops policies that would turn over routine matters to the administration wherever possible; and reviews all matter pertaining to wastewater treatment, sewer, and street needs; long range infrastructure, and parks and recreation needs; and development and the municipal parking system, including parking enforcement and policies.

CURRENT BUDGET PRIORITIES FOR FY 2022/2023
ADOPTED 10/2021

BE IT FURTHER RESOLVED, the **Committee on City Operations** has established the following priorities:

1. \$5,000: Training Modules on Ethics Ordinance and Related Policies, Conflicts of Interest Policies, and the Open Meetings Act, among others, for Boards and Commissions (Dept. OCA)
2. \$10,000: Printing Costs to Provide Written Materials to Residents who do not have access to computers, internet or cell phones with document capability

BE IT FURTHER RESOLVED, the City Council has accepted the following recommendations from the Board of Public Service:

1. Increase general fund support for implementation of the City's Street System Asset Management Plan, with a priority placed on reconstructing and preserving neighborhood streets, especially in those areas of the city which have been historically underserved. We encourage the Department to continue utilizing new and innovative ways to extend the life of our existing streets;
2. Maintain and expand funding for sidewalk repairs and right-of-way maintenance and improvement, with a priority placed on underserved areas; this should all be done while keeping safety a priority for Lansing residents and visitors, and meeting or exceeding the compliance with the Americans with Disabilities Act;
3. Maintain and expand funding to update and improve the fleet of city vehicles, with specific priority for the Department;
4. Establish Lansing as a leader in water quality, including PFAS regulation, testing, monitoring, enforcement and reducing other forms of water pollution in the city, through maintaining and increasing funding for educational and training purposes, and working relevant federal, state, county and local governments and non-government organizations;
5. Expand opportunities for multi-family residential and business recycling;
6. Follow recommendations (to the greatest extent feasible) of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Wednesday, September 07, 2022

Michael Brown, Attorney
C/O The Comfort Zone Cigar Lounge & Bar LLC
mbrown@cebhlaw.com

RID # RQ-2207-07920 **Reference/Transaction:** Transfer ownership escrowed 2022 Class C and SDM licensed business with Sunday Sales Permit(PM) for Class C License- spirits and mixed spirit drink, Dance-Entertainment Permit, and Outdoor Service (1 area) from Leo's Outpost, Inc.; New Sunday Sales Permit(AM); New Sunday Sales Permit(PM) for SDM License- mixed spirit drink

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: The Comfort Zone Cigar Lounge & Bar LLC

Business address and phone number: 600 S. Pennsylvania Ave. Lansing, MI 48912

Home address and phone number of partner(s)/subordinates:
Steven L. Lonzo 12760 Paradise Dr., Dewitt, MI 48820 cell: (517) 204-4459

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

A copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

AS

cc: Lansing City (city.clerk@lansingmi.gov)
The Comfort Zone Cigar Lounge & Bar LLC (steven.lonzo10@gmail.com)
Leo's Outpost, Inc. (leosoutpost@comcast.net)



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Thursday, September 08, 2022

Roger Isaac, Attorney
C/O H & M Convenience Store, LLC
rgilaw@sbcglobal.net

RID # RQ-2208-09161 **Reference/Transaction:** Transfer ownership 2022 SDD & SDM License with Sunday Sales Permit(AM), Sunday Sales Permit(PM) for SDD License- spirits and Sunday Sales Permit(PM) for SDM License-mixed spirit drink from Rock's Party Store, Inc.; Conditional License

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: H & M Convenience Store, LLC

Business address and phone number: 1830 W. Saginaw St., Lansing, MI 48915

Home address and phone number of partner(s)/subordinates:
Gurjeet Singh 300 Parkwest Court, Apt. h02, Lansing, MI 48917 cell: (347) 744-2777

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

A copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

AS

cc: Lansing City (city.clerk@lansingmi.gov)
H & M Convenience Store, LLC (mgtrucking@gmail.com)
Rock's Party Store, Inc. (jimmysingh64@yahoo.com)



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Friday, September 02, 2022

Baljit Singh
c/o BS Liquor Inc
baljitusa86@gmail.com

RID # RQ-2205-05286 **Reference/Transaction:** Conditional License; Transfer Ownership 2022 SDD & SDM License With Sunday Sales Permit (PM) For SDD License - Spirits And Sunday Sales Permit (PM) For SDM License - Mixed Spirit Drink From Love America, Inc.; New Sunday Sales Permit (AM) located at 1701 W Willow St, Lansing, MI 48915-1427

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: BS Liquor Inc

Business address and phone number: 1701 W Willow St, Lansing, MI 48915-1427

Home address and phone number of partner(s)/subordinates:
Baljit Singh; 728 W Willow St., Lansing, MI 48906; B: 517-803-0498, C: 517-803-0498

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

A copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

ZS

cc: Love America, Inc. - raj123389@gmail.com
Lansing City - city.clerk@lansingmi.gov



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Thursday, July 21, 2022

Michael Brown
C/O GG Holding Co., LLC
mbrown@cebhlaw.com

RID # RQ-2205-04499 **Reference/Transaction:** TRANSFER LOCATION OF ESCROWED 2021 CLASS C LICENSED BUSINESS FROM 501-503-505 E SHIAWASSEE ST, LANSING TO 3131 E MICHIGAN AVENUE, LANSING; NEW SDM LICENSE ISSUED UNDER MCL 436.1533(5)(a), NON-TRANSFERABLE, IN CONJUNCTION; NEW SUNDAY SALES PERMIT (AM); NEW SUNDAY SALES PERMIT (PM) FOR CLASS C LICENSE – SPIRITS AND MIXED SPIRIT DRINK; CONDITIONAL LICENSE

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: GG Holding Co., LCC

Business address and phone number: 3131 E. Michigan Ave. Lansing, MI 48912

Home address and phone number of partner(s)/subordinates:

Patrick Gillespie 330 Marshall St., Ste. 100, Lansing, MI 48912 office: (517) 333-4123
Infantry, Inc. 330 Marshall St., Ste. 100, Lansing, MI 48912

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011
AS

cc: Lansing City (city.clerk@lansingmi.gov)
GG Holding Co., LLC (pgillespie@gillespie-group.com)

MICHIGAN LIQUOR CONTROL COMMISSION
PAT GAGLIARDI, CHAIR
525 W. Allegan St. • P.O. BOX 30005 • LANSING, MICHIGAN 48909
www.michigan.gov/lcc • 866-813-0011



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Tuesday, August 02, 2022

J. Patrick Howe
C/O Old Bag of Nails Pub – Lansing, LLC
phowe@honigman.com

RID # RQ-2207-07177 **Reference/Transaction:** New SDM License Issued Under MCL 436.1533(5)(A), Non-Transferable, In Conjunction; New Class C License Issued Under MCL 436.1521a(1)(A), Non-Transferable, Redevelopment (RDA) License; New Sunday Sales Permit (PM) For Class C License – Spirits And Mixed Spirit Drink; New Sunday Sales Permit (AM); New Outdoor Service Area; New Dance-Entertainment Permit.

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Old Bag of Nails Pub – Lansing, LLC

Business address and phone number: 210 Cascade Blvd, Lansing, MI 48912

Home address and phone number of partner(s)/subordinates:

Michael R. Purdum; 2383 Cambridge Blvd., Columbus, OH 43221; B: 614-870-3273, C: 614-361-9224
Timothy Miller; 1266 Clubview Blvd. N., Columbus, OH 43235; B: 614-221-2121, C: 614-406-3078

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

A copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

ZS

cc: Lansing City - city.clerk@lansingmi.gov



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Monday, August 08, 2022

Michael J. Brown
C/O GG LL, LLC
mbrown@cebhlaw.com

RID # RQ-2207-07303 **Reference/Transaction:** Transfer Escrowed 2022 Class C License With Sunday Sales Permit (PM), Outdoor Service (1 Area) And Specific Purpose Permit (Golf) From Branson Bay Corporation; Transfer Location From 215 Branson Bay Dr, Mason To 507 E. Shiawassee St, Lansing; Transfer Governmental Unit Under MCL 436.1531(1) From Aurelius Twp To Lansing City; Cancel Existing Outdoor Service (1 Area) And Specific Purpose Permit (Golf); New Outdoor Service Area; New Entertainment Permit.

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: GG LL, LLC

Business address and phone number: 507 E Shiawassee St, Lansing, MI 48912-1213

Home address and phone number of partner(s)/subordinates:

Patrick K. Gillespie Trust; 330 Marshall St., Ste. 100, Lansing, MI 48912
Infantry, Inc.; 330 Marshall St., Ste. 100, Lansing, MI 48912; B: 517-333-4123

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

A copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

ZS

cc: Branson Bay Corporation - steve@chisholmhills.com
Lansing City - city.clerk@lansingmi.gov



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Thursday, December 09, 2021

John J Doyle, Attorney
c/o LE&O MANSION LLC
john.doyle924@gmail.com

RID # RQ-2111-19427 **Reference/Transaction:** TRANSFER OWNERSHIP 2021 RESORT CLASS C LICENSE ISSUED UNDER MCL 436.1531(2), MINIMUM SEATING 100 (ORIGINAL 550 RESORT, NOT ISSUED AT ITS ORIGINAL LOCATION, MUST MEET MINIMUM SEATING OF 100 AND FOOD REQUIREMENTS) AND SDM LICENSED BUSINESS WITH SUNDAY SALES PERMIT (PM) FOR CLASS C LICENSE – SPIRITS AND MIXED SPIRIT DRINK AND DANCE-ENTERTAINMENT PERMIT FROM GUS'S LLC; TRANSFER LOCATION FROM 2321 W MICHIGAN AVE, LANSING TO 6810 CEDAR ST, STE A, LANSING; TRANSFER GOVERNMENTAL UNIT UNDER MCL 436.1531(1) FROM LANSING TOWNSHIP TO LANSING CITY; NEW SUNDAY SALES PERMIT (AM); NEW SUNDAY SALES PERMIT (PM) FOR SDM LICENSE – MIXED SPIRIT DRINK AT 6810 S CEDAR ST STE A, LANSING, MI 48911-6962 IN LANSING CITY IN INGHAM COUNTY

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: LE&O MANSION LLC

Business address and phone number: 6810 S CEDAR ST STE A, LANSING, MI 48911-6962 IN LANSING CITY IN INGHAM COUNTY

Home address and phone number of partner(s)/subordinates:

Leonard D Brown; 1600 S Cedar St Lansing MI 48910; Cell: 734-972-6160

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Lansing District Office (517) 284-6330

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is not required. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: LE&O MANSION LLC leocollections@gmail.com
GUS'S LLC imp2712@yahoo.com
LANSING CITY city.clerk@lansingmi.gov

MICHIGAN LIQUOR CONTROL COMMISSION
PAT GAGLIARDI, CHAIR
525 W. Allegan St. • P.O. BOX 30005 • LANSING, MICHIGAN 48909
www.michigan.gov/lcc • 866-813-0011