

MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
June 14, 2022, 5:30 PM

Training Room
South Washington Office Complex
2500 S. Washington

The meeting was called to order at 5:31 p.m.

MEMBERS PRESENT: R Cole Bouck, Chairperson
Connie Doyle
John Folkers
Janielle Houston, Vice-Chairperson
Keith Kris

ABSENT: Lori Adams Simon – excused
Brendon Basiga – excused

A QUORUM WAS PRESENT

OTHERS PRESENT: Mary Bowen, City Attorney's Office
Brian P Jackson, City Clerk's Office
Suela Sefa, City Clerk's Office

PUBLIC COMMENT:

There was no public comment

APPROVAL OF AGENDA:

MOVED by Keith Kris to move Connie Doyle's resignation to the end of the agenda so that she could still vote at the meeting.

MOTION CARRIED

MOVED by Keith Kris to approve the agenda with changes noted.

MOTION CARRIED

SECRETARY'S REPORT:

Approval of Minutes

MOVED by Janielle Houston to note that John Folkers' had an excused absence from the meeting of May 10, 2022

MOTION APPROVED

Moved by Janielle Houston to approve the Minutes of May 10, 2022

MOTION APPROVED

NEW BUSINESS

1. Statements of Financial and Personal Interest with No Items Disclosed

- Kilpatrick, Andrew, Director of Public Service
- Lee, Frank CEO, Self
- Sturdivant, Brian Fire Chief

The Board reviewed the Statements of Financial Interest with no items disclosed and found no violation of the Ethics or other issues to further debate or discuss. No further action is required.

MOVED by Keith Kris to place the statements file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

2. Statements of Financial Interests with Items Disclosed:

- Frayer, Shelbi Chief Strategy Officer

MOVED by Keith Kris to place Shelbi Frayer's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

- Todd, LaVella Corporate Secretary

MOVED by Janielle Houston to place LaVella Todd's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

- Macciocca, Frank

MOVED by Keith Kris to place Frank Macciocca's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

- Sanchez Gazella, Linda

MOVED by Janielle Houston to place Linda Sanchez Gazella's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

- Spitzley, Patricia

MOVED by Keith Kris to place Patricia Spitzley's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

UNFINISHED BUSINESS:

1. Statement of Financial Interest, Charla Burnett, Board Member, HRCS

MOVED by Janielle Houston to place Charla Burnett's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance at this time. The Board's written response will include a reminder of their ongoing duty to submit a new Statement of Financial Interest if any new and relevant information arises and recuse if there is a conflict of interest.

MOTION APPROVED

2. Statement of Financial Interest, Ronald Embry, Board Member, HRCS

MOVED by Janielle Houston to place Ronald Embry's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

3. Statement of Financial Interest, Sharon Frischman, City Assessor

MOVED by Keith Kris to place Sharon Frischman's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

4. Statement of Financial Interest, Brian McGrain, Director, ED&P

MOVED by Keith Kris to place Brian McGrain's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

5. Statement of Financial Interest, Christopher Mumby, Chief Information Officer

MOVED by Janielle Houston to place Christopher Mumby's Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED

6. Statement of Financial Interest, Joseph McDonald, Housing Ombudsman, HRCS

Deputy Clerk Jackson shared that HRCS is developing written documentation on their procedures to avoid potential conflict of interest. This item will remain on the agenda until the Board has made a determination.

CITY ATTORNEY'S REPORT:

Mary Bowen announced that Heather Sumner has left the City Attorney's Office

CHAIR'S REPORT:

Chairperson Bouck thanked the City Clerk's Office and the City Attorneys for their work.

He also expressed thanks for the years of service that Connie Doyle has provided to the Board of Ethics and will be missed by the Board after her resignation.

Constance Doyle Resignation

John Folker shared his appreciation for Connie Doyle's service to the City of Lansing and moved to accept her resignation

MOTION APPROVED

ADJOURNED 6:03 p.m.