Downtown Lansing Inc.
Board of Directors Meeting Minutes
June 9th, 2022

Members Present: S. Schriner, T. Benoit, A. Willis, C. Zarkovich, J.V. Anderton, C. Zarkovich, K. Dorshimer, J. Tischler, J. Estill
Members Absent:
Board Advisors Present: None
Board Advisors Absent: Robert Doran-Brockway
Staff Present: C. Edgerly, Julie Reinhardt, W. Roberts
Guests Present: Andy Kilpatrick

I. Call to Order: The meeting was called to order at 11:30 am

II. Citizen's Comments: None

III. Guest: Andy Kilpatrick, City of Lansing: Two-Way Streets and Infrastructure Implications: A. Kilpatrick shares that Mid-July is when conversion of the two-way streets will most likely happen, and hopefully it will go fairly quickly.

A number of CSO projects will be phased in over the next 10-12 years reconstruction the roads and sewers. This work will happen in phases so that there are alternate routes available. Sidewalk replacement will likely take place at the same time so that streets don't have to be closed twice. There may be an opportunity for telecom companies to come in and install fiber at the same time so this work is as efficient as possible. Utilities will be made aware of the work as well so everyone can try to get work done at once.

The board discussed planning design for needs going forward.

IV. Correspondence: Copies of letters from those contesting PSD assessment renewals and 2nd story assessments.

V. Consent Agenda Approvals

- **Agenda for June 9th, 2022.**
- **Minutes from May 12th, 2022**
- **Committee Reports**
- **Monthly Financials - J. Tischler**

S. Schriner moved to approve Consent Agenda items, C. Zarkovich supported. Motion passed.

VI. Old Town Updates (Robert Doran-Brockway)
OTCA is in the midst of their Strategic Planning taking place right now. There are events nearly every weekend going all summer. OTCA is still seeking the 20K needed to close the rest of the gap for funding the CMA work, and the board will be assisting with that ask.

The 25+1 Anniversary celebration is being planned, with it possibly being a costume party toward the end of October.

VII. Lake State Report : Lake State reps. were unable to attend. They are working on the mulch from the Neighborhoods In Bloom grant. Baskets are up and pots are planted.

VIII. Reports

- **Director Report : C. Edgerly reported that** Dillon Reust, our community officer has been busy with a new training, but will be back to attend Board meetings as soon as he can be. Thanks to a call from Robert (OTCA) we were able to get some more tech grants for businesses.

  ARPA dollars are being planned by the city. DLI has tried to get a portion of the small business support funds.

  Block AID went well, though a little lower in attendance than last year. There are a lot of helpful ideas to take into the fall planning to improve vendor participation, attendance, and activities. The original planned date for the Fall Block Aid event will be changed as Julie and Cathleen have been asked to be at the International Downtown Association Conference to talk about Middle Village and our entrepreneurial support programs in Vancouver in September.

• **President's Report- A. Willis**: This will be the last meeting for C. Zarkovich and S. Schriner. Both were thanked for their leadership, time, and dedication serving on the DLI Board.

IX. Action/Discussion Items

a. Budget Adoption (C. Edgerly): City Council passed our budget as presented. J. Anderton moved to adopt the budget, C. Zarkovich supported. Motion passed.

b. Assessment Review and Update: J. Tischler and C. Edgerly continue to work on the assessments. C. Edgerly met with Committee and the assessor to determine that Current assessments include second story living units. The total assessment amount is lower than we've been budgeting. The assessor's office is now doing a lot of cleanup to the roll while we as a board agreed to hold back on raising assessments this year.

c. CMA Steering Committee: The committee met yesterday and Sharon and her team went through the study she's going to be putting together. Walking tours will be the next step and dates will start getting on the calendar. A recording was suggested so that folks are able to view a TMA tutorial whenever is convenient. J. Tischler and J. Estill discussed the Executive committee getting together to discuss plans for the future and the entire DLI Board being part of planning.

d. DEI Facilitator Next Steps: We need a new facilitator unfortunately, but several other consultans have been highly recommended. The board discussed options and an RFP will be issued to hire a new contractor.

e. Upcoming Board Seats: Two board seats are now open. C. Edgerly has been working with Committee members, OTCA, and others to secure the best candidates who would like to serve on this board.

X. Other New Business: Strikeout Lansing will celebrate the ground breaking for their baseball field for kids. Ashlee will send out additional information.

XI. Adjourn: A. Willis moved to adjourn at 12:40 p.m. S. Schriner second. Meeting adjourned at 12:40 p.m.