

**REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF LANSING, MICHIGAN**

**TONY BENAVIDES LANSING CITY COUNCIL CHAMBERS
LANSING CITY HALL, 10th FLOOR
124 W. MICHIGAN AVENUE**

AGENDA FOR MAY 16, 2022 AT 7:00 PM



TO THE HON. MAYOR AND MEMBERS OF THE CITY COUNCIL:

The following items were listed on the agenda in the City Clerk's Office in accordance with Section 3-103(2) of the City Charter and will be ready for your consideration at the regular meeting of the City Council at the Tony Benavides Lansing City Council Chambers, 10th Floor, City Hall.

Roll Call

Meditation And Pledge Of Allegiance

Approval Of Printed Council Proceedings

1. April 25, 2022

Consideration Of Late Items (Suspension of Council Rule #9 is needed to allow consideration of late items. Late items will be considered as part of the regular portion of the meeting to which they relate.)

Tabled Items

2. Fiscal Year 2021-2022 Budget Amendment (PEND-2851)

Special Ceremonies And Presentations

Comments By Council Members And City Clerk

Community Event Announcements (Time, place, purpose, or definition of event – 1 minute limit)

Speaker Registration For Public Comment On Legislative Matters

Mayor's Comments

Show Cause Hearings

Public Comment On Legislative Matters (Legislative matters consist of the following items on the agenda: public hearings, resolutions, ordinances for introduction, and ordinances for passage. The public may comment for up to three minutes. Speakers must sign up on BLUE form.)

Scheduled Public Hearings

Council Consideration Of Legislative Matters

Referral Of Public Hearings

Ordinances For Passage

Consent Agenda

3. Tribute; in recognition of May 20th as Rotary Day in the City of Lansing (PEND-2910)
4. Setting a Public Hearing in consideration of Noise Special Permit; Michigan Department of Transportation request to allow construction of the Horsebrook Creek Culvert Replacement Project on Grand River Ave. east of Delta River Dr from 8:00 PM to 7:00 AM on the following day on weekdays and anytime on weekends or holidays from June 17, 2022 through June 30, 2022 (PEND-2906)
5. Reappointment; Shelley Boyd as an At-Large member of the Lansing Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2028 (PEND-2881)

Resolutions For Action

6. Fiscal Year 2022-2023 Budget (PEND-2850)
7. Appointment; Catherine Rathbun as an At-Large member of the Lansing Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors for a term to expire February 28, 2028 (PEND-2880)
8. Appointment; Lucas LaLonde as an At-Large member of the Arts and Culture Commission for a term to expire June 30, 2024 (PEND-2878)

Reports From Council Committees

Ordinances For Introduction And Setting Of Public Hearings

9. Setting a Public Hearing in consideration of Re-Adopting the Codified Ordinances (PEND-2904)

Speaker Registration For Public Comment On City Government Related Matters

Reports Of City Officers, Boards, And Commissions; Communications And Petitions; And Other City Related Matters (Motion that all items be considered as being read in full and that the proper referrals be made by the President)

Item(s) from the City Clerk re:

10. Minutes of Boards and Commissions placed on file in the Clerk's Office
11. Lansing Economic Area Partnership (LEAP) State of Lansing Region 2020 Report

Item(s) from the Mayor re:

12. Setting a Show Cause Hearing in consideration of Orders to Make Safe or Demolish to the owners of property located at 3337 Viking Road (PEND-2902)
13. Orders to Make Safe or Demolish to the owners of property located at 3337 Viking Road (PEND-2901)

Communications and Petitions

14. Claim Appeal; Claim #1898, Keith Kreutzer for \$8000 of the \$9488 bill in trash fees at 1241 South Holmes Street. (PEND-2911)
15. Communication from Nicklas Zande in support of amending the City Charter to increase the number of wards

Motion Of Excused Absence

Remarks By Council Members

Remarks By The Mayor Or Executive Assistant

Public Comment On City Government Related Matters (City government related matters are issues or topics relevant to the operation or governance of the city. The public may comment for up to three minutes. Speakers must sign up on YELLOW form.)

Adjournment



CHRIS SWOPE, CITY CLERK

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TTY 711). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation request.

LANSING CITY COUNCIL MEETING

DATE & TIME: 5/16/2022-7:00 PM

Starting Time 700

REGULAR MEETING: X

SPECIAL MEETING:

ATTENDANCE

COUNCIL MEMBER	PRESENT	ABSENT	ARRIVED
BROWN	☒	☐	_____
DANIELS	☒	☐	_____
GARZA	☒	☐	_____
HUSSAIN	☒	☐	_____
JACKSON	☒	☐	_____
SPADAFORE	☒	☐	_____
SPITZLEY	☐	☒	_____
WOOD	☒	☐	_____

MEDITATION IN MEMORY OF: Spid ^{Paul} Spitzley Conry Cyler Conry

PLEDGE LED BY: _____

Adjournment Time _____

CHRIS SWOPE

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Attendance Sheet.doc

Resolution #2022-

By the Committee on Ways and Means
Resolved by the City Council of the City of Lansing

WHEREAS, at any time during the fiscal year, the City Council may consider appropriations which modify the previously adopted annual appropriation to transfer an unencumbered balance in whole or in part from any account; provide for the expenditure of revenues in excess of those in the budget; or meet a public emergency affecting life, health, property, or the public peace; and

WHEREAS, the COVID-19 public health emergency has had unprecedented impacts on operations and planning for the City of Lansing impacting the fundamental assumptions used to develop the annual budget and delaying the timing of certain expenditures; and

WHEREAS, the City of Lansing has benefited from a combination of one-time savings and Federal support through the Coronavirus Aid, Relief, and Economic Security (CARES) act and American Rescue Plan Act (ARPA) such that the City has the reserves to withstand the current year impact of the pandemic without utilizing federal dollars to pay for General Fund services; and

WHEREAS, the revised appropriations below result in a targeted unrestricted fund balance that falls within the minimum 12% and maximum of 15% of general fund expenditures as required by the City's General Fund Reserve Policy such that combined reserves of the General Fund are not projected to exceed 15% of General Fund revenues or fall below 12% of General Fund expenditures;

NOW, THEREFORE, BE IT RESOLVED that the following FY 2021/2022 mid-year budget

BE IT FINALLY RESOLVED, the Administration is authorized to create appropriation accounts and to make the necessary operating transfers for the expenditure and control of the balance of the carryforwards and appropriations:

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
<u>GENERAL FUND</u>		
General Fund	Income Tax Revenue	7,860,200
General Fund	Election Reimbursement	150,000
General Fund	Sewer Fund Return on Equity	300,000
General Fund	ARPA - Revenue Loss/Government Services	(18,875,000)
General Fund	Contribution from(to) Fund Balance	11,713,340
	Total Revenue/Fund Balance Appropriation	<u>1,148,540</u>
Circuit Court	Operations - Building Rental	40,500
City Clerk	Operations - Special Elections	150,000
Human Resources	Employee Recognition Carryforward	13,000
Fire	Personnel - Suppression Overtime	425,000
City Supported Agencies	Fund Advance Peace using ARPA	(240,000)

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
Human Service Agencies	GR Lansing Safety Council	6,000
Human Service Agencies	Human Services Discretionary	300,501
Human Service Agencies	Grant Match Funds	28,000
Human Service Agencies	Calc/The Reading People	2,070
Human Service Agencies	Community Mental Health	25,000
Human Service Agencies	Community Mental Health Board	4,000
Human Service Agencies	Youth RFP 14-19	34,840
Human Service Agencies	S Side Comm Dev Assoc	10,000
Human Service Agencies	Kids Cafe After School Nutrition	101,580
Human Service Agencies	MSU PAS	80,000
Human Service Agencies	Epic Northside Youth Programs	18,500
Human Service Agencies	Parks & Recreation (LHC)	3,321
Human Service Agencies	Student Statesmanship Institut	8,000
Human Service Agencies	Chronic Homeless Outreach	38,594
Human Service Agencies	Project Homeless Connect	55,474
Human Service Agencies	Mobile Food Pantry	26,200
Human Service Agencies	Subsidized Eviction Prevention	12,960
Human Service Agencies	Food Security First	2,500
Human Service Agencies	Advent House - PSH Family	2,500
	Total Human Service Agency Carryforwards	<u>760,040</u>
	Total Expenditure Appropriation/Carryforwards	<u>1,148,540</u>
	Contribution to Stability Fund (2020/2021)	4,912,936
	Projected General Fund Balance	5,873,867
	Projected Stability Fund Balance	<u>12,705,546</u>
	Projected Combined Fund Balance	<u><u>18,579,413</u></u>
<u>TRI-COUNTY METRO</u>		
Tri-County Metro	Contributions from Local Units	425,000
Tri-County Metro	Forfeitures	120,000
Tri-County Metro	Contribution from(to) Fund Balance	<u>7,000</u>
	Total Revenue/Fund Balance Appropriation	<u>552,000</u>
TCM Operations	Personnel	75,500
TCM Operations	Operating	<u>476,500</u>
	Total Expenditure Appropriation/Carryforwards	<u>552,000</u>
<u>STATE/LOCAL LAW ENFORCEMENT</u>		
State/Local Law Enforceme	Forfeitures	100,000
State/Local Law Enforceme	Contribution from(to) Fund Balance	<u>(90,000)</u>
	Total Revenue/Fund Balance Appropriation	<u>10,000</u>

<u>Appropriation</u>	<u>Description</u>	<u>Amount</u>
State/Local Operations	Operating	10,000
	Total Expenditure Appropriation/Carryforwards	10,000
<u>SEWAGE DISPOSAL SYSTEM</u>		
Sewer Fund	Contribution from(to) Fund Balance	300,000
	Total Revenue/Fund Balance Appropriation	300,000
Sewer Operations	Return on Equity	300,000
	Total Expenditure Appropriation/Carryforwards	300,000

Resolution #2022-130

By Council Members Brown, Daniels, Garza, Hussain, Jackson, Spadafore, Spitzley,
Wood

Resolved by the City Council of the City of Lansing

WHEREAS, Rotary International was founded on February 23, 1905, by Chicago attorney Paul Harris with the Rotary motto of “Service Above Self” inspires Rotarians to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and

WHEREAS, Rotary has grown into a global network of 1.4 million members comprised of business, professional, and community leaders in over 46,000 clubs in 200 countries, including thousands across the state of Michigan; and

WHEREAS, In 1985, Rotary launched Polio Plus and spearheaded efforts alongside the World Health Organization, U.S. Centers for Disease Control and Prevention, and UNICEF to immunize the children of the world against Polio, and as a direct result of their efforts, polio cases have been reduced by 99.9% and the world presently stands on the threshold of eradicating the disease; and

WHEREAS the Rotary Foundation has spent more than \$4 billion on life-changing, sustainable projects to advance world understanding, goodwill, and peace by improving health, providing quality education, improving the environment, and alleviating poverty since its founding over a century ago; and

WHEREAS, Rotary supports countless service projects aimed at uniting people and taking action to create lasting change by promoting peace, fighting disease, providing clean water, sanitation, and hygiene, saving mothers and children, supporting education, growing local economies, and protecting the environment.

NOW THEREFORE, BE IT RESOLVED, that the Lansing City Council does hereby proclaim May 20, 2022, as Rotary Day in the City of Lansing, and encourages City of Lansing residents to become educated and informed about clubs, programs, and causes available.

Resolution #2022-131

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, the Michigan Department of Transportation will be reconstructing the culvert on Grand River Avenue over Horsebrook Creek east of Delta River Drive; and

WHEREAS, this project necessitates a full closure of Grand River Avenue east of Delta River Drive and detouring of traffic; and

WHEREAS, to expediate the work and minimize the duration of the road closure, the Michigan Department of Transportation is requesting approval for excavation, pipe installation, backfill, temporary roadway grading, and paving to be completed outside standard construction hours; and

WHEREAS, MDOT has requested a waiver of the noise ordinance to allow the aforementioned work activities to take place on all days and hours during for the period of June 17 through June 30, 2022; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- limit the amount of time that vehicular traffic will be detoured due to the closure of Grand River Avenue;
- reduce the amount of time local access for property owners is impacted; and
- keep the project on-schedule.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, May 23, 2022, at 7:00 PM in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance for excavation, pipe installation, backfill, temporary roadway grading, and paving between June 17 and June 30, 2022 in the area of Grand River Avenue near Horsebrook Creek.

Resolution #2022-132

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the re-appointment of Shelley Boyd as an At-Large Member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors with a term to expire on February 28, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on May 11, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Shelley Boyd as an At-Large Member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors with a term to expire on February 28, 2028.

Draft Resolution #2022-

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 28, 2022, the Mayor submitted a proposed budget for the 2022/2023 fiscal year, which spans from July 1, 2022 through June 30, 2023; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 9, 2022; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 9, 2022, for the fiscal year 2022/2023 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, Sec. 9901 of the American Rescue Plan Act of 2021 includes \$130.2 billion for local governments to respond to the COVID-19 public health emergency or its negative economic impacts, including the provision of government services to the extent of the reduction of revenue relative to the revenues collected in the most recent full fiscal year prior to the emergency.

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2022/2023, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain improvements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

Fee Proposed	From Current FY 2022	To Proposed FY 2023
Parks & Recreation Department - Schmidt Community Center		
Schmidt Full Gym Rental - Non-sport	New	80.00

Fee Proposed	From Current FY 2022	To Proposed FY 2023
Schmidt Half Gym Rental - Non-sport	New	40.00
Schmidt Room Set Up Fee per 100 people	25.00	50.00
Concession Stand Use (Outside Org)	New	55.00
Indoor Rummage Sale - with table	20.00	25.00
Indoor Rummage Sale - large space (10 spots)	20.00	25.00
Youth Swim Lesson	37.00	48.00
Aqua Aerobics Class	40.00	60.00
Lap/Open Swim Fee - indoor	New	3.00
Lap/open Swim Monthly Pass - indoor	New	25.00
Private Swim Lessons	56.00	64.00
Lap/open Monthly swim fee - indoor family pass	New	50.00
2 hr private pool party - up to 30 people	New	200.00
On site bounce house rental	New	100.00
Parks & Recreation Department - Cemeteries		
Mt. Hope Niche Plate	New	50.00
Mt. Hope Double Marker Cut	100.00	150.00
Evergreen Niche Plate	New	70.00
Evergreen Double Marker Cut	100.00	150.00
Overtime charge Sunday & Holiday	1,000.00	1,100.00
Overtime charge Saturday after 1:00pm	750.00	825.00
Overtime charge Saturday before 1:00pm	600.00	660.00
Overtime charge Weekday after 2:00pm	500.00	550.00
Evergreen Thaw Fee Full Burial	New	150.00
Evergreen Thaw Fee Cremation Burial	New	50.00
Mt. Hope Thaw Fee Full Burial	New	150.00
Mt. Hope Thaw Fee Cremation Burial	New	50.00
North Thaw Fee Full Burial	New	150.00
North Thaw Fee Cremation Burial	New	50.00
Parks & Recreation Department - Lifetime Sports		
Women's Volleyball Team Fee	179.00	195.00
Coed Volleyball Team Fee	135.00	150.00
Senior 70+ Softball Team Fee	225.00	240.00
Mens 50+ Basketball Team Fee (Fall)	225.00	240.00
Mens 50+ Basketball Team Fee (Winter)	225.00	240.00
Men's Tennis (Res) - 3 Seasons	20.00	30.00
Men's Tennis (NRes) - 3 Seasons	30.00	40.00
Youth Softball Tourney	35.00	60.00
Youth Soccer Tourney	18.00	30.00
Adult Tourney Baseball/FP	35.00	120.00
Youth Tennis Tourney	18.00	30.00
Youth Practices All Sports	15.00	25.00
Adult Practices All Sports	20.00	30.00
Field Fitting Baseball/Softball	25.00	35.00
Additional Spin and Drag (New Fee)	New	30.00
Football Tourney's (Youth or Adult)	20.00	30.00
Field Striping Football or Soccer	60.00	160.00
Public Service - Sewer Fund		
Meter monthly fixed charge	12.50	13.00
Industrial Pretreatment Charge	5.85	6.15
Commodity Charge per CCF	7.40	7.70

Fee Proposed	From Current FY 2022	To Proposed FY 2023
Public Service - Refuse and Recycling Funds		
32 Gallon Cart - quarterly	52.00	54.00
65 Gallon Cart - quarterly	56.00	59.00
95 Gallon Cart - quarterly	60.00	63.00
EOW 32 Gallon Cart	26.00	27.00
Low Income 32 Gallon Cart	37.00	40.00
Low Income 65 Gallon Cart	41.00	44.00
Low Income 95 Gallon Cart	45.00	47.00
Recycle/Yard Waste Collection Fee	117.00	119.00

(Resolution Continued Next Page)

BE IT FINALLY RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2021/2022 fiscal year:

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Estimated Revenues			
Property Taxes	48,245,000		48,245,000
Income Taxes	37,510,000		37,510,000
Return on Equity	25,300,000		25,300,000
State Revenues	20,969,500		20,969,500
Charges for Services	8,994,000		8,994,000
Fines & Forfeitures	1,692,200		1,692,200
Licenses & Permits	1,769,300		1,769,300
Other Revenue	340,000		340,000
Interest & Rent	330,000		330,000
Total Revenue	145,150,000	-	145,150,000
Appropriations			
City Council			
Personnel	474,673		474,673
Operating	289,540		289,540
Total	764,213	-	764,213
Internal Audit			
Personnel	195,589		195,589
Operating	12,296		12,296
Total	207,885	-	207,885
Courts			
Personnel	4,829,179		4,829,179
Operating	1,492,152		1,492,152
Total	6,321,331	-	6,321,331
Mayor's Office			
Personnel	1,523,058		1,523,058
Operating	246,874		246,874
Total	1,769,932	-	1,769,932
Office of Community Media			
Personnel	533,107		533,107
Operating	73,006		73,006
Total	606,113	-	606,113
City Clerk's Office			
Personnel	1,103,136		1,103,136
Operating	439,055		439,055
Total	1,542,191	-	1,542,191
Neighborhood and Citizen Engagement			
Personnel	790,097		790,097
Operating	416,199		416,199
Total	1,206,296	-	1,206,296
Economic Development and Planning			
Personnel	3,364,071		3,364,071
Operating	3,233,228		3,233,228

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Total	6,597,299	-	6,597,299
Assessing			
Personnel	1,690,117		1,690,117
Operating	280,602		280,602
Total	1,970,719	-	1,970,719
Finance Operating			
Personnel	1,488,729		1,488,729
Operating	513,904		513,904
Total	2,002,633	-	2,002,633
Treasury/Income Tax			
Personnel	1,832,523		1,832,523
Operating	565,805		565,805
Total	2,398,328	-	2,398,328
Human Resources			
Personnel	1,609,829		1,609,829
Operating	1,114,233		1,114,233
Total	2,724,062	-	2,724,062
City Attorney			
Personnel	2,211,152		2,211,152
Operating	308,958		308,958
Total	2,520,110	-	2,520,110
Police			
Personnel	43,330,653		43,330,653
Operating	8,250,201		8,250,201
Total	51,580,854	-	51,580,854
Fire			
Personnel	34,484,467		34,484,467
Operating	5,788,205		5,788,205
Total	40,272,672	-	40,272,672
Public Service			
Personnel	2,995,961		2,995,961
Operating	9,575,390		9,575,390
Total	12,571,351	-	12,571,351
Human Relations and Community Service			
Personnel	1,669,373		1,669,373
Operating	173,445		173,445
Total	1,842,818	-	1,842,818

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Parks and Recreation			
Personnel	5,759,154		5,759,154
Operating	3,621,058		3,621,058
Total	9,380,212	-	9,380,212
Human Services and Racial Equity			
Operating	1,960,000		1,960,000
Total	1,960,000	-	1,960,000
City Supported Agencies			
Operating	80,000		80,000
Total	80,000	-	80,000
Non-Departmental			
Vacancy Factor	(700,000)		(700,000)
Library Lease	136,150		136,150
Debt Service	987,100		987,100
Net Transfers	5,907,731		5,907,731
Total	6,330,981	-	6,330,981
Federal Reimbursement	(9,500,000)		(9,500,000)
Total Appropriations	145,150,000	-	145,150,000

II. Special Revenue Funds

Major Streets Fund

Estimated Revenues

Gas and Weight Tax Receipts	11,277,425		11,277,425
Utility Permit Fees (Metro Act)	520,000		520,000
Reimbursements	525,000		525,000
Miscellaneous Revenue	38,500		38,500
Use of/(Contribution to) Fund Balance	2,300,000	-	2,300,000
Total Revenue	14,660,925	-	14,660,925

Appropriations

Personnel	3,111,715		3,111,715
Operating	3,915,683		3,915,683
Capital	4,300,000		4,300,000
Debt Service	472,525		472,525
Transfers	2,861,002		2,861,002
Total Appropriations	14,660,925	-	14,660,925

Local Streets Fund

Estimated Revenues

Gas and Weight Tax Receipts	3,759,160		3,759,160
Miscellaneous Revenue	150,000		150,000
Transfers from Other Funds	5,169,002		5,169,002
Use of/(Contribution to) Fund Balance	1,200,000	-	1,200,000
Total Revenue	10,278,162	-	10,278,162

Appropriations

Personnel	3,239,939		3,239,939
Operating	3,099,215		3,099,215

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Capital	3,320,000		3,320,000
Debt Service	619,008		619,008
Total Appropriations	10,278,162	-	10,278,162

Stadium Fund

Estimated Revenues

Stadium Naming Rights	125,001		125,001
Reimbursements	137,000		137,000
Transfers from Other Funds	486,731		486,731
Total Revenue	748,732	-	748,732

Appropriations

Operating	748,732		748,732
Total Appropriations	748,732	-	748,732

Building Departments Fund

Estimated Revenues

Licenses & Permits	3,051,100		3,051,100
Charges for Services	1,000		1,000
Use of/(Contribution to) Fund Balance	(185,000)	-	(185,000)
Total Revenue	2,867,100	-	2,867,100

Appropriations

Personnel	2,197,384		2,197,384
Operating	669,716		669,716
Total Appropriations	2,867,100	-	2,867,100

Community Block Development Grant (CDBG) Fund

Estimated Revenues

Federal Grants	2,202,537		2,202,537
General Fund Transfer	162,935		162,935
Total Revenue	2,365,472	-	2,365,472

Appropriations

Personnel	1,146,062		1,146,062
Operating	1,219,410		1,219,410
Total Appropriations	2,365,472	-	2,365,472

HOME Grant Fund

Estimated Revenues

Federal Grants	891,361		891,361
Total Revenue	891,361	-	891,361

Appropriations

Personnel	99,457		99,457
Operating	791,904		791,904
Total Appropriations	891,361	-	891,361

Emergency Shelter Grant (ESG) Fund

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Estimated Revenues			
Federal Grants	174,439		174,439
Total Revenue	174,439	-	174,439

Appropriations			
Operating	174,439		174,439
Total Appropriations	174,439	-	174,439

State/Local Drug Law Enforcement Fund

Estimated Revenues			
Interest Income	7,500		7,500
Use of/(Contribution to) Fund Balance	214,500		214,500
Total Revenue	222,000	-	222,000

Appropriations			
Operating	168,000		168,000
Total Appropriations	222,000	-	222,000

Tri-County Metro Drug Law Enforcement Fund

Estimated Revenues			
Drug Forfeitures	268,000		268,000
Contributions from Local Units	425,000		425,000
Interest Income	8,000		8,000
Total Revenue	701,000	-	701,000

Appropriations			
Operating	616,000		616,000
Total Appropriations	701,000	-	701,000

Downtown Lansing, Inc.

Estimated Revenues			
Special Assessments	475,000		475,000
Grants	20,000		20,000
Miscellaneous	137,000		137,000
Transfer from General Fund	85,000		85,000
Total Revenue	717,000	-	717,000

Appropriations			
Operating	209,889		209,889
Capital	507,111		507,111
Total Appropriations	717,000	-	717,000

III. Enterprise Funds

Cemeteries Fund

Estimated Revenues			
Cemetery Service Revenue	284,000		284,000
Sale of Lots	183,650		183,650
Transfer from Parks Millage	450,000		450,000
Transfer from Perpetual Care	5,000		5,000

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
Total Revenue	922,650	-	922,650
Appropriations			
Personnel	527,733		527,733
Operating	366,917		366,917
Transfers	28,000		28,000
Total Appropriations	922,650	-	922,650

Golf Fund

Estimated Revenues			
Transfers In - Parks Millage	100,000		100,000
Total Revenue	100,000	-	100,000
Appropriations			
Operating	100,000		100,000
Total Appropriations	100,000	-	100,000

Parking Fund

Estimated Revenues			
Parking Revenue	3,510,000		3,510,000
Baseball Revenue	35,000		35,000
Parking Fines	425,000		425,000
Other Revenue	10,000		10,000
Use of/(Contribution to) Fund Balance	1,000,000		1,000,000
Total Revenue	4,980,000	-	4,980,000
Appropriations			
Personnel	2,192,970		2,192,970
Operating	1,986,680		1,986,680
Capital	87,500		87,500
Debt Service	712,850		712,850
Total Appropriations	4,980,000	-	4,980,000

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
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Wastewater Fund

Estimated Revenues

Sewer Charges	38,345,000		38,345,000
Interest Income	170,000		170,000
Low Income Credit	(1,000)		(1,000)
Micellaneous Income	10,000		10,000
Use of/(Contribution to) Fund Balance	5,500,000		5,500,000
Total Revenue	44,024,000	-	44,024,000

Appropriations

Personnel	7,466,899		7,466,899
Operating	8,275,975		8,275,975
Capital	15,077,000		15,077,000
Debt Service	12,904,126		12,904,126
Return on Equity	300,000		300,000
Total Appropriations	44,024,000	-	44,024,000

Refuse Fund

Estimated Revenues

Operating Income	2,735,000		2,735,000
Interest Income	2,500		2,500
Total Revenue	2,737,500	-	2,737,500

Appropriations

Personnel	1,141,895		1,141,895
Operating	1,195,605		1,195,605
Capital	400,000		400,000
Total Appropriations	2,737,500	-	2,737,500

Recycling Fund

Estimated Revenues

Operating Income	4,550,692		4,550,692
Use of/(Contribution to) Fund Balance	500,000		500,000
Total Revenue	5,050,692	-	5,050,692

Appropriations

Personnel	2,369,818		2,369,818
Operating	2,480,874		2,480,874
Total Appropriations	5,050,692	-	5,050,692

III. Capital Project Funds

	FY 2022 Proposed	Council Changes	FY 2022 Adopted
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Capital Improvement Fund

Estimated Revenues

Transfer from General Fund	350,000		350,000
Loan Revenue	180,000		180,000
PEG (Cable Capital) Revenues	450,000		450,000
Total Revenue	980,000	-	980,000

Appropriations

Capital	350,000		350,000
PEG Capital/Debt Service	350,000		350,000
Debt Service	180,000		180,000
Transfer to General Fund	100,000		100,000
Total Appropriations	980,000	-	980,000

Parks Millage Fund

Estimated Revenues

Parks Transfer	2,393,000		2,393,000
Total Revenue	2,393,000	-	2,393,000

Appropriations

Transfers to Golf/Cemetery Funds	550,000		550,000
Capital	1,843,000		1,843,000
Total Appropriations	2,393,000	-	2,393,000

BE IT FINALLY RESOLVED, that the following policies are hereby established for the 2022/2023 fiscal year:

(Resolution Continued Next Page)

FY 2022/2023 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.

Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.

Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.

Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.

Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact on programs

and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, must come back to Council for approval. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2022 into the FY 2022/2023 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than \$5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding

The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. Except when projected revenues (excluding transfers) are projected to decrease more than 0% in a given year, if events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of \$500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General

Fund **revenues expenditures**, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer

cooperating in the preparation, defense, and settlement of the action. The terms “scope of authority” “course of employment” and “performing duties” under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants

In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government

Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Annual reporting of the metrics for the 311 Call Center; number of calls, number of calls referred to departments; number of calls not referred but assisted by the 311 Call Center.

Non-Motorized Vehicle Safety

Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

Environmental Stewardship

The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City’s net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)

L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Budget Policy Language

Expungement Clinic – With the goal of improving social equity, combating income inequality, and improving job and business license access City Council proposes funding a quarterly Expungement Clinic through the Office of the City Attorney for the purpose of assisting Lansing residents if they qualify for expungement and assist in completing necessary application paperwork. Reporting by the OCA on a quarterly basis of the number of residents that were assisted.

Racial Justice and Equity Plan

Subtract \$300,000 from Human Resources operating line and inserting a line Non-Departmental reading “Contingency for Racial Justice and Equity Plan” for \$300,000.

No expenditures will be made from this account until a plan to utilize these funds has been presented to City Council by the Mayor and that plan has been approved by the majority of Council. No expenditures will be made from this account until a plan to utilize these funds have been presented to City Council and approved by the majority of Council.

Resolution #2022-133

By the Committee on Development and Planning
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Catherine Rathbun as an At-Large Member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors with a term to expire on February 28, 2028; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on May 11, 2022 took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Catherine Rathbun as an At-Large Member of the Economic Development Corporation / Tax Increment Finance Authority / Lansing Brownfield Redevelopment Authority Board of Directors with a term to expire on February 28, 2028.

Resolution #2022-134

By the Committee on City Operations
Resolved by the City Council of the City of Lansing

WHEREAS, the Mayor has made the appointment of Lucas LaLonde as an At-Large member of the Arts and Culture Commission for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on Development and Planning met on May 11, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Lucas LaLonde as an At-Large member of the Arts and Culture Commission for a term to expire June 30, 2024.

ORDINANCE No. _____

An Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.

THE CITY OF LANSING ORDAINS:

SECTION 1. That the Code of Ordinances of the City of Lansing, Michigan, as amended and republished by municipal code corporation through Supplement 55, and all general and permanent legislation of the City from the date of entry through December 31, 2021, except any ordinance repealed as provided by law, as revised, codified, arranged, numbered, edited, and consolidated into component codes, titles, chapters, and sections are hereby approved and readopted as the Codified Ordinances of Lansing, Michigan 2021, complete to December 31, 2021

SECTION 2. The readoption of Codified Ordinances shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such readoption or an action or proceeding for the enforcement of such right or liability. Such readoption shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and codification.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part other than the part so declared to be invalid.

Section 4. All ordinance or parts of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect on the 30th day after enactment unless given immediate effect by City Council and shall expire December 31, 2031.

INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

An Ordinance of the City of Lansing, Michigan, re-adopting the Codified Ordinances of the City of Lansing.

This Ordinance is read a first time by its title and referred to the Committee of the Whole.

Resolution #2022-137

By the Committee of the Whole

Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, June 13, 2022, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

Approving or opposing the readoption of the Codified Ordinances of the City of Lansing



Chris Swope

Lansing City Clerk

May 13, 2022

Members of the Lansing City Council
10th Floor City Hall
Lansing, MI 48933

Dear Councilmembers:

The Minutes from the Meetings of the following Boards, Commissions, and Authorities of the City of Lansing were placed on file in the City Clerk's Office and are available for review in the City Clerk's Office and at the following website: [Agendas & Minutes | Lansing, MI - Official Website \(lansingmi.gov\)](https://www.lansingmi.gov/agendas-minutes)

BOARD NAME

DATE OF MEETING

Park Board	April 13, 2022
Board of Ethics	April 12, 2022
Board of Public Service	April 14, 2022
Downtown Lansing Inc.	April 18, 2022
Board of Fire Commissioners	April 13, 2022

If my staff or I can provide further assistance or information relative to the filing of these minutes, please contact us at 483-4131.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk



Chris Swope
Lansing City Clerk

May 12, 2022

President and Council Members
10th Floor City Hall
Lansing, MI 48933

Dear President and Council Members:

My office has received and placed on file this document:

[Lansing Economic Area Partnership LEAP Annual State of the Lansing Region Report \(PDF\)](#)

This document is available for review at the office of the City Clerk or at <http://www.lansingmi.gov/clerk> under the heading of Documents Placed on File.

Sincerely,

Chris Swope, MMC/MiPMC
Lansing City Clerk

Resolution #2022-151

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Lansing Code Compliance Officer has declared a certain structure at 3337 VIKING RD., Parcel # 33-01-01-30-478-041, legally described as: LOT 438 PLEASANT GROVE SUB NO 1, to be an unsafe and dangerous building and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, the Code Compliance Officer red tagged the said structure on May 10, 2019 and requested the property owner be ordered to demolish or otherwise make safe the structure; and

WHEREAS, on April 22, 2021, the Lansing Demolition Board held a meeting to consider and make a recommendation on whether to declare the structure a dangerous building, as defined in the Housing Law of Michigan (MCLA 125.539) and the Lansing Housing and Property Maintenance Code (Ord. 1460.01, et seq.), and ordered the property owner to make safe or demolish the structure by June 20, 2021; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board officer has not occurred; and

WHEREAS, the Housing Law of Michigan and the Lansing Codified Ordinances require that a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe;

NOW, THEREFORE, BE IT RESOLVED that a show cause hearing for Monday, June 13, 2022 at 7:00 p.m. in Tony Benavides Lansing City Council Chambers, Tenth Floor, Lansing City Hall, 124 West Michigan Avenue, Lansing, Michigan in consideration of the finding and order of the Lansing Demolition Hearing Board Officer regarding the structure at 3337 Viking Road, as legally described above, to give the owner, or the owner's agent, the opportunity to appear and show cause why the building should not be demolished or otherwise made safe; and to approve, disapprove, or modify the order of the hearing officer to demolish or make safe the subject structure.

BE IT FINALLY RESOLVED that the Lansing City Council requests that the Code Compliance Officer notify the owner(s) of said property of the opportunity to appear and present testimony at the hearing, as required by law.



















**CITY OF LANSING - DEMOLITION BOARD
REPORT FOR CITY COUNCIL
CASE OVERVIEW SHEET**

ADDRESS:	3337 VIKING RD.
PARCEL NUMBER:	33-01-01-30-478-041

SHOW CAUSE HEARING DATE:	
DEMOLITION CASE FILE #:	

LISTED TAXPAYER:	AEC REAL ESTATE LLC
INTERESTED PARTIES:	AEC REAL ESTATE LLC
SEV INFORMATION:	\$47,500.00
LAND VALUE:	\$31,355.00
BUILDING VALUE:	\$87,018.00
LOT SIZE:	70 X 186.5

HOUSING CODE VIOLATION LTR:	5/10/2019 & 10/06/2020
ORIGINAL RED TAG DATE:	5/10/2019
ZONING:	"A" RESIDENTIAL
ESTIMATE OF REPAIRS:	\$127,960.00
PICTURES:	YES
OTHER:	

LEGAL DESCRIPTION:	LOT 438 PLEASANT GROVE SUB NO 1
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ORDER OF DEMOLITION BOARD

DEMOLITION BOARD MEETING DATE:	4/22/2021
ORDER:	MAKE SAFE OR DEMOLISH BY 6/20/2021
REASON/CONDITIONS:	UNSAFE
HEARING OFFICER:	JOSEPH VITALE

CURRENT PERMIT ACTIVITY

BUILDING:	EXPIRED
ELECTRICAL:	ISSUED NOT ACTIVITY SINCE 8/30/2021
MECHANICAL:	REPLACE
PLUMBING:	EXPIRED
DEMOLITION:	na

CURRENT CITY COUNCIL ACTIVITY

REQUEST FOR SHOW CAUSE SENT:	5/5/2022
SHOW CAUSE HEARING DATE:	
PUBLIC SAFETY COMMITTEE WILL REVIEW:	

CITY OF LANSING DEMOLITION HEARING BOARD	ORDER TO MAKE SAFE, DEMOLISH OR MAINTAIN BUILDING OR STRUCTURE	FILE NO. D2021-004
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Matter of the building/structure at 3337 VIKING ROAD, which is a ☒ dwelling ☐ garage ☐ other

1. Date of hearing: April 22, 2021 Hearing Officers: DAVE MUYLLE, JOSEPH VITALE
2. Scott Sanford, Code Compliance MANAGER of the City of Lansing, has filed a copy of a notice that the subject building/structure is dangerous. The copy of the notice is attached.

THE HEARING OFFICER FINDS THAT:

3. Notice of this hearing was properly served on the
☐ rental registration owner(s)
☒ Owner's or party in interest on City tax assessment record
4. The building/structure ☒ is ☐ is not a dangerous building as defined in MCL 125.539, specifically (see attached)
5. ☒ The building/structure has remained unoccupied for 180 consecutive days or more and is not listed for sale, lease or rent with a licensed real estate broker.
6. ☐ The building/structure has been substantially destroyed by ☐ fire ☐ wind ☐ flood
☐ other:
7. The state equalized value of the building/structure is \$53,500.00
8. The cost to repair the building or structure to make it safe is \$92,563.00
9. The real estate is described as follows:

Parcel Number: 33 01 01 30 478 041

LOT 438 PLEASANT GROVE SUB NO 1, City of Lansing

IT IS ORDERED THAT:

10. ☐ The matter is closed.
☒ The building/structure shall be made safe or demolished on or before 6-20-2021
☐ The case be tabled until _____.
- ☐ The building or structure shall be demolished on or before _____ if not made safe as ordered herein.
- ☐ (If finding #5 is made) The exterior of the building shall be maintained, including
☐ lawns, trees and shrubs ☐ paint on structure ☐ other _____ on or before _____.

Date

4/22/2021

Hearing Officer



Resolution #2022-###

By the Committee on Public Safety
Resolved by the City Council of the City of Lansing

WHEREAS, the Code Compliance Officer has determined that the building located at 3337 VIKING RD., Parcel # 33-01-01-30-478-041 legally described as LOT 438 PLEASANT GROVE SUB NO 1, City of Lansing, is an unsafe or dangerous building as defined in Section 108.1 of the International Property Maintenance Code as adopted by Lansing Codified Ordinance 1460.01, and the Housing Law of Michigan, and the building was red tagged on May 10, 2019; and

WHEREAS, a hearing was held by the Lansing Demolition Board on April 22, 2021, at which the Hearing Officer determined that said building was an unsafe and dangerous building and ordered the building demolished or made safe by June 20, 2021; and

WHEREAS, said Hearing Officer filed a report of their findings and order with the City Council and requested the City Council to take appropriate action under the Lansing Codified Ordinances and the Housing Law of Michigan; and

WHEREAS, the Housing Law of Michigan and Lansing Codified Ordinances require a hearing be conducted to give the property owner an opportunity to show cause why a dangerous structure should not be demolished or otherwise made safe; and

WHEREAS, the City Council held a public show cause hearing on _____ 2022, to review the findings and the order of the Hearing Officers, and the owners were notified in writing of said hearing and had an opportunity to appear and show cause why said building should not be demolished or otherwise made safe; and

WHEREAS, the Code Compliance Office has determined that compliance with the order of the Lansing Demolition Hearing Board Officer has not occurred.

NOW, THEREFORE, BE IT RESOLVED that the owner(s) of 3337 Viking Road, as legally described above, are hereby directed to comply with the order of the Hearing Officers to demolish or otherwise make safe the said building within 30 days from the date of this resolution, _____ 2022.

BE IT FURTHER RESOLVED that the property owner(s) is hereby notified that this order must be appealed within twenty days pursuant to MCL 125.542 and should the owners fail to comply with the Hearing Officers' order for demolition or make safe, the Code Compliance Officer is hereby directed to proceed with demolition of said building.

BE IT FURTHER RESOLVED, whether demolition is accomplished by said property owner or the City, that appropriate seeding and restoration of property take place to avoid run-off to adjacent properties.

BE IT FURTHER RESOLVED that if the demolition is accomplished by the City, the cost

of such demolition shall be a lien against the real property and shall be reported to the City Assessor.

BE IT FINALLY RESOLVED that the owners in whose name the property appears upon the last local tax assessment record shall be notified by the City Assessor of the amount of such cost by first class mail at the address shown on the records. Upon the owner's failure to pay the same within thirty (30) days after mailing by the City Assessor of the notice of the amount thereof, the amount of said costs shall be a lien and shall be filed and recovered as provided by law and the lien shall be collected and treated in the same manner as provided for property tax liens under the general property tax act.



1898

Claims Review Committee Form

(Commonly including: Grass, Trash, Weeds and Board-Up Violations)

NAME: Keith Kreutzer DATE: 2-28-22
MAILING ADDRESS: 1241 S. Holmes St EMAIL: Keith.Kreutzer7@gmail
CITY: Lansing STATE: MI ZIP CODE: 48912
TELEPHONE: Home () 517 489 1058 Work () _____

Please provide the following information on the incident(s) for which you are filing a claim. WE MAY NOT BE ABLE TO PROCESS YOUR CLAIM IF YOU DO NOT PROVIDE ALL OF THE INFORMATION BELOW.

ADDRESS: 1241 S. Holmes St PARCEL NO. _____
DATE OF INCIDENT: 1-24-22 AMOUNT YOU WERE BILLED: \$9488.00
TOTAL AMOUNT YOU ARE CONTESTING: \$8,000
TYPE OF ASSESSMENT: Trash - Code Violation and disposal

Please give a detailed description of the circumstances surrounding the incident, including why you feel the City should not have charged you this fee. You may attach additional pages or documentation to this form as needed.

While I do not dispute that the Property was in Violation of Code, I take issue with the amount charged for the Trash Removal. The Contractor's Rate is significantly higher than Market Rates for Trash Removal and disposal. I believe we can come to an equitable agreement if the City Charges a more Reasonable Rate.

A description of the claims review process is available on our website at: <https://www.lansingmi.gov/349/Claims-Review-Process>

To download the claim form: <https://www.lansingmi.gov/DocumentCenter/View/4639/Claims-Review-Committee-Form?bidId=>

















OFFICE OF THE CITY ATTORNEY



MEMORANDUM

To: LYNNE PUENTE, Code Compliance
From: VENUS KUMAR, Paralegal
Subject: SPECIAL ASSESSMENTS CLAIM; Keith Kreutzer
Date of Incident: January 24, 2022
Date: March 2, 2022

Attached is a Claim Form received by this office from **Keith Kreutzer** for \$9,488.00 (contesting \$8,000) due to a trash violation at 1241 S. Holmes St. Please have the history of this incident investigated and compile all records, data, back up information, and the like and return to me so that Heather Sumner can review the information and make a determination as to whether the City is liable or not.

Thank you for your assistance.

/vmk
Attachments

Jackson, Brian

From: Nicklas Zande STVS TDP est. 2001 <nwzande@gmail.com>
Sent: Tuesday, May 10, 2022 1:13 PM
To: Daniels, Brian; Garza, Jeremy; Hussain, Adam; Jackson, Brian T.; Wood, Carol; Brown, Jeffrey; Spitzley, Patricia; Spadafore, Peter; CityAtty; Clerk, City; Lansing Mayor
Subject: [EXTERNAL] Decentralize Lansing Ballot Initiative
Attachments: Screenshot 2022-05-10 12.45.26 PM.png

To the Lansing City Council,

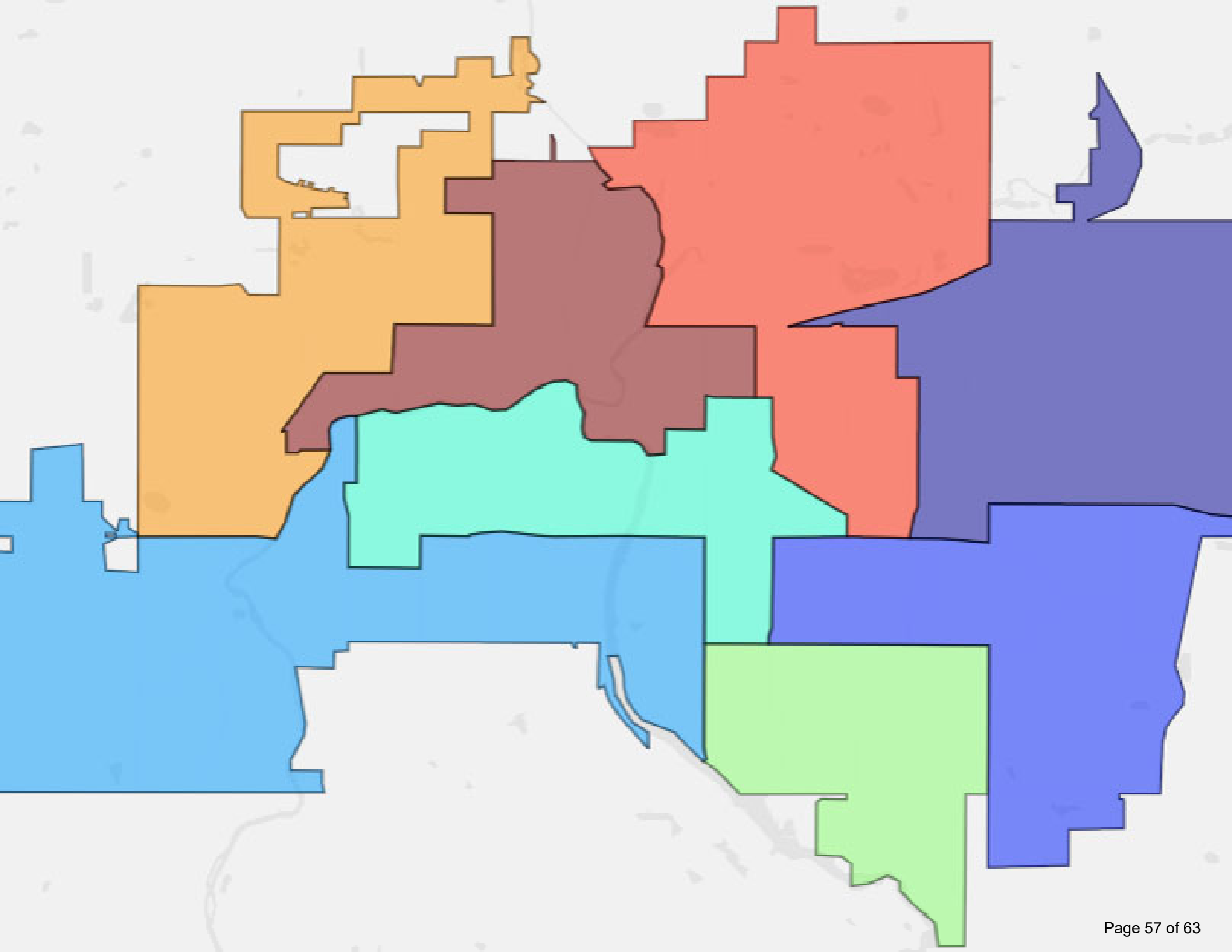
I am Nicklas Zande, the founder and spokesperson of Decentralize Lansing, an organization founded to get rid of the At-Large positions on the Lansing City Council, and increase the number of wards from four (4) to eight (8), hence the term "decentralize". And I want to share my proposal for an eight ward Lansing, as you can see in the attached file, I want more people to be represented in the City of Lansing, because several Councilmembers keep picking and choosing who they represent based on who votes for them on the ward level, and, as for At-Large, half of the At-Large Councilmembers live in Ward 4, and none of them currently live in Ward 1. This cannot continue in the coming years, and so, I wrote ballot language for this proposal, I have linked it down under the text of this email, but, for those who can't click the link, I'll also write it here too. This is NOT about whether or not you're endorsing it or not, that is a completely different matter entirely, this is whether or not this should go on the ballot. And I hope you listen to the will of the voters by getting this very issue on the ballot, if not, I will go with the petition signature method to get it on the ballot. Please don't take this as a threat, this is just an issue that really needs to be addressed.

Sincerely,
Nicklas Zande

Link: [Ballot Initiative](#)

Ballot Language (For those who cannot access the link I sent.):

"Shall the Lansing City Charter be amended to increase the number of wards from four (4) to eight (8) and abolish the At-Large seats on the Lansing City Council as their current terms expire?"



You will not be called to speak unless all required blanks on this form are completed.



Public Comment on City Government Matters Registration

*The City of Lansing welcomes and encourages public comment relating to City Government Related Matters. In order to facilitate public input, you **MUST** complete this card and submit it to the City Clerk or City Clerk Staff prior the close of registration as announced by the City Clerk.*

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A **City Government Related Matter is an issue or topic relevant to the operation or governance of the City.***

Topic(s) to be addressed

① Politeration of New Departments, High Pay Staff
to existing departments

Name (print)

Elizabeth "LIBBY" Rice

E-Mail (optional)

gardening_gal23@gmail.com

Address (street, city, zip)

1609 S. Genesee Dr, Lansing, MI 48915

Company or organization represented, etc. (if applicable)

Self - Lansing Resident

Signature

Elizabeth W Rice

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Thank you for your involvement and interest in our City,
Chris Swope, Lansing City Clerk, MiPMC / MMC

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Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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Topic(s) to be addressed Misc

Name (print) Loretta Stanaway E-Mail (optional) _____

Address (street, city, zip) 546 Armstrong Rd

Company or organization represented, etc. (if applicable) _____

Signature [Signature]

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Topic(s) to be addressed General, Tour
Name (print) Daniel K. Arnold E-Mail (optional) voice of the unheard
Address (street, city, zip) 535 N. Cedar Lansing MI 48912 Apt. 104
Company or organization represented, etc. (if applicable) Independent
Signature [Signature]

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Topic(s) to be addressed Cristo Rey Fiesta

Name (print) Guillermo E. Lopez E-Mail (optional) zamv990109@gmail.com

Address (street, city, zip) 1927 Pleasant View Ave

Company or organization represented, etc. (if applicable) Cristo Rey Church

Signature Guillermo E. Lopez

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Topic(s) to be addressed

Name (print)

E-Mail (optional)

Address (street, city, zip)

Company or organization represented, etc. (if applicable)

Signature

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