

MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
MAY 10, 2022, 5:30 PM

Training Room
South Washington Office Complex
2500 S. Washington

The meeting was called to order at 5:31 p.m.

MEMBERS PRESENT: Brendon Basiga
 R Cole Bouck, Chairperson
 Connie Doyle
 Janielle Houston, Vice-Chairperson
 Keith Kris

ABSENT: John Folkers - excused
 Lori Adams Simon

A QUORUM WAS PRESENT

OTHERS PRESENT: Mary Bowen, City Attorney's Office
 Brian P Jackson, City Clerk's Office

PUBLIC COMMENT:
There was no public comment

APPROVAL OF AGENDA:

MOVED by Keith Kris to approve the agenda as submitted.

MOTION CARRIED

SECRETARY'S REPORT:

Approval of Minutes

MOVED by Brandon Basiga to approve the Minutes of April 12, 2022.

MOTION CARRIED

NEW BUSINESS:

1. Statements of Financial Interests **with No Items Disclosed:**
 - Ayala, Guadalupe Diversity, Equity & Inclusion Officer

- Boak, Sheryl Office Manager, City Council
- Brewer, Eric Internal Auditor
- Duling, Nicole Contract Admin Tech, Human Relations & Community Services
- Dunbar, Kim Contract Manager, Human Relations & Community Services
- Fountain, DeLisa Director, Neighborhood & Citizen Engagement
- Gillespie, Kimberly Contract Manager, Human Relations & Community Services
- Jackson, Brian P Chief Deputy City Clerk
- Kirkland, Desiree City Treasurer
- Moses, Delvata Police Commission Investigator, Human Relations & Community Services
- Richmond, Renee City Council Committee Clerk
- Sosebee, Ellery Police Chief
- Stevenson, Matthew Contractor
- Walker, Willard Department Consultant, Human Relations & Community Services
- Williams, Versey Board Member, Human Relations & Community Services
- Young, Toni Contract Manager, Human Relations & Community Services

The Board reviewed the Statements of Financial Interest with no items disclosed and found no violation of the Ethics or other issues to further debate or discuss. No further action is required.

MOVED by Keith Kris to place the statements on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

2. Statements of Financial Interests **with Items Disclosed:**

- Bean, Daniel Scott Communications Director

MOVED by Keith Kris to place *D. Scott Bean's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Burnett, Charla Board Member/Advisor, Human Relations & Community Services

The Board requested further information on any organization listed in Part I that may receive HRCS grants, since C. Burnett is a HRCS Board member.

MOVED by Brendon Basiga to request that *C. Burnett* make the requested and necessary changes to their Statement of Financial Interest and return it to the Board for reconsideration.

MOTION APPROVED.

- Coleman, Kimberly Director, Human Relations & Community Services

MOVED by Janielle Houston to place *K. Coleman's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Embry, Ronald Board Member, Human Relations & Community Services

The Board stated that Part II of R. Embry's statement of financial interest had an incomplete title

and requested clarification if the listed asset had capital gains.

MOVED by Brendon Basiga to request that *R. Embry* make the requested and necessary changes to their Statement of Financial Interest and return it to the Board for reconsideration.

MOTION APPROVED.

- Freeman, Renee Department Coordinator, Human Relations & Community Services

MOVED by Janielle Houston to place *R. Freeman's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Frischman, Sharon City Assessor

The Board would like more information in Part I where Frischman's for profit LLC does any work with the city, or in the city.

MOVED by Keith Kris to request that *S. Frischman* make the requested and necessary changes to their Statement of Financial Interest and return it to the Board for reconsideration.

MOTION APPROVED.

- Garza, Jeremy Member, City Council

MOVED by Janielle Houston to place *J. Garza's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Hetke, Veronica Scheduling Coordinator, Mayor

MOVED by Keith Kris to place *V. Hetke's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Hussain, Adam Member, City Council

MOVED by Keith Kris to place *A. Hussain's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Jackson, Brian T Member, City Council

MOVED by Janielle Houston to place *B.T. Jackson's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Kaschinske, Brett Director, Parks & Recreation

MOVED by Brendon Basiga to place *B. Kaschinske's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- McDonald, Joseph Housing Ombudsman, Human Relations & Community Services

- McGrain, Brian Director, Economic Development & Planning

- Mumby, Christopher Chief Information Officer

The Board would like more information in Part I of statement of financial interest to see if Frayer Consulting Services has any contracts with the city.

MOVED by Brendon Basiga to request that *C. Mumby* make the requested and necessary changes to their Statement of Financial Interest and return it to the Board for reconsideration.

MOTION APPROVED.

- Peffley, Richard General Manager, Lansing Board of Water & Light Commissioners

MOVED by Brendon Basiga to place *R. Peffley's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Smiertka, James City Attorney

The Board stated that Part III of J. Smiertka's statement of financial interest had an incomplete table and requested a complete form to be rescanned.

MOVED by Janielle Houston to request that *J. Smiertka* make the requested and necessary changes to their Statement of Financial Interest and return it to the Board for reconsideration.

MOTION APPROVED.

- Spadafore, Peter Member, City Council

MOVED by Keith Kris to place *P. Spadafore's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Swope, Chris City Clerk

MOVED by Brendon Basiga to place *C. Swope's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Washington, Josephine Board Member, Human Relations & Community Services

MOVED by Keith Kris to place *J. Washington's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Williams, Dale HMIS Analyst, Human Relations & Community Services

MOVED by Brendon Basiga to place *D. William's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

- Wood, Carol Member, City Council

MOVED by Keith Kris to place *C. Wood's* Statement of Financial Interest on file, having found no violation of the Ethics Ordinance or other issues to further debate or discuss at this time.

MOTION APPROVED.

3. Affidavit of Disclosure Dykens, Darren Sergeant, Lansing Police Department

MOVED by Brandon Basiga to place affidavit on file and finds no violation of the Ethics Ordinance at this time.

MOTION APPROVED.

CITY ATTORNEY'S REPORT: None.

CHAIR'S REPORT: None.

TABLED ITEMS: None.

UNFINISHED BUSINESS: None

ADJOURNED 5:55 p.m.