# AGENDA

## Committee of the Whole
**AGENDA FOR MAY 16, 2022 AT 5:00 PM**

Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor
To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

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Council Member Hussain, Chairperson
Council Member Wood, Vice Chairperson

**1. Call to Order**

**2. Roll Call**

**3. Minutes**

A. May 9, 2022

B. May 10, 2022

**4. Public Comment on Agenda Items (Up to 3 Minutes)**

**5. Discussion/Action:**

C. RESOLUTION - Setting a Public Hearing in consideration of Re-Adopting the Codified Ordinaces

D. RESOLUTION - Setting a Public Hearing in consideration of Noise Special Permit; Michigan Department of Transportation request to allow construction of the Horsebrook Creek Culvert Replacement Project on Grand River Ave. east of Delta River Dr from 8:00 PM to 7:00 AM on the following day on weekdays and anytime on weekends or holidays from June 17, 2022 through June 30, 2022

E. PLACE ON FILE - Communication from Kyle Richard regarding the City Budget priorities

**6. Presentations:**

F. Union Representation on Proposed FY2022/2023 Budget

**Discussion/Action:**

G. DISCUSSION - Budget Policies- Adopted as Part of the Fiscal Year 2022-2023 Budget

H. RESOLUTION - Fiscal Year 2022-2023 Budget and Budget Policies

**7. Other**

**8. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

# MINUTES
## Committee of the Whole
## Monday, May 9, 2022 @ 5:00 p.m.
## Tony Benavides Lansing City Council Chambers

**CALL TO ORDER**
Council President Hussain called the meeting to order at 5:00 p.m.

**PRESENT**
Councilmember Adam Hussain
Councilmember Carol Wood
Councilmember Peter Spadafore
Councilmember Patricia Spitzley- arrived at 5:06 p.m.
Councilmember Jeremy Garza
Councilmember Brian T. Jackson
Councilmember Jeffrey Brown
Councilmember Brian Daniels

**OTHERS PRESENT**
Sherrie Boak, Council Office Manager
Jim Smiertka, OCA
Jake Brower, Finance
Jane Bias DiSessa, Chief of Staff
Desiree Kirkland, Finance Director
Emerson Burton
Beth Graham
Loretta Stanaway
Scott Keith, LEPFA
Cathleen Edgerly, DLI
Calvin Jones, LBWL
Luciana Solis, Mayor's Office
Sharon Frischman, Assessor
Bill Castenier, Historical Society
Chief Sosebee, LPD
Kris Klein, LEDC
Dale Shrader
Joe McClure, LPD
Karl Dorschimer, LEDC
Kris Klein, LEDC
Brett Kaschinske, Parks and Recreation
Mayor Schor – arrived at 6:53 p.m.

**Minutes**
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM APRIL 25, 2022 AS PRESENTED. MOTION CARRIED 7-0.

**Public Comment**
Mr. Burton spoke in support of funding for the Moores River Park pool.

Mr. Castenier spoke on behalf of the Historical Society, spoke on retention of Moores River Park Pool.

Mr. Shrader spoke in support of funding for Moores River Park Pool.

Ms. Stanaway spoke on the action for the ballot proposal, in support of funding for Moores River Park Pool.

**Discussion/Action:**
RESOLUTION – Reappointment; Beth Graham; 2nd Ward Member Board of Water and Light; Term to Expire June 30, 2026
Ms. Graham confirmed she has been a member of the Board since 2017, her excitement with everything the BWL has done so far.

Council Member Jackson asked if she was aware of the climate crisis and if she has a role with BWL in that, and if she had any continued education on the climate crisis. Ms. Graham confirmed she does follow it, and sat on the National Realtors on Sustainability and was trained and educated through that group. In addition BWL offers continued education on climate action and sustainability. Council Member Jackson asked if the Board member role has a voice on the Board to reiterate her education to the LBWL. Ms. Graham stated they are all offered the same opportunities to speak up, and the BWL administration opens their doors for any Board Member to ask questions.

Council Member Wood asked if Ms. Graham would consider selling the Board of Water and Light. Ms. Graham stated the City is lucky to have, and should not consider to sell.

Council President Hussain asked if she attends 2nd Ward meetings, and if not would she be willing to. Ms. Graham confirmed she has in the past, but the schedule has changed. Council Member Garza confirmed she has attended in the past, and provided the upcoming date this Saturday.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR REAPPOINTMENT OF BETH GRAHAM AS THE 2ND WARD MEMBER OF THE BOARD OF WATER AND LIGHT. MOTION CARRIED 7-1.

**Presentations**
Department Budget
Council President Hussain went through the process for the budget season, noting that there were five (5) questions each department was asked to answer, and any presentations or reports were asked to be submitted ahead of time and were included in the packets. No presentations would be shown on the TV.

Police
Chief Sosebee went through the questions, noting there are not a lot of changes, which includes a 2.5% increase due to personnel and benefits. Regarding fees or rates, there are no

increases, there are no equipment purchases proposed, and lastly regarding changes in positions he has requested an Assistant Chief, and additional social worker, a public information coordinator, and a central records principal clerk.

Council Member Spitzley referenced the budget and where it shows 17% fleet increases, and asked if that is general costs. Mr. McClure stated the increase is a true accurate replace cost for vehicles, and insurance increase for additionally insured. Council Member Spitzley asked then for an update on the Cold Case Unit. Chief Sosebee confirmed that unit has grant funding, some reallocation of detectives in the department already, and also able to utilize volunteers to deep dive into cases. Chief Sosebee spoke in support of the program.

Council Member Wood asked how many new hires are in the patrol unit are ready to be sworn in. Chief Sosebee stated today there were seven (7) sworn in today, which would bring to 197-198. Council Member Wood asked how many officers could retire in 2023, and it was stated seventeen. Council Member Wood asked if the department is still "front loading", and Chief Sosebee stated they are hoping for 13 and has gotten support from the Administration.
Council Member Wood then referenced the statement on no-equipment purchases and asked if there are funds to replace cameras in the community. Mr. McClure stated $450,000 of the $1 million grant from the City will go towards replacement of cameras. Chief Sosebee confirmed he could not provide specifics on which ones are working, and the fiber issues at Pleasant Grove and Holmes has been fixed and it is now working. Council Member Wood asked if there are any negotiations to reduce rent of $125,000 to the Schools for Wise Road. Chief Sosebee stated he has not, but on his priority list to get out of a building they are paying rent on. Council Member Wood asked about the new positions, will there be two (2) social workers, and it was confirmed one (1), and currently there will be two (2) social workers and one (1) supervisor.

Council President Hussain asked how many camera's in the City, and it was stated 130; strategically based on Council, Mayor, Community and crime trends.

Council Member Garza asked how many CPO in the City, and the Chief stated there are 13 positions, but not all filled, but currently 10 filled.

Council Member Jackson spoke on the forfeiture fund, and looking at the budget, can people have their property ceased without a fine. Chief Sosebee stated they can, and was asked if the LPD was going to attempt to capture more property. Mr. McClure asked if he was talking projected revenue. Council Member Jackson noted if it is forfeited or ceased there are funds. Mr. Brower stated there is a clerical error, within the forfeiture fund there are technicalities on how the Federal and State funds are used. Council Member Jackson asked if there is a policy on seizing funds. Chief Sosebee stated he could provide once he has the policy in front of him.

Council Member Garza stepped away at 5:39 p.m. and returned at 5:40 p.m.

Council Member Wood noted the City has a wrecker service for picking up cars in accidents in the City. Does the City make sure the wrecker services have current licenses? Chief Sosebee stated the Lieutenant checks and he would confirm for local and state licenses.

Downtown Lansing, Inc.
Ms. Edgerly confirmed the income and expenses have increased to provide for the services promised. Regarding changes in service, due to pandemic they have made some changes.

Council Member Jackson stepped away from the meeting at 5:41 p.m.

Ms. Edgerly confirmed there are not rate or fee increases, no equipment purchases and no changes in staff.

Council Member Spitzley noted the DLI are looking at ways to address housing.

Council Member Jackson returned to the meeting at 5:43 p.m.

Ms. Edgerly stated they are looking at some buildings that can be converted. In addition studies to look at the demand.

Council Member Wood noted the revenue to the DLI comes from commercial property, so if it property changed to residential that comes off the books. Ms. Edgerly stated they are looking at keeping first floor commercial, they are looking at things strategically to look at in fill on commercial. Council Member Wood asked for the number of vacant commercial, and Ms. Edgerly stated they are at 38%, and have businesses on target to go into those buildings this summer. Council Member Wood asked if they are talking to them about their model with state workers, and Ms. Edgerly confirmed.

Council President Hussain asked how many residential doors in downtown, and was told 1,000-1,500. Council President Hussain asked what number of residential they want. Ms. Edgerly stated in 2018 a study show they were short 1200, and the plan is to have 2000 by end of 2025.

Assessing

Ms. Frischman noted the budget is simple, noting the difference in current and planned is increase in temporary help. This will help with photos of some properties that are over 20 years old. She then noted there are no changes in services, no fees, no equipment purchases and no eliminating of positions.

Council Member Spitzley asked how often they review the roll to see if there are needs for changes in the assessment. Ms. Frischman stated annually, and if someone wants to appeal they can come to the office. This will include a review of other properties, but they can also appeal at the tax appeal, and if they do not like that result they can take that to the State also. Council Member Spitzley asked how much of the annual review is subjective. Ms. Frischman stated the evaluation of property is not black and white or all numbers, there are different things. She provided examples of the buyer options, and the review process is standard. They rely on the tax payer to bring in information, there is sale information, speaking to people before they go to the Board of Review and if they agree it is too high, then Assessing will put in the request to the Board of Review to lower for official determination.

Council Member Garza asked about the decrease in benefits, and the 311 service is up 7% and changes to $40,000 for temp services, and asked why. Ms. Frischman confirmed there are two (2) contractual in the office now, and the new temporary positions in the budget is a temporary job. Mr. Brower spoke on the benefit changes, there is a general trend for benefits, and retirement changes is due OPEB. Council Member Garza asked again why the fixed benefits on retirement, and Mr. Brower stated there was a pay as you go and now that is being changed to actuary.

Council Member Wood asked about the contract worker positions, and not being offered full time employment. Ms. Frischman stated they are actively posting for two positions in addition to the contract positions. There are issues getting certified assessors, and there was no one that applied that qualified, and the two contract employees currently do qualify but they do not want full time jobs. Council Member Wood asked about the number of cases in front of the Tax Tribunal, and Ms. Frischman stated about 7-8 outstanding right now. Council Member Wood asked what the potential liability is for those, and Ms. Frischman asked for the number.

Council President Hussain asked the number of employees and number of vacant, and was told there are 4 vacant. Council President Hussain asked for total of tribunal, and Ms. Frischman in addition to the earlier number there are some in small claims.

Council Member Wood stepped away at 6:00 p.m.

LEPFA

Mr. Keith introduced Michelle Green the LEPFA Finance Director. Mr. Keith spoke on the changes in the budget, the big change is to anticipate a 40% return rate, and now predicating an 85% rate which means 85% capacity of events. Still specifically challenged in staff which creates limitations.

Council Member Wood returned at 6:03 p.m.

Mr. Keith noted other issues are food and food supply along with rising cost of fuel.

Council Member Spadafore stepped away from the meeting at 6:04 p.m.

Mr. Keith noted that services are not changing, but alter the programs year to year. Regarding positions, they always evaluate management positions based on what changes in event cycles. They will outsource marketing, but none of the CBA positions have been eliminated or combined. With the golf course they did change the rates for golf carts due to costs and fuel.

Council Member Spadafore returned to the meeting at 6:06 p.m.

Mr. Keith went into the costs increases of equipment purchases including the signage replacement and are part of the sponsorships. He then highlighted the trends asking for higher contribution from the City to the Lansing Center. Discussions in the based have been on changing the funding model, and with new ACT 240 that allows for additional increase in hotel tax, and that could take getting County, hotel, and Visitors and Convention Board in support.

Council Member Spitzley asked if LEPFA got ARPA separately, for tourism. Mr. Keith stated they did not get any funds from the County or Federal. Council Member Spitzley asked if they can apply on their own, and he stated they are not. Council Member Spitzley referenced the LEPFA building rental increase and asked what the cost was in the beginning. Mr. Keith stated it was just shy of $1 million. There was then a brief discussion on the aesthetics of the Lansing Center and maintenance that needs to be addressed that is not visible to the public.

Mr. Keith noted that the ball field has utility updates and roof issues that will be expenses in the next budget cycle. Regarding the golf courses, there is an increase with the rounds since COVID, and a 40% increase since LEPFA took it over. Lastly he referenced his earlier presentation in the packet which had photos of items that need to be addressed at all three properties.

Council Member Brown stepped away from the meeting at 6:15 p.m.

Council Member Daniels asked about the roof at the stadium and what can be done to be improved at a lower cost. Mr. Keith the metal roof is 27 years old, and in Michigan it moves because it is curved, but every year the roofing company comes out to make sure everything is sealed. It could be replaced could be another 10-12 years.

Council Member Brown returned to the meeting at 6:17 p.m.

Council Member Garza asked the Administration requested funds with ARPA for LEPFA, and MR Brower stated they did not request and based it on community input. APRA eliminated publicly owned entertainment facilities in grants. MR, Keith a lot exclude publicly owned organizations and were geared towards private or a certain distinct like Broadway. There was a State grant but a lot of the applications were written so they could not apply. Council Member Garza asked about the $600,000 allotted by the Administration. Mr. Brower explained it would need to fall under eligible activities. Mr. Keith confirmed there is room for improvements, such as signage to help gain new revenue and repairs in areas which held events which generated revenue. Mr. Brower added that façade improvements are covered, and expenditures that would improve public health and safety.

Council Member Wood asked about an Authority and if they consider moving on that sooner. Mr. Keith stated that when the bill was being constructed they asked for changes to help it apply to Lansing. For assistance there needs to be 60% of the hotels to opt in. Council Member Wood referenced earlier statements on signage, and recalled discussions on this same subject in the past budgets, and Mr. Keith admitted they had asked in previous years in Capital Improvement Projects, however the funds were never received.

LEDC

Mr. Dorshimer began by answering the questions confirming the revenues have gone up slightly due to part of the Art and Culture contract and the Red Cedar Development. There are 35 active brownfield plans, and revenue is up about $1 million. Overall LEDC expenditures have increased to match the services and with the end of the contract with LEPA there is an increase with employment, rent, etc. The funds that were being used for the LEAP contract, now cover the new personnel costs. Regarding changes in services confirmed there were none, and no rate or fee increases. The department will have equipment purchases because they are moving from LEAP into their own offices. Lastly, regarding positions, in the LEAP contract there were five (5) positions and now LEDC there will be six (6) full time positions.

Council Member Garza asked what happens with the Brownfield with SkyVue property if they sell the property. Mr. Klein stated the projected was completed per the development agreement, and if there are public concerns it can be addressed by the new and current owner. Mr. Dorshimer stated the Brownfield Plan stands alone and speaks to the construction and they met all those requirement. If they sell there is an assignment to the new owner or lender, dependent on the value of the building. At this point, they have met the requirements of the Brownfield Plan and the development agreement.

Council Member Wood asked what happens now that LEDC is not with LEAP with the administrative fees. Mr. Dorshimer stated the annual fee for the administrative always went to the Brownfield Authority, and the application and approval fee will now go to the LEDC as of July 1. Council Member Wood asked about the unrestricted fund balance is $7 million. Mr. Dorshimer confirmed it was a combination and a large amount is due to the Red Cedar bonds. Council Member Wood then referred to page 111 and the amount that was restricted. Mr. Dorshimer stated those are TIFA. Council Member Wood asked for better clarification on the definition on clarity on restricted and unrestricted funds.

Mayor and Community Media
Ms. Bias-DiSessa stated the changes from last year to this year, there is a 9.4% increase attributed to:
Chief Labor Negotiator fully funded under the Mayors Budget
A part time business analysis position
311 charge

Council Member Daniels stepped away from the meeting at 6:46 p.m.

Ms. Bias- DiSessa stated there are no service changes, rate changes or fee increases. Along with no equipment changes or positions changes.

Ms. Bias-DiSessa then explained that for Community Media the only budget increase is for an allocation in the IT costs, there are no planned service changes, fee changes, no equipment purchases and no position changes.

Council Member Brown asked for the Administration to provide an organizational chart along with the definitions of each job in the Mayor's office.

Council Member Daniels returned to the meeting at 6:49 p.m.

Council Member Wood asked to add to the request for information the salaries for those positions, and if that person in a position served in another position what that position was and what that salary was as well. It was noted the organizational chart should include the names of the person.

Council Member Garza asked about the Citizen Advocate position and what the job title was for the person that used to be in that role. Ms. Bias- DiSessa confirmed that Mark Lawrence is still the Neighborhood Advocate and also the Deputy Chief of Staff. Mr. Brower added that the Citizen Advocate is a position in the Charter, and he was corrected by Council that the position of Citizen Advocate is not a Charter position. Ms. Bias-DiSessa stated her title is Chief of Staff. Council Member Garza asked for position so Council knows who to contact. Council Member Brown added that the descriptions are needed so there is an understanding of their role.

Mayor Schor arrived at 6:53 p.m.

Mayor Schor confirmed that Mark Lawrence is the Citizen Advocate, Chief of Staff and Executive Assistant.

Council Member Wood asked the Mayor to confirm that the Citizen Advocate is not a Charter position, and the Mayor confirmed.

City Clerk
Mr. Swope and Mr. Jackson answered the budget questions. Mr. Swope confirmed the minimal change is the operating changes and salary changes due to collective bargaining agreements and the gubernatorial election in 2022.

Council Member Spitzley stepped away from the meeting at 6:56 p.m.

Mr. Swope stated services have changed with voter increases, and there could be more if the Legislation enacts any changes in elections. Regarding the fees, the budget resolution does include fee increases for some that have not seen an increase for many years.

Council Member Spitzley returned to the meeting at 6:57 p.m.

Mr. Swope informed the Committee they have also been working with the OCA on evaluating the licenses that might not be required because they are being regulated by other outside agencies. He then spoke briefly on the other questions, noting they do not anticipate any equipment purchases, but have annually been setting aside funds for election equipment. Lastly, there are no changes in staff but with the elections they have temporary workers.

Council Member Wood asked about the licenses, and asked for explanation on the procedure on applications and renewals. Mr. Swope stated they give 60-90 day notice to the applicant via mail that their license will expire and then the burden is on them to apply and if a department asks for active and non-active they will provide that. Council Member Wood asked if they notify other City departments when licenses expire. Mr. Swope confirmed they do not on all licenses, but do work with the building department on those that require permits. Council Member Wood asked them to consider better coordination on City contractors, making sure licenses are current. Council Member Wood asked what the cost is that is set aside annually for election equipment. Mr. Swope confirmed they can use ARPA funds in the amount of $300,000 which is a large portion of it. The 2$^{nd}$ five years, they have to pay $60,000 for annual maintenance for the current equipment, and continue to lobby to the State for them to pay.

Council Member Garza asked about permits for food trucks. Mr. Swope confirmed they do.

Council Member Daniels stepped away from the meeting at 7:04 p.m.

Mr. Jackson confirmed the fee for food truck is currently at $75 and they are proposing to increase it to $150 (transient). Council Member Garza asked how they are regulated. Mr. Swope acknowledged that the City license does not involve detailed inspections, but the County Health Department should be involved because they look at how they service and prepare food.

Council Member Daniels returned to the meeting at 7:07 p.m.

**Discussion/Action:**

RESOLUTION – Fourth Amendment to the Lease Agreement with Lansing Shuffleboard LL, LLC, 325 Riverfront Dr.

Council President Hussain briefly noted it began in 2020, and since that time Council approved three (3) amendments. The public hearing was April 25$^{th}$ on this minor modification it is to move the north property 14' and correct the south line because originally it was in the public right of way.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE FOURTH AMENDMENT TO THE LEASE AGREEMETN WITH LANSING SHUFFLEBOARD LLC, LLC. MOTION CARRIED 8-0.

RESOLUTION – Community Development Block Grant resources for the 5-Year Consolidated Plan 2022-2026 and Annual Action Plan for Fiscal year 2022-2023 to the Department of Housing and Urban Development

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE CDBG PLAN AND ANNUAL ACTION PLAN.

Council Member Wood noted that there is potential that the department could come back with an amendment if the final numbers come in different.

MOTION CARRIED 8-0.

ORDINANCE – Amendment to Chapter 1300; Section 1300.07, 1300.10 & 1300.11, Marihuana Operations
MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE ORDINANCE TO AMEND CHAPTER 1300.

Council Member Jackson asked if the ordinance would be passed tonight at Council, and it was confirmed by Council President Hussain that it will be which is the practice followed by the majority of the items from the Committee of the Whole agenda.

MOTION CARRIED 8-0.

RESOLUTION – Ballot Proposal; Act-2-2022, Sale of a portion of North Cemetery
Council President Hussain confirmed a developer has come forward and the Charter requires the people vote. Mr. Kaschinske confirmed the property is 188' x 89'.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE BALLOT LANGUAGE ON THE SALE OF A PORTION OF NORTH CEMETERY.

Council President Hussain added to the explanation that the sale was approved by the Planning Board and Park Board.

Council Member Wood spoke on her opposition to the proposal.

MOTION CARRIED 7-1.

RESOLUTION – Set a Public Hearing; Consideration of Local Development Authority Tax Increment Financing and Development Plan Amendment for the Lansing Regional SmartZone
MOTION BY COUNCIL MEMBER WOOD TO SET THE PUBLIC HEARING FOR JUNE 13 FOR THE LANSING REGIONAL SMARTZONE. MOTION CARRIED 8-0.

DISCUSSION – FY2022/2023 Proposed Budget and Budget Policies
Council President Hussain asked Council to submit and suggested amendments to the budget or the Budget Policies to be sent to the Council offices no later than Thursday, May 12th at 10 a.m.

**Adjourn**
The meeting adjourned at: 7:20 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

DRAFT

**MINUTES**
**Committee of the Whole**
**Tuesday, May 10, 2022 @ 5:30 p.m.**
**Foster Community Center, Room 213**

**CALL TO ORDER**
Council President Hussain called the meeting to order at 5:30 p.m.

**PRESENT**
Councilmember Adam Hussain
Councilmember Carol Wood
Councilmember Peter Spadafore
Councilmember Patricia Spitzley- arrived at 5:41 p.m.
Councilmember Jeremy Garza- unexcused
Councilmember Brian T. Jackson- unexcused
Councilmember Jeffrey Brown
Councilmember Brian Daniels

**OTHERS PRESENT**
Sherrie Boak, Council Office Manager
Jake Brower, Finance
Desiree Kirkland, Finance
Nancy Mahlow
Luciana Solis, Mayor's Office
Chris Swope, City Clerk
Robin Anderson King, NCE
DeLisa Fountain, NCE
Katusha Galitzine
Jason Wilkes
Kim Korroch

**Presentations**
Ms. Kirkland introduced Mr. Brower and Mr. Brower went through the handouts including the proposed budget which included budget assumptions, general fund sources, revenues, taxes, fringe and then new services including City 311 Services. The presentation briefly spoke on fee changes in parks and recreation, City Clerk, Public Service and some infrastructure highlights.
Council President Hussain noted that in LPD there is an Assistant Chief and additional social worker, and Mr. Brower confirmed it is included in the budget.

**Public Comment**
Ms. Galitzine referenced the Executive Summary and the bullet on racial equity. Mr. Brower stated it includes the current equity diversity programs, and is the continuation to implement

the work done in the last two years of MRJEA. The City dedicated 1.25% to address human needs, and the ordinance was amended to 1.35% of the GF revenues, with 1% minimum dedicated to address racial equity. This is overseen by the HRCS department. Ms. Galitzine asked if this was funds given out by HRCS. Council Member Spadafore stated the HRCS Board are disbursed by scoring of the applications and they make recommendations to the Mayor. Council Member Spitzley stated there was a seminar in February, and she was hoping more notification would be provided in the future. Mr. Brower stated they will be wrapping up the current expenditures and plan for the future. During Budget Priorities in October Council makes recommendations to the Mayor on what they want in the budget. Council Member Wood made the public that the HRCS department has a contingency fund to assist with things that come up including during COVID, food and utilities.

Ms. Mahlow referenced the Public Service Board and their discussion on trash pick-up and "universal trash" where it would appear on everyone's' property tax in the City. She did have a concern with this implementation because there could be loss of jobs of City employees, but strongly wants to make sure everyone is paying for trash.

Mr. Wilkes spoke on the concern with illegal dumping, but part of the conversation has been the issue with vacancy in the public service, and he understood that those employees cannot handle the whole City. They want to support the workers we have. Mr. Brower stated they have not included any changes in those public services.

Ms. Mahlow then spoke about the $1 million the Mayor has proposed to give to 100 people and she spoke in support of the funds being used somewhere else. Council Member Spadafore those funds are not in this budget, it is in another proposal. Council Member Wood stated it is part of an ARPA resolution in Committee on Ways and Means and they are waiting on details from the Mayor on the line items. Council Member Spitzley spoke on her concerns to the PILOT and how is it sustainable.

Ms. Mahlow spoke on the proposed new code enforcement officer, and asked for more than one new officer to assist with rental properties.

Mr. Wilkes voiced his concern with the lack of urgency from the Administration, then spoke on the 311 service asking what the amount is to fund this. He then asked for a dash board to see what is working with it and what isn't working with the program to evaluate. Mr. Wilkes then spoke briefly about the proposed fee increases and opposition to continuing to fee people, asking for funding for public service equipment and completing the promises that were made to the citizens. The next question asked was for a dashboard/matrix on how the departments are doing and publish it, including looking at Code Compliance to make sure they are doing the job they are hired to do. Mr. Wilkes asked for an evaluation of the problems with HR and if the Deputy HR Director will address all the vacancies. Lastly he asked what the "investment into public safety" is listed in the executive summary.

Mr. Brower briefly spoke on the questions. Regarding the matrix, there is nothing created, and there have been several steps in the past to work with current software, however they are balancing the capacity to be more fluid and modern in their approach. Council Member Brown spoke in support of a department matrix.

Ms. Mahlow asked if there were funds for property tax to modern. Ms. Kirkland confirmed they are looking at programs to bring everyone to streamline, but not in the upcoming budget. They are looking at a cloud base version, and taking BSA into all departments to streamline.

Council Member Wood acknowledged all the public present, and wanted to make them aware that Police and Fire do not receive social security which is a state law. Their only retirement is whatever they get from their municipalities.

**Adjourn**

The meeting adjourned at: 6:32 p.m.
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, June 13, 2022, at 7:00 p.m. in the Tony Benavides Lansing Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of The City of Lansing.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

**Chris Swope, Lansing City Clerk**
**www.lansingmi.gov/Clerk**
**www.facebook.com/LansingClerkSwope**

**ORDINANCE No. _______**

**An Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.**

THE CITY OF LANSING ORDAINS:

SECTION 1. **That the Code of Ordinances of the City of Lansing, Michigan, as amended and republished by municipal code corporation through Supplement 55, and all general and permanent legislation of the City from the date of entry through December 31, 2021, except any ordinance repealed as provided by law, as revied, codified, arranged, numbered, edited, and consolidated into component codes, titles, chapters, and sections are hereby approved and readopted as the Codified Ordinances of Lansing, Michigan 2021, complete to December 31, 2021**

SECTION 2. **The readoption of Codified Ordinances shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such readoption or an action or proceeding for the enforcement of such right or liability. Such readoption shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and codification.**

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part other than the part so declared to be invalid.

Section 4. All ordinance or parts of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall take effect on the 30th day after enactment unless given immediate effect by City Council and shall expire December 31, 2031.

## INTRODUCTION OF ORDINANCE

Council Member Wood introduced:

> An Ordinance of the City of Lansing, Michigan, re-adopting the Codified Ordinances of the City of Lansing.

This Ordinance is read a first time by its title and referred to the Committee of the Whole.

By the Committee of the Whole
Resolved by the City Council of the City of Lansing

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, June 13, 2022, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

> Approving or opposing the readoption of the Codified Ordinances of the City of Lansing

# MDOT I-96BL Horsebrook Creek Culvert Replacement Project

# City of Lansing Special Permit Request

**Lansing Michigan Code of Ordinances, Part 6 – General Offenses Code** states the following:

> **654.07(g) Construction.** *Operating or permitting the operation of any tools or equipment used in construction, drilling or demolition work between 8:00 p.m. and 7:00 a.m. of the following day on weekdays, or at any time on weekends or holidays, such that the sound therefrom creates a noise disturbance across a residential real property boundary or within a noise sensitive zone, except for emergency work of public service utilities or by a temporary or special permit issued pursuant to Section 654.10 or 654.11*.

The Michigan Department of Transportation is submitting a Special Permit Request to allow certain construction work within the I-96BL (Grand River Ave.) Horsebrook Creek culvert replacement project limits (on Grand River Ave. approximately 150' east of Delta River Dr.) to occur outside of the allowable construction timeframes set forth in the Lansing Michigan Code of Ordinances section 654.07(g).

**Dates for request:**

- June 17th, 2022 through June 30th, 2022

**Times for request:**

- 8:00 p.m. until 7:00 a.m of the following day on weekdays.
- Any time on weekends or holidays.

**General description of work:**

As part of the culvert replacement, the Contractor has to install a temporary drainage system utilizing twin pipe culverts. During installation of the temporary culverts, I-96BL (Grand River Ave.) will be completely closed and detoured at the work zone area between June 17, 2022 and June 30, 2022. In order to expedite the work – to minimize the duration of this closure – the contractor may have to perform work outside of the time allowed by the City Ordinance. Activities would be limited to excavation, pipe installation, backfill, temporary roadway grading, and paving. The remainder of the project would be daytime work only.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Department of Transportation will be reconstructing the culvert on Grand River Avenue over Horsebrook Creek east of Delta River Drive; and

WHEREAS, this project necessitates a full closure of Grand River Avenue east of Delta River Drive and detouring of traffic; and

WHEREAS, to expediate the work and minimize the duration of the road closure, the Michigan Department of Transportation is requesting approval for excavation, pipe installation, backfill, temporary roadway grading, and paving to be completed outside standard construction hours; and

WHEREAS, MDOT has requested a waiver of the noise ordinance to allow the aforementioned work activities to take plan on all days and hours during for the period of June 17 through June 30, 2022; and

WHEREAS, the City of Lansing Public Service Department recommends that the contractor be granted the requested noise waiver in order to:

- limit the amount of time that vehicular traffic will be detoured due to the closure of Grand River Avenue;
- reduce the amount of time local access for property owners is impacted; and
- keep the project on-schedule.

NOW THEREFORE BE IT RESOLVED that a public hearing be held on Monday, May 23, 2022, at 7:00 PM in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Ave., in consideration of the request for granting a waiver of the noise ordinance for excavation, pipe installation, backfill, temporary roadway grading, and paving between June 17 and June 30, 2022 in the area of Grand River Avenue near Horsebrook Creek.

**From:** Kyle Richard
**To:** Clerk, City; Hussain, Adam; Wood, Carol; Jackson, Brian; Garza, Jeremy; Daniels, Brian; Brown, Jeffrey; Spitzley, Patricia; Spadafore, Peter; Lansing Mayor
**Subject:** [EXTERNAL] Missed Public Comment
**Date:** Tuesday, April 26, 2022 11:07:27 PM

Hello Everyone,

I wasn't able to make it to council but had some thoughts I wanted to share.

I was having issues with the contact links on the website and had to guess on Councilmember Daniels email after hunting down a list elsewhere on the internet.  Please have someone look into this.

I had some additional thoughts regarding the budget as presented by Mayor Schor with regard to the absence of a secondary hire for the sustainability office. (perhaps this has changed)

When asked by Councilmember Jackson about the possibility of a secondary hire Mayor Schor responded that he "wasn't able to find the money".  This insinuates Mayor Schor was looking for the money but was unable to find it, this is a false and misleading narrative.

Mayor Schor's job during budget season is not to "find the money" rather it is to prioritize the budget.  Mayor Schor made a choice to deprioritize the sustainability office in favor of other projects.

Mayor Schor deprioritized the air we breathe and the water we drink, for what?
The Ovation? The Police?

To trust Mayor Schor's priorities is to devalue one's own life and the lives of the people of Lansing now and in the future.

In other news around Lansing, the Lansing Housing Commission is planning to sell over 250 homes currently held as public housing to a private investing firm out of Miami, Florida.  I don't know what your role in it is or what power you may have in this case, but let it be known that **public housing is a public good** and if we are not getting enough money from the feds to support our stock selling them to someone in Miami is not the answer, in fact it is equivalent to throwing residents of Lansing to the dogs.  If there is anything you can do to stop this sale please do so, there are non-profits in Lansing willing to take on and restore the homes who have been ignored outright by LHC.

Our city does not need to be like this, and it is up to people like you to step up and make change.  You sit in a position quite unique, what will you do with it?

Fellow Lansing Resident,
Kyle

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# Lansing Fire Dept


@mtg

# Agenda

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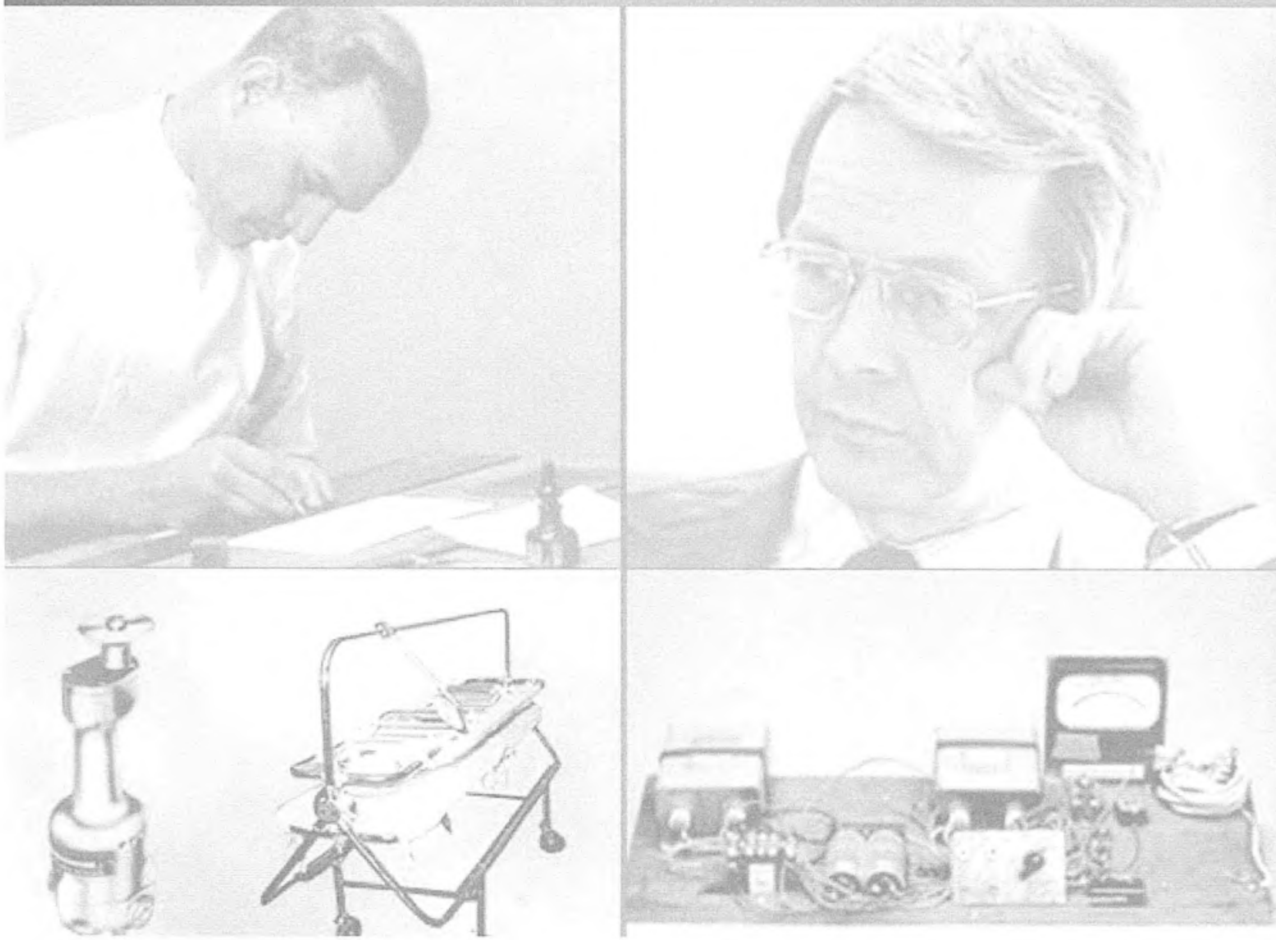
- Stryker Overview
- Current State
- Lansing FD Equipment List
- Future Equipment Needs- Budget
- Capital Purchase vs. ALS 360 Program

## Emergency Care



# 140 Years

## of combined medical advancements

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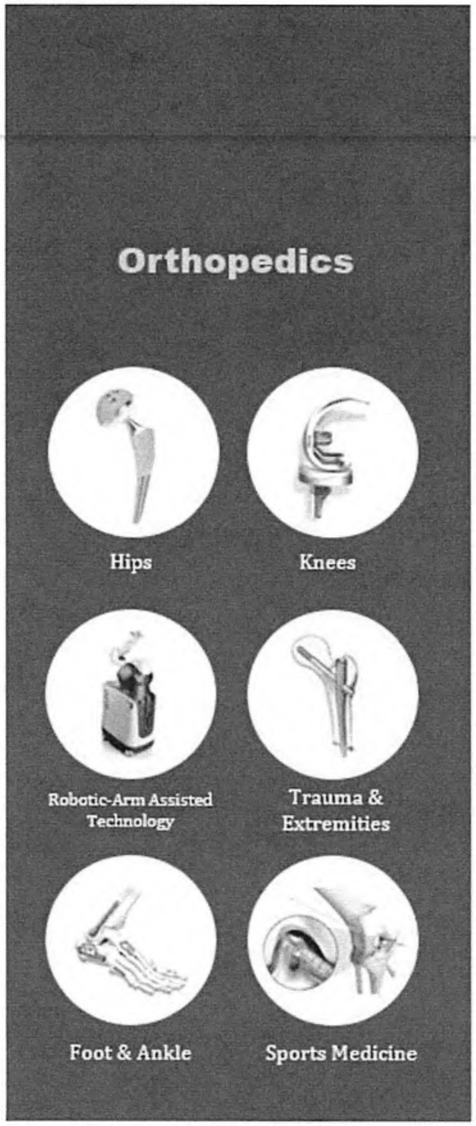
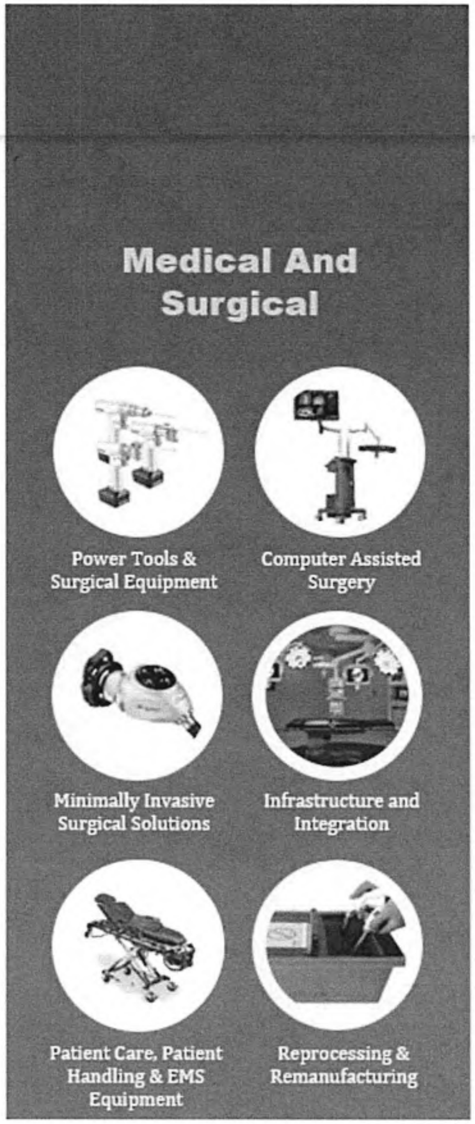
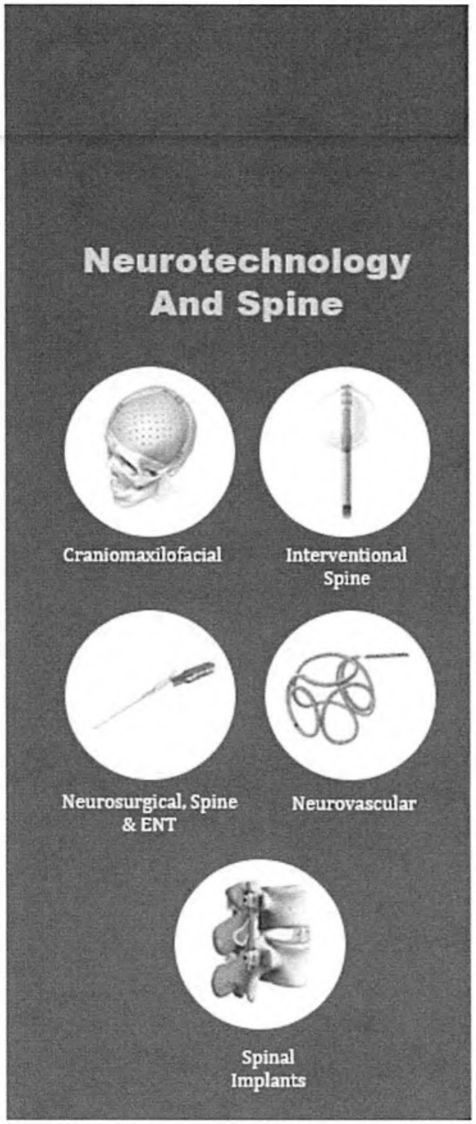
# Breadth & depth



# Pre-hospital **realities**

Patients

- 'Globesity' epidemic
- Growing market of elderly
- Increasing call volumes

Fire Department

- Medic shortage
- Recruitment & retention
- Injuries- 1 in 4
- Covid-19

Industry

- Crash standards/industry regulations
- Medical reimbursement vs cost
- Liability

Data solutions

McGRATH™ MAC EMS Video Laryngoscope

LIFEPAK® 15 monitor/defibrillator

LUCAS® chest compression system

Accessories and disposables

Power-PRO™ XT
powered ambulance cot

Stair-PRO®
stair chair

Power-LOAD®
powered fastener system

# Innovation New Technology

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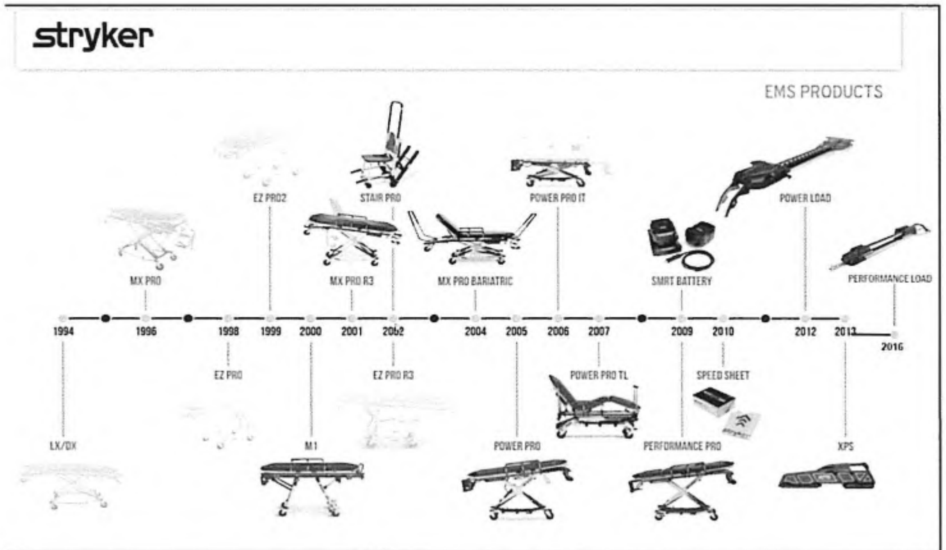


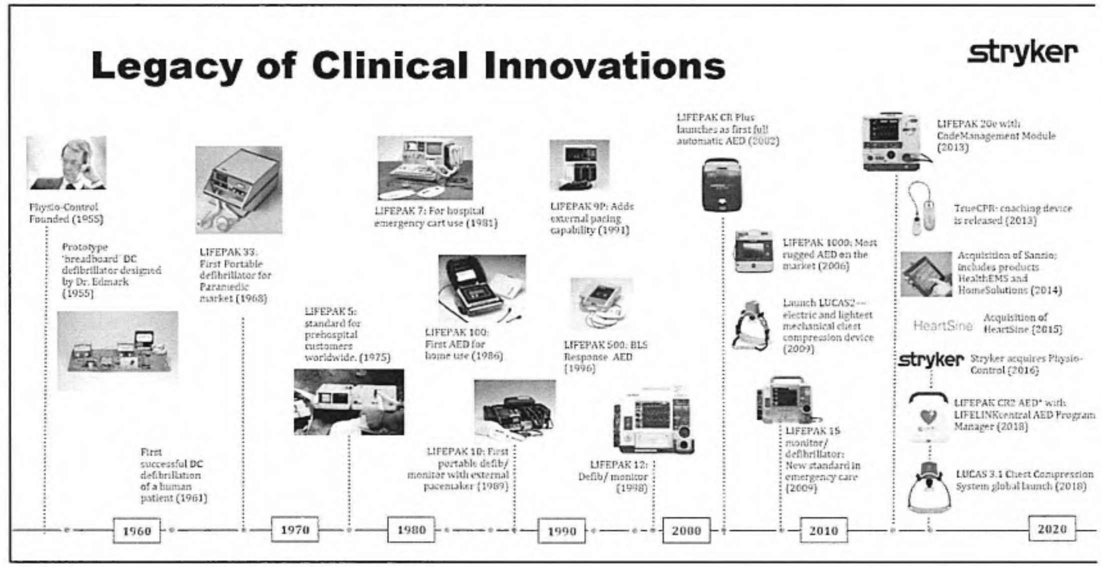

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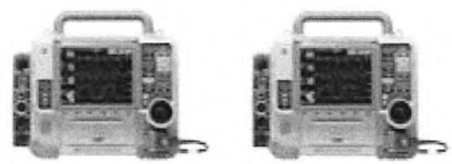
# Treatment

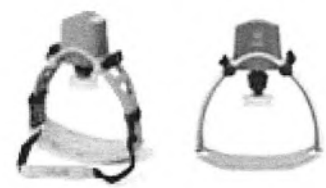
### AEDs

### Cardiac Monitors



V1 V4

### CPR Machines



# Transport

### Stair-Chairs

### Powered Stretchers

### Fasteners

# Treatment

**AEDs**

**Cardiac Monitors**

**CPR Machines**

- Requirement for licensing
- Electronic patient reporting- State requirement
- Compatible with area departments

- Manpower
- Covid Response
- Best in class patient care

## Area Reference List

- Delhi Twp FD
- Lansing Twp FD
- Lansing FD
- Meridian Twp FD
- Delta Twp FD
- NIESA
- Benton Twp FD

- Grand Ledge FD
- Eaton Rapids Twp FD
- Roxand Twp FD
- Sparrow Eaton EMS
- Sunfield FD
- Windsor Twp FD
- Sparrow Hosp
- McLaren Hosp

- Delhi Twp FD
- Lansing Twp FD
- Lansing FD
- Delta Twp FD
- NIESA
- Benton Twp FD

- Grand Ledge FD
- Sparrow Eaton EMS
- Sunfield FD
- Sparrow Hosp

# Transport

**Stair-Chairs**

**Powered Stretchers**

**Fasteners**

- Meeting SAE & Industry Standards
- Ambulance Accidents- crew & patient safety
- Standardization- mass casualty incident
- Obesity crisis

- Injury reduction
- Reduced liability- patient drops
- Manpower/ Recruitment
- Covid Response

## Area Reference List

- Delhi Twp FD
- Lansing Twp FD
- Lansing FD
- Delta Twp FD
- NIESA

- Grand Ledge FD
- Sparrow Eaton EMS
- Windsor Twp FD

- Delhi Twp FD
- Delta Twp FD
- East Lansing FD
- NIESA
- Vermontville EMS

- Grand Ledge Amb
- Sparrow Eaton EMS
- Windsor Twp FD

# Current state

- **Annual Price Increases- 7% for 2022**
- **Supply Chain Shortages- multi-month lead times**
- **FDA Regulations – Expected Service Life**
- **Industry Standards- SAE Compliance**
- **New Technology**

# Current state

- Non-compliant equipment – antlers
- Aging equipment – replacement plan
- Standardization/ equipment needs
- ProCare- comprehensive service

# SAE Standards

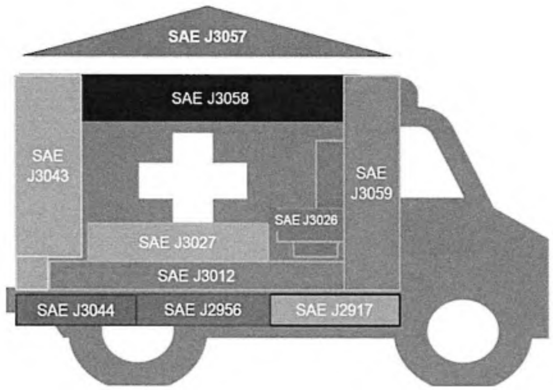
**6,500**
ambulance crashes per year[1]

**2,600**
injuries result from 1,500 accidents[1]

**60%**
of accidents occur during the course of emergency use[1]

**35%**
resulted in injury or fatality to at least one occupant in a vehicle involved[1]

References
1. NHTSA's Office of EMS & North-Western National Study




**Antler & Rail Clamp Does NOT meet SAE J3027**

# Ambulance standards

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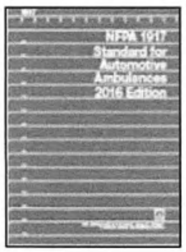
**"Triple K" KKK-A-1822F Change Notice 8**




**National Fire Protection Association (NFPA) 1917**


**CAAS - Ground Vehicle Standard v.1.0 (GVS)**

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# Proven to save guarantee[1,2]

**100%** Reduction in missed safety hooks

**50%** Reduction in cot related injuries

1. Please contract your sales representative to see if you qualify for the EMS Guarantee.
2. Subject to the terms and conditions of EMS proven to save guarantee agreement.

# Replacement Cycle: ESL

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## What is the expected service life?

- Simply stated, expected service life (ESL) is the **timeframe** that a product has been tested to.
- At Stryker, our powered EMS equipment is IEC60601-1 certified by UL.
- Stryker chooses to communicate the ESL of its EMS products as one of many factors that can help customer assess the condition of their equipment.
- Departments use their Stryker equipment under different intensities, conditions and situations
- After expected service life, there is a shift in liability and is determined on a case by case basic

# Replacement Cycle: Usage

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**Lansing FD Tested!**

***Annual Call Volume= 20,000***

- Above average usage
- Repairs and maintenance required
- Spare equipment on hand

**Our** Goal
Partner to keep **Lansing Trucks on the Road**

# Replacement Cycle: Industry

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## Upgrade your technology

### Is it time to replace your monitor/defibrillator?

Keeping your lifesaving equipment current with the latest technology is one of the most important steps you can take to care for your community. Follow these replacement cycle recommendations to ensure your teams are armed with the most effective tools available.

#### Age and use

From the field to the hospital, daily device use can cause natural wear and tear over time.

Defibrillator/monitors have a **five-year life expectancy** according to the American Hospital Association's 2018 Estimated Useful Lives of Depreciable Hospital Assets.

#### Clinical standards

Biphasic defibrillation

Styker's modern biphasic waveform is more effective and safer than older monophasic waveforms.[1,2]

Higher conversion rates

**5-11%** of cardiac arrest patients are difficult to defibrillate and will need more defibrillation energy to convert. Escalating energy up to 360 joules can improve conversion rates when lower energy shocks fail.[3]

STEMI

Accurate STEMI identification allows direct transport to the nearest PCI center and quick cath lab activation before the patient arrives. The pre-hospital 12-lead ECG is associated with faster reperfusion times and suggests a trend toward lower risk of mortality.[4]

An American Heart Association (AHA) consensus statement endorses the acquisition of pre-hospital 12-lead ECGs as well as their integration into STEMI systems of care.[4]

Pacing

Transcutaneous pacing is a recommended treatment for patients who have bradycardia unresponsive to drug therapy or are severely symptomatic bradycardia.[5]

Oximetry: $SpO_2$

The increased use of pulse oximetry has earned the distinction of the "fifth vital sign" after blood pressure, heart rate, respiratory rate and temperature.

Capnography: $EtCO_2$

Capnography is a Class I recommendation for the use of continuous quantitative waveforms to confirm and monitor ET placement. Waveform capnography is useful to monitor and optimize CPR quality and detect ROSC during resuscitation.[6] (Class IIb recommendation).

**0%** unrecognized misplaced intubations using $EtCO_2$ monitoring.[7]

**23%** unrecognized misplaced intubations without $EtCO_2$ monitoring.[7]

# Monitor/AED Replacement

#### Technical standards

Lithium-ion batteries

Unlike other chemistries, lithium-ion batteries do not require scheduled cycling to prolong performance. Legacy LIFEPAK® devices are not designed to work with lithium-ion battery technology.

- Lightweight, low maintenance and higher capacity.
- Self-discharge is less than half compared to nickel-cadmium
- Well-suited for fuel gauge applications

The following is a list of LIFEPAK devices that are no longer available for sale and their associated end date for service support*:

| Defibrillator | Supported through |
|---|---|
| LIFEPAK 500 automated external defibrillator (monophasic) | January 2012 |
| LIFEPAK 12 defibrillator/monitor series (monophasic) | October 2012 |
| LIFEPAK 500 automated external defibrillator (biphasic) | January 2015 |
| LIFEPAK 20 defibrillator/monitor (biphasic) | December 2020 |

We are pleased to have PMA approval and continue to offer our core portfolio: LIFEPAK 15, LIFEPAK 1000, LIFEPAK 20e, LIFEPAK CR2 and the HeartSine® family of AEDs.

LIFEPAK monitor/defibrillators have an eight-year expected service life under normal use conditions and with appropriate periodic maintenance.

* Some components become unavailable before the support termination date. If this occurs, we will review available alternatives.

# Lansing Fire Current State

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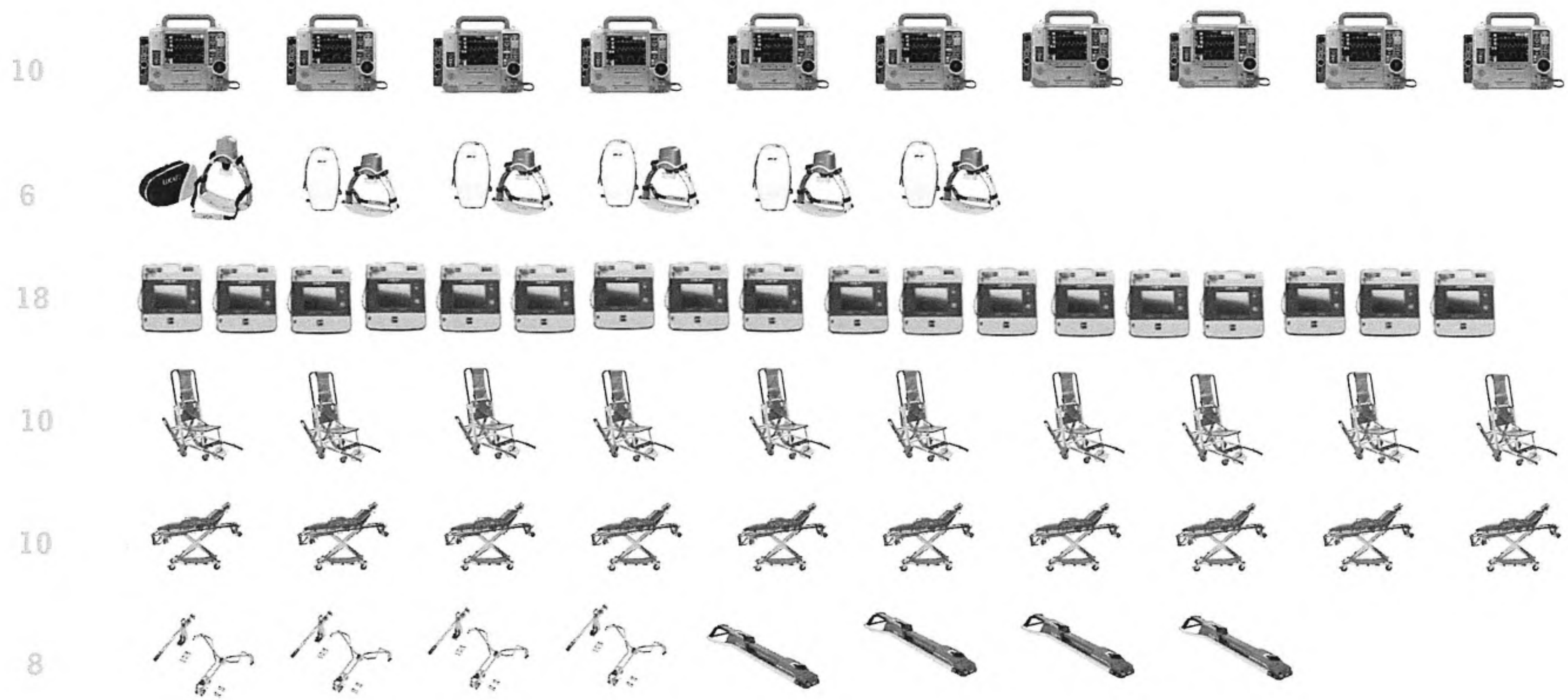


**62 pieces of equipment**

# Lansing Fire Future State

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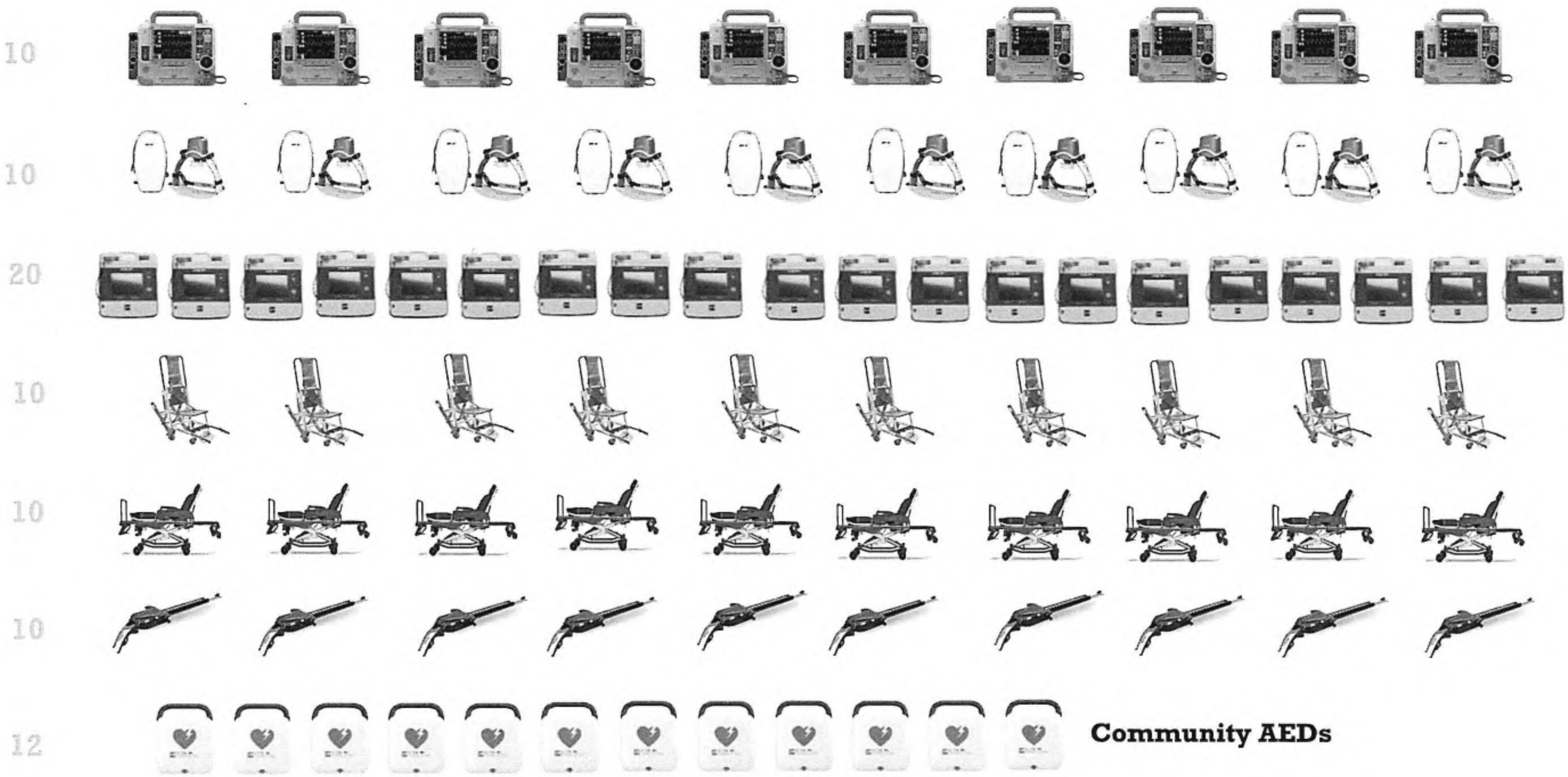


82 pieces of equipment

# Expected Service Life/ Upgrade- 2022

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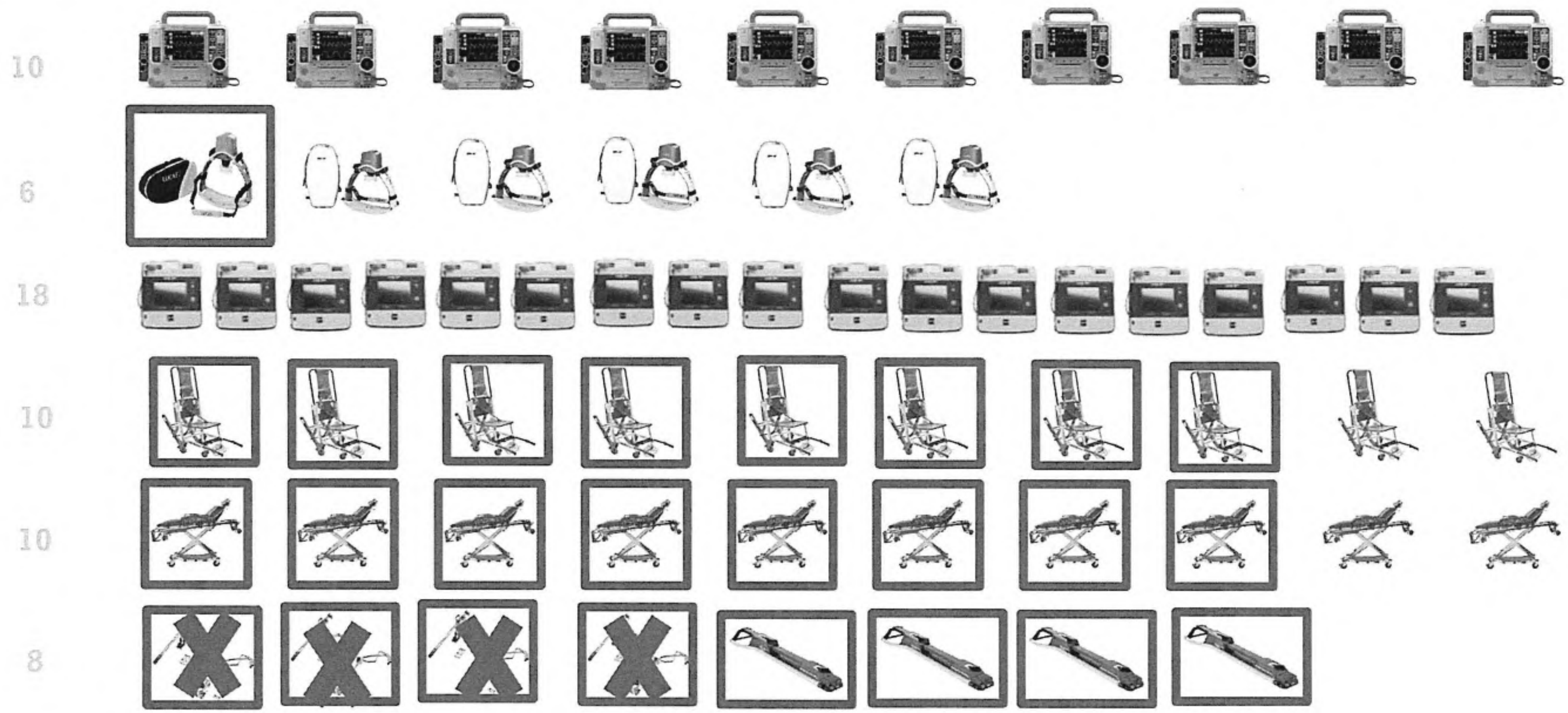
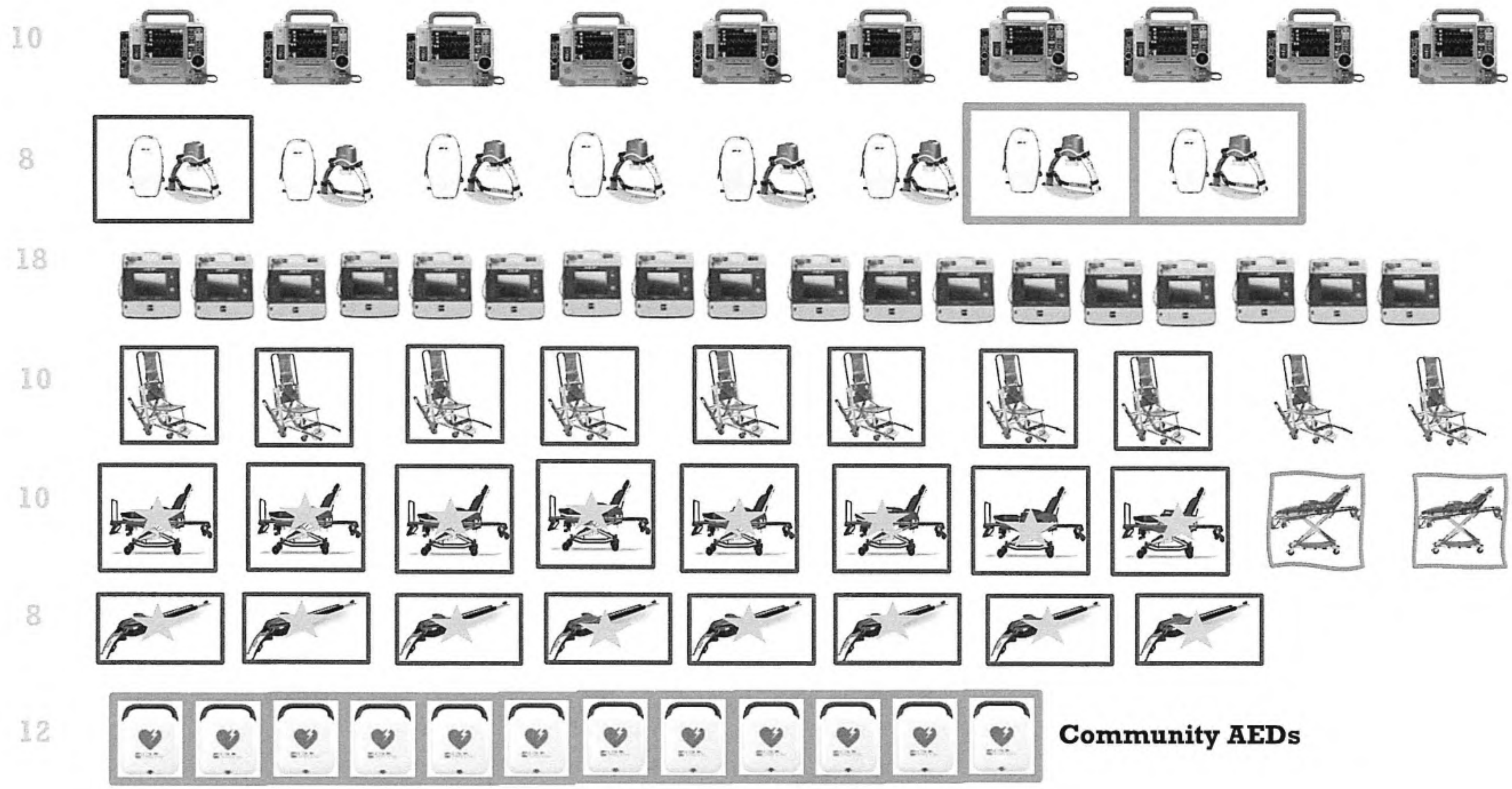



**$560,000**

**25/62 pieces of equipment**

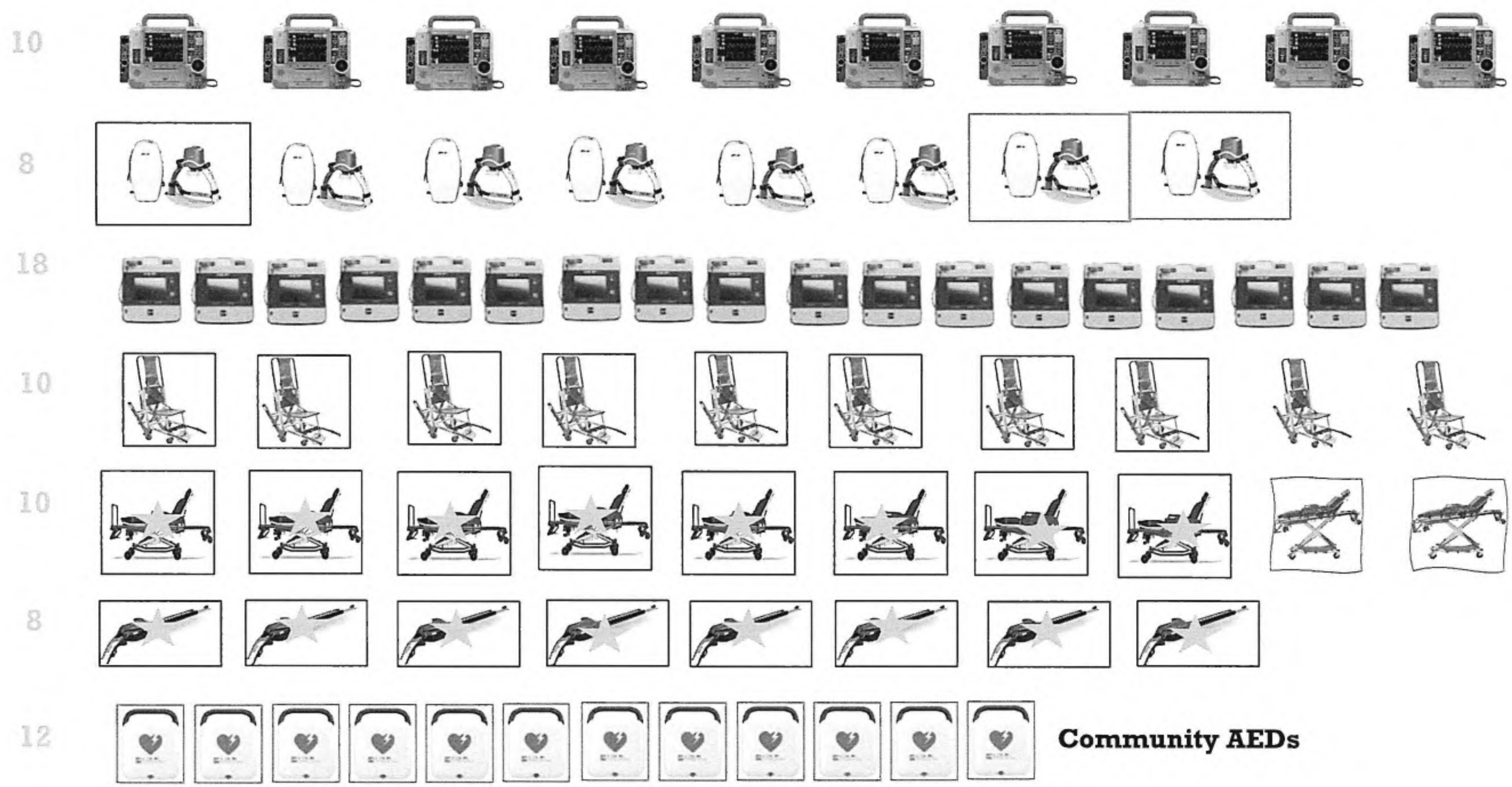
# Need to Purchase




**$560,000 + $76,000**

**16 pieces of equipment**

# 2022




**$560,000 + $76,000= $636,000**

**41 pieces of equipment**

# 1 years- projection


- **Call volume increases – +1 ambulances**
- **Managing equipment life cycle**
  - **replace 2018 LUCAS**
  - **Replace 2018 Stair-Chairs**

- **New Technology**
- **Annual Price Increases- 7%**

# Lansing Fire- 1 year

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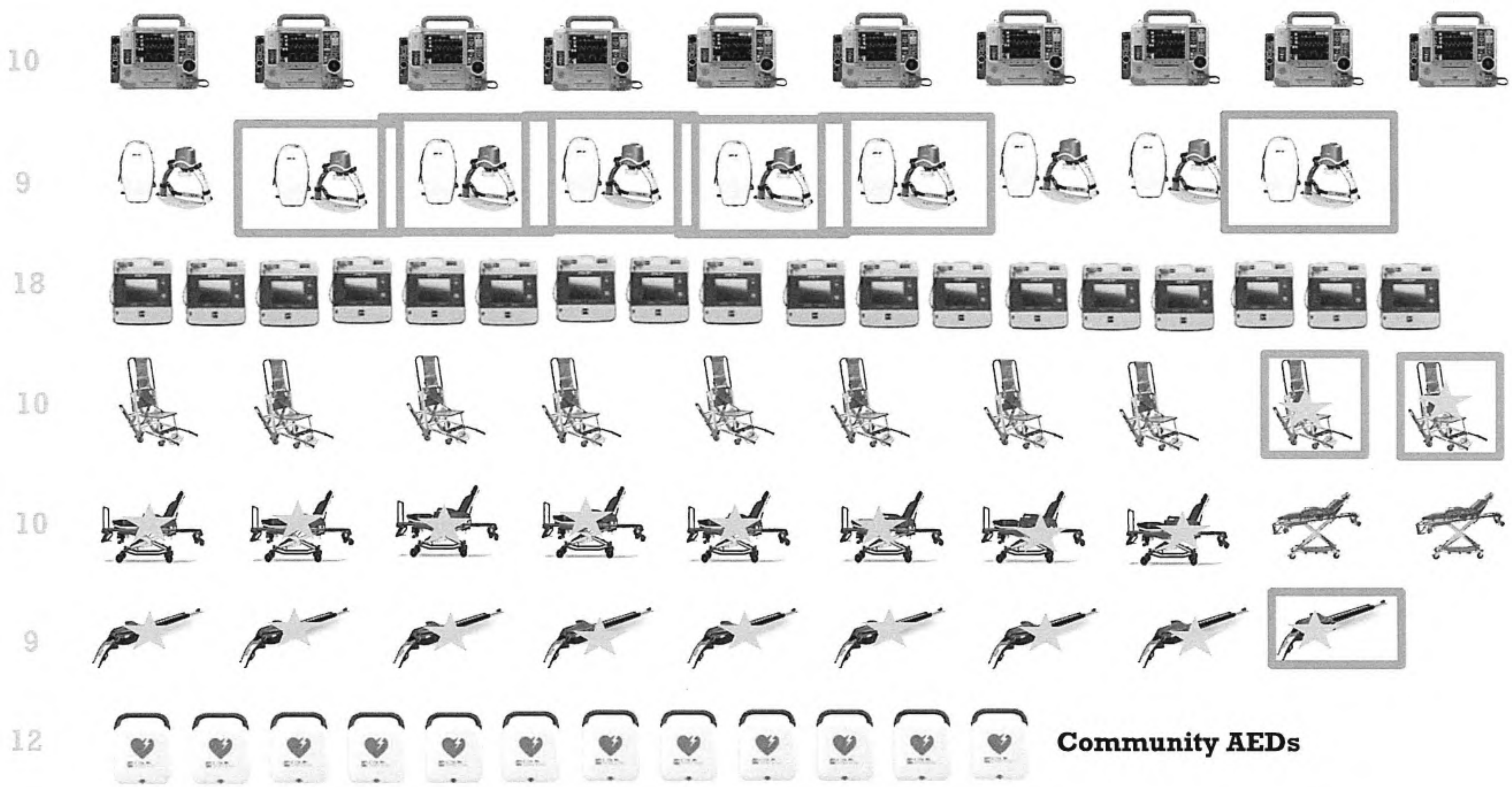


$162,000

9 pieces of equipment

# 3 years- projection


- **Call volume increases +1 ambulances**
- **Managing equipment life cycle**
  - **new monitors/ AEDs**

- **New Technology**
- **3 Annual Price Increases- 7% each year**

# Lansing Fire- 3 years

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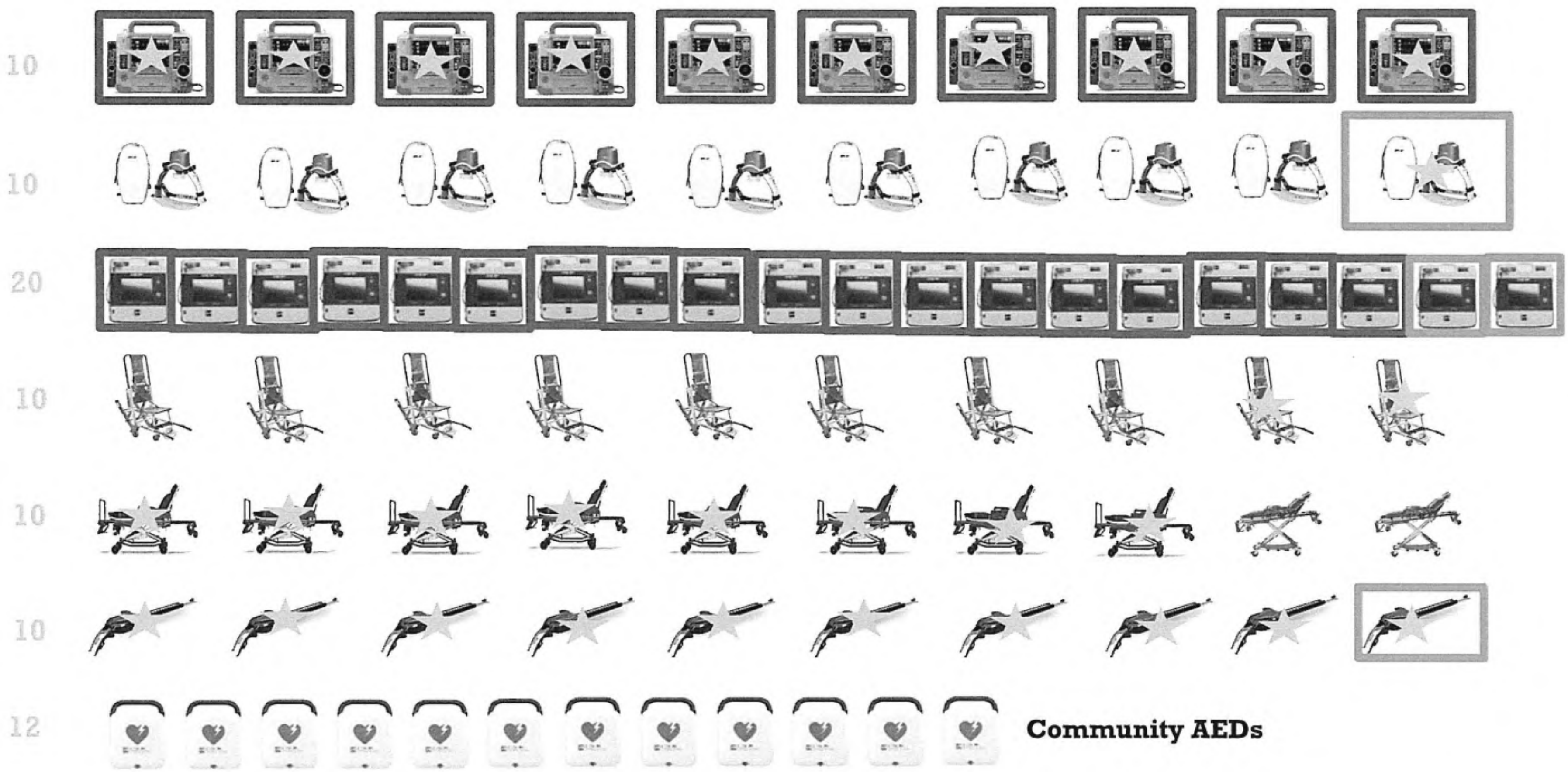


**$860,000**

**32 pieces of equipment**

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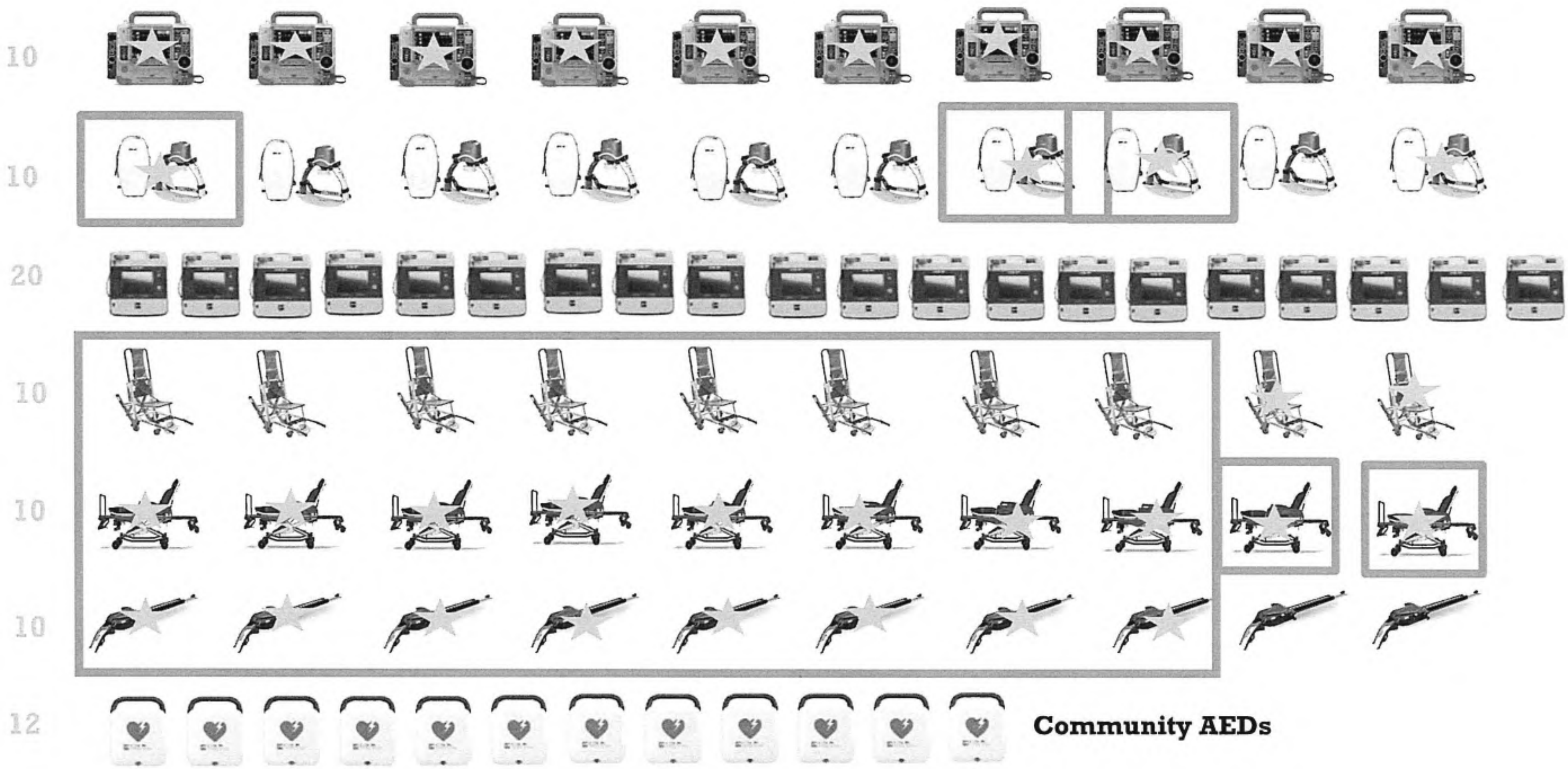
# 5 years- projection


- **Managing equipment life cycle**
  - **Replacement Schedule & Standardization**
  - **Chairs, LOADs, Power-Cots & LUCAS**

- **New Technology**
- **2 Annual Price Increases- 7% each year**

# Lansing Fire- 5 years




**$850,000**

**29 pieces of equipment**

# Lansing Fire- 5 years

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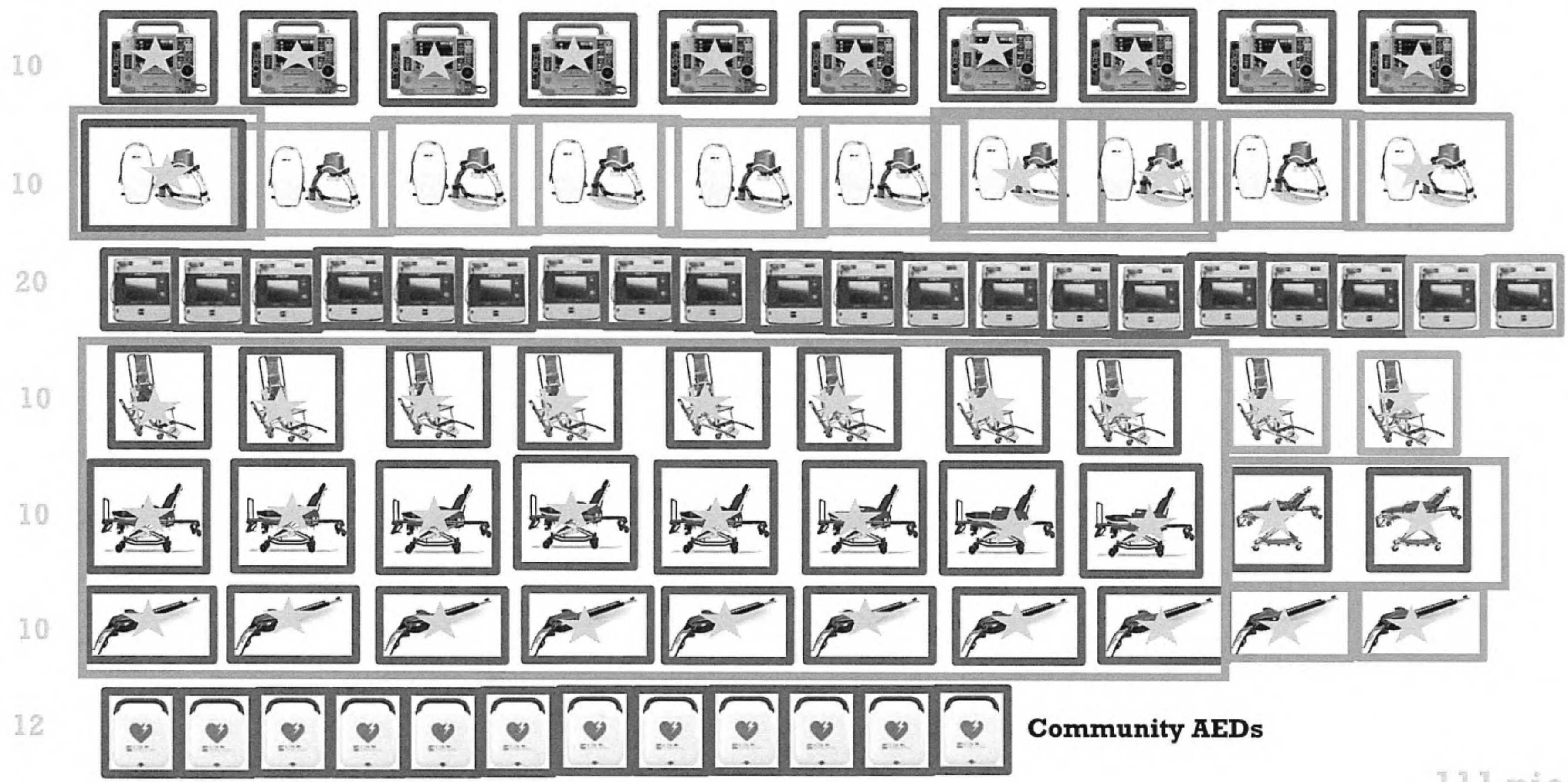


111 pieces of equipment

$560,000 + $76,000 + $162,000 + $860,000 + $850,000 = **$2,508,000**

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# ProCare®
# Services


1. Annual Preventative Maintenance
2. Repairs
3. Batteries & Charger Replacements

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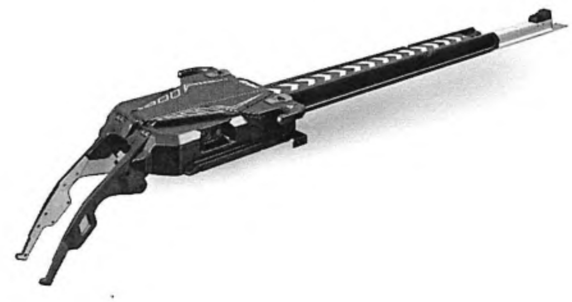
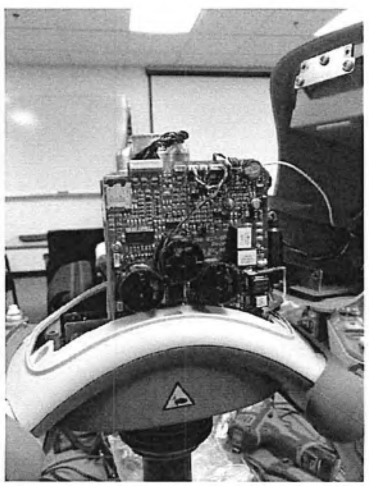
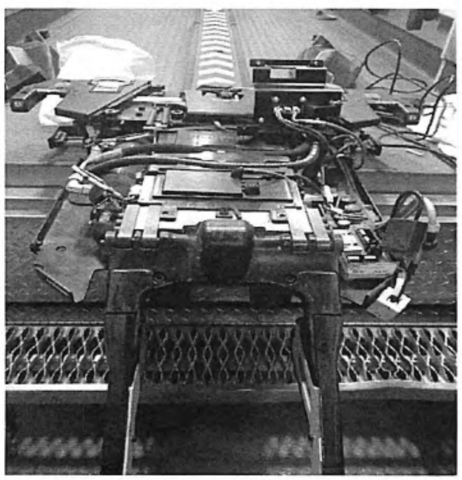
"It looks so simple."





Highly technical equipment

# Cost Justification

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## 75,000~annually

167 # of batteries and chargers

>$100,000

Replace each battery
and charger once ***(2022 Pricing)***

**PM**

Certified documentation for government inspections

$250-500

Per piece of equipment

**Travel & Labor**

$310 per hour of travel/labor

$25,000

2020-2021 Parts Cost (cots, LP15, LUCAS)

**Coverage**

Peace of mind – if anything goes down, its covered.

***5 separate contracts- 2022***

# Capital Equipment Planning- Cash

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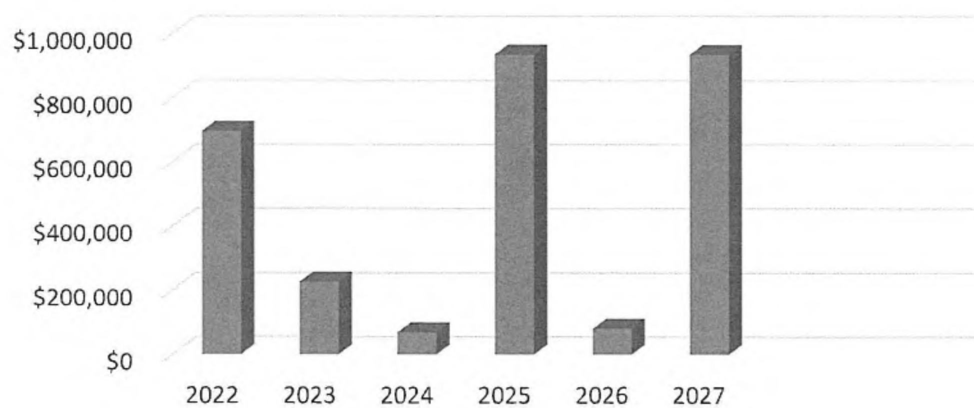
| Description | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|---|---|---|---|---|---|
| Capital | $636,000 | $162,000 | $0 | $860,000 | $0 | $850,000 |
| ProCare | $60,000 | $64,200 | $68,700 | $75,000 | 80,250 | $84,262 |
| Total: | $696,000 | $226,200 | $68,700 | $935,000 | $80,250 | $934,262 |

$2,940,412



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# Asset Management Program

# ALS 360

## Lansing Fire Department


Confidential – do not duplicate or distribute

**Pricing certainty**

**Peace of mind**

**Lasting legacy**

# Risk sharing partnership

**10 years of level payments includes the following:**

- Tech refresh option after 36 months of equipment installation
- No increase in payments on equipment of any like kind and quality

**Refresh technology after 36 months, or upon the launch of new technology**

- New installation based on customer specs
- May stagger new equipment

**If new generation is not launched within 60 months:**

- We will refresh equipment of the same generation to maintain performance

**Repricing option for "revolutionary" agreement in technology**

Confidential – do not duplicate or distribute. Terms and conditions are subject to change and will be provided at time of request from Stryker's FLEX Financial. Final Tech Refresh option must be executed on or before the 60-month mark.

# ALS 360 – Lansing Fire Department comprehensive solution

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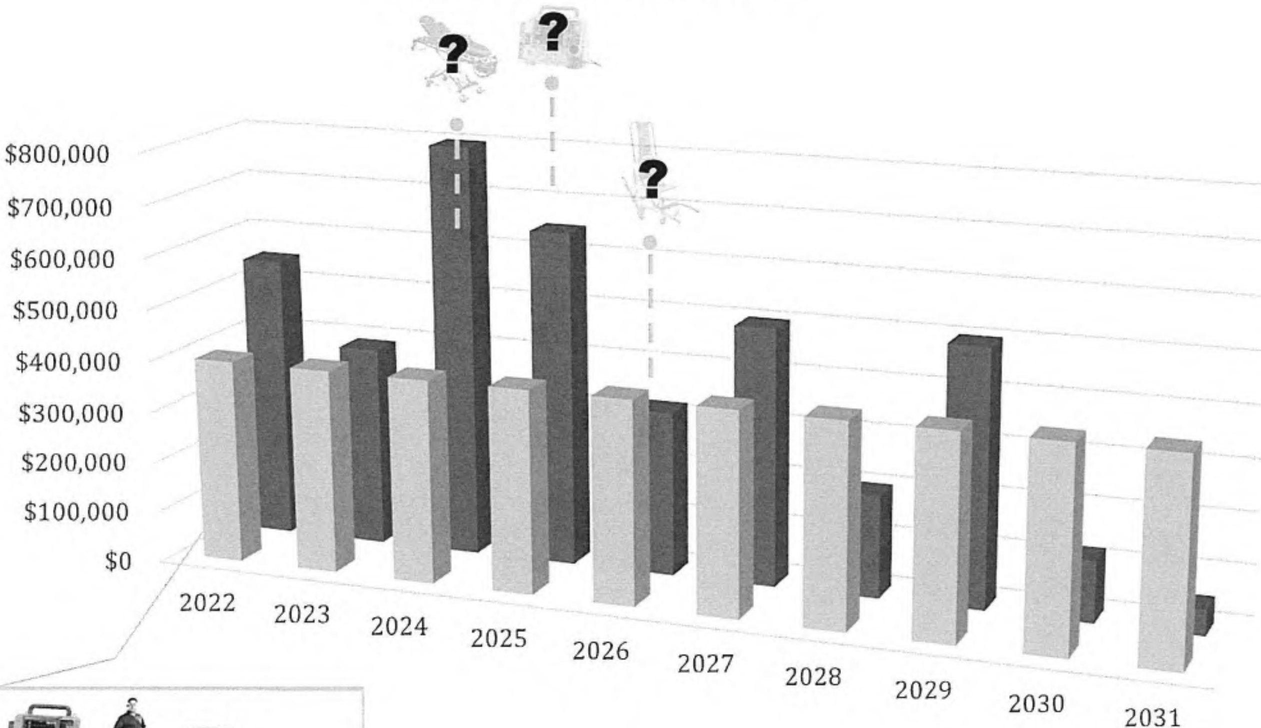
| Capital product | Qty. | Refresh | Service/data solutions | Qty. |
|---|---|---|---|---|
| Power-LOAD® Fastener System *excludes floor plate & wiring install | **10** | **10** | 4G modem | **10** |
| Power-PRO™ XT Powered Ambulance Cot | - | - | Kore data plan | **10** |
| Power-PRO™ 2 Powered Ambulance Cot | **10** | **10** | LIFENET® Asset | **20** |
| Stair-PRO® Stair Chair | **10** | **10** | CODE-STAT™ data review software seat | - |
| LIFEPAK® 15 monitor/defibrillator | **10** | **10** | CODE-STAT data review annotation service | - |
| LUCAS® 3, v3.1 chest compression system | **10** | **10** | CODE-STAT maintenance subscription | - |
| LIFEPAK 1000 AED | **20** | **20** | Trade-in Credits | **Applied** |
| LIFEPAK CR2 AED | - | - | Accessories and disposables contract | **Independent Customer Loyalty Agreement** |
| McGRATH™ MAC EMS video laryngoscope | - | **No Upgrade** | ProCare® Services (all program products) | **Included** |

Confidential – do not duplicate or distribute. This is an example of an ALS 360 FMV proposal and is subject to change based on products, timing and terms.

# Asset Management Program Example

## ALS 360 vs. Cash Purchase




■ ALS 360 Total $3,393,425

■ **Cash Purchase Total $4,309,800**

## Payment Structure ($ out)

**$396,343 / year fixed**

**Projected Savings vs. Cash**
**$913,375**

*this is an example of an ALS360 proposal FMV and is subject to change based on products, timing and terms. Standard trade-in credits apply. All pricing shown is exclusive of taxes and contingent upon credit approval.

# ALS 360 financial advantage over 10 years

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| Equipment/services and accessories | Capital type purchase price (purchase of current product x2 and price increase) | What you pay with ALS 360 (tech refresh included) |
|---|---|---|
| Capital equipment | $3,255,800 | **$2,620,100** |
| Connectivity and Data Solutions | $82,600 | **$55,800** |
| Service and support | $1,182,900 | **$844,000** |
| Trade-in value | $(211,500) | **$(211,500)** |
| A&D: electrodes | | **% discount at volume** |
| A&D: filter line sets | Variable discount | **% discount at volume** |
| A&D: all other | | **% discount at volume** |
| Technology refresh made simple™ | Requires new capital investment | **Technology upgrade included** |
| TOTAL | **$4,309,800** | **$3,963,425** |
| 10 year annual total payment | | **$396,343** |

This is an example of an ALS 360 FMV proposal and is subject to change based on products, timing and terms. Standard trade-in credits apply. All pricing shown is exclusive of taxes and contingent upon credit approval. Confidential – do not duplicate or distribute.

# ALS Benefits

stryker

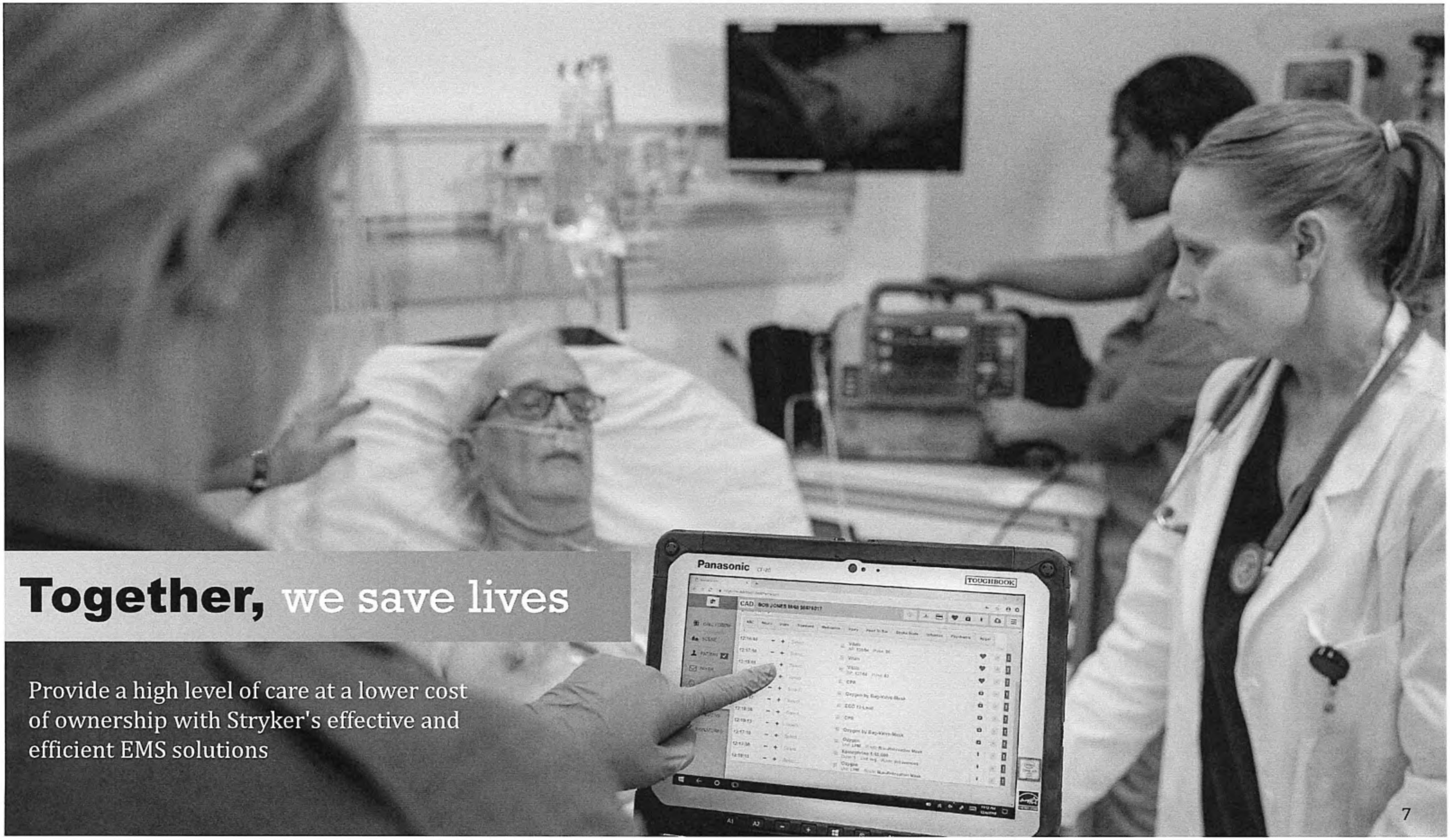
### Fire Dept
- Recruitment & Retention
- Safest Equipment- Reducing Injuries
- Covid Relief- Reducing exposure
- New technology

### Admin/ Training
- Standardization
- Seamless Training, implementation
- Service- PMs, Repairs, Battery Management
- 1 Invoice for everything Stryker
- A&D Online Store Portal
- Reduction of multiple ProCare agreements
- Asset Management

### Community
- Advanced, Lifesaving Technology
- Safest Ambulance Transport
- Community PAD Program
- Lansing Community Discount

### Financial
- Unknown interest or price fluctuation
- Avoid annual price increase
- Unknown new technology costs
- Sole Source for A&D

### Partnership
- Prioritized- first to be asked for build schedule
- Marketing Campaigns potential- Video/ V.O.C.


Together, we save lives
Provide a high level of care at a lower cost of ownership with Stryker's effective and efficient EMS solutions
Panasonic
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# Asset Management Program

# ALS 360

## Lansing Fire Department

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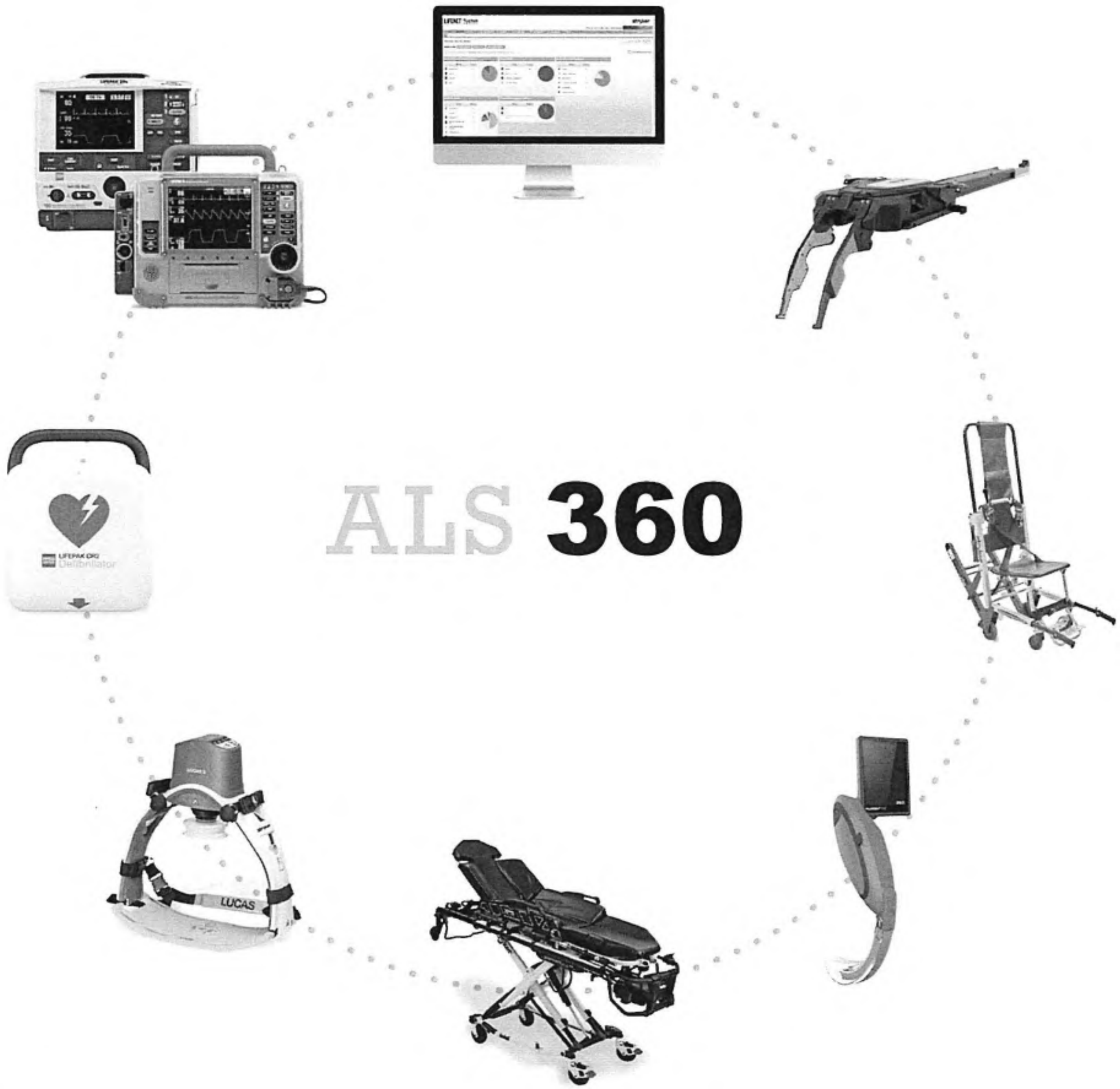


# ALS 360

stryker

**Pricing certainty**

**Peace of mind**

**Lasting legacy**

Confidential – do not duplicate or distribute

# Risk sharing partnership

**10 years of level payments includes the following:**

- Tech refresh option after 36 months of equipment installation
- No increase in payments on equipment of any like kind and quality

**Refresh technology after 36 months, or upon the launch of new technology**

- New installation based on customer specs
- May stagger new equipment

**If new generation is not launched within 60 months:**

- We will refresh equipment of the same generation to maintain performance

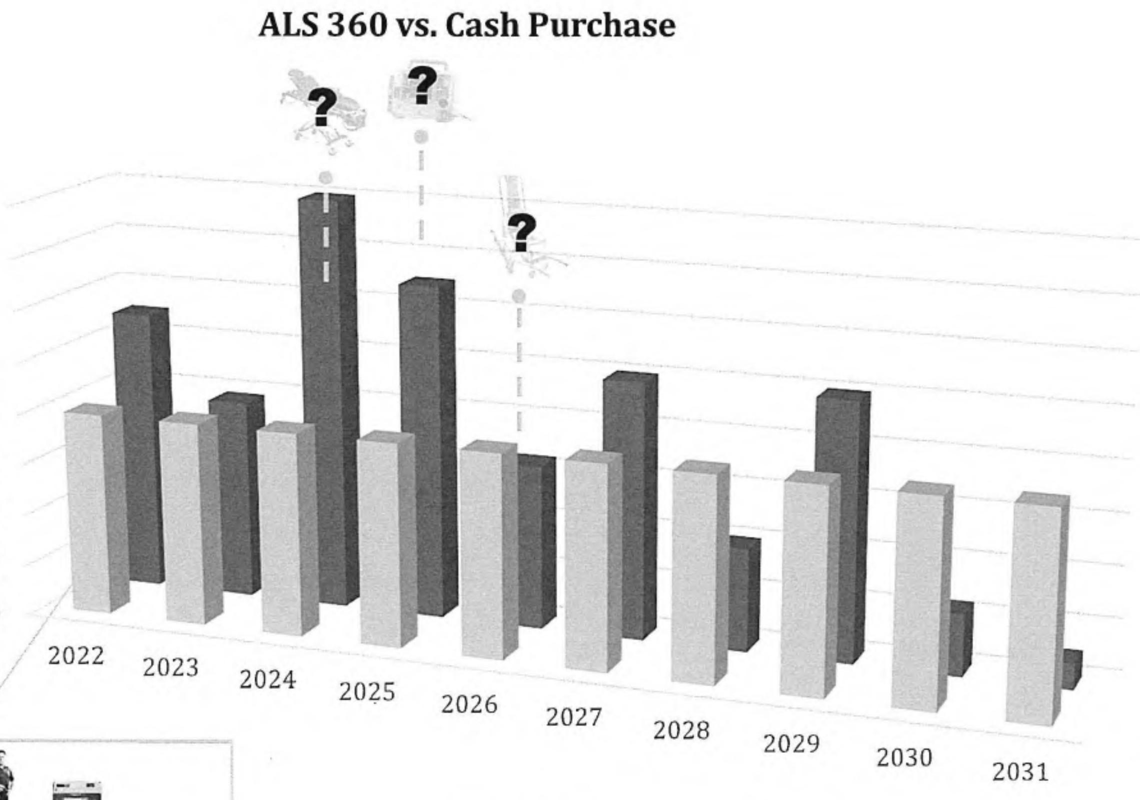
**Repricing option for "revolutionary" agreement in technology**

# ALS 360 – Lansing Fire Department comprehensive solution

| Capital product | Qty. | Refresh | Service/data solutions | Qty. |
|---|---|---|---|---|
| Power-LOAD® Fastener System<br>*excludes floor plate & wiring install | 10 | 10 | 4G modem | 10 |
| Power-PRO™ XT Powered Ambulance Cot | - | - | Kore data plan | 10 |
| Power-PRO™ 2 Powered Ambulance Cot | 10 | 10 | LIFENET® Asset | 20 |
| Stair-PRO® Stair Chair | 10 | 10 | CODE-STAT™ data review software seat | - |
| LIFEPAK® 15 monitor/defibrillator | 10 | 10 | CODE-STAT data review annotation service | - |
| LUCAS® 3, v3.1 chest compression system | 10 | 10 | CODE-STAT maintenance subscription | - |
| LIFEPAK 1000 AED | 20 | 20 | Trade-in Credits | **Applied** |
| LIFEPAK CR2 AED | - | - | Accessories and disposables contract | **Independent Customer Loyalty Agreement** |
| McGRATH™ MAC EMS video laryngoscope | - | **No Upgrade** | ProCare® Services (all program products) | **Included** |

Confidential – do not duplicate or distribute. This is an example of an ALS 360 FMV proposal and is subject to change based on products, timing and terms.

# Asset Management Program Example




## Payment Structure ($ out)

**$396,343 / year fixed**

**Projected Savings vs. Cash**
**$913,375**

*this is an example of an ALS360 proposal FMV and is subject to change based on products, timing and terms. Standard trade-in credits apply. All pricing shown is exclusive of taxes and contingent upon credit approval.

# ALS 360 financial advantage over 10 years

stryker

| Equipment/services and accessories | Capital type purchase price (purchase of current product x2 and price increase) | What you pay with ALS 360 (tech refresh included) |
|---|---|---|
| Capital equipment | $3,255,800 | **$2,620,100** |
| Connectivity and Data Solutions | $82,600 | **$55,800** |
| Service and support | $1,182,900 | **$844,000** |
| Trade-in value | $(211,500) | **$(211,500)** |
| A&D: electrodes | Variable discount | **% discount at volume** |
| A&D: filter line sets | | **% discount at volume** |
| A&D: all other | | **% discount at volume** |
| Technology refresh made simple™ | Requires new capital investment | **Technology upgrade included** |
| TOTAL | **$4,309,800** | **$3,963,425** |
| 10 year annual total payment | | **$396,343** |

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stryker

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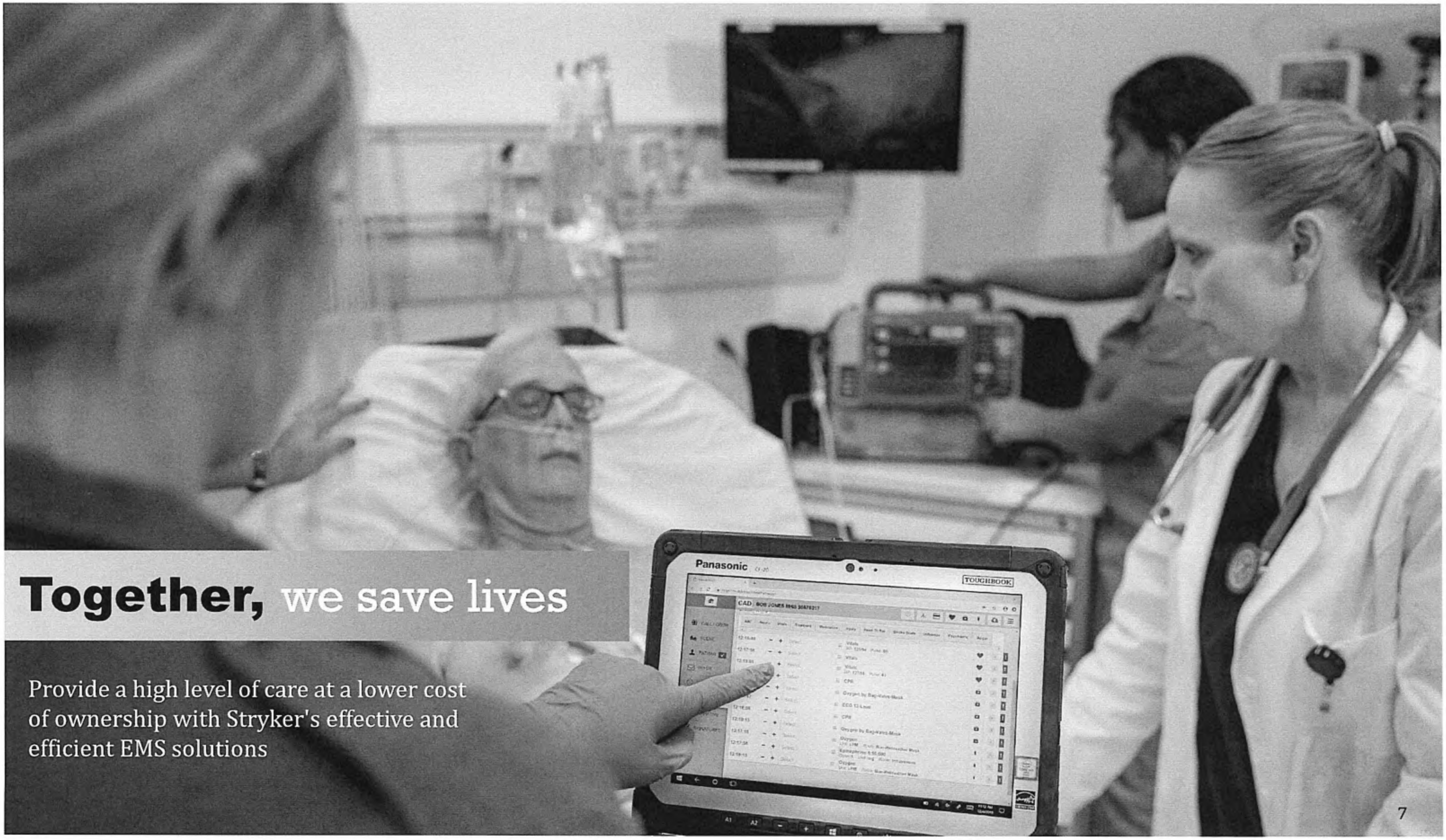
Together, we save lives
Provide a high level of care at a lower cost of ownership with Stryker's effective and efficient EMS solutions
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## FY 2022/2023 Budget Policies

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

> Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.
>
> Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.
>
> Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.
>
> Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.
>
> Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, must come back to Council for approval. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2022 into the FY 2022/2023 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than $5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding
  The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. Except when projected revenues (excluding transfers) are projected to decrease more than 0% in a given year, if events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of $500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General

Fund ~~revenues~~ expenditures, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms "scope of authority" "course of employment" and "performing duties" under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants
In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government
Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Annual reporting of the metrics for the 311 Call Center; number of calls, number of calls referred to departments; number of calls not referred but assisted by the 311 Call Center.

Non-Motorized Vehicle Safety
Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

Environmental Stewardship
The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City's net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)
L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

Budget Policy Language

Expungement Clinic – With the goal of improving social equity, combating income inequality, and improving job and business license access City Council proposes funding a quarterly Expungement Clinic through the Office of the City Attorney for the purpose of assisting Lansing residents if they quality for expungement and assist in completing necessary application paperwork. Reporting by the OCA on a quarterly basis of the number of residents that were assisted.

Racial Justice and Equity Plan

Subtract $300,000 from Human Resources operating line and inserting a line Non-Departmental reading “Contingency for Racial Justice and Equity Plan” for $300,000.

No expenditures will be made from this account until a plan to utilize these funds has been presented to City Council by the Mayor and that plan has been approved by the majority of Council. No expenditures will be made from this account until a plan to utilize these funds have been presented to City Council and approved by the majority of Council.

# BY COMMITTEE OF THE WHOLE
## RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 28, 2022, the Mayor submitted a proposed budget for the 2022/2023 fiscal year, which spans from July 1, 2022 through June 30, 2023; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 10, 2022; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 9, 2022, for the fiscal year 2022/2023 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, Sec. 9901 of the American Rescue Plan Act of 2021 includes $130.2 billion for local governments to respond to the COVID-19 public health emergency or its negative economic impacts, including the provision of government services to the exteent of the reduction of revenue relative to the revenues collected in the most recent full fiscal year prior to the emergency.

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2022/2023, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain impovements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

| **Fee Proposed** | From Current FY 2022 | To Proposed FY 2023 |
|---|---|---|
| **Parks & Recreation Department - Schmidt Community Center** | | |
| Schmidt Full Gym Rental - Non-sport | New | 80.00 |
| Schmidt Half Gym Rental - Non-sport | New | 40.00 |
| Schmidt Room Set Up Fee per 100 people | 25.00 | 50.00 |
| Concession Stand Use (Outside Org) | New | 55.00 |
| Indoor Rummage Sale - with table | 20.00 | 25.00 |
| Indoor Rummage Sale - large space (10 spots) | 20.00 | 25.00 |
| Youth Swim Lesson | 37.00 | 48.00 |
| Aqua Aerobics Class | 40.00 | 60.00 |
| Lap/Open Swim Fee - indoor | New | 3.00 |
| Lap/open Swim Monthly Pass - indoor | New | 25.00 |
| Private Swim Lessons | 56.00 | 64.00 |
| Lap/open Monthly swim fee - indoor family pass | New | 50.00 |
| 2 hr private pool party - up to 30 people | New | 200.00 |
| On site bounce house rental | New | 100.00 |
| **Parks & Recreation Department - Cemeteries** | | |
| Mt. Hope Niche Plate | New | 50.00 |
| Mt. Hope Double Marker Cut | 100.00 | 150.00 |
| Evergreen Niche Plate | New | 70.00 |
| Evergreen Double Marker Cut | 100.00 | 150.00 |

| Fee Proposed | From Current FY 2022 | To Proposed FY 2023 |
|---|---|---|
| Overtime charge Sunday & Holiday | 1,000.00 | 1,100.00 |
| Overtime charge Saturday after 1:00pm | 750.00 | 825.00 |
| Overtime charge Saturday before 1:00pm | 600.00 | 660.00 |
| Overtime charge Weekday after 2:00pm | 500.00 | 550.00 |
| Evergreen Thaw Fee Full Burial | New | 150.00 |
| Evergreen Thaw Fee Cremation Burial | New | 50.00 |
| Mt. Hope Thaw Fee Full Burial | New | 150.00 |
| Mt. Hope Thaw Fee Cremation Burial | New | 50.00 |
| North Thaw Fee Full Burial | New | 150.00 |
| North Thaw Fee Cremation Burial | New | 50.00 |
| **Parks & Recreation Department - Lifetime Sports** | | |
| Women's Volleyball Team Fee | 179.00 | 195.00 |
| Coed Volleyball Team Fee | 135.00 | 150.00 |
| Senior 70+ Softball Team Fee | 225.00 | 240.00 |
| Mens 50+ Basketball Team Fee (Fall) | 225.00 | 240.00 |
| Mens 50+ Basketball Team Fee (Winter) | 225.00 | 240.00 |
| Men's Tennis (Res) - 3 Seasons | 20.00 | 30.00 |
| Men's Tennis (NRes) - 3 Seasons | 30.00 | 40.00 |
| Youth Softball Tourney | 35.00 | 60.00 |
| Youth Soccer Tourney | 18.00 | 30.00 |
| Adult Tourney Baseball/FP | 35.00 | 120.00 |
| Youth Tennis Tourney | 18.00 | 30.00 |
| Youth Practices All Sports | 15.00 | 25.00 |
| Adult Practices All Sports | 20.00 | 30.00 |
| Field Fitting Baseball/Softball | 25.00 | 35.00 |
| Additional Spin and Drag (New Fee) | New | 30.00 |
| Football Tourney's (Youth or Adult) | 20.00 | 30.00 |
| Field Striping Football or Soccer | 60.00 | 160.00 |
| **Public Service - Sewer Fund** | | |
| Meter monthly fixed charge | 12.50 | 13.00 |
| Industrial Pretreatment Charge | 5.85 | 6.15 |
| Commodity Charge per CCF | 7.40 | 7.70 |
| **Public Service - Refuse and Recycling Funds** | | |
| 32 Gallon Cart - quarterly | 52.00 | 54.00 |
| 65 Gallon Cart - quarterly | 56.00 | 59.00 |
| 95 Gallon Cart - quarterly | 60.00 | 63.00 |
| EOW 32 Gallon Cart | 26.00 | 27.00 |
| Low Income 32 Gallon Cart | 37.00 | 39.00 |
| Low Income 65 Gallon Cart | 41.00 | 44.00 |
| Low Income 95 Gallon Cart | 45.00 | 48.00 |
| Recycle/Yard Waste Collection Fee | 117.00 | 119.00 |
| **City Clerk** | | |
| Auctioneer | 100.00 | 150.00 |
| Building Movers & Building Wreckers | 125.00 | 175.00 |
| Canvasser/Street Peddler | | |
| Consolidated Rate | Below | 125.00 |
| First Applicant Per Business | 75.00 | N/A |
| Each Applicant Thereafter | 10.00 | N/A |
| Collection Bin License | | |
| Consolidated Rate | Below | 175.00 |
| First Year | 125.00 | N/A |
| Renewal | 100.00 | N/A |
| Health Club License | 300.00 | 350.00 |

| Fee Proposed | From Current FY 2022 | To Proposed FY 2023 |
|---|---|---|
| Ice Cream Peddler | | |
| Six Month License Per Vehicle | 15.00 | N/A |
| Twelve Month License Per Vehicle | 25.00 | 75.00 |
| Per Agent | 25.00 | 35.00 |
| Massage Therapist | 300.00 | 350.00 |
| Second Hand Dealer License | 200.00 | 250.00 |
| Show License | | |
| Per Day Per Location | 250.00 | 300.00 |
| Not-to-Exceed Per Year Per Location | 1,000.00 | 1,200.00 |
| Sign Erector License | | |
| Consolidated Rate | New | 175.00 |
| Initial | 125.00 | N/A |
| Annual | 100.00 | N/A |
| Transient Merchant | 75.00 | 150.00 |
| Waste Hauler | 50.00 | 100.00 |

(Resolution Continued Next Page)

BE IT FINALLY RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2022/2023 fiscal year:

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Property Taxes | 48,245,000 | | 48,245,000 |
| Income Taxes | 37,510,000 | | 37,510,000 |
| Return on Equity | 25,300,000 | | 25,300,000 |
| State Revenues | 20,969,500 | | 20,969,500 |
| Charges for Services | 8,994,000 | | 8,994,000 |
| Fines & Forfeitures | 1,692,200 | | 1,692,200 |
| Licenses & Permits | 1,769,300 | | 1,769,300 |
| Other Revenue | 340,000 | | 340,000 |
| Interest & Rent | 330,000 | - | 330,000 |
| **Total Revenue** | 145,150,000 | - | 145,150,000 |
| | | | |
| **Appropriations** | | | |
| | | | |
| City Council | | | |
| Personnel | 474,673 | | 474,673 |
| Operating | 289,540 | | 289,540 |
| Total | 764,213 | - | 764,213 |
| | | | |
| Internal Audit | | | |
| Personnel | 195,589 | | 195,589 |
| Operating | 12,296 | | 12,296 |
| Total | 207,885 | - | 207,885 |
| | | | |
| Courts | | | |
| Personnel | 4,829,179 | | 4,829,179 |
| Operating | 1,492,152 | | 1,492,152 |
| Total | 6,321,331 | - | 6,321,331 |
| | | | |
| Mayor's Office | | | |
| Personnel | 1,523,058 | | 1,523,058 |
| Operating | 246,874 | | 246,874 |
| Total | 1,769,932 | - | 1,769,932 |
| | | | |
| Office of Community Media | | | |
| Personnel | 533,107 | | 533,107 |
| Operating | 73,006 | | 73,006 |
| Total | 606,113 | - | 606,113 |
| | | | |
| City Clerk's Office | | | |
| Personnel | 1,103,136 | | 1,103,136 |
| Operating | 439,055 | | 439,055 |
| Total | 1,542,191 | - | 1,542,191 |
| | | | |
| Neighborhood and Citizen Engagement | | | |
| Personnel | 790,097 | | 790,097 |
| Operating | 416,199 | | 416,199 |
| Total | 1,206,296 | - | 1,206,296 |
| | | | |
| Economic Development and Planning | | | |
| Personnel | 3,364,071 | | 3,364,071 |
| Operating | 3,233,228 | | 3,233,228 |
| Total | 6,597,299 | - | 6,597,299 |

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| Assessing | | | |
| Personnel | 1,690,117 | | 1,690,117 |
| Operating | 280,602 | | 280,602 |
| Total | 1,970,719 | - | 1,970,719 |
| Finance Operating | | | |
| Personnel | 1,488,729 | | 1,488,729 |
| Operating | 513,904 | | 513,904 |
| Total | 2,002,633 | - | 2,002,633 |
| Treasury/Income Tax | | | |
| Personnel | 1,832,523 | | 1,832,523 |
| Operating | 565,805 | | 565,805 |
| Total | 2,398,328 | - | 2,398,328 |
| Human Resources | | | |
| Personnel | 1,609,829 | | 1,609,829 |
| Operating | 1,114,233 | | 1,114,233 |
| Total | 2,724,062 | - | 2,724,062 |
| City Attorney | | | |
| Personnel | 2,211,152 | | 2,211,152 |
| Operating | 308,958 | | 308,958 |
| Total | 2,520,110 | - | 2,520,110 |
| Police | | | |
| Personnel | 43,330,653 | | 43,330,653 |
| Operating | 8,250,201 | | 8,250,201 |
| Total | 51,580,854 | - | 51,580,854 |
| Fire | | | |
| Personnel | 34,484,467 | | 34,484,467 |
| Operating | 5,788,205 | | 5,788,205 |
| Total | 40,272,672 | - | 40,272,672 |
| Public Service | | | |
| Personnel | 2,995,961 | | 2,995,961 |
| Operating | 9,575,390 | | 9,575,390 |
| Total | 12,571,351 | - | 12,571,351 |
| Human Relations and Community Service | | | |
| Personnel | 1,669,373 | | 1,669,373 |
| Operating | 173,445 | | 173,445 |
| Total | 1,842,818 | - | 1,842,818 |

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| Parks and Recreation | | | |
| Personnel | 5,759,154 | | 5,759,154 |
| Operating | 3,621,058 | | 3,621,058 |
| Total | 9,380,212 | - | 9,380,212 |
| | | | |
| Human Services and Racial Equity | | | |
| Operating | 1,960,000 | | 1,960,000 |
| Total | 1,960,000 | - | 1,960,000 |
| | | | |
| City Supported Agencies | | | |
| Operating | 80,000 | | 80,000 |
| Total | 80,000 | - | 80,000 |
| | | | |
| Non-Departmental | | | |
| Vacancy Factor | (700,000) | | (700,000) |
| Library Lease | 136,150 | | 136,150 |
| Debt Service | 987,100 | | 987,100 |
| Net Transfers | 5,907,731 | | 5,907,731 |
| Total | 6,330,981 | - | 6,330,981 |
| | | | |
| Federal Reimbursement | (9,500,000) | | (9,500,000) |
| **Total Appropriations** | 145,150,000 | - | 145,150,000 |
| | | | - |

**II. Special Revenue Funds**

**Major Streets Fund**

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Gas and Weight Tax Receipts | 11,277,425 | | 11,277,425 |
| Utility Permit Fees (Metro Act) | 520,000 | | 520,000 |
| Reimbursements | 525,000 | | 525,000 |
| Miscellaneous Revenue | 38,500 | | 38,500 |
| Use of/(Contribution to) Fund Balance | 2,300,000 | - | 2,300,000 |
| Total Revenue | 14,660,925 | - | 14,660,925 |
| | | | |
| **Appropriations** | | | |
| Personnel | 3,111,715 | | 3,111,715 |
| Operating | 3,915,683 | | 3,915,683 |
| Capital | 4,300,000 | | 4,300,000 |
| Debt Service | 472,525 | | 472,525 |
| Transfers | 2,861,002 | | 2,861,002 |
| Total Appropriations | 14,660,925 | - | 14,660,925 |

**Local Streets Fund**

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Gas and Weight Tax Receipts | 3,759,160 | | 3,759,160 |
| Miscellaneous Revenue | 150,000 | | 150,000 |
| Transfers from Other Funds | 5,169,002 | | 5,169,002 |
| Use of/(Contribution to) Fund Balance | 1,200,000 | - | 1,200,000 |
| Total Revenue | 10,278,162 | - | 10,278,162 |
| | | | |
| **Appropriations** | | | |
| Personnel | 3,239,939 | | 3,239,939 |
| Operating | 3,099,215 | | 3,099,215 |

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| Capital | 3,320,000 | | 3,320,000 |
| Debt Service | 619,008 | | 619,008 |
| Total Appropriations | 10,278,162 | - | 10,278,162 |

**Stadium Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Stadium Naming Rights | 125,001 | | 125,001 |
| Reimbursements | 137,000 | | 137,000 |
| Transfers from Other Funds | 486,731 | | 486,731 |
| Total Revenue | 748,732 | - | 748,732 |
| **Appropriations** | | | |
| Operating | 748,732 | | 748,732 |
| Total Appropriations | 748,732 | - | 748,732 |

**Building Departments Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Licenses & Permits | 3,051,100 | | 3,051,100 |
| Charges for Services | 1,000 | | 1,000 |
| Use of/(Contribution to) Fund Balance | (185,000) | - | (185,000) |
| Total Revenue | 2,867,100 | - | 2,867,100 |
| **Appropriations** | | | |
| Personnel | 2,197,384 | | 2,197,384 |
| Operating | 669,716 | | 669,716 |
| Total Appropriations | 2,867,100 | - | 2,867,100 |

**Community Block Development Grant (CDBG) Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Federal Grants | 2,202,537 | | 2,202,537 |
| General Fund Transfer | 162,935 | | 162,935 |
| Total Revenue | 2,365,472 | - | 2,365,472 |
| **Appropriations** | | | |
| Personnel | 1,146,062 | | 1,146,062 |
| Operating | 1,219,410 | | 1,219,410 |
| Total Appropriations | 2,365,472 | - | 2,365,472 |

**HOME Grant Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Federal Grants | 891,361 | | 891,361 |
| Total Revenue | 891,361 | - | 891,361 |
| **Appropriations** | | | |
| Personnel | 99,457 | | 99,457 |
| Operating | 791,904 | | 791,904 |
| Total Appropriations | 891,361 | - | 891,361 |

**Emergency Shelter Grant (ESG) Fund**

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Federal Grants | 174,439 | | 174,439 |
| Total Revenue | 174,439 | - | 174,439 |
| | | | |
| **Appropriations** | | | |
| Operating | 174,439 | | 174,439 |
| Total Appropriations | 174,439 | - | 174,439 |

**State/Local Drug Law Enforcement Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Interest Income | 7,500 | | 7,500 |
| Use of/(Contribution to) Fund Balance | 214,500 | | 214,500 |
| Total Revenue | 222,000 | - | 222,000 |
| | | | |
| **Appropriations** | | | |
| Operating | 168,000 | | 168,000 |
| Total Appropriations | 222,000 | - | 222,000 |

**Tri-County Metro Drug Law Enforcement Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Drug Forfeitures | 268,000 | | 268,000 |
| Contributions from Local Units | 425,000 | | 425,000 |
| Interest Income | 8,000 | | 8,000 |
| Total Revenue | 701,000 | - | 701,000 |
| | | | |
| **Appropriations** | | | |
| Personnel | 85,000 | | 85,000 |
| Operating | 616,000 | | 616,000 |
| Total Appropriations | 701,000 | - | 701,000 |

**Downtown Lansing, Inc.**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Special Assessments | 475,000 | | 475,000 |
| Grants | 20,000 | | 20,000 |
| Miscellaneous | 137,000 | | 137,000 |
| Transfer from General Fund | 85,000 | | 85,000 |
| Total Revenue | 717,000 | - | 717,000 |
| | | | |
| **Appropriations** | | | |
| Operating | 209,889 | | 209,889 |
| Capital | 507,111 | | 507,111 |
| Total Appropriations | 717,000 | - | 717,000 |

**III. Enterprise Funds**

**Cemeteries Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Cemetery Service Revenue | 284,000 | | 284,000 |
| Sale of Lots | 183,650 | | 183,650 |
| Transfer from Parks Millage | 450,000 | | 450,000 |

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| Transfer from Perpetual Care | 5,000 | | 5,000 |
| Total Revenue | 922,650 | - | 922,650 |
| **Appropriations** | | | |
| Personnel | 527,733 | | 527,733 |
| Operating | 366,917 | | 366,917 |
| Transfers | 28,000 | | 28,000 |
| Total Appropriations | 922,650 | - | 922,650 |

**Golf Fund**

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Transfers In - Parks Millage | 100,000 | | 100,000 |
| Total Revenue | 100,000 | - | 100,000 |
| **Appropriations** | | | |
| Operating | 100,000 | | 100,000 |
| Total Appropriations | 100,000 | - | 100,000 |

**Parking Fund**

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Parking Revenue | 3,510,000 | | 3,510,000 |
| Baseball Revenue | 35,000 | | 35,000 |
| Parking Fines | 425,000 | | 425,000 |
| Other Revenue | 10,000 | | 10,000 |
| Use of/(Contribution to) Fund Balance | 1,000,000 | | 1,000,000 |
| Total Revenue | 4,980,000 | - | 4,980,000 |
| **Appropriations** | | | |
| Personnel | 2,192,970 | | 2,192,970 |
| Operating | 1,986,680 | | 1,986,680 |
| Capital | 87,500 | | 87,500 |
| Debt Service | 712,850 | | 712,850 |
| Total Appropriations | 4,980,000 | - | 4,980,000 |

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Wastewater Fund** | | | |
| **Estimated Revenues** | | | |
| Sewer Charges | 38,345,000 | | 38,345,000 |
| Interest Income | 170,000 | | 170,000 |
| Low Income Credit | (1,000) | | (1,000) |
| Micellaneous Income | 10,000 | | 10,000 |
| Use of/(Contribution to) Fund Balance | 5,500,000 | | 5,500,000 |
| Total Revenue | 44,024,000 | - | 44,024,000 |
| **Appropriations** | | | |
| Personnel | 7,466,899 | | 7,466,899 |
| Operating | 8,275,975 | | 8,275,975 |
| Capital | 15,077,000 | | 15,077,000 |
| Debt Service | 12,904,126 | | 12,904,126 |
| Return on Equity | 300,000 | | 300,000 |
| Total Appropriations | 44,024,000 | - | 44,024,000 |
| **Refuse Fund** | | | |
| **Estimated Revenues** | | | |
| Operating Income | 2,735,000 | | 2,735,000 |
| Interest Income | 2,500 | | 2,500 |
| Total Revenue | 2,737,500 | - | 2,737,500 |
| **Appropriations** | | | |
| Personnel | 1,141,895 | | 1,141,895 |
| Operating | 1,195,605 | | 1,195,605 |
| Capital | 400,000 | | 400,000 |
| Total Appropriations | 2,737,500 | - | 2,737,500 |
| **Recycling Fund** | | | |
| **Estimated Revenues** | | | |
| Operating Income | 4,600,692 | | 4,600,692 |
| Use of/(Contribution to) Fund Balance | 450,000 | | 450,000 |
| Total Revenue | 5,050,692 | - | 5,050,692 |
| **Appropriations** | | | |
| Personnel | 2,369,818 | | 2,369,818 |
| Operating | 2,480,874 | | 2,480,874 |
| Total Appropriations | 5,050,692 | - | 5,050,692 |

**III. Capital Project Funds**

| | FY 2022 Proposed | Council Changes | FY 2022 Adopted |
|---|---|---|---|
| **Capital Improvement Fund** | | | |
| **Estimated Revenues** | | | |
| Transfer from General Fund | 350,000 | | 350,000 |
| Loan Revenue | 180,000 | | 180,000 |
| PEG (Cable Capital) Revenues | 450,000 | | 450,000 |
| Total Revenue | 980,000 | - | 980,000 |
| **Appropriations** | | | |
| Capital | 350,000 | | 350,000 |
| PEG Capital/Debt Service | 350,000 | | 350,000 |
| Debt Service | 180,000 | | 180,000 |
| Transfer to General Fund | 100,000 | | 100,000 |
| Total Appropriations | 980,000 | - | 980,000 |

**Parks Millage Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Parks Transfer | 2,393,000 | | 2,393,000 |
| Total Revenue | 2,393,000 | - | 2,393,000 |
| **Appropriations** | | | |
| Transfers to Golf/Cemetery Funds | 550,000 | | 550,000 |
| Capital | 1,843,000 | | 1,843,000 |
| Total Appropriations | 2,393,000 | - | 2,393,000 |

BE IT FINALLY RESOLVED, that the following polices are hereby established for the 2022/2023 fiscal year:

(Resolution Continued Next Page)

# BY COMMITTEE OF THE WHOLE
## RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, in conformance with Article 7, Section 7-101 of the City Charter, on March 28, 2022, the Mayor submitted a proposed budget for the 2022/2023 fiscal year, which spans from July 1, 2022 through June 30, 2023; and

WHEREAS, the City Council held a series of televised public hearings to review the Mayor's budget recommendations, and a community input session on May 10, 2022; and

WHEREAS, in accordance with the City Charter and the State Uniform Budgeting and Accounting Act, notice was published and a public hearing was held on May 9, 2022, for the fiscal year 2022/2023 budget and capital improvements program, and the proposed levy for taxation; and

WHEREAS, Public Act 2 of 1968 of the State of Michigan, as amended, provides that the budget resolution of the City shall set forth the total number of mills to be levied under the General Property Tax Act, the estimated revenues by source, and amounts appropriated to defray expenditures and meet the liabilities for the City for the ensuing fiscal year; and

WHEREAS, Sec. 9901 of the American Rescue Plan Act of 2021 includes $130.2 billion for local governments to respond to the COVID-19 public health emergency or its negative economic impacts, including the provision of government services to the extent of the reduction of revenue relative to the revenues collected in the most recent full fiscal year prior to the emergency.

WHEREAS, the City Council desires to establish certain budget policies for the fiscal year 2022/2023, which must include all policies to be carried forward into the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED that 19.44 mills be levied under the General Property Tax Act for the fiscal year for City Operating; and

BE IT FURTHER RESOLVED that 0.26 mills be levied under the Section 475 of Public Act 40 of the State of Michigan, as amended, and such revenue be used to pay for the cost of drain impovements including a portion of the assessment from the Montgomery Drainage District to the City for the Montgomery Drain improvements; and

BE IT FURTHER RESOLVED that the following changes to the City's fees and charges be adopted:

| **Fee Proposed** | From Current FY 2022 | To Proposed FY 2023 |
|---|---|---|
| **Parks & Recreation Department - Schmidt Community Center** | | |
| Schmidt Full Gym Rental - Non-sport | New | 80.00 |
| Schmidt Half Gym Rental - Non-sport | New | 40.00 |
| Schmidt Room Set Up Fee per 100 people | 25.00 | 50.00 |
| Concession Stand Use (Outside Org) | New | 55.00 |
| Indoor Rummage Sale - with table | 20.00 | 25.00 |
| Indoor Rummage Sale - large space (10 spots) | 20.00 | 25.00 |
| Youth Swim Lesson | 37.00 | 48.00 |
| Aqua Aerobics Class | 40.00 | 60.00 |
| Lap/Open Swim Fee - indoor | New | 3.00 |
| Lap/open Swim Monthly Pass - indoor | New | 25.00 |
| Private Swim Lessons | 56.00 | 64.00 |
| Lap/open Monthly swim fee - indoor family pass | New | 50.00 |
| 2 hr private pool party - up to 30 people | New | 200.00 |
| On site bounce house rental | New | 100.00 |
| **Parks & Recreation Department - Cemeteries** | | |
| Mt. Hope Niche Plate | New | 50.00 |
| Mt. Hope Double Marker Cut | 100.00 | 150.00 |

| Fee Proposed | From Current FY 2022 | To Proposed FY 2023 |
|---|---|---|
| Evergreen Niche Plate | New | 70.00 |
| Evergreen Double Marker Cut | 100.00 | 150.00 |
| Overtime charge Sunday & Holiday | 1,000.00 | 1,100.00 |
| Overtime charge Saturday after 1:00pm | 750.00 | 825.00 |
| Overtime charge Saturday before 1:00pm | 600.00 | 660.00 |
| Overtime charge Weekday after 2:00pm | 500.00 | 550.00 |
| Evergreen Thaw Fee Full Burial | New | 150.00 |
| Evergreen Thaw Fee Cremation Burial | New | 50.00 |
| Mt. Hope Thaw Fee Full Burial | New | 150.00 |
| Mt. Hope Thaw Fee Cremation Burial | New | 50.00 |
| North Thaw Fee Full Burial | New | 150.00 |
| North Thaw Fee Cremation Burial | New | 50.00 |
| **Parks & Recreation Department - Lifetime Sports** | | |
| Women's Volleyball Team Fee | 179.00 | 195.00 |
| Coed Volleyball Team Fee | 135.00 | 150.00 |
| Senior 70+ Softball Team Fee | 225.00 | 240.00 |
| Mens 50+ Basketball Team Fee (Fall) | 225.00 | 240.00 |
| Mens 50+ Basketball Team Fee (Winter) | 225.00 | 240.00 |
| Men's Tennis (Res) - 3 Seasons | 20.00 | 30.00 |
| Men's Tennis (NRes) - 3 Seasons | 30.00 | 40.00 |
| Youth Softball Tourney | 35.00 | 60.00 |
| Youth Soccer Tourney | 18.00 | 30.00 |
| Adult Tourney Baseball/FP | 35.00 | 120.00 |
| Youth Tennis Tourney | 18.00 | 30.00 |
| Youth Practices All Sports | 15.00 | 25.00 |
| Adult Practices All Sports | 20.00 | 30.00 |
| Field Fitting Baseball/Softball | 25.00 | 35.00 |
| Additional Spin and Drag (New Fee) | New | 30.00 |
| Football Tourney's (Youth or Adult) | 20.00 | 30.00 |
| Field Striping Football or Soccer | 60.00 | 160.00 |
| **Public Service - Sewer Fund** | | |
| Meter monthly fixed charge | 12.50 | 13.00 |
| Industrial Pretreatment Charge | 5.85 | 6.15 |
| Commodity Charge per CCF | 7.40 | 7.70 |
| **Public Service - Refuse and Recycling Funds** | | |
| 32 Gallon Cart - quarterly | 52.00 | 54.00 |
| 65 Gallon Cart - quarterly | 56.00 | 59.00 |
| 95 Gallon Cart - quarterly | 60.00 | 63.00 |
| EOW 32 Gallon Cart | 26.00 | 27.00 |
| Low Income 32 Gallon Cart | 37.00 | 39.00 |
| Low Income 65 Gallon Cart | 41.00 | 44.00 |
| Low Income 95 Gallon Cart | 45.00 | 48.00 |
| Recycle/Yard Waste Collection Fee | 117.00 | 119.00 |
| **City Clerk** | | |
| Auctioneer | 100.00 | 150.00 |
| Building Movers & Building Wreckers | 125.00 | 175.00 |
| Canvasser/Street Peddler | | |
| Consolidated Rate | Below | 125.00 |
| First Applicant Per Business | 75.00 | N/A |
| Each Applicant Thereafter | 10.00 | N/A |
| Collection Bin License | | |
| Consolidated Rate | Below | 175.00 |
| First Year | 125.00 | N/A |

| **Fee Proposed** | From Current FY 2022 | To Proposed FY 2023 |
|---|---|---|
| Renewal | 100.00 | N/A |
| Health Club License | 300.00 | 350.00 |
| Ice Cream Peddler | | |
| Six Month License Per Vehicle | 15.00 | N/A |
| Twelve Month License Per Vehicle | 25.00 | 75.00 |
| Per Agent | 25.00 | 35.00 |
| Massage Therapist | 300.00 | 350.00 |
| Second Hand Dealer License | 200.00 | 250.00 |
| Show License | | |
| Per Day Per Location | 250.00 | 300.00 |
| Not-to-Exceed Per Year Per Location | 1,000.00 | 1,200.00 |
| Sign Erector License | | |
| Consolidated Rate | New | 175.00 |
| Initial | 125.00 | N/A |
| Annual | 100.00 | N/A |
| Transient Merchant | 75.00 | 150.00 |
| Waste Hauler | 50.00 | 100.00 |

(Resolution Continued Next Page)

BE IT FINALLY RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2022/2023 fiscal year:

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted | Notes |
|---|---|---|---|---|
| **Estimated Revenues** | | | | Corrected fiscal year (caught by Sherrie Boak earlier) |
| Property Taxes | 48,245,000 | | 48,245,000 | |
| Income Taxes | 37,510,000 | | 37,510,000 | |
| Return on Equity | 25,300,000 | | 25,300,000 | |
| State Revenues | 20,969,500 | 550,000 | 21,519,500 | Rows below Hidden (appropriating at State Revenues level) |
| Charges for Services | 8,994,000 | | 8,994,000 | |
| Fines & Forfeitures | 1,692,200 | | 1,692,200 | |
| Licenses & Permits | 1,769,300 | | 1,769,300 | |
| Other Revenue | 340,000 | | 340,000 | |
| Interest & Rent | 330,000 | | 330,000 | |
| Use of (Contribution to) Fund Balance | - | - | - | |
| **Total Revenue** | 145,150,000 | 550,000 | 145,700,000 | |
| | | | | |
| **Appropriations** | | | | |
| | | | | |
| City Council | | | | |
| Personnel | 474,673 | | 474,673 | |
| Operating | 289,540 | (37,562) | 251,978 | Removes City 311, includes $50k for water related repairs |
| Total | 764,213 | (37,562) | 726,651 | |
| | | | | |
| Internal Audit | | | | |
| Personnel | 195,589 | | 195,589 | |
| Operating | 12,296 | | 12,296 | |
| Total | 207,885 | - | 207,885 | |
| | | | | |
| Courts | | | | |
| Personnel | 4,829,179 | | 4,829,179 | |
| Operating | 1,492,152 | | 1,492,152 | |
| Total | 6,321,331 | - | 6,321,331 | |
| | | | | |
| Mayor's Office | | | | |
| Personnel | 1,523,058 | | 1,523,058 | |
| Operating | 246,874 | | 246,874 | |
| Total | 1,769,932 | - | 1,769,932 | |
| | | | | |
| Office of Community Media | | | | |
| Personnel | 533,107 | | 533,107 | |
| Operating | 73,006 | | 73,006 | |
| Total | 606,113 | - | 606,113 | |
| | | | | |
| City Clerk's Office | | | | |
| Personnel | 1,103,136 | | 1,103,136 | |
| Operating | 439,055 | | 439,055 | |
| Total | 1,542,191 | - | 1,542,191 | |
| | | | | |
| Neighborhood and Citizen Engagement | | | | |
| Personnel | 790,097 | | 790,097 | |
| Operating | 416,199 | 120,000 | 536,199 | Includes $80k for Neigh. Grants, $40k clerical correction |
| Total | 1,206,296 | 120,000 | 1,326,296 | |
| | | | | |
| Economic Development and Planning | | | | |
| Personnel | 3,364,071 | | 3,364,071 | |
| Operating | 3,233,228 | 175,000 | 3,408,228 | $175k for EDC contract/Façade Program, columns below hidden (appropriated at ED&P Operating) |
| Total | 6,597,299 | 175,000 | 6,772,299 | |
| | | | | |
| Assessing | | | | |
| Personnel | 1,690,117 | | 1,690,117 | |
| Operating | 280,602 | | 280,602 | |
| Total | 1,970,719 | - | 1,970,719 | |
| | | | | |
| Finance Operating | | | | |
| Personnel | 1,488,729 | 60,000 | 1,548,729 | Additional Hours for PT Buyer & temp help for audit season |
| Operating | 513,904 | 37,562 | 551,466 | Moves City 311 from Council |
| Total | 2,002,633 | 97,562 | 2,100,195 | |
| | | | | |
| Treasury/Income Tax | | | | |
| Personnel | 1,832,523 | | 1,832,523 | |
| Operating | 565,805 | | 565,805 | |
| Total | 2,398,328 | - | 2,398,328 | |
| | | | | |
| Human Resources | | | | |
| Personnel | 1,609,829 | | 1,609,829 | |
| Operating | 1,114,233 | | 1,114,233 | |
| Total | 2,724,062 | - | 2,724,062 | |
| | | | | |
| City Attorney | | | | |
| Personnel | 2,211,152 | | 2,211,152 | |
| Operating | 308,958 | | 308,958 | |
| Total | 2,520,110 | - | 2,520,110 | |
| | | | | |
| Police | | | | |
| Personnel | 43,330,653 | | 43,330,653 | |
| Operating | 8,250,201 | | 8,250,201 | |
| Total | 51,580,854 | - | 51,580,854 | |
| | | | | |
| Fire | | | | |
| Personnel | 34,484,467 | | 34,484,467 | |
| Operating | 5,788,205 | | 5,788,205 | |
| Total | 40,272,672 | - | 40,272,672 | |
| | | | | |
| Public Service | | | | |
| Personnel | 2,995,961 | | 2,995,961 | |
| Operating | 9,575,390 | | 9,575,390 | |

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted | |
|---|---|---|---|---|
| Total | 12,571,351 | - | 12,571,351 | Corrected fiscal year (caught by Sherrie Boak earlier) |
| | | | | |
| Human Relations and Community Service | | | | |
| Personnel | 1,669,373 | | 1,669,373 | |
| Operating | 173,445 | | 173,445 | |
| Total | 1,842,818 | - | 1,842,818 | |

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted | Corrected fiscal year (caught by Sherrie Boak earlier) |
|---|---|---|---|---|
| Parks and Recreation | | | | |
| Personnel | 5,759,154 | | 5,759,154 | |
| Operating | 3,621,058 | | 3,621,058 | |
| Total | 9,380,212 | - | 9,380,212 | |
| | | | | |
| Human Services and Racial Equity | | | | |
| Operating | 1,960,000 | | 1,960,000 | |
| Total | 1,960,000 | - | 1,960,000 | |
| | | | | |
| City Supported Agencies | | | | |
| Operating | 80,000 | 407,500 | 487,500 | Restored Arts/Culture + Advance Peace |
| Total | 80,000 | 407,500 | 487,500 | |
| | | | | |
| Non-Departmental | | | | |
| Vacancy Factor | (700,000) | | (700,000) | |
| Library Lease | 136,150 | | 136,150 | |
| Debt Service | 987,100 | | 987,100 | |
| Net Transfers | 5,907,731 | | 5,907,731 | Columns below hidden |
| Total | 6,330,981 | - | 6,330,981 | |
| | | | | |
| Federal Reimbursement | (9,500,000) | (212,500) | (9,712,500) | |
| **Total Appropriations** | 145,150,000 | 550,000 | 145,700,000 | |

**II. Special Revenue Funds**

**Major Streets Fund**

| | | | | |
|---|---|---|---|---|
| **Estimated Revenues** | | | | |
| Gas and Weight Tax Receipts | 11,277,425 | | 11,277,425 | |
| Utility Permit Fees (Metro Act) | 520,000 | | 520,000 | |
| Reimbursements | 525,000 | | 525,000 | |
| Miscellaneous Revenue | 38,500 | | 38,500 | |
| Transfers from Other Funds | - | | - | |
| Use of/(Contribution to) Fund Balance | 2,300,000 | 500,000 | 2,800,000 | Councilmember Daniels amendment |
| Total Revenue | 14,660,925 | 500,000 | 15,160,925 | |
| | | | | |
| **Appropriations** | | | | |
| Personnel | 3,111,715 | | 3,111,715 | |
| Operating | 3,915,683 | | 3,915,683 | |
| Capital | 4,300,000 | | 4,300,000 | |
| Debt Service | 472,525 | | 472,525 | |
| Transfers | 2,861,002 | 500,000 | 3,361,002 | Councilmember Daniels amendment |
| Total Appropriations | 14,660,925 | 500,000 | 15,160,925 | |

**Local Streets Fund**

| | | | | |
|---|---|---|---|---|
| **Estimated Revenues** | | | | |
| Gas and Weight Tax Receipts | 3,759,160 | | 3,759,160 | |
| Reimbursements | - | | - | |
| Miscellaneous Revenue | 150,000 | | 150,000 | |
| Transfers from Other Funds | 5,169,002 | 500,000 | 5,669,002 | Councilmember Daniels amendment |
| Use of/(Contribution to) Fund Balance | 1,200,000 | | 1,200,000 | |
| Total Revenue | 10,278,162 | 500,000 | 10,778,162 | |
| | | | | |
| **Appropriations** | | | | |
| Personnel | 3,239,939 | | 3,239,939 | |
| Operating | 3,099,215 | | 3,099,215 | |
| Capital | 3,320,000 | 500,000 | 3,820,000 | Councilmember Daniels amendment |
| Debt Service | 619,008 | | 619,008 | |
| Transfers | - | | - | |
| Total Appropriations | 10,278,162 | 500,000 | 10,778,162 | |

**Stadium Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Stadium Naming Rights | 125,001 | | 125,001 |
| Reimbursements | 137,000 | | 137,000 |
| Transfers from Other Funds | 486,731 | | 486,731 |
| Total Revenue | 748,732 | - | 748,732 |
| | | | |
| **Appropriations** | | | |
| Operating | 748,732 | | 748,732 |
| Total Appropriations | 748,732 | - | 748,732 |

**Building Departments Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Licenses & Permits | 3,051,100 | | 3,051,100 |
| Charges for Services | 1,000 | | 1,000 |
| Use of/(Contribution to) Fund Balance | (185,000) | - | (185,000) |
| Total Revenue | 2,867,100 | - | 2,867,100 |
| | | | |
| **Appropriations** | | | |
| Personnel | 2,197,384 | | 2,197,384 |
| Operating | 669,716 | | 669,716 |
| Total Appropriations | 2,867,100 | - | 2,867,100 |

**Community Block Development Grant (CDBG) Fund**

| | | | |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Federal Grants | 2,202,537 | | 2,202,537 |
| General Fund Transfer | 162,935 | | 162,935 |
| Total Revenue | 2,365,472 | - | 2,365,472 |

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted | |
|---|---|---|---|---|
| | | | | Corrected fiscal year (caught by Sherrie Boak earlier) |
| **Appropriations** | | | | |
| Personnel | 1,146,062 | | 1,146,062 | |
| Operating | 1,219,410 | | 1,219,410 | |
| Total Appropriations | 2,365,472 | - | 2,365,472 | |
| **HOME Grant Fund** | | | | |
| **Estimated Revenues** | | | | |
| Federal Grants | 891,361 | | 891,361 | |
| Total Revenue | 891,361 | - | 891,361 | |
| **Appropriations** | | | | |
| Personnel | 99,457 | | 99,457 | |
| Operating | 791,904 | | 791,904 | |
| Total Appropriations | 891,361 | - | 891,361 | |
| **Emergency Shelter Grant (ESG) Fund** | | | | |
| **Estimated Revenues** | | | | |
| Federal Grants | 174,439 | | 174,439 | |
| Total Revenue | 174,439 | - | 174,439 | |
| **Appropriations** | | | | |
| Personnel | - | | - | |
| Operating | 174,439 | | 174,439 | |
| Total Appropriations | 174,439 | - | 174,439 | |
| **State/Local Drug Law Enforcement Fund** | | | | |
| **Estimated Revenues** | | | | |
| Interest Income | 7,500 | | 7,500 | |
| Use of/(Contribution to) Fund Balance | 214,500 | | 214,500 | |
| Total Revenue | 222,000 | - | 222,000 | |
| **Appropriations** | | | | |
| Operating | 168,000 | | 168,000 | |
| Capital | 54,000 | | 54,000 | |
| Total Appropriations | 222,000 | - | 222,000 | |
| **Tri-County Metro Drug Law Enforcement Fund** | | | | |
| **Estimated Revenues** | | | | |
| Drug Forfeitures | 268,000 | | 268,000 | |
| Contributions from Local Units | 425,000 | | 425,000 | |
| Interest Income | 8,000 | | 8,000 | |
| Total Revenue | 701,000 | - | 701,000 | |
| **Appropriations** | | | | |
| Personnel | 85,000 | | 85,000 | |
| Operating | 616,000 | | 616,000 | |
| Total Appropriations | 701,000 | - | 701,000 | |
| **Downtown Lansing, Inc.** | | | | |
| **Estimated Revenues** | | | | |
| Special Assessments | 475,000 | | 475,000 | |
| Grants | 20,000 | | 20,000 | |
| Miscellaneous | 137,000 | | 137,000 | |
| Transfer from General Fund | 85,000 | | 85,000 | |
| Total Revenue | 717,000 | - | 717,000 | |
| **Appropriations** | | | | |
| Operating | 209,889 | | 209,889 | |
| Capital | 507,111 | | 507,111 | |
| Total Appropriations | 717,000 | - | 717,000 | |
| **III. Enterprise Funds** | | | | |
| **Cemeteries Fund** | | | | |
| **Estimated Revenues** | | | | |
| Cemetery Service Revenue | 284,000 | | 284,000 | |
| Sale of Lots | 183,650 | | 183,650 | |
| Transfer from Parks Millage | 450,000 | | 450,000 | |
| Transfer from Perpetual Care | 5,000 | | 5,000 | |
| Total Revenue | 922,650 | - | 922,650 | |
| **Appropriations** | | | | |
| Personnel | 527,733 | | 527,733 | |
| Operating | 366,917 | | 366,917 | |
| Transfers | 28,000 | | 28,000 | |
| Total Appropriations | 922,650 | - | 922,650 | |
| **Golf Fund** | | | | |
| **Estimated Revenues** | | | | |
| Transfers In - Parks Millage | 100,000 | | 100,000 | |
| Total Revenue | 100,000 | - | 100,000 | |
| **Appropriations** | | | | |
| Operating | 100,000 | | 100,000 | |
| Total Appropriations | 100,000 | - | 100,000 | |
| **Parking Fund** | | | | |

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted | Corrected fiscal year (caught by Sherrie Boak earlier) |
|---|---|---|---|---|
| **Estimated Revenues** | | | | |
| Parking Revenue | 3,510,000 | | 3,510,000 | |
| Baseball Revenue | 35,000 | | 35,000 | |
| Parking Fines | 425,000 | | 425,000 | |
| Other Revenue | 10,000 | | 10,000 | |
| Use of/(Contribution to) Fund Balance | 1,000,000 | | 1,000,000 | |
| Total Revenue | 4,980,000 | - | 4,980,000 | |
| | | | | |
| **Appropriations** | | | | |
| Personnel | 2,192,970 | | 2,192,970 | |
| Operating | 1,986,680 | | 1,986,680 | |
| Capital | 87,500 | | 87,500 | |
| Debt Service | 712,850 | | 712,850 | |
| Total Appropriations | 4,980,000 | - | 4,980,000 | |

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted | |
|---|---|---|---|---|
| | | | | Corrected fiscal year (caught by Sherrie Boak earlier) |
| | **Wastewater Fund** | | | |
| **Estimated Revenues** | | | | |
| Sewer Charges | 38,345,000 | | 38,345,000 | |
| Interest Income | 170,000 | | 170,000 | |
| Low Income Credit | (1,000) | | (1,000) | |
| Micellaneous Income | 10,000 | | 10,000 | |
| Use of/(Contribution to) Fund Balance | 5,500,000 | 500,000 | 6,000,000 | Late budget request, facility improvement activities |
| Total Revenue | 44,024,000 | 500,000 | 44,524,000 | |
| **Appropriations** | | | | |
| Personnel | 7,466,899 | | 7,466,899 | |
| Operating | 8,275,975 | 500,000 | 8,775,975 | Late budget request, facility improvement activities |
| Capital | 15,077,000 | | 15,077,000 | |
| Debt Service | 12,904,126 | | 12,904,126 | |
| Return on Equity | 300,000 | | 300,000 | |
| Total Appropriations | 44,024,000 | 500,000 | 44,524,000 | |
| | **Refuse Fund** | | | |
| **Estimated Revenues** | | | | |
| Operating Income | 2,735,000 | | 2,735,000 | |
| Interest Income | 2,500 | | 2,500 | |
| Total Revenue | 2,737,500 | - | 2,737,500 | |
| **Appropriations** | | | | |
| Personnel | 1,141,895 | | 1,141,895 | |
| Operating | 1,195,605 | | 1,195,605 | |
| Capital | 400,000 | | 400,000 | |
| Total Appropriations | 2,737,500 | - | 2,737,500 | |
| | **Recycling Fund** | | | |
| **Estimated Revenues** | | | | |
| Operating Income | 4,600,692 | | 4,600,692 | |
| Use of/(Contribution to) Fund Balance | 450,000 | | 450,000 | |
| Total Revenue | 5,050,692 | - | 5,050,692 | |
| **Appropriations** | | | | |
| Personnel | 2,369,818 | | 2,369,818 | |
| Operating | 2,480,874 | | 2,480,874 | |
| Capital | 200,000 | | 200,000 | |
| Total Appropriations | 5,050,692 | - | 5,050,692 | |

**III. Capital Project Funds**

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted |
|---|---|---|---|

Corrected fiscal year (caught by Sherrie Boak earlier)

**Capital Improvement Fund**

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Transfer from General Fund | 350,000 | | 350,000 |
| Loan Revenue | 180,000 | | 180,000 |
| PEG (Cable Capital) Revenues | 450,000 | | 450,000 |
| Total Revenue | 980,000 | - | 980,000 |
| **Appropriations** | | | |
| Capital | 350,000 | | 350,000 |
| PEG Capital/Debt Service | 350,000 | | 350,000 |
| Debt Service | 180,000 | | 180,000 |
| Transfer to General Fund | 100,000 | | 100,000 |
| Total Appropriations | 980,000 | - | 980,000 |

**Parks Millage Fund**

| | FY 2023 Proposed | Council Changes | FY 2023 Adopted |
|---|---|---|---|
| **Estimated Revenues** | | | |
| Parks Transfer | 2,393,000 | | 2,393,000 |
| Total Revenue | 2,393,000 | - | 2,393,000 |
| **Appropriations** | | | |
| Transfers to Golf/Cemetery Funds | 550,000 | | 550,000 |
| Capital | 1,843,000 | | 1,843,000 |
| Total Appropriations | 2,393,000 | - | 2,393,000 |

BE IT FINALLY RESOLVED, that the following polices are hereby established for the 2022/2023 fiscal year:

(Resolution Continued Next Page)

COUNCIL MEMBER JACKSON PROPOSED AMENDMENT

| | | | | |
|---|---|---|---|---|
| Public Service | | | | |
| Personnel | | 2,995,961 | | 2,995,961 |
| Operating | | 9,575,390 | 50,000 | 9,625,390 |
| Total | | 12,571,351 | 50,000 | 12,621,351 |

| | | | | |
|---|---|---|---|---|
| Federal Reimbursement | | (9,500,000) | (262,500) | (9,762,500) |

## **FY 2022/2023 Budget Policies**

In accordance with the State Uniform Budget and Accounting Act (Public Act 2 of 1968), the City of Lansing's annual appropriations, as set forth in the annual budget resolution, shall be made in accordance with Generally Accepted Accounting Principles (GAAP) and shall apply to all funds except internal service funds, debt service funds, permanent funds, and trust and agency funds.

The City's fiscal year is July 1 through June 30. In accordance with the City Charter, on or before the fourth Monday in March, the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. No later than the third Monday in May, the Council adopts the budget and sets the property tax rates for the ensuing fiscal year.

Appropriations are set forth in the annual budget resolution. Authority to transfer between appropriations is dictated by City Charter; however, additional administrative budget transfer authority is granted for the following instances. The Administration is requested to submit to Council quarterly reports of such transfers.

> Wastewater Funds – the transfer residual State Revolving Fund (SRF) loan and/or bond proceeds between projects and project segments.
>
> Flood Control – the transfer of funds for flood control and/or storm sewer purposes to address flooding or unanticipated storm sewer maintenance needs.
>
> Major and Local Street (Act 51) Funding – Transfer authority is not limited by departmental allocation, and administrative authority is included for appropriation of MDOT special authorization funding.
>
> Parking System – the transfer of capital project accounts from operating accounts is permitted to meet bid or unforeseen capital needs.
>
> Debt Service Funds – the transfer of residual balances between general obligation bond debt service accounts.

Vacancy Factor/funded and unfilled Positions - The budget includes an attrition vacancy allowance in each department's budget. The Administration is requested to provide Council on a quarterly basis, thereafter, a list of vacant positions by department. The Administration is also requested to provide, on a quarterly basis, a detailed list by Department of all positions by title, FTE, wages and fringes, and impact on programs and/or services which are included within this allowance. The personnel wages and fringes associated with all positions identified above, and any such position vacated, thereafter, shall be placed in a budget control account, and will require City Council approval for expenditure.

Any residual funds in the salary line item, that would create a new position after Council has approved this budget, must come back to Council for approval. This budget is being approved based on the number of employees provided by the Administration at the time of adoption.

In addition, administrative authority is granted for the transfer of wage and fringe benefit reserves to departmental budgets upon settlement of a collective bargaining agreement.

Carryforwards

Authority is granted to reappropriate available capital project balances as of June 30, 2022 into the FY 2022/2023 budget. All non-capital balances require City Council approval to carryforward, except for encumbered (purchase order) obligations less than $5,000 and not more than 8 months old.

- Human Services and Community Supported Agencies Funding
  The plan for funding Agencies submitted to Council designate particular Agencies. If any agency does not apply for or use their funding, all funds will remain in their respective account(s) for additional appropriation and approval by Council for Human Services and Community Supported Agencies use pursuant to the Charter transfer authority. The Administration/Human Relations Community Services Department is requested to submit to Council a quarterly report on the status of the Human Services and Community Supported Agencies' funding. This report should include the accounting level detail appropriation; amount spent, balance, and a notation as to whether the balance of funds is expected to be spent by the end of the Fiscal Year; if not, why.

General Fund Reserve Policy

The City's General Fund reserves consist of the General Fund balance and the Budget Stabilization Fund. Use of and contributions to the Budget Stabilization Fund are dictated by Ordinance section 218.05.

The targeted unrestricted balance for the combination of the General Fund balance and the Budget Stabilization Fund is a minimum of 12% of General Fund expenditures and a maximum of 15% of General Fund expenditures. Except when projected revenues (excluding transfers) are projected to decrease more than 0% in a given year, if events necessitate that the combined balances drop below 12% of General Fund expenditures, annual appropriations of a minimum of $500,000 will be made until the 12% target is reached. In the event that combined reserves are projected to exceed 15% of General

Fund ~~revenues~~ expenditures, the excess amount will be used to supplement pension and/or retiree healthcare prefunding.

Debt Management

Appropriations are made to adequately fund annual debt service obligations. Adherence will be made to required debt service reserves, where applicable, as well as to the provision of annual disclosures as required by outstanding bond obligations.

Investment Policy

Management of cash investments is governed by the City's investment policy and in accordance to State statute, with the objective being the maximization of return on the City's governmental funds through pooling of funds where appropriate and permitted, monitoring of interest rates and fee structures. Investments of the Employee Retirement System, the Police and Fire Retirement System, and the VEBA, are governed those respective boards and dictated by their respective investment policies.

Strategic Planning and Budget Development

In working toward the goal of the incorporation of strategic planning into the budget process, this next year, Administration is encouraged to work towards developing a multi-year budgeting process. This process should align the City's master plan, strategic goals, and performance metrics to short-term and long-term budget priority-setting by Council in accordance with Financial Health Team recommendations.

Civil Actions, Claims, and Damages

Whenever a claim is made or any civil action is commenced against the Mayor, a City Council member, a non-bargaining unit employee, a Lansing retirement board trustee, or a member of a City advisory board established by the City Charter or ordinance (collectively in this provision "the Employee or Officer") for damages caused by an act or acts of the Employee or Officer within the scope of his or her authority and while in the course of his or her employment with the City or while performing his or her duties on behalf of the retirement board or advisory board, the City will pay for, engage, or furnish the services of an attorney to advise the Employee or Officer as to the claim and to appear for and represent the Employees or Officers in the action. If the City Attorney does not provide the attorney services, the attorney selection shall be made by the City Attorney in the manner the City Charter requires. The City may compromise, settle, and pay a claim before or after the commencement of any civil action. Whenever any judgment for damages caused by the act or acts of the Employee or Officer covered under this provision is awarded against the Employee or Officer as the result of a civil action, the City will, to the extent not covered by insurance, indemnify the Employee or Officer or will pay, settle, or compromise the judgment. The City's obligations under this provision, however, is contingent upon the Employee or Officer giving prompt notice of the commencement of the action and upon the Employee or Officer cooperating in the preparation, defense, and settlement of the action. The terms “scope of authority” “course of employment” and “performing duties” under this provision do not include any act or acts of Employee or Officer of (i) fraud, (ii) dishonesty, (iii) willful, intentional, or deliberate violation of the law or breach of fiduciary duty, (iv) criminal act, or (v) traffic violation; nor does this provision abrogate or diminish governmental immunity of the City or the Employee or Officer. This provision does not apply to the Lansing Housing Commission nor the Board of Water and Light employees or board/commissioner members.

Grants
In order to receive timely Council consideration of the approval of any grant award, every application for any grant requiring legislative approval shall be submitted to Council, and, upon notification of the award of such a grant, the acceptance shall be submitted to Council. Once accepted administrative authority is granted to create necessary accounts and transfers in accordance with the requirements of the grantor. Any grant that can be applied for administratively should be submitted for Council review within 10 days of the application.

Transparency and Accountability in Government
Council will review, and when necessary, pass policies, procedures and ordinances to achieve improved transparency and accountability with respect to economic incentives, outsourcing of service and contracting within City government.

Annual reporting of the metrics for the 311 Call Center; number of calls, number of calls referred to departments; number of calls not referred but assisted by the 311 Call Center.

Non-Motorized Vehicle Safety
Public Service is encouraged to develop a strategy and program to protect bike lanes at busy intersections to increase rider safety and educate motorists on proper interaction with bike lanes at intersections. If possible, the barriers should be removable to facilitate street sweeping and snow plowing.

Environmental Stewardship
The City of Lansing is concerned about its environment and strives to be a good steward of such. The City recognizes the importance of sustainability and supports the Paris Agreement. The City recognizes to reduce the City’s net emissions output, increase its energy efficiency and improve its wastewater treatment and waste management programs.

Lansing Home Ownership Program for Employees (L-Hope)
L-Hope shall cover these groups, all full time and part time year round employees, whose bargaining units have agreed to participate in the program, and the following non-bargaining employee groups: Executive Management Group, Non-Bargaining Group, Mayoral Staff, District Court employees, and the City Council Staff employees, and shall continue as funded.

<u>Budget Policy Language</u>

Expungement Clinic – With the goal of improving social equity, combating income inequality, and improving job and business license access City Council proposes funding a quarterly Expungement Clinic through the Office of the City Attorney for the purpose of assisting Lansing residents if they quality for expungement and assist in completing necessary application paperwork. Reporting by the OCA on a quarterly basis of the number of residents that were assisted.

<u>Racial Justice and Equity Plan</u>

Subtract $300,000 from Human Resources operating line and inserting a line Non-Departmental reading “Contingency for Racial Justice and Equity Plan” for $300,000.

No expenditures will be made from this account until a plan to utilize these funds has been presented to City Council by the Mayor and that plan has been approved by the majority of Council. No expenditures will be made from this account until a plan to utilize these funds have been presented to City Council and approved by the majority of Council.