

CITY OF LANSING - BOARD OF ETHICS

REGULAR MEETING

May 10, 2022 5:30 P.M.

CONFERENCE ROOM

2500 SOUTH WASHINGTON

AGENDA

CALL TO ORDER

ROLL CALL

- | | |
|---|---|
| ☐ Keith Kris | ☐ R Cole Bouck, Chairperson |
| ☐ Connie Doyle | ☐ Janielle Houston, Vice-Chairperson |
| ☐ Brendon Basiga | ☐ John Folkers |
| | ☐ Lori Adams Simon |

A Quorum is: ☐ Present ☐ Not Present

☐ Others Present:

PUBLIC COMMENT (TIME LIMIT OF 5 MINUTES PER SPEAKER)

APPROVAL OF AGENDA ☐ As Submitted ☐ With Changes Noted

SECRETARY'S REPORT ☐ Approval of Minutes: April 12, 2022

NEW BUSINESS

1. Statements of Financial Interests with no items disclosed:

Ayala, Guadalupe	Diversity, Equity & Inclusion Officer
Boak, Sheryl	Office Manager, City Council
Brewer, Eric	Internal Auditor
Duling, Nicole	Contract Admin Tech, Human Relations & Community Services
Dunbar, Kim	Contract Manger, Human Relations & Community Services
Fountain, DeLisa	Director, Neighborhood & Citizen Engagement
Gillespie, Kimberly	Contract Manager, Human Relations & Community Services
Jackson, Brian P	Chief Deputy City Clerk
Kirkland, Desiree	City Treasurer
Moses, Delvata	Police Commission Investigator, Human Relations & Community Services
Richmond, Renee	City Council Committee Clerk
Sosebee, Ellery	Police Chief
Stevenson, Matthew	Contractor
Walker, Willard	Department Consultant, Human Relations & Community Services
Williams, Versey	Board Member, Human Relations & Community Services
Young, Toni	Contract Manager, Human Relations & Community Services

2. Statements of Financial Interests with items disclosed:

Bean, Daniel Scott	Communications Director
Burnett, Charla	Board Member/Advisor, Human Relations & Community Services

Coleman, Kimberly	Director, Human Relations & Community Services
Embry, Ronald	Board Member, Human Relations & Community Services
Freeman, Renee	Department Coordinator, Human Relations & Community Services
Frischman, Sharon	City Assessor
Garza, Jeremy	Member, City Council
Hetke, Veronica	Scheduling Coordinator, Mayor
Hussain, Adam	Member, City Council
Jackson, Brian T	Member, City Council
Kaschinske, Brett	Director, Parks & Recreation
McDonald, Joseph	Housing Ombudsman, Human Relations & Community Services
McGrain, Brian	Director, Economic Development & Planning
Mumby, Christopher	Chief Information Officer
Peffley, Richard	General Manager, Lansing Board of Water & Light Commissioners
Smierka, James	City Attorney
Spadafore, Peter	Member, City Council
Swope, Chris	City Clerk
Washington, Josephine	Board Member, Human Relations & Community Services
Williams, Dale	HMS Analyst, Human Relations & Community Services
Wood, Carol	Member, City Council

3. Affidavits of Disclosure:

Dyken, Darren	Sergeant, Lansing Police Department
---------------	-------------------------------------

UNFINISHED BUSINESS

CITY ATTORNEY'S REPORT

CHAIRPERSON'S REPORT

TABLED ITEMS

ADJOURNMENT

DRAFT

MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING
April 12, 2022, 5:30 PM

Training Room
South Washington Office Complex
2500 S. Washington

The meeting was called to order at 5:30 p.m.

MEMBERS PRESENT:

Brendon Basiga
John Folkers
Janielle Houston, Vice-Chairperson
Keith Kris

ABSENT:

R Cole Bouck, Chairperson
Lori Adams Simon – excused
Connie Doyle (5:34 p.m.)

A QUORUM WAS PRESENT

OTHERS PRESENT:

Mary Bowen, City Attorney's Office
Brian P Jackson, City Clerk's Office
Sean Mills, Lansing Police Department
Kyle Kaminski, Lansing City Pulse

PUBLIC COMMENT:

There was no public comment

APPROVAL OF AGENDA:

MOVED by John Folkers to approve the agenda as submitted.

MOTION CARRIED

SECRETARY'S REPORT:

Approval of Minutes

MOVED by Brandon Basiga to approve the Minutes of March 8, 2022

MOTION CARRIED

NEW BUSINESS:

Connie Doyle arrived at 5:34 p.m.

1. Affidavit of Disclosure, Basiga, Brendon Member, Board of Ethics

Attorney Mary Bowen stated that Brendon Basiga should submit a complaint an additional affidavit if a case against the City is submitted.

MOVED by Keith Kris to place affidavit on file and Brendon Basiga should submit a complaint an additional affidavit if a case against the City is submitted.

MOTION APPROVED.

Board Member Brendon Basiga recused himself from voting on the motion.

2. Affidavit of Disclosure, Martin, Jessica Lansing Police Department (MSU)

MOVED by Brandon Basiga to place affidavit on file and finds no violation of the Ethics Ordinance at this time.

MOTION APPROVED.

3. Affidavit of Disclosure, Mills, Sean Lansing Police Department

MOVED by Keith Kris to place affidavit on file and finds no violation of the Ethics Ordinance at this time.

MOTION APPROVED.

CITY ATTORNEY'S REPORT: None.

CHAIR'S REPORT: None.

TABLED ITEMS: None.

UNFINISHED BUSINESS: None

ADJOURNED 5:55 p.m.



CITY OF LANSING AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK

DATE: 3-30-2022

I DARREN DYKES make the following disclosure under oath:
(Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

☐ Yes ☐ No

- 1 ☐ I am an ☐ elected or ☒ appointed officer or ☐ employee of the City of Lansing holding the position of SGT in the Department
- ☒ I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department
- ☒ I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department.
- 2 ☒ I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1)
- ☒ I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances]
- ☒ I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances]
- ☒ I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter.
- 3 My City of Lansing position is:
☒ Full-time ☐ Part-time (less than 25 hours/wk.) ☐ Unpaid

PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

I DO NOT SEE A CONFLICT AS MUSIC PRODUCING HAS NOTHING TO DO WITH THE CITY OF LANSING. THE GENRES WILL FOCUS ON BUT NOT LIMITED TO; HOUSE, ELECTRONIC DANCE MUSIC, DANCE.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information, and belief.

The foregoing Affidavit of Disclosure was executed on this _____ day of _____, 20____.

State of Michigan, County of _____

Subscribed and sworn to before me this _____ day of _____, 20____



Robert Allen Merritt
NOTARY PUBLIC - STATE OF MICHIGAN
County of Clinton
My Commission Expires 10/14/2027
Acting in the County of TNGHAM

Robert A. Merritt
4/1/22

Notary Public/or Deputy Clerk

County, Michigan
My Commission Expires: _____

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? 0;
_____ %
- Are you self-employed? YES
- Who is your employer, if applicable? N/A
- What are the things you actually do in the business? PRODUCE AUDIO
SOUNDS THROUGH A DIGITAL AUDIO WORKSTATION.
- Who are your clients and who receives your goods or services? ANYONE
- How and where are your services performed? ANYWHERE
- How often do you do outside work? ?

Does your business or employer contract with the City? NO

- In performing your business or outside employment, do you use any City facilities or equipment?

NO If so, describe: _____

- Is any of your business or employment conducted in the City? YES If so, describe:

I LIVE IN LANSING WHERE MY STUDIO IS
LOCATED.

- Does your business advertisement or circulars, if any, contain any reference to the City or your City employment? NO

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? If so, please describe: NO

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.