



Lansing Police Department

Board of Police Commissioners

120 West Michigan Avenue
Lansing, MI 48933
Phone: (517) 483-4600
Fax: (517) 377-0162



BOARD OF POLICE COMMISSIONERS MEETING MINUTES TUESDAY, January 21, 2020

MEMBERS PRESENT	MEMBERS ABESENT	PUBLIC and GUESTS PRESENT
Chairperson Drew Macon	Commissioner Aaron Milton	Chief Daryl Green
Vice-Chair Sandra Kowalk-Thompson	Commissioner Julee Rodocker	Mary Bowen, City Attorney's Office
Commissioner Clyde Carnegie		HRCS Nicholas Tate
Commissioner Robert Noordhoek		
Commissioner Patty Farhat		John Morin
Commissioner William Renfrew		Daniel Arnold
		David Skopek

CALL TO ORDER After establishing a quorum, Chairperson Drew Macon welcomed everyone and called the meeting to order at 5:33 p.m.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Commissioner Patty Farhat.

PUBLIC COMMENT ON AGENDA ITEMS – None.

ADDITIONS TO THE AGENDA – None

APPROVAL OF MINUTES - Minutes from October, November and the special meeting in December need to be reviewed.

EDUCATION PRESENTATION - Budget Supervisor Joe McClure and Commissioner Carnegie discussed the 2021 Fiscal Year Budget Proposal distributed for Board review. The board performs a fiduciary role in seeing that the core services are maintained for Lansing Police. The proposal also demonstrated where the bulk of the department's budget goes including overtime. Commissioner Carnegie thanked Commissioners Macon and Kowalk-Thompson for their input, as well as, Mr. McClure for his hard work in compiling the proposal. He further explained the document is fluid and there may be some changes as it goes before City Council for approval.

A motion was made by Commissioner Carnegie to approve the 2021 Fiscal Year Budget Proposal; supported by Commissioners Noordhoek and Renfrew; motion approved unanimously (6-0).

ADMINISTRATIVE REPORT – CHIEF DARYL GREEN

Personnel:

- Authorized 203 positions and currently have 198 active positions.
- 8 individuals are in the police academy; 6 at Mid-Michigan and 2 at Ferris State University Police Academy.
- FTO Police (3) – Officer Fomby (in Step II of FTO), Officer Mansfield (new employee since December) and we also have the returning of Officer Donovan Moore. Officer Moore was severely injured on the job and he will be off work for another 5-6 months; progress is good. We will continue to train and teach Officer Moore our systems while he cannot participate on an actual physical level at this time. Moore is assigned to Property and Supply Unit and will be transitioned down to 1st floor Criminal Records division. He'll be writing reports

and interact with citizens, then will transition to Operations Training Division and start going administrative paperwork before he can get back into uniform and start the training process.

- FTO Detention – Total of three in Field Training positions for Detention program. Theresa Levack just completed the training program last week. New employee Justin Pulley and will start the FTO program working under Officer Ouderkirk, Lead Detention Officer throughout the process. We have a total of 15 employees with LPD Detention Center which means we are one under and that position is a female position. Currently have a total of 8 males and 7 females. In need of one more female employee and will be working with HR to fulfill that.

The Subpoena Officer and Court Officer Special Assignment: Normally the Subpoena officer position is assigned to Operations and they work under our Traffic sergeant. The job entails picking up subpoenas for Lansing Police Officer cases, detective cases and so forth. Subpoenas are picked up from the Ingham CO Prosecutor and City Attorneys offices and we have now married the position of Subpoena Officer with our Court Officers. In reviewing budgeted hours, the overtime increased by 100% in the last couple of months so working with union they agreed to marry the Subpoena Officer position with the Court Officer position. There is now a total of three court officers who will be trained in similar responsibilities to assist in coverage. By marrying these positions this is probably the most efficient and effective way of reducing overtime costs relating to subpoena officer and court officer. This change will be monitored for 90 days for the effectiveness.

Commissioner Kowalk-Thompson stated this seemed like a reasonable new system and look forward to the results.

Grants:

- Domestic Violence Grant – Officer Robert McBride will be assigned to the Investigations Division for this grant. The expanded services available under this new investigator position would allow the consortium to reduce recidivism through a collaborative effort of the Lansing Police, Ingham County Prosecutor's Office, End Violent Encounters, Capitol Area Response Effort, and the 54-A District Court and its new specialized Domestic Violence Court.
- Ingham County Prosecutor's Office would add a new Assistant Prosecuting Attorney (APA) to prosecute the cases of domestic violence and would be able to move to a three-person prosecution unit for domestic violence cases. This would allow the prosecution to have one APA dedicated to the new 54-A District Court specialized Domestic Violence Court under Judge Cynthia Ward.
- The Prosecutor would also be able to assign a newly-funded position to cases that involve offenders who are facing their second or third charge of Intimate Partner Violence (IPV), or for a violation of prohibited behavior which resulted in Tier 3 notification.
- The grant is through the Michigan State Police for nine months with the possibility of being reissued for an additional 4-5 years.
- The new APA has been added as of January 2nd, 2020.

Commissioner Noordhoek asked what the dollar amount of the staffing. Chief Green stated the investigator position would be \$79,000 and the Prosecutors office approximately \$120,000 for their prosecutor with fringes and benefits and so forth.

Citizen Police Academy – 29 Academy attendees. Program begins January 30th and graduation date expected to be April 16th. Looking forward to a great session.

Commissioner Farhat - Officer Kasha Osborn indicated this was a very large class.

LEGAL ADVISOR REPORT Mary Bowen, Assistant City Attorney I would like to give recognition to Det. Matt Salmon for working with the Eaton County Prosecutors Office on a homicide case. A colleague of Ms. Bowen's posted on their Facebook page how instrumental Det. Salmon and his team were in assisting on investigating a homicide case and how well they all worked with the prosecutor's office during this case.

HUMAN RELATIONS & COMMUNITY SERVICES – Nicholas Tate

Introduction by Chief Green – Mr. Tate works in Mayor Schor's office and is the Chief Administrative Officer and Chief Labor Negotiator for the city of Lansing. I have worked very closely with him on dealing with contracts specifically, most recent with Detention Teamsters and audits. He has done an outstanding job and definitely committed and has a really good eye on what the city does. He is temporarily filling a void in HRCS.

Mr. Tate reported they had the mobile food pantry this past Saturday. Turnout was lighter than normal, most likely due to weather conditions; however, they were able to still serve a lot of people. Mr. Tate is very happy with the Greater Lansing Food Bank's participation and role in serving the community. The next mobile food pantry will be March 17th at St. Thomas and this group will be working more with the GLFB in the future.

In addition, we were able to temporarily bring back investigator Bernard Brantley during the hiring process for a permanent HRCS investigator replacement. Commissioners Farhat, Noordhoek and Macon will be sitting on the oral board for the interview process.

HUMAN RELATIONS AND COMMUNITY SERVICES LIAISON REPORT – Chief Green reporting for Human Relations

- Reference the Budget when it comes to Detention they did a desk audit in the Detention Center. HR implemented some level changes. The some employees went from 32 to 34 job classifications. These were significant increases per hour. This will have an effect on personnel costs. Property and Supply Division – the civilian in this division saw a level move from 29 to 31 as well.
- HR moving forward three candidates for police cadets that have completed the process. Currently have two cadets that are in the academy.
- Commission Investigator interviews scheduled for Thursday, January 23rd. Five scheduled to be interviewed.

UNFINISHED BUSINESS - To vote on the Police Commissioner Board meeting dates for 2020. Vice-Chairperson Kowalk-Thompson made a motion to accept the dates as presented; the Board unanimously accepted (6-0), motion carries.

CORRESPONDENCE SENT AND RECEIVED – None.

DEPARTMENT REPORTS – None.

BOARD COMMITTEE REPORTS

- Government/Community Liaison Committee - Vice-Chairperson Kowalk-Thompson stated she is still working on getting the community calendar compiled of all events. Will be working with Ruth Grant and others in the city to ensure we have a good moving document and present that when complete. I appreciate unanimous approval of the Boards schedule for 2020. I think we've done a good job establishing meeting locations out in the community.
- Awards & Incentives Committee - Commissioner Farhat stated Friday morning at the Operations Center with Commissioner Noordhoek.
- Budget Committee - Commissioner Carnegie thanked the Budget Committee and all participants with their serious work in the Budget Proposal.
- Recruitment/Hiring Task Force - Chairperson Macon stated nothing to report that hasn't already been discussed in regards to hiring.
- Ad Hoc Committee on Board Policies and Rules - Commissioner Noordhoek stated the committee has been working on some additions and amendments to the meeting procedures for the Commission and will be presenting those in the February meeting.

- Complaint Committee - Commissioner Farhat stated she had communication with Sgt. Kyle Schlagel and the new lieutenant into Internal Affairs is Nathan Osborn and is looking forward to working with him. They will be meeting first week of February.

COMMISSIONER'S COMMENTS

- Commissioner Renfrew – I have been able to go to the jail once a week and have watched new hires being trained by the existing officers. He noted them to be very bright and attentive and fortunate to have them. Also very happy with Chief Green and he's doing an excellent job.
- Commissioner Carnegie – Thank you again to Chief Green who has made himself accessible with his daily schedule to the Committee and in managing the department. Thank you again to Mr. McClure. Glad to have Mr. Tate's report and welcome him for the hard work in the community they do.
- Commissioner Kowalk-Thompson – appreciated all the years of hard work Commissioner Carnegie has provided to the Commission and have all the confidence in skill and ability and grateful for all your work. The budget proposal was presented in a clear and concise manner and Mr. McClure clarified any questions presented. Mr. Tate has a very impressive resume and the city of Lansing we are fortunate to have him on our team. Chief, your leadership is unmatched and echo comments of others how you make yourself available to both citizens and the rank and file as well as people who work in the city. We appreciate your hard work and effort.
- Commissioner Farhat – Agrees with previous comments before. I want to thank Commissioner Renfrew for going to the jail every work.
- Commissioner Macon – Agrees with all Commissioners comments made before.

OTHER BUSINESS None.

PUBLIC COMMENT –

- My name is John Morin and moved to Lansing 20 years ago. Mr. Morin reported he has made numerous complaints regarding breaking and entering at his residence and neighborhood and does not feel the officers have adequately investigated the incidents.
- Daniel Arnold: I've seen change implemented in our city that I have enjoyed being a part of. Chief Green, you shared with me about how you put in a new brochure box and filled it after my suggestion. Mr. Arnold appreciates the Internal Affairs brochures for the public interest. In addition, he noted all the police contact brochures are gone and need to be restocked. Mr. Arnold suggested having brochures for the National Trafficking Hotline. Thank you for caring, Chief and Commissioners.

ADJOURNMENT A motion was made by Commissioner Noordhoek to adjourn the meeting at 6:22 p.m.; motion supported by Commissioner Carnegie; motion carried unanimously; 6-0.