



Greg Martin, Chief

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933

(517) 483-4200 | [LANSINGMI.GOV/FIRE](https://lansingmi.gov/fire)



Andy Schor, Mayor

The Lansing Board of Fire Commissioners are meeting remotely due to the ongoing Local State of Emergency in the City of Lansing due to COVID.

REGULAR MONTHLY MEETING MINUTES

WEDNESDAY, APRIL 14, 2021 | 5:30 PM |

JOIN ZOOM MEETING: <https://us02web.zoom.us/j/86834409851>

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Meeting ID: 868 3440 9851

1. Call to Order – Establish Quorum

1ST WARD BARBARA LAWRENCE – PRESENT FROM LANSING

2ND WARD DAVID KEENEY – ABSENT

3RD WARD KATHLEEN TOBE – PRESENT FROM LANSING

4TH WARD GINA NELSON - PRESENT FROM LANSING

AT-LARGE LUCIANNA SOLIS – CHAIR – PRESENT FROM LANSING

AT-LARGE STEVE PURCHASE – VICE-CHAIR – PRESENT FROM LANSING

AT-LARGE RODNEY SINGLETON – ABSENT

AT-LARGE WYATT LUDMAN - ABSENT

2. Additions to Agenda

2.1. Commissioner Lawrence requested an update on the graduation of the new Training class. To be discussed during Chief Martin's comments.

3. Approval of Minutes:

3.1. March 2021 – A motion was made by Commissioner Nelson and supported by Commissioner Purchase to approve the March 2021 minutes as written. Motion carried with a unanimous vote.

4. Public Comment – Agenda Items (Time Limit: 3 Minutes) none

5. Review Communications – none

6. Comments from Chair Lucianna Solis

6.1. Thanked all the firefighters for their hard work during the surge in the pandemic. You are all very much appreciated and thank you so much. The community appreciates you.



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- 6.2. Awards – under development and more to come.
- 6.3. Commissioner Ludman has submitted a letter of resignation from the Lansing Board of Fire Commissioners . He has moved to Washington D.C. and wanted to wish everyone well. Chair Solis, on behalf of the Board wished Commissioner Ludman well on his future endeavors.
7. Educational Presentations
 - 7.1. William Engelter, Emergency Management Chief – Presented an overview of the Emergency Management Division. Presentation submitted in supporting documents.
8. Fire Administration Report – Greg Martin, Fire Chief
 - 8.1. HIRING: New firefighters – Can not release names yet because the Human Resource Department is working through the process with background checks, physicals etc. He anticipates hiring a fairly large mix of Trainees and fully certified Firefighter/EMT/Paramedics.
 - 8.2. Facility updates: catching up on routine maintenance: flooring, turnout washers, painting, tile, back splash, gas ranges/ovens, day room update, museum station #1 update, ems supply room
 - 8.3. Proposed millage: 4 mils total with 1.5 mils for Fire which breaks down to 3.2 million in FY22 and 3.5. million in FY23
 - 8.4. Potential bond issue in the fall proposed to relocate and build a new fire station and training facility in the Mt.Hope/Washington area and rehab Station #8 on Marshall St.
 - 8.5. The previous seven million - 20 year bond has been paid off. That bond was used to build a new Station #4, #6 and rehab of #1 Station.
 - 8.6. Two new engines are on the road. The fleet is improving but there are continued needs in our reserve fleet and existing vehicles. Working to identify all LFD vehicles with the LFD logo/lettering.
 - 8.7. FF safety and survival course is coming up. It is a well done course by the IAFF. Crews will be using our new breathing apparatus during the course.
 - 8.8. New Turnout Washers – to remove carcinogens. Overall, should help with FF health and safety. Install date by April 20th.
 - 8.9. Carbon Monoxide detectors on the medical bags are in the works. This will aid during medical calls.



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- 8.10. Upcoming racial biased and gender training.
- 8.11. Employee vaccinations : we don't know the exact number of those vaccinated because the vaccines were not tracked. He estimates that LFD is 80 percent vaccinated.
- 8.12. Lansing School District Cadet program is going very well. Chief Odom is doing an excellent job on the program. Also, working on a summer program with Parks and Rec, Police and Fire. This will give us an opportunity to introduce middle school students to a career in firefighting.
- 8.13. New Community Service Officer position discussed.
- 8.14. Commissioner Nelson asked about in person meetings. LFD will be following the Mayor and City Council recommendation.
- 8.15. Awards policy is being updated. More to follow.
- 8.16. Commissioner Purchase asked for a summary of the department survey. Chief Martin will give a snapshot at the next meeting. Also, another survey is out to our ambulance rotation personnel.
- 8.17. Commissioner Purchase requested the Fire Boards info be included on the messaging displays.

9. Old Business - none

10. New Business

- 10.1. Fire Board Roles and Responsibilities – Chairperson Solis realizes there are questions among the board members. She would like all to have a complete and clarified explanation. Commissioner Purchase reviewed the Charter with the board and any further formal clarification will be requested of the City Attorney's office. Chairperson Solis asked for questions and none were stated. If additional questions arise please email her.

11. Requests for Commissioners to be Excused: none

12. Commissioner Comments

- 12.1. Review the letter in the packet referring to complaint handling that is proposed to added as an addendum to the Annual report. No action will be taken tonight. Still hashing out the details.



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13. Public Comment – On any matter (Time Limit: 3 minutes): Steve Purchase

- 13.1. Caller #1: The Advocates : Spoke regarding a lack of oversight on the department. Asked the Board to look into it. Also look into the aspect of getting a permanent chief in the department. Thanked everyone for being here and allowing him to speak.

14. General Order

- 14.1. Commissioner Solis updated the Board regarding the Fire Chief position. It was reported to her that the Mayor and HR are working on the Fire Chief position.

15. Adjournment – Meeting adjourned at 6:45 p.m.

Minutes submitted and approved by the Fire Board on 5/12/2021

Patti Starnes

Administrative Specialist / Fire Board Secretary

Lansing Fire Department – Administration

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Greg Martin, Interim Fire Chief
Andy Schor, Mayor