

AGENDA

Committee of the Whole AGENDA FOR JANUARY 10, 2022 AT 5:30 PM



Updated

Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

Based on the recommendations from the Centers for Disease Control (CDC), City Council is requesting members of the public, City Staff and Council Members wear face coverings at meetings of the City Council and their Committees.

Council Member Hussain, Chairperson
Council Member Wood, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. January 3, 2022
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
 - B. Capital Area Transportation Authority (CATA) - Bradley Funkhouser
6. **Discussion/Action:**
 - C. ORDINANCE - Readoption of the Codified Ordinances
 - D. RESOLUTION - Appointment; Holli Seabury; At-Large member of the Elected Officers Compensation Commission (EOCC); Term to expire October 1, 2023
 - E. RESOLUTION - Appointment; Lori Fuller; Board of Review Member; Term to expire January 31, 2023
 - F. RESOLUTION - Acceptance of Council Resignation
 - G. RESOLUTION - Process to fill vacant 1st Ward Position of the Lansing City Council
7. **Referrals**
 - H. RESOLUTION - Claim Appeal #1870, Todd Dowrick; 1032 Clear St.; \$490
 - I. RESOLUTION - Development District Liquor License, RBM Properties, 224 S. Washington Sq.
 - J. RESOLUTION - Liquor License; Q5 Distillery Inc. for a Small Distiller, Brandy and Mixed Spirits Manufacturer, Consumer Sampling Event, On-Premise

Tasting Room, Outdoor Service and Sunday Sales (PM) License for 112 N.
Larch St.

8. Other

Adjourn

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



MINUTES

Committee of the Whole

Monday, January 3, 2022 @ 5:30 p.m.

Tony Benavides Lansing City Council Chambers

CALL TO ORDER

City Clerk Swope called the meeting to order at 5:30 p.m.

PRESENT

Councilmember Peter Spadafore
Councilmember Adam Hussain
Councilmember Carol Wood
Councilmember Patricia Spitzley - excused
Councilmember Jeffrey Brown
Councilmember Brandon Betz - excused
Councilmember Jeremy Garza
Councilmember Brian T. Jackson

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Judge Shauna Dunnings
Judge Louise Alderson
Judge Cynthia Ward
Mark Lawrence, Mayors Administration

Public Comment

No public comment at this time.

Minutes

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM DECEMBER 13, 2021 AS PRESENTED. MOTION CARRIED 6-0.

Presentations

Formal Swearing in of Re-Elected and Newly Elected City Council Members

Council Member Jeffrey Brown sworn in by Judge Shauna Dunnings
Council Member Peter Spadafore sworn in by Judge Louise Alderson
Council Member Jeremy Garza sworn in by Chris Swope City Clerk
Council Member Brian T Jackson sworn in by Judge Cynthia Ward

DRAFT

Discussion/Action

RESOLUTION – Election of 2022 City Council President and Vice President

MOTION BY COUNCIL MEMBER SPADAFORÉ TO NOMINATE COUNCIL MEMBER HUSSAIN AS PRESIDENT AND COUNCIL MEMBER WOOD AS VICE PRESIDENT.

Council Member Hussain accepted the nomination.

Council Member Wood accepted the nomination.

CARRIED 6-0.

OTHER

No other topics.

Adjourn

The meeting adjourned at: 5:37 pm

Respectfully Submitted by,

Sherrie Boak, Recording Secretary,

Lansing City Council

Approved by the Committee

ORDINANCE No. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, RE-ADOPTING THE
CODIFIED ORDINANCES OF THE CITY OF LANSING.

THE CITY OF LANSING ORDAINS:

SECTION 1. THAT THE CODE OF ORDINANCES OF THE CITY OF LANSING,
MICHIGAN, AS AMENDED AND REPUBLISHED BY MUNICIPAL CODE CORPORATION
THROUGH SUPPLEMENT 54, AND ALL GENERAL AND PERMANENT LEGISLATION
OF THE CITY FROM THE DATE OF ENTRY THROUGH DECEMBER 31, 2020, EXCEPT
ANY ORDINANCE REPEALED AS PROVIDED BY LAW, AS REVISED, CODIFIED,
ARRANGED, NUMBERED, EDITED AND CONSOLIDATED INTO COMPONENT CODES,
TITLES, CHAPTERS AND SECTIONS, ARE HEREBY APPROVED AND READOPTED AS
THE CODIFIED ORDINANCES OF LANSING, MICHIGAN 2020, COMPLETE TO
DECEMBER 31, 2020.

SECTION 2. THE READOPTION OF CODIFIED ORDINANCES SHALL NOT BE
CONSTRUED TO AFFECT A RIGHT OR LIABILITY ACCRUED OR INCURRED UNDER
ANY LEGISLATIVE PROVISION PRIOR TO THE EFFECTIVE DATE OF SUCH
READOPTED, OR AN ACTION OR PROCEEDING FOR THE ENFORCEMENT OF SUCH
RIGHT OR LIABILITY. SUCH READOPTION SHALL NOT BE CONSTRUED TO RELIEVE
ANY PERSON FROM PUNISHMENT FOR AN ACT COMMITTED IN VIOLATION OF ANY
SUCH LEGISLATIVE PROVISION, NOR TO AFFECT AN INDICTMENT OR
PROSECUTION THEREFOR. FOR SUCH PURPOSES, ANY SUCH LEGISLATIVE
PROVISION SHALL CONTINUE IN FULL FORCE NOTWITHSTANDING ITS REPEAL
FOR THE PURPOSE OF REVISION AND CODIFICATION.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the
same shall not affect the validity of the ordinance as a whole, or any part other than the part so
declared to be invalid.

Section 4. All ordinance or parts of ordinances in conflict with any of the provisions of this
ordinance are hereby repealed.

Section 5. This ordinance shall take effect on the 30th day after enactment unless given
immediate effect by City Council and shall expire December 31, 2030.

Application for Appointment to Board or Commission

11/09/2021 8:20 PM (EST)

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	11/09/2021
First Name	Holli
Last Name	Seabury
Other name(s) by which you have been known, including maiden names	Hesselschwardt
Date of Birth	
Address	2800 N Cambridge
City	Lansing
State	MI
Zip Code	48911
Email	holliseabury@gmail.com
Gender	female

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
Precinct	33
Best Phone Number to Contact You	2607604831
In what year did you move to Lansing?	April 2020
Additional Information Regarding Experience and Credentials	I have served on the Defiance Parks and Rec Board, the Frances Park Neighborhood board, the Hawthorne Park Board, the Turtle Days Board, the Rotary (Fort Wayne) board, Neighborhood Health Board, Michigan Council of Foundation Board, the Project Accessible Oral Health Board, and others.
Occupational Background	I am currently the Executive Director of the Delta Dental Foundation. Previously I spent 20 years managing non-profits, mainly in the areas of public health and education.
Educational Background	Bachelor's Self-designed Social Sciences, Defiance College Master's in Education, Defiance College Doctorate in Curriculum and Instruction with a specialty in Educational Technology, University of Florida
Previous Appointments	Defiance Parks and Rec
Please attach a resume if available.	<i>File(s) attached:</i>  Holli Seabury Resume 8 2021.PDF
First Choice for Board to Serve on	Elected Officers Compensation Commission
Second Choice of a Board to Serve on	Arts and Culture Commission
Third Choice of a Board to Serve on	Historic District Commission
Fourth Choice of a Board to Serve on	Downtown Lansing, Inc.
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I was asked by a current member, Liisa Speaker, to apply. I have 20 years experience setting employee compensation and know the processes needed to set compensation based on a balance of the current market, job duties and experience. I also have considerable experience serving on boards and enjoy the group aspect of the work. My career has been spent in public service and I also enjoy spending my personal time doing some aspect of service.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.

Holli Seabury

Date & Time 11/09/2021 12:00 PM (EST)

Receive an email copy of this form. Yes

Holli Seabury, EdD

CONTACT

holliseabury@gmail.com ✉

260-760-4831 ☎

2800 N Cambridge Rd 📍
Lansing, MI 48911

EDUCATION

UNIVERSITY OF FLORIDA

Gainesville, FL

Doctorate in Curriculum and
Instruction, Educational Technology
(Jan 2015)

Dissertation topic: Multimedia text
messaging to improve the oral
health outcomes of Medicaid
families.

DEFIANCE COLLEGE

Defiance, OH

Master of Arts in Education
(May 1998)

DEFIANCE COLLEGE

Defiance, OH

Bachelor of Science in Social
Sciences (May 1997)

BOARD SERVICE

Rotary Club of Fort Wayne
Michigan Council of Foundations
Project Accessible Oral Health
Michigan Oral Health Coalition
Indiana Oral Health Coalition
Neighborhood Health (FQHC)

EXPERIENCE

EXECUTIVE DIRECTOR

Delta Dental Foundation, Okemos, MI / Mar 2019 - Present

- Responsible for oversight of the nonprofit, philanthropic arm of Delta Dental of Michigan, Ohio, Indiana, and North Carolina. The Foundation is the largest oral health funder in the Midwest and will distribute over \$8 million in 2021.
- Responsible for setting the strategic vision and goals for the Foundation; board development and communication; and developing relationships and collaborations with a national network of stakeholders to increase oral health equity for populations with barriers to care.

CEO

McMillen Health, Fort Wayne, IN / Jul 2009 - Mar 2019

- Responsible for oversight of a non-profit health education center providing direct education nationally and in Canada to over 90,000 youth and adults annually.
- Accomplishments include tripling the annual revenue and introducing curriculum development as a source of alternate revenue.
- Developed the *Brush* oral health curriculum, which serves over 1.8 million Head Start and WIC children/parents nationwide.
- Responsible for development and oversight of national projects involving curriculum development; health literacy; and developing health communications materials and messaging for at-risk and Medicaid families.

INDEPENDENT CONSULTANT

Holli Seabury Consulting, Fort Wayne, IN / May 2006 - Jul 2009

- Provided project development and oversight; grant development and management; strategic planning; and fundraising services to a select group of clients in the non-profit, government and higher education fields.

ASSOCIATE VICE PRESIDENT

Defiance College, Defiance, OH / Nov 2002 - May 2006

- Direct responsibilities included supervising the institutional advancement team; directing the College's program for foundation, federal, and private grant funding; managing a portfolio of major gift prospects; organizing special events for major donors; managing and developing the budget for the Institutional Advancement Department; and identifying prospects, conducting research, and preparatory work for a \$22 million capital campaign.
- Established the government relations program.

DIRECTOR OF CORPORATE & FOUNDATION RELATIONS

Defiance College, Defiance, OH / Apr 2002 - Nov 2002

- Developed and maintained a new corporate and foundation relations program.
- Direct responsibilities included identifying grant prospects, cultivating and soliciting gifts from corporations and foundations, developing collaborative partnerships and sponsorship agreements with regional corporations, proposal writing, reporting, and stewardship.

DIRECTOR OF PROPOSALS

University of Saint Francis, Fort Wayne, IN / Jan 2001 - Jan 2002

- Developed a new corporate and foundation relations program.
- Responsible for all aspects of grant proposal writing for the University, which included research, team development and oversight, maintaining a master calendar, reporting, and prioritizing opportunities.
- Additional responsibilities included providing proposal writing training to faculty and graduate students, assisting faculty with locating grant sources, and providing proposal editing services to faculty.

EXECUTIVE DIRECTOR

Family & Children First Council, Paulding, OH / Jan 1999 - Jan 2001

- Supervised sixteen programs focusing on drug and alcohol prevention, teen pregnancy prevention, bullying, teen suicide prevention and parenting education.
- Responsible for staff management, fiscal management, board development, grant writing, program development and evaluation services for an agency with a mandate to develop and facilitate relationships and projects to foster collaboration between child and family serving agencies.
- Supervised the county division of Help Me Grow, the state early intervention home visiting program for children ages birth through five.
- Accomplishments included increasing grant revenues by over 300% and development of fifteen of the sixteen active programs.

DRAFT

**BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

WHEREAS, the Mayor has made the appointment of Holli Seabury as an At-Large member of the Elected Officers Compensation Commission for a term to expire October 1, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on January 10, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Holli Seabury as an At-Large member of the Elected Officers Compensation Commission for a term to expire October 1, 2023.

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	12/03/2021
First Name	Lori
Middle	Hacker
Last Name	Fuller
Other name(s) by which you have been known, including maiden names	Lori H Fuller, Lori Hacker, Lori Lapka
Date of Birth	
Address	3301 Moores River Dr
City	Lansing
State	MI
Zip Code	48911
Email	lorifuller56@gmail.com
Gender	F

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward Ward 4

Precinct 033

Best Phone Number to Contact You 5178811340

In what year did you move to Lansing? 2020

Additional Information Regarding Experience and Credentials I have been in the real estate business, either in management or residential sales, since 1981. I am very familiar with area real estate taxes and the associated SEV and AV as imposed by the local assessors. I have been on numerous boards, including Chair of the Capital Area Community Foundation, Arts Council of Greater Lansing, Past President of the Junior League of Lansing, Greater Lansing Association of Realtors.

Occupational Background Licensed Associate Broker for the State of Michigan

Educational Background Business degree from Western Michigan University

Please attach a resume if available. *File(s) attached:*
 Resume 2021.docx

First Choice for Board to Serve on Review Board

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission. I believe I can bring valuable real estate information to this board from my working experience and can offer quick decision making.

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge. Lori H. Fuller

Date & Time	12/03/2021 12:00 PM (EST)
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Receive an email copy of this form.	Yes
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Lori Hacker Fuller Associate Broker

**830 W. Lake Lansing Road, Ste 290
East Lansing, MI 48823**

Professional & Educational Accomplishments

- *Business degree from Western Michigan University – BBA
- *Licensed Associate Broker, Real Estate, State of Michigan
- *Graduate, Real Estate Institute (GRI) Designation
- *Referral and Relocation Certificate – Women’s Council of Realtors
- *Residential Construction Certified, Dennis Walsh & Associates
- *Past committee member of National Association of Realtors, Michigan Association of Realtors and Greater Lansing Association of Realtors
- *2020 Coldwell Banker International Diamond Society Award member
- *Coldwell Banker Global Luxury Property Specialist training

Community Involvement/Activities

- *Summit Community Bank – Director 10 years
- *Sparrow Hospital Guild, current member and Past President
- *Arts Council of Greater Lansing – Board member 8 years
- *Capital Regional Community Foundation – 9 year trustee and former President
- *Junior League of Lansing – current member and past President
- *People’s Church, East Lansing – current member
- *East Lansing Public Schools – former parent volunteer

Draft Resolution #2022-###

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Lori Fuller as a member of the Board of Review for a term to expire January 31, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on January 10, 2022 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Lori Fuller as a member of the Board of Review for a term to expire January 31, 2023.

Boak, Sherrie

From: Betz, Brandon
Sent: Friday, January 7, 2022 3:33 PM
To: clerk@ingham.org; Clerk, City; City Council; Lansing Mayor
Subject: NOTICE: Official Notice of Resignation, EFFECTIVE IMMEDIATELY

Hello,

It is a tradition for many around this time to reflect on the past year and to re-evaluate different aspects of our lives, such as relationships and careers.

This last year has brought growth and realization in both my personal life and career. I have had a major change of heart toward many causes I supported during my campaign. I decided last year to continue my tenure through the rest of the year to honor my commitment to my ward.

I have come to the realization that I need to focus on my personal relationships and health. As such, this email serves as my resignation from the office of City Councilperson in the First Ward in the City of Lansing.

I believe that this Council is set for the future with the election of President Hussain and Vice President Wood. I truly believe in the strength of my colleagues to push this city forward. I am grateful to my colleagues for all of the lessons and coaching they have given me over the past two years.

Sincerely,

Brandon Betz

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Council Member Betz tendered his resignation as Council Member 1st Ward effective 3:33 p.m. on January 7, 2022.

BE IT RESOLVED that the Lansing City Council, hereby, accepts the resignation of Council Member Betz effective 3:33 p.m. on January 7, 2022.

DRAFT

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, a 1st Ward position of the Lansing City Council is vacant; and

WHEREAS, the process was determined at the Committee of the Whole by majority vote;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council will use the following process:

1. Applications for the vacancy will be accepted in the City Clerk's Office starting _____, until Friday, _____, at 5:00 p.m.
2. The City Clerk will review the applications and supporting documentation and determine the applications that qualify to be considered for a 1st Ward vacancy.
3. On _____, the Committee of the Whole will be held at 6:00 p.m. to interview the qualified applicants. Each interview shall last no longer than 15 minutes. If necessary, Committee of the Whole shall be held at 6:00 p.m. on _____, during which interviews of qualified applicants will continue.
4. Following all interviews, the Council will **select 3 candidates** for the next round of interviews. The Council will select from these interviews three candidates as finalists from which they will select the appointee for the vacancy.
5. To narrow the field to three finalists at the _____ Committee of the Whole meeting, Council Members will select up to **three candidates on paper ballots**, which will include each member's name and signature.
6. Each Council Member may select up to **three candidates**, but is not required to do so. Council Members may not vote for the same candidate more than once.
7. The ballots will be collected and the votes of each Council Member will be read into the record.

8. The top three vote getters from the compiled ballots will be the three finalists.
9. Following selection of the finalists, all votes will be reset and a final round of interviews will be conducted.
10. The interviews of the three finalists will occur during a Committee of the Whole meeting at 6:00 p.m. on _____.
11. Prior to the finalist interviews occurring, public comment will be taken, which shall be limited to 30 minutes total and shall require advance sign-in pursuant to Council Rule 19. Each finalist's interview shall last no longer than 30 minutes.
12. Following discussion, at the _____, meeting, Council Members will vote on which candidate shall receive the appointment.
13. The finalist candidate receiving the most votes will be selected as the appointee for the vacancy. The appointment will be by resolution, which shall be passed out of Committee of the Whole for consideration during the Council Meeting on _____. With seven Council Members serving, four votes will constitute a majority and will be sufficient for passage of a motion and adoption of a resolution.
14. The first item on the agenda for the _____ Council Meeting will be the resolution for appointing a new Council Member to fill the vacancy, and the swearing in of that new Council Member.
15. The City Council set an additional meeting date of _____ at 6:00 p.m. to be used as an option if there is no decision by the date of the regularly scheduled meeting of _____.