

AGENDA

Committee of the Whole AGENDA FOR NOVEMBER 29, 2021 AT 5:30 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

BASED ON GUIDELINES FROM THE CENTERS FOR DISEASE CONTROL & THE CURRENT LEVEL OF HOSPITALIZATIONS,
COUNCIL PRESIDENT SPADAFORE IS REQUESTING MEMBERS OF THE PUBLIC, CITY STAFF AND COUNCIL MEMBERS

WEAR FACE COVERINGS AT MEETINGS OF THE CITY COUNCIL AND THEIR COMMITTEES.

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. November 8, 2021
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
 - B. General Fund Status Report; Fiscal Year 2021-2022 First Quarter- Jake Brower
 - C. Vacancy Report; Fiscal Year 2021-2022 First Quarter- Jake Brower
6. **Discussion/Action:**
 - D. RESOLUTION - Appointment; Thomas Hoisington; At-Large member of the Elected Officers Compensation Commission; Term to Expire October 1, 2027
 - E. RESOLUTION - Appointment; Steve Young; At-Large Member of the Elected Officers Compensation Commission; Term to Expire October 1, 2023
 - F. RESOLUTION - Setting a Public Hearing in consideration of an Ordinance Readopting the Codified Ordinances
 - G. RESOLUTION - Amend Council Rules 20; Manner of Introduction; Form
 - H. RESOLUTION - Amend City Council Meeting Recordings Policy
 - I. RESOLUTION - Executive Management Group Benefits Plan; change to eliminate retirement healthcare benefits
 - J. ORDINANCE: Amend Part 12, Title 6 Form Based Zoning Code
7. **Other**
8. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT



MINUTES

Committee of the Whole

Monday, November 8, 2021 @ 5:30 p.m.

Tony Benavides Lansing City Council Chambers

CALL TO ORDER

Council Vice President Hussain called the meeting to order at 5:30 p.m.

PRESENT

Councilmember Peter Spadafore - excused
Councilmember Adam Hussain
Councilmember Carol Wood
Councilmember Patricia Spitzley
Councilmember Kathie Dunbar - excused
Councilmember Brandon Betz
Councilmember Jeremy Garza
Councilmember Brian T. Jackson

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney
Lisa Hagen, OCA
Mark Lawrence, Mayor Representative- arrived at 5:32 p.m.

Heather Shawa, LBWL
Dick Peffley, LBWL
Greg Venker, OCA
Andrew Fedewa, EDP

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM OCTOBER 25, 2021 AS PRESENTED. MOTION CARRIED 6-0.

Public Comment

No public comment on this time.

Presentation

Fiscal Year 2021 Board of Water and Light Audited Financial Statements

Ms. Shawa referenced the reports in the packet and the BWL auditor report from Baker Tilly, noting there were no issues in carrying out the audit, bond coverage requirements were met and she concluded by highlighting an overview of the revenues and notable contributors.

DRAFT

Council Member Jackson referenced the audit and asked if the audit speaks to future projections. Ms. Shawa stated this is the financial presentation and internal controls. Council Member Jackson then asked about the BWL goals and Mr. Peffley confirmed it is 50% by 2030 and carbon neutrality by 2040. Council Member Jackson asked if the audit would affect that projection.

Council Member Wood asked if there were any discrepancy notes in the audit letter and Ms. Shawa confirmed there were no issues or deficiencies. Council Member Wood then asked how much of the funding has BWL received as part of the ARC dollars to help with the bad debt. Ms. Shawa confirmed just under \$800,000 which directly went to water customers. There are currently applications with FEMA, but nothing to update Council on that at this time. FEMA has expanded their eligible criteria, and the initial amount was \$300,000 but now they are looking at it for updated guidelines and will more than likely reapply. Council Member Wood asked if there were projections for rate increases for the next FY. Ms. Shawa confirmed they have a committee working on the review of that now, and they are forecasting an increase November, 2022. Council Member Wood then referred to page 94 of the report and asked how large of a change was in steam since some of the buildings were not utilized as much as they were in the past. Ms. Shawa confirmed the water revenue was up, the steam did have a loss, and based on return of assets in the forecast period, the steam and chilled water will achieve the goals.

Council Member Hussain asked how long BWL has used Baker Tilly and when did they go out to bid. Ms. Shawa clarified they are in year 1 of a 5 year contract, and they did just go out to bid and chose Baker Tilly again.

Lansing Board of Water and Light; Electric Reliability

Mr. Peffley said reliability is measured by time and minutes, determine when the power goes out and the time it takes to restore. Recently they came in as one of the top two in the state, and their average is 50 minutes. He accredited a lot of the progress to the vegetation changes they have taken with the trees around the wire.

Council Member Jackson asked about planning more trees, and if there is an arborist on staff. Mr. Peffley stated they do plant trees and have planted 7,000 and if someone wants one where one use to be to contact BWL. As for arborists, they have two foresters on payroll and they work directly with the tree trimming contractor Wright Tree Service.

Council Member Spitzley asked for an updated on their restore time for street lighting.

Council Member Hussain noted there was an audio issue on the live TV broadcast and informed the Committee, public and anyone who was watching on the live feed off the website.

Council Member Wood noted also that when constituents call in they are informing her the call doesn't go through. Mr. Peffley stated he will speak to his staff on Tuesday, 11/9 and provide an update to Council.

Council Member Wood asked for an updated list on contractors that will take wood when the trees are cut, and also an update on the plan BWL for those trees when they are cut and left in yards.

Council Member Garza provided locations of Lindburgh, east of Cedar near Joshua, and Council Member Jackson added the location of Oakland and Princeton for light issues.

DRAFT

Council Member Hussain asked about a shift in numbers on renewables, and Mr. Peffley stated that on a summer day there is 225 megawatts of wind and solar, the currently have an RFP out for batteries to start investing in battery technology for the renewable portfolio.

Discussion/Action

RESOLUTION – Elected Officers Compensation Commission 2022 Meeting Schedule

Vice President Hussain explained that earlier this year the Council changed the ordinance to have the EOCC meet in even numbered years, and so this is the process of setting their first meeting. Ms. Boak referenced the Ordinance 1284 in the packet which stated the EOCC would hold their first meeting prior to February 21st, and therefore the date in the resolution is for February 16, 2022 at noon.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR SETTING THE FIRST MEETING OF THE ELECTED OFFICERS COMPENSATION FIRST MEETING OF 2022 FEBRUARY 16, 2022. MOTION CARRIED 6-0.

RESOLUTION – Re-Passage of ACT-1-2020; Jerome St., N. Holmes St. Street Vacations

Council Member Hussain highlighted the request for re-passage due to the 2020-134 resolution expiring, and noting they have also asked for it to be referred, acted on in Committee and Council due to timelines. He then asked Mr. Fedewa and Mr. Venker to explain why the need to repass it and why the urgency.

Mr. Venker informed the Committee that when it was passed in 2020, there were conditions as part of the ACT that Sparrow needed to do to achieve the vacation and to record it. There as a six (6) month expiration window to accomplish those conditions. Not all the conditions were met in that time period, and therefore the approved resolution of 2020 expired in February 2021. One of those items that Sparrow is now able to work towards is the non-motorized travel way along the area being vacated. Mr. Venker made it clear to the Committee that the resolution in front of them now is identical to what they approved in 8/2020. Therefore they are asking for re-passage to get all conditions met, and file with the Register of Deeds. They anticipate the conditions will be done this week, but he could not speak to the urgency for passage tonight. Mr. Fedewa informed the Committee that the City has met with Sparrow, LBWL, Mr. Venker in OCA and Mr. Kilpatrick in Public Service and the urgency is centered on safety concerns with employees and conflicts with people recording them as they walk along Jerome Street. They also want to begin construction on the buildings along Jerome Street.

Council Member Spitzley asked if this new resolution for re-passage went before the Planning Board. Mr. Fedewa confirmed that on November 3rd the Planning Board was briefed and were told it was the same resolution as in 2020. Council Member Spitzley asked if there was a chance for public comment on this resolution. Mr. Fedewa stated there was no public comment made on it. Council Member Spitzley asked if the Planning Board voted on this resolution or action of re-passage, and Mr. Fedewa stated no as well. Council Member Spitzley clarified to the Administration and public that Council receives recommendations from the Planning Board after they receive public comment.

Mr. Venker stated to the Committee that the OCA analyzed and made the determination that the Planning Board had already reviewed the substance of the request, heard the request, heard from departments and agencies and made their recommendations in 2020. To the OCA all that information is the same this time. He added that even though the first resolution is gone, the substance is identical. Mr. Venker explained that in regards to compliance stand point, it has not change. Council Member Spitzley explained to the Administration that procedurally it is not appropriate to just bring them a document and ask them to vote. She added that she does support what Sparrow doing on their property but this is a procedure

DRAFT

issue, and since it was not voted on by the Planning Board, and the Planning Board did not get public comment on this, and since the old one they did review and hold public comment on has now expired, there should be a new resolution presented to Council from the Planning Board with recommendations and referred to the Committee. Again she reiterated she is concerned of an expired resolution being brought forward for re-passage without public comment.

Council Member Jackson stepped away from the meeting at 6:18 p.m.

Council Member Betz suggested tabling the discussion and action because he did not support granting a vacation to Sparrow so they can stop protestors on Jerome Street. This would allow him to reach out to the residents in his Ward that are in those neighborhoods.

Council Member Jackson returned to the meeting at 6:20 p.m.

MOTION BY COUNCIL MEMBER BETZ TO TABLE ACTION ON THE RESOLUTION UNTIL THE NEXT COMMITTEE MEETING SO COUNCIL CAN SPEAK TO THE PUBLIC ON THE TOPIC. MOTION FAILED 2-4.

MOTION BY COUNCIL MEMBER WOOD TO DISCHARGE TO THE COMMITTEE ON DEVELOPMENT AND PLANNING AND THAT COMMITTEE WILL REPORT OUT TO THE COUNCIL.

Council Member Jackson asked if Council should just set a public hearing now. Council Member Spitzley stated she had a concern that the Planning Board did not take formal action, or hold their public hearing. The Planning Board provides a recommendation to the Committee and Council, along with hold their public hearing. There was no public comment or vote on November 3rd when the Administration spoke to the Planning Board. She also made note that since Resolution 2020-134 had expired then the process should begin again, Council should not be asked to just reconsider, readopt or have a re-passage.

MOTION CARRIED 6-0.

CLOSED SESSION

MOTION BY COUNCIL MEMBER WOOD TO GO INTO CLOSED SESSION AT 6:25 p.m. Pursuant to MCL 15.268(e), I hereby move that we recess into closed session to consult with the City Attorney in connection with the following specific pending litigation. An open meeting will have a detrimental financial effect on the litigating or settlement position of the City of Lansing Defendants concerning these cases.

City of Lansing, et al. v. Purdue Pharma, et al.

ROLL CALL VOTE, MOTION FAILED 5-1.

MOTION BY COUNCIL MEMBER WOOD TO RECONSIDER. MOTION CARRIED 6-0.

Council Member Jackson explained his reasoning for voting no on closed sessions, due to his opinion that information should be public. Mr. Smiertka explained to the Committee that there is an urgency to hold the closed session and currently the material they will present is confidential due to open litigation. The urgency is due to the timing of a decision by the beginning of the year.

DRAFT

MOTION BY COUNCIL MEMBER WOOD TO GO INTO CLOSED SESSION AT 6:28 p.m.
Pursuant to MCL 15.268(e), I hereby move that we recess into closed session to consult with the City Attorney in connection with the following specific pending litigation. An open meeting will have a detrimental financial effect on the litigating or settlement position of the City of Lansing Defendants concerning these cases.

City of Lansing, et al. v. Purdue Pharma, et al.

ROLL CALL VOTE, MOTION CARRIED 6-0.

RECONVENE

Council Vice President Hussain reconvened the meeting at 7:06 p.m.

Adjourn

The meeting adjourned at: 7:06 pm
Respectfully Submitted by,
Sherrie Boak, Recording Secretary,
Lansing City Council
Approved by the Committee

General Fund Status Report – FY 2022 1st Quarter

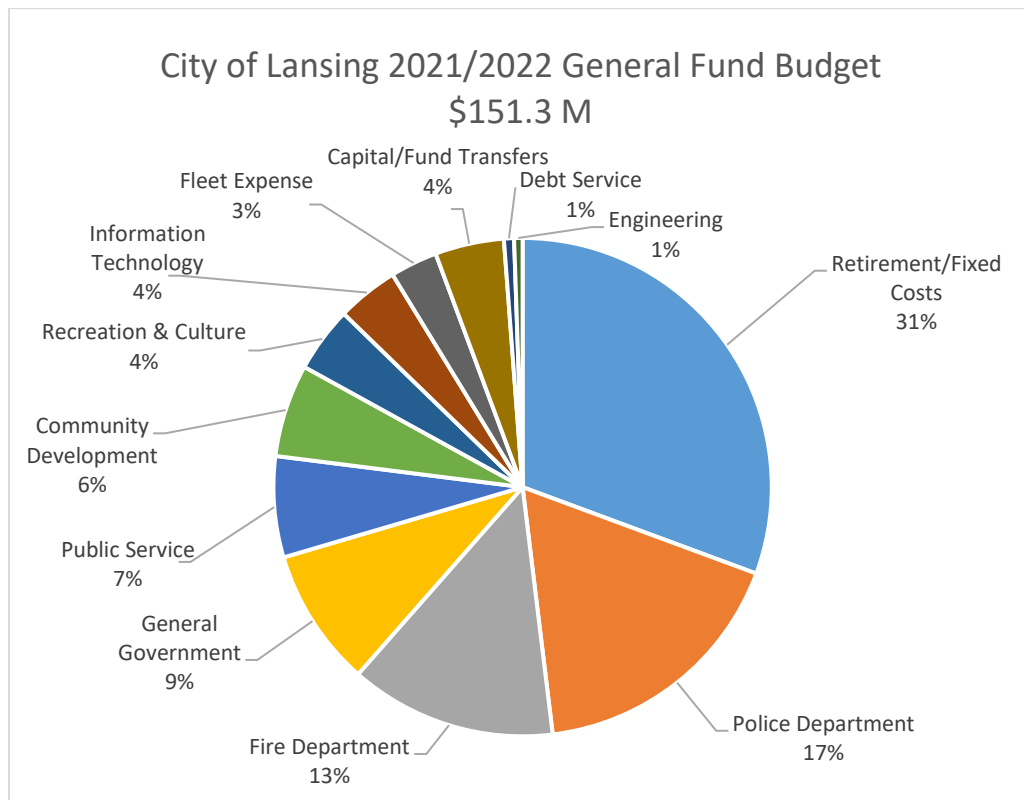
Please see accompanying summary detail (pages 4-8)

General Fund Summary

The City budgeted to end FY 2021 with \$14,131,852 in combined general fund reserves. For FY 2022 the City budgeted \$133,116,350 in total revenues including transfers and \$151,291,350 in total expenditures for an estimated ending fund balance of \$14,731,852. General Fund Expenditures are further supported through the use of \$18,875,000 in American Rescue Plan Act funds.

The annual financial audit is in progress and final numbers for FY 2021 will be available for the December report. The final results will provide a baseline for the overall impact of COVID-19 and the resources available to the City for recovery.

The City's fund balance policy recommends a fund balance between 12% and 15% of expenditures, a target threshold spanning \$18.15M to \$22.69M. The administration continues to explore options to restore fund balance.



(continued)

Revenue Summary

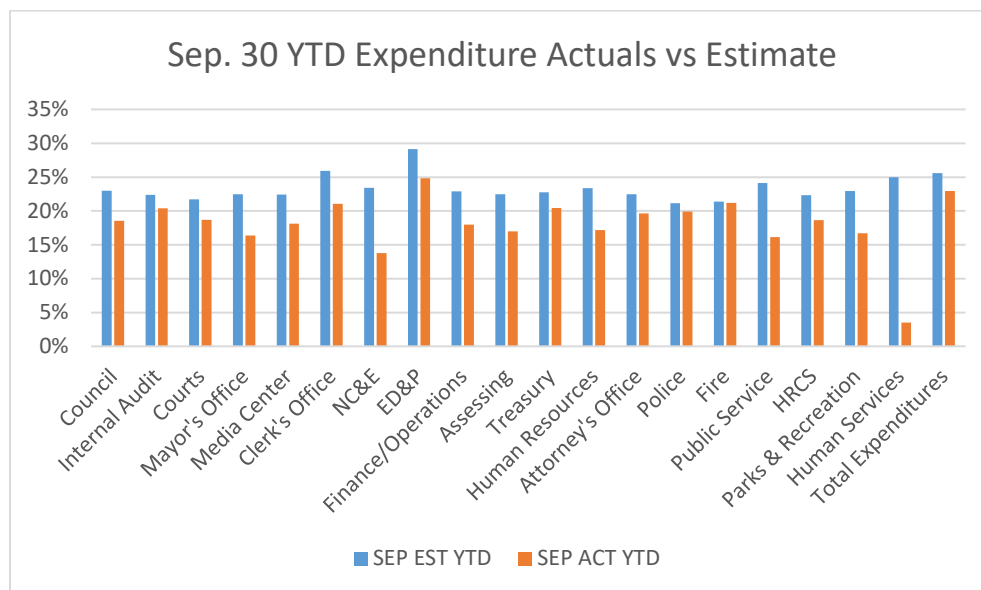
General Fund revenues collected through the first quarter of Fiscal Year 2022 (July – September) are on track with expectations for the amended budget.

- **Property Taxes** are 35% of the general fund budget and are largely collected at the beginning of the fiscal year. While revenue currently exceeds budgeted amounts, it remains subject to tax appeals and other adjustments throughout the year.
- **Income Tax** collections, 22% of the general fund budget, are exceeding our conservative estimates for the beginning of the fiscal year, which remains subject to adjustments as withholdings and other adjustments are recorded.
- **Return on Equity** is received in December and June. The current contract includes a guaranteed \$25M payment to the City and 3% of the Lansing Board of Water and Light's June 1 to May 31 revenue in excess of \$409,836,066. Specifically, revenue from retail and wholesale sales of chilled water, electric, steam, heat, and water utilities. This is 19% of the general fund budget that is stable.
- **State Revenues** are as expected for the first quarter with the first revenue sharing payment due in October. State revenues make up 15% of the general fund budget.
- **Charges for Services** are slightly below average for this time with public safety charges, reimbursements, and code compliance being the largest sources. This may be adjusted as cash receipts are accounted for or for minor accruals. This makes up 6% of the general fund budget.
- **Fines and Forfeitures** are slightly below previous years to date. These are largely tied to District Court activities. This category makes up 1% of general fund revenues.
- **Licenses and Permits** are ahead compared to previous years. This is partially due to the timing of various licenses managed by the City.
- **Interest and Rents** are less than a percent of the City's budget. Collections are currently below previous year collections. Some variance is due to the timing of interest revenue postings.
- **Other Revenues** are above previous year collections for this time. This category makes up only 1% of General Fund revenues.

(continued)

Expenditure Summary

Departmental expenditures are below first quarter targets, taking into account the timing of payroll and major contracts. The City is in the process of returning to full capacity while remaining cautious to the continued challenges of the COVID-19 pandemic.



Conclusion

The Administration continues to monitor expenditures and seek out necessary savings to maintain vital services while also making strategic investments to grow the City's economy and strengthen the quality of life for residents, workers, business owners, and visitors. Due to the American Rescue Plan Act, the City has been able to restore services despite the negative impacts of the COVID-19 pandemic. While there is good news in terms of recovery, there remain significant challenges to restoring and maintaining the City's fiscal health.

The general fund budget report is presented in several formats for informational value as follows. After a separate revenue and expenditure summary, the City's general fund is presented as formally adopted in appropriation detail showing personnel vs. operating expenditures, then in governmental detail it is summarized by purpose. In this last view, retirement and information technology costs are displayed separately from departments to better represent their costs to the City's general fund.

September 30, 2022 Revenue Summary

Fiscal Year July 1, 2021 - June 30, 2022

General Fund Revenues	<u>FY 2022</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2022</u> <u>Amended</u> <u>Budget</u>	<u>FY 2022</u> <u>Sep. 30</u> <u>Actuals</u>	<u>Sep. 30</u> <u>Percent</u> <u>YTD</u>	<u>3 Year</u> <u>Sep. 30</u> <u>Avg.</u>
<u>Property Taxes</u>					
Non-Dedicated	34,325,000	34,325,000	37,214,275		
Dedicated - Police	3,525,000	3,525,000	3,525,000		
Dedicated - Fire	3,525,000	3,525,000	3,525,000		
Dedicated - Roads	2,350,000	2,350,000	2,350,000		
Dedicated - Parks	2,350,000	2,350,000	2,350,000		
Total	46,075,000	46,075,000	48,964,275	106.3%	100.9%
<u>Income Taxes</u>					
City Income Tax	29,380,800	29,380,800	4,831,680		
Total	29,380,800	29,380,800	4,831,680	16.4%	12.5%
<u>Return on Equity</u>					
Board of Water and Light	25,000,000	25,000,000	-		
Total	25,000,000	25,000,000	-	0.0%	0.0%
<u>State Revenues</u>					
Revenue Sharing	15,598,000	15,598,000	-		
Fire Reimbursement Grants	3,250,000	3,250,000	-		
Personal Property Tax Reimbursement	900,000	900,000	-		
Recreational Marijuana	350,000	350,000	-		
Liquor License Fee	70,000	70,000	56,726		
Total	20,168,000	20,168,000	56,726	0.3%	0.2%
<u>Charges for Services</u>					
Public Safety	4,368,850	4,368,850	483,640		
Reimbursements	2,348,150	2,348,150	567,697		
Code Compliance	1,091,000	1,091,000	276,074		
Recreation Fees	415,500	415,500	129,176		
Appeals & Petitions	84,350	84,350	19,515		
Work for Others	35,200	35,200	51,338		
Central Stores	1,500	1,500	530		
Subscriptions and Information	300	300	10		
Total	8,344,850	8,344,850	1,527,981	18.3%	20.2%
<u>Fines and Forfeitures</u>					
Fines and Forfeitures	1,777,600	1,777,600	305,894		
Total	1,777,600	1,777,600	305,894	17.2%	20.7%
<u>Licenses & Permits</u>					
Cable Franchise Fees	1,000,000	1,000,000	-		
Marihuana Licenses	600,000	600,000	145,000		
Business Licenses	65,250	65,250	19,293		
Non-Business Licenses	37,600	37,600	7,413		
Building Licenses & Permits	17,250	17,250	2,000		
Total	1,720,100	1,720,100	173,706	10.1%	8.6%
<u>Interest & Rents</u>					
Interest Income	210,000	210,000	22,872		
Total	210,000	210,000	22,872	10.9%	25.3%
<u>Other Revenues</u>					
Miscellaneous	173,000	173,000	31,918		
Sale of Fixed Assets	102,000	102,000	-		
Donations & Contributions	65,000	78,614	30,284		
Total	340,000	353,614	62,202	17.6%	8.3%
<u>Total General Fund</u>					
Operating Revenue	133,016,350	133,029,964	55,945,337	42.1%	36.6%
Transfers from Other Funds	100,000	100,000	100,000		
Total	133,116,350	133,129,964	56,045,337	42.1%	36.5%

September 30, 2021 Departmental Summary

Fiscal Year July 1, 2021 - June 30, 2022

General Fund Appropriations	<u>FY 2022</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2022</u> <u>Amended</u> <u>Budget</u>	<u>FY 2022</u> <u>Sep. 30</u> <u>Actuals</u>	<u>Sep. 30</u> <u>Percent</u> <u>YTD</u>	<u>3 Year</u> <u>Sep. 30</u> <u>Target</u>
Beginning General Fund Balance	5,336,531	5,336,531	5,336,531		
Beginning Budget Stab. Fund Balance	8,795,321	8,795,321	8,795,321		
Total General Fund Reserves	<u>14,131,852</u>	<u>14,131,852</u>	<u>14,131,852</u>		
Revenues (detail on previous page)	133,116,350	133,129,964	56,045,337	42.1%	36.5%
<u>Departmental Expenditures:</u>					
Council	664,446	664,446	123,227	18.5%	23.0%
Internal Audit	194,724	194,724	39,689	20.4%	22.4%
Mayor's Office	1,618,281	1,618,281	265,242	16.4%	22.5%
Office of Community Media	583,262	583,262	105,792	18.1%	22.4%
District Court	6,329,859	6,329,859	1,234,399	19.5%	22.7%
Circuit Court Building Rental	285,000	285,000	1,170	0.4%	0.6%
City Clerk's Office	1,485,525	1,485,525	313,088	21.1%	25.9%
Neighborhood & Citizen Engagement	1,232,199	1,332,199	183,560	13.8%	23.4%
Economic Development & Planning	6,093,740	6,093,740	1,513,661	24.8%	29.1%
Finance Department	2,007,522	2,007,522	361,347	18.0%	22.9%
City Assessor	1,967,154	1,967,154	334,135	17.0%	22.5%
Treasury/Income Tax	2,384,813	2,384,813	487,578	20.4%	22.8%
Human Resources Department	2,572,681	2,572,681	442,376	17.2%	23.4%
City Attorney's Office	2,450,461	2,450,461	480,733	19.6%	22.5%
Police Department	49,911,211	50,004,825	9,969,377	19.9%	21.2%
Fire Department	38,811,479	38,811,479	8,220,712	21.2%	21.4%
Public Service	12,677,987	12,677,987	2,047,632	16.2%	24.1%
Human Relations & Community Services	1,934,094	1,934,094	360,996	18.7%	22.3%
Parks & Recreation Department	9,017,392	9,017,392	1,507,793	16.7%	23.0%
Human Service Agency Support	1,800,000	1,800,000	63,653	3.5%	25.0%
<u>Non-Departmental Expenditures:</u>					
Library Building Rental	135,000	135,000	14,602	10.8%	25.0%
Operating Subsidies to Other Funds	1,255,000	1,255,000	1,255,000	100.0%	100.0%
Contingency/MRJE	300,000	-	-		
City Supported Agencies/MRJE	467,500	767,500	-	0.0%	22.2%
Capital Improvements	5,522,000	5,522,000	5,522,000	100.0%	100.0%
Debt Service & Penalties	990,020	990,020	300	0.0%	0.0%
Vacancy Factor	(1,400,000)	(1,400,000)	-		
Expenditures	151,291,350	151,484,964	34,848,060	23.0%	25.8%
Net Impact on Fund Balance	(18,175,000)	(18,355,000)			
Federal Stimulus Reimbursement	18,875,000	18,875,000			
Ending General Fund Reserves	<u>14,831,852</u>	<u>14,651,852</u>			

September 30, 2021 Budget Appropriation Summary

Fiscal Year July 1, 2021 - June 30, 2022

Estimated Revenues	<u>FY 2022</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2022</u> <u>Amended</u> <u>Budget</u>	<u>FY 2022</u> <u>Sep. 30</u> <u>Actuals</u>	<u>Sep. 30</u> <u>Percent</u> <u>YTD</u>	<u>3 Year</u> <u>Sep. 30</u> <u>Avg.</u>
Property Taxes	46,075,000	46,075,000	48,964,275		
Income Taxes	29,380,800	29,380,800	4,831,680		
Return on Equity	25,000,000	25,000,000	-		
State Revenues	20,168,000	20,168,000	56,726		
Charges for Services	8,344,850	8,344,850	1,527,981		
Fines & Forfeitures	1,777,600	1,777,600	305,894		
Licenses & Permits	1,720,100	1,720,100	173,706		
Interest & Rent	210,000	210,000	22,872		
Other Revenue	340,000	353,614	62,202		
Total Revenues	133,016,350	133,029,964	55,945,337	42.1%	36.6%
Appropriations	<u>FY 2022</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2022</u> <u>Amended</u> <u>Budget</u>	<u>FY 2022</u> <u>Sep. 30</u> <u>Actuals</u>	<u>Sep. 30</u> <u>Percent</u> <u>YTD</u>	<u>Sep. 30</u> <u>Target</u> <u>Exp.</u>
Council					
Personnel	477,506	477,506	90,369		
Operating	186,940	186,940	32,858		
Total	664,446	664,446	123,227	18.5%	23.0%
Internal Audit					
Personnel	182,369	182,369	37,181		
Operating	12,355	12,355	2,508		
Total	194,724	194,724	39,689	20.4%	22.4%
Courts					
Personnel	5,136,026	5,136,026	1,005,176		
Operating	1,478,833	1,478,833	230,393		
Total	6,614,859	6,614,859	1,235,569	18.7%	21.7%
Mayor's Office					
Personnel	1,421,507	1,421,507	230,276		
Operating	196,774	196,774	34,965		
Total	1,618,281	1,618,281	265,242	16.4%	22.5%
Media Center					
Personnel	510,517	510,517	88,457		
Operating	72,745	72,745	17,335		
Total	583,262	583,262	105,792	18.1%	22.4%
Clerk's Office					
Personnel	1,056,330	1,056,330	232,929		
Operating	429,195	429,195	80,159		
Total	1,485,525	1,485,525	313,088	21.1%	25.9%
Neighborhood & Citizen Engagement					
Personnel	741,190	741,190	144,420		
Operating	491,009	591,009	39,140		
Total	1,232,199	1,332,199	183,560	13.8%	23.4%
Economic Development & Planning					
Personnel	3,423,250	3,423,250	658,560		
Operating	2,670,490	2,670,490	855,101		
Total	6,093,740	6,093,740	1,513,661	24.8%	29.1%
Finance/Operations					
Personnel	1,517,661	1,517,661	308,362		
Operating	489,861	489,861	52,985		
Total	2,007,522	2,007,522	361,347	18.0%	22.9%

Appropriations	<u>FY 2022 Adopted Budget</u>	<u>FY 2022 Amended Budget</u>	<u>FY 2022 Sep. 30 Actuals</u>	<u>Sep. 30 Percent YTD</u>	<u>Sep. 30 Target Exp.</u>
Assessing					
Personnel	1,706,240	1,706,240	289,467		
Operating	260,914	260,914	44,668		
Total	<u>1,967,154</u>	<u>1,967,154</u>	<u>334,135</u>	17.0%	22.5%
Treasury					
Personnel	1,869,301	1,869,301	333,576		
Operating	515,512	515,512	154,002		
Total	<u>2,384,813</u>	<u>2,384,813</u>	<u>487,578</u>	20.4%	22.8%
Human Resources					
Personnel	1,440,235	1,440,235	255,470		
Operating	1,132,446	1,132,446	186,905		
Total	<u>2,572,681</u>	<u>2,572,681</u>	<u>442,376</u>	17.2%	23.4%
Attorney's Office					
Personnel	2,183,939	2,183,939	411,140		
Operating	266,522	266,522	69,594		
Total	<u>2,450,461</u>	<u>2,450,461</u>	<u>480,733</u>	19.6%	22.5%
Police					
Personnel	42,171,580	42,171,580	8,237,868		
Operating	7,739,631	7,833,245	1,731,510		
Total	<u>49,911,211</u>	<u>50,004,825</u>	<u>9,969,377</u>	19.9%	21.2%
Fire					
Personnel	33,208,919	33,208,919	6,974,226		
Operating	5,602,560	5,602,560	1,246,486		
Total	<u>38,811,479</u>	<u>38,811,479</u>	<u>8,220,712</u>	21.2%	21.4%
Public Service					
Personnel	3,280,326	3,280,326	541,503		
Operating	9,397,661	9,397,661	1,506,129		
Total	<u>12,677,987</u>	<u>12,677,987</u>	<u>2,047,632</u>	16.2%	24.1%
Human Relations & Community Service					
Personnel	1,747,915	1,747,915	322,566		
Operating	186,179	186,179	38,429		
Total	<u>1,934,094</u>	<u>1,934,094</u>	<u>360,996</u>	18.7%	22.3%
Parks & Recreation					
Personnel	5,967,152	5,967,152	982,799		
Operating	3,050,240	3,050,240	524,994		
Total	<u>9,017,392</u>	<u>9,017,392</u>	<u>1,507,793</u>	16.7%	23.0%
Human Services					
Operating	1,800,000	1,800,000	63,653		
Total	<u>1,800,000</u>	<u>1,800,000</u>	<u>63,653</u>	3.5%	25.0%
City Supported Agencies/MRJE					
Operating	467,500	767,500	-		
Total	<u>467,500</u>	<u>767,500</u>	<u>-</u>	0.0%	22.2%
Non-Departmental					
Contingency/MRJE	300,000	-	-		
Vacancy Factor	(1,400,000)	(1,400,000)	-		
Library Lease	135,000	135,000	14,602		
Debt Service	990,020	990,020	300		
Net Transfers	6,677,000	6,677,000	6,677,000		
Total	<u>6,702,020</u>	<u>6,402,020</u>	<u>6,691,902</u>	104.5%	100.9%
 Total Expenditures	 <u>151,191,350</u>	 <u>151,384,964</u>	 <u>34,748,060</u>	 23.0%	 25.6%
 General Fund balance	 14,131,852	 14,131,852			
Change	(18,175,000)	(18,355,000)			
Federal Stimulus Reimbursement	18,875,000	18,875,000			
Ending Fund Balance	<u>14,831,852</u>	<u>14,651,852</u>			

September 30, 2021 Governmental Summary

Fiscal Year July 1, 2021 - June 30, 2022

General Fund Appropriations	<u>FY 2022</u> <u>Adopted</u> <u>Budget</u>	<u>FY 2022</u> <u>Amended</u> <u>Budget</u>	<u>FY 2022</u> <u>Sep. 30</u> <u>Actuals</u>	<u>Sep. 30</u> <u>Percent</u> <u>YTD</u>	<u>3 Year</u> <u>Sep. 30</u> <u>Avg.</u>
Beginning General Fund Balance	5,336,531	5,336,531	5,336,531		
Beginning Budget Stab. Fund Balance	8,795,321	8,795,321	8,795,321		
Total General Fund Reserves	<u>14,131,852</u>	<u>14,131,852</u>	<u>14,131,852</u>		
Revenues (detail on previous page)	133,116,350	133,129,964	56,045,337	42.1%	36.5%
General Government					
Attorney's Office	1,574,249	1,574,249	286,090		
City Clerk	1,092,782	1,092,782	223,159		
Council	503,484	503,484	85,806		
District Court	3,854,419	3,854,419	671,578		
Circuit Court Building Rental	285,000	285,000	1,170		
Internal Audit	118,127	118,127	22,743		
Finance	1,378,542	1,378,542	221,078		
City Assessor	1,232,797	1,232,797	170,830		
Treasury/Income Tax	1,455,037	1,455,037	277,806		
Human Resources	1,905,173	1,905,173	291,978		
Mayor's Office	1,036,093	1,036,093	146,209		
Office of Community Media	411,642	411,642	66,655		
Library Building Rental	135,000	135,000	14,602		
Vacancy Factor	(1,400,000)	(1,400,000)	-		
Total General Government	<u>13,582,345</u>	<u>13,582,345</u>	<u>2,479,703</u>	18.3%	25.0%
Public Safety					
Police Department	26,309,472	26,403,086	5,062,356		
Fire Department	20,321,076	20,321,076	4,375,400		
Total Public Safety	<u>46,630,548</u>	<u>46,724,162</u>	<u>9,437,756</u>	20.2%	21.4%
Community Development					
Economic Development & Planning	4,333,971	4,333,971	1,117,932		
Neighborhood & Citizen Engagement	898,595	998,595	109,615		
Human Relations & Community Services	1,206,874	1,206,874	200,211		
Human Service Agency Support	1,800,000	1,800,000	63,653		
City Supported Agencies/MRJE	467,500	767,500	-		
Total Community Development	<u>8,706,940</u>	<u>9,106,940</u>	<u>1,491,410</u>	16.4%	27.4%
Public Service					
Public Service Department	9,926,178	9,926,178	1,492,881	15.0%	24.2%
Recreation & Culture					
Parks & Recreation Department	6,431,628	6,431,628	972,722	15.1%	23.0%
Internal Services					
Retirement/Fixed Benefits	46,412,238	46,412,238	9,458,578		
Information Technology Expense	6,063,608	6,063,608	1,516,188		
Fleet Expense	4,642,582	4,642,582	1,014,456		
Engineering	828,263	828,263	207,066		
Total Internal Services	<u>57,946,691</u>	<u>57,946,691</u>	<u>12,196,289</u>	21.0%	21.6%
Non-Departmental Expenditures					
Contingency/MRJE	300,000	-	-		
Operating Subsidies to Other Funds	1,255,000	1,255,000	1,255,000		
Capital Improvements	5,522,000	5,522,000	5,522,000		
Debt Service & Penalties	990,020	990,020	300		
Expenditures	151,291,350	151,484,964			
Net Impact on Fund Balance	(18,175,000)	(18,355,000)			
Federal Stimulus Reimbursement	18,875,000	18,875,000			
Ending General Fund Reserves	<u>14,831,852</u>	<u>14,651,852</u>			

Vacancy Factor Report

Fiscal Year 2022
September 30, 2021

<u>Department</u>	<u>Key</u>	<u>PCN</u>	<u>Position Description</u>	<u>Bargaining Unit</u>	<u>FTE</u>	<u>Vacancy</u>	<u>Vacancy Factor</u>
Vacancies Counted toward General Fund Vacancy Factor							
MAYOR/NON-DEPT	101	GRDSCTCD	GRAPHIC DESIGNER & CONTENT CRD	MAYOR	1.00	4/1/2021	11,345
COUNCIL/INTERNAL AUDIT	1012120	LEGISAUD	LEGISLATIVE AUDITOR	COUNCIL	1.00	2/20/2020	CONTRACT
NEIGH CTZN ENG	1012250	ADMAST29	ADMINISTRATIVE ASSISTANT 29	T243CTP	1.00	9/3/2021	4,323
MAYOR	1012300	CFLBRNEG	CHIEF LABOR NEGOTIATOR	MAYOR	1.00	7/11/2020	24,863
MAYOR	1012300	MYROFMGR	MAYOR'S OFFICE MANAGER	MAYOR	1.00	6/3/2021	12,945
MAYOR	1012300	PTMYRSTF	PT MAYORAL STAFF ASSISTANT	PT MAYOR	1.00	6/30/2020	5,021
ED&P/CODE COMPLIANCE	1012610	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	1.00	4/3/2020	14,238
ED&P/PLANNING	1012620	ASTPLMGR	ASSISTANT PLANNING MANAGER	T214 SUPV	1.00	3/20/2020	CONTRACT
FINANCE/OPERATIONS	1012710	FINDRCTR	FINANCE DIRECTOR	EXEC	1.00	8/13/2021	13,351
FINANCE/OPERATIONS	1012710	SRBUYERO	BUYER 32	T243CTP	1.00	11/30/2020	35,948
ASSESSOR	1012720	RESAPPLD	RESIDENTIAL APPRAISER LEAD	T243CTP	1.00	10/18/2019	17,350
ASSESSOR	1012720	RESAPPTR	RESIDENTIAL APPRAISER APPRENTICE	T243CTP	1.00	5/24/2019	14,238
ASSESSOR	1012720	RESIDAPP	RESIDENTIAL APPRAISER	T243CTP	1.00	10/5/2017	CONTRACT
TREASURY	1012730	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00	2/19/2021	11,228
TREASURY	1012730	TRESYINV	TREASURERY INVESTIGATOR	T243PT	1.00	2/22/2020	13,569
HUMAN RESOURCES	1012800	HRSPEC34	HIRING SPECIALIST	T243CTP	0.80	7/30/2021	7,984
HUMAN RESOURCES	1012800	PRNCRECR	PRINCIPAL RECRUITER	T243CTP	1.00	4/18/2017	18,238
CITY ATTORNEY	1012900	LGLADVSR	ASSISTANT CITY ATTORNEY	T214 NS	1.00	9/4/2021	RECLASS
CITY ATTORNEY	1012900	LGLADVSR	LEGAL ADVISOR	T214 NS	1.00	4/6/2018	17,400
PUBLIC SERVICE/BUILDINGS	1013140	BLDSERSU	BUILDING SERVICES SUPERVISOR	T243CTP	1.00	10/16/2020	19,157
PUBLIC SERVICE/BUILDINGS	1013140	ELCTRICN	ELECTRICIAN	T243SUP	1.00	12/30/2018	14,238
PUBLIC SERVICE/BUILDINGS	1013140	ELECFCW	ELECTRICAL FACILITY CTRL WKR	T243SUP	1.00	11/2/2018	11,866
PUBLIC SERVICE/BUILDINGS	1013140	FACMTWKR	SKILLED TRADES WORKER	UAW	1.00	3/2/2015	11,866
PUBLIC SERVICE/BUILDINGS	1013140	PLUMBSUP	PLUMBING SUPERVISOR	UAW	1.00	6/10/2018	19,157
PUBLIC SERVICE/BUILDINGS	1013140	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	1.00	7/1/2017	14,971
POLICE/ADMIN	1013201	ADMSPC31	ADMINISTRATIVE SPECIALIST 31	T243SUP	1.00	12/28/2011	CONTRACT
POLICE/ADMIN	1013201	POLCHIEF	POLICE CHIEF	EXEC	1.00	6/24/2021	31,717
POLICE/ADMIN	1013221	PAYRTECH	PAYROLL TECHNICIAN	T243CTP	1.00	7/24/2021	7,945
POLICE/CENTRAL SERVICES	1013221	POLTEC31	LPD FOIA ANALYST	T243CTP	1.00	7/31/2021	8,630
POLICE/RADIO LAB	1013222	RADTEC34	RADIO TECHNICIAN 34	T243CTP	1.00	10/11/2019	CONTRACT
POLICE/DETENTION	1013224	DETENOFF	DETENTION OFFICER	T243CTP	1.00	12/5/2020	CONTRACT
POLICE/INVESTIGATIONS	1013224	DETECT2C	DETECTIVE IIC	FOP NS	1.00	5/1/2021	19,835
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	2/13/2021	12,891
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	2/13/2021	12,891
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	2/16/2021	12,891
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	5/3/2021	12,891
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	5/8/2021	12,891
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	6/12/2021	12,891
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	7/10/2021	11,524
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	7/14/2021	10,938
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	8/7/2021	7,618
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	8/17/2021	6,250
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00	9/11/2021	2,735
POLICE/PATROL	1013251	SOCWKSUP	POLICE SOCIAL WORKER SUPERVISOR	T243SUP	1.00	7/1/2021	16,277
FIRE/ADMIN	1013501	ASTFIRCF	ASSISTANT FIRE CHIEF	NB SUPV	1.00	1/15/2021	26,446
FIRE/ADMIN	1013501	FIRCHIEF	FIRE CHIEF	EXEC	1.00	9/4/2020	28,877
FIRE/ADMIN	1013501	PTCLRK25	PT CLERK 25	T243PT	1.00	7/1/2019	9,749
FIRE/LOGISTICS	1013510	MATALSP3	MAINTENANCE ALARM SPECIALIST 3	IAFF	1.00	7/16/2021	16,098
FIRE/LOGISTICS	1013510	MATALSP4	MAINTENANCE ALARM SPECIALIST 4	IAFF	1.00	4/1/2021	21,161
FIRE/OPERATIONS	1013520	CAPTAIN4	CAPTAIN IV	IAFF	1.00	9/30/2020	21,100
FIRE/OPERATIONS	1013520	CAPTAIN4	CAPTAIN IV	IAFF	1.00	9/10/2021	4,476
FIRE/OPERATIONS	1013520	CAPTAIN4	CAPTAIN IV	IAFF	1.00	9/10/2021	4,476
FIRE/OPERATIONS	1013520	CAPTAIN4	CAPTAIN IV	IAFF	1.00	9/11/2021	4,476
FIRE/OPERATIONS	1013520	CAPTAIN4	CAPTAIN IV	IAFF	1.00	9/11/2021	4,476
FIRE/OPERATIONS	1013520	FIRENG02	ENGINEER II	IAFF	1.00	5/3/2021	18,881
FIRE/OPERATIONS	1013520	FIRENG02	ENGINEER II	IAFF	1.00	7/31/2021	12,588
FIRE/OPERATIONS	1013520	FIRENG02	ENGINEER II	IAFF	1.00	9/11/2021	4,005
FIRE/OPERATIONS	1013520	FIRENG02	ENGINEER II	IAFF	1.00	9/14/2021	3,433
FIRE/PREVENTION	1013530	INSPECT4	INSPECTOR IV	IAFF	1.00	9/24/2021	1,282
FIRE/PREVENTION	1013530	SECRTY26	SECRETARY 26	T243CTP	1.00	7/1/2019	10,225
PARKS/BUSINESS & MGMT	1013810	ADMSPC28	ADMINISTRATIVE SPECIALIST	T243CTP	1.00	8/5/2021	6,805
PARKS/BUSINESS & MGMT	1013810	CLERKS23	CLERK 23	T243CTP	1.00	6/18/2021	8,881
PARKS/COMMUNITY CENTERS	1013811	PTCLRK22	PARTTIME CLERK 22	T243CTP	1.00	7/15/2021	7,074
PARKS/COMMUNITY CENTERS	1013811	PTCTRPRG	PT COMMUNITY CENTER PROGRAMMR	T243CTP	1.00	6/25/2021	13,569
					<u>64.80</u>		<u>742,186</u>

Vacancy Factor Report

Fiscal Year 2022
September 30, 2021

Department	Key	PCN	Position Description	Bargaining Unit	FTE	Vacancy	Vacancy Factor
Non-Vacancy Factor (non-General Fund) Vacancies							
PUBLIC SERVICE/O&M	1013611	CEMATWK2	CEMETERY MAINTANCE WORKER 200	UAW	1.00	5/31/2019	9,219
PUBLIC SERVICE/O&M	1013611	EQPOPWK5	EQUIPMENT OPERATOR WORKER 500	UAW	1.00	10/24/2020	11,866
PUBLIC SERVICE/O&M	1013611	FRSTWKR5	ARBORIST 500	UAW	1.00	9/13/2021	2,517
PUBLIC SERVICE/O&M	1013611	FRSTWKR6	ARBORIST 500	UAW	1.00	9/13/2021	2,722
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	2/1/2020	10,921
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	2/29/2020	10,921
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	4/25/2020	10,921
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	5/27/2020	10,921
PUBLIC SERVICE/O&M	1013611	MANTWKR5	MAINTENANCE WORKER 400	UAW	1.00	8/14/2021	5,626
PUBLIC SERVICE/O&M	1013611	PKSMTWK2	GROUND & MAINTENANCE WKR 200	UAW	1.00	9/4/2021	2,654
PUBLIC SERVICE/O&M	1013611	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	1.00	8/15/2020	14,971
PUBLIC SERVICE/O&M	1013611	SNMATWKR	SIGN MAINTENANCE WORKER 400	UAW	1.00	3/26/2021	10,921
PUBLIC SERVICE/O&M	1013611	SOLWASUP	SOLID WASTE SUPERVISOR	T243SUP	1.00	8/15/2020	15,717
ED&P/BUILDING SAFETY	2492610	BLDINSPC	BUILDING INSPECTOR	T214 SUPV	1.00	5/26/2021	15,762
ED&P/PARKING	5853640	PRKNGMGR	PARKING MANAGER	NB SUPV	1.00	9/24/2021	1,906
ED&P/PARKING	5853641	ACCTGCLK	ACCOUNTING CLERK	T243CTP	1.00	1/22/2018	12,347
ED&P/PARKING	5853641	ACCTGCLK	ACCOUNTING CLERK	T243CTP	1.00	5/18/2019	12,347
ED&P/PARKING	5853642	LDPKTECH	LEAD PARKING TECHNICIAN	UAW	1.00	1/3/2020	10,921
ED&P/PARKING	5853642	PKGRVCOL	PARKING REVENUE COLLECTORS	UAW	1.00	9/14/2019	8,411
ED&P/PARKING	5853642	PKGRVCOL	PARKING REVENUE COLLECTORS	UAW	1.00	1/24/2020	8,411
PUBLIC SERVICE/WWTP	5903670	ASPLSUPT	ASSIST PLANT SUPERINTENDENT	NB SUPV	1.00	7/31/2020	20,636
PUBLIC SERVICE/WWTP	5903670	ELECTECH	ELECTRICAL TECHNICIAN	T243CTP	1.00	10/5/2006	14,971
PUBLIC SERVICE/WWTP	5903670	TECH-TBD	LAB/IPP TECHNICIAN	T243CTP	0.50	7/1/2017	6,473
PUBLIC SERVICE/WWTP	5903670	SUP-TBD	LAB/IPP SUPERVISOR	T243SUP	0.50	7/1/2015	7,119
PUBLIC SERVICE/WWTP	5903670	UTLELWKR	UTILITY ELECTRICAL WORKER	UAW	1.00	5/31/2013	12,945
PUBLIC SERVICE/WWTP	5903670	WWMATWK4	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	4/9/2021	10,921
PUBLIC SERVICE/WWTP	5903670	WWMATWK4	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	6/19/2021	10,921
PUBLIC SERVICE/WWTP	5903670	WWMATWK4	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	6/19/2021	10,921
PUBLIC SERVICE/WWTP	5903670	WWMATWK4	WASTEWATER MAINTENANCE WKR 400	UAW	1.00	6/21/2021	10,921
PUBLIC SERVICE/WWTP	5903670	WWMATWK6	WASTEWATER MAINTENANCE WKR 600	UAW	1.00	5/27/2020	12,831
PUBLIC SERVICE/WWTP	5903670	WWPLTLBR	WASTE WATER PLANT LABORER	UAW	1.00	7/12/2019	9,985
PUBLIC SERVICE/WWTP	5903670	WWSYSANL	WASTEWATER SYSTEMS ANALYST	T243CTP	1.00	10/23/2015	15,717
PUBLIC SERVICE/WWTP	5903679	TECH-TBD	LAB/IPP TECHNICIAN	T243SUP	0.50	7/1/2017	6,473
PUBLIC SERVICE/WWTP	5903679	SUP-TBD	LAB/IPP SUPERVISOR	T243SUP	0.50	7/1/2015	7,119
INFO TECH	6303130	DATANLST	DATA ANALYST	T243CTP	1.00	2/16/2018	CONTRACT
INFO TECH	6303130	GISADMIN	GIS TECHNICIAN	T243CTP	1.00	8/9/2014	CONTRACT
INFO TECH	6303130	HLPDSKTN	HELP DESK TECHNICIAN	T243CTP	1.00	2/29/2020	CONTRACT
INFO TECH	6303130	SECURADM	SECURITY ADMINISTRATOR	T243SUP	1.00	11/2/2018	CONTRACT
PUBLIC SERVICE/FLEET	6433623	ATGARSUP	ASSIST SHIFT GARAGE SUPERVISOR	T243SUP	1.00	7/1/2017	14,238
PUBLIC SERVICE/FLEET	6433623	ATGARSUP	ASSIST SHIFT GARAGE SUPERVISOR	T243SUP	1.00	7/12/2019	14,238
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	3/29/2019	11,866
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	5/13/2019	11,866
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	8/17/2019	11,866
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	7/21/2021	9,349
PUBLIC SERVICE/FLEET	6433623	SRVCSPEC	SERVICE SPECIALIST	T243CTP	1.00	9/20/2019	11,228
PUBLIC SERVICE/FLEET	6433623	VEHWKR04	VEHICLE MAINTENANCE WORKER 400	UAW	1.00	11/1/2020	10,921
PUBLIC SERVICE/ENGINEERING	6453603	BPTMANGR	BUSINESS PERMITS TECH MANAGER	T243SUP	1.00	11/22/2004	CONTRACT
PUBLIC SERVICE/ENGINEERING	6453603	CTYENGR	CITY ENGINEER	T243SUP	1.00	8/16/2019	23,344
PUBLIC SERVICE/ENGINEERING	6453603	DPPBSDIR	DEPUTY PUBLIC SERVICE DIRECTOR	NB SUPV	1.00	7/1/2017	27,781
PUBLIC SERVICE/ENGINEERING	6453603	ENGINR38	ENGINEER 38	T214 NS	1.00	6/6/2019	18,285
PUBLIC SERVICE/ENGINEERING	6453603	ENGTECHN	ENGINEER TECHNICIAN	T243CTP	1.00	9/4/2021	3,554
PUBLIC SERVICE/ENGINEERING	6453603	ENGTEC34	ENGINEERING TECHNICIAN SUPV	T243SUP	1.00	6/13/2020	14,971
PUBLIC SERVICE/ENGINEERING	6453603	PLMINSPC	PLUMBING INSPECTOR	T243CTP	1.00	10/1/2018	14,238
PUBLIC SERVICE/ENGINEERING	6453603	TRANSENG	TRANSPORTATION ENGINEER	NB SUPV	1.00	1/1/2020	26,446
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
CITY 311 ASSISTANT	6453604	CCREP311	CITY 311 ASSISTANT	T243CTP	1.00	7/1/2021	11,757
DISTRICT COURT	7602201	COLOFFCR	COLLECTIONS OFFICER	DCT NON REPR	1.00	3/18/2021	8,039
DISTRICT COURT	7602201	DPCLERK2	DEPUTY CLERK 2	T243 DCT	1.00	10/2/2020	8,039
DISTRICT COURT	7602201	DPCLERK2	DEPUTY CLERK 2	T243 DCT	1.00	3/3/2021	8,039
DISTRICT COURT	7602201	MAGISCLK	MAGISTRATE'S CLERK	DCT NON REPR	1.00	7/12/2019	8,449
DISTRICT COURT	7602201	PROBOFCR	PROBATION OFFICER	T243 DCT	1.00	9/10/2021	2,657
EDP/DEVELOPMENT	5266305600	REHABCSF	REHAB CONSTRUCTION SPECIALIST	T243CTP	1.00	8/27/2021	5,393
EDP/DEVELOPMENT	5266305600	SECRTY26	SECRETARY 26	T243CTP	1.00	8/7/2021	6,042
EDP/DEVELOPMENT	5266305600	DEVELMGR	DEVELOPMENT MANAGER	NB SUPV	0.40	7/16/2021	8,388
EDP/DEVELOPMENT	5266905600	DEVELMGR	DEVELOPMENT MANAGER	NB SUPV	0.40	7/16/2021	8,388
EDP/DEVELOPMENT	6366902120	DEVELMGR	DEVELOPMENT MANAGER	NB SUPV	0.20	7/16/2021	4,194
					<u>67.00</u>		<u>722,070</u>

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission, or Committee.

Certain boards, commissions, or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission, or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

Date	10/21/2021
First Name	Thomas
Middle	James
Last Name	Hoisington
Other name(s) by which you have been known, including maiden names	None
Date of Birth	
Address	2575 oxford
City	Lansing
State	Mi
Email	hoisington@paaonline.com
Gender	Male

If you don't know which ward you live in, visit the [Lansing Neighborhoods Ward Map](#) and type in your address to find out!

Ward	Ward 4
Precinct	33
Best Phone Number to Contact You	!
In what year did you move to Lansing?	2001
Additional Information Regarding Experience and Credentials	Served as a county commissioner form 1976-82 from the the south Lansing district....Served as a member of the compensation committee in the early 90s
Occupational Background	President and CEO of Public Affairs Associates a Lansing based pelican consulting firm ,,,, Retired....
Educational Background	Sexton High School...1972.... Michigan State University 1976...
Previous Appointments	Served on competition committee in early 90s.... Served on Lansing Fire Board 2013 -2017
Current Appointments	None
First Choice for Board to Serve on	Economic Development Corporation / Tax Increment Finance Authority / Brownfield Redevelopment Authority
Fourth Choice of a Board to Serve on	Elected Officers Compensation Commission
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission.	I believe that those who step forward to service need to be compensated for their time and effort...As a former elected official I understand that the job takes many hours of work that the general public may not appreciate.....
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office.	None

This certification is not required but may impact potential consideration of the appointment being sought. I authorize the use of the information provided above to conduct a background search, including but not limited to criminal history, residency, and indebtedness to the City of Lansing. If selected to serve, I further authorize additional background checks during the term of my service to ensure the required criteria continue to be met. I also acknowledge that I have the affirmative duty to inform the City if I become aware of any change or condition in my status that fails to meet the required criteria.

Agreement to Background Check Authorization • I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge.	Thomas James Hoisington
Date & Time	10/21/2021 12:00 PM (EDT)
Receive an email copy of this form.	Yes

Resolution #2021-###

BY THE COMMITTEE of the Whole
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Thomas Hoisington as an At-Large member of the Election Officers Compensation Commission for a term to expire October 1, 2027; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on November 29, 2021 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Thomas Hoisington as an At-Large member of the Election Officers Compensation Commission for a term to expire October 1, 2027.

Boak, Sherrie

From: Plummer, Marilyn
Sent: Tuesday, March 9, 2021 3:29 PM
To: Hetke, Veronica
Subject: Fw: Online Form Submittal: Application for Appointment to Board or Commission

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Friday, December 14, 2018 5:07 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	12/14/2018
------	------------

First Name	Stephen
------------	---------

Middle	Ellsworth
--------	-----------

Last Name	Young
-----------	-------

Other name(s) by which you have been known, including maiden names	Field not completed.
--	----------------------

Date of Birth	
---------------	--

Address	2133 Moores River Drive
City	Lansing
State	Michigan
Zip Code	48910
Email	young.s@gcsionline.com
Gender	Male
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	
Last 4 digits of social security number	
In what year did you move to Lansing?	1973
Additional information regarding experience and credentials	Lived and worked in Lansing proper since mid-90's; Lived in Lansing area since 1974; Recently appointed by Governor Snyder to the Northern Michigan University Board of Trustees for a term beginning 1/1/2019
Occupational Background	<i>Field not completed.</i>
Educational Background	BA, Michigan State University, 1979
Please attach a resume if available	SYResume2018.pdf
First choice for board to serve on	Elected Officers Compensation Commission
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve	Lansing has been my home for years. I am in a position both professionally and personally to give back to the community

on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

that I have been a part of for so many years and would like to serve.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Stephen Young

Date & Time

12/14/2018 5:00 PM

Email not displaying correctly? [View it in your browser.](#)

Resolution #2021-###

BY THE COMMITTEE of the Whole
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Steve Young as an At-Large member of the Elected Officers Compensation Commission for a term to expire October 1, 2023; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on November 29, 2021 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Steve Young as an At-Large member of the Elected Officers Compensation Commission for a term to expire October 1, 2023.

Introduction of Ordinance

The Committee of the Whole introduced

An Ordinance of the City of Lansing, Michigan, re-adopting the Codified Ordinances of the City of Lansing.

The Ordinance is read a first time by its title and referred to the Committee of the Whole.

BY THE COMMITTEE OF THE WHOLE RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

Resolved by the City Council of the City of Lansing that a public hearing be set for Monday, December 13, 2021, at 7 p.m. in the Tony Benavides Lansing City Council Chambers, 124 W. Michigan Avenue, Lansing Michigan, for the purpose of:

Approving or opposing the readoption of the Codified Ordinances of the City of Lansing

CITY OF LANSING
NOTICE OF PUBLIC HEARING

The Lansing City Council will hold a public hearing on Monday, December 13, 2021, at 7:00 p.m. in the Tony Benavides Council Chambers, 10th Floor, Lansing City Hall, 124 W. Michigan Avenue, Lansing, Michigan to consider an Ordinance of the City of Lansing, Michigan, Re-Adopting the Codified Ordinances of the City of Lansing.

For more information, please call Lansing City Council at 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, pursuant to Rule 41 of the Lansing City Council Rules, a proposed rule revision shall be placed on the Council Agenda for Council receipt and review, but “shall not be considered for adoption sooner than the next council meeting;”

THEREFORE BE IT RESOLVED, that the City Council hereby moves to amend the City Council Rule 20:

LANSING CITY COUNCIL RULES

(Rule amendment introduced November 29, 2021, and to be considered for adoption December 13, 2021)

ADOPTION OF ORDINANCES

Rule 20. Manner of Introduction; Form. In each ordinance amending an existing ordinance, changes or new matter shall be ~~placed in capital~~ **BOLDED**, and matter which has been omitted shall be indicated by printing in stricken through type. **ANY UNCHANGED ORDINANCE LANGUAGE SHALL BE IN REGULAR TYPE.** Every ordinance shall have endorsed thereon the name of the Council member introducing it. In the drafting of proposed ordinances, the lines on each page shall be numbered consecutively. The City Clerk's office shall meet reasonable requests for copies. They shall not be printed in Official Proceedings of the City Council of the City of Lansing until they are finally enacted.

LANSING CITY COUNCIL RULES
(As amended on January 25, 2021)

Rule 1. Sessions of Council. Regular meetings of Council, unless otherwise set forth by resolution of City Council, shall be held on Monday evenings of each week at a time, place and date to be set by resolution of Council. Special meetings may be called as provided in Section 3-202 of the City Charter.

Rule 2. Quorum; Attendance; Call of Council. Five members of Council shall constitute a quorum for the transaction of business, but a lesser number may compel the attendance of absentees or adjourn any meeting or hearing until a later date.

No Council member shall absent himself or herself from the Council meeting without first having obtained leave from the Presiding Officer. The Presiding Officer may revoke leaves of absence at any time.

A call of Council may be ordered by the majority of Council Members present, whether a quorum or not, and in pursuance thereof, the Chief of Police, or any other person duly authorized by a majority of the Council Members present and voting, may be dispatched for, and take into custody and bring before Council any Council Members absent without leave.

THE PRESIDENT—POWERS AND DUTIES

Rule 3. Presiding at Sessions. The President of Council shall preside over all sessions of Council, or, in his or her absence, the Vice President shall preside. If both the President and Vice President are temporarily absent, then the most recent past President shall preside as Acting President.

Rule 4. Appointment of Committee Members; Creation of Ad-Hoc Committees. The President shall appoint all Council Members to the standing committees, any Council Ad-Hoc Advisory Committee and to any outside agency (see Section 3-102.6 of the City Charter). The President shall appoint the Chairperson and Vice-Chairperson of each standing committee and any ad-hoc advisory committee. Each standing committee of City Council shall consist of not less than three nor more than four Council Members. Should any issue referred to a four member committee result in a tie vote, the issue shall automatically be referred to the Committee of the Whole, and the standing committee shall be discharged of that issue. Two members of any standing committee will constitute a quorum with action taken by a majority of the committee members present. The President may, at his or her discretion, create or discharge any ad-hoc advisory committees.

Rule 5. Staff Operations. The President of Council shall be responsible for Council staff operations. The President may, at any time, delegate in writing the responsibility for Council staff operations to the Vice President. In the event there is no president, the most recent past President of Council serving shall be responsible for staff operations. In the

event there is no President or past President of Council serving, then Council is responsible for staff operations.

THE CLERK'S DUTIES

Rule 6. Calling the Roll and Noting Absentees. The Clerk, or his or her Deputy Clerk, shall call the roll at the opening of each meeting of Council and announce whether or not a quorum is present. He or she shall announce the names of the Council Members absent and enter the names of all absentees upon the record of proceedings.

Rule 7. Notice by the Clerk. The Clerk shall give notice, in writing, to committees, members of Council and City Officers concerning the agenda items which have been referred to them by City Council.

Rule 8. Preparation of Agenda. The Clerk's office shall prepare and provide copies of packets to Council and the Mayor of an agenda of business to be considered at each regularly scheduled Council meeting and any special meetings of City Council. No item of business shall be placed on the agenda for a regular meeting of Council unless the original document, annotated with such approvals as may be required, has been presented for filing in the office of the Clerk by 4:00 p.m. on the Thursday immediately preceding the day of the Council meeting. The agenda for each such meeting shall be posted in the lobby of City Hall and Council Chambers not later than eighteen hours prior to the time of each such meeting, and at such other places as Council may deem appropriate.

Rule 9. Items Upon Agenda; Designated Items for Action. Any item of business not placed upon the Council agenda in accordance with the terms of Section 3-103.2 of the City Charter and the provisions of these Rules shall not be considered at any meeting of Council, unless this Rule is suspended by the affirmative vote of six members of Council. Individual Council Members or committees may sponsor resolutions or ordinances (except initiatives and referendums presented by the citizenry) and place them on the Council agenda.

Resolutions may be sponsored by the Committee of the Whole if placed on the Council agenda by the President, or, in the President's absence, the Vice President, or by any four Council Members when their names are typed at the top of each resolution so sponsored. Committee reports may be sponsored and placed on the Council agenda by Committee Chairpersons or by any two members of the appropriate committees. Any committee report can be removed from the Council agenda at the Committee Chairperson's discretion. City Council staff shall inform the Clerk's office of those items upon which action is to occur at the Council meeting. The Clerk's office shall be responsible for designating those items which are on the Council agenda for action.

Rule 10. Consent Agenda. In preparing the agenda, the Clerk's office will determine which matters on the agenda are considered Routine Matters and shall place all Routine Matters on the Consent Agenda.

All Routine Matters on the Consent Agenda may be acted upon in one vote; provided, however, that any Council member may identify specific items that are not to be included in the single Consent Agenda vote, but which are to be discussed and voted upon separately. These items shall be removed from the Consent Agenda. Items removed from the Consent Agenda are to be considered as part of the regular portion of the meeting to which they relate.

SERGEANT-AT-ARMS

Rule 11. Powers and Duties. A police officer shall be present at all meetings of Council. The police officer shall be under the direction of the Presiding Officer, shall serve as security and as Sergeant-at-Arms of Council and shall have general charge and supervision of the Council Chambers, Council member offices, committee rooms, Council staff offices and work areas and all connecting hallways and passages.

COUNCIL MEMBERS

Rule 12. Speaking. When a Council member desires to speak, he or she shall first address the Chair. Debate shall be governed by Mason's Manual of Legislative Procedure, except where superseded by these Rules. When the Presiding Officer desires to speak on any agenda item identified as an action item, he or she shall turn over the Chair to the Vice Chair.

Rule 13. Compulsory Vote; Conflict of Interest. Each member of the Council shall vote on each question before the Council for a determination, unless excused therefrom by the affirmative vote of two-thirds of the members serving, except that no member shall vote on any question upon which that member has a conflict of interest or a financial interest other than as a citizen of the City. If a conflict of interest question is raised under this section at any Council meeting, such question shall be determined by a majority those Council Members present and qualified to vote before the main question shall be voted on, but the Council member affected shall not vote on such determination.

Rule 14. Important Items; Vote Requested. Any matter of business requiring the vote of more than five members of Council, which is defeated at a meeting at which all members of Council are not present, may be reconsidered at either of the first two meetings thereafter.

ORDER OF BUSINESS

Rule 15. Generally. The order of business of the City Council shall be on a printed agenda prepared by the City Clerk. The order of business for Council meetings shall be as follows:

1. Roll Call;

2. Meditation and Pledge of Allegiance;
3. Reading and approval of printed Council Proceedings;
4. Consideration of Late Items (Late items are to be considered as part of the regular portion of the meeting to which they relate);
5. Tabled Items, if any (Tabled items are to be considered as part of the regular portion of the meeting to which they relate);
6. Special Ceremonies;
7. Comments by Council Members and City Clerk;
8. Community Event Announcements (Time, Place, Purpose, or Definition of Event—one minute);
9. Speaker registration for public comment on Legislative Matters;

The Clerk or his or her designee will announce that the public comment registration form(s) for those intending to address Council on legislative matters will be collected;

10. Mayor's Comments;
11. Show Cause Hearings;

Only persons who have received notice from the City as an interested party, or the interested party's agent with written permission, may speak on the agenda item which is the subject of a show cause hearing, for up to a total of three minutes.

12. Public Comment on Legislative Matters;

Comment on legislative matters consists of the following items as listed on the agenda: Public Hearings (other than show cause hearings), Consent Agenda Items, Resolutions, Ordinances for Introduction, and Ordinances for Passage.

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on legislative matters. The Presiding Officer may reduce the amount of time allowed for each speaker if he or she determined that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

13. Council Consideration of Legislative Matters;

Council will consider its agenda and legislative matters in the following order:

- a) Referral of Public Hearings;
- b) Consent Agenda;
- c) Resolutions for Action;
- d) Reports from Council Committees;
- e) Ordinances for Introduction and Setting of Public Hearings;
- f) Ordinances for Passage.

14. Speaker Registration for Public Comment on City Government Related Matters;

The Clerk or his or her designee will announce that the public comment registration form(s) for those intending to address council on City Government Related Matters will be collected;

15. Reports from City Officers or Boards and Commissions, Communications, Petitions, and other City Government Related Matters.

16. Motion of Excused Absence;

17. Remarks by Council Members;

18. Remarks by the Mayor or Executive Assistant;

19. Public Comment on City Government Related Matters;

Each member of the public who has registered to speak will have up to a total of three minutes to address Council on City Government Related Matters that concern them. A City Government Related Matter is an issue or topic relevant to the operation or governance of the City. The Presiding Officer may reduce the amount of time for each speaker if he or she determines that the number of registered speakers is so numerous that the meeting cannot be timely concluded without a reduction in the time allocated for each speaker.

20. Adjournment.

Rule 16. Standing Committees. The standing committees of Council and their functions are as follows:

Equity, Diversity, and Inclusion. The Committee on Equity, Diversity and Inclusion will establish relevant policies that improve health in the Black, brown,

indigenous, and other communities of color, support local, state, and federal initiatives that advance social justice and racial equity, and continue the work which began in 2013 through the City Council's Ad-Hoc Committee on Diversity and Inclusion.

The Committee will assess current and proposed laws (ordinances and health regulations) and policies, as well as their implementation, to promote health for Black, brown, indigenous, and other residents of color of the City of Lansing, will assess internal policies and procedures to ensure racial equity is a core element in all organizational practices, will report back through the Committee of Whole on the status of its work on not less than a quarterly basis.

Further, the Committee will develop budget recommendations and priorities and submit them to the City Council for consideration as part of the annual budgeting process to ensure City resources are expended toward public services that achieve the goals and charge of the Committee.

City Operations. Reviews licensing and regulation matters, personnel matters, and human services matters; reviews matters pertaining to the arts, cultural, and community-wide activities, special events, and leisure time programs; has general oversight of City government operations (except those more specifically covered by another standing committee); reviews and prepares amendments or revisions to Council Rules; develops policies that would turn over routine matters to the administration wherever possible; and reviews all matters pertaining to wastewater treatment, sewer, and street needs; long range infrastructure, and parks and recreation needs; and development and the municipal parking system, including parking enforcement and policies.

Development and Planning. Reviews economic development matters, E.D.C. projects and the five-year plan covering development goals, policies, services and overall direction; reviews all matters having to do with land use, including zoning, plats and historical designations; reviews proposed modifications to the Master Plan; reviews acquisition and disposition of public property; and reviews changes to C.D.B.G. programming.

Public Safety. Reviews service levels and issues related to public safety, including police, fire, ambulance, emergency services, traffic environment and the building inspection program.

Ways and Means. Reviews all proposed modifications to the City's annual Budget and program audits prepared by the Internal Auditor, the City's short-range and long-range financial condition, workforce needs for City operations and financial impact statements developed on proposed actions; and reviews and develops policy recommendations on City financial and budget matters.

Council Personnel. This Committee shall be comprised of four members and shall include the President, the Vice President, one at-large Councilperson, and one ward Councilperson. The Vice President shall serve as Chair of the Committee.

The Committee on Council Personnel shall consider, study and recommend with respect to the following Council staff matters: Recruitment; selection; discipline; performance evaluations; job descriptions; policy and procedure manual development; any other personnel matter referred to it by the Council.

Except as may otherwise be provided herein, the President shall appoint a Chairperson and Vice Chairperson of each standing committee. In the temporary absence of the Chairperson, the Vice Chairperson shall act as Chairperson. The standing committees' functions shall be reviewed by the Council President and shall be adopted by resolution of Council during January of each year.

Rule 17. Duties of Committees; Quorum; Discharge of Committees. All committees appointed by Council shall thoroughly investigate such matters as are referred to them and report their findings in a timely manner.

All committees appointed by Council, other than standing committees, shall have a fixed term of life and shall expire at such times unless extended by a majority vote of Council.

A quorum of the Committee of the Whole shall be a majority of the committee members serving.

A committee shall be discharged of any matter referred to it by an affirmative vote of two-thirds of the Council Members at the Committee of the Whole or City Council meeting.

No Council Committee, Ad-Hoc or Standing, shall meet during a session of Council unless prior permission has been granted by Council. Any Council Committee, Ad-Hoc, Standing or Committee of the Whole, shall follow these Rules and Mason's Manual of Legislative Procedure whenever applicable. Every Committee, Standing or Ad-Hoc, shall provide an opportunity for the public to speak on items designated for action by the Committee. The Chairperson of each Committee, Standing or Ad-Hoc, shall be responsible for setting and enforcing the rules governing public comment at his or her Committee.

Rule 18. Rules of Decorum for Meetings. The Presiding Officer shall conduct Council meetings in an orderly manner. Members of Council and others in attendance shall obey directions of the Presiding Officer. Citizens and others attending Council meetings may address Council as specified in this Rule and Rule 14. Speakers will be requested to print their name, address, and the topic to be addressed on the appropriate registration form (Legislative or City Government Related Matters). The forms will be used to call speakers to the podium, allow Council Members to determine if the speaker is from his or her Ward, and to assist in the accuracy of recording Council Proceedings.

Council meetings are business meetings. Their purpose is to conduct the City's business. Public speaking at the Council meeting is to provide citizens the opportunity to be heard, express their views, and inform the Council and the Administration. In no case is the opportunity of a citizen to speak to be in the nature of a debate and neither the Council nor the Administration is under any obligation to respond specifically to any speaker. All remarks shall be addressed to the Council, the Mayor, and Administration representatives through the Presiding Officer. Individual Council Members, the Mayor, or representatives of the Administration present shall address the Presiding Officer for permission to inquire of speakers or members of the audience whenever he or she deems that such an inquiry may be helpful to City business.

No speaker called upon to speak shall by speech or conduct disturb, disrupt, delay, interfere with, or otherwise impede the orderly conduct of the Council meeting. Speakers shall adhere to the time limits established by these Rules and the Presiding Officer. Extension of a speaker's time limit is permissible at the discretion of the Presiding Officer; or on a motion of a Council member, by affirmative vote of two-thirds of the Council Members serving.

No person in the audience at a Council meeting shall engage in speech or conduct which disturbs, disrupts, delays, interferes with or otherwise impedes the orderly conduct of the Council meeting, including, but not limited to whistling, stomping, clapping other than during special ceremonies, interrupting a speaker, or heckling.

The Presiding Officer may rule any member of the public who is a speaker, meeting attendee, or audience member out of order for failing to follow Council's Rules or the Presiding Officer's directions, and may take whatever action is necessary to restore order to the meeting.

ADOPTION OF ORDINANCES

Rule 19. Introduction; Consideration. Ordinances may be introduced by Council Members at any regular meeting of Council in the regular order of business. All ordinances must be in writing and shall be approved as to form and section numbers by the City Attorney.

The regular order for consideration of ordinance proposals shall be:

- 1) Introduction, first reading by title;
- 2) Referral to the appropriate committee;
- 3) Public hearing on the ordinance scheduled by Council, which hearing shall be scheduled to be held not sooner than five days after notice of the hearing is posted on City bulletin boards; and
- 4) Second reading by title and passage.

These four steps shall take place in not less than two regular meetings of Council. This Rule shall not be suspended except by the affirmative vote of six Council Members.

Rule 20. Manner of Introduction; Form. In each ordinance amending an existing ordinance, changes or new matter shall be ~~placed in capital~~ BOLDDED, and matter which has been omitted shall be indicated by printing in stricken through type. ANY UNCHANGED ORDINANCE LANGUAGE SHALL BE IN REGULAR TYPE. Every ordinance shall have endorsed thereon the name of the Council member introducing it. In the drafting of proposed ordinances, the lines on each page shall be numbered consecutively. The City Clerk's office shall meet reasonable requests for copies. They shall not be printed in Official Proceedings of the City Council of the City of Lansing until they are finally enacted.

Rule 21. First Reading, Referral and Report. All ordinances, on introduction, shall be read by title and shall be referred to the appropriate committee.

Rule 22. Readings. Every ordinance shall receive two readings by title previous to its being passed, and no ordinance shall be amended or committed until it has been read by title once.

Rule 23. Amendment at Final Reading. A vote of five Council Members is required to adopt any amendment at the second reading of any ordinance recommended for passage.

Rule 24. Commitment Before Final Passage. It shall be in order at any time before the final passage of any ordinance to move its commitment or recommitment.

Rule 25. Final Vote; Publication. On final passage of all ordinances, the vote shall be taken by yeas and nays and entered upon the record of proceedings. No ordinance shall be declared passed unless five or more Council Members have voted therefor. Upon passage, all ordinances shall be published in a newspaper of general circulation within the City with notice of their passage.

COMMITTEE OF THE WHOLE

Rule 26. Chairperson of Committee. When Council resolves itself into a Committee of the Whole, the President shall preside, except that in his or her absence, the Vice President shall preside. In the absence of both the President and the Vice President, the most recent past President of Council shall preside.

Rule 27. Rules in Committee. The Rules of Council shall be observed in the Committee of the Whole except for limiting debate and moving to vote immediately and further except that when the Committee of the Whole meets at a scheduled time, public comment shall be governed by Rule 17. a motion that the Committee rise shall always be in order and shall be decided without debate. Motions recommending action by Council shall take

precedence in the same order as analogous motions in Council. A motion to reconsider shall be in order in the Committee of the Whole.

MOTIONS AND RESOLUTIONS

Rule 28. Statement; Reduction to Writing; Withdrawal. No motion or resolution shall be adopted until stated by the Chair. A motion shall be reduced to writing if required by any Council member, and, when presented in writing, shall be read by the Clerk before the same shall be open to debate. A resolution shall always be reduced to writing before being adopted. A request by any Council member for a reasonable recess to reduce a motion or resolution to writing shall always be in order and shall be granted. Any motion or resolution may be withdrawn by the sponsor at any time before decision or amendment.

Rule 29. Precedence of Motions. When a question is under debate, no motion shall be received except:

- 1) To adjourn;
- 2) To take a recess;
- 3) To lay on the table;
- 4) Call to question;
- 5) To postpone to a day certain;
- 6) To refer or re-refer;
- 7) To amend; or
- 8) To postpone indefinitely.

Such motions shall take precedence in the order in which they appear above.

Rule 30. Motion to Adjourn; Nondebatable Motions. A motion to adjourn shall always be in order. A motion to adjourn, to recess, to lay upon the table or to vote immediately, and all questions relating to the priority of business, shall be decided without debate.

Rule 31. Motion to Lay on the Table. A decision to lay upon the table shall carry with it all questions to which it is attached, except in the case of laying an appeal (as explained in Rule 40) on the table.

Rule 32. Indefinite Postponement. A motion to postpone indefinitely the further consideration of any ordinance, motion, resolution or other matter shall require the votes of five Council Members to carry it, and the vote upon such a motion shall not be reconsidered. A motion to lay on the table, or a motion to reconsider the vote by which

any ordinance, motion or resolution has failed to pass Council, if agreed to, shall have the effect of postponing indefinitely the consideration hereof, and shall require the votes of five Council Members to carry it.

Rule 33. Reconsideration. When a question has been once decided, it shall be in order for any Council member to move the reconsideration thereof, but no motion for reconsideration shall be in order unless made on the same day the vote was taken, or at the next regular meeting of Council. No question shall be reconsidered more than once. A motion to reconsider the vote by which any ordinance, motion or resolution has passed Council shall require the votes of five Council Members to carry it.

Rule 34. Effect of Tabling Motion to Reconsider. It shall not be in order to take from the table a motion to reconsider, nor shall the vote whereby any motion to reconsider was laid on the table be reconsidered.

MISCELLANEOUS

Rule 35. Division of Question. Any Council member may call for a division of any pending question, which shall be divided if it comprehends propositions so distinct that if one is taken away, a substantive proposition shall remain.

Rule 36. Roll Call Vote. The affirmative and negative votes shall be taken and recorded on all ordinances, and whenever requested by one or more Council Members, on any other matter.

Rule 37. Other Business Cannot Interrupt Roll Call. When the yeas and nays are demanded upon any question, and after the question is stated by the Chair, the Clerk is directed to call the roll. After the first vote is given, no Council member shall be entitled to speak on the question, nor shall any motion be in order until such roll call is completed and the result declared.

Rule 38. Appeals. Any Council member may appeal from any decision of the Chair. On all appeals the question shall be: "shall the decision of the Chair stand as the judgment of Council?" Appeals shall be debatable except when Council is under operation of the order to vote immediately, or when the decision appealed from relates to the priority of business.

Rule 39. Laying Appeal Upon the Table. Any appeal may be laid upon the table, but it shall not carry with it the subject matter before Council at the time such appeal is taken.

Rule 40. Suspension of Rules. Any Rule may be suspended by a vote of six Council Members.

Rule 41. Amendment; Repeal and Re-Adoption of Rules. A motion to amend or repeal any Council Rule shall require the votes of five Council Members. These Rules may be

revised or amended and re-adopted by Council as it deems appropriate. A motion made under this Rule shall not be considered for adoption sooner than the next Council meeting.

Rule 42. Parliamentary Practice. The rules of parliamentary practice comprised in Mason's Manual of Legislative Procedure shall govern in all cases in which they are not inconsistent with the standing Rules and orders of Council or the City Charter during all meetings of Council and its committees and committees appointed by Council.

Rule 43. Closed Sessions. Council may meet in Closed Session pursuant to and consistent with the Michigan Open Meetings Act.

A closed session may be requested by the Mayor, the President or any two Council Members at any regular or special meeting. The person requesting a closed session shall state the purpose of such session. The stated purpose of the closed session shall constitute the only agenda item(s) for the closed session.

Whenever Council enters a closed session in the tenth floor Conference Room of City Hall, all persons not required for the closed session shall immediately leave the Conference Room and clear adjacent areas. The Council lobby shall be the nearest congregating area for those waiting to re-enter the meeting upon completion of the closed session when the closed session is held in the tenth floor Conference Room of City Hall.

Rule 44. Council Parking. Each member of Council shall have a permanently assigned parking space in the basement of City Hall. These parking bays shall be nonassignable and shall be used exclusively by the Council Members unless prior approval has been given by that Council member.

Rule 45. Compensation of Judges. If Council is requested or desires to appropriate money for the purpose of increasing the salary level of the Judges of the 54-A District Court, before action is taken thereon, the President of Council shall appoint an Ad-Hoc Citizens Advisory Committee of five members, which Committee shall examine the Judges' salaries and any proposals to raise them and recommend to Council what, if any, increase is appropriate. Council shall consider the recommendation of the Committee in determining what, if any, increase in the Judges' salaries should be granted.

Rule 46. Physical Presence Required. A member of Council must be physically present at any Council meeting, any Committee of the Whole meeting, any standing Council meeting or any special Ad-Hoc Council meeting, in order to vote or be counted as part of a quorum.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, on November 24, 2008 City Council adopted Resolution 2008-604 with respect to the retention of recorded videotapes of Council meetings; and

WHEREAS, in 2008 it was determined that recordings of Council meetings are historic in nature and all recordings of Council meetings should be stored indefinitely either on VHS videotape or DVD as originally recorded; and

WHEREAS, under the State of Michigan and the City of Lansing Records Retention and Disposal Schedule Item 302, Finished Recording Products, due to the fact recording technology changes over time, and the fact that recording media degrades over time, recordings will need to be migrated periodically to ensure that they remain accessible.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, directs City TV to maintain and store all historical and current Council meeting recordings indefinitely in an electronic format such that meeting recordings are maintained in accordance with best practices for storage of electronic materials.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

RESOLUTION TO AMEND FRINGE BENEFITS FOR THE EXECUTIVE MANAGEMENT GROUP

WHEREAS, the City of Lansing has moved to eliminate retiree healthcare and to reduce its unfunded liability for post-retirement healthcare; and

WHEREAS, in the interest of taking action to contain City retirement healthcare costs, the Mayor recommends changes to the provisions of employee retirement benefits for the Executive Management Group; and

WHEREAS, the Mayor has implanted similar changes for Mayoral Staff and Non-bargaining Group Employees;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby approves the changes to the Executive Management Group fringe benefits plan summary as follows:

Employees hired into this group on or after July 1, 2016 are not eligible for retiree healthcare benefits, unless the employee comes within the "Exception" below.

EXCEPTION: *An employee who directly transfers into this group without any break in City service from another City union or group in which the employee had met the eligibility requirements for retiree healthcare benefits prior to the transfer, shall retain retiree healthcare benefits to which the employee was entitled to receive in the prior union or group and will not receive the health savings account benefit described below.*

HEALTHCARE SAVINGS ACCOUNT: *All employees in this group who are not included in the "Exception" will receive a defined contribution healthcare savings account (HSA) funded by the City at the rate equal to 4% of the employee's base wages per year retroactive for all full-time actual City service; provided, however, the employee shall not be entitled to receive the HAS benefit upon separation from City employment unless the employee has completed three (3) continuous years of full-time actual City service.*

OPTION: *A group "Exception" employee will have the option to voluntarily make a one-time irrevocable written election when made at least 30 days before separating from group employment to waive any and all entitlement to retirement healthcare coverage for the employee and, if applicable, any eligible spouse and/or dependents, and elect instead to receive a defined contribution healthcare savings vehicle benefit funded by the City at the rate equal to 4% of the employee's prior continuous base wages paid each year, retroactive for all full-time actual*

City service. The employee shall not be entitled to receive the benefit or any account balance upon separation from City employment under the plan unless the employee has completed three (3) continuous years of full-time actual City service.

BE IT FINALLY RESOLVED that the Council approves the changes to the Executive Management Group summary of benefits consistent with the benefits described in this resolution.

City of Lansing

Executive Management Plan Fringe Benefits

Fringe benefits provided to executives shall be in accordance with provisions provided to other City employees. In recognition of the fact that these are senior management positions and that employees within them supervise other employees who have varying fringe benefit provisions, the Mayor or designee shall be authorized to offer fringe benefits commensurate with education experience and at a level appropriate to their position. The City will furnish a current copy of the fringe benefits to all employees covered under these rules.

Health Insurance: The City of Lansing shall offer at the time of hire or during an annual open enrollment period the following choice of medical insurances. Coverage will be effective the first (1st) day of the month following the date of hire. If an employee chooses the non-base plan, they will be required to pay the difference between the base and non-base plan, in addition to any premium share.

- **Base** - includes a \$40.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$1000/single and \$2000/family in network deductible and 80% co-insurance. Emergency room services have a \$250 co-pay and Urgent Care visits have a \$60 co-pay.
- **Option 1** - includes a \$30.00 co-pay for office visits. Prescription drug co-pays are \$10/\$40/\$80. This plan includes a \$500/single and \$1000/family in network deductible and 80% co-insurance. Emergency room services have a \$150 co-pay and Urgent Care visits have a \$50 co-pay.
- **Option 2** - includes a \$20.00 co-pay for office visits. Prescription drug co-pays are \$10/\$20/\$40 or \$15/\$25/\$50 for Physician's Health Plan. This plan includes a \$500 calendar year limit on preventative services, emergency room services with a \$50 co-pay, and a 50% co-pay for mental health and substance abuse services.

For employees hired on or after July 1, 2007 double coverage for spouses employed by the City of Lansing will not be permitted. A waiver payment (opt-out program) for the spouse not receiving coverage will be made.

The Base Plan is as provided above. If the employee chooses to "buy up" to an optional plan (either Option 1 or Option 2) the employee will be responsible for any cost differential between the Base Plan premium and the premium of the selected optional plan chosen. Benefit summaries and rate sheets are available in the Department of Human Resources.

Vision Insurance: Employees are eligible for vision coverage under the VSP 12/12/12 plan. This plan provides vision exams, lenses and frames, and contact lenses with a co-pay. Benefit summaries are available in the Department of Human Resources.

Medical Insurance Opt out Program: Pursuant to the City of Lansing 125 Cafeteria Plan, employees may choose to opt-out of the City's health care plan annually, during

an open enrollment period. An employee who opts-out of the City's health care plan will be eligible to receive \$1800.00 annually, in accordance with the procedures of the Medical Insurance Opt-Out Program.

Dental Insurance: The City pays the full premium costs for the Dental plan provided by the City, coverage includes the employee and family members. Coverage includes 100% coverage for cleaning; 50% coverage for treatment costs with a \$1200 maximum per person per contract year. Employees and dependents will also receive orthodontic coverage which provides fifty percent (50%) of treatment costs with a \$3,500.00 lifetime maximum per person. Coverage is effective the first day of the month following thirty calendar days of service. Summaries are available on The Hub.

Life Insurance: The City pays the premium for a base \$50,000 of group life and \$50,000 Accidental Death and Dismemberment Insurance for full-time regular employees. Life insurance coverage for dependents is available for a reasonable cost to the employee, in accordance with the following schedule:

Spouse	\$25,000
Unmarried child, age 14 days to 6 months	\$500
6 months to 23 years	\$2,000

Coverage is effective one (1) month and one (1) day following the date of hire. Summaries are available in the Department of Human Resources.

Longevity Bonus: Longevity bonuses shall be paid to employees as follows:

5 but less than 10 years service	2% bonus
10 but less than 15 years service	4% bonus
15 but less than 20 years service	6% bonus
20 but less than 25 years service	8% bonus
25 or more years	10% bonus

Following completion of five (5) years of continuous full time service by October 1 of any year and continuing in subsequent years of such service, each employee shall receive annual longevity payments as provided in the schedule. Payments to employees who become eligible by October 1 of any year shall be due the subsequent December 1.

No longevity payment as above scheduled shall be made for that portion of an employee's regular salary or wage which is in excess of the negotiated maximum base wage, which is currently \$20,000.00.

Vacation: Effective immediately at the point of hire, any new appointment shall be credited with eighty (80) hours to one hundred twenty hours (120) vacation which is immediately available for use. Thereafter, employees will receive an additional eight (8) hours vacation for each year of additional full-time service, not to exceed a maximum vacation leave of 160 hours accrued in any given year, with a maximum corresponding accumulation of 400 hours per pay period. Upon separation from City service, the employee shall be paid for unused accrued vacation time up to a maximum of 400 hours, except in cases when fraud, theft, or embezzlement has resulted in discharge.

Sick Leave: Employees shall be credited with 3.7 hours of sick leave each pay ending (Approximately (1) one day per month without cap). Employees may use sick leave for absences due to his/her illness or injury, including pregnancy, or an illness or injury in his/her immediate family. No sick leave credit shall be accrued by an employee during an unpaid leave of absence. Upon separation from the City, the employees shall be paid 50% of accrued sick leave up to a maximum of 680 hours, except in cases when fraud, theft, or embezzlement has resulted in discharge.

An employee is eligible for a \$150.00 sick leave reimbursement should an employee use eight hours or less of sick leave between October 1 and September 30 of any year. Payment shall be made no later than December 15 each year.

Personal Leave: Employees receive two (2) personal leave days annually on January 1 or at time of hire. Personal days must be used by December 31 or they shall be forfeited.

Holidays:

- New Year's Day
- Martin Luther King Birthday
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Friday after Thanksgiving Day
- Day before Christmas
- Christmas Day
- Day before New Year's Day

Bereavement: At the time of the death of a spouse, child, step-child, parent, step-parent and parent of a current or deceased spouse, an employee will be entitled to use a maximum of five (5) working days with pay, not to be deducted from the accumulated sick leave, to arrange for and/or attend a funeral or memorial service. Additional time may be taken off with the approval of the department head and charged to vacation, personal leave or compensatory time.

An employee will be entitled to use a maximum of three (3) working days with pay, not

to be deducted from the accumulated sick leave to make arrangements and attend a funeral or memorial service for any other immediate family member. "Other immediate family" shall mean niece, nephew, brother, sister, brother-in-law, sister-in-law, grandparents, grandparents-in-law and grandchild.

Moving Expenses: Moving expenses for employees required to move more than 50 miles may be paid if it is deemed necessary to ensure the recruitment of a highly qualified applicant. This payment shall be limited to a maximum of up to \$4,000. Authorization of such payment shall be contingent on availability of budget appropriation, and on the move being made to within the corporate City limits of Lansing.

Education Reimbursement: Employees covered herein shall be eligible for educational cost reimbursement benefits up to \$500.00 annually for job related courses. Such courses must have prior approval in writing and must be taken on personal time to be eligible for reimbursement. All requests must be made in writing and courses must be satisfactorily completed with a grade of 2.5 or better.

Parking/Transportation Subsidy: Employees covered herein shall have parking provided at no cost.

City of Lansing 125 Cafeteria Plan:

Medical and Dependent Care Reimbursement: Employees have the opportunity to pay for unreimbursed medical expenses, and dependent care costs with pretax dollars through AFLAC. AFLAC also offers supplemental insurances that may purchased on a pretax basis through payroll deduction. Unreimbursed medical will be limited to \$2,500 per plan year.

Retirement Plans

Deferred Compensation Plan: Employees shall be eligible to participate in the City's deferred compensation plan as may be offered by the City. Currently this plan includes investment options from VOYA and T. Rowe Price. The employee may contribute up the maximum as allowed by law annually through payroll deduction or as revised by the Deferred Compensation Committee. For a bi-weekly employee the minimum contribution is \$25.00 per pay period. Summaries are available in the Department of Human Resources.

Defined Benefit Retirement Plan: Employees hired prior to August 26, 2019, or newly promoted employees that were already enrolled in the City of Lansing General Employees Retirement System (ERS), will remain in that plan. Vesting, retirement factor multipliers, and effective dates for calculation are all governed by Ordinance Chapter 292. Commencing October 1, 2003, the retirement factor for full time members will be one and six tenths percent (1.60%). Employee contributions for retirement will be six and five-tenths percent (6.50%) and deducted on a pretax basis.

As provided by ordinance; for service after September 30, 2003 the annual retirement amount is calculated at 1.6 times the final average compensation for the first 35 years of credited service. The maximum pension allowance will be equal to 100% of an employee's final average compensation. Eligibility, for regular retirement, will be age 50

with 25 or more years of service or age 58 with 8 or more years of service.

Vesting, retirement factor multipliers, and employee contribution for employees hired prior to October 29, 1990, shall be as provided in the ERS Ordinance Chapter 292.

Police and Fire Retirement Plan: An employee hired into a position subject to the Executive Management Plan Personnel Rules who was a member of the Police and Fire Retirement System or the Employee Retirement System (ERS) on the day before his/her date of hire into the Executive Management Plan position shall remain a member of the Police and Fire Retirement System or the Employee Retirement System (ERS), whichever is applicable.

Defined Contribution Retirement Plan

Employees hired after August 26, 2019 New Executive Management Plan employees hired, or promoted, on or after August 26th, 2019 who were not members of the ERS Plan or the Police and Fire Retirement System Plan prior to being hired – will only become eligible for retirement benefits under the City's Defined Contribution Plan. Employees promoted to this group that were previously members of the ERS or the Police and Fire Retirement System plan will be allowed to remain in the plans they are currently enrolled in.

The Defined Contribution Plan retirement benefits for the new Executive Management Plan employees will include the following provisions:

1. Mandatory pretax pickup employee contribution of 3%;
2. Mandatory employer pickup contribution of 3%;
3. A one-time pretax voluntary irrevocable pickup election of 0%-5%.
4. An employer match of the voluntary one-time pickup election up to a maximum of 3% of compensation;
5. 100% of employer contribution account vesting upon completion of three (3) Defined Contribution Plan years of service.

The Plan will be administered by Wells Fargo Bank. Employees will enroll and self-direct their investment options. Failure to enroll shall result in the City transferring monies into the Plan which shall default to the Target Date Fund. At the end of three full years of service members will be vested for all City contributions. Should the member leave at the end of three full years the member will have the following options:

Lump sum payment subject to applicable taxes;
Rollover monies into another tax deferred investment option; or
Leave monies in the plan and continue to be invested tax deferred.

Retirement Health Care: For all employees hired after October 29, 1990 and before July 1, 2007, the City agrees to provide retirement health care coverage of 55% of the designated base plan premium after completing 8 years of full time service, 75% of the premium after 12 years of service, and 100% of the premium after 15 years of service.

Retirement health coverage shall begin at the date of termination of employment with the City provided the employee is age 55.

For all employees hired on or after July 1, 2007 and before July 1, 2016, the City agrees to provide retirement health care coverage after completion of 15 years of service provided the employee is age 55. Coverage will include the eligible employee and no coverage for spouse and/or dependants. Coverage for spouse and/or dependants can be purchased, if desired.

Retirement health care will be consistent with the health care plan designs available to active Executive Management Plan employees. For retirees on or after July 1, 2007, the cost for insurance coverage paid by active Executive Management Plan employees, will also be paid by the retiree, including premium share, "buy up" differential costs, deductibles, co-pays, etc. Retirees shall convert to complimentary coverage at their Medicare eligibility date. Summary information regarding the Plan is available in the Department of Human Resources

Employees hired into this group on or after July 1, 2016 are not eligible for retiree healthcare benefits, unless the employee comes within the "Exception" below.

EXCEPTION: An employee who directly transfers into this group without any break in City service from another City union or group in which the employee had met the eligibility requirements for retiree healthcare benefits prior to the transfer, shall retain retiree healthcare benefits to which the employee was entitled to receive in the prior union or group and will not receive the health savings account benefit described below.

HEALTHCARE SAVINGS ACCOUNT: All employees in this group who are not included in the "Exception" will receive a defined contribution healthcare savings account (HSA) funded by the City at the rate equal to 4% of the employee's base wages per year retroactive for all full-time actual City service; provided, however, the employee shall not be entitled to receive the HAS benefit upon separation from City employment unless the employee has completed three (3) continuous years of full-time actual City service.

OPTION: A group "Exception" employee will have the option to voluntarily make a one-time irrevocable written election when made at least 30 days before separating from group employment to waive any and all entitlement to retirement healthcare coverage for the employee and, if applicable, any eligible spouse and/or dependents, and elect instead to receive a defined contribution healthcare savings vehicle benefit funded by the City at the rate equal to 4% of the employee's prior continuous base wages paid each year, retroactive for all full-time actual City service. The employee shall not be entitled to receive the benefit or any account balance upon separation from City employment under the plan unless the employee has completed three (3) continuous years of full-time actual City service.

Mileage Reimbursement: Subject to the discretion of the Mayor, and pursuant to City Policy, Employee may receive mileage reimbursement.

Sworn Employee Provision:

Fire Chief - As provided to L.F.D. employees who are on a forty hour week schedule and are required to wear a uniform, the Fire Chief will receive an annual uniform maintenance allowance.

Police Chief - As provided to Capital City Labor Program. Supervisors, the Police Chief will receive a clothing allowance of two percent (2%) of his/her base wage.

Classification/Compensation: Compensation and classification shall be administered by the Department of Human Resources and established through job content evaluation and wage line administration pursuant to the City's adopted classification/compensation plan.

Subsequent increases in compensation levels for Executive Management Plan employees shall be determined by the Mayor in accordance with provisions at the same level and date provided to other City employees.

Upon separation from City service employee shall receive a lump sum payment for 100% of accrued vacation (to a maximum of 400 hours), 50% of accrued sick leave (to a maximum of 680 hours), and 100% of accrued personal leave.

Department of Human Resources, 8th Floor City Hall, 124 West Michigan Avenue,
Lansing MI 48933. Phone: 483-4014

Rev. 08/26/2019 Defined Contribution Plan eligibility
Rev. 11/17/2017 Severance
Rev. 9/1/2012 health care base plan/buy ups
Rev. 9/1/2011
(Rev. 11/25/2007
(Rev. July 1, 2007)
(Rev. April 13, 2007)
(Rev. January 12, 2002)
Rev. January 1, 2001)



MEMORANDUM

TO: City of Lansing City Council

FROM: Brian McGrain, Director

DATE: September 27, 2021

SUBJECT: Amendment to the Form Based Zoning Code

The Department of Economic Development and Planning would first like to thank City Council for voting to approve the Form Based Zoning Code (FBC) March 8th and your assistance in our effort to replace the nearly 40 year old zoning ordinance with a document that will preserve the City's beloved neighborhoods, help guide better development, and transform our commercial corridors.

As the FBC has gone into effect and the Planning and Zoning Office staff has started reviewing implementation of its provisions, we have seen minor typographical errors and subsections that need to be clarified for readers. These revisions in no way change the spirit of the Zoning Code or the intention to implement the vision of the Design Lansing Comprehensive Plan, but are necessary to remove ambiguity, clarify intentions of various requirements, remove unintentional hardships to redevelopment, and to assist the enforcement of the Code's general provisions.

These revisions were reviewed during a Public Hearing and regular meeting of the Planning Board on June 1, 2021. The Board voted to recommend approval 6-0. Attached is a summary of these edits for your review. Staff is committed to discussing any questions City Council members may have. Staff is also going to be conducting an annual review of the Code with consideration of feedback from residents and applicants, a practice becoming very common with other municipalities, to affirm that provisions and enforcements are meeting the intention of the code or to suggest new edits where they do not. Please contact me for any further information that is needed.

Sincerely,

Brian McGrain
Director - Department of Economic Development & Planning
City of Lansing

"Equal Opportunity Employer"

Changes made from 3-8-21 Approved Document to First Amendment Draft

(page numbers correspond to 'Marked FBC Amendment Draft to Council 8-4-21')

1. [pg. 4] 1264 title changed from Planned Residential Developments to Planned Unit Developments. All Ch. 1264 mentions of PRD's changed to Planned Unit Development. MFR changed from Multi-Family Campus Residential to 'Multi-Family Residential' for sake of consistency.
2. [pg. 9] Definition amended: Build-to Line for sake of clarification, property line vs sidewalk
3. [pg. 11] Definition amended: CLINIC, to expand clinic types for sake of regulating uses
4. [pg. 12] Definition added: DRIVEWAY
5. [pg. 12] Definition amended: FUNCTIONAL FAMILY, moved to family and amended to not be more than three adults. For sake of being regulated in a single-family/two-family house.
6. [pg. 13] Definition removed, FRONTAGE, MINIMUM, please see change #23
7. [pg. 13] Definition amended, FRONTAGE PRIMARY. For streets of the same type the applicant can choose which is the preferred side to build on because every parcel is different and so that staff doesn't have to decide every single case.
8. [pg. 14] Definition added: PERMANENT OUTDOOR SEATING to FRONTAGE TYPES,
9. [pg. 16] Definition removed: 1. Motor vehicles; from JUNK
10. [pg. 16] Definition added: JUNK VEHICLE. A VEHICLE WHICH CANNOT BE DRIVEN UPON THE PUBLIC STREETS FOR REASONS INCLUDING BUT NOT LIMITED TO BEING WRECKED, ABANDONED, IN A STATE OF DISREPAIR, OR INCAPABLE OF BEING MOVED UNDER ITS OWN POWER.
11. [pg. 16] Definition amended: JUNKYARD. A lot used to store or process junk and junk vehicles
12. [pg. 16] Definition added: LODGING FACILITY. BUILDING(S) OR PART OF A BUILDING, WHERE BY PREARRANGEMENT TRANSIENT OR EXTENDED-STAY GUESTS ARE PROVIDED A SLEEPING ROOM AND A BATHROOM IN RETURN FOR PAYMENT. A LODGING FACILITY HAS STAFF ON-SITE OR ON-CALL 24 HOURS A DAY AND MAY INCLUDE BUT IS NOT LIMITED TO, A BOARDING OR ROOMING HOUSE, HOTEL, MOTEL OR MOTOR LODGE, OR HOSTEL. For sake of better regulation between temporary rentals (Airbnb), bed and breakfasts, and hotel/motels. Boarding/Lodging house taken out of residential use and residential districts.
13. [pg. 20] Definition amended: 'junk vehicles' added to OUTDOOR STORAGE

14. [pg. 19] Definition added: MOTOR VEHICLE, for sake of better regulation and code enforcement
15. [pg. 19] Definition amended: Motor Vehicle Service Station to include car washes.
16. [pg. 20] Definition amended: PERSONAL SERVICE ESTABLISHMENT to cover co-working, 'makerspace' and innovative collaborative commercial ventures. To expand districts in which this use is permitted.
17. [pg. 20] Definition amended: PLACES OF ASSEMBLY to include Community Centers and other such uses as entertainment venues.
18. [pg. 20] Definition added: PLACES OF WORSHIP. To better differentiate and administer places of worship vs. social/commercial places of assembly.
19. [pg. 23] Definition added: Sheltered Care Facility. To cover emergency and homeless shelters better and remove them Residential Uses.
20. [pg. 25] Definition corrected: YARD, SIDE YARD, front of building to rear of building instead of lot line to lot line, correct definition and to match what is conveyed in [Figure 10]
21. [pg. 31] 1243.02 and 1245.02 c)2)(b)(1): Provision amended from 1 foot to '5 feet' of Build-to-Line flexibility to recognize possible needs of site development. Additional language so buildings can be set back in case of conflicts with public right-of-way or easements.
22. [pg. 31 and] 1243.02 and 1245.02 c)2)(b)(2) Removal of flexibility provision. See change #23
23. General removal of requirement for "Build Frontage, Minimum" in the zoning districts. % numbers are arbitrary and place too much constraint on development. EDP would be setting mandates for building size and creating practical difficulty for huge parcels which could create BZA variances as a given. Building along the frontage is still mandated and clarified per 1246.04.01
24. Removal of Suggested Building Types from each district section. Suggested Building Types makes it seem like we are pushing people to build certain buildings, fully regulating what streets buildings can or cannot go on. Overall, just unnecessary and inappropriate for a zoning ordinance.
25. General revision of parking lot setback / screening to be covered in 1252 for sake of uniformity and understanding.
26. [pg. 38] SC: b) Building Placement. Build-to-Line provisions clarified. 1. Should be 8' from inside edge of public sidewalk to match Front Parking Lot Setback. Removed "30' build-to-line from curb". 30' was the original build line in former versions and is excessively large for the built environment.

27. [pg. 38] SC: b) Building Placement. Minimum Setback from adjacent Residential Districts: removed '6' opaque screen wall / fencing required along edge of residentially zoned or used property' requirement because it was excessive. Screening still covered in Chapter 1252.
28. [pg. 43 and 51] Removal of No Parking requirement from MX-C and MX-2, because it was too large of an exemption and generally on-street parking is not in these districts.
29. [pg. 49 and 53] MX-2 and MX-3, Minimum Height: Allow 1 story building upon written approval of Zoning Administrator. Although density and mixed-use are goals, 2+ stories requirement may hinder development for restaurants/bars, entertainment venues, etc.
30. [pg.] All districts: Front Parking Lot Setback/Screening: Removal of "which may be reduced to 5' with 3' masonry knee wall at build-to-line". Was meant to say at property line rather than build-to-line, but removed as any implementation would likely create an uncomfortable barrier in the built environment. This concept is not banned however and may be appropriate for screening for parking on a corner lot or side parking, if proposed by an applicant.
31. [pg.] Commercial districts: Build-to-line alternative #3. Edited to refer to just the average setback of buildings within the block of the more active street type. Edited for sake of clarification.
32. [pg. 58] DT-1: Minimum Side and Rear Setbacks, and Max. Lot Coverage amended to align more closely with the residential character of the district.
33. [pg. 59] DT-1 Added Provision: for 75% of required parking to allow for more density as a district adjacent to DT-3. DT-2 Added Provision: for 50% of required parking to allow for density and a reduction for the second most urban district. Applicants can still provide 100% of required parking if desired.
34. [pg. 61] DT-2 Building Height: Arterial/Activity Corridor: Changed from 60' – 6 stories to 80' – 6 stories to match MX-3 and recognize min. clear heights
35. [pg. 62] DT-2 Side Setback, changed to 0' when adjacent to DT-2 otherwise 10' to match language throughout Commercial districts.
36. [pg. 66] DT-3 Parking: Language added to limit and regulate non-required parking and parking locations.
37. [pg. 67] 1244.02: Language clarified to limit mobile homes to mobile home parks.
38. [pg.] For all Residential Districts R-1 through R-6. Minimum Height set at 15' – 1 story, Maximum Height set at 35' 2.5 stories for uniformity, ease of development, and so as to not render existing houses non-conforming.
39. [pg. 87] R-6 (a) Building Massing: added Maximum Principal Buildings – 1, to make sure not more than one residential building is built. Was not regulated before.

40. [pg. 89] MFR: Language added to Building Types to regulate Mobile Home Parks.
41. [pg. 91] MFR: Language clarified for Side Setback and interior parking.
42. [pg. 93] R-MX (a) Building Massing: Removal of Maximum Dwelling Units per Lot so as to not render numerous existing developments nonconforming
43. [pg. 94] R-MX Minimum Lot Size: sq. ft. changes to reflect former DM-3 district, which is what R-MX replaced generally
44. [pg. 96] R-AR Maximum Height: language clarified and simplified
45. [pg. 96] R-AR Removed primary and secondary frontage maximums. Didn't make sense and limits redevelopment of parcels.
46. [pg. 96] R-AR: added Minimum Lot Size per dwelling unit: sq. ft. to reflect former DM-3 district to govern density and better control new medium-density residential development.
47. [pg. 97] R-AR (b) Building Placement: language clarified and simplified for setbacks
48. [pg. 98] R-AR Parking: removed side yard parking extension for sake of understanding.
49. [pg. 108, 112, 116] IND-1, -2, -3, removal of Maximum Lot Coverage. Parcel sizes in the districts are too varied and could create a burden on businesses. Stormwater runoff still regulated in Site Plan Review.
50. [pg. 120, 124] INST-1 and -2, Provision to allow for greater setbacks to accommodate hospital drop-offs zones in the front. Reviewed during Site Plan Review
51. [pg. 121] INST-1: Added stipulation that front parking is limited to four rows of parking. Front parking was not otherwise limited.
52. [pg. 127] 1246.04.01 a) New Provisions for Building Frontages. Created to govern building frontages on primary and secondary streets, and multi-building sites, replacing the minimums so as to not hamper development, but also set standard understanding. See also Change #23.
53. [pg. 130] 1246.04.01 f)4) New provision stating that no window may be blocked with cinderblock or other material. This has been done in some areas when use is changed (Kalamazoo St. & Hosmer) and destroys the sense of safety in the built environment. Exception made for temporary Building Safety, Code Enforcement, Fire requirements.
54. [pg. 131] 1246.04.02 Residential clear height changed from 8' to 7.5' to match Ch. 1244 Residential Districts and old ordinance language.
55. [pg. 150] 1250.02.02 Home Occupations. Added subsection g) *No parking or outdoor storage of vehicles, goods, materials, or equipment that is directly related to the home occupation and not customarily associated with a residential use.* To limit outdoor storage in Residential. Other subsequent subsections re-lettered h-l

56. [pg. 151] 1250.02.02 Home Occupations i) stipulation for motor vehicle trips related to home occupation clarified
57. [pg. 152] 1250.02.03 Temporary buildings structures, uses, and events: c)1) (a)-(c). Original (c) strike from provisions. Points and process clarified because Building Safety Office/Planning Office did not require permits for temporary bldgs/uses. Limits them to two weeks.
58. [pg. 154] 1250.02.07 b) 1) (e) provision added so that mobile homes are not located in a driveway or yard.
59. [pg. 154] 1250.02.07 b) 3) and 4) new provisions added to allow for work vehicles to be parked on residential lots, but properly screened or stored, after recommendation from Code Enforcement.
60. [pg. 155] 1250.02.08 Subsection title clarified
61. [pg. 155] 1250.02.08 a) – e) Provisions clarified for Code Enforcement duties
62. [pg. 156] 1250.02.09 a) Provision clarified so that outdoor seating railing or fencing is of a permanent nature.
63. [pg. 159] 1250.02.12 Section added for Mobile Food Vending conditions. Provisions primarily deal with protecting the right-of-way, mandate trash receptacles, cover overcrowding/co-location on one parcel.
64. [pg. 161] 1250.03.01 a) projections into required yards: Added ‘Wheelchair ramp’
65. [pg. 161] 1250.03.02 b), [pg. 163] 1250.04.01 b) 10), 11), 12). New provisions added to regulate solar energy systems, mainly their screening, size, and location. Staff supports solar panels but want to make sure maximum height is limited in residential areas.
66. [pg. 164] 1250.04.01 a) 11) provision added: Shipping container, box and semi-truck trailers are only permitted on residential properties as a temporary structure, subject to the provisions of Section 1250.02.03 c)1). For sake of limiting shipping containers as temporary storage in Residential. Such language was missing.
67. [pg. 165] 1250.04.03 b) ‘food candles’ typo corrected to footcandles
68. [pg. 166] 1250.04.04 a) 2) typo, added word ‘receptacle’
69. [pg. 167] 1250.04.04 a) 7) provision added to protect storm drains from waste receptacles
70. [pg. 171] 1250.04.06 b) definitions removed: MINOR REPAIR, MAJOR REPAIR. To simplify enforcement pertaining to fencing
71. [pg. 171] 1250.04.06 c)1)(d)(2) typo, had left off ‘adjacent sidewalks’ from end of sentence. Was in a previous draft. To make sure pedestrians on sidewalk are not obscured by tall fences, for sake of safety.

72. [pg. 172] 1250.04.06 c)3) Subsection added for fencing at slopes and uneven grade.
73. [pg. 172] 1250.04.06 d)2) subsection amended to not allow barbed wire on fences by right and makes it contingent on Zoning Administrator approval
74. [pg. 173] 1250.04.06 f) 1) Unsafe/Dangerous fences - Subsection amended for sake of Code Enforcement duties and to make it easier to understand.
75. [pg. 173] 1250.04.06 h) subsection added for 'Nonconforming Fences'
76. [pg. 182] 1250.05.02 g) 2) (e) removal of reference to Table 1, which does not exist.
77. [pg. 188] 1250.05.03 e) 9) (h) (3) i. typo fixed 'at least'
78. [pg. 191] 1250.06 c)5) Provision amended to require on-site stormwater management to help flood hazard reduction
79. [pg. 193] 1250.06 f) subsection clarified for use of a floodplain on parcels that are 0.5 acres or greater. Previously alluded to requirement that did not exist. Typo listing Planning Board instead of staff Planning Office for floodplain special permits.
80. [pg. 194] 1252.01 b) typo 'prior to issuance' removed
81. [pg. 195] 1252.05 a) – c) subsections for Interior Site Landscaping (yards) defined and clarified better. Better language to require lawns with grass and plants, limits non-living plant ground covers like people putting down a bunch of gravel or mulch.
82. [pg. 195] 1252.06 a)1) subsection clarified. 2) subsection clarified and makes streetscape elements in the ROW of Activity Corridors to be approved by Public Service. b)1) subsection clarified. Was meant to incorporate decorative paving/brick and planters like those found Downtown, REO Town, Michigan Ave, etc.
83. [pg. 196] 1252.06 b)5) subsection added requiring landscape plant beds for 50% of the border of single-purpose surface lots.
84. [pg. 196] 1252.07 Parking Lot Landscaping: Subsection a), e), and g) added to clarify intent and provide better screening between parking lots and residentially zoned or used property.
85. [pg. 197] 1252.08 Landscape Buffering and Screening: section edited to be more comprehensive and easier to understand.
86. [pg. 199] Off-Street Parking: 1254.01.01 d) old subsection d) removed as a duplication of c) and new subsection d) edited to be more comprehensive against junk storage.
87. [pg. 199] Off-Street Parking: 1254.01.01 e) subsection added to prohibit auto repair, assembly, and processing

88. [pg. 199] Off-Street Parking: 1254.01.01 f) created to require safe pedestrian walkways (sidewalks) along parking lot edges leading to building and require dedicated interior walkways for lots greater than 50,000 sq. ft.
89. [pg. 200] 1254.01.02 parking location table: Text changes to match language in districts' sections
90. [pg. 201] 1254.01.02 a) subsection amended so that required parking for INST-1 and INST-2 may be located on a separate lot
91. [pg. 201] Factors for Calculation of Parking: 1254.01.03 a)2), text revised from Gross Leasable Floor Area to Usable Floor area for sake of consistency with other sections.
92. [pg.] 1254.01.06 through 1254.01.17 subsection numbering fixed since 1254.01.06 was absent
93. [pg. 206-207] The new 1254.01.06, Storage of Merchandise and Vehicles: a) subsection edited for sake of clarification. b) subsection added to govern inoperable vehicles. Provision so as to not allow inoperable vehicles or those needing repair on off-street parking lots
94. [pg. 209] 1254.01.10 c) 2) added to actually require that off-street parking areas maintain a state of repair and be free from hazardous conditions. Language was missing.
95. [pg. 210] 1254.01.12 Unobstructed Access. d) subsection created so that 'No driveways, maneuvering aisles, fire lanes, or building accesses shall be obstructed by the parking, storage, or display of vehicles, merchandise, equipment, supplies, or any other items. Language was missing.
96. [pg. 211] 1254.01.17 Front yard parking: section edited for sake of clarity. Removal of old b), c), and d) notice of violation, failure to comply with notices, and presumption in reference to illegal parking, to conform with current operating standards of Code Compliance.
97. [pg. 214] Bicycle Parking: 1254.02.04 c) Table: Typo, Athletic Club through Gas Stations fixed from 2 for every 500 sq. ft. to '2 for every 5,000 sq. ft.
98. [pg. 219] Site Plan Review: 1260.05 c) provision added to withhold Certificate of Occupancy if standards of the site plan are not fulfilled during construction
99. [pg. 223-224] Planned Unit Development: 1264.02 d), e), f), g), h) provisions removed because they are not part of the intent of the chapter and are covered later in 1264.06
100. [pg. 227] 1264.06 c)5) Provision removed, because it is a duplication of c)2)
101. [pg. 230] Nonconformities: 1270.03 a)2) language clarified for ease of understanding and reiterate BZA requirements. 1270.03 a)4) Provision added to put a timeline on repair or reconstruction of approved non-conforming buildings.

102. [pg. 235] Board of Zoning Appeals 1274.02 BZA membership language clarified.
1274.03 c) obsolete provision about reviewing Planning Board decisions related to old system of nonconformities removed.
103. Map changes, see Map and map description.

FBC Amendment Draft 8-4-21 - Zoning Map Amendments

Address	Parcel ID	OriginalFBC	ProposedFBC	Notes	8/4/2021 Date
1506 N GRAND RIVER	33-01-01-09-177-003	IND-1	MX-C	Old RC Cola bottling plant, MX-C best for redevelopment	8/4/2021
JOSEPHINE DR	33-01-01-09-177-021	R-5	MX-C	Landlocked city parcel, combining with 1506 N Grand River most logical outcome	8/4/2021
S WASHINGTON AVE	33-01-05-08-476-092	MFR	R-3	part of golf course, MFR is inappropriate	8/4/2021
6936 S WASHINGTON AVE	33-01-05-08-476-090	MFR	R-3	existing detached house, MFR is inappropriate	8/4/2021
2405 E MT HOPE AVE	33-01-01-23-376-021	R-2	MX-1	Mt Hope/Aurelius area existing business, was D-1	8/4/2021
2417 E MT HOPE AVE	33-01-01-23-376-031	R-2	MX-1		8/4/2021
2427 E MT HOPE AVE	33-01-01-23-376-042	R-2	MX-1		8/4/2021
E MT HOPE AVE	33-01-01-23-376-060	R-2	MX-1		8/4/2021
2517 E MT HOPE AVE	33-01-01-23-376-070	R-2	MX-1	Mt Hope/Aurelius area existing business, was D-1	8/4/2021
2529 E MT HOPE AVE	33-01-01-23-376-082	R-2	MX-1	Mt Hope/Aurelius area existing business, was E-1	8/4/2021
2533 E MT HOPE AVE	33-01-01-23-376-092	R-2	MX-1		8/4/2021
2535 E MT HOPE AVE	33-01-01-23-376-102	R-2	MX-1	Mt Hope/Aurelius area existing business, was D-1	8/4/2021
2805 E MT HOPE AVE	33-01-01-23-452-092	R-2	MX-1	Mt Hope/Aurelius area existing business, was D-1	8/4/2021
6140 PLEASANT GROVE RD	33-01-05-07-225-033	SC	IND-1	existing self-storage facility with comm. tower	8/4/2021
2525 LINLAWN ST	33-01-01-27-158-201	MX-C	R-5	existing detached house, not connected to MX-C	8/4/2021
1012 LINCOLN AVE	33-01-01-27-185-111	MX-C	R-5	existing detached house	8/4/2021
2600 ALPHA ST	33-01-01-27-185-031	MX-C	R-5	existing detached house	8/4/2021
404 N VERLINDEN AVE	33-01-01-17-135-002	R-4	MX-1	existing restaurant attached to adjacent MX-1 building	8/4/2021
O FORBES ST	33-01-01-17-176-041	R-4	R-AR	Forbes substation, eventual reuse desired	8/4/2021
1614 N HIGH ST	33-01-01-10-107-121	MX-1	R-5	existing detached house	8/4/2021
1613 N HIGH ST	33-01-01-10-106-122	MX-1	R-5	existing detached house	8/4/2021
1610 N HIGH ST	33-01-01-10-107-131	MX-1	R-5	existing detached house	8/4/2021
1608 N HIGH ST	33-01-01-10-107-141	MX-1	R-5	existing detached house	8/4/2021
1009 E NORTH ST	33-01-01-10-107-162	MX-1	R-5	existing detached house	8/4/2021

2310 MOORES RIVER DR	33-01-01-19-277-020	MISSING	R-1	existing detached house	8/4/2021
2222 MOORES RIVER DR	33-01-01-19-277-030	MISSING	R-1	existing detached house	8/4/2021
1609 N LARCH ST	33-01-01-09-235-031	MISSING	MX-3	old substation, conversion into apartments	8/4/2021
0 N LARCH ST	33-01-01-09-235-021	MISSING	MX-3	Existing parking lot	8/4/2021
0 N LARCH ST	33-01-01-09-276-181	MISSING	MX-3	Existing parking lot	8/4/2021
0 N LARCH ST	33-01-01-09-235-041	MISSING	MX-3	vacant	8/4/2021
0 THOMPSON ST	33-01-01-09-235-002	MISSING	MX-3	vacant	8/4/2021
N EAST ST	33-01-01-04-426-251	MISSING	SC	Existing parking lot	8/4/2021
N EAST ST	33-01-01-04-426-330	MISSING	SC	vacant	8/4/2021
E CESAR CHAVEZ	33-01-01-10-158-005	MISSING	IND-3	vacant	8/4/2021
1405 E CESAR CHAVEZ	33-01-01-10-406-031	R-MX	MX-1	existing commercial building	8/4/2021
1400 E CESAR CHAVEZ	33-01-01-10-409-001	R-MX	MX-1	existing commercial building	8/4/2021
1330 E CESAR CHAVEZ	33-01-01-10-408-411	R-MX	MX-1	existing church, would allow adaptive reuse	8/4/2021
1317 E CESAR CHAVEZ	33-01-01-10-401-111	R-MX	MX-1	existing commercial building	8/4/2021
1240 E CESAR CHAVEZ	33-01-01-10-328-261	R-MX	MX-1	existing commercial building	8/4/2021
E CESAR CHAVEZ	33-01-01-10-326-551	R-MX	MX-C	vacant lot, creates gap in MX-C corridor	8/4/2021
E CESAR CHAVEZ	33-01-01-10-326-561	R-MX	MX-C	vacant lot, creates gap in MX-C corridor	8/4/2021
1107 RAMADA DR	33-01-05-10-126-121	MISSING	SC	Existing used car business	8/4/2021
	33-01-01-27-327-012	MISSING	MX-C	Vacant	8/4/2021
712 E ST JOSEPH ST	33-01-01-22-103-013	MISSING	DT-2	industrial building	8/4/2021
E ST JOSEPH	33-01-01-22-102-004	MISSING	DT-2	industrial building	8/4/2021
700 RIVER ST	33-01-01-21-202-011	MISSING	DT-1	Existing building, Cherry Hill - flood plain	8/4/2021
342 E ST JOSEPH ST	33-01-01-21-202-001	MISSING	DT-1	Existing building, Cherry Hill - flood plain	8/4/2021
136 E MALCOLM X ST	33-01-01-21-203-020	MISSING	MX-3	storage building	8/4/2021
E SOUTH ST	33-01-01-21-284-023	MISSING	IND-3	paved area for existing business	8/4/2021
LARNED ST	33-01-01-15-383-001	MISSING	R-6A	Vacant	8/4/2021
W WILLOW ST	33-01-01-08-426-191	R-MX	MX-1	Vacant, next to restaurant	8/4/2021
1230 N MLK	33-01-01-08-426-002	R-MX	MX-1	Restaurant	8/4/2021
1215 N MLK	33-01-01-08-403-102	R-MX	MX-1	Dollar store	8/4/2021
1200 N MLK	33-01-01-08-255-131	R-MX	MX-1	Corner store	8/4/2021

1214 W WILLOW ST	33-01-01-08-255-113	R-MX	MX-1	Corner store	8/4/2021
1009 FAIRWAY LN	33-01-01-11-476-001	MFR	R-MX	Existing walk-up apartment	8/4/2021
1001 FAIRWAY LN	33-01-01-11-476-011	MFR	R-MX	Existing walk-up apartment	8/4/2021
3100 HOLIDAY DR	33-01-01-11-476-241	MFR	R-MX	Existing walk-up apartment	8/4/2021
3106 HOLIDAY DR	33-01-01-11-476-231	MFR	R-MX	Existing walk-up apartment	8/4/2021
3120 HOLIDAY DR	33-01-01-11-476-221	MFR	R-MX	Existing walk-up apartment	8/4/2021
3208 HOLIDAY DR	33-01-01-11-476-211	MFR	R-MX	Existing walk-up apartment	8/4/2021
3218 HOLIDAY DR	33-01-01-11-476-201	MFR	R-MX	Existing walk-up apartment	8/4/2021
3225 HOLIDAY DR	33-01-01-11-476-191	MFR	R-MX	Existing walk-up apartment	8/4/2021
3227 HOLIDAY DR	33-01-01-11-476-181	MFR	R-MX	Existing walk-up apartment	8/4/2021
3206 MELODY LN	33-01-01-11-476-171	MFR	R-MX	Existing duplex	8/4/2021
3214 MELODY LN	33-01-01-11-476-161	MFR	R-MX	Existing duplex	8/4/2021
3220 MELODY LN	33-01-01-11-476-151	MFR	R-MX	Existing duplex	8/4/2021
3308 MELODY LN	33-01-01-11-476-141	MFR	R-MX	Existing duplex	8/4/2021
3312 MELODY LN	33-01-01-11-476-131	MFR	R-MX	Existing duplex	8/4/2021
3320 MELODY LN	33-01-01-11-476-121	MFR	R-MX	Existing duplex	8/4/2021
3330 MELODY LN	33-01-01-11-476-111	MFR	R-MX	Existing duplex	8/4/2021
905 COOLIDGE RD	33-01-01-11-476-082	MFR	R-MX	Existing walk-up apartment	8/4/2021
921 COOLIDGE RD	33-01-01-11-476-101	MFR	R-MX	Existing walk-up apartment	8/4/2021
N LARCH ST	33-01-01-09-477-251	DT-1	DT-2	Surrounded by large DT-2 parcel	8/4/2021
829 N LARCH ST	33-01-01-09-477-241	DT-1	DT-2	Surrounded by large DT-2 parcel	8/4/2021
825 N LARCH ST	33-01-01-09-477-231	DT-1	DT-2	Surrounded by large DT-2 parcel	8/4/2021
819 N LARCH ST	33-01-01-09-477-221	DT-1	DT-2	Surrounded by large DT-2 parcel	8/4/2021

AGENDA ITEM INFORMATION

Ordinance to Amend Part 12, Title 6 Form Based Code

Document can be viewed at the City Website:

<https://content.civicplus.com/api/assets/e4e55904-67ed-4391-8bc9-01259649030e?cache=1800>