



Mike Mackey, Fire Chief

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933

(517) 483-4200 | [LANSINGMI.GOV/FIRE](https://lansingmi.gov/fire)



Andy Schor, Mayor

REGULAR MONTHLY MEETING AGENDA

WEDNESDAY, SEPTEMBER 9, 2020 | 5:30 PM | <https://us02web.zoom.us/j/9436906103>

1. Call to Order – Establish Quorum
 - 1.1. Present: Rodney Singleton, Steve Purchase, David Keeney, Barbara Lawrence, Kathy Tobe, Gina Nelson
 - 1.2. Absent: Lucianna Solis, Wyatt Ludman
 - 1.3. Others present: Assistant Chief Mike Tobin, Chief Deputy City Attorney Joseph Abood, Administrative Specialist Patti Starnes

Vice-Chair Purchase led the commission in a moment of silence in solidarity with the Lansing Fire Department community in remembrance of Firefighter Dennis Rodeman on this fifth anniversary of his death in the line of duty.

FIRE COMMISSIONERS

1 ST WARD	BARBARA LAWRENCE
2 ND WARD	DAVID KEENEY
3 RD WARD	KATHLEEN TOBE
4 TH WARD	GINA NELSON
AT-LARGE	LUCIANNA SOLIS - CHAIR
AT-LARGE	STEVE PURCHASE – VICE-CHAIR
AT-LARGE	RODNEY SINGLETON
AT-LARGE	WYATT LUDMAN

2. Additions to Agenda - None
3. Approval of Minutes:
 - 3.1. July 8, 2020 adopted with no objections
4. Public Comment – Agenda Items (Time Limit: 3 Minutes): None
5. Review Communications
 - 5.1. Claretta Duckett-Freeman communication concerning complaint of LFD's hiring process. The commission is following the complaint process as in effect today. Will let the process play out before commenting.
 - 5.2. Commissioner Solis made notification of a necessary brief leave of absence from the board. Will discuss further during Vice-Chair comments.
6. Comments from Vice-Chair Stephen Purchase
 - 6.1. Welcomed Commissioner Barbara Lawrence to the Board. Commissioner Lawrence introduced herself to the board and shared her history and interest in public service and serving on the board. She looks forward to working with everyone on the board along with current and future LFD administration.
 - 6.2. Chair Lucianna Solis has requested a brief leave of absence. She remains the Chair and Vice-Chair Purchase will handle board business until she returns.
7. Presentations
 - 7.1. Vice Chair Purchase presented the Board of Fire Commission Overview – PowerPoint
8. Fire Administration Report- Assistant Chief Mike Tobin
 - 8.1. Welcome and thank you for those that could attend this afternoon for Firefighter Dennis Rodman's memorial wreath ceremony.
 - 8.2. 9/11 ceremony cancelled.
 - 8.3. A difficult start to the weekend for our firefighters with fire with 3 fatalities. Our fatal fires are up.
 - 8.4. Heart Monitors purchased by grant and CIP. All monitors are in and should be on the ambulances and in service next week.

- 8.5. The Engine that was purchased with ramp sale funds is due to be received any day.
- 8.6. The ladder truck purchase is going well. We anticipate receiving by mid-October and in-service service by November.
- 8.7. Fire cadet program is starting up this school year. Chief Administration Officer David Odom and Maintenance Chief Randle are temporarily heading up the program with assistance from Training Chief Christiansen and the Training division. Chief Robinson is handling the legal issues. They anticipate a few roadblocks as it is a new program. Currently 6 students are enrolled, but anticipate a few more will be added.
- 8.8. Chief Martin has been named as Interim Fire Chief. He was a previous Chief at Lansing Fire Department. He is very familiar with the LFD.

Questions and Comments:

- 8.8.1. Vice-Chair Purchase requested the status of the prevention open house. Assistance Chief Tobin reported the open house is currently on hold until further info is received at the end of Sept. Currently reviewing alternative options.
- 8.8.2. Vice-Chair Purchase gave a huge thanks to those getting the Cadet program up and running. This a great partnership between the Lansing School District and the Fire Dept. What a great way to give the Lansing students the opportunity to serve in their home town.
- 8.8.3. Commissioner Lawrence requested additional informational regarding school materials for Fire Prevention month. Assistant Chief Tobin reported Fire Marshal Barrera and his team are working on school materials along with some virtual ideas. Commissioner Lawrence spoke on the importance to get the lifesaving information and training to our Lansing children. Especially, because of recent fire fatalities.

9. Committee Reports

- 9.1. Vice-Chair Purchase gave an update on the status of the budget review process.
- 9.2. Commissioner Nelson updated the board on the status of the annual report project.

10. Old Business

- 10.1. None

11. New Business

- 11.1. Resolution to recognize Chief Mackey presented by Vice-Chair Purchase. Motion was made by Vice-Chair Purchase and seconded by Commissioner Nelson to approve the resolution. Motion carried with a unanimous roll-call vote.
- 11.2. Proposed amendments to CG 401-20 Complaint Process was presented by Vice-Chair Purchase. After a call for questions a motion was made by Vice-Chair Purchase and seconded by Commissioner Nelson to adopt the proposed amendment. Motion carried with a unanimous roll-call vote.
- 11.3. Resolution to amend and adopt the Rules of Administrative Procedure update was presented by Vice-Chair Purchase. After discussion a motion was made to amend and adopt by Vice-Chair Purchase and seconded by Commissioner Keeney. Motion carried with a unanimous roll-call vote.

12. Request for Commissioners to be Excused

- 12.1. A motion was made by Commissioner Singleton and seconded by Commissioner Nelson to excuse Commissioner Ludman from tonight's meeting. Motion carried by a unanimous roll-call vote.
- 12.2. A motion was made by Vice-Chair Purchase and moved by Commissioner Singleton to accept Chair Solis' request for a 3 month leave of absence. Motion carried with a unanimous roll-call vote.

13. Commissioner Comments

- 13.1. Commissioner Singleton asked for clarification of the Chair position in regards to Commissioner Solis' leave of absence. Vice Chair Purchase clarified that Commissioner Solis will remain the Chair of Fire Commission.

14. Public Comment – On any matter (Time Limit: 3 minutes)

- 14.1. Assistant Chief Tobin reported that a Never Forget t-shirt is available for all commissioners.

15. Adjournment 6:45 p.m.

Minutes Approved: December 18, 2020 | Fire Board Meeting | Submitted by Patti Starnes, LFD Administrative Specialist