



Greg Martin, Chief

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933

(517) 483-4200 | [LANSINGMI.GOV/FIRE](https://lansingmi.gov/fire)



Andy Schor, Mayor

The Lansing Board of Fire Commissioners are meeting remotely due to the ongoing Local State of Emergency in the City of Lansing due to COVID.

REGULAR MONTHLY MEETING AGENDA

WEDNESDAY, MARCH 17, 2021 | 5:30 PM |

JOIN ZOOM MEETING: <https://us02web.zoom.us/j/86834409851>

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Meeting ID: 868 3440 9851

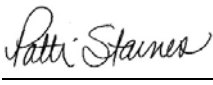
1. Call to Order – Establish Quorum
 - 1.1. Barbara Lawrence - present from Lansing MI
 - 1.2. David Keeney - absent
 - 1.3. Kathy Tobe - present from Lansing MI
 - 1.4. Gina Nelson - present from Lansing MI
 - 1.5. Lucianna Solis – present from Lansing MI
 - 1.6. Steven Purchase - present from Lansing MI
 - 1.7. Rodney Singleton - present from Lansing MI
 - 1.8. Wyatt Ludman - absent
2. Additions to Agenda - none
3. Approval of Minutes:
 - 3.1. February 2021 – A motion was made Commissioner Singleton and supported Commissioner Nelson to accept the minutes with corrections: Typographical correction noted under 6.1 - change where to her. Motion carried with a unanimous vote.
4. Public Comment – Agenda Items (Time Limit: 3 Minutes) - none
5. Review Communications
 - 5.1. none
6. Comments from Chair – Lucianna Solis
7. Educational Presentations
 - 7.1. William Engelter, Emergency Management Chief presented an overview of the City of Lansing Emergency Management Division.
8. Fire Administration Report – Greg Martin, Fire Chief
 - 8.1. LFD Employee Vaccine update – Chief Martin believes 80-90 % have been vaccinated.
 - 8.2. New County wide radio system update - will move to the State's 800 MHZ system. We are excited about the project because it will be more seamless statewide. The implementation is slated for late summer or early fall.
 - 8.3. New Engine 8 (located at Station 8 – 815 Marshall St.) is on the road.
 - 8.4. New ladder truck will be on the road soon.
 - 8.5. Budget - looking more positive due to assistance from the state and feds.
 - 8.6. FF Health and Safety Project:

FIRE COMMISSIONERS

1 ST WARD	BARBARA LAWRENCE
2 ND WARD	DAVID KEENEY
3 RD WARD	KATHLEEN TOBE
4 TH WARD	GINA NELSON
AT-LARGE	LUCIANNA SOLIS - CHAIR
AT-LARGE	STEVE PURCHASE – VICE-CHAIR
AT-LARGE	RODNEY SINGLETON
AT-LARGE	WYATT LUDMAN

Please contact Board Secretary, Patti Starnes if you cannot attend the meeting or, need special accommodations.
517-483-4564 or email patti.starnes@lansingmi.gov Lansing Fire Department 120 E. Shiawassee, Lansing MI 48933

- 8.6.1. New Washing Machines (Gear Extractors) are able to wash firefighting gear to a standard. Will aid in removal of carcinogens from gear.
- 8.6.2. Provide a 2nd set of gear to all Suppression staff.
- 8.6.3. Policy changes – not bringing dirty gear into station and other operational updates.
- 8.6.4. EMS Response: Operationally we could use another ambulance right now today. However in the interim we are implementing some operational changes to cut down the demand on ambulances and crews by sending an Engine to some calls not requiring an ambulance. This will preserve the ambulances and crews for real medical emergencies.
- 8.7. Committees to restart: Awards, Equipment, Policies and Procedures.
- 8.8. Employee Survey: To gauge several areas of communication, facilities, Equipment, current EMS model and determine how we may do better. This assisted Chief Martin to get a feel of the needs and concerns of the department.
- 8.9. Chief Odom presented his report of complaints and discipline, run volume and the Cadet program.
- 8.10. Commissioner Nelson requested a staffing and hiring update. Chief Martin and Assistant Chief Tobin gave an update regarding staffing: There are 17 current vacancies. By January 1 we could have as many as 30 vacancies which is 20% of our operational staff. There are seven remaining on the current list from last year's hiring. Chief Martin spoke regarding the complex hiring issues surrounding hiring paramedics vs. EMT's. LFD along HR are putting together a competitive internal process to fill the open Assistant Chief position.
- 8.11. The CBA passed with 93% yes vote. It is a 3 year contract.
9. Old Business - none
10. New Business
 - 10.1. Request to move into a closed session to discuss an opinion from the City Attorney's Office under MCL 15.268(h) of the Open Meetings Act. Motion made by Commissioner Purchase and seconded by Commissioner Singleton. Motion carried with a unanimous roll call vote. The board moved to a closed session at 6:07 p.m. and reconvened the open meeting at 7:00 p.m.
11. Request for Commissioners to be Excused - none
12. Commissioner Comments
 - 12.1. Commissioner/Chair Solis commented regarding Committee Work: Commissioner Committees will be reviewed and updated. More to come.
 - 12.2. Commissioner Vice-Chair Purchase commented regarding Rules of Administrative Procedure update: Currently operating under the 2001 rules. Rules were updated in 2019 and then additional changes were made in 2020 and are awaiting council approval.
 - 12.3. Commissioner Solis commented that Chief Martin and the Division Chiefs will be presenting department and division overviews at the next few meetings.
13. Public Comment – On any matter (Time Limit: 3 minutes): none
14. General Order
 - 14.1. Chief Martin highlighted the proposed millage resolution. Once the council approves the resolution the board may submit a resolution.
15. Adjournment: Meeting adjourned at 7:30 p.m.

Minutes submitted by: Patti Starnes,  Administrative Specialist/Fire Board Secretary on April 14, 2021
Minutes approved by unanimous vote on April 14, 2021