



Michael Mackey, Fire Chief

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933

(517) 483-4200 | WWW.LANSINGFIRE.COM



Andy Schor, Mayor

LANSING FIRE COMMISSION MEETING MINUTES

WEDNESDAY, AUGUST 14, 2019 | 5:30 PM | LFD TRAINING FACILITY | 3015 ALPHA ACCESS

1. Call to Order – Establishment of Quorum: Present: Betty Draher, Wyatt Ludman, Gina Nelson, Steve Purchase
2. Request for Commissioners to be Excused: David Keeney, Frank Ferro, Rodney Singleton. A motion was made and supported to excuse David Keeney, Frank Ferro and Rodney Singleton from the August 14, 2019 meeting.
3. Additions to the Agenda: LFD Awards
4. Approval of Minutes: A Motion was made by Commissioner Draher and Supported by Commissioner Nelson to accept the July Minutes as written. Motion carried with a unanimous vote.
5. Public Comment – Agenda Items (Time Limit: 3 minutes): No comments.
6. Review of Communications: No Communications
7. Comments from the Chair: Stephen Purchase
 - a. The Board has unique opportunity right now because we have a new chief and clean break after some interim periods. We can step up and make positive difference for the department. The board can advocate for the department's needs. Thanks goes to the great quality of our Firefighters who jump in and get the job done without complaining. However, it is clear in reviewing where their equipment and stations are in their life cycles and the needs coming down the road that we have some work to do to make sure the department has the resources it needs to carry out their mission safely and to its best ability the way the community expects. Over the next couple months there are a number of things we can do to set ourselves up for that role really well.
 - b. Until the end of the year: Focus on budget, annual report and policies.



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- c. Congrats, to David Odom on winning people's choice award for his ribs at the LPD/LFD Battle of the Badges.

8. Educational Presentations: none

9. Fire Administration Report: Chief Michael Mackey

- a. LFD participated in MDA Fill the Boot this week.
- b. LFD hosted situational awareness training this week.
- c. FF Borowski resigned because he is moving out of state.
- d. Staffing Levels - Will be down nine people by the end of Sept.
- e. The first committee meeting took place this week to begin updating the AOGs/SOGs. At a certain point, the Board will review the policies.

10. Committee Reports: none

11. Old Business: none

12. New Business: Steve Purchase, Chair

- a. Ramp Sale Proceeds/Budget: Chair Purchase confirmed with Deputy Mayor Samantha Harkins the funds have been appropriated for LFD. A question was raised on whether current budget funding is replaced with ramp sale proceeds or proceeds added to the current funding? Chief Mackey and Chair Purchase will meet with Angie Bennett to discuss the replacement schedule and the budget process.
- b. Fall Agenda: Discussed the City Charter mandated responsibilities of the Fire Board. Discussion followed regarding LFD budget priorities, strategic planning, policies and procedures, department needs and the annual report. The board will select topics to cover at each fall meeting. This will lead into the creation of the LFD Annual report in December.
- c. Discussion: Review committee assignments – The Board will review committee structure and placement and make adjustments as needed.
- d. Discussion: Community Engagement – discussed attending the council member's citizen engagement meetings.

13. Commissioners Comments (General Order)



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REGULAR MONTHLY MEETING AGENDA

WEDNESDAY, AUGUST 14, 2019 | 5:30 PM | LFD TRAINING CLASSROOM – 3015 ALPHA ACCESS

- a. Commissioner Nelson asked if the department donates old equipment to out of country departments that are in need of equipment. Discussion followed.

14. Public Comment – On Any Matter (Time Limit: 3 minutes): No Comments

15. Adjournment: A Motion was made by Commissioner Ludman and Supported by Commissioner Nelson to adjourn the meeting. Motion passed unanimously.

Submitted by: Patti Starnes, LFD Admin Specialist *Patti Starnes*

Approved by: Lansing Board of Fire Commissioners

Date: September 11, 2019
