

AGENDA

Committee on Ways and Means AGENDA FOR OCTOBER 1, 2021 AT 3:15 PM



Lansing City Hall
124 W. Michigan Avenue, 9th Floor, City Clerk Conference Room
To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

**Based on the recommendations from the Centers for Disease Control (CDC)
City Council President Spadafore is requesting members of the public, City Staff and Council Members
wear face coverings at meetings of the City Council and their Committees.**

Council Member Wood, Chairperson
Council Member Hussain, Vice Chairperson
Council Member Spadafore, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - A. September 17, 2021
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
 - B. RESOLUTION - Grant Acceptance; Project Safe Neighborhood Grant for the Lansing Police Department to distribute backpacks to the Lansing Youth Football League
 - C. RESOLUTION -Donation Acceptance; Lansing Police Department Special Tactics and Rescue Team in honor of Retired Detective Ronald Seyka to upgrade Unit's ballistic shields
 - D. RESOLUTION - Acceptance of the Sub-Agreement; U.S. Geological Survey Grant for installing a streamgage on Sycamore Creek
 - E. DISCUSSION - Federal Funding Spending Update- Budget Director Hazard Pay: Who has received their checks. How much were the checks. Who has not received their checks and why not.
 - F. DISCUSSION - Hiring of Additional Social Workers
Where are we in the process.(Timeline & expected outcome)
- 6. Other**
- 7. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.



MINUTES
Committee on Ways and Means
Friday, September 17, 2021 @ 3:15 p.m.
City Hall 1st Floor Lobby

CALL TO ORDER

The meeting was called to order at 3:18 p.m.

PRESENT

Council Member Carol Wood, Chair
Council Member, Adam Hussain, Vice Chair
Council Member Peter Spadafore, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Jim Smiertka, OCA
Jake Brower, Budget Director
Lisa Hagen, OCA
Eric Brewer, Internal Auditor

Minutes

MOTION BY COUNCIL MEMBER SPADAORE TO APPROVE THE MINUTES FROM SEPTEMBER 10, 2021 AS PRESENTED. MOTION CARRIED 3-0.

Public Comment

No public comment at this time; no public present.

Discussion/Action:

RESOLUTION – Grant Acceptance; Project Safe Neighborhood Grant for LPD to distribute backpacks to the Lansing Youth Football League

No representation present, Council Member Wood moved discussion and action to the next meeting on October 1, 2021.

RESOLUTION - Donation Acceptance; LPF Special Tactics and Rescue Team in honor of Retired Detective Ronald Seyka for Units Ballistic Shields

No representation present, Council Member Wood moved discussion and action to the next meeting on October 1, 2021.

RESOLUTION – Grant Acceptance; US Geological Survey Grant for Sycamore Creek

No representation present, Council Member Wood moved discussion and action to the next meeting on October 1, 2021.

RESOLUTION – Grant Acceptance; Financially Distressed Cities, Villages and Townships (FDCVT) for Core Switches Project

Mr. Brower first noted this grant was previously accepted for a scanner for treasury, and at that time the City asked for \$330,000 from the State and were awarded \$30,000 to spend by 2025. This will be used to replace core switches in IT; which are the brains of the network infrastructure, which is functioning okay but there has been some issues with the network over the last 18 months. Council Member Wood asked if there will be no scanner purchase, and Mr. Brower confirmed they will use the funds for both items, and this request is to accept \$30,000 with the total of the project going to \$330,000

MOTION BY COUNCIL MEMBER SPADAFORE TO ACCEPT THE GRANT FOR FDCVT FOR CORE SWITCHES PROJECT. MOTION CARRIED 3-0.

PLACE ON FILE – Sole Source; HR; Public Sector Search and Consulting (PSSC); Vendor for Search for Police Chief

Mr. Brower this will begin the nation-wide search and this company offers a guaranteed success, and if they do not find a Police Chief they start an additional search at no additional cost. Council Member Spadafore asked how this company was different than the others, and Mr. Brower confirmed the other companies could not start the search for 4 months, and this one was ready to go now. Mr. Brower added for the record the posting will be open to internal candidates also. Council Member Wood asked Mr. Brower and the departments to review the purchasing ordinance in the future for other requirements and additional information that was not supplied this time. Every Sole Source should speak to that when they come forward.

MOTION BY COUNCIL MEMBER HUSSAIN TO PLACE ON FILE. MOTION CARRIED.

PLACE ON FILE – Sole Source; HR; Strategic Government Resources; Vendor for Search for Fire Chief

Mr. Brower stated the process is the same as for the Police Chief just with a different company.

MOTION BY COUNCIL MEMBER SPADAFORE TO PLACE ON FILE. MOTION CARRIED.

OTHER

Council Member Wood asked Mr. Brower to update the Committee at the next meeting on the COVID fund spending, and funds given to first responders. The questions the Committee would want to have updates on include what checks went out, where is the City at in disbursing the funds, what amounts were disbursed to the different bargaining groups and where is the City in the process of the balance of the funds.

ADJOURN

Adjourned at 3:30 p.m.

Submitted by,

Sherrie Boak, Council Office Manager

Lansing City Council

Approved by the Committee _____



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 9/13/2021

GRANT NAME: Project Safe Neighborhood - Backpacks

DEPARTMENT: POLICE

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Joe McClure (Joe.Mcclure@Lansingmi.gov 484-4808)

APPLICATION DATE: October 28, 2020

AWARD DATE: August 30, 2021

GRANT CYCLE: 8/30/2021 – 8/30/2022 Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$6,420.00 (Breakdown below should total this amount)

GOODS & SERVICES \$6,420.00

PERSONNEL

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): N/A

GRANT PAYS FOR: Backpacks with LPD logo to be given to youth participating in the Lansing Football League

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The Battle Creek Community Foundation and the U.S. Attorney's Office of the Western District of Michigan through Project Safe Neighborhoods (PSN) Task Force Community Project Fund have available funding for reducing gun violence, improving neighborhoods, reducing crime and promoting neighborhood safety.

Allowable expenses are those for reducing gun violence, improving neighborhoods, reducing crime and promoting neighborhood safety.



For good. For ever. For all.

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32 W. Michigan Avenue
Suite 1
Battle Creek, Michigan
49017-3505

269.962.2181 tel
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bccf@bccfoundation.org
www.bccfoundation.org

August 30, 2021

Ellery Sosebee, Chief of Police
Lansing Police Department
120 West Michigan Avenue
Lansing, MI 48933

Grant Number: 35336 (Thank you for referring to this number in all correspondence regarding this grant.)

Dear Chief Sosebee:

On behalf of the Battle Creek Community Foundation and the U.S. Attorney's office of the Western District of Michigan, we are pleased to inform you that the Project Safe Neighborhoods Task Force Grant Review Committee has approved a 2018 Project Safe Neighborhoods grant to the Lansing Police Department ("PSN Sub-grantee") in the amount of \$6,420.00 from the Project Safe Neighborhoods Grant Community Project Fund for the Lansing Youth Football League project. This grant is supported by the grant funding from the Bureau of Justice Programs and represents their investment, in coordination with the Battle Creek Community Foundation, in initiatives that reduces gun violence, improves neighborhoods, reduces crime, and promotes neighborhood safety. The check is enclosed.

It is important to refer to the correspondence to the State Policy Advisor (attached) as slight budget modifications were made for OJP approval. The budget for your project in this letter has been approved and is the one that you should use when implementing your project.

This grant award is for the period of 8/30/2021 through 8/30/2022.
Once the check is deposited/cashed, the following conditions will apply.

1. Your organization, as a PSN Sub-grantee, agrees to the terms and conditions of the grant which are attached in the PSN Program Award Agreement. A Signed copy of the award agreement is to be returned to the Battle Creek Community Foundation.



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2. The Battle Creek Community Foundation and their respective offices, Board, successors, assigns, representatives, and designees are hereby released and discharged from any and all liability relating to these funds and/or the related program or project.
3. PSN Grant funds provided by the Battle Creek Community Foundation (including grant interest earned) will be accounted for separately by your organization and will be used for the purpose specified in your grant application to which this award applies.
4. Lansing Police Department will complete a BCCF grant report by 9/30/2022.
 - a. Grant reporting, in coordination with the evaluation consultant Policy link, should be submitted digitally through the Battle Creek Community Foundation's website at: <http://www.bccfoundation.org/grants/grant-reporting-information>. If you have questions regarding grant reporting, please contact the Battle Creek Community Foundation or email Katherine Blocker (Katherine@bccfoundation.org).
5. If at the end of the commitment there remain any unexpected funds, they are to be returned to the Battle Creek Community Foundation and may not be transferred to any other agency fund.
6. No part of these funds may be paid to any Battle Creek Community Foundation employee or official for any purpose.
7. As you speak about your grant with the media and the larger community, please use the following language: "This program/project was made possible by the U.S. Attorney's Office of the Western District of Michigan and the U.S. Office of Justice in coordination with the Battle Creek Community Foundation." If you wish to use our logo for sponsorship or event-related materials, please call us at 269-962-2181 and ask for marketing. Review of press releases regarding your grant and use of our logo is not required; if you desire assistance or clarification in this area, please contact BCCF marketing.



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Please contact us if you have questions regarding this correspondence. We
wish you success in this important initiative for your community!

Sincerely,

Annette Chapman
Senior Vice President

Jennifer VanValkenburg
Program Officer

Enclosure



Andy Schar, Mayor

LANSING POLICE DEPARTMENT
OFFICE OF THE CHIEF OF POLICE

CHIEF DARYL GREEN

120 WEST MICHIGAN AVENUE
LANSING, MI 48933
PHONE: (517) 483-4801
FAX: (517) 377-0162
daryl.green@lansingmi.gov



Daryl Green, Chief

To: Annette Chapman
From: Daryl Green
Proposal: Additional Grant Monies - \$6,420
Date: October 28, 2020
Subject: Youth Football League

The Lansing Police Department seeks a grant to support its partnership with the Lansing Youth Football League. **Part I Violent Crime hotspots** are persistent around three locations that service youth in this football league: Risdale Park, MLK & Jolly Intersection, and Pleasant Grove & Holmes Intersection; and **Part I Property Crime hotspots** are persistent around two locations: Risdale Park and MLK & Holmes Intersection. Based on 2012-2015 juvenile data, hotspots for juvenile crimes are also concentrated around Risdale Park which is home to the football league's main stadium.

The hotspot near Risdale Park is further located around a public housing site that has low surveillance and no boundary, and single-family residences are on another side. Additionally, there is a high level of mistrust between residents and LPD related to reporting crime as was discovered during recent engagements with neighborhood residents. Some of this stems from the demographic and racial differences between LPD and this community. This mistrust was exacerbated by an incident in 2019 when a white officer used force on a resistant African American teenage runaway to get her in a police car. This incident seriously damaged the Lansing Police Department's relationship with youth, particularly young African American boys in the above communities.

As a result, the Lansing Police Department seeks the following grant monies to support the area youth football league as a way to empower parents and their children with a healthy police-community relationship. With the grant money, the department will deploy an engage with residents and juvenile stakeholders in an ongoing series of relationship building. The current proposal seeks increased positive interactions with the local youth football league through a marketing campaign that includes the dissemination of backpacks to the youth football players.

The Department would purchase 225 backpacks with the Lansing Police Department logo and interact with the players through a mentoring and social skill development program. The branded police logo backpacks would further serve as a visible indication that the Lansing Police Department supports youth in the community. Officers from our Community Services Unit would adopt the three youth football teams and present a series of social skill development trainings to the youth and their parents on a regular basis throughout the year. The Lansing Police Department would further increase its social media marketing to demonstrate its relationship with the football teams and community.

"Neighborhood Strong"



Andy Schor, Mayor

Lansing Police Department

Office of the Chief of Police

Chief Daryl Green

120 West Michigan Avenue

Lansing, MI 48933

Phone: (517) 483-4801

Fax: (517) 483-4617

daryl.green@lansingmi.gov



Daryl Green, Chief

Budget Detail

Backpacks – 225 x \$25 each backpack (includes logo) = \$5,625

Each football player would be provided a bag with the team name and police logo on it. The Lansing Police Department would present the players their bags during their social skill development trainings.

Banner and Tent with Police Youth Branding - \$795

The Lansing Police Department would purchase multiple tents and banners to facilitate a marketing campaign at all of the youth football team events. Officers would staff the games and interact with the players and their families.

Budget Total - \$6420

Program Manager – Community Neighborhood Officer Anthony Vandevoorde –

Anthony.vandevoorde@lansingmi.gov

Office – (517) 483-6812

Respectfully,

Daryl Green

Chief of Police Daryl Green
Lansing Police Department

“Neighborhood Strong”

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Battle Creek Community Foundation and the U.S. Attorney's Office of the Western District of Michigan through Project Safe Neighborhoods (PSN) Task Force Community Project Fund has available funding for reducing gun violence, improving neighborhoods, reducing crime and promoting neighborhood safety; and

WHEREAS, the Lansing Police Department applied for a Project Safe Neighborhood grant on October 28, 2020; and

WHEREAS, the Lansing Police Department was informed on August 30, 2021, that it has been selected to receive PSN funding in the amount of \$6,420; and

WHEREAS, the grant period is 8/30/2021 through 8/30/2022; and

WHEREAS, local match funds are not required; and

WHEREAS, the grant funds will be used to support a marketing campaign that distributes 225 backpacks to the Lansing Youth Football League; and

WHEREAS, each backpack would contain the team name and the police logo on it; and

WHEREAS, the Lansing Police Department would present the bags to each team member; and

WHEREAS, the backpack, branded with the police logo, would serve as a visible indication that the Lansing Police Department supports its community youths.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the PSN Grant from the Battle Creek Community Foundation in the amount of \$6,420 for the grant period August 30, 2021 through August 30, 2022; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, deceased Retired Detective Ronald Seyka serviced on the Lansing Police Department's Special Tactics and Rescue Team (START) from 1996 through 2010; and

WHEREAS, Detective Seyka's position in the department included a volunteer assignment that required hours of additional training per month as well as call backs in the middle of the night; and

WHEREAS, Detective Seyka participated in the safe resolution of 107 high risk incidents; and

WHEREAS, on March 5, 2020, Detective Seyka lost his battle with cancer; and

WHEREAS, this year, for the second consecutive year, the family of deceased Detective Ronald Seyka, along with Mr. Chaz King, a family friend, hosted the Annual Ron Seyka Memorial Golf Outing in Mason, Michigan in honor of Detective Seyka; and

WHEREAS, last year, \$6,367.26 of the funds from the golf outing were donated to LPD's START Unit; and

WHEREAS, this year, Mr. King is donating \$10,614 to LPD's START Unit as a result of the June 18, 2021, Second Annual Ron Seyka Memorial Golf Outing ;and

WHEREAS, the START Unit also received a donation of \$2,500 on July 16, 2021, from Modern Woodmen of America; and

WHEREAS, START intends to use the combined \$13,114 donation amounts to upgrade the Unit's movable ballistic shields from Level IIIA to Level III because Level III provides better protection for officers.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council approves acceptance of the two donations to the START Unit totaling \$13,114; and

BE IT FINALLY RESOLVED, that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the awarded grant funds.

BY THE COMMITTEE ON _____
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the last flood data for the Sycamore Creek was completed in 1978 and the Federal Emergency Management Agency (FEMA) has determined that this data no longer reflects the current potential flood risk for this stream;

WHEREAS, it has been determined that the installation of a new streamgage in Sycamore Creek, located at Holt Road near Holt, Michigan, is necessary to take measurements through the US Geological Survey (USGS) National Water Information System;

WHEREAS, the City of Lansing has entered into a Joint Funding Agreement with USGS for the purposes of installing a streamgage on Sycamore Creek, performing field and analytical work, and updating maps and reports based upon data collected between 2020 and 2025 (the "Project");

WHEREAS, this Project benefits the City of Lansing, the Board of Water and Light, Delhi Charter Township, and Ingham County (the "Parties");

WHEREAS, the Parties have entered into a subagreement to address cost-sharing of the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Lansing City Council approves acceptance of the subagreement;

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the subagreement.



Andy Schor, Mayor
Linda Sanchez-Gazella, HR Director

CITY OF LANSING DEPARTMENT OF HUMAN RESOURCES

8th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933

Benefits/Classifications
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Safety/Selection/Training
Worker's Compensation

(517) 483-4004 (Voice/TDD)
(517) 483-6064 (General Fax)
www.lansingmi.gov (Website)

MEMO

To: Members of the Ways and Means Committee

From: Linda Sanchez-Gazella, Human Resources Director

CC: Nicholas Tate, Deputy Mayor

Date: October 01, 2021

Subject: Hiring of Additional Social Workers
Where are we in the process (Timeline & expected outcome)

The Lansing Police Department has requested a Supervisor Social Worker position with the money that was allocated in their budget. HR has worked with LPD to create the Job Description for this position. The Job Description has been developed and was sent to Segal last week for classification; this is generally a two week process. However, Segal has been advised that this classification is a high priority for us.

Once the classification is sent back to HR, we will immediately post it both internally and externally for six days (per union contract). Applicants will be screened as they apply so that interviews can be held timely and accordingly.

As you all know, Ms. Biddwell holds the current Social Worker position in LPD.

I am happy to notify the Ways and Means Committee with updates on the Supervisor Social Worker position, if requested.

Thank you.