AGENDA

Committee of the Whole
AGENDA FOR SEPTEMBER 20, 2021 AT 5:30 PM

South Washington Office Complex, 2500 S. Washington Avenue
To provide input or ask questions on any item that is listed on the agenda,
members of the public may contact the City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting.

**Based on the recommendations from the Centers for Disease Control (CDC)
City Council President Spadafore is requesting members of the public, City Staff and Council Members wear face coverings at meetings of the City Council and their Committees.**

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
   A. September 13, 2021
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Discussion/Action:**
   B. RESOLUTION - Budget Policies and Priorities - FY 2022/2023
6. **Other**
7. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT

MINUTES
Committee of the Whole
Monday, September 13, 2021 @ 5:30 p.m.
South Washington Office Complex

CALL TO ORDER
Council President Spadafore called the meeting to order at 5:30 p.m.

PRESENT- via audio/video
Councilmember Peter Spadafore
Councilmember Adam Hussain
Councilmember Carol Wood- excused
Councilmember Patricia Spitzley – arrived at 5:35 p.m.
Councilmember Kathie Dunbar
Councilmember Brandon Betz
Councilmember Jeremy Garza
Councilmember Brian T. Jackson

OTHERS PRESENT
Sherrie Boak, Council Staff
Nick Tate, Mayor's Office
Jim Smiertka, City Attorney
Mike Marriott, Arts and Culture Commission Vice Chair
Chris Swope, City Clerk

Minutes
MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM AUGUST 9, 2021 AS PRESENTED. MOTION CARRIED 7-0.

Public Comment
No public comment at this time.

Presentation
Arts and Culture Commission Vice Chair- Mike Marriott
Mr. Marriott spoke about the Arts and Culture Commission work and the support they have gotten. Council Member Jackson asked what challenges they face. Mr. Marriott stated looking at the arts as an industry, and helping the non-profit.

Council Member Dunbar referenced the resolution, and the portion of membership which noted 12 electors in the City, and later in the document speaks to one in each Ward. Mr. Marriott stated 8 at-large from the City with a full membership of 12, but they could look at 8. Council Member Dunbar noted a continued concern with 12 members. Council Member

Hussain concurred he has only seen boards 8 members boards; 4 at-large, and 4 wards, or all 8 at-large. Mr. Marriott stated with 12, they could get representatives from the Arts Council, and other organizations but they are not limit, he did offer to provide a printout from the governance committee. Council Member Dunbar asked what the mission statement is right now with the Mayor's Art and Culture Commission. Mr. Marriot responded it was to foster the arts and culture in the City of Lansing, adding it is not specific because things change and want to be able to adapt. Council Member Dunbar then asked Mr. Marriott what this new Commission would do that not is already done by the Greater Lansing Arts Council. Mr. Marriott explained some work they have already done, including listening sessions with artists, grant writing, resources, and subsidies for creative studio places. He offered to provide details on what they already worked on.

Council President Spadafore referenced the City website Boards and Commissions page (Mayor's Arts & Culture Commission | Lansing, MI - Official Website (lansingmi.gov) which listed minutes, packets and annual reports. He added the ordinance in front of the Committee was to make this Commission permanent.

Council Member Betz spoke in support and offered any future assistance the Commission needed.

Council President Spadafore asked if they would consider 8 members; 4 Ward and 4 at-large.

Council Member Spitzley noted to the Committee that if the Commission has done their research and determined they need 12, why would Council determine they only need 8. Council President Spadafore offered a further discussion if the Commission and Council wanted it.
Council Member Jackson asked if the City cannot fill the 12 memberships, if it would be a violation of the new ordinance they created. Mr. Smiertka spoke on the need for a quorum, and explained to the Committee that this Commission is an advisory board and will not make decisions.

Mr. Marriott spoke in encouragement for the Commission and the would consider 8.

Council Member Garza asked if they had worked with the schools, and Mr. Marriott provided examples and their goals.

Council Member Dunbar could not locate the Boards Commissions link on her phone and asked Council President Spadafore for it, and he then read the vision statement on the website.

Lansing School District Update – Superintendent Ben Shuldiner
Council President Spadafore acknowledged he had given Mr. Shuldiner the incorrect time for the meeting and he will be present at Council at 7 p.m.

DISCUSSION/ACTION
RESOLUTION – Support of Lansing School District and Board of Education
Council President Spadafore passed the gavel to Council Member Hussain.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR SEPTEMBER 20, 2021.

Council Member Spadafore explained the intent of the resolution was to recognize the Lansing School Board for their community support and recognizing the safety of the kids and vulnerable individuals in their schools.

Council Member Spitzley asked the Administration if the City was planning on doing the same actions as the School District on COVID mandates. Mr. Tate acknowledged the recent Federal mandate, and informed Council their office was reviewing it and anticipate federal and state rules soon, but currently do not have a mandate.

Council Member Dunbar asked for clarification on if the City was asking the School District to do the mandates, why would the City not do it. Council Member Spadafore clarified further that the City was not asking the School District to do it, but the School District had initiated it as a positive step to protect children. Council Member Dunbar questioned the intent of the resolution, if the City was supporting it for the District but why would the City not then do one. Council President Spadafore noted to Council Member Dunbar she could draft and propose a resolution encouraging the Mayor to do what she is looking for. The intent of the resolution n front of the Committee, he noted was a gesture to commend them for their efforts.

Council Member Hussain ended the discussion by stating the resolution recognizes the Lansing School District for what they are doing, and recognizing them in securing the safety of the kids and vulnerable individuals in the staff.

MOTION. CARRIED 6-1.

Council Member Hussain passed the gavel to Council President Spadafore.

RESOLUTION- Introduction and Setting Public Hearing; Chapter 266 Section 266.01-266.03; Establish Arts and Culture Commission
MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR SEPTEMBER 20, 2021 FOR CHAPTER 266, SECTION 266.01-266.03. MOTION CARRIED 7-0.

DISCUSSION – Budget Priorities for FY2022-2023
Ms. Boak referenced a marked up document from Mr. Brower based on her request for an update on the Resolution 2020-182 from 2020 where Council approved their budget priorities for the FY 2021/2022 year, which began July 1, 2021.

Mr. Brower began with the changes on page 1, under Committee of the Whole.
Item 2 – Sidewalk repair funded at $100,000; Gap Closure at $125,000 for a total of $225,000.
Item 3 – Major Streets $1.95 million; Federal STP $1.3 million; STP Match $1.3 million; Local Streets $1.845 Million and Bridges $800,000.
Item 5- FOIA Analyst added at $75,553
Council Member Hussain asked the Administration to provide information on the funding for the gap closure. Council Member Betz asked the Administration to look for funds to assist with those with disabilities.
Council Member Dunbar asked for a breakdown in the budget for Item 3 and voiced a concern with the local streets only at $1.835 million when Council asked for $5 million. Council President Spadafore reminded the Committee that Council approved the budget with these new amounts in it.
Mr. Brower did note that the majority of the street funding comes from GASB and the City does contribute mills towards street.

Mr. Brower moved to page two, Item a - the LPD did estimate a cost for the printing on the business cards at $10,829.
Under Development & Planning, Item 2 – It was reactivated at $175,000.
Item 5 – Mr. Brower noted that the LEAP subsidy was not ended, but continued with General Fund Subsidy for LEAP at $300,000, and the LBRA Admin Fee to $226,000.

There were no questions on Development and Planning changes.

Mr. Brower noted the item under Committee on Equity Diversity and Inclusion for FTE Social Workers, was addressed with one (1) additional social worker at $92,615.

Mr. Brower moved to page 3, under Committee on Ways and Means, Item 1 – and Item 2 – Finance is paying $22,500 for FY 2020 cost allocation Plan (Indirect costs on 5-year schedule. And regarding the IT training modules, Mr. Brower stated he is speaking to IT on that and they are working on their strategies.

The last item on page 3, on the energy audit, it was noted that Johnson Controls is working on it.

Council President Spadafore asked all Council Members to provide their recommendations in writing no later than close of business on Thursday, 9/16 to Ms. Boak so the document can be revised and in front of the Committee on 9/20/2021.

Council Member Garza asked if the items under Public Safety were purchased, and if not the Committee would be asking for them again. Mr. Brower confirmed to his knowledge those items were not purchased.

The Committee spoke briefly on the expungement clinic and the total of 327 with 58 eligible for expungement and numerous motions for completions. Council Member Hussain asked if the clinic is being provided quarterly, semi-annually or annually; and what was the funding. Mr. Smiertka stated this first one was the only one planned until they can review all the stats, they will look at future events. Council President Spadafore asked for a report from the OCA on if there is a need in the future and the results of the current event.

OTHER

Council President Spadafore passed the gavel to Council Member Hussain.

Council President Spadafore discharged the resolution to set a public hearing and the ordinance to create Chapter 256, Section 256.01-256.04; the Mayor recommended ordinance for a Diversity, Equity and Inclusion Advisory Board.

Council Member Hussain passed the gavel to Council President Spadafore.

Adjourn

The meeting adjourned at 6:15 pm
Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2022/2023 Budget; and

WHEREAS, the City Council established the following Mission;

The City of Lansing's mission is to ensure quality of life by:

I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors,
II. Securing short- and long-term financial stability through prudent management of city resources,
III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses,
IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources,
V. Facilitating regional collaboration and connecting communities; and

WHEREAS, the standing committees of the City Council have met to evaluate the budget and recommend an annual statement of budget policies and priorities to guide the Administration in developing and presenting the Fiscal Year 2022/2023 budget.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council has established the following as its Fiscal Year 2022/2023 Budget Policies and Priorities and requests that the Administration review them and encourages that they, to the extent practical, be included in the Administration's budget presented due to the City Council by the fourth Monday in March 2022.

BE IT FURTHER RESOLVED, the Committee of the Whole has established the following priorities:

1. $100,000: (1) FTE focus specifically on housing legal assistance for tenants and homeowners in the City.
2. Fund sidewalk repair by $200,000 for a total of $500,000, with a priority placed on underserved areas.
3. Fund local street repair funding by $1.7 million for a total of $5 million, with a priority placed on underserved areas.
4. Funding for GED prep and passage program.
5. Funding to disseminate information on how to file a Complaint against the police.
    a. Printing costs to add text to reverse side of of LDP business cards.

6. $250,000 for the creation of a cold case unit in the Lansing Police Department. This unit would consist of 2 detectives, 1 administrative assistant, 1 data technician, 1 investigator, and 1 attorney.
7. The creation of a Business Analyst position in the Office of Financial Empowerment to assist small business in the City of Lansing.

BE IT FURTHER RESOLVED, the Committee on Development and Planning has established the following priorities:

1. $80,000: (1) FTE Financial Empowerment Employee; RE: Focus on Small Business, Minority Businesses; Female Owned Businesses
2. $215,000: Reactivation of the Façade Improvement Grant Program
3. $50,000: Analysis of Facade Improvement Grant Program to include Return on Equity Report on Previous Façade Grants provided to small businesses
4. $40,000: Initiate an RFP for Engagement of Stakeholders and Completion of Community Facilities Plan, including school and county buildings, complete with inventory of assets and goals/objectives for facilities, that will serve as the basis for community facility decisions into the future.
5. End the LEAP subsidy of $500,000 taking those funds to:
   $400,000: (5) FTE Economic Development for Economic Role previously done by LEDC/LEAP
   $50,000: Façade Improvement Grant Program
   $50,000: Analysis of Façade Improvement Grant Program

BE IT FURTHER RESOLVED, the Committee on Equity, Diversity, and Inclusion has established the following priorities:

1. $500,000: (4) FTE Social Workers-(1) FTE Administrative Assistant (LFD)
2. $125,000: (1) FTE Grant Writer (Neighborhood Citizen Engagement OR HRCS); RE: Assist Local Groups and organizations in grant research, grant writing and monitoring.
3. The City of Lansing will include in their FY2022/2023 Budget public safety planning, a commitment, support and a partnership with Advance Peace which will help lives and reduce the life altering trauma experienced by people living in the impacted communities and by the service providers who support them, including law enforcement. Council asks the Administration to focus the budget allocations to fully fund the City portion for FY2022/2023.
4. <u>Need Based Vouchers for Quality Child Care</u>
   The Administration should include money in its budget to offset the high, prohibitive costs of quality childcare, including before and after care. Studies are clear that the benefits of quality childcare include better brain development, school readiness and is a determining factor of future success. The pandemic has strained many families' abilities to work and provide quality care for their children. These challenges are exacerbated especially in low income and single parent households. The Administration should use partnerships and/or Federal stimulus money to achieve this priority.

"Childcare" is explicitly mentioned as a permissible use under the Act (see question/answer 2.16 of official U.S. Treasury Q&A). The Administration should establish a needs based voucher program that will allow parents to use the voucher at a childcare provider of their choice.
5. $125,000 – MRJEA – Acquire an outside auditor to evaluate the metrics of the MRJEA Program and performance measures on the policies.

BE IT FURTHER RESOLVED, the Committee on City Operations has established the following priorities:

1. $5,000: Training Modules on Ethics Ordinance and Related Policies, Conflicts of Interest Policies, and the Open Meetings Act, among others, for Boards and Commissions (Dept. OCA)
2. $10,000: Printing Costs to Provide Written Materials to Residents who do not have access to computers, internet or cell phones with document capability

BE IT FURTHER RESOLVED, the Committee on Public Safety has established the following priorities:

1. Traffic Speed Wagons (Public Service Department)
2. Portable Speed Bumps (Public Service Department)
3. Reinstate the LFD apprenticeship/intern program (Lansing Fire Department)

BE IT FURTHER RESOLVED, the Committee on Ways and Means has established the following priorities:

1. Encourage the Administration to focus in on budget allocations and centralize the fees and costs associated with items such as Information Technology, utilities, etc.
2. Encourage the Chief Strategy Officer to perform an audit report on short and long term resolutions for the current forecast of the City's revenues and expenditures within all departments.

BE IT FURTHER RESOLVED, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery.

BE IT FURTHER RESOLVED, the City Council has accepted the following recommendations from the Board of Public Service:

1. Increase general fund support for implementation of the City's Street System Asset Management Plan, with a priority placed on reconstructing and preserving

neighborhood streets, especially in those areas of the city which have been historically underserved. We encourage the Department to continue utilizing new and innovative ways to extend the life of our existing streets;

2. Maintain and expand funding for sidewalk repairs and right-of-way maintenance and improvement, with a priority placed on underserved areas; this should all be done while keeping safety a priority for Lansing residents and visitors, and meeting or exceeding the compliance with the Americans with Disabilities Act;
3. Maintain and expand funding to update and improve the fleet of city vehicles, with specific priority for the Department;
4. Establish Lansing as a leader in PFAS regulation, testing, monitoring and enforcement through maintaining and increasing funding for educational and training purposes, and working with relevant federal, state, county and local governments, and non government organizations;
5. Expand opportunities for multi-family residential and business recycling;
6. Follow recommendations (to the greatest extent feasible) of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.