

# AGENDA

## Committee on City Operations AGENDA FOR AUGUST 18, 2021 AT 3:30 PM



Lansing City Hall, City Council Conference Room  
124 W. Michigan Avenue, 10th Floor

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the City Council at [city.council@lansingmi.gov](mailto:city.council@lansingmi.gov) or (517) 483-4177 prior to the meeting.

**Based on the recommendations from the Centers for Disease Control (CDC)  
City Council President Spadafore is requesting members of the public, City Staff and Council Members  
wear face coverings at meetings of the City Council and their Committees.**

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Council Member Dunbar, Chairperson  
Council Member Spadafore, Vice Chairperson  
Council Member Hussain, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
  - A. August 4, 2021
- 4. Public Comment on Agenda Items (Up to 3 Minutes)**
- 5. Discussion/Action:**
  - B. Reappointment; Nancy Mahlow as the 1st Ward member of the Board of Public Service for a term to expire June 30, 2025 (PEND-2620)
- 6. Other**
- 7. Adjourn**

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**MINUTES**  
**Committee on City Operations**  
**Wednesday, August 4, 2021 @ 3:30 p.m.**  
**Lansing City Council Conference Room**

**CALL TO ORDER**

Council Member Dunbar called the meeting to order at 3:32 p.m.

**PRESENT**

Council Member Dunbar, Chairperson  
Council Member Spadafore, Vice Chairperson - excused  
Council Member Hussain, Member

**OTHERS PRESENT**

Renee Richmond, Council Administrative Asst.  
Eric Brewer, Internal Auditor  
Lisa Hagen, OCA  
Heather Sumner, OCA  
Scott Sanford, Code Compliance Mgr.  
Kristiane James  
Nancy Mahlow, Eastside Neighborhood Org.

**Minutes**

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM JULY 7, 2021 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 2-0.

**Public Comment**

No public comment at this time

**Discussion/Action:**

**RESOLUTION – Appointment; Kristiane James as an At-Large member of the Park Board for a term to expire June 30, 2024**

Kristiane James stated she was excited to get back into the city and its commitment to green space, places for people to play and recreation. She indicated she is currently on the Neighborhood Advisory Board and can bring that experience forward and with her day job she is able to talk to people in the city and enjoys at how to improve parks and equitable distribution of funding for playgrounds, waterways and making sure the park areas are nice and have a nice place to enjoy. Council Member Hussain commented that he thinks this is a good fit for her and he enjoyed his five years on the Board and thinks she will demonstrate herself well and continued to say it is critical to downtown but also look across the demographics of the city as other areas need it too, there are ample parks but they are not equal and equitable in all spaces. Council Member Dunbar mentioned that green space isn't recreational space and not every park can be turned equitable, looking at some downtown areas where handicap sections could've been handled better in placement for parents on the riverfront and asked Ms. James if she could do both jobs and she replied yes as she has a great understand that each park has unique needs as an example faith based organizations and being plugged into a network on who to talk to for that to benefit. Council Member Dunbar stated she thought this is a really good fit.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE APPOINTMENT; KRISTIANE JAMES AS AN AT-LARGE MEMBER OF THE PARK BOARD FOR A TERM TO EXPIRE JUNE 30, 2024. MOTION CARRIED 2-0.

RESOLUTION – Community Funding Application; Eastside Neighborhood Organization; Eastside Summer Fest

Nancy Mahlow explained she had a meeting in May/June talking about the Eastside businesses and what they've gone through in the last year and a half and what they could do to boost and appreciate them and came up with the Summer Fest. They have multiple activities including restaurants that will be serving, car show, bands, kid's games and at last count 55 Vendors with the only restriction is no food trucks as we want to support the businesses. She continues with lots of different booths that include selling purses and sunglasses, Resource Recovery van will be there, Footprints of Michigan and more. The map in the packet shows that streets will be closed from Marshall to Foster and may get extended to Francis as there are more groups that want to be involved. Council Member Dunbar asked even though streets are closed would emergency vehicles be able to get through if needed and Ms. Mahlow confirmed yes. Council Member Dunbar asked if special liquor licenses were needed and about alcohol in the streets and Ms. Mahlow stated Arcadia would be selling inside only and no alcohol would be sold in the streets. Council Member Hussain added how appreciative we are of the Eastside doing this and along with Lansing Harmony and Ryan Kost all over the place helping we typically don't exhaust our funding that I would like to increase it to \$1,000 and encouraged Ms. Mahlow to reach out to all Council Members. Ms. Mahlow added that they are getting others willing to sponsor like Sparrow, BW&L, CATA and Feldmans to name a few and Council Member Dunbar asked out the street closures were affecting the bus routes and Ms. Mahlow said they were working with Andy Kilpatrick, LPD, CATA and Mercy that the streets will close from noon Friday and reopen Saturday night after the event closes at 10pm.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE COMMUNITY FUNDING APPLICATION; EASTSIDE NEIGHBORHOOD ORGANIZATION SUMMER FEST. MOTION CARRIED 3-0

RESOLUTION – Claim Appeal; Claim #1847, Brandi Day for \$8,890 in trash fees at 1040 N. Cedar St.

Council Member Dunbar stated that the owner was not present and Ms. Richmond indicated she reached out several times and left a message at the number on record with no response. Ms. Sumner said the Claims Review Committee considers the claim regardless and to proceed. Council Member Dunbar said in the appeal the owner said the tenant didn't get any of the notices sent by the City in which Mr. Sanford stated he has correspondence where they've sent things to the owners and they have received at the mailing address given which is the same. Council Member Hussain asked if the extension given are all verbal and Scott confirmed as they were all phone call requests. Mr. Sanford stated the property was cited on 12/18/2020 with a compliance date of 12/25/2020 where then the owner called Josh Odom and said they were trying to evict the tenant and the trash belonged to them and Josh granted a couple extensions but the violation remained. The property was rechecked on 2/03/2021 and they were still present and the contractor arrived on 3/02/2021 for removal. Mr. Sanford asked to approach and stated there were a total of 76 photos and over 90 cubic yards that was removed which included metal scraps, furniture, a trailer (an old fifth wheel) and mounds of trash and debris, they had barbells holding down tarps that covered stuff.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE CLAIM APPEAL; CLAIM #1847, BRANDI DAY FOR \$8,890 IN TRASH FEES AT 1040 N. CEDAR ST. MOTION CARRIED 2-0

Other

Communications from Greg Kempainen regarding Code Compliance Violation Notice at 1117 Woodbine Ave.

Mr. Sanford stated he was unsure of the complaint of the letter and Council Member Dunbar stated Mr. Kempainen did not like the letter/notice he got from Code Officer Karac Brown, Ms. Hagen agreed he was complaining about the notification letter. Mr. Sanford indicated that the language is all approved by OCA and he recommended to be place on file. Committee consensus was to Place on File.

City Attorney's decision on J. Addiss; 2006 Reo Road (Placed on File)

Ms. Sumner suggested that this is also placed on file as his claim dated March 10, 2021 was reviewed by the Code Compliance Department and Law and Mr. Addiss was not the registered taxpayer of the property at the time of the violation so it was not eligible to be reviewed by the Claims Review Committee. Council Member Dunbar agreed with Ms. Sumner since he is not the actual party and it is not properly before us it should not be heard. The Committee consensus was to Place on File.

**Adjourned**

Adjourned at 4:04 p.m.

Submitted by Renee Richmond,

Administrative Assistant, Lansing City Council

Approved by the Committee on \_\_\_\_\_

DRAFT

BY THE COMMITTEE ON CITY OPERATIONS  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the reappointment of Nancy Mahlow as a 1<sup>st</sup> Ward member of the Board of Public Service for a term to expire June 30, 2025; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee on City Operations met on August 18, 2021 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointment of Nancy Mahlow as a 1<sup>st</sup> Ward member of the Board of Public Service for a term to expire June 30, 2025.