



Mayor, Virg Bernero
Fire Chief, Randy Talifarro

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

Lansing Fire Department
120 E. Shiawassee St. Lansing, MI 48933
517-483-4200, www.lansingfire.com



The Lansing Fire Board met in regular session on February 8, 2017 at Fire Station #2 located at 2114 N. Grand River Ave., Lansing MI 48933. Commissioner Chairperson Rodney Singleton called the meeting to order at 6:00 p.m.

COMMISSIONERS PRESENT: Rodney Singleton, Betty Draher, Frank Ferro, David Keeney, Tom Hoisington

COMMISSIONERS EXCUSED: Yvonne Young McConnell

COMMISSIONERS UNEXCUSED: n/a

OTHERS PRESENT: Chief Talifarro, Ellen Vogt, Bruce Odom, Rahila Kato, Alexis Pierce, Patti Starnes, Station 2 crew

ADDITIONS TO THE AGENDA: None

REVIEW/APPROVAL OF MINUTES: A motion was made by Commissioner Ferro and supported by Commissioner Hoisington to accept the January 11, 2017 minutes as written. Motion carried with a unanimous vote.

REVIEW OF COMMUNICATIONS:

1. Updated 2017 schedule
2. LFD Training Newsletter – Chief Talifarro highlighted on the reported Narcan usage in 2016. In 2016, 337 doses of Narcan were administered. Commissioner Hoisington commented that it would be beneficial to track the age of users. There is a task force tackling this problem and Training Chief Teresa Robinson sits on the committee.

PRESENTATIONS:

Staff Officer Odom introduced the 2 new LFD secretaries: Alexis Pierce P/T EMS Secretary 25 and Rahila Kato F/T Maintenance Secretary 27. Chief Talifarro along with the Fire Board welcomed them to the Lansing Fire Department. Alexis and Rahila addressed the board and each presented a brief bio of themselves to the board.

ADMINISTRATIVE COMMENTS: Chief Talifarro

1. Staffing: BC Hamilton and BC Oleson are retiring on Feb 23rd. The department will have 5 vacancies after the retirements.

2. Recruit update: Seven of the 10 EMT class trainees passed their tests. The last 3 will be taking their retest soon. Trainees can take up to 3 retests before requiring further training.
3. Long Term Sick Leave numbers are down.
4. Training hours update: 23,947 of training man hours were presented in 2016.
5. Budget update: DFO Vogt distributed the 1st round budget that will be submitted to Angie Bennett, Finance Director. This year's budget is "status quo". Ellen Vogt gave a budget presentation to the board. Chief Talifarro and Ellen Vogt answered questions from the board members regarding CIP funds, Fire Trucks and equipment. We have a new ambulance (final inspection and delivery this week. Then the department will have 5 new ambulances and a reserve. They last as front line about 3-4 years then should move to reserve status. Chief Talifarro would like to get the ambulances on a 3-4 year replacement cycle. After ambulances are received he will focus on purchasing an Engine, Ladder Truck and Fire Marshal vehicles. Discussed millage funding. New stretchers have been received and are in the stations. Chief Talifarro asked Staff Officer Odom to do an assessment of the year with new stretchers vs year before with old stretchers - comparing injury rates. Chief Talifarro highlighted the projections and estimations. Commissioner Hoisington asked how the calendar change from 3 cycles to 4 cycles was going related to the budget and operations. Chief Talifarro commented on the pros and cons of the change. The change was worth it for efficiency, consistency, training and staffing.
6. Fire View Software – Will be used for tracking trends in Fire/EMS and Code Enforcement/neighborhood complaints/tagged houses etc. The funding is in place for the software but the data will need to be captured along with employee training. Discussed apps and other technology for emergencies.
7. Thank You: Chief Talifarro thanked those who participated in the ML King Holiday Luncheon.

COMMITTEE REPORTS: None

OLD BUSINESS: none

NEW BUSINESS: none

GENERAL ORDER:

Chairperson Singleton asked who inspects commercial buildings relating to using a cooking grill. Contact Marshaun Blake in the Fire Marshal division.

ADJOURNMENT

A motion was made and supported by Commissioner's Hoisington and Ferro to adjourn the meeting. Meeting adjourned at 7:00 p.m.

Minutes Submitted by: Patti Starnes **on April 12, 2017. APPROVED:** *Patti Starnes*