

**Lansing Economic Development Corporation
Board of Directors Meeting
Friday, July 9, 2021 – 8:30 AM
THIS MEETING WAS HELD ELECTRONICALLY
Access the meeting via: <https://us02web.zoom.us/j/82140541382>
Webinar ID: 821 4054 1382; Dial In (301) 715-8592**

Members Present: Calvin Jones (Lansing, MI), Tom Muth (Lansing, MI), Blake Johnson (Grand Ledge, MI), Brian McGrain (Lansing, MI), Michael McKissic (Lansing, MI), Andrea Binoniemi – 8:58 am (East Lansing, MI)

Members Absent: Shelley Davis-Boyd (excused), Tom Donaldson (excused), Kim Coleman

Staff Present: Karl Dorshimer, Kris Klein, Hannah Bryant, Zach Crawford

Guests: Mayor Andy Schor, Jim Smiertka, Andy Kilpatrick

Call to Order / Rollcall / Meeting Process

Chair Jones called the LEDC Board of Directors meeting to order at 8:36 a.m. Klein took roll call and noted that members need to declare the city and state they are participating from. Klein went through the meeting process which included the participation rules for board members and the public.

Introduction of New Board Member

Chair Calvin introduced the newest member to the LEDC. Member McKissic shared he was excited to be part of the LEDC and to provide input to support the community.

Approval of LEDC Board Meeting Minutes – Friday, June 4, 2021

MOTION: McGrain moved to approve the LEDC meeting minutes from the Friday, June 4, 2021, LEDC Board of Director's meeting, as presented. Motion seconded by Muth.

Klein took a roll call vote, record as:

Calvin Jones - yea
Tom Muth - yea
Blake Johnson - yea
Brian McGrain - yea
Michael McKissic - yea

YEAS: Unanimous. Motion Carried.

Update on Financials

Klein provided a quick update on the financials. He highlighted the Lansing CARES loans that have been disbursed through the LEDC and will be reimbursed through the city back to the LEDC. All loans of the standard loans are all current right now. We are wrapping up the fiscal year which ended June 30th and will have some more updates once those are cleaned up. The cash balance is noted within the financial documents in the packet.

Approval of Economic Development Analysis Contract and Funding (ACTION)

Dorshimer welcomed the Mayor, Andy Kilpatrick, and Jim Smiertka. Dorshimer shared that the city put out an RFP several months ago looking for a consultant on exploring infrastructure updates and new developments within the city. It was shared that River Caddis was selected after the review process and they would be able to contract with the Lansing Building Authority (LBA). The city and the LBA are here to ask the LEDC to fund the \$150,000.00 for part of the contract. It was shared this is likely to be paid back once a development or project is selected by using a fee to pay back the LEDC. Mayor shared that the city is working on a lot of projects for economic development. This is a unique contract where it would be for studies upfront to work on projects. In the contract, \$100,000 in studies for parking, wastewater, etc for those enterprises to pay for it. \$150,000 would be directly related to cities public assets. It was stated it was like a loan and has some risk, but the LEDC would be first in the waterfall to be paid back. City Hall was included originally when the RFP was completed 4-5 months ago, the City Hall project has been taken out of this contract due to other interested projects. City Hall would undergo another RFP, where River Caddis would not be eligible for the RFP and they would help evaluate the project. If City the Hall RFP is not successful, it could come back to this contract. The LBA will be considering this at their next meeting. Andy Kilpatrick shared that that agreement expires after 1 year. There were 4 responses back to the original RFP. Jim shared there has been a lot of drafts for this agreement. \$100,000 is the maximum cost for the studies. BWL is not part of this agreement. Member Muth asked about River Caddis experience and background regarding this agreement. Andy K. stated they have local experiences, but they have partnered with a lot of sub-contractors and have worked with a lot of projects around the country with similar type of projects. Mayor shared the contractor want to use their experience locally.

ANDREA BINONIEMI– 8:58 am logged on

Resolution approving Econ. Dev. Analysis Contract Between the LBA and LEDC

MOTION: Johnson moved to approve the resolution of the Economic Development Analysis Contract between the LBA and LEDC, as presented. Motion seconded by McKissic.

Klein took a roll call vote, record as:

Calvin Jones - yea
Andrea Binoniemi - yea
Tom Muth - yea
Blake Johnson - yea
Brian McGrain - yea
Michael McKissic - yea

YEAS: Unanimous. Motion Carried.

Resolution approving FY2021/2022 Budget Amendment for Econ. Analysis Study

MOTION: Muth moved to approve the FY2021/2022 Budget Amendment for Econ. Analysis Study, as presented. Motion seconded by Binoniemi.

Member Dorshimer shared the funds are coming out of the business loan through the LEDC.

Klein took a roll call vote, record as:

Calvin Jones - yea
Andrea Binoniemi - yea
Tom Muth - yea
Blake Johnson - yea
Brian McGrain - yea
Michael McKissic - yea

YEAS: Unanimous. Motion Carried.

**Meeting Suspended at 9:02 AM, LBRA was adjourned.
LEDC meeting was reopened at 9:40 AM.**

Program Update

a) Corridor Improvement Authorities

Bryant shared that under the LEDC contract is the management of the CIAs and provided 2 updates. First, the city of Lansing has been one of ten communities in Michigan selected to host a community development fellow for 15 months. The Community Economic Development Association of Michigan, CEDAM, is providing us with this opportunity. The city of Lansing fellowship will be focusing on the South Martin Luther King Jr. Blvd CIA which will help increase capacity to implement the community economic development projects. This position will be working closely with Bryant but with a focus on working independently with business owners, property owners, residents, and city officials to support the CIA. The application is open until July 26th at 5pm so she asked the board to please spread the word about the position. The fellow would be starting sometime in October for this position.

Another corridor update is from the Saginaw Street CIA. They applied back in January/February for a neighborhood grant through the city of Lansing and was awarded a \$3,000 grant. They are working very closely with CATA, the city, and the public art committee to install a brand-new bus shelter at the N.MLK and Saginaw intersection with the addition of a public art piece component. They will be releasing RFP in the next month for this artist. Bryant shared that we are very excited for both of these projects to take place along these key corridors.

a) Lansing CARES

Klein provided an update on the loans that have closed and the budget that is available for the program is still significant. This program will be put on pause due to the Sunrise program to allow applicants to apply. The program will continue to work on the loans current loans already made.

b) Sunrise Grant Program – Ingham County

Bryant provided a brief update on the Ingham County Sunrise Program. She said there was a flyer provided in the packet, additionally there are also hard copies in the office for those that are interested. Bryant stated there were funds available to small business and nonprofits within the

county and she wanted to reach out to as many potential applicants as possible, including nonprofits and small business in the city of Lansing. Bryant told the board to share this with as many folks as could and she was working with a lot of great partners to provide assistant to applicants.

c) LEDC Site Committee

Dorshimer provided an update on the site committee that has met a couple times since the last Board Meeting. They will continue to meet and review various sites in Lansing with the intent of focusing their efforts on a couple of key sites. Zach Crawford, the Business Development intern was introduced and will be working with the committee on the projects. Zach will send out an email to the committee regarding meeting in the next couple of weeks.

Project and Tour Updates

Dorshimer walked through the LEDC current project updates and tours coming up. Chair Jones requested information on the Louie Building, Dorshimer stated he would look into it and report back a the next meeting.

In-Person Meetings Update

Klein stated that the board's August meeting will be in person for all board members, guests, and for the public. Board Members will have to attend in person unless they fall within the restrictions of that were stated. This is following the Open Meeting Act rules. Klein shared that since we have new members and it has been 16 months, the meetings are held at the LEAP Office in our main board meetings.

Open Forum for LEDC Board Members

None was provided.

Other Business

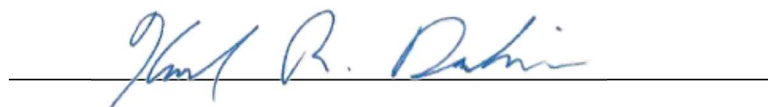
None was provided.

Public Comment

None was provided.

Adjournment

There being no further business, Chair Jones declared the LEDC Board of Director's meeting adjourned at 9:56 a.m.



Karl Dorshimer, Director of Economic Development
Lansing Economic Area Partnership (LEAP)

