

CITY OF LANSING - BOARD OF ETHICS

REGULAR MEETING

April 14, 2020, 5:30 P.M.

Due to public safety concerns resulting from the COVID-19 Pandemic, this meeting will be conducted via Zoom Conferencing by clicking here <https://zoom.us/j/718453455>. Zoom Code is 718453455

CALL TO ORDER

ROLL CALL

- | | |
|---------------------------------------|---|
| ☐ Keith Kris | ☐ R Cole Bouck, Vice-Chairperson |
| ☐ Connie Doyle | ☐ John Folkers, Chairperson |
| ☐ Jack Midgley | ☐ Janielle Houston |
| ☐ vacancy | ☐ Lori Adams Simon |

A Quorum is: ☐ Present

☐ Not Present

☐ Others Present:

PUBLIC COMMENT (TIME LIMIT OF 5 MINUTES PER SPEAKER)

The public may comment for up to five minutes. Those wishing to make public comments will need to raise their hands or submit written comments to city.clerk@lansingmi.gov by the end of the public comment period:¹

To Raise Your Hand:

On the phone: Dial *9

On a mac: Option Y

Windows: Alt Y

APPROVAL OF AGENDA ☐ As Submitted ☐ With Changes Noted

SECRETARY'S REPORT ☐ Approval of Minutes: February 11, 2020

NEW BUSINESS

Swearing-In of New Member	Aini Abukar	
Affidavit of Disclosure	Cherice Fleming	LPD
Affidavit of Disclosure	Michael Van Beek	LPD
Statement of Financial Interests	Kimberly Coleman	Human Relations & Community Service
Statement of Financial Interests	Christopher Mumby	Chief Information Officer

Revised Statement of Interest

CITY ATTORNEY'S REPORT

CHAIRPERSON'S REPORT

ADJOURNMENT

Public Participation Notes

Just want to watch the meeting? Here are the best options:

- CityTV live station on cable TV
- CityTV live webcast (<http://www.ustream.tv/channel/gov-tv-city-of-lansing-s-city-tv-station>)

Want to make Public Comment?

Join Zoom Meeting from Computer

<https://zoom.us/j/718453455>(Note: this option requires downloading Zoom software. If you have not already installed the software, this may take a few minutes.) Meeting ID: 718453455

Dial from your phone:

646 876 9923

Meeting ID: 718453455

Written public comments may be submitted to city.clerk@lansingmi.gov by the end of the public period.

Maybe want to make Public Comments?

You can watch the meeting on CityTV on cable or webcast, and then call in with the phone option during the Public Comment portion of the agenda.

Accessibility

Closed Captioning will be available on the Zoom meeting, CityTV cable broadcast, and CityTV webcast.

Persons with disabilities who need an accommodation to fully participate in this meeting should contact the City Clerk's Office at (517) 483-4131 (TDD (517) 483-4479). 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

**DRAFT MINUTES
CITY OF LANSING BOARD OF ETHICS
REGULAR MEETING
February 11, 2020 - 5:30 P.M.
Conference Room
South Washington Office Complex
2500 S. Washington**

The meeting was called to order at 5:35 P.M.

BOARD MEMBERS PRESENT: R Cole Bouck
Connie Doyle
John Folkers
Janielle Houston
Keith Kris

ABSENT: Lori Adams Simon, not excused
Jack Midgley, excused

A QUORUM WAS PRESENT

OTHERS PRESENT: Deputy City Attorney Heather Sumner
Monica Zuchowski, Office of the City Clerk

PUBLIC COMMENT: There was no public comment

APPROVAL OF AGENDA: Moved by Mr. Bouck
MOTION CARRIED

SECRETARY'S REPORT: Approval of Minutes: December 12, 2019
Moved by Mr. Bouck
MOTION CARRIED

ACTION TAKEN: Affidavit of Disclosure Hayden Erickson LPD
Moved by Ms. Houston to receive and place on file.
MOTION CARRIED

CITY ATTORNEY'S REPORT
Update on City Matters

CHAIRPERSON'S REPORT
General Discussion

ADJOURNMENT 6:04 p.m.



RECEIVED

CITY OF LANSING
AFFIDAVIT OF DISCLOSURE
LANSING CITY CLERK

TO: CITY CLERK

DATE: February 19, 2020

I Cherice Fleming make the following disclosure under oath:
(Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- | | Yes | No | |
|----|-------------------------------------|-------------------------------------|---|
| 1. | ☒ | ☐ | I am an ☐ elected or ☐ appointed ☐ officer or ☒ employee of the City of Lansing holding the position of Training Secretary in the <u>Police</u> Department |
| | ☐ | ☒ | I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department |
| | ☐ | ☒ | I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department. |
| 2. | ☐ | ☒ | I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1) |
| | ☐ | ☒ | I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter. |

LANSING CITY CLERK

2020 FEB 24 AM 11:56

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3. My City of Lansing position is:



Full-time



Part-time (less than 25 hours/wk)



Unpaid

4. **PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.**

I do not think a conflict exists as I am not representing myself as an employee of the City of Lansing. The goal of the group is to provide safe places of entertainment to civilians within and from outside cities.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

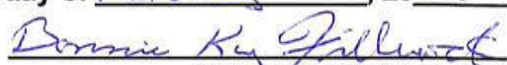
The foregoing Affidavit of Disclosure was executed on this 19 day of February, 2020.


Signed

State of Michigan, County of Ingham

Subscribed and sworn to before me this 19 day of February, 2020

BONNIE KAY FILLWOCK
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF INGHAM
My Commission Expires September 8, 2022
Acting in the County of Ingham


Notary Public/or Deputy Clerk

Ingham County, Michigan
My Commission Expires: 9-8-2022

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? _____
The business will be an LLC and I will own 25% of the business. _____;
_____%
- Are you self-employed? If approved.
- Who is your employer, if applicable? Next Up Entertainment & Tomorrow's Kidz
- What are the things you actually do in the business? We facilitate & host safe places
for folks to party and we bring in blues entertainers to provide concerts.
- Who are your clients and who receives your goods or services? _____
Our clients are people who like to dance and enjoy Southern Soul Blues.
- How and where are your services performed? _____
We will work with various venues such as the Michigan Princess, The Elks
Lodge, Gregory's etc.

- How often do you do outside work? 4 hours per week and some weekends.

- Does your business or employer contract with the City? No

- In performing your business or outside employment, do you use any City facilities or equipment?
No If so, describe: _____

- Is any of your business or employment conducted in the City? Yes If so, describe:
We will be partnering various venues within the city to bring safe and fun
parties and entertainment to the city.

- Does your business advertisement or circulars, if any, contain any reference to the City or your
City employment? No.

- Is there any additional information that you believe would assist the Board of Ethics in its review
of your business or personal activities for potential conflicts of interest? Yes If so, please
describe: Please see the included article that will be in the Michigan Bulletin in March.

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

What's NEXT UP in Lansing?



Enters the Year 2020, bringing with it - new wishes, new hopes and new vitality! The energy of this year and indeed this entire decade has many of us wondering what's next?

It is perhaps this exciting wind of change that has brought four of Lansing's finest to the table to develop NEXT UP ENTERTAINMENT. If they are successful, Lansing will become a hub for positive & safe places to party and be entertained. This will be engaging, enlightening and accepting to all people of good will from all walks of life.

Marcus is a proud father of three children. He is Michigan Bulletin's president and general manager and has been in the Lansing area for more than 40 years. Marcus has a great love for Tomorrow's Kidz which is the charitable arm of Next up Entertainment. It will assist children and families in emergencies. Marcus recently overcame difficult health challenges which has reinforced his resolve to help others and to make his positive mark on the world. For him Next Up Entertainment will be a fun way to raise money while helping others.

Marcus Jefferson



LoAlice has lived in Lansing since she was two years old. She is a mother of two handsome young men who have provided her with five beautiful grandchildren whom she loves dearly. She retired from GM 12 years ago and decided to become a DJ due to her great love for all kinds of music. Her challenge is that she is very shy - so talking into the mic while she is Deejaying is not easy for her! She admits that she is getting better as she works at it. DJ LoLo is very excited to bring Next Up Entertainment to her friends and family in Lansing!

LoAlice Jackson



DJ Jazz has an extensive history being a Deejay. He has 35 years in the business. He was a resident Deejay in Bronx, NY; Atlanta, GA; Rochester, NY; Macon, GA and finally in Lansing, MI. He's been Deejaying in Lansing for 20 years! As a child, he was always around music due to the house parties his mother hosted when they lived in Harlem. His mom would always urge him and his sister to dance for the adults during these parties. This experience shaped his life significantly! DJ Jazz is not happy until he makes you Dance!

Curtis Yo



Cherice has lived in Lansing for five years. She was born in Detroit and left at age 28 to attend college in California. From there, she married and traveled extensively within the states. She has always been a little hesitant to tell people along her travels that she was from Detroit due to all the pain she experienced growing up there. Today, however, she believes Detroit gave her a love for fashion & dancing. Cherice loves entertaining others and has a deep passion for enterprise. Next Up Entertainment is a "healing" opportunity for her!

Cherice Fleming





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2020 FEB 25 PM 1:24

CITY OF LANSING
AFFIDAVIT OF DISCLOSURE CITY CLERK

TO: CITY CLERK

DATE: 02/10/2020

I Michael Van Beek make the following disclosure under oath:
(Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- | | Yes | No | |
|----|-------------------------------------|-------------------------------------|---|
| 1. | ☒ | ☐ | I am an ☐ elected or ☐ appointed ☒ officer or ☒ employee of the City of Lansing holding the position of <u>Police Officer</u> in the <u>Lansing Police</u> Department |
| | ☐ | ☒ | I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department |
| | ☐ | ☒ | I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department. |
| 2. | ☐ | ☒ | I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1) |
| | ☐ | ☒ | I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter. |

3. My City of Lansing position is:



Full-time



Part-time (less than 25 hours/wk)



Unpaid

4. **PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.**

I am submitting this disclosure due to requesting supplemental employment with the the Lansing Community College. I do not believe a conflict exists, due to my limited instructor/ teaching role at the College.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

The foregoing Affidavit of Disclosure was executed on this 15th day of February, 2020.

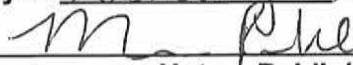


Signed

State of Michigan, County of Clinton

Subscribed and sworn to before me this 15th day of February, 2020

MERCIE FUNKE
NOTARY PUBLIC, STATE OF MI
COUNTY OF INGHAM
MY COMMISSION EXPIRES Sep 25, 2021
ACTING IN COUNTY OF Clinton



Notary Public/or Deputy Clerk

Clinton

County, Michigan

My Commission Expires: 09/25/2025

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? _____
The business is a Community College. _____;
0 _____ %
- Are you self-employed? No _____
- Who is your employer, if applicable? _____
Lansing Community College.

- What are the things you actually do in the business? _____
Emergency Vehicle Operations Instructor.

Mid-Michigan Police Academy Cadre.

- Who are your clients and who receives your goods or services? _____
College students.

- How and where are your services performed? _____
Teaching at the LCC West Campus 5708 Cornerstone Dr, Lansing, MI 48917

- How often do you do outside work? 3 days a Week, for 4 weeks a year.
I will teach Emergency Vehicle Operations for each Academy class.

- Does your business or employer contract with the City? No.

- In performing your business or outside employment, do you use any City facilities or equipment?
NO If so, describe: _____

- Is any of your business or employment conducted in the City? No If so, describe:

- Does your business advertisement or circulars, if any, contain any reference to the City or your City employment? No.

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? No. If so, please describe: _____

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

CITY OF LANSING
STATEMENT OF FINANCIAL INTERESTS

Basic Filing Information

Name: Kimberly A. Coleman
Office or Title: Director HRCS; Reports to: Mayor Schor
Address for correspondence: 2900 Bascom Circle, Lansing, MI 48912
Phone Numbers: Daytime contact: 517-230-8635; Work: 517-483-4482

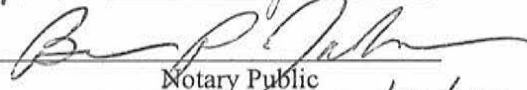
By my signature, I certify that the information in this Statement of Financial Interest is true and complete to the best of my knowledge, information and belief.

Signature: 

Date: 02/19/2020
02/18/2020

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2020 FEB 19 AM 9:45
LANSING CITY CLERK

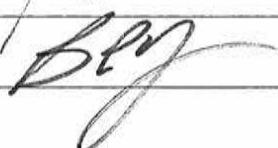
Subscribed and sworn to before me this 19 day of February, 2020.


Notary Public

State of Michigan, County of Ingham
My Commission Expires: July 28 2020

Reserved for City Clerk's Office to Complete

Date Received by Clerk's Office: 2/19/2020

Clerk's Office Acknowledgement: 

STATEMENT OF FINANCIAL INTERESTS

1. Organization and Entities: In the previous calendar year were you a part of an organization or entity other than the City of Lansing in which you are or were an officer, director, associate, partner, proprietor or employee; and, in the previous calendar year, received more than \$2,500 in income from the organization or entity?

☒ No ☐ Yes: For each organization or entity please list below and complete
"Attachment to Statement of Financial Interests"

Organization's Name	Address	Type of Organization	Your Function/Title

2. Capital Asset: Except for your personal place of residence, in the previous calendar year, were you an owner or part owner of real property, business equipment, fixtures, furniture, inventory, or other capital asset located in the City of Lansing which you disposed of and realized a capital gain of more than \$5,000?

☒ No ☐ Yes: Please complete the following:

Asset	Description

3. Governmental Employment except the City of Lansing: In the previous calendar year were you employed by a governmental unit or agency except the City of Lansing?

☒ No ☐ Yes: Please state the unit/agency, and briefly describe the nature of your duties.

Name of Agency	Duties

4. Gifts: In the previous calendar year, did you receive a gift or gifts that totaled more than \$500 or were you paid an honorarium more than \$500 in which the gift or honorarium did not come from a relative by blood or marriage or was not a campaign contribution allowed under the Michigan Campaign Finance Act?

☒ No ☐ Yes: Please complete the following:

Name of Donor	Address	Relationship to Donor

5. Business Interests and Supplemental Employment: In the previous calendar year were you or a member of your immediate family owner or part owner of a business entity (sole proprietorship, d/b/a, partnership, limited liability, company, or corporation) which conducts business in the City of Lansing other than holding stock in a public corporation?

☒ No ☐ Yes: Please complete the following and complete "Attachment to Statement of Financial Interests."

Nature of Business	Address of Business	Nature of Ownership

6. Real Estate: Except for your personal residence, in the previous calendar year did you own or have a financial interest in either real property in the City of Lansing, or real property outside the City of Lansing that has on it a drain or utility or anything else used or owned by the City of Lansing or the Board of Water and Light?

☒ No ☐ Yes: Please complete the following:

Address	Type of Ownership

7. Permit, Zoning, License Franchise: In the preceding calendar year, did you or a member of your immediate family, or a business which you are a part, apply to the City of Lansing for a rezoning, a zoning variance, a license, a permit, or a franchise?

☒ No ☐ Yes: Please complete the following and attach a copy of your application or form

Person's Name	City Action Required

Penalties for Late Filing

Annual Statements – A person who fails to file a statement by May 1 of each year shall file his/her statement on or before May 31, along with a late filing fee of \$20.00. Failure to file by May 31 is a violation of the Ethics Ordinance, unless the person has filed an extension.

New Reporting Individuals – A person who first becomes subject to the requirement to file a statement within 30 days prior to May 1, shall file his/her statement on or before May 31 without penalty. If such person fails to file a statement by May 31, the individual shall file his/her statement on or before June 15, along with a late filing fee of \$20.00. Failure to file by June 15 is a violation of the Ethics Ordinance, unless the person has filed an extension.

Extensions – A person who is required to file a statement of financial interests may have one thirty day extension by filing a notice with the City Clerk by the date on which the statement is due. Failure to file by the extended deadline is a violation of the Ethics Ordinance.

Attachment To Statement of Financial Interests

Please provide information about your employment, business, or your supplemental employment outside of your City of Lansing responsibilities. This information will aid the Board in identifying any possible conflict of interest that may arise between your employment or supplemental employment with your responsibilities as a City of Lansing official.

Therefore, please answer all the questions so the Board will have a clear understanding of the activities of your employment or business. You are not required to limit your disclosure only to the following questions. Complete this form for each business and/or employment.

1. Other than your position with the City of Lansing, in the preceeding or current calendar year were/are you employed or self-employed?

☐ No ☒ Yes: What is the name, address and form of business entity (i.e. sole proprietorship, d/b/a, partnership, limited liability company or corporation, government agency, other?)

Name of Business	Address	Form of Entity
Grand Rapids Bar 161 Ottawa Ave. GR, MI Trade Assoc		

2. In the previous or current calendar year were/are you self-employed?

☒ No ☐ Yes

3. In the previous or current calendar year did/do you own any part of a business?

☒ No ☐ Yes What is your percentage of ownership? _____%

4. Describe the nature of your business or employment. Please be specific.

5. What was or is the customer base or target audience of your business or employment?

6. Approximately how many hours a month do you spend in the business or supplemental business or employment? _____ hrs. ☐ Not city employed.

7. In the previous or current calendar year did/does your business or employer contract with the City of Lansing?

☒ No ☐ Yes. Please explain the contractual arrangement.

8. In performing your work did/do you in the prior or current calendar year use any City of Lansing facilities or equipment?

☒ No ☐ Yes. Please explain what they are and why they are being used.

9. In the prior or current calendar year was/is any of your business or employment conducted within the corporate boundaries of the City of Lansing?

☒ No ☐ Yes. Please describe what aspect of it is conducted in the City of Lansing?

10. In the previous or current calendar year did/do your business advertisements or circulars, if any, contain any reference to the City or your City employment?

☒ No ☐ Yes. Please attach copies of the ads and/or circulars.

11. Is there any additional information you wish to add that will aid the Board in its review of your business or personal activities in order to determine any possible conflict of interests?

☐ No ☒ Yes. Please explain. _____

Currently Serve as : Chair, Ingham County Medical Care Facility and Ingham County Depart of Health and Human

Services.(Ingham County Board Appointment) receive \$70 stipend per meeting for attendance. Secretary, for the EDC for City of Lansing (Mayor's Appointment); Member, Association for the Blind and Visually Impaired Board of Directors; Member, National Association of Black Social workers; Member, Delta Sigma Theta Sorority Inc. Lansing Alumnae Chapter; Delta Sigma Theta Inc; Regional Risk Management Coordinator, Delta Sigma Theta Sorority, Inc. Facilitator/Trainer, Delta Sigma Theta Sorority, Inc.

In providing this information, the Board of ethics asks that you give special attention to the Conflict of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

City of Lansing
Ethics Ordinance (excerpt)

290.08 STATEMENTS OF FINANCIAL INTERESTS.

- (a) For purposes of this Section, the following persons shall be referred to as "reporting individuals":
 - (1) Each elected officer and
 - (2) Each appointed officer, including appointed officers of the Board of Water and Light, but excluding members of boards, commissions or agencies of the city.
- (b) Each reporting individual shall file by May 1 of each year, a sworn written statement of financial interests in accordance with the provisions of this Section, unless (s)he has already filed a statement in that calendar year.
- (c) Statements of financial interest shall also be filed by the following:
 - (1) An elected officer at the time of filing her/his oath of office;
 - (2) A reporting individual whose appointment to office is subject to confirmation by the City Council at the time when her/his name is submitted to the Council for consideration;
 - (3) Any other person at the time (s)he becomes a reporting individual.
- (d) The Department of Personnel Services, the Finance Director's Office, City Council Staff and the Office of the Mayor shall cooperate with the City Clerk in notifying individuals of their obligation to file statements of financial interests and in effecting the filing of such statements.
- (e) No appointed officer or employee shall be allowed to take the oath of office or shall enter into or continue her/his duties, unless (s)he has filed a statement of financial interests as required by this Chapter.
- (f) Statements of financial interests shall contain the following information:
 - (1) The name, address, and type of organization (other than the city) in which the reporting individual was an officer, director, associate, partner, proprietor or employee, or served in any advisory capacity, and from which any income in excess of \$2,500 was derived during the preceding year.
 - (2) The identity of any capital asset, located within the City of Lansing, including the address or legal description of real estate from which the reporting individual realized a capital gain of \$5,000 or more in the preceding calendar year other than the sale of the reporting individual's principal place of residence.
 - (3) The name of any unit of government, other than the city, which employed the reporting individual during the preceding calendar year.
 - (4) The name of any person, business or organization from whom the reporting individual received during the preceding calendar year one or more gifts or honoraria having an aggregate value in excess of \$500, but not including gifts from relatives, nor a campaign contribution or expenditure required to be recorded or reported under Public Act 388 OF 1976, as amended.
 - (5) The name and instrument of ownership in any entity conducting business in the city, in which the reporting individual, or a member of the individual's immediate family had a financial interest during the preceding calendar year. Ownership interests in publicly held corporations need not be disclosed.
 - (6) The identity of any financial interest in real estate located in the city or other jurisdictions within which the city may own real estate or public utility improvements, other than the principal place of residence of the reporting individual, and the address or, if none, the legal description of the real estate, including all forms of direct or indirect ownership such as partnerships or trusts of which the corpus consists primarily of real estate.
 - (7) The name of, and the nature of the city action requested by, any person which has applied to the city for any license or franchise, or any permit for annexation, zoning or rezoning of real estate during the preceding calendar year if the reporting individual or a member of the individual's

immediate family has a financial interest in such person.

- (8) The name of any person doing independent contracting business with the city in relation to which business the reporting individual had a financial interest during the preceding calendar year, and the title or description of any position held by the reporting individual in such person.
- (g) Form for statement of financial interests. Typewritten or printed statements of financial interests are to be filed with the City Clerk the statement shall be verified, dated, and signed by the reporting individual personally. It shall be submitted on a form approved by the Board of Ethics.
- (h) Filing of Statements.
 - (1) The City's Finance Director and the Personnel Director shall certify to the City Clerk a list (current as of the prior January 1) of the names and mailing addresses of the persons who are required to file a statement of financial interests in the current year.
 - (2) The City Clerk shall, in writing, notify all persons required to file statements of financial interests under this Section. Notice shall be delivered by first class mail to the last known address appearing in city records.
 - (3) All statements of financial interests shall be available for examination and duplication by the public in the office of the City Clerk during the regular business hours of the City of Lansing, except as otherwise provided by law. Costs of duplicating the statement of financial interests shall be paid by the person requesting the duplication.
 - (4) No person shall use for any commercial purpose information contained in or copied from statements of financial interests required to be filed by this Chapter or from lists compiled from such statements.
- (i) Failure to file statements by deadline
 - (1) The City Clerk shall notify any person who fails to file such a statement by May 1 of each year, by certified mail of her/his failure to file by the specified date. Such person shall file her/his statement on or before May 31, along with a late filing fee of \$20.00. Failure to file by May 31 shall constitute a violation of this Chapter, except as provided in subsection (3).
 - (2) Any person who first becomes subject to the requirement to file a statement of financial interests within 30 days prior to May 1 of any year shall be notified at that time by the appointing or employing authority of the obligation to file and shall file his statement at any time on or before May 31 without penalty. The appointing or employing authority shall notify the City Clerk of the identity of such persons. If such person fails to file a statement by May 31, the City Clerk shall notify such person by certified mail of her/his failure to file by the specified date. Such person shall file her/his statement of financial interests on or before June 15, along with a late filing fee of \$20.00. Failure to file by June 15 shall constitute a violation of this Chapter, except as provided in subsection (3).
 - (3) A person who is required to file such statements of financial interest may have one thirty day filing extension by filing a notice with the City Clerk by the date on which the statement of financial interest is due. Failure to file by the extended deadline shall constitute a violation of this Chapter.
 - (4) A statement of financial interest is considered filed when it is received by the City Clerk.

LANSING CITY CHARTER

(excerpt)

5-505 CONFLICT OF INTEREST

.1 At least ten (10) days prior to the first of any of the events set forth in (A), (B), (C), (D), and (E) below, a City officer or employee who may derive any income or benefit, directly or indirectly, from a contract with the City or from any City action, shall file an affidavit with the City Clerk detailing such income and benefit to be derived:

(A) The bidding of the contract;

(B) The negotiation of the contract;

(C) The solicitation of the contract;

(D) The entry into the contract;

(E) Any City action by which the City officer or employee may derive any income or benefit, directly or indirectly.

The above provisions shall not apply to individual or collective bargaining agreements pursuant to which a City officer or employee directly or indirectly receives income or benefits in the form of official remuneration as an officer or employee, or any City action pursuant to which a City officer or employee directly or indirectly receives income or benefit as a member of the public at large or any class thereof. At the first regularly scheduled City Council meeting following the filing of an affidavit pursuant to this section, the City Clerk shall notify the City Council of such filing. In particular cases and for good cause shown, the Board may waive the ten (10) day prior notice requirement contained herein.

.2 An officer or employee who has any other conflict between a personal interest and the public interest as defined by State law, this Charter, or ordinance shall fully disclose to the City Attorney the nature of the conflict.

.3 Except as provided by law, no elective officer, appointee or employee of the City may participate in, vote upon or act upon any matter if a conflict exists.

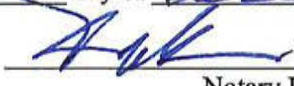
CITY OF LANSING
STATEMENT OF FINANCIAL INTERESTS

Basic Filing Information

Name: Christopher Mumby
Office or Title: CIO; Reports to: Mayor
Address for correspondence: 201 North Grand Avenue, Lansing, MI 48933
Phone Numbers: Daytime contact: _____; Work: 517-483-4242

By my signature, I certify that the information in this Statement of Financial Interest is true and complete to the best of my knowledge, information and belief.

Signature:  Date: 2/19/20

Subscribed and sworn to before me this 19 day of February, 2020

Notary Public
State of Michigan, County of Ingham
My Commission Expires: 11-7-2025

Reserved for City Clerk's Office to Complete

Date Received by Clerk's Office 2/19/2020
Clerk's Office Acknowledgement: 

RECEIVED
2020 FEB 19 PM 4:14
LANSING CITY CLERK

STATEMENT OF FINANCIAL INTERESTS

1. Organization and Entities: In the previous calendar year were you a part of an organization or entity other than the City of Lansing in which you are or were an officer, director, associate, partner, proprietor or employee; and, in the previous calendar year, received more than \$2,500 in income from the organization or entity?

☒ No ☐ Yes: For each organization or entity please list below and complete
"Attachment to Statement of Financial Interests"

Organization's Name	Address	Type of Organization	Your Function/Title

2. Capital Asset: Except for your personal place of residence, in the previous calendar year, were you an owner or part owner of real property, business equipment, fixtures, furniture, inventory, or other capital asset located in the City of Lansing which you disposed of and realized a capital gain of more than \$5,000?

☒ No ☐ Yes: Please complete the following:

Asset	Description

3. Governmental Employment except the City of Lansing: In the previous calendar year were you employed by a governmental unit or agency except the City of Lansing?

☒ No ☐ Yes: Please state the unit/agency, and briefly describe the nature of your duties.

Name of Agency	Duties

4. Gifts: In the previous calendar year, did you receive a gift or gifts that totaled more than \$500 or were you paid an honorarium more than \$500 in which the gift or honorarium did not come from a relative by blood or marriage or was not a campaign contribution allowed under the Michigan Campaign Finance Act?

☒ No ☐ Yes: Please complete the following:

Name of Donor	Address	Relationship to Donor

5. Business Interests and Supplemental Employment: In the previous calendar year were you or a member of your immediate family owner or part owner of a business entity (sole proprietorship, d/b/a, partnership, limited liability, company, or corporation) which conducts business in the City of Lansing other than holding stock in a public corporation?

☒ No ☐ Yes: Please complete the following and complete "Attachment to Statement of Financial Interests."

Nature of Business	Address of Business	Nature of Ownership

6. Real Estate: Except for your personal residence, in the previous calendar year did you own or have a financial interest in either real property in the City of Lansing, or real property outside the City of Lansing that has on it a drain or utility or anything else used or owned by the City of Lansing or the Board of Water and Light?

☒ No ☐ Yes: Please complete the following:

Address	Type of Ownership

7. Permit, Zoning, License Franchise: In the preceding calendar year, did you or a member of your immediate family, or a business which you are a part, apply to the City of Lansing for a rezoning, a zoning variance, a license, a permit, or a franchise?

☒ No ☐ Yes: Please complete the following **and** attach a copy of your application or form

Person's Name	City Action Required

Penalties for Late Filing

Annual Statements – A person who fails to file a statement by May 1 of each year shall file his/her statement on or before May 31, along with a late filing fee of \$20.00. Failure to file by May 31 is a violation of the Ethics Ordinance, unless the person has filed an extension.

New Reporting Individuals – A person who first becomes subject to the requirement to file a statement within 30 days prior to May 1, shall file his/her statement on or before May 31 without penalty. If such person fails to file a statement by May 31, the individual shall file his/her statement on or before June 15, along with a late filing fee of \$20.00. Failure to file by June 15 is a violation of the Ethics Ordinance, unless the person has filed an extension.

Extensions – A person who is required to file a statement of financial interests may have one thirty day extension by filing a notice with the City Clerk by the date on which the statement is due. Failure to file by the extended deadline is a violation of the Ethics Ordinance.

February 19, 2020

Lansing Board of Ethics

Dear Board Members,

I'm currently serving as Chief Information Officer for the City of Lansing. This letter is to disclose my participation on two boards.

I am currently serving as Vice President of the Mason Public Schools Board of Education. I do receive compensation for this position, but it is below \$2,000 a year.

I am also on the Board of Directors for a local 501c3 called Love in Deed which assists foster children and their families with necessities. This is an unpaid position.

If you'd like any more information about my involvement in either, please let me know.

Thank you,

A handwritten signature in blue ink that reads "Christopher Mumby". The signature is written in a cursive style with a large, stylized "C" and "M".

Christopher Mumby

EXPLANATION OF ANNUAL DISCLOSURE OF INTEREST

The City of Lansing ethics ordinance section 290.08 requires you report in writing certain information to assure your personal activities do not conflict with your City employment duties. The ordinance specifies that the applicable disclosure period for many of the subject areas is one year immediately preceding the date of disclosure.

In addition, the Lansing City Charter section 5-505 requires you to make written disclosure by affidavit of certain other conflicts under Michigan Statute, City Charter and ordinance. This disclosure is required to be made in advance of certain activities.

To simplify this procedure and reduce your need to make multiple disclosures, this reporting form has been modified to include both past and prospective disclosure information.

Please be aware that you have a continuing responsibility to make an additional disclosure under section 5-505 of the Charter if a new described conflict arises between the time of your annual disclosures under ordinance section 290.08.

Your disclosure may result in the request for supplemental information by the Lansing Ethics Board.

Thank you,

CITY OF LANSING
DISCLOSURE OF FINANCIAL INTEREST
AND
PERSONAL INTEREST

This statement must be completed by you and filed with the Lansing City Clerk no later than May 1 of each year.

The full text of the Financial Interests section 290.08 of the Ethics Ordinance and the Conflict of Interest section 5-505 of the City Charter are attached to this disclosure to assist in the full completion of this form.

Reporting individual to Complete – Basic Filing Information

Name of Reporting Individual _____

Job Title _____ Reports to _____

Address of Reporting Individual _____

Phone Numbers: Home: _____ Work: _____

Signature of Reporting Individual _____

Report Terms

For purpose of your disclosures in this form, the following words have the defined meaning:

1. "Benefit" includes the receipt, directly or indirectly, of any payment, gift, grant, pass through to another, forbearance, service, good, real property, personal property, or any other right, title or interest of value.
2. "Organization," includes for profit and nonprofit corporation, partnership, association, club, limited liability company, any group acting as a unit, or any other legal entity.
3. "Past" means the time commencing May 1 of the year before this disclosure is filed and ending May 1 of the year of filing.
4. "Present" means at the time this disclosure is filed.

Part I

List each and every organization (other than the city) in which you are an officer, director, associate, partner, proprietor or employee, or served in any advisory capacity.

Organization's Name	Address	Type of Organization	Your Function/Title	Past or Present

Part II

List any capital asset located within the City of Lansing, including the address or legal description of real estate, from which you realized a capital gain of \$5,000 or more in the past. Do not include any gain from the sale of your principal place of residence.

Asset	Description

Part III

List each and every past and present unit of government, other than the city, for which you are or have been employed.

Unit of Government	Past or Present

Part IV

List each and every person, or organization from which you received in the past, or that has presently promised you, one or more gifts or honoraria having an aggregate value in excess of \$500. This does not include gifts from relatives, nor a campaign contribution or expenditure required to be recorded or reported under the Michigan Campaign Finance Act.

Name	Address	Past or Present

Part V

List each and every name and instrument of ownership in any organization conducting business within the city in which you, or a member of your immediate family, in the past or present had or have a financial interest. Ownership interests in publicly held corporations need to be disclosed.

Name	Address	Instrument of Ownership	Past or Present

Part VI

Identify each and every parcel of real property and describe your right, title or interest or your financial interest in the parcel if the city may also possess a real property interest or maintain a public utility improvements in the parcel, past or present. Include all forms of your direct ownership or indirect ownership such as partnerships or trusts of which the corpus consists primarily of real estate. Do not include your principle place of residence. Include real property both within and outside the city.

Address or Description of Real Estate	Type of Ownership	Past or Present

Part VII

List each and every person or organization that has applied to the city for a license, franchise, or permit, or requested annexation, zoning or rezoning of real property, past or present, if you, or a member of your immediate family, is related to or has provided financial support to the person or organization making the application or request. Include the nature of the city action requested.

Person's Name	City Action Requested by Person	Past or Present

Part VIII

List each and every person or organization contracting with the city in the past or present, in which you, or a member of your immediate family, had or have a financial interest or personal interest. Include the title and description of any position held by you, or the member of your immediate family, in the organization.

Name of Person	Title or Description of Position Held by Reporting Individual in Such Person	Past or Present

Part IX

If you, or any organization you are required to disclose under Part I, had or have in the past or present, a contract, agreement, arrangement or participate in a program with the city, formal or informal, written or oral, direct or indirect, through which you or your immediate family member or the organization received in the past, or are to receive in the present or future, any benefit, directly or indirectly; provide a written statement containing a detailed description and explanation of the contract, agreement, arrangement or program and the nature of involvement and participation therein by you, your immediate family member or the organization and describe all the beneficiaries thereof. Provide a separate disclosure for each contract, agreement, arrangement and program and include a full and complete statement of the program, performance, beneficiaries, compensation, duties and obligations therein.

I, _____, make the foregoing disclosure parts I-IX under oath and assert the statements are true and accurate to the best of my knowledge, information and belief.

STATE OF MICHIGAN)
)ss.
 COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2020, by _____.

Notary Public, _____ County,
 My Commission Expires: _____
 Acting in _____ County,

City of Lansing, City Charter

5-505 - Conflict of interest.

- .1 At least ten (10) days prior to the first of any of the events set forth in (A), (B), (C), (D) and (E) below, a City officer or employee who may derive any income or benefit, directly or indirectly, from a contract with the City or from any City action, shall file an affidavit with the City Clerk detailing such income and benefit to be derived:
 - (A) The bidding of the contract;
 - (B) The negotiation of the contract;
 - (C) The solicitation of the contract;
 - (D) The entry into the contract;
 - (E) Any City action by which the City officer or employee may derive any income or benefit, directly or indirectly.

The above provisions shall not apply to individual or collective bargaining agreements pursuant to which a City officer or employee directly or indirectly receives income or benefits in the form of official remuneration as an officer or employee, or any City action pursuant to which a City officer or employee directly or indirectly receives income or benefit as a member of the public at large or any class thereof. At the first regularly scheduled City Council meeting following the filing of an affidavit pursuant to this section, the City Clerk shall notify the City Council of such filing.

In particular cases and for good cause shown, the Board may waive the ten (10) day prior notice requirement contained herein.

- .2 An officer or employee who has any other conflict between a personal interest and the public interest as defined by State law, this Charter, or ordinance, shall fully disclose to the City Attorney the nature of the conflict.
- .3 Except as provided by law, no elective officer, appointee or employee of the City may participate in, vote upon or act upon any matter if a conflict exists.

(Amended 11-8-94)

City of Lansing Ethics Ordinance

290.08. - Statements of financial interests.

- (a) For purposes of this section, the following persons shall be referred to as "reporting individuals":
 - (1) Each elected officer and
 - (2) Each appointed officer, including appointed officers of the Board of Water and Light, but excluding members of Boards, Commissions or Agencies of the City.
- (b) Each reporting individual shall file by May 1 of each year, a sworn written statement of financial interests in accordance with the provisions of this section, unless (s)he has already filed a statement in that calendar year.
- (c) Statements of financial interest shall also be filed by the following:
 - (1) An elected officer at the time of filing her/his oath of office;
 - (2) A reporting individual whose appointment to office is subject to confirmation by the City Council at the time when her/his name is submitted to the Council for consideration;
 - (3) Any other person at the time (s)he becomes a reporting individual.
- (d) The Department of Personnel Services, the Finance Director's Office, City Council Staff and the Office of the Mayor shall cooperate with the City Clerk in notifying individuals of their obligation to file statements of financial interests and in effecting the filing of such statements.
- (e) No appointed officer or employee shall be allowed to take the oath of office or shall enter into or continue her/his duties, unless (s)he has filed a statement of financial interests as required by this chapter.
- (f) Statements of financial interests shall contain the following information:
 - (1) The name, address, and type of organization (other than the City) in which the reporting individual was an officer, director, associate, partner, proprietor or employee, or served in any advisory capacity, and from which any income in excess of \$2,500.00 was derived during the preceding year.
 - (2) The identity of any capital asset, located within the City of Lansing, including the address or legal description of real estate from which the reporting individual realized a capital gain of \$5,000.00 or more in the preceding calendar year other than the sale of the reporting individual's principal place of residence.
 - (3) The name of any unit of government, other than the City, which employed the reporting individual during the preceding calendar year.
 - (4) The name of any person, business or organization from whom the reporting individual received during the preceding calendar year one or more gifts or honoraria having an aggregate value in excess of \$500.00, but not including gifts from relatives, nor a campaign contribution or expenditure required to be recorded or reported under Public Act 388 of 1976, as amended.
 - (5) The name and instrument of ownership in any entity conducting business in the City, in which the reporting individual, or a member of the individual's immediate family had a financial interest during the preceding calendar year. Ownership interests in publicly held corporations need not be disclosed.
 - (6) The identity of any financial interest in real estate located in the City or other jurisdictions within which the City may own real estate or public utility improvements, other than the principal place of residence of the reporting individual, and the address or, if none, the legal description of the

real estate, including all forms of direct or indirect ownership such as partnerships or trusts of which the corpus consists primarily of real estate.

- (7) The name of, and the nature of the City action requested by, any person which has applied to the City for any license or franchise, or any permit for annexation, zoning or rezoning of real estate during the preceding calendar year if the reporting individual or a member of the individual's immediate family has a financial interest in such person.
- (8) The name of any person doing independent contracting business with the City in relation to which business the reporting individual had a financial interest during the preceding calendar year, and the title or description of any position held by the reporting individual in such person.
- (g) Form for statement of financial interests. Typewritten or printed statements of financial interests are to be filed with the City Clerk the statement shall be verified, dated, and signed by the reporting individual personally. It shall be submitted on a form approved by the Board of Ethics.
- (h) Filing of statements.
 - (1) The City's Finance Director and the Personnel Director shall certify to the City Clerk a list (current as of the prior January 1) of the names and mailing addresses of the persons who are required to file a statement of financial interests in the current year.
 - (2) The City Clerk shall, in writing, notify all persons required to file statements of financial interests under this section. Notice shall be delivered by first class mail to the last known address appearing in City records.
 - (3) All statements of financial interests shall be available for examination and duplication by the public in the office of the City Clerk during the regular business hours of the City of Lansing, except as otherwise provided by law. Costs of duplicating the statement of financial interests shall be paid by the person requesting the duplication.
 - (4) No person shall use for any commercial purpose information contained in or copied from statements of financial interests required to be filed by this chapter or form lists compiled from such statements.
- (i) Failure to file statements by deadline.
 - (1) The City Clerk shall notify any person who fails to file such a statement by May 1 of each year, by certified mail of her/his failure to file by the specified date. Such person shall file her/his statement on or before May 31, along with a late filing fee of \$20.00. Failure to file by May 31 shall constitute a violation of this chapter, except as provided in subsection (3).
 - (2) Any person who first becomes subject to the requirement to file a statement of financial interests within 30 days prior to May 1 of any year shall be notified at that time by the appointing or employing authority of the obligation to file and shall file his statement at any time on or before May 31 without penalty. The appointing or employing authority shall notify the City Clerk of the identity of such persons. If such person fails to file a statement by May 31, the City Clerk shall notify such person by certified mail of her/his failure to file by the specified date. Such person shall file her/his statement of financial interests on or before June 15, along with a late filing fee of \$20.00. Failure to file by June 15 shall constitute a violation of this chapter, except as provided in subsection (3).
 - (3) A person who is required to file such statements of financial interest may have one 30-day filing extension by filing a notice with the City Clerk by the date on which the statement of financial interest is due. Failure to file by the extended deadline shall constitute a violation of this chapter.
 - (4) A statement of financial interest is considered filed when it is received by the City Clerk.

(Ord. No. 953, 8-26-96)