

AGENDA

Committee of the Whole AGENDA FOR JULY 12, 2021 AT 5:00 PM



Lansing City Hall, Tony Benavides Lansing City Council Chambers
124 W. Michigan Avenue, 10th Floor
Comments can be emailed to city.council@lansingmi.gov before the meeting
City Council can be reached at (517)483-4177

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
 - A. June 21, 2021
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
 - B. LBWL FY Ending 6/30/2022 Budget & Capital Forecast for FY 2022-2027-
Dick Peffley, Heather Shawa & Scott Taylor
 - C. Capital Area District Library Annual Report Presentation
6. **Discussion/Action:**
 - D. RESOLUTION - Reappointments; 19 individuals to various Boards and Commissions
 - E. RESOLUTION - nunc pro tunc Action Based on COVID Impact in 2020
 - F. RESOLUTION - Charter Amendment- Article 2, Chapter 2, Sections 2-205 and 2-206; Method of Election; Rank Choice Voting
 - G. RESOLUTION - Charter Amendment - Article 2, Chapter 2, Sections 2-201, 2-203, 2-204 and 2-406; Elimination of Primary Elections

Closed Session Pursuant to MCL 15.268(c) of the Open Meetings Act, Council will hereby recess into closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement as requested by the City.

Reconvene

7. **Other**
 - H. RESOLUTION -Teamster 243 Supervisory Memorandum of Understanding
 - I. RESOLUTION - Teamsters 243 Clerical, Technical, Professional
Memorandum of Understanding
8. **Adjourn**

To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the

City Council at city.council@lansingmi.gov or (517) 483-4177 prior to the meeting. Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES

Committee of the Whole

Monday, June 21, 2021 @ 5:00 p.m.

<https://us02web.zoom.us/j/85940036219>; ID: 859 4003 6219; or Dial in: (646) 876 9923

Held virtually in an effort to protect the health and safety of the public & to mitigate the spread of COVID 19

CALL TO ORDER

Council President Spadafore called the meeting to order at 5:00 p.m.

PRESENT- via audio/video

Councilmember Peter Spadafore remotely from Lansing, Michigan

Councilmember Adam Hussain remotely from Lansing, Michigan

Councilmember Carol Wood remotely from Lansing, Michigan

Councilmember Patricia Spitzley remotely from Lansing, Michigan – arrived at 5:03 p.m.

Councilmember Kathie Dunbar remotely from Lansing, Michigan

Councilmember Brandon Betz- excused

Councilmember Jeremy Garza-remotely from Lansing, Michigan

Councilmember Brian T. Jackson remotely from Lansing, Michigan

MEMBERS PRESENT- via audio/video

Sherrie Boak, Council Staff

Mark Lawrence, Mayor's Office

Lisa Hagen, City Attorney

Joseph Abood, City Attorney

Eric Brewer, Council Internal Auditor

Robert Widigen, Finance Director

Jake Brower, Budget Director

Amber Paxton, NCE

Maureen Saxton

Bob Trezise, LEDC

Karl Dorshimer, LEDC

Kelsey Gohn, BIT

Mr. Sheehan

Minutes

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM JUNE 7, 2021 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 7-0.

Public Comment

Mr. Sheehan spoke in support of the presentation by Ms. Gohn on collaboration from the Lansing Promise and Lansing Empowerment Center.

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Presentations

Department of Neighborhoods & Citizen Engagement – Behavioral Insights Team

Ms. Paxton gave a brief overview and introduction. Ms. Gohn gave background on the PILOT, and was part of the What Works Cities Initiative and a program supported by community based organizations to support post-secondary success with workshops, research labs, and come up with a solution to rebrand to BOLD Lansing. The presentation highlighted the structure for the pilot, who participated, the baseline survey, and the key progress from the scholars with the FEC. (The total presentation was attached to this meetings packet.)

Council Member Wood asked Ms. Gohn if they are going to use the students who have already gone through the program as future trainers. Ms. Gohn stated they have thought about using them as Ambassadors, and at the FEC there was a counselor that was their age as well.

Discussion/Action

RESOLUTION – Appointment; Maureen Saxton; At Large Member- Lansing Entertainment & Public Facilities Authority (LEPFA); Term to Expire June 30, 2023

Ms. Saxton spoke briefly about her past experience and residency in Lansing. Ms. Saxton then outlined her current work located in Downtown Lansing, and is encouraged to give back to the City to watch it grow.

Council Member Wood asked Ms. Saxton, knowing the issues that are out there with entertainment venues with COVID, and what her thoughts are to address those issues. Ms. Saxton outlined the thought to “not see borders” and consider that the City of Lansing has a role in all area partners to raise the visibility of Lansing and the surrounding areas. Council Member Wood spoke briefly on the collaboration of the area.

Council Member Hussain spoke briefly on a previous recommendation to the LEDC Board and his opposition to that appointment because she was not a resident of the City. He then acknowledged her for showing an interest in this board, and supported her qualifications to serve on another board.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR APPOINTMENT OF MAUREEN SAXTON TO THE LEPFA BOARD, WITH A TERM TO EXPIRE JUNE 30, 2023. ROLL CALL VOTE, MOTION CARRIED 8-0.

DISCUSSION – General Fund Status Report FY 2020/2021 3rd Quarter/Vacancy Factor Report FY 2020/2021

Mr. Brower went through the report in the packet, highlighting the \$10.1 million in GF reserves, and outlined the differences. Council Member Spitzley asked about the specifics for the difference in the \$13 million GF in the budget. Mr. Brower stated the City started at \$10.1 million and projected to decrease by 44.6 million and that is now adjusted due to the audit. With the projected adjustments the total revenue was \$131 million, with a reduction of property tax, and expenditures staying steady, and any stimulus reimbursement. Mr. Brower concluded that with the revenues, minus the expenditures, the stimulus, the IRS fines it brings the City to \$13.8 million from the \$10.1 million at the start of the year. Council Member Spitzley then asked if with FY2022 there would be a change and Mr. Brower stated as of this report it would be \$14 million. Council Member Jackson asked if the American Cares Act fund is earmarked for certain things, and if those funds can be put into the GF. Mr. Brower confirmed there are no left over funds in the Cares Act account. There is \$7.3 million to offset public safety expenditures, where they were redirected due to COVID. So any projected reduction in revenue, it is instead decreasing by \$4.6 million and will come out to \$13.8 million. He added that it is important to understand that the received Cares Act is separate and largely used in the

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FY2022 budget, and the specific funds cannot be used to restore funds, per legislation. Therefore they cannot redirect funds to the reserves. Council Member Wood asked if restoring funds for public safety, would offset the costs from the GF, to pay for those activities. Mr. Brower confirmed it covers the COVID relief and public safety payroll reimbursement for the months of April and May. In addition the City has received funds from FEMA and other sources such as first responders hazard pay, and the hazard pay program gave \$800-\$1000 hazard pay bonuses. Council Member Wood asked if that paid for the equipment needed for COVID, cleaning, and any hazmat equipment. Mr. Brower stated they were largely payroll expenditures and the City did not get funds for PPE...

DISCUSSION – Bond Rating Update for the City of Lansing Sewer Enterprise

Mr. Widigan confirmed for the Committee the credit level has been the same since 2002 and referenced the report in the packet. Mr. Brewer was asked for any reporting, and stated he reviewed the packet and concurred with the report. Council Member Wood asked if it took into consideration the next fiscal year. Mr. Widigan confirmed that when Moody used the review, they were able to look at the 2020 CAFR and the 2022 budget, and that was noted in the report. Council Member Wood asked if there was any consideration when the report was put together that the City was in a pandemic, and the effect of that. Mr. Widigan stated he could not speak to that, but based on S & P operations, they are taken into consideration during the pandemic.

RESOLUTION – Budget Amendment FY 2020/2021 Year End Budget

Mr. Brower shared his screen with the document outlining the adjustments from COVID relief and allocating the vacancy factor, and the federal reimbursement. Overall he noted that instead of subtracting \$5.3 million they would be adding \$4 million in the fund balance. Other adjustments were made for contract amendments with TMO/BallPark, changes in the cemeteries, the parking fund where there was reduced parking revenue during COVID and it does account for the parking bond.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR THE BUDGET AMENDMENT FOR FY 2020/2021 YEAR END. ROLL CALL VOTE, MOTION CARRIED 7-0.

RESOLUTION – Public Act 425 Agreement; DeWitt Township

Mr. Dorshimer confirmed it has been on file for 30 days, and then briefly spoke on the site which is a transfer of approximately 33 acres from DeWitt Township to the City of Lansing. This would enable the property to be in the City of Lansing and eligible for a Brownfield and any other incentives the City would like to grant. This is to stage it for Emergent Bio Solutions, which is adjacent to this property, for their Board to consider if they are interested in a large expansion. Mr. Dorshimer reiterated this is an agreement between the Township and the City. If Emergent Bio Solutions decides on the expansion they would have to apply to the City for a combination with their current 12 acres, and apply for a Brownfield and 198 tax abatement on building improvements and that too would come before Council, possibly in July or August. Council Member Spadafore asked if in anticipation of a tax credit, the cost of the infrastructure would be borne by the company. Mr. Dorshimer confirmed and any costs borne by the Board of Water and Light and the City are reimbursed by the new taxes created by the expansion of Emergent Bio Solutions. Council Member Wood asked if the Township had adopted. Mr. Dorshimer stated they have had their hearing, and their action would be at their next meeting on June 24th.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR ACT 425 WITH DEWITT TOWNSHIP. ROLL CALL VOTE, MOTION CARRIED 8-0.

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RESOLUTION – Public Act 425 Agreement Amendment; DeWitt Township

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR ACT 425 AMENDMENT WITH DEWITT TOWNSHIP. ROLL CALL VOTE, MOTION CARRIED 8-0.

Council President Spadafore noted the Administration will speak to the back to work plan and recent changes on the mask orders at the Council meeting.

Adjourn

The meeting adjourned at 6:00 pm

Respectfully Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee



Chris Swope
Lansing City Clerk

June 4, 2021

City Council President and Lansing City Councilmembers
10th Floor City Hall
Lansing, MI 48933

Dear President and Councilmembers:

Pursuant to Article 5, Chapter 2, Section 5-203.5 and Section 5-203.6 of the Lansing City Charter, on June 2, 2021 my office received and placed on file:

Board of Water and Light Budget for Fiscal Year Ending June 30, 2022

Capital Forecast for Fiscal Years 2022-2027

This document is available for review at the office of the City Clerk and on the City Clerk's website (www.lansingmi.gov/clerk).

Sincerely,

Chris Swope, CMC
Lansing City Clerk



Lansing Board of Water and Light
P.O. Box 13007
1201 S. Washington Ave.
Lansing, MI 48910

Electronic Delivery

June 2, 2021

Chris Swope, City Clerk
City of Lansing
124 W. Michigan Avenue, 9th Floor
Lansing, MI 48933

RE: Budget for Fiscal Year Ending June 30, 2022
Capital Forecast for Fiscal Years 2022-2027

Dear Mr. Swope:

In accordance with provisions of the Lansing City Charter, Article 5, Chapter 2, Section 5-203.5, and Section 5-203.6, a copy of the Lansing Board of Water and Light Budget for Fiscal Year ending June 30, 2022, and a copy of the Lansing Board of Water and Light Capital Improvement Plan for Fiscal Years 2022-2027 are attached for filing with your office.

The Board of Commissioners adopted the Budget and accepted the Capital Forecast for Fiscal Years 2022-2027 at a regular board meeting held May 25, 2021.

Respectfully submitted,

M. Denise Griffin
Digitally signed by M. Denise Griffin
DN: cn=M. Denise Griffin,
o=Lansing Board of Water and
Light, ou,
email=M.Denise.Griffin@lbwl.com,
c=US
Date: 2021.06.02 10:20:15 -0400
M. Denise Griffin
Corporate Secretary

PDF Attachment

Electronic Copy:

Dick Peffley, General Manager
Heather Shawa, Chief Financial Officer
Andy Schor, Mayor City of Lansing, MI
LBWL Commissioners
Lansing City Council President, Peter Spadafore, and Councilmembers

FY 2022 Income Statement by Utility

FY 2022 Income Statement	Electric	Water	Steam	Chilled Water	Total
Sales (MWh, ccf, Mlb, ton-hrs)	3,361,095	8,357,221	656,629	10,656	
Operating Revenue					
Residential	\$ 88,895,484	\$ 19,455,039	\$ 15,905	\$ -	\$ 108,366,427
Commercial	\$ 132,881,164	\$ 15,422,918	\$ 7,972,323	\$ 6,057,326	\$ 162,333,732
Industrial	\$ 40,951,242	\$ 2,526,652	\$ 2,708,401	\$ -	\$ 46,186,296
Wholesale	\$ 51,032,445	\$ 3,866,373	\$ -	\$ -	\$ 54,898,817
Other	\$ 12,258,272	\$ 7,007,525	\$ 1,466,441	\$ -	\$ 20,732,239
Total Operating Revenue	\$ 326,018,607	\$ 48,278,507	\$ 12,163,070	\$ 6,057,326	\$ 392,517,511
Operating Expenses					
Fuel and Purchased Power	\$ (116,608,367)	\$ (5,972,000)	\$ (3,003,074)	\$ -	\$ (125,583,441)
Depreciation	\$ (52,131,902)	\$ (8,899,382)	\$ (3,470,123)	\$ (1,575,896)	\$ (66,077,302)
Other Operating Expenses	\$ (108,841,249)	\$ (30,878,093)	\$ (4,509,885)	\$ (4,277,974)	\$ (148,507,202)
Total Operating Expenses	\$ (277,581,518)	\$ (45,749,475)	\$ (10,983,083)	\$ (5,853,870)	\$ (340,167,946)
Total Operating Income	\$ 48,437,090	\$ 2,529,032	\$ 1,179,987	\$ 203,456	\$ 52,349,565
Non Operating Income/(Expenses)					
Return on Equity to City	\$ (20,675,402)	\$ (3,146,386)	\$ (754,748)	\$ (423,464)	\$ (25,000,000)
Interest Expense	\$ (22,777,110)	\$ (1,758,936)	\$ (1,966,483)	\$ (364,739)	\$ (26,867,268)
Other Non Operating Income/(Expenses)	\$ (839,236)	\$ 790,632	\$ (125,497)	\$ 260,335	\$ 86,234
Total Non Operating Income/(Expenses)	\$ (44,291,748)	\$ (4,114,690)	\$ (2,846,728)	\$ (527,867)	\$ (51,781,033)
Total Net Income/(Loss)	\$ 4,145,342	\$ (1,585,657)	\$ (1,666,741)	\$ (324,411)	\$ 568,532
Forecasted Rate Increase	0.0%	0.0%	0.0%	0.0%	
Return on Assets	3.41%	-0.01%	0.36%	0.00%	2.41%
Target Return on Assets	4.20%	4.20%	4.20%	4.20%	4.20%

FY 2022 Consolidated Cash Flow

6-Year Cash Flow	FY 2022
Beginning Cash (O&M & Receiving Fund)	\$ 112,578,203
Net Income	\$ 568,532
Depreciation and Loss on Disposal of Assets	\$ 67,814,049
DB and VEBA	\$ (8,344,564)
Borrowing	\$ -
Commodity Cost Adjustment	\$ 1,434,824
Withdrawal from Bond Construction and Capitalized Interest	\$ 101,835,387
Environmental	\$ (3,898,699)
Gas Pipeline Payment Refunds	\$ -
Total Sources of Cash	\$ 159,409,530
Principal Payments on Bonds	\$ (12,950,000)
Principal Payments on Other Debt (CSO)	\$ (802,581)
Capital Expenditures (Excluding Delta Energy Park)	\$ (69,563,856)
Capital Expenditures for Delta Energy Park	\$ (45,342,628)
REP/EWR	\$ 187,362
Total Uses of Cash	\$ (128,471,703)
Net Cash Increase (Decrease)	\$ 30,937,826
Ending Cash (O&M & Receiving Fund)	\$ 143,516,029
Days Cash on Hand	251
Minimum Cash Reserve Requirement	173

FY 2022 Capital Budget Summary

Capital by Utility and Location		FY 2022
Utility		
Electric	\$	48,276,774
Water	\$	12,265,111
Steam	\$	1,746,132
Chilled Water	\$	50,000
Common	\$	11,140,839
Capital Portfolio Excluding DEP	\$	73,478,856
Delta Energy Park	\$	45,342,628
Total Capital Portfolio	\$	118,821,484
Location		
Eckert	\$	895,000
Erickson	\$	4,333,539
REO Plant	\$	1,500,000
Delta Energy Park	\$	45,342,628
T&D	\$	46,952,765
Water Production	\$	3,042,061
Chiller Plant	\$	-
Other	\$	16,755,491
Total Capital Portfolio	\$	118,821,484

FY 2022-2027 Capital Improvement Plan

6-Year Capital by Utility and Location	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Forecast Total
Utility							
Electric	\$ 48,276,774	\$ 51,272,777	\$ 46,747,800	\$ 48,022,841	\$ 48,049,630	\$ 45,009,986	\$ 287,379,808
Water	\$ 12,265,111	\$ 12,290,601	\$ 15,771,336	\$ 14,501,390	\$ 17,046,000	\$ 18,298,000	\$ 90,172,438
Steam	\$ 1,746,132	\$ 1,797,085	\$ 1,849,527	\$ 3,452,557	\$ 3,074,241	\$ 3,316,253	\$ 15,235,795
Chilled Water	\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636	\$ 56,275	\$ 57,964	\$ 323,420
Common	\$ 11,140,839	\$ 8,172,919	\$ 8,658,215	\$ 7,251,102	\$ 6,435,917	\$ 6,167,375	\$ 47,826,367
Capital Portfolio Excluding DEP	\$ 73,478,856	\$ 73,584,882	\$ 73,079,923	\$ 73,282,526	\$ 74,662,063	\$ 72,849,578	\$ 440,937,828
Delta Energy Park	\$ 45,342,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,342,628
Total Capital Portfolio	\$ 118,821,484	\$ 73,584,882	\$ 73,079,923	\$ 73,282,526	\$ 74,662,063	\$ 72,849,578	\$ 486,280,456
Location							
Eckert	\$ 895,000	\$ -	\$ -	\$ -	\$ -	\$ 795,000	\$ 1,690,000
Erickson	\$ 4,333,539	\$ 3,050,000	\$ 255,000	\$ -	\$ -	\$ -	\$ 7,638,539
REO Plant	\$ 1,500,000	\$ 8,800,000	\$ 9,500,000	\$ -	\$ 100,000	\$ -	\$ 19,900,000
Delta Energy Park	\$ 45,342,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,342,628
T&D	\$ 46,952,765	\$ 49,176,862	\$ 50,247,022	\$ 50,212,684	\$ 56,559,146	\$ 47,832,203	\$ 300,980,682
Water Production	\$ 3,042,061	\$ 3,325,101	\$ 3,984,686	\$ 3,365,740	\$ 1,940,382	\$ 2,081,382	\$ 17,739,352
Chiller Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 16,755,491	\$ 9,232,919	\$ 9,093,215	\$ 19,704,102	\$ 16,062,535	\$ 22,140,993	\$ 92,989,255
Total Capital Portfolio	\$ 118,821,484	\$ 73,584,882	\$ 73,079,923	\$ 73,282,526	\$ 74,662,063	\$ 72,849,578	\$ 486,280,456



2020

MEETING THE CHALLENGE

ANNUAL REPORT



Capital Area
District Libraries



CADL BOARD OF TRUSTEES

SALLY TROUT, CHAIRPERSON

Ingham County Appointee

JEFF CROFF, VICE-CHAIRPERSON

Ingham County Appointee

VERN JOHNSON, TREASURER

Lansing City Appointee

DEYEYA JONES, SECRETARY

Lansing City Appointee

DEBORA BLOOMQUIST, TRUSTEE

Ingham County Appointee

MARGARET BOSSENBERRY, TRUSTEE

Ingham County Appointee

SANDY DRAKE, TRUSTEE

Ingham County Appointee

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This is a publication of the CADL Marketing Department.
Photo credit for Board of Trustees and Scott Duimstra: Dave Trumpie

MANAGEMENT TEAM

SCOTT DUIMSTRA

Executive Director

JOLEE HAMLIN

Senior Associate Director of Public Service

SHERYL KNOX

Technology Director

JULIE LAXTON

Human Resources Director

MICHAEL MOORE

Operations Director

THAIS ROUSSEAU

Collection Development Director

TRENTON SMILEY

Marketing & Communications Director

PATRICK TAYLOR

Finance Director



DIRECTOR REPORT

MEETING THE CHALLENGE

While every year brings unique opportunities and challenges, there is no doubt that 2020 will be remembered as the year when everything changed. In a world facing a dangerous and rapidly-spreading virus, there was no such thing as “business as usual.” Reinventing, reimagining, retooling—these concepts were our new framework as we searched for ways to deliver critical library services to our communities.

When the initial shut-down order came in early March, CADL’s Board, management and staff worked quickly to develop a plan that would retain as many services as possible. We pledged to move slowly and thoughtfully through evolving levels of service, always staying in compliance with the Governor’s Executive Orders and CDC guidelines.

This proved to be quite a balancing act. Decisions had to be based not only on safety but on convenience, cost-effectiveness and community need. The ability to make nimble adjustments was key amid the constantly shifting conditions. We also prioritized supporting staff as they adapted to working in new environments and with new technology, often having to pivot with little lead time.

I’m so proud to present this report, which tells the story of meeting the challenges of 2020. Not only did we end the year with the highest membership numbers in our history, we were so gratified by the encouragement and personal stories we heard from members every day, telling us how impactful our services were on their lives. Those stories are the truest—and most heartwarming—measure of our success.

A handwritten signature in black ink that reads "Scott Duimstra".

**Scott Duimstra, Executive Director
Capital Area District Libraries**



PRIOR TO PANDEMIC

CADL services were thriving as 2020 began, with plans in place to enhance them and add more. Here's an overview of the first few months.

TECHNOLOGY SERVICES

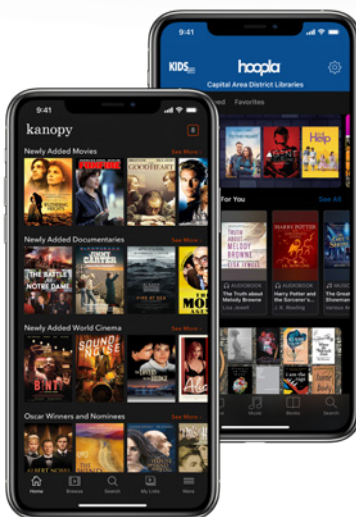
Thanks to an IT staff dedicated to progress, CADL's technology infrastructure was strong and growing. A project was underway to migrate our communications to Microsoft Office 365 for cloud-based file storage, email and Teams meetings. Once training was completed, staff could communicate from any device in any location.

Technology services for members were also up to date. Our online registration option eliminated the need to visit a branch to become a member or access member accounts. Wi-Fi service was available at all branches, and members who struggled with adequate service at home could borrow wireless hotspots from our Library of Things.



DIGITAL COLLECTION

By the end of 2019, use of our digital collection had seen a 20% increase over the year before. As 2020 began, the upward trend continued as we promoted the collection via local media outlets, partnerships with vendors such as Kanopy and hoopla, and our own social media sites and member e-newsletters.





▲ CADL presented speed painter Evan Struck at the Women's Expo in February.

PUBLIC EVENTS



To showcase CADL services, we partnered once again with the Mid-Michigan Women's Expo to host main stage presentations at the Lansing Center in February. Hundreds of attendees enjoyed lively conversation with CADL's Readers Roundtable Podcast hosts, plus exciting performances by Evan Struck, America's youngest speed painter.

AUTHOR VISITS

Author visits are a mainstay at the library, and this year we added a twist by hosting award-winning audiobook reader Lauren Ezzo at our Leslie and Stockbridge branches. CADL Stockbridge also hosted *The Faygo Book* author Joe Grimm in February, while Lansing memoirist and photographer Ariniko Foster O'Meara visited CADL Downtown Lansing.

SLED DOGS

A highlight of our winter events included live visits with a team of sled dogs from Tun-Dra Kennels. Delighted participants at four CADL branches enjoyed meeting the dogs as well as learning about the history of mushing and the Iditarod.

PASTOR'S SALUTE

As part of our partnership with local churches, CADL was honored to support the 10th Annual Michigan Pastor's Salute in February. Among the hundreds of attendees were Lansing Mayor Andy Schor and U.S. Senator Debbie Stabenow.

► Pastor Albert Kelly and Kim Harrell-Nichols



SERVICE LEVEL 1

In mid-March, Executive Orders from the Governor's Office closed businesses, schools and institutions across the state. Right from the start, CADL's primary goal was to continue offering library service but in ways that were safe for both members and staff.

With little time and no precedent to guide us, our Board members, administrators and staff worked quickly to develop a new service model that would comply with Executive Orders and guidelines from the Centers for Disease Control. On March 16, we launched Level 1 of the plan.



SUPPORTING OUR STAFF

Although library buildings were closed, all staff was retained. Depending on their duties, some staff continued working from home, adapting to new procedures and technologies.

At this point the value of having trained staff in the use of Microsoft Office 365 became evident. Files, documents and other information could now be accessed from any device and any location. Staff quickly adapted to Teams' video conferencing capabilities, with the IT Department providing additional capacity, support and trouble-shooting every step of the way.



COLLECTIONS & SERVICES

With buildings, dropboxes and the Mobile Library all closed due to Executive Orders, we asked members to keep borrowed library items at home until it was safe to return them. No fines or fees were charged during this time.

Our digital collection, which had been steadily growing in popularity, became our featured service. This collection of eBooks, audiobooks, digital magazines, music and movies was promoted to both members and the general public as a convenient, inexpensive way to access information and entertainment — no contact, no fines, nothing to return.

Working from home, library staff helped hundreds of people sign up for cards and learn to use our digital options. We added incentive by increasing our hoopla borrowing limit. Both hoopla and Kanopy provided additional content at no cost to CADL. As a combined result of these efforts, circulation reached new heights, with April and May both having over 65,000 digital checkouts.

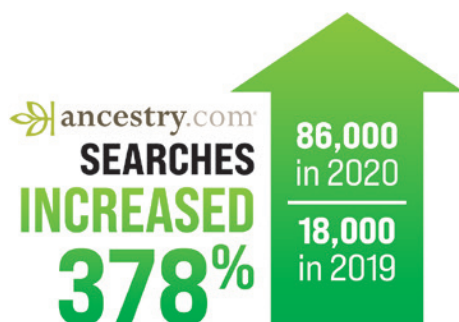


Other online services were also popular. Ancestry.com began allowing use of its library service from home, resulting in an increase from 18,000 to more than 86,000 searches during the year. Families and teachers discovered BookFlix, leading to a 65% increase in use compared to 2019.

Also during Level 1, the Board approved extending card expiration dates and suspending overdue fines.

“I just wanted to let you know how much we appreciate everything CADL has done during the pandemic [including] the suspension of overdue fines and the extension of library card expirations. Thank you!”

— LINDSAY D.
CADL Haslett Member



SERVICE LEVEL 1

“The best part is that [Library Assistant] Sheryl worked hard to put together Microsoft Team meetings so the Mason book club could still meet. We get better at it every month!”

— JUDY F.

CADL Mason Member

“My daughter, who just turned 3, is loving your online videos on Facebook. She calls [Youth Librarian] Lindsay ‘my teacher’ and requests to watch her on my phone regularly. I just wanted you to know that you are making a difference to young people right now during this crazy time.”

— TIFFANY H.

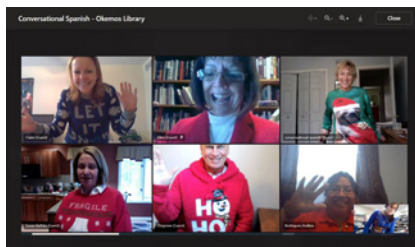
CADL Mason Member
& Middle School Teacher



▲ Families tuned in for stories and songs from team members like CADL Mason’s Lindsay Anderson.

GOING VIRTUAL

With in-person events suspended, staff looked for ways to connect with community members online. Branch events such as book discussion groups, language instruction and game clubs were successfully moved to Teams, with our IT Department providing a helpful “how-to” video.



New programs suited for the virtual environment were quickly developed. To engage children at home, we offered weekly online STEAM challenges. Children also tuned in to see a special live event on our Facebook page, featuring popular *Michigan Chillers* author Johnathan Rand. Virtual Trivia Nights with topics such as “Harry Potter” and “Jeopardy” drew large crowds of teens and adults.

In addition to events, we posted entertaining videos that featured our staff talking about their own favorite books, movies and music. We also recorded how-to videos of staff demonstrating craft projects people could do at home.

► Author Johnathan Rand



▲ CADL Williamston’s Storm Kopitsch was part of our virtual storytime team.

CADL TALES LIVE

One of our most popular virtual programs was a series of live preschool storytimes that debuted in March. Held on our Facebook page four times a week, these lively and engaging events featured CADL staff leading children in stories, songs and early literacy activities. The recorded sessions were later posted on our website, where they received anywhere from 100 to 1,000 views each.





◀ Sheri Jones and WLNS TV6 helped communicate details of our service levels.



GETTING THE WORD OUT

Although our buildings were closed, the “library” was not! CADL’s Marketing team worked with other departments to clearly communicate our COVID-19 response and current level of service. Messaging was continually updated on our website, in our social media, on the CADL CAST Podcast and more. Executive Director Scott Duimstra and Collection Development Director Thais Rousseau did live updates on our Facebook page, welcoming questions and feedback from viewers.

Site takeovers of high-traffic media websites were another effective tactic to promote our current services. We also used over-the-top (OTT) marketing, which delivered ads to households that stream content instead of watching traditional TV. Together these tools yielded over 1 million promotional impressions, a 285% increase over 2019.



The CADL brand was also tied to campaigns like WILX’s Stay Home, Stay Safe; FOX 47’s Senior Spotlight; and Downtown Lansing Inc’s Lift Up Local. Library-generated content appeared in the Lansing State Journal, Healthy & Fit, 517 Magazine and more. It was also shared on TV, including the CADL TALES storytimes that ran weekly on WLAJ TV53, CAMTV and City of Lansing Television.

To promote our digital collection, we partnered with Stacks 92.1 FM and their nationally syndicated show *DeDe in the Morning*. Starting in August, DeDe appeared in a recurring feature called “DeDe’s Weekly Download,” highlighting book, movie and music recommendations from our selectors.

DeDe's
Weekly Download



SERVICE LEVEL 2

After three months of limiting service to digital and online options, all the necessary precautions were in place to move to the next level. In May, we welcomed staff back to buildings that now included safety barriers, signage and deep cleaning protocols.

“Getting bags full of new library books brings us all some much-needed joy and excitement each week. It’s amazing what a difference it makes to have a variety in books at a time when every day feels like Groundhog Day!”

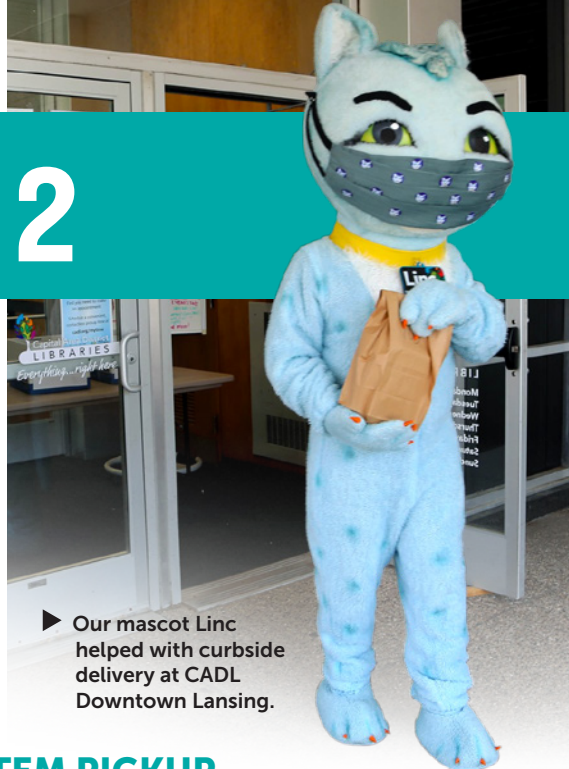
— JOANNA P.

CADL Haslett Member

“We miss coming in but being able to place holds and pick up items has been a life saver for our family.”

— MARY ANN K.

CADL Holt-Delhi Member



► Our mascot Linc helped with curbside delivery at CADL Downtown Lansing.

CONTACTLESS ITEM PICKUP

Knowing how much value our members place on our large physical collection, we went to work finding ways to get these items back into circulation. Safe handling procedures were developed, including a mandatory quarantine period for returned items.

On June 22, all 13 branches opened for contactless pickup. Members were instructed to place holds online or by calling their local branch. Once the items were ready, they could be picked up door side or curbside. This process was easy and convenient thanks to a new online reservation system we called MyTime. Members could log on to choose a pickup date, time and location, then simply walk or drive up to get their bagged and tagged items.

Contactless pickup was a huge success, with members making library visits part of their regular routine. Selectors quickly matched their purchasing decisions to evolving demand. Despite supply chain issues in almost every facet of the process, over 50,000 item orders were placed and 16,000 titles cataloged. By year’s end almost 950,000 items had circulated.



“My daughter made her own official library cart, with “activities to go” on top, and two bags marked with my name underneath!”

— JEN G.

CADL Haslett Member

“In this time of isolation, the library has really brought light to our family! I read to the little ones and my oldest really enjoys your Take & Make projects! This family of 5 can’t thank you guys enough.”

— CANDICE B.
via Facebook

“CADL has done a wonderful job of pivoting and offering educational and fun opportunities for families. As a mom of three kids, thank you for making my life easier!”

— AMY R.
Lansing Area Littles

“We frequently request Grab & Go bags of picture books and are often pleasantly surprised by our librarians’ choices, which has led us to explore other genres and discover new authors.”

— AMY S.
CADL Stockbridge Member



TAKE & MAKE KITS

With branches open for pickup service, staff came up with creative ways to add more value. We began offering Take & Make kits that members could pick up and take home. These typically included all supplies and instructions for making a craft, doing a STEM activity, or conducting a do-it-yourself storytime. By the end of the year, staff had created and distributed more than 5,000 Take & Make kits for all ages.



GRAB & GO BAGS

Members who missed the browsing experience or who needed help finding their next great read were delighted when we introduced a Grab & Go service in August. This allowed members to simply tell us their preferred genre and age range, and our expert staff would fill a bag with five items that fit the bill. Hugely popular right from the start, Grab & Go accounted for about 24,000 of the physical items checked out from August to December. Families were especially heavy users, often requesting several bags for each pickup appointment.



SERVICE LEVEL 2



MOBILE LIBRARY

In addition to opening the branches for contactless visits, we put our beloved Mobile Library back on the road. Members couldn't browse but could place holds or request Grab & Go bags to pick up during regular stops.

The Mobile Library always makes a significant impact, bringing library service to many Ingham County residents. Although off the road for three months in 2020, it made 1,328 stops and circulated more than 38,000 items — higher than the circulation in some of our full-service branches.

OUTREACH SERVICES

Service Level 2 saw a resumption of other outreach services as well. We provided books and audio materials for 25 Book Nooks located in senior living communities, community centers and more. Our Books by Mail service was used by a monthly average of 83 homebound patrons, with staff mailing out about 85 items out each month.

LOCAL HISTORY ONLINE

With more people staying at home, online information sources became even more important. Our Local History Online database had a 57% increase in users in 2020, for a total of more than 14,000. Users performed 40% more searches than in 2019, for an annual total of over 26,000.

Local History staff used their time to add nearly 40% more records into the databases than in 2019, for a total of 58,000 unique records. The topics of greatest interest to visitors were Ransom E. Olds, the Oldsmobile company, and local yearbooks.

During 2020, all 17,000 online home images acquired from the City of Lansing Assessor's Office were individually identified, providing a major benefit to researchers. The department also documented the local impact of COVID-19 and protests pertaining to the Black Lives Matter movement.



LOCAL HISTORY ONLINE USERS INCREASED

57%



14,000
TOTAL USERS



26,000
TOTAL SEARCHES



58,000
UNIQUE RECORDS

DIGITAL COLLECTION

The popularity of our digital collection continued to grow throughout the year as we expanded and promoted it. Overall circulation increased by 21% from 2019 totals. Although eBooks had started to level off in popularity, they had a 26% increase in circulation. Digital video circulation increased by 52%. The largest increases were Kanopy with an 82% increase, hoopla TV at 54%, hoopla eBooks at 56%, and hoopla comics at 43%.

In June we added RBDigital's unlimited digital audiobook collection, and magazines were upgraded to the unlimited plan in July. Audiobooks moved to OverDrive in the fall.



BUSINESS TOOLS

With many brick-and-mortar businesses closed due to the pandemic, there was a movement to developing online businesses. In October we used funds from a Grow with Google grant to present a four-week series of seminars called "Getting Your Business Started in E-commerce." In November we offered an online tutorial on using the Google My Business tool.

JOB SEEKER & LEARNING TOOLS

In response to job-related challenges, CADL launched a free Resume Review and Interview Assistance service in July. Applicants who filled out our online request form received a personal response within two days. In April we were happy to add Lynda.com back to our list of valuable services, providing access to thousands of online instructional videos on the latest software, creative and business skills.

**OVERALL USE OF
DIGITAL CONTENT
INCREASED
21%**


DIGITAL VIDEO
52%
INCREASE


DIGITAL COMICS
43%
INCREASE


E-BOOKS
26%
INCREASE

The Magic of MEMBERSHIP

Our Marketing department came up with some new and innovative ways to promote memberships. A campaign called "The Magic of Membership" featured professional magician Cameron Zvara, filmed for a series of commercials about the value of digital library services such as Lynda.com, STEM resources and streaming entertainment.

We also promoted online registration and renewal, helping hundreds of members sign up for new cards or renew existing ones. Overall, CADL memberships increased by 34% over 2019.



SERVICE LEVEL 2



SUMMER READING CHALLENGE

This year certainly put the “challenge” in Summer Reading Challenge! Without the ability to host live events featuring magicians, storytellers, musicians and more, we replicated the experience as closely as possible by contracting with some of the performers to record their presentations. These videos were then available for viewing on our website and social media sites.

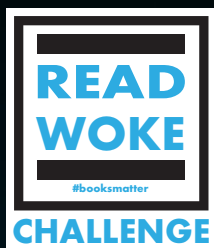


“We are so grateful for the amazing prizes and wonderful resources the library has provided, even during this crazy year!”

— ELLEN D.

CADL Webberville Member

For the reading component of the challenge, we relied on our already established Beanstack site for online registration and point-tracking. With “Imagine Your Story” as a theme, kids, teens and adults across the county embraced the opportunity to read for fun and prizes. Although registration was down from previous years, completion numbers were higher, with between 33% and 41% of participants completing all levels.



After a summer dominated by COVID-19 and clashes over politics and race, our staff searched for ways to help foster unity. In September we introduced a six-week online challenge called “Read Woke,” based on a project created by Mississippi school Librarian Cicely Lewis. The goal was to encourage children, teens and adults to read books that

were selected by our staff to reflect a wide variety of cultures, places and experiences, encouraging dignity and respect for all. Our promotions included commissioning a spoken word piece that beautifully expressed the spirit and goals of the project.

The Read Woke challenge was successful and impactful, generating more than 2,000 checkouts of the featured titles and creating a great deal of goodwill and community buzz. The Michigan Library Association invited our staff to present the project at their annual conference.

► Activist and spoken word artist Mama Sol



“I just picked up a kid’s holiday craft kit and wanted to say how awesome it is that the bag is so incredibly diverse. I had no idea about some of these holiday traditions from several of the included cultures and religions. Thanks to the people who took the time to be so inclusive!”

— AMANDA S.
CADL Downtown
Lansing Member

HOLIDAY EVENTS

With the cancelation of our annual open houses and other holiday-themed events, we came up with some creative ways to celebrate.



Families loved a live virtual Holiday Baking event featuring teenage bakery shop owner Kamryn Chasnis. Attendees baked along in their own kitchens as Kamryn instructed them on making cupcakes based on the book *The Polar Express*. We partnered with The Painted Owl Art Studio to offer free kits with all the supplies needed for a beautiful do-it-yourself painting of a winter scene. A contest called Make it Merry invited members to read, watch or listen to a holiday title from our collection, with participants eligible to win Kindles and Visa Gift Cards.



ROOFTOP REINDEER

A holiday tradition for many local families is a visit with reindeer from Rooftop Landing Farm at our libraries. This year we offered drive-through visits at CADL Aurelius and CADL Foster, so children could see and hear these magical creatures from the safety of their vehicles.



HOLIDAY STORYTIME



Wrapping up our holiday events was our first ever Christmas Eve Radio Storytime. Listeners could tune in to 99.1 FM WFTM to hear a holiday story from Youth Services Librarian Cassie Veselovsky, along with messages of encouragement from Governor Whitmer and CADL Executive Director Scott Duimstra. The segment aired hourly from 7 p.m. until midnight.



TAKE & MAKE CRAFTS

Because the holidays wouldn’t be complete without sparkly crafts, our branch staff created special Take & Make kits. Families picking up their library items were gifted with bags full of supplies for making Grinch slime, glittery snowflakes and smiling snowmen.

SERVICE LEVEL 2

"I just wanted you to know that you are making a difference to young people right now during this crazy time. We miss coming to the library very much, but we really appreciate what you guys are offering online!"

— TIFFANY H.

7th Grade Teacher at
Mason Middle School

"My preschooler made impressive gains in pre-reading and reading skills this past year thanks to our library resources. From learning to read phonics lessons and books for new readers, we are now reading to each other—a little every day really does go a long way!"

— AMY S.

CADL Stockbridge Member



ESSENTIAL STUDENT SERVICES

CADL launched the Student Success Initiative in 2019, with a goal of making library services easily accessible to all area students, regardless of their residency. We provided students in Webberville and Haslett schools with a code that took the place of a traditional library card, allowing free access to our digital collection, educational databases, Wi-Fi hotspots and more.

In 2020 this initiative expanded by leaps and bounds, as school districts realized the critical importance of library services in the challenging learning environment. By the end of the year, districts in Stockbridge, Dansville, Holt, Lansing, Leslie and Mason had all joined. The total number of students benefitting is now 26,000.

ENHANCED LEARNING

To provide more help to students, we contracted with Tutor.com to offer free online homework help for grades K–12, available every weekday from 2 to 9 p.m. Many of our Take & Make crafts and STEM kits supplemented local school curriculums. Some branch staff also worked directly with teachers to provide books and themed activity kits.





▲ Contest winners at CADL Stockbridge picked up their new digital devices.

BRIDGING THE DIGITAL DIVIDE

As thousands of students and workers in our service area shifted to a virtual environment, the severity of the digital divide became clear. Those who did not have ready access to computers and reliable internet service faced a very different reality from those who did.

CADL stepped in to address this issue in a number of ways. We began by enhancing Wi-Fi at our closed buildings, so people within range could access it. As part of our Summer Reading Challenge, we invited students to let us know how having a digital device would impact their learning and creative interests. Over 100 entries were submitted, and 35 devices were awarded.

In October CADL was selected for a \$25,000 Library Improving Access to Information grant from the Institute of Museum and Library Services. These funds were used to add 35 iPad Kits to our collection, loaded with apps that focused on

a variety of school subject areas and productivity. We also received funding for 35 Wi-Fi hotspots through the CARES Act, to be included in the kits. Chromebooks bundled with hotspots were also added to our collection, available for checkout to adult members.



Finally, when health guidelines allowed for a limited number of visitors, we offered public computer sessions at our branches. To keep staff and members safe, advance appointments were required and all safety protocols followed.

MEETING DIVERSITY GOALS

Having to operate within the constraints of the pandemic did not affect CADL's commitment to our goal of increasing diversity and inclusion.

New guidelines were put into place for our reader recommendation services, so that branch displays, booklists, staff picks and more reflected a broad range of experiences. We made diverse titles easier for members to find by using updated and consistent subject headings. Diverse reading was promoted through our high-profile Read Woke Challenge, described on page 12. Teens were invited to join a new anti-racist book discussion group, meeting online every month to discuss titles that presented differing worldviews.

Internally, CADL created an Inclusivity Workgroup for staff. Our HR Department focused on reaching out to applicants from diverse backgrounds who may not have considered library work before.

"I love the library! It's user-friendly, convenient, and has culturally diverse books. Love to de-compress with Walter Mosely, Eric Jerome Dickey, and James Baldwin; I'm old school!"

—STEPHANIE P.

CADL Holt-Delhi Member

EXPANDING PARTNERSHIPS



▲ Mason Mayor Russ Whipple and CADL Executive Director Scott Duimstra at Laylin Park's new StoryWalk installation

Strengthening partnerships and forming new ones helped bring community members together to reach common goals.

United States®
**Census
2020**

Community Engagement Specialist Jill Abood took on the role of Census Coordinator for CADL, serving on the Census 2020 Complete Count committee for our region. Throughout the early part of 2020, we shared information on the importance of participating. Although outreach efforts were curtailed by the shutdown in March, our region had a response rate of 72.6%, which was higher than both the state and national averages.

MUNICIPALITIES

Throughout the many months of uncertainty, CADL leadership made it a point to communicate to municipalities and elected officials about our safety measures and evolving services. In addition, we worked with the City of Mason to finalize plans for an upcoming library building renovation. Our partners at the City of Lansing extended the lease of the South Lansing branch through the end of 2026.

NEW STORYWALKS®

In 2020 we added two new StoryWalk paths in our service area. Featuring children's books and activities, the paths were installed at Laylin Park in Mason and Simmons Memorial Park in Webberville. These provided a great way for families to spend time together outdoors. They bring the total number of CADL StoryWalks in Ingham County to twelve.

CONNECTIONS IN CORRECTIONS

Although some of our Connections in Corrections services at the Ingham County Jail had to be placed on hold, we still supported inmates by providing books for them to share with their children and grandchildren.

AWARDS & RECOGNITION

An essential ingredient in CADL's success is our high-quality staff. Their skill and dedication were recognized both internally and by other organizations in the library community.

CADL STAFF AWARDS

Nominated by staff and selected by the Board, two staff members are recognized each year for innovative ideas and excellent service. The awards are named for founding Board member Dr. L. Robert McConnell.



Christine Martin-Resotko

This year's award for innovation went to Christine Martin-Resotko, a Library Assistant at CADL Mason. Her unique approach to connecting people with library resources helped make CADL a trusted resource in the community in the fields of pop culture and gaming.



Betsy Hull

CADL Okemos Head Librarian Betsy Hull was honored with the service award. She was recognized for her leadership and success at steering one of the largest branches through unprecedented challenges, while finding unique ways to keep community members connected to the library.

CADL MARKETING DEPARTMENT

American Library Association PR Xchange Awards

Our Marketing Department earned national recognition when four different CADL publications were honored at the American Library Association's 2020 PR Xchange Awards Competition. With approximately 270 entries, the competition was extremely tight, so this was a major achievement for our talented and dedicated team.

JESSICA TROTTER

**Michigan Library Association
Public Librarian of the Year**



In 2020 CADL Collection Development Specialist Jessica Trotter was named Public Librarian of the Year, recognized for her leadership in the areas of collection development and readers advisory. As Chair of the MCLS Overdrive Consortium Committee, Jessica spearheaded collection growth from 1.4 million checkouts in 2017 to over 2 million in 2019. She led CADL's efforts to create a high standard of diversity goals and curated the collection to meet them.



DEDICATED SERVICE

Service anniversaries are celebrated during our annual CADL Conference. In 2020, these staff members were recognized for their work and dedication.

5 YEARS

Jill Abood
Community Engagement
Specialist

**Susan
Bissonnette-Whelan**
CADL Okemos
Library Assistant

Maura Carter-Lochlear
CADL Okemos Clerk

Lauren Clarke
CADL Haslett
Library Assistant

Lynn Harper
CADL Dansville
Head Librarian

Denise Morgan
CADL Aurelius
Library Assistant

Paola Sanchez
CADL Okemos
Library Assistant

Hanna Sherman
Library of Things Clerk

Carey Sperl
Technical
Services Assistant

Sarah Vanacker
Local History Assistant

10 YEARS

Betsy Hull
CADL Okemos
Head Librarian

Earl Nicholson
CADL Delivery Driver

**Christine
Martin-Resotko**
CADL Mason
Library Assistant

Christopher Potts
CADL Okemos
Public Services Librarian

Andrea Rodriguez
CADL Okemos
Library Assistant

15 YEARS

Scott Duimstra
CADL Executive Director

Jolee Hamlin
Senior Associate Director
of Public Services

Jeff Antaya
CADL Leslie
Head Librarian

Chris Lemmon
Systems Analyst

Jonathon Nobach
Desktop Specialist

Deborah Prigge
CADL Stockbridge
Library Assistant

Jessica Trotter
Collection Development
Specialist

Eric Stanton
CADL Okemos Public
Services Librarian

20 YEARS



Carol Grund
Marketing
& Communications
Assistant

▼ Jon Nobach and Scott Duimstra behind the scenes at this year's virtual conference



RETIREMENTS

By the end of 2020 we had wished a well-earned happy retirement to three long-time branch heads. Their influence on the communities they served will be felt for years to come.



PEG MAWBY

CADL Webberville Head Librarian

In January 2020 we wished Peg well as she retired from her position as Head Librarian at CADL Webberville. Her first job at CADL was part-time Head at the Dansville branch from 2003–2007. She took on a bigger challenge by overseeing the large and growing South Lansing branch for four years. Finishing up her library career at Webberville for eight years allowed Peg to enjoy working in a close-knit, rural setting again. Her dedication and her work with community members, schools and especially the families she served will be appreciated for years to come.



ANN CHAPMAN

CADL Haslett Head Librarian

At the end of January we celebrated Ann's retirement after 16 years at CADL. Hired in 2005 to head up the Haslett branch, she soon became a valued member of our team and a powerful force in the community. In 2011, Ann worked with Meridian Township, Haslett Public Schools and CADL to shepherd a move from the 3,500 square-foot library building to a nearly 12,000 square-foot space inside the former Meridian High School. In 2016 she was instrumental in bringing the StoryWalk concept to CADL. Ann's high standards, dedication and innovations will be a lasting legacy to the Haslett community.



JEAN BOLLEY

CADL Foster Head Librarian

In December we said goodbye to a long-time friend and colleague when Foster Head Librarian Jean Bolley retired. Hired for that position in 1998, Jean was one of CADL's first employees, but had been working in local libraries since 1973. Her expertise and passion helped position CADL Foster as a beloved neighborhood fixture, with storytimes as a cornerstone. Jean's impact on library services in Lansing is immeasurable, both on CADL and on the thousands of children whose love for reading began with one of her storytimes.

STAFF CHANGES

WARM WELCOME

ADMINISTRATION



Michael Moore, Operations Director

LIBRARIANS



Thomas Moore
CADL Haslett
Head Librarian



Amanda Vorce
CADL Webberville
Head Librarian

LIBRARY ASSISTANTS

Angela Clock, CADL Dansville
Charles Cusack, CADL Stockbridge
Suzanna Feldkamp, CADL Downtown Lansing
Adriana Flores, CADL Downtown Lansing
Quinn Harr, CADL Downtown Lansing
Julie Keller, CADL Aurelius
Rob Linsley, CADL Mason
Nicholas Rossler, CADL Foster
Michelle Traven, CADL Downtown Lansing
Terence Travis, CADL Webberville
Josie Vargas, CADL Williamston
Samantha Wyliss, CADL Haslett

CLERKS

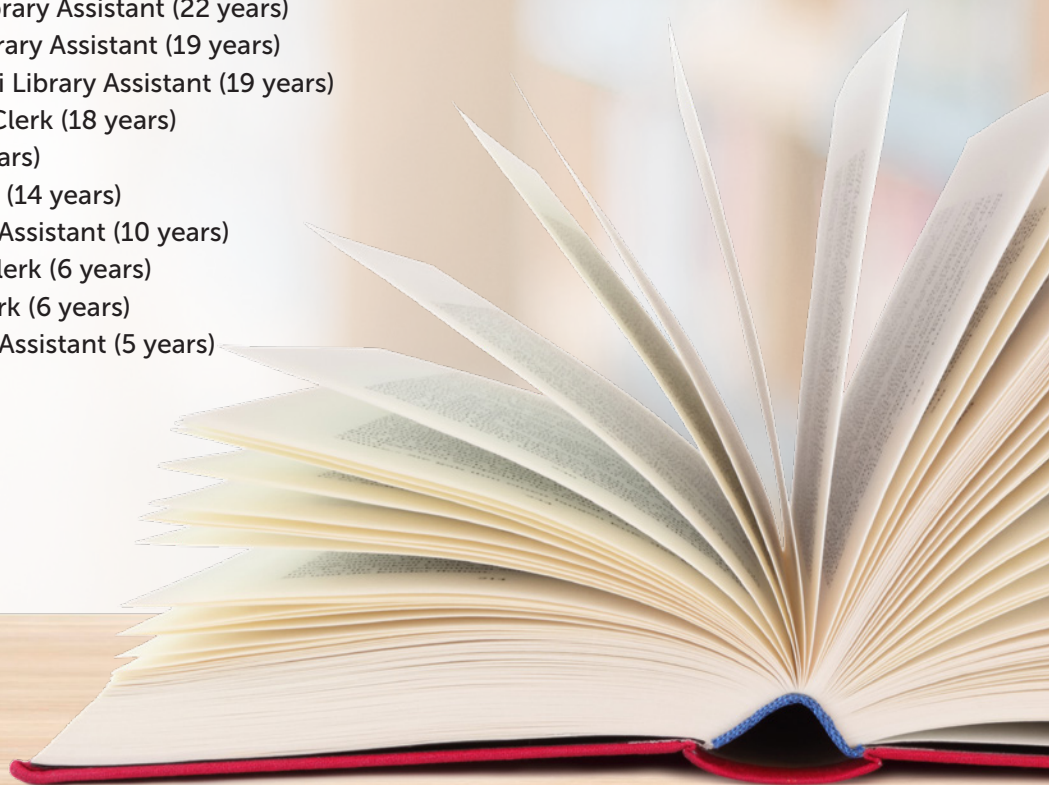
Meaghan Blankenship, CADL Okemos
Neal Endicott, CADL Holt-Delhi
David Grund, CADL Haslett
Christy Hans, CADL Haslett
Tyler Keenan, CADL Haslett
Alexandria Norwood, CADL Okemos
Mary Sherman, CADL Holt-Delhi
Michaela Smith, CADL Haslett

TRANSITIONS

Melissa Brace, formerly a page at CADL Okemos, now a clerk there
Lauren Clarke, formerly a clerk at CADL Okemos, now a Library Assistant at CADL Haslett
Melissa Cole, now Head Librarian for all three Lansing branches: CADL Downtown Lansing, CADL Foster & CADL South Lansing
Seoung Kim, formerly a clerk at CADL Haslett, now a Public Services Librarian at CADL South Lansing
Kelsey Lamp, formerly a clerk at CADL Downtown Lansing, now a Library Assistant there
Heather Paris, formerly a clerk at CADL Holt-Delhi, now a Library Assistant there
Carey Sperl, formerly MeLCat Services Assistant, now Cataloging Assistant
Mari Tesfae, formerly a page at CADL South Lansing, now a clerk there

FOND FAREWELL

Ingrid DeWald, CADL Haslett Library Assistant (22 years)
Clata Raines, CADL Webberville Library Assistant (22 years)
Amy Smoke, CADL Stockbridge Library Assistant (19 years)
Cheryl Whittaker, CADL Holt-Delhi Library Assistant (19 years)
Linda Keifer, CADL South Lansing Clerk (18 years)
Chris Meyer, Outreach Clerk (16 years)
Debra Bennett, CADL Haslett Clerk (14 years)
Karin Pavlick, CADL Foster Library Assistant (10 years)
Danielle Carey, CADL Holt-Delhi Clerk (6 years)
Charles Dion, CADL Holt-Delhi Clerk (6 years)
Seth Kindel, CADL Aurelius Library Assistant (5 years)



COMMUNITY SUPPORT

LIBRARY FRIENDS

Each of our 13 branches is supported by a volunteer Friends group, working to raise funds and advocate for the library. While their activities were curtailed this year, many Friends members still found ways to offer their support. Here are a few examples.

AURELIUS FRIENDS

Members worked with library staff to offer a modified holiday book sale in December. It was a huge success and put many books into the hands of local families.

HASLETT FRIENDS

Friends funded the purchase of new picture book bins, with a goal of creating a more exciting browsing experience for kids.

STOCKBRIDGE FRIENDS

Friends group member Jo Mayer held a pop-up book/DVD sale at the Farmers Market in August. In October, the group participated in the Village Halloween contest by decorating a light pole outside the library.

OKEMOS FRIENDS

Friends group members continued to accept and store donations for future fundraisers. Book sale coordinator Jim Tellner traveled across the county to pick up donations at people's homes.



Despite the health crisis, CADL was able to participate in several community service projects this year. In January, our staff volunteered at City Rescue Mission of Lansing. In November, we launched a food drive that raised \$1,180 for the Greater Lansing Food Bank, allowing them to serve over 3,000 meals.

During the holiday season, library and administrative staff at CADL Downtown Lansing worked with Volunteers of America Michigan to adopt a family. Our donations provided food, gifts to open, and over \$600 in gift cards. After hosting a Mitten Drive for staff and members, CADL Okemos donated 240 hats, mittens and scarves to Cristo Rey Community Center. Several other branches supported local charities as well.

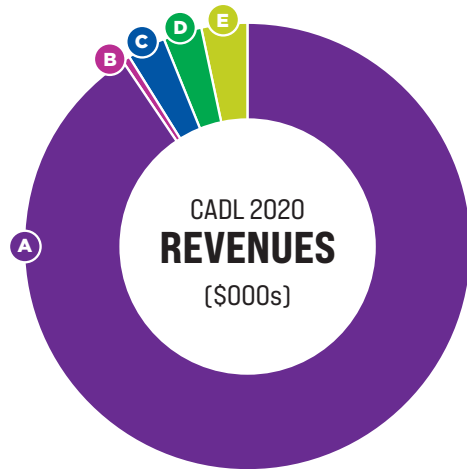


TRIBUTE TO JANET IANSITI

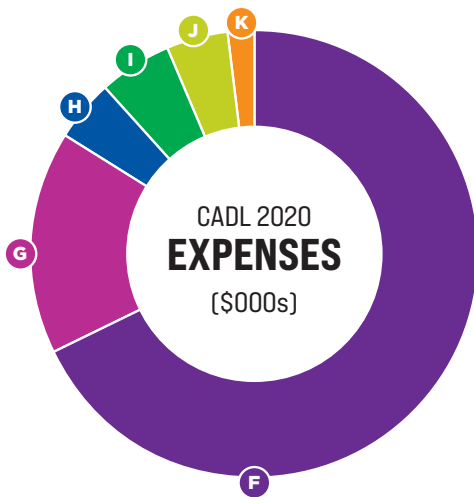
CADL lost a devoted Friend when Janet Iansiti passed away on March 6, 2020. As President of the Mason group and a member of the Aurelius group, Janet worked tirelessly to raise funds for library programs. She also worked on the project to restore and remodel the historic Mason Library building.

As they mourn her loss, Friends members plan to honor her memory by continuing to support the causes she cared so much about.

FINANCIALS



A	Tax Revenue	\$10,974
B	Library Fees	\$71
C	Penal Fines	\$328
D	State Aid	\$344
E	All Other	\$395



F	Salaries & Benefits	\$7,719
G	Materials	\$1,824
H	Professional Services*	\$505
I	Maintenance/Utilities	\$580
J	Tech/Capital Projects	\$534
K	Supplies/Other	\$190

* Includes prop & liab insurance

REVENUE & EXPENSES

This year's three month-long statewide shutdown order, along with limited service options when we reopened, impacted both revenue and expenses.

Although our tax revenue was not impacted, several other smaller revenue streams were, including penal fines and fees. A decision to stop charging overdue fines after March 24 was made to help patrons who were struggling financially, and to support our safety protocol of quarantining all returned items for 96 hours. Interest income was lower in 2020 vs 2019 by \$66K, as short-term interest rates were lowered to near zero by the Federal Reserve Board in March. A combination of all these led to lower total annual revenue of \$12.11M, a reduction of about \$280K from 2019.

On the expense side, salaries and benefits were \$7.7M, less than 2% higher than 2019. Library staff were paid throughout the duration of the pandemic. We spent \$1.82M on collections, an increase of \$140K. All other expenses were \$1.8M, which was \$1.03M lower than in 2019. Much of this decrease (\$584K) was a direct result of capital projects being delayed or canceled. The remainder was due to lower operational costs in supplies,

utilities, security, custodial, Marketing and other professional services. Overall, revenue exceeded expense by \$760K, or 6.7%. Those funds will be reallocated into subsequent years' budgets.

HIGHLIGHTS

For the 14th consecutive year, our audit results were outstanding, with a completely clean opinion and no recommendations for improvement.

A centralized inventory and distribution process for PPE was established, including masks, hand sanitizer, disinfectant, gloves, wipes and curbside delivery supplies.

Electronic payment methods were established with many library vendors and proved to be a more efficient method of payment.

Our parking contract was renewed with a lower usage requirement, resulting in a cost reduction of nearly \$10K annually.

The library's laddered 5-year CD portfolio had returns that were in the 2.7% range, much higher than other available investments due to falling short term rates.

AURELIUS



▲ Drive-through reindeer visits were a highlight of the 2020 holiday season.



HEAD LIBRARIAN JENNIFER DEGROAT

“The library has been a weekly part of my home daycare for over 30 years. This year with the COVID pandemic, we have still been blessed as CADL has continued to safely deliver books, crafts, and storytime kits to us on a weekly basis. We thank you very, very much!”

— SHELLY J.
CADL Aurelius Member

I am very proud of the way our staff met the challenges in 2020, finding ways to uniquely and safely provide services to the Aurelius community.

Without making any changes to our staff or staff hours, we increased our weekly number of library hours from 28 to 40. We connected with members in meaningful ways, creating and distributing hundreds of Take & Make storytime, craft and STEM kits, as well as Grab & Go bags for all ages.

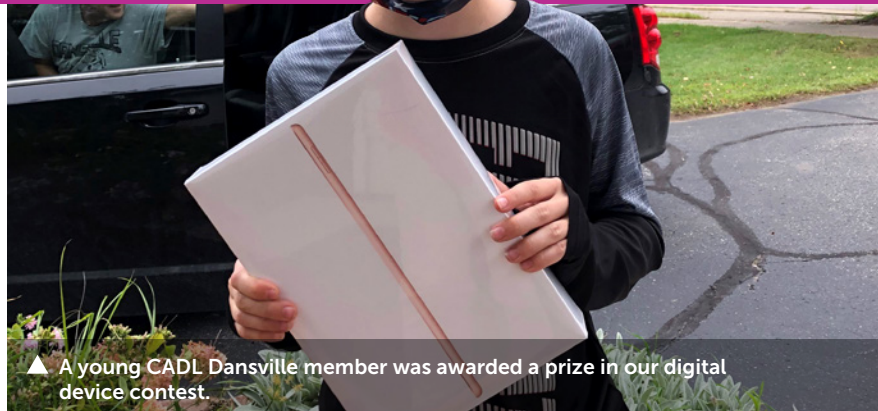
We were able to re-establish our monthly book discussion, with group members meeting online. Our December drive-through reindeer visit drew 300 cars, with four staff members providing 125 curbside deliveries of holiday items.

Outreach efforts also remained strong. We worked with Mason Public Schools to provide support during their closure, creating Student Success cards for all students. We continued supporting Robbins United Methodist and Aurelius Baptist Churches, and added Faith Church as well. We also continued our relationship with Precious Hearts Daycare, safely delivering Storytime kits and library items each week.

A NOTE OF THANKS

In this challenging year, many thanks go out to our loyal members and community, our amazing Aurelius Library Friends, our supportive CADL Administration and Board, and our partners in Aurelius Township and the Aurelius Township Board. Special thanks go to the CADL Aurelius Staff for their outstanding and sacrificial service this year!

DANSVILLE



▲ A young CADL Dansville member was awarded a prize in our digital device contest.



HEAD LIBRARIAN
LYNN HARPER

“We love the Storytime to Go, STEM Kits to Go, and Take & Make Kits. My three-year-old begs for more ‘craftivities’ every week, and we always look forward to our library curbside pickups!”

— KIM M.

CADL Dansville Member

The reopening of CADL Dansville after three months of closure was one of the highlights of my year. I really missed the connections with community members and partners.

Although our service models changed after reopening, we were still able to provide access and meet community needs. In fact, membership at CADL Dansville rose by 7% compared to 2019, and members accessed the digital collection at an increased rate of 19%. Our continued partnership with Dansville Schools led to the launch of the Student Success Initiative, resulting in free library accounts for the more than 760 students enrolled.

I’m proud of the creativity of our library staff in preparing Take & Make kits for families to learn and enjoy at home. Demand was high and we gave out over 300 of them curbside. An additional 140 kits were delivered to local preschools.

As a fun way to spread holiday cheer in December, we collected artwork from community members and Dansville Preschool students to display as window art.

A NOTE OF THANKS

Although 2020 was a year of many challenges, the support and collaboration of our community partners bolstered our mission to provide library access. Thanks go to our members, who have embraced the changes and expressed their gratitude. We are privileged to serve in the Dansville community.

DOWNTOWN LANSING



▲ Library Assistant Adriana Flores helped prepare Take & Make craft kits for curbside pickup.



HEAD LIBRARIAN MELISSA COLE

“I just want to express appreciation for the excellent services the library is providing. I’ve done contactless pickup a half dozen times, and it’s been quick and hassle-free every time. I’ve also called the circulation desk with questions, and the staff I talked to were helpful and thorough.”

— LAUREN B.

CADL Downtown
Lansing Member

In 2020 our staff developed creative programming that brought the library into the homes of community members. Online programs included Virtual Dungeons and Dragons, Animal Crossing Club, and Intro to Video Editing. We also provided hundreds of curbside Take & Make crafts and Storytime to Go kits to local families.

We met an important goal this year by bringing CADL’s Student Success Initiative to the Lansing School District, giving every student access to library services. Staff spent time connecting with students and teachers to promote this valuable resource.

Maintaining our partnership with Lansing Parks and Rec, staff delivered boxes of books and activities to the summer camp program and the Learning Lab. We created virtual content for both the Greater Lansing Baby Fair and ISD Special Education Fall Fair. I also worked with the local business community to promote our virtual “Getting Started in E-commerce” series.

While our building was closed to the public, our staff spent time improving spaces and services. Projects included taking inventory, updating records and reorganizing supplies to be more efficient. We look forward to debuting a redesign of our children’s area in 2021.

A NOTE OF THANKS

We would like to thank the City of Lansing, Friends of the Lansing Libraries, our volunteers, local businesses and organizations, the local schools and teachers, and our patrons for supporting the Downtown Lansing Branch. With your support we can continue to provide excellent services and resources.

FOSTER



▲ Head Librarian Jean Bolley sorted through board book donations from Dart Bank.



HEAD LIBRARIAN JEAN BOLLEY

“Your Storytime to Go kits are such a special time for me and my little guys. My four-year-old can’t even wait until we get home to open the bags! I hope you all know how much you matter and what a gift you are to the community.”

— LAUREN N.
CADL Foster Member

While our services were curtailed in 2020, engagement with CADL Foster members remained strong. Library card use for our members was 60%, one of the highest percentages in the CADL system.

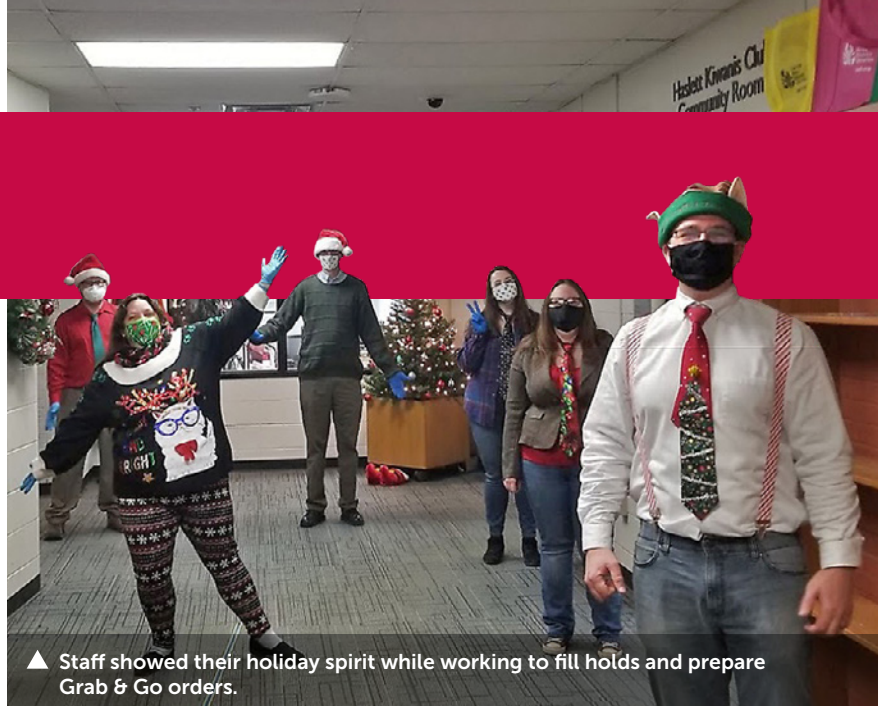
In addition to loaning out our collection by using contactless pickup, we offered a selection of creative Storytime to Go, Take & Make, and STEM kits. Members also appreciated the opportunity to attend virtual storytimes on our Facebook and YouTube sites, complete with songs, fingerplays and activities. Some of these sessions, which also appeared on local TV channels, featured staff from the Foster branch.

A highlight of the year was an outdoor visit from Rooftop Landing Reindeer. Partnering with the City of Lansing Parks and Recreation Department to make sure everyone stayed safe, we offered attendees a chance to drive through the parking lot to see the reindeer and pick up a holiday craft. The turnout was outstanding and we were happy to provide some holiday cheer during a difficult time for our community.

A NOTE OF THANKS

Many thanks to our members for their loyalty and support during a difficult year. Thanks also go to the Lansing Friends, the City of Lansing, the staff at Foster Community Center, and our own hard-working, dedicated staff.

HASLETT



▲ Staff showed their holiday spirit while working to fill holds and prepare Grab & Go orders.



HEAD LIBRARIAN THOMAS MOORE

“We love library day SO MUCH! Being able to pick up books, Storytime to Go, and Passport to the World EVERY week has given us something to leave the house for and look forward to. Thank you for all your hard work and helping to keep our love of books and learning alive. We will definitely look back on all our library trips fondly.”

— ERIN B.

CADL Haslett Member

As the new Head Librarian and someone new to the Haslett community, this was a difficult year for making connections. Despite that, I am thankful for the opportunities I’ve had and look forward to meeting more of you soon.

Haslett residents relied heavily on the library as a source of information and entertainment. After reopening our collection to the public in June, we checked out over 75,000 items and filled nearly 850 requests for Grab & Go bags.

Our curbside Take & Make craft and storytime kits were a huge hit — in an average month we gave out over 450 of them. We helped families explore the globe with our popular Travel Shorts program, held virtually with the Meridian Senior Center, and visited 13 different countries via our Geography to Go Kits.

Tapping into our members’ creative talents, we developed several fun community art projects. These included building fairy houses that were displayed at Harris Nature Center and providing supplies for a collaborative art installation that was temporarily installed at Ralya Elementary School.

A NOTE OF THANKS

Thank you to our Library Friends for their support, to our amazing partners at Meridian Township, and to all of the incredible community members who continue to use and support CADL Haslett. You have all helped shine a light during a difficult year and make the work we do worthwhile.

HOLT-DELHI



HEAD LIBRARIAN KARON WALTER

“Access to library books has allowed me to travel at a time when I can’t, helped me to feed my passions, and gave me resources that, as a teacher, I greatly needed.”

— DENISE A.
CADL Holt-Delhi Member

I have worked at CADL Holt-Delhi for seven years and have never been prouder to be part of this staff and this community. It has been so gratifying to see how patient, thoughtful and generous everyone has been through all the challenges of 2020.

Since reopening our collection in June, we have appreciated how our members have adapted to the new appointment-based system for curbside pickups. They have also made great use of our digital services, including eBooks, eAudio and digital magazines.

Our staff developed new ways to help meet the creative needs of our community. We offered a number of popular Take & Make craft kits for both kids and adults. Some of our existing programs, such as Teen RPG Clubs, were converted to a virtual format and received a warm reception from our members.

While our building was closed to the public, staff worked hard on making improvements to the interior. We have weeded and cleaned our collection, while also reorganizing to make browsing easier.

A NOTE OF THANKS

I want to thank the Holt-Delhi Township for being understanding and supportive. Thank you to our Friends Group who were able to help even with our no-contact policy. A huge thank you to our members and the community for their willingness to learn and use a variety of library services.

LESLIE



▲ Meeting a team of sled dogs from Tun-Dra Kennels was a highlight for local families.



HEAD LIBRARIAN JEFF ANTAYA

“Just for fun I drew a unicorn and a monster truck on a Grab & Go bag for one of our young members. When she saw her bag she jumped up and down, squealing with joy! It felt great to bring a little magic into her day.”

— DESIREE S.

CADL Leslie Library Assistant

The year 2020 brought immense challenges, but I’m happy to report that CADL Leslie rose to the occasion.

Before our building was closed to the public, we hosted a very popular visit from Tun-Dra Kennels. Then starting in March, we were hard at work reimagining library services. Members had high praise for the convenient doorside pickup service, while kids squealed in delight when they saw their Grab & Go bags that staff had decorated with fanciful designs. From June through December, we checked out close to 1,600 bags of library items. Physical items were only part of the story. Checkouts of digital items by CADL Leslie members increased 39%!

We remained committed to providing services beyond the walls of the library. For example, we partnered with Leslie Public Schools to implement the Student Success Initiative, providing free CADL resources to all students. Seeing an increased need for internet access, we extended our Wi-Fi outside the building, and heard reports of members receiving a signal as far away as Russell Park!

We look forward to serving the community and to meeting future challenges head on.

A NOTE OF THANKS

Leslie community, thank you for meeting the challenges 2020 — together we accomplished great things. Thank you to Leslie Public Schools, for partnering with CADL to provide LPS students with Student Success Cards. Finally, a heartfelt thank you to the Friends of the Leslie Library for your continued support.

MASON



▲ Staff worked to keep books and movies circulating during the months the building was closed.



HEAD LIBRARIAN HEATHER GOUPIL

“Dear friends, THANK YOU for all the changes, adjustments and work you have done during the pandemic. We appreciate you! Our bags of books and stickers have been a bright spot to our days.

We also have a blast doing the projects sent home in paper bags. Our Mason librarians ROCK!”

— MELISSA R.

CADL Mason Member

Completing my first year as Head Librarian, I’m proud to share some of the many innovative ways we served the Mason community in 2020, using teamwork as our guiding principle.

During the months we were closed, staff fostered a new partnership with the LFA Farmer’s Market to host a seed library. Our Youth Librarian collaborated with district teachers to present storytimes and early literacy tools in remote classrooms. We also planned alongside the City of Mason for a library renovation project, drafting final steps for this exciting endeavor.

With a goal of increasing access, we launched new services such as curbside and doorside pickup. Interior spaces were retooled for safe public computer use. Staff created over 350 craft kits to inspire and entertain members, while also becoming expert guides to the virtual platforms we adopted for programs.

Throughout the year our members encouraged us with cards, emails and calls, especially as we mourned the passing of Friends President Janet Iansiti. Her memory guided us, and we hope she would be proud of all we accomplished.

A NOTE OF THANKS

Thank you to the City of Mason, Vevay and Alaiedon Townships, local educators, civic and business partners, and our Friends. You welcomed us into virtual classrooms, helped us pivot to new services and supported our ideas. We leaned on each other and grew stronger together.

OKEMOS



▲ Staff members showed their Halloween spirit by adding colorful costumes to their daily face-wear.



HEAD LIBRARIAN BETSY HULL

**“Thank you all so much
for your curbside
service! Library pick-up
always brightens my
kids’ week (and mine!)”**

— ELESHA N.
CADL Okemos Member

We were able to celebrate a few special activities in 2020 before closing our doors in March. The Teen Advisory Board hosted both an after-hours game night and its 3rd Annual Teen Bake Off Contest. We also held a Lunar New Party, a Pi Day event, and a Global Head Wrapping demonstration.

Transitioning to virtual programs, we offered Stretch & Balance classes; book and film discussions; Conversational Spanish; English as a Second Language for kids and adults; and our science-based activity program for elementary students.

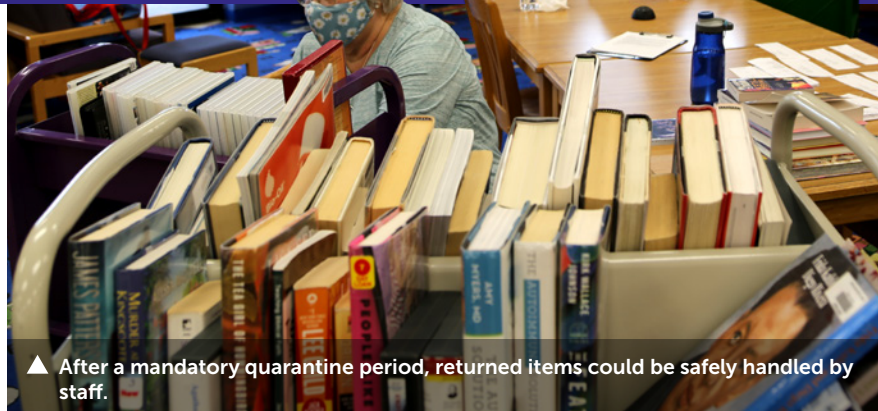
Members used our curbside delivery at a steady pace. On average, CADL Okemos accounts for about 14% of physical items borrowed throughout the system. We foresee a demand for curbside delivery continuing after we reopen the building.

The Friends group continued its strong support, accepting donations for storage by picking up items at homes or in the library parking lot. Meridian Township continued its maintenance of the building, with the crew making a special effort to remove dead trees and branches from the landscape.

A NOTE OF THANKS

Many thanks to The Friends of the Okemos Library for their continued support, including providing morale-boosting monthly lunches to the staff. We also appreciate our partnership with Meridian Township, whose efforts help make the township a prime community.

SOUTH LANSING



**HEAD LIBRARIAN
MELISSA COLE**

“The CADL Lansing branches have provided us with so much help and support to distribute activity kits to girls in underserved parts of the community during the COVID-19 pandemic. Without this generous support this task would have been extremely difficult. We are forever grateful for this partnership.”

— ASHLEIGH APEL

Girl Scouts Heart of Michigan
Lansing Outreach Program

During the shutdown, library staff created a variety of virtual programs, including a writing group and film discussion club. We provided creative curbside Take & Make crafts and Storytime to Go kits, and replaced our annual reindeer visit with take-home activities that celebrated holidays from diverse cultures.

In partnership with Lansing Parks and Rec, staff delivered boxes of books and activities to the summer camp program and Learning Lab. We provided activity kits to Girl Scout troops and created virtual content for both the Greater Lansing Baby Fair and ISD Special Education Fall Fair. Staff also held virtual storytimes at local preschools and daycares.

A partnership with the Lansing School District bought the Student Success Initiative to students and teachers, giving them access to library services. I continued to work with the South Lansing Business Association, SWAG, and South Lansing Kiwanis, plus provided giveaways for the Lansing Township Ice Cream Social and Potter Park Zoo Falconers.

Staff stayed busy during the closure doing inventory and completing a reorganization project to help us use resources more efficiently.

A NOTE OF THANKS

We would like to thank the City of Lansing, Friends of the Lansing Libraries, our volunteers, local businesses and organizations, the local schools and teachers, and our members for supporting CADL South Lansing. With your support we can continue to provide excellent services and resources.

STOCKBRIDGE



▲ Sherri McConnell unveiled the Little Free Library installed in front of CADL Stockbridge.



HEAD LIBRARIAN SHERRI MCCONNELL

“The staff at CADL Stockbridge have consistently gone above and beyond to provide resources for my children during this time, [including] books, the latest Storytime kits and crafts. We feel very fortunate to be able to continue our love of reading and exploring new books each week.”

— ERIN Z.
CADL Stockbridge Member

Although our building was closed to the public for most of the year, we had nearly 2,000 visits from members picking up books, movies, hotspots and more via curbside. They also picked up 108 Grab & Go selections and over 400 Take & Make craft and STEM kits. In August we placed a Little Free Library in front of the building, which became a popular way for the community to swap books.

To meet demand for a book discussion experience, we hosted a virtual Third Thursday Book Group. A virtual Dungeons and Dragons gaming group also debuted.

We worked with nearby Smith Elementary School, supporting their curriculum with our Read Aloud project and providing craft and STEM kits to the afterschool program. We are excited that over 200 Stockbridge students and staff used CADL’s Student Success card to check out items and use digital services.

During our building closure we reorganized our collection to improve the browsing experience. Now we’re eager to show off some new shelving donated by the Friends group.

A NOTE OF THANKS

Thanks go to the Friends of the Stockbridge Library for staffing a book sale table at the Open Air Market; Stockbridge Township for replacing our HVAC system; the Village of Stockbridge for allowing us to reserve a parking spot; the 5 Healthy Towns Foundation for funding a new bike rack; and everyone who waved to us as they picked up their library items.

WEBBERVILLE



▲ A selection of themed Take & Make bags was available in the lobby for Webberville members.



HEAD LIBRARIAN AMANDA VORCE

"I appreciate your many efforts to everyone in the community and the smiles through the glass when we pick up our books, every week of the year!"

— LINDA L.

CADL Webberville Member

It has been my great privilege and pleasure to begin serving this community in 2020 as the CADL Webberville Head Librarian.

As a former youth librarian, ensuring the success of our community's youth in the pandemic has been near and dear to my heart. For our toddlers and preschoolers, staff has been carefully crafting Storytime to Go kits filled with fun activities and games that support early literacy development.

To serve older children and teens, we have been working in conjunction with Webberville Schools to provide hotspots for distance learning. Seeing the dire need for reliable internet in Webberville, we worked with other CADL branches to launch a special grant-funded program for hotspots. It allows for long-term checkout periods so that our students can keep up with their peers and focus on classwork instead of worrying about internet access.

A big highlight of our year was the installation of a StoryWalk® in Simmons Memorial Park. Now families can read and have fun as they enjoy the outdoors together.

A NOTE OF THANKS

Many thanks to our members! We may have been able to talk to you only through the glass or over the phone, but these interactions always brightened our day. A special thanks to our Friends group members who are always such a blessing, and to both Leroy Township and the Village of Webberville for their continued support.

WILLIAMSTON



▲ Public Service Librarian Storm Kopitsch prepared special kits for doing American Sign Language Storytimes at home.



HEAD LIBRARIAN JULIE CHRISINSKE

“CADL employees! Thank you for the past ten months of creativity, patience and endurance!”

**— BRYON, RENNEN
& MAKENNA M.**

CADL Williamston Members

Throughout 2020, CADL Williamston served as a touchstone for increasingly isolated community members craving normalcy and connection. Lacking the ability to provide face-to-face assistance, our staff took on the challenge of providing services with a very different look and feel.

While the buildings were closed to visitors, we created contactless and virtual programs that members could partake in safely, including virtual escape rooms, online storytimes, trivia contests, scavenger hunts and more.

Because not all our community members are comfortable with technology, we also created “Boredom Buster” packets that could be picked up doorside. These fun kits included puzzles, Paint with Stickers pages, crafts, and more to provide fun, relaxing activities for our adult members.

For members who usually like to browse the library shelves to find new books and authors, we created personal staff recommendation brochures. These were created each month and made available to library members on the information table in our vestibule.

A NOTE OF THANKS

Thanks go to the staff and leadership of Williamston Area Schools, the City of Williamston, the Friends of the Library, and our members. Strong community partners are essential to our success and your support, kindness, and patronage enabled us to continue providing valuable services, even during a global health crisis.

IN MEMORIAM

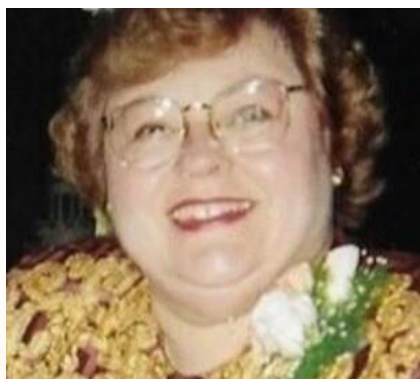
This year we mourned the loss of two long-time staff members whose contributions to CADL will be valued for many years to come.



CARRIE BOYD

Technical Services

Carrie Boyd joined our team as a Cataloging Assistant in 2001, only a few years after CADL began. Over the course of her 19-year career here, she cataloged almost 200,000 items, ranging from books and VHS tapes to eBooks and digital downloads. In addition to being excellent at her job, Carrie was a generous and caring co-worker. She passed away in August of 2020.



TONI GRANSE

Outreach Department

Hired in 1984 to work on Ingham County's Bookmobile, Mary Antonia ("Toni") Granse was one of CADL's first employees when it was formed in 1998. Her work was crucial in bringing much-needed library services to communities throughout the county. Toni retired in 2011, after 13 years of devoted outreach to members who loved their weekly visits from the Bookmobile. She passed away in June of 2020.





CADL BRANCHES

AURELIUS

1939 S. Aurelius Road
Mason, MI 48854
517-628-3743

MASON

145 W. Ash Street
Mason, MI 48854
517-676-9088

DANSVILLE

1379 E. Mason Street
PO Box 249
Dansville, MI 48819
517-623-6511

OKEMOS

4321 Okemos Road
Okemos, MI 48864
517-347-2021

DOWNTOWN LANSING

401 S. Capitol Avenue
Lansing, MI 48933
517-367-6363

SOUTH LANSING

3500 S. Cedar Street
Lansing, MI 48910
517-272-9840

FOSTER

200 N. Foster Avenue
Lansing, MI 48912
517-485-5185

STOCKBRIDGE

200 Wood Street
PO Box 245
Stockbridge, MI 49285
517-851-7810

HASLETT

1590 Franklin Street
Haslett, MI 48840
517-339-2324

WEBBERVILLE

115 S. Main Street
PO Box 689
Webberville, MI 48892
517-521-3643

HOLT-DELHI

2078 Aurelius Road
Holt, MI 48842
517-694-9351

WILLIAMSTON

3845 Vanneter Road #1
Williamston, MI 48895
517-655-1191

LESLIE

201 Pennsylvania Street
Leslie, MI 49251
517-589-9400

MOBILE LIBRARY

Mobile Library
Books-by-Mail
517-367-6323

VISIT CADL.ORG

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the reappointments to various Boards as stated below:

Board of Public Service:

Ronald Wilson as an At-Large Member for a term to expire June 30, 2025

Board of Fire Commissioners:

Barbara Lawrence as the First Ward Member for a term to expire June 30, 2025

Stephen Purchase as an At-Large Member for a term to expire June 30, 2025

Board of Police Commissioners:

Holly McDermitt as the First Ward Member for a term to expire June 30, 2025

Board of Review:

Michael Redding as an At-Large Member for a term to expire June 30, 2024

Elected Officers Compensation Commission:

Liisa Speaker as an At-Large Member for a term to expire June 30, 2028

Electrical Board:

Daniel Barclay as an Electrical Contractor for a term to expire June 30, 2025

Historic District Commission:

Curtis Sonnenberg as an At-Large Member for a term to expire June 30, 2024

Lansing Entertainment & Public Facilities Authority Board of Commissioners:

Charles Mickens as an At-Large Member for a term to expire June 30, 2024

Price Dobernik as an At-Large Member for a term to expire June 30, 2024

Local Development Finance Authority:

Benjamin Bakken as a City of Lansing Member for a term to expire June 30, 2025

Michigan Avenue Corridor Improvement Authority Board of Directors:

Scott Gillespie as a Member for a term to expire June 30, 2025

Yvette Collins as a Resident Member for a term to expire June 30, 2025

Park Board:

Mike Dombrowski as the First Ward Member for a term to expire June 30, 2025

Nate Scramlin as an At-Large Member for a term to expire June 30, 2025

Capitol Area Transportation Authority Board:

Derek Melot as a City of Lansing Member for a term to expire June 30, 2024

Nathan Triplett as a City of Lansing Member for a term to expire June 30, 2024

Planning Board:

Farhan Bhatti as an At-Large Member for a term to expire June 30, 2025

John Ruge as the First Ward Member for a term to expire June 30, 2025

WHEREAS, the Mayor's office has verified that the nominees has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on July 12, 2021 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the reappointments to various Boards as stated below:

Board of Public Service:

Ronald Wilson as an At-Large Member for a term to expire June 30, 2025

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From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:23:24 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, March 31, 2020 1:31 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov <Tim.Hilton@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	3/31/2020
First Name	Ron
Middle	Field not completed.
Last Name	Wilson
Other name(s) by	Field not completed.

which you have been known, including maiden names

Date of Birth	
Address	731 Merrill St
City	Lansing
State	MI
Zip Code	48912
Email	ronwilson731@gmail.com
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	Field not completed.
Best phone number to contact you	5172025804
Last 4 digits of social security number	
In what year did you move to Lansing?	1979
Additional information regarding experience and credentials	Field not completed.
Occupational Background	Michigan Tax Information Council Executive Director Michigan Association of Counties Senior Legislative Liaison Lansing City Council Legislative Liaison EduGuide Public Outreach and Fundraising Director National Alliance of Mental Health of Michigan Office Manager and Outreach Director
Educational Background	Masters from University of Michigan in Natural Resource Policy and Communication

Previous Appointments	None
Current Appointments	None
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Public Service
Second choice of a board to serve on	Planning Board
Third choice of a board to serve on	Parks Board
Fourth choice of a board to serve on	Human Relations and Community Services Board (HRCS)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	While working for the City Council I became intimately aware of all City department functions. I helped departments schedule council approval of procedure changes, rate changes, and new policies. I have worked on legislation involving water quality, solid waste, recycling, parks, economic development, and road funding. I have worked to help increase the number of Lansing students gaining financial aid to attend college. I've helped families gain access for mental health support, as well as helped the Lansing Police Department develop and the implement training on mental health awareness.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
Background Check Authorization	I agree

Please type your name
in this box to signify
that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Date & Time

3/31/2020 1:15 PM

Email not displaying correctly? [View it in your browser.](#)

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:16:58 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, May 11, 2020 9:34 AM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov <Tim.Hilton@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	5/25/2020
First Name	Barbara
Middle	Jeanne
Last Name	Lawrence
Other name(s) by	Riesterer

which you have been known, including maiden names

Date of Birth	
Address	2117 Tulane
City	Lansing
State	Mi
Zip Code	48912
Email	bjrlawrence@gmail.com
Gender	Female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	Field not completed.
Best phone number to contact you	5179027852
Last 4 digits of social security number	
In what year did you move to Lansing?	2019
Additional information regarding experience and credentials	Field not completed.
Occupational Background	Retired human resource professional
Educational Background	Masters in organizational behavior
Previous Appointments	None
Current Appointments	None
Please attach a resume if available	Field not completed.

First choice for board to serve on	Fire Commissioners
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	After moving to Lansing a year ago I wanted to learn about my new city so I asked for and received a spot in the Citizens Academy. This experience deepened my desire to get involved by being of service. I learned of a vacancy on the Fire Board and applied, but was unable to be appointed since I didn't meet the requirement of one year of residency. I reached that milestone earlier this month. From my Citizens Academy classes I began to understand city operations. My professional background in Human Resources helped me appreciate the organizational and work flow charts we received. I saw universal management concerns such as recruitment and training issues. Each area of city operations that we saw impressed me with their desire to be of service to the citizens of Lansing. I want to help, too. I understand budgets, staffing and employee performance standards and feedback. I've written mission statements and strategic plans. I can use this experience to understand management and operations. The fire service is a natural choice for me—I've been a fire house brat all my life. My dad served the city of Roseville Michigan as a firefighter for over thirty years. I have three brothers who followed in his boot steps. You have to be forewarned that my mother served the city of Roseville as mayor for twelve years. I'm sure to my family this would elicit the reaction "it's about time . . .". I'm an analyst, planner and roll up your sleeves person with a profound love and respect for the fire service and those who serve. I would like to help the Fire community in Lansing.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you	<i>Field not completed.</i>

will be qualified or
eligible before you
would be sworn in to
an appointed office

Background Check
Authorization

I agree

Please type your name
in this box to signify
that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Barbara Lawrence

Date & Time

5/25/2020 9:30 AM

Email not displaying correctly? [View it in your browser.](#)

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 3:25:28 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, January 17, 2019 9:22 AM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	1/17/2019
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First Name	Stephen
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Middle	Kelly
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Last Name	Purchase
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Other name(s) by which you have been known, including maiden names	Field not completed.
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Date of Birth	
---------------	---

Address	1717 Moores River Dr.
---------	-----------------------

City	Lansing
State	MI
Zip Code	48910
Email	stephen.purchase@gmail.com
Gender	M
Ward	4
Precinct	33
Best phone number to contact you	5178625448
Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	2006
Additional information regarding experience and credentials	Grew up around the Norton Shores Fire Department (Dad was a fire fighter, Chief) and with a sincere appreciation for public safety.
Occupational Background	Resume Attached.
Educational Background	Resume Attached.
Please attach a resume if available	SP Resume.pdf
First choice for board to serve on	Fire Commissioners
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly	I know Lansing Fire Department to be a highly professional

on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

organization and a point of pride for the region. I would seek to work with the incoming Fire Chief to uphold these high standards. My priority would be to advocate for long-term capital planning to ensure our firefighters are properly equipped and our stations and apparatus properly maintained to allow them to conduct their work safely as they endeavor to keep the rest of us safe. Facility, equipment, and apparatus upkeep is sometimes undervalued but important to the recruiting and retention of a quality fire fighting staff.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

I meet all the qualifications for eligibility to serve.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Stephen Purchase

Date & Time

1/17/2019 9:15 AM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Monday, April 19, 2021 3:43:41 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	4/19/2021
First Name	Holly
Middle	Field not completed.
Last Name	McDermitt
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	2101 Mark Ave
City	Lansing
State	MI

Zip Code	48912
Email	Mcdermitt.holly@gmail.com
Gender	Female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	8104442400
Last 4 digits of social security number	████
In what year did you move to Lansing?	2015
Additional information regarding experience and credentials	I hold a BA in criminal Justice and a Masters in Public Administration with an emphasis in Criminal Justice Administration
Occupational Background	Criminal justice research for non profits and an analyst.
Educational Background	BA from SVSU in Criminal Justice MPA from U of M Rackham grad school
Previous Appointments	None
Current Appointments	Boss or Police Commissioners
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Police Commissioners
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I wish to give back to my community and continue serving the people of Lansing. I am able to use my educational background and help the city.
--	---

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
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Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Holly McDermitt, MPA
--	----------------------

Date & Time	4/19/2021 3:45 PM
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Email not displaying correctly? [View it in your browser.](#)

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:48:23 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, January 9, 2020 11:10 AM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Hilton, Tim <Tim.Hilton@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

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Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	1/9/2020
First Name	michael
Middle	Field not completed.
Last Name	redding
Other name(s) by	Field not completed.

which you have been known, including maiden names

Date of Birth	
Address	3522 Karen St
City	Lansing
State	MI
Zip Code	48911
Email	maverickmultimedia@yahoo.com
Gender	Field not completed.
Find my ward:	Lansing Neighborhoods Ward Map
Ward	3
Precinct	Field not completed.
Best phone number to contact you	5178828160
Last 4 digits of social security number	
In what year did you move to Lansing?	1983
Additional information regarding experience and credentials	Field not completed.
Occupational Background	Field not completed.
Educational Background	Field not completed.
Previous Appointments	Field not completed.
Current Appointments	Field not completed.
Please attach a resume if available	resume2019.docx

First choice for board to serve on	Review Board
Second choice of a board to serve on	Field not completed.
Third choice of a board to serve on	Field not completed.
Fourth choice of a board to serve on	Field not completed.
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	Field not completed.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	Field not completed.
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of	michael redding

your knowledge

Date & Time

1/9/2020 11:15 AM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Monday, April 19, 2021 1:42:50 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

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Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	4/19/2021
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First Name	Liisa
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Middle	R
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Last Name	Speaker
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Other name(s) by which you have been known, including maiden names	Liisa Salmi
--	-------------

Date of Birth	
---------------	-------------

Address	2120 Moores River Drive
---------	-------------------------

City	Lansing
------	---------

State	Michigan
-------	----------

Zip Code	48910
Email	lspeaker@speakerlaw.com
Gender	F
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	Same as Andy's
Best phone number to contact you	517-242-8110
Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	2003
Additional information regarding experience and credentials	Local attorney and business owner. Served on EOCC for 4 terms. Served as chair of committee for last 2 terms.
Occupational Background	Licensed Attorney for more than 20 years.
Educational Background	Trinity University, BA 1994 The University of Texas School of Law, JD 1999
Previous Appointments	<i>Field not completed.</i>
Current Appointments	EOCC
Please attach a resume if available	2020.10.27 Appellate Resume (Updated and Converted) .pdf
First choice for board to serve on	Elected Officers Compensation Commission
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	It has been great to participate on the EOCC and to study other cities and Lansing's finances in making decisions about compensation.
--	---

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
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Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Liisa R. Speaker
--	------------------

Date & Time	4/19/2021 1:42 PM
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Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Friday, April 23, 2021 5:19:33 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

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(Section Break)

Date	4/23/2021
------	-----------

First Name	Daniel
------------	--------

Middle	K
--------	---

Last Name	Barclay
-----------	---------

Other name(s) by which you have been known, including maiden names	Dan
--	-----

Date of Birth	
---------------	--

Address	1117 Loraine Ave.
---------	-------------------

City	Lansing
------	---------

State	MI
-------	----

Zip Code	48910
Email	Wizardelectricco@att.net
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	Northwest
Best phone number to contact you	517-285-3444
Last 4 digits of social security number	████
In what year did you move to Lansing?	1995
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	IBEW Electrical Apprenticeship 2000 - 2005, Journeyman Electrician 2005 -2009, Master Electrician 2009 - current, Owner and operator do Wizard Electric Company 2009 - current
Educational Background	High School Graduate, 2 years Lansing Community College, 5 year Graduate of IBEW Electrical Apprenticeship
Previous Appointments	Electrical Board of Appeals
Current Appointments	Electrical Board of Appeals
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Electrical Examiners Board
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a	<i>Field not completed.</i>

board to serve on

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

To use my previous education, training, and experiences toward helping my community and assist the city of Lansing conduct business.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Daniel K Barclay

Date & Time

4/23/2021 5:15 PM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Plummer, Marilyn](#)
Subject: Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, April 10, 2018 5:45:17 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	4/10/2018
First Name	Curtis
Middle	Baker
Last Name	Sonnenberg
Other name(s) by which you have been known, including maiden names	none
Date of Birth	
Address	1100 W Ottawa St
City	Lansing
State	Mi
Zip Code	48915-1730
Email	attorney@sonnenberglaw.com
Gender	Male

Ward	4
Precinct	4-37
Best phone number to contact you	(517) 955-9255
Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	1998
Additional information regarding experience and credentials	Current Volunteerism: Lansing Masonic Temple Association, Board of Trustees -Preservation Lansing, Secretary -Resolution Services Ctr of Central MI, Board of Directors -City of Lansing Historic District Commission (HDC) [2002-2006; 2015-present; Chair 2002-2004] -de facto HDC liaison to the Cherry Hill Neighborhood & HD -Cherry Hill Neighborhood Association, Board of Directors, Member at-large Prior Volunteerism: Helping Hands Respite Care, Director, Board Secretary & Vice Chair 2015-April 2018
Occupational Background	Lawyer & Mediator
Educational Background	BS English UW - Stevens Pt 1977; MS Systems Mgt USC 1988; Masters in Reg'l & Community Planning Kansas St Univ 1992; Post-Grad Urban & Reg'l Planning UW-Madison 1992-1994; JD Michigan St Univ College of Law 2000
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Historic District Commission
Second choice of a board to serve on	Planning Board
Third choice of a board to serve on	Zoning Appeals
Fourth choice of a board to serve on	Human Relations and Community Services Board (HRCS)
Please comment briefly on why you wish to serve on a particular	To help our community understand & preserve its history through its buildings, homes & neighborhoods.

board or commission.
Please be specific as
to your goals and ideas
about how you wish to
contribute to the work
of the board or
commission

Qualifications and
Eligibility – At this time,
if you do not meet one
or more of the
qualifications or
eligibility requirements
listed at the top, please
state here the
requirement to be met
and explain how you
will be qualified or
eligible before you
would be sworn in to
an appointed office

n/a

Background Check
Authorization

I agree

Please type your name
in this box to signify
that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Curtis Baker Sonnenberg

Date & Time

4/10/2018 5:45 PM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Plummer, Marilyn](#)
Subject: Online Form Submittal: Application for Appointment to Board or Commission
Date: Thursday, June 28, 2018 10:53:55 AM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

(Section Break)

Date	6/28/2018
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First Name	Charles
------------	---------

Middle	Field not completed.
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Last Name	Mickens
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Other name(s) by which you have been known, including maiden names	Field not completed.
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Date of Birth	
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Address	2210 Lyman Dr
---------	---------------

City	Lansing
------	---------

State	MI
-------	----

Zip Code	48912
----------	-------

Email	mickensc@cooley.edu
-------	---------------------

Gender	m
--------	---

Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5173345755
Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	1986
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	CIO & Associate Dean WMU Cooley Law School since May 2001
Educational Background	B.A. in Psychology
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Lansing Entertainment and Public Facilities (LEPFA)
Second choice of a board to serve on	Capital Region Airport Authority (CRAA)
Third choice of a board to serve on	Arts and Culture Commission
Fourth choice of a board to serve on	Lansing Entertainment and Public Facilities (LEPFA)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I've had the honor and pleasure of serving on the LEPFA board for a number of years. I enjoy the work of LEPFA and believe that there are many opportunities available to the community through LEPFA. My experience working with people, living and working in the City of Lansing, and being an advocate for the City provide me the background and resources to help make the City an even better place to live and do business.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check
Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Charles Mickens

Date & Time

6/28/2018 11:00 AM

Email not displaying correctly? [View it in your browser.](#)

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:02:14 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Tuesday, June 23, 2020 2:21 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Tim.Hilton@lansingmi.gov <Tim.Hilton@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	6/23/2020
First Name	Price
Middle	Francis
Last Name	Dobernack
Other name(s) by	Field not completed.

which you have been known, including maiden names

Date of Birth	
Address	5405 S. Martin Luther King Jr. Blvd
City	Lansing
State	Michigan
Zip Code	48911
Email	price@local333.com
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	Regional
Precinct	Field not completed.
Best phone number to contact you	5178981743
Last 4 digits of social security number	
In what year did you move to Lansing?	Business- 1965
Additional information regarding experience and credentials	Operate Business in place since 1965 on South Martin Luther King Jr. Blvd.
Occupational Background	Business Manager
Educational Background	Field not completed.
Previous Appointments	Field not completed.
Current Appointments	LEPFA
Please attach a resume if available	Field not completed.

First choice for board to serve on	South Martin Luther King Jr. Blvd. Corridor Improvement Authority
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I am responsible for the operations of the Plumbers Union in Lansing located on South Martin Luther King Jr. Blvd. and take pride in maintaining our place of business. Anything I can do to encourage others to do the same is worth while.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of	Price Dobernack

your knowledge

Date & Time

6/23/2020 2:15 PM

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Wednesday, April 21, 2021 1:11:33 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	4/21/2021
First Name	Ben
Middle	Field not completed.
Last Name	Bakken
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	3603 Flying Gulch
City	Holt
State	Michigan

Zip Code	48842
Email	ben.bakken@tristartrust.com
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	Regional
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5175055151
Last 4 digits of social security number	████
In what year did you move to Lansing?	0000
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	<i>Field not completed.</i>
Educational Background	<i>Field not completed.</i>
Previous Appointments	<i>Field not completed.</i>
Current Appointments	<i>Field not completed.</i>
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Local Development Finance Authority
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	Field not completed.
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Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	Field not completed.
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Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Ben Bakken
--	------------

Date & Time	4/21/2021 1:15 PM
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Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Monday, April 19, 2021 2:48:18 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	4/19/2021
First Name	Scott
Middle	Phillip
Last Name	Gillespie
Other name(s) by which you have been known, including maiden names	Scott P Gillespie
Date of Birth	
Address	16360 Sanctuary Circle
City	East Lansing
State	MI

Zip Code	48823
Email	scott@thegillespiecompany.com
Gender	<i>Field not completed.</i>
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5172022988
Last 4 digits of social security number	████
In what year did you move to Lansing?	0000
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	<i>Field not completed.</i>
Educational Background	<i>Field not completed.</i>
Previous Appointments	<i>Field not completed.</i>
Current Appointments	<i>Field not completed.</i>
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Michigan Avenue Corridor Improvement Authority
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	To continue the work of improving our Michigan Avenue Corridor.
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Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
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Background Check Authorization	I agree
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Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Scott P. Gillespie
--	--------------------

Date & Time	4/19/2021 2:45 PM
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Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Wednesday, January 27, 2021 11:09:49 AM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	1/27/2021
First Name	Yvette
Middle	Field not completed.
Last Name	Collins
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	312 Midvale
City	Lansing
State	MI

Zip Code	48912
Email	yc5453@att.com
Gender	Female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5177754208
Last 4 digits of social security number	████
In what year did you move to Lansing?	1993
Additional information regarding experience and credentials	see resume
Occupational Background	see resume
Educational Background	see resume
Previous Appointments	<i>Field not completed.</i>
Current Appointments	Michigan Avenue Corridor Improvement Authority, Mayor's Art and Culture Commission
Please attach a resume if available	Collins Resume.pdf
First choice for board to serve on	Capital Region Airport Authority (CRAA)
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a	<i>Field not completed.</i>

board to serve on

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

I would like to see the Lansing region grow and be recognized as the hub that it should be, considering it is central to the operations of our state.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Yvette Collins

Date & Time

1/27/2021 11:00 AM

Email not displaying correctly? [View it in your browser.](#)

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 3:30:56 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Saturday, January 13, 2018 10:21 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

-
- *Be a registered elector in the City of Lansing (Charter Section 2-102).*
 - *Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
 - *Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
 - *Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/13/2018
First Name	Michael
Middle	Field not completed.
Last Name	Dombrowski
Other name(s) by which you have been known, including	Michael Dombroski

maiden names

Date of Birth	
Address	213 N HAYFORD AVE
City	LANSING
State	MI
Zip Code	48912
Email	mike.dombrowski@protonmail.com
Gender	Gender
Ward	1
Precinct	4
Best phone number to contact you	5175079547
Last 4 digits of social security number	
In what year did you move to Lansing?	2015
Additional information regarding experience and credentials	I have lived in Lansing for almost three years. I am an active member of the Tri-County Bicycle Association Advocacy board. My wife and I have been organizing the Lansing Bike & Seek (a bicycle-based scavenger hunt in the city) for the last two years (~70 bikers each year). I have spoken at City Council meetings regarding parks and roads in the city. I volunteered for the Michigan Audubon society and built a Chimney Swift tower at the Capitol City Bird Sanctuary. I bike to work year round and engage with public officials regarding safety and design concerns.
Occupational Background	I have worked as an engineer in the software industry since I graduated in 2008. Please see my resume for additional details.
Educational Background	I graduated with a BSE in Aerospace Engineering from the University of Michigan in 2008. Please see my resume for additional details.
Please attach a resume if available	Mike_Dombrowski_Resume_Lansing_Boards.pdf

Planning Board

First choice for board
to serve on

Second choice of a
board to serve on

Parks Board

Third choice of a board
to serve on

Michigan Avenue Corridor Improvement Authority

Fourth choice of a
board to serve on

Public Service

Please comment briefly
on why you wish to
serve on a particular
board or commission.
Please be specific as
to your goals and ideas
about how you wish to
contribute to the work
of the board or
commission

Serving on the Planning Board would allow me to actively contribute to developing Lansing into strong, vibrant city. I believe that small, incremental changes will allow Lansing to make the best use of its land for its citizens. I believe that properly developing the local economy will allow to flourish and improve residents' lives. My background as a father, engineer, coach, and bicycling advocate will enable me to contribute practical, straight-forward solutions to the work of the Planning Board. Serving on the Parks Board would allow me to actively contribute to the improvement of the Lansing Parks that I use almost daily. I believe that Lansing needs to embrace its plethora of parks and continue to connect them to allow residents to truly enjoy them everyday. Green spaces reduce stress and I believe that Lansing needs to focus on linear small pocket parks throughout the city to breakup the larger roads and development in the area.

Qualifications and
Eligibility – At this time,
if you do not meet one
or more of the
qualifications or
eligibility requirements
listed at the top, please
state here the
requirement to be met
and explain how you
will be qualified or
eligible before you
would be sworn in to
an appointed office

-

Background Check
Authorization

I agree

Please type your name
in this box to signify

Michael Dombrowski

that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Date & Time

1/13/2018 10:15 PM

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For more information please visit <http://www.symanteccloud.com>

From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Friday, November 20, 2020 2:52:39 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	11/20/2020
First Name	Nate
Middle	Field not completed.
Last Name	Scramlin
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	215 Spencer Street
City	Lansing
State	Michigan

Zip Code	48915
Email	nscramlin@gmail.com
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	Any
Best phone number to contact you	5178627742
Last 4 digits of social security number	████
In what year did you move to Lansing?	2015
Additional information regarding experience and credentials	Please See Resume
Occupational Background	Please See Resume
Educational Background	While I possess a Bachelor of Science in Urban and Regional Planning, I had extensive coursework and interest in the Landscape Architecture field.
Previous Appointments	ZBA - City of Lapeer
Current Appointments	<i>Field not completed.</i>
Please attach a resume if available	Scramlin_Resume2020.pdf
First choice for board to serve on	Parks Board
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a	<i>Field not completed.</i>

board to serve on

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission

As an avid user of the Park System in the City of Lansing I have fell in love with the wonderful amenities this city offers it's residents. I hope to be a vocal steward of these spaces and encourage their conservation and enhancement into the future. I have a passion for truly public spaces and I believe a community's residents deserve the best possible space we can offer. My work specifically with the MEDC's Public Spaces Community Places program has brought me in close contact with numerous public space projects throughout the state of Michigan and I believe this service and base of knowledge will aid me in bringing new ideas to the Lansing Parks System.

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

Field not completed.

Background Check Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Nate Scramlin

Date & Time

11/20/2020 3:00 PM

Email not displaying correctly? [View it in your browser.](#)

From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Re: Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:49:20 PM

From: Comcast <dmelot@comcast.net>
Sent: Thursday, December 12, 2019 3:06 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>
Subject: [EXTERNAL] Re: Online Form Submittal: Application for Appointment to Board or Commission
Ok

Sent from my iPhone

On Dec 12, 2019, at 2:35 PM, Plummer, Marilyn
<Marilyn.Plummer@lansingmi.gov> wrote:

Hello Derek,
Mayor Schor brought to my attention of your expiration of your appointment to the EEOC. I've located your last application (below), but it doesn't include your preference for the EOCC. I am prepared to get your reappointment resolution to City Council for your reappointment today. Just an FYI, I don't believe it will be an issue. So look to hear from City Council. It's a (7) seven year appointment, so next expiration is October 1, 2026.

Best,

Marilyn D. Plummer

Community Outreach Coordinator

City of Lansing – Office of Mayor Andy Schor

124 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-4164 | C: 517-648-7480 | Lansing, MI 48933 |

E: Marilyn.Plummer@Lansingmi.gov

<image001.png>

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Saturday, January 20, 2018 11:31 AM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>
Subject: Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or

committee. The Lansing City Charter requires that every appointee to a board, commission, or committee established by Charter or ordinance must meet the following qualifications and eligibility requirements:

- Be a registered elector in the City of Lansing (Charter Section 2-102).*
- Be a resident of Lansing for one year prior to taking office (Charter Section 2-102).*
- Not be in default to the City at the time of taking office (Charter Section 2-103.2).*
- Not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).*

(Section Break)

Date	1/20/2018
First Name	Derek
Middle	Field not completed.
Last Name	Melot
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	1406 Wellington Road
City	Lansing
State	MI
Zip Code	48910
Email	dmelot@comcast.net
Gender	Gender
Ward	4
Precinct	33
Best phone number to	517-375-0883

contact you

Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	2002
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	Communications, marketing, public relations, journalism, policy research
Educational Background	BA, University of Oklahoma, political science Graduate work in political science, University of Vermont
Please attach a resume if available	Melot resume August 2017.docx
First choice for board to serve on	Board of Water and Light
Second choice of a board to serve on	Police and Fire Retirement Board of Trustees
Third choice of a board to serve on	Planning Board
Fourth choice of a board to serve on	Capital Area Transportation Authority (CATA)
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	1. As events of recent years have shown, it is vital for BWL to have commissioners who will exercise proper oversight on the utility's management. As a journalist, I covered BWL for more than a decade and studied utility policy for more than 20 years. 2. As I stated on the mayor's transition panel, the city must tackle its burgeoning retirement crisis. Since the board has only a single citizen member, it is vital that such a member have a background in public retirement policy and local government budgeting. Through my professional career, I have gained such knowledge. 3. Planning trends stemming out of the immediate post-war era helped to choke our central cities. Lansing needs Planning Board members who are familiar with new thinking on urban planning and are willing to fight against the "that's the way we have always done it" mentality. 4. Through my work with the Lansing State Journal, I gained a keen understanding of CATA's operations, for good and ill.
Qualifications and	I meet all of the requirements listed above, being an elector in

Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office

good standing, a long-time resident of the city and the holder of clean criminal and tax records.

Background Check
Authorization

I agree

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge

Derek R. Melot

Date & Time

1/20/2018 11:30 AM

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From: [Plummer, Marilyn](#)
To: [Hetke, Veronica](#)
Subject: Fw: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Tuesday, March 9, 2021 2:51:11 PM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Friday, November 22, 2019 1:11 PM
To: Plummer, Marilyn <Marilyn.Plummer@lansingmi.gov>; Mayor Intern <Mayor.Intern@lansingmi.gov>; Schraft, Matthew <Matthew.Schraft@lansingmi.gov>
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	11/25/2019
First Name	Nathan
Middle	Andrew
Last Name	Triplett
Other name(s) by	N/A

which you have been known, including maiden names

Date of Birth	
Address	1601 Osborn Road
City	Lansing
State	MI
Zip Code	48915
Email	ntriplett@gmail.com
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	37
Best phone number to contact you	517-719-6499
Last 4 digits of social security number	
In what year did you move to Lansing?	2019
Additional information regarding experience and credentials	Current CATA Board Chair; 10 years service on CATA Board; Former Mayor/Councilmember, City of East Lansing
Occupational Background	House Democratic Legal Counsel
Educational Background	MSU College of Law, East Lansing, MI - Juris Doctor (May 2012) Gerald R. Ford School of Public Policy, University of Michigan, Ann Arbor, MI - Masters of Public Policy (Aug 2009) James Madison College/Honors College, Michigan State University, East Lansing, MI - Bachelor of Arts in Political Theory/Constitutional Democracy and Bachelor of Arts in Social Relations (May 2006)
Previous Appointments	None in Lansing

Current Appointments	None in Lansing
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Capital Area Transportation Authority (CATA)
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	Having served on the CATA Board of Directors for ten years representing the City of East Lansing and as Chair for the last two years, I would like to continue in those roles on behalf of the City of Lansing. In particular, I want to continue efforts to provide high quality public transportation services to Lansing and our entire region, make transit a central consideration in regional development, and improve rider services.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	We will be Lansing residents and registered voters on 11/25/2019
Background Check Authorization	I agree
Please type your name in this box to signify	Nathan A Triplett

that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

Date & Time

11/22/2019 1:00 PM

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From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Friday, May 21, 2021 5:01:54 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	5/21/2021
First Name	Farhan
Middle	Field not completed.
Last Name	Bhatti
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	201 E Saint Joseph St
City	Lansing
State	Michigan

Zip Code	48933
Email	bhattifa@msu.edu
Gender	Male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	4
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5175759993
Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	2007
Additional information regarding experience and credentials	<i>Field not completed.</i>
Occupational Background	CEO and Physician and Care Free Medical; Per-Diem Pediatric Hospitalist at Sparrow
Educational Background	Two bachelors degrees from MSU (political science and physiology); M.D. from MSU College of Human Medicine
Previous Appointments	Planning Board
Current Appointments	Planning Board
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Planning Board
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
Fourth choice of a board to serve on	<i>Field not completed.</i>

Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	I am already on the board and enjoy contributing to the economic growth of the City
--	---

Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	<i>Field not completed.</i>
--	-----------------------------

Background Check Authorization	I agree
--------------------------------	---------

Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Farhan Bhatti
--	---------------

Date & Time	5/21/2021 5:00 PM
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From: noreply@civicplus.com
To: [Hetke, Veronica](#); [Mayor Intern](#)
Subject: [EXTERNAL] Online Form Submittal: Application for Appointment to Board or Commission
Date: Thursday, May 27, 2021 5:50:35 PM

Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	5/27/2021
First Name	John
Middle	Paul
Last Name	Ruge
Other name(s) by which you have been known, including maiden names	Field not completed.
Date of Birth	
Address	201 Lathrop Street
City	Lansing
State	MI

Zip Code	48912
Email	johnruge1@aol.com
Gender	male
Find my ward:	Lansing Neighborhoods Ward Map
Ward	1
Precinct	<i>Field not completed.</i>
Best phone number to contact you	5178817418
Last 4 digits of social security number	■■■■
In what year did you move to Lansing?	1978
Additional information regarding experience and credentials	I have served on the Planning Board for over 20 years frequently as chair of the board or subcommittees. In addition to my formal education I have attended various educational planning related programs over the years and have been an active member of my neighborhood organization.
Occupational Background	Tool Designer / Lawyer / /Bus Driver
Educational Background	Jackson Community College AA Tool Design, MSU BA psychology, Cooley Law School, JD
Previous Appointments	Planning Commission
Current Appointments	Planning Commission
Please attach a resume if available	<i>Field not completed.</i>
First choice for board to serve on	Planning Board
Second choice of a board to serve on	<i>Field not completed.</i>
Third choice of a board to serve on	<i>Field not completed.</i>
	<i>Field not completed.</i>

Fourth choice of a
board to serve on

Please comment briefly
on why you wish to
serve on a particular
board or commission.
Please be specific as
to your goals and ideas
about how you wish to
contribute to the work
of the board or
commission

I want to be a part of planning the future of Lansing, promote
multimodal growth, and enhance our quality of life,

Qualifications and
Eligibility – At this time,
if you do not meet one
or more of the
qualifications or
eligibility requirements
listed at the top, please
state here the
requirement to be met
and explain how you
will be qualified or
eligible before you
would be sworn in to
an appointed office

Field not completed.

Background Check
Authorization

I agree

Please type your name
in this box to signify
that you can serve on a
board or commission
and the information in
this application is
accurate to the best of
your knowledge

John Paul Ruge

Date & Time

5/27/2021 5:49 PM

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BY COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing City Council passed resolution #2020-055 on March 16, 2020 to provide for safe public meetings that included procedures for virtual meetings of the public body, which included access for public participation at virtual meetings; and

WHEREAS, the virtual public meeting complied with the mandates of emergency orders issued to control the spread of COVID-19 by Governor Whitmer and Mayor Schor; and

WHEREAS, the Open Meetings Act (OMA) was amended to allow a public body to hold virtual meetings for a period of time and in certain circumstances, including during a local declared state of emergency;

WHEREAS, Resolution 2020-055 stated that, after the state of emergency declaration has ended, each Council Member shall ratify their vote on every action taken during the period of time when meetings were held virtually;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby ratifies *nunc pro tunc* each and every action taken by Council, without any change in an individual Council member's vote, at all Council meetings between March 16, 2020 and June 21, 2021.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

1 WHEREAS, it is required that a method of election of elective officers be provided for by
2 Charter; and

3
4 WHEREAS, it has been determined that the current methods of election codified by
5 Charter contribute to insufficient choice and participation for residents; and

6
7 WHEREAS, it has been determined that other methods of election can be more efficient
8 while providing citizens with a superior range of options;

9
10 WHEREAS, in the event that the electors adopt the pending Charter amendment to
11 elect City officers by the instant run-off voting procedure, the use of primary elections for
12 these officers will be eliminated;

13
14 NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing,
15 pursuant to the authority of the Home Rule Cities Act (MCL 117.1, et. seq.), and by a
16 three-fifths (3/5) vote of its members elect, hereby proposes that the following
17 amendment to Article 2, Chapter 2, Sections 2-205, 2-206, and the addition of Section
18 2-207 of the Lansing City Charter be submitted, to the electors of the City for adoption
19 or rejection at the election to be held on November 2, 2021:

20
21 Chapter 2 ELECTION OF OFFICERS

22 2-205 METHOD OF ELECTION

23
24 .1 THE PERSON RECEIVING THE HIGHEST NUMBER OF VOTES FOR ANY
25 OFFICE SHALL BE DEEMED TO HAVE BEEN DULY ELECTED TO THAT OFFICE,
26 UNTIL SUCH TIME AS VOTING MACHINE EQUIPMENT CAPABLE OF
27 IMPLEMENTING INSTANT RUN-OFF VOTING IS AVAILABLE AND OBTAINED BY
28 THE CITY OF LANSING, AND SUCH EQUIPMENT IS APPROVED BY THE
29 ELECTION COMMISSION; THEREAFTER, FOR THE OFFICES OF MAYOR, CITY
30 CLERK, AND CITY COUNCIL A CANDIDATE SHALL BE ELECTED FOR THAT
31 OFFICE BY RECEIVING MORE THAN 50% OF THE VOTES CAST USING THE
32 FOLLOWING METHOD: EACH VOTER SHALL DESIGNATE THE CANDIDATES FOR
33 OFFICE BY RANKING THE CANDIDATES IN ORDER OF THE VOTER'S
34 PREFERENCE. IF A CANDIDATE RECEIVES MORE THAN 50% OF FIRST
35 PREFERENCE VOTES, THEN THE CANDIDATE IS ELECTED. IF NO CANDIDATE
36 RECEIVES MORE THAN 50% OF THE FIRST PREFERENCE VOTE, THE
37 CANDIDATE WITH THE FEWEST FIRST PREFERENCE VOTES SHALL BE
38 ELIMINATED AND THE ELIMINATED CANDIDATES VOTERS' SECOND
39 PREFERENCE VOTES SHALL BECOME THEIR FIRST PREFERENCE AND BE
40 ADDED TO THE FIRST PREFERENCE VOTES OF THE REMAINING CANDIDATES.
41 THIS PROCESS OF ELIMINATION AND REALLOCATION OF VOTES BY ORDER OF

VOTER PREFERENCE SHALL CONTINUE UNTIL ONE CANDIDATE RECEIVES MORE THAN 50% OF THE VOTE AND IS THEREFORE ELECTED.

.2 CITY COUNCIL AT LARGE ELECTIONS: WHEN MORE THAN ONE CANDIDATE IS TO BE ELECTED, THEN THE PROCESS OF PREFERENTIAL RANKING OF CANDIDATES AND ELIMINATION OUTLINED IN 2-205.1 SHALL BE FOLLOWED. ONCE THE FIRST CANDIDATE IS ELECTED, ALL BALLOTS ARE RECOUNTED AND THE NEXT CANDIDATE WHO RECEIVES MORE THAN 50% OF THE VOTES IS ELECTED, EXCEPT THAT THE ALREADY ELECTED CANDIDATE IS ELIMINATED AND THE SECOND PREFERENCE OF THE VOTERS FOR THAT CANDIDATE ARE COUNTED INSTEAD, WITH THAT PROCESS BEING CONTINUED UNTIL THE SECOND CANDIDATE RECEIVES MORE THAN 50% OF VOTES.

.3 THE INSTANT RUN-OFF VOTING PROCEDURE IN THIS SECTION 2-205 SHALL BECOME EFFECTIVE ONLY IF THE PENDING CHARTER AMENDMENTS TO ELIMINATE PRIMARY ELECTIONS OF CITY OFFICERS IS SIMULTANEOUSLY PASSED.

~~2-205~~ 2-206 Election Commission

.1 The conduct of City elections shall be the responsibility of the Election Commission consisting of the City Clerk, the City Attorney and the Assessor. The City Clerk shall preside.

.2 The Election Commission shall prescribe the procedures to be followed in the conduct of City elections in accord with state law AND THIS CHAPTER.

~~2-206~~ 2-207 State Law To Apply

The general election laws of the state as supplemented by the provisions of this Charter and relevant ordinances shall apply to the qualifications and registration of voters, the filing for office by candidates, and the conduct and canvass of City elections.

BE IT FURTHER RESOLVED that in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), the question shall be captioned and stated on the ballot as follows:

CITY OF LANSING CHARTER AMENDMENT
INSTALLMENT OF RANKED-CHOICE (AUTOMATIC RUNOFF) VOTING BY
AMENDING THE LANSING CITY CHARTER ARTICLE 2, SECTION 2-205, AND
RENUMBERING THE REMAINING SECTIONS OF ARTICLE 2 THEREAFTER

This amendment provides for election of the mayor, city clerk, and council members by majority vote using an instant run-off voting procedure of counting votes (as soon as the City acquires voting machine equipment approved by the City Election Commission) if the Charter is simultaneously amended to eliminate primary elections. Voters shall designate first preferences and subsequent preferences; if no candidate receives more

than 50% of first preference votes the candidate with the fewest first preferences is eliminated and the secondary preferences for that candidate are recounted until a candidate receives a majority of votes.

Shall this amendment be adopted?

_____ YES

_____ NO

BE IT FURTHER RESOLVED that the Charter amendment would take effect on January 1, 2022.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to, in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), transmit a copy of this resolution and roll call vote on it, along with a copy of the proposed amendment to the Governor of the State of Michigan for approval and a copy to the Attorney General of the State of Michigan for approval as to the form in which the proposal shall be presented to the electors.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to cause the above proposal to be placed on the ballot at the election to be held on November 2, 2021.

BE IT FURTHER RESOLVED that the ballot wording is hereby certified to the City Clerk for submission to the City's electors at the election to be held on November 2, 2021.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the ballot proposal to the vote of the electors as required by law.

BE IT FURTHER RESOLVED that in accordance with law, the City Clerk shall post the proposed Charter amendment in full at each polling place.

BE IT FINALLY RESOLVED that the canvass and determination of the votes of said question shall be made in accordance with the laws of the State of Michigan and the Charter of the City of Lansing.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is required that a method of election of elective officers be provided for by Charter; and

WHEREAS, it has been determined that the current methods of election codified by Charter contribute to insufficient choice and participation for residents; and

WHEREAS, it has been determined that other methods of election can be more efficient while providing citizens with a superior range of options;

WHEREAS, in the event that the electors adopt the pending Charter amendment to elect City officers by the instant run-off voting procedure, the use of primary elections for these officers will be eliminated;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing, pursuant to the authority of the Home Rule Cities Act (MCL 117.1, et. seq.), and by a three-fifths (3/5) vote of its members elect, hereby proposes that the following amendment to Article 2, Chapter 2, Sections 2-201, 2-203, 2-204, and 2-406 of the Lansing City Charter be submitted, to the electors of the City for adoption or rejection at the election to be held on November 2, 2021:

Chapter 2 ELECTION OF OFFICERS

2-201 Time Of Elections

.1 IF THIS CHARTER IS AMENDED TO PROVIDE FOR AN INSTANT RUN-OFF VOTING PROCEDURE FOR THE ELECTION OF THE OFFICES OF MAYOR, CITY CLERK, AND CITY COUNCIL, UPON THE EFFECTIVE DATE OF THE IMPLEMENTATION OF THE INSTANT RUN-OFF VOTING PROCEDURE, THE PRIMARY ELECTIONS TO DETERMINE THE CITY OFFICE CANDIDATES SHALL BE ELIMINATED AND THE REFERENCE TO PRIMARY ELECTIONS SHALL BE REMOVED FROM CHARTER SECTIONS 2-201, 2-203, 2-204, AND 2-406.

~~.2 The primary and general~~ Elections for all City offices shall be held ON THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER. ~~at the time provided by State law.~~

2-203 - Wards.

.1 The City of Lansing shall be divided into four (4) wards, from each of which a member of the City Council shall be nominated and elected.

.2 Each ward shall have the same boundaries as shall exist on the effective date of this Charter until changed in accord with law.

.3 The Election Commission shall revise the boundaries of the wards within sixty (60) days after the figures from the Federal decennial census become available. New ward boundaries created within one hundred twenty (120) days of a City primary election shall become effective after the NEXT general election.

.4 The Election Commission shall, to the greatest extent possible, establish wards that are compact, contiguous and of equal population.

2-204 Method Of Nomination

.1 The method of nomination for all elective offices in the City shall be by petition, or by a candidate submitting a filing fee. ~~A primary election shall be on those occasions when the number of persons submitting valid nominating petitions or filing fees exceeds twice the number of positions to be filled in the office.~~

.2 Nominating petitions submitted by candidates for offices to be filled by voters of a ward shall be signed by at least one hundred (100), but no more than one hundred fifty (150), of the persons registered to vote in the ward in which the election is to be held.

.3 Nominating petitions submitted by candidates for offices to be filled by the voters of the City at large shall be signed by at least four hundred (400), but not more than six hundred (600), of the registered electors of the City.

.4 In lieu of submitting nominating petitions, a candidate may nominate himself or herself for City office by submitting a filing fee of one hundred dollars (\$100). The filing fee shall be nonrefundable.

.5 The City Clerk shall assist members of the public by providing information regarding the requirements for candidacy, and in the preparation of petitions.

.6 Neither nominating petitions, nor filing fees shall be accepted unless accompanied by an affidavit sworn to or affirmed by the candidate, stating that the candidate possesses the legal qualifications for the office and requesting that the candidate's name be printed on the ballot.

2-406 - Special elections.

.1 Special City elections shall be held when called by resolution of the City Council at least fifty (50) days in advance of the election, or when required by this Charter or State law. Any resolution calling a special election shall set forth the purpose of such election.

.2 Special elections to fill vacancies shall be called at least ninety (90) days before the general election. ~~A special primary election shall be held at least twenty-five (25) days before the special general election.~~

.3 Any election to fill a vacancy in an elective City office shall be held on election day in November and ~~shall be preceded by a primary election.~~ No general election to fill a vacancy may be held unless the vacancy occurred at least six (6) months prior to the general election.

.4 Whenever a vacancy in the office of Mayor, City Clerk or City Council exists for thirty (30) days and the City Council has failed to fill the vacancy, the Election Commission shall schedule a special election to fill the vacancies at the earliest possible time. The date of the election shall not be subject to the provisions of Section 2-406.3.

BE IT FURTHER RESOLVED that in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), the question shall be captioned and stated on the ballot as follows:

CITY OF LANSING CHARTER AMENDMENT
REMOVAL OF REFERENCES TO A PRIMARY ELECTION, CONTAINED IN LANSING CITY CHARTER ARTICLE 2, SECTIONS 2-201, 2-203, 2-204, AND 2-406

This amendment provides for the elimination of primary elections for the City offices of Mayor, City Clerk, and City Council, if the Charter is simultaneously amended to provide for the election of City officers by an instant run-off procedure and the new method of election is implemented.

Shall this amendment be adopted?

_____ YES
_____ NO

BE IT FURTHER RESOLVED that the Charter amendment would take effect on January 1, 2022.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to, in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), transmit a copy of this resolution and roll call vote on it, along with a copy of the proposed amendment to the Governor of the State of Michigan for approval and a copy to the Attorney General of the State of Michigan for approval as to the form in which the proposal shall be presented to the electors.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to cause the above proposal to be placed on the ballot at the election to be held on November 2, 2021.

1
2 BE IT FURTHER RESOLVED that the ballot wording is hereby certified to the City Clerk
3 for submission to the City's electors at the election to be held on November 2, 2021.
4

5 BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice of the
6 election and notice of registration therefore in the manner prescribed by law and to do
7 all things and to provide all supplies necessary to submit the ballot proposal to the vote
8 of the electors as required by law.
9

10 BE IT FURTHER RESOLVED that in accordance with law, the City Clerk shall post the
11 proposed Charter amendment in full at each polling place.
12

13 BE IT FINALLY RESOLVED that the canvass and determination of the votes of said
14 question shall be made in accordance with the laws of the State of Michigan and the
15 Charter of the City of Lansing.

AGENDA ITEM H.) and ITEM I.)
Teamsters 243 Memorandum of Understanding

Documents not available at time of publication;
continue to watch the website.



AGENDA ITEM H.) and ITEM I.)
Teamsters 243 Memorandum of Understanding

Documents not available at time of publication;
continue to watch the website.

