



Greg Martin, Chief

CITY OF LANSING

BOARD OF FIRE COMMISSIONERS

120 E. SHIAWASSEE ST., LANSING MI 48933

(517) 483-4200 | LANSINGMI.GOV/FIRE



Andy Schor, Mayor

REGULAR MONTHLY MEETING AGENDA

WEDNESDAY, JULY 14, 2021 | 5:30 PM |

LFD STATION #1 COMMUNITY ROOM | 120 E. SHIAWASSEE ST. | LANSING MI

1. Call to Order – Establish Quorum
2. Additions to Agenda
3. Approval of Minutes:
 - 3.1. May 2021
4. Public Comment – Agenda Items (Time Limit: 3 Minutes)
5. Review Communications
6. Comments from Chair Lucianna Solis
 - 6.1. Commissioner David Keeney Resignation
7. Educational Presentation
8. Fire Administration Report – Greg Martin, Fire Chief
 - 8.1. Department update * see attached
9. Old Business
10. New Business
 - 10.1. Board Officer Election/Vote
 - 10.1.1. Chair
 - 10.1.2. Vice Chair
11. Request for Commissioners to be Excused
12. Commissioner Comments
13. Public Comment – On any matter- speakers must state their name and address (Time Limit: 3 minutes): Steve Purchase
14. General Order
15. Adjournment

FIRE COMMISSIONERS

1 ST WARD	BARBARA LAWRENCE
2 ND WARD	DAVID KEENEY
3 RD WARD	KATHLEEN TOBE
4 TH WARD	GINA NELSON
AT-LARGE	LUCIANNA SOLIS - CHAIR
AT-LARGE	STEVE PURCHASE – VICE-CHAIR
AT-LARGE	RODNEY SINGLETON
AT-LARGE	VACANT

**** Committee break-out sessions immediately following the regular meeting.**

FIRE CHIEF UPDATE - 19 JUNE 2021

1. **STRUCTURE FIRE AIR MONITORING** - This is from Page 34 of our Respiratory Protection Plan. "C. It is mandatory that air monitoring be completed, for any atmosphere, prior to removal of respiratory protection by any employee. The supervisor, on scene, must make the decision, based on the results of air monitoring, if the atmosphere is not contaminated and oxygen levels are within normal ranges to allow removal of the respiratory protection." I don't believe we are consistently following this. This is critical that we enforce this for our health and safety during and after our careers. I know it is easy to forget so feel free to remind the IC to use the monitors.
2. **EQUIPMENT COMMITTEE** - We will be convening the Equipment Committee to develop a standard engine company and ladder truck inventory. In addition, the reserve engine and ladder truck will be to be equipped in the same manner. Please schedule the equipment committee meeting. The only thing on the agenda is development of a standard rig inventory, fully equipping reserve engines and labeling system and to develop systems and practices to secure loose equipment in cabs.
3. **ACTIVE 911** – Captain Stevens has installed ACTIVE 911 on all fire apparatus cell phones.
4. **STRUCTURE FIRE DECON** – We do not have the extractors up and running yet. Nonetheless, we should still be doing On-Scene DECON and bagging of gear for washing (For now, they will need to be sent to MAD for cleaning until we wrap up the washer project in #5.)
5. **STRUCTURE FIRE ACCOUNTABILITY** - Reminder to use the accountability system.
6. **TURNOUT WASHER PROJECT** - We have hit a couple of delays with this project. We have two drain issues to resolve at Station 44 which is a drain size issue. We have ordered a trough, basically a small holding tank, to meter out the drain water to not flood the laundry room. Station 48 had a flooding issue and our plumber believes it is not a drain issue and hopefully will not require a trough for that washer.
7. **DIGITAL SIGNAGE** – There were a couple of changes made this past week to make it more user friendly. The monitor at Station 41 has been relocated to a more comfortable height for viewing.

8. **PERFORMANCE EVALUATIONS** - Our policies call for performance evaluations but over the last few years they have fallen by the wayside. We will be reinstating this by using a due date based on your hire date or promotion date. More to follow when we are ready to kick this off.
9. **OVERTIME** - We are looking at switching overtime calculations to one list based on hours and seniority. More to follow as we work through details.
10. **CO MONITORING – The** CO monitors for the medical bags arrived last week. They will be distributed on the blue bags in the next week and will alarm at pre-set levels to alert us of the presence of CO. They add another level of safety and operate continuously. There is no calibration or sensor changes necessary since they will simply be replaced when their two (2) year life span is over.
11. **STATION 42** - Second floor painting is underway and should be completed this week.
12. **LANSING SCHOOLS PROGRAM - First** congratulations to the LSD students for completing the program as well as the many folks who assisted. Admin Chief Odom is working another summer camp style program for middle school kids. The concept is to raise our visibility and get more young folks to consider LFD as a career.
13. **JUNETEENTH** - As you know, Juneteenth is now a federal holiday in the United States. President Joe Biden signed the bill on June 17, 2021, making Juneteenth the eleventh American federal holiday and the first to obtain legal observance as a federal holiday since Martin Luther King Jr. Day was designated in 1983. I received several positive comments about our participation in the events last week.