AGENDA

Committee of the Whole
AGENDA FOR JUNE 21, 2021 AT 5:00 PM

Access the meeting via: https://us02web.zoom.us/j/85940036219 ; ID 859 4003 6219; Dial In (301) 715-8592 email comments prior to the meeting at sherrie.boak@lansingmi.gov
All Councilmembers will participate virtually & may be contacted prior to the meeting at city.council@lansingmi.gov 483-4177

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
   A. June 7, 2021
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
   B. Department of Neighborhoods & Citizen Engagement - Behavioral Insights Team
6. **Discussion/Action:**
   C. RESOLUTION _ Appointment; Maureen Saxton; At Large Member of the Lansing Entertainment & Public Facilities Authority; Term to Expire June 30, 2024
   D. DISCUSSION - General Fund Status Report; FY 2020/2021 3rd Quarter/Vacancy Factor Report FY 2020/2021
   E. DISCUSSION - Bond Rating Update for the City of Lansing Sewer Enterprise
   F. RESOLUTION_ Budget Amendment; Fiscal Year 2020/2021 Year End Budget Resolution (PEND-2560)
   G. RESOLUTION - Public Act 425 Agreement, DeWitt Township
   H. RESOLUTION - Public Act 425; DeWitt Township Amendment
7. **Other**
8. **Adjourn**

To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the email address listed above under the meeting link.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT

MINUTES
Committee of the Whole
Monday, June 7, 2021 @ 5:00 p.m.

https://us02web.zoom.us/j/85940036219; ID: 859 4003 6219; or Dial in: (646) 876 9923
Held virtually in an effort to protect the health and safety of the public & to mitigate the spread of COVID 19

CALL TO ORDER
Council President Spadafore called the meeting to order at 5:00 p.m.

PRESENT- via audio/video
Councilmember Peter Spadafore remotely from Lansing, Michigan
Councilmember Adam Hussain remotely from Lansing, Michigan
Councilmember Carol Wood remotely from Lansing, Michigan
Councilmember Patricia Spitzley - excused
Councilmember Kathie Dunbar remotely from Lansing, Michigan
Councilmember Brandon Betz remotely from Lansing, Michigan – arrived at 5:08 p.m.
Councilmember Jeremy Garza- excused
Councilmember Brian T. Jackson remotely from Lansing, Michigan

MEMBERS PRESENT- via audio/video
Sherrie Boak, Council Staff
Mark Lawrence, Mayor's Office
Lisa Hagen, City Attorney
Jim Smiertka, City Attorney
Eric Brewer, Council Internal Auditor
Robert Widigen, Finance Director
Jake Brower, Budget Director
Judy Kehler, CSO
Greg Stump, Boomershine
Jonathon Butler, San Antonio, Texas
Kim Coleman, HRCS
Chief Green, LPD

Council President Spadafore noted that Council Member Betz spoke to him about being late and should arrive shortly.

Minutes
MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE MINUTES FROM MAY 17, 2021 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 5-0.

Public Comment
No public comment on this time.

Presentations
Chief Strategy Officer Update
Ms. Kehler spoke briefly on her experience on the retirement boards and the City's consulting services with Boomershine. Ms. Kehler provided a brief bio of Mr. Greg Stump with Boomershine and introduced him.
Mr. Stump shared his screen on a presentation on pension/retiree healthcare funding, historical funding, current status and the future outlook. (Presentation attached)
Council Member Jackson asked about the turning point this year, and asked what actions did Council take to get to this point. Mr. Stump stated in 2011 what was used for funding was the urban amortization funding, which meant unfunded would never get paid off. He then went through the shorter amortization process. Council President Spadafore asked if the unfunded liability will not grow but the payment will grow, and Mr. Stump confirmed. Council Member Wood asked about other options that could be looked at such as early retirement, and 911 and ZOO employees that became County employees, and the City had to pay that out to the County to go into their retirement plan. So there were fluctuations in the market and those things that contributed to the amounts also. Mr. Stump confirmed. He then continued with the history of the OPEB funding, and the benefit policy. Mr. Stump concluded with the OPEB.
Council Member Wood asked Mr. Stump about the $900 million legacy cost and if that is correct. Mr. Stump acknowledged he saw that number as well, but his 20 year numbers is less than $100 million, somewhere around $60 million total.

MRJEA – Jonathon Butler, Esq. Equity Manager, San Antonio, Texas
Council President Spadafore stated this invite was from the budget sessions where Council had asked for details on where the proposed funding was determined.
Ms. Coleman spoke on the progress of moving the racial and equity plan forward, and in doing so they looked into other municipalities, and made contact with those and spoke to San Antonio on their resources and their business model. She spoke briefly on Mr. Butlers' experience in Atlanta, Georgia and Chattanooga, TN.
Mr. Butler acknowledged the administration and staff for their assistance and then began his presentation on equity, his experience, and details on San Antonio and the racial disparities there. The presentation included "applying an equity analysis". (Presentation attached)
Ms. Coleman highlighted the presentation and the points the City intends to use for their plan to normalizing, organizing and operationalizing.
Chief Green noted the City Justice Equity Alliance is consistent with the presentation Mr. Butler provided. The work of the MRJEA is a beginning on how to reimagine, and the Mayor's goals will be presented June 22, 2021.
Council Member Hussain acknowledged the presentation, noting it is not that there is not the courage to fund, it is the inquiry for the rationale and tonight's presentation helped on how the City can advance. He then asked about the process for the year one funding, seems similar to what was done in San Antonia in 2015, and asked what that looked like. Ms. Coleman stated the City has done internal and external research and hope to have all things in place for a presentation on June 21st. Mr. Butler added that recommendations to Lansing is not to do what San Antonio did, because there were things they did that if they had to do over again they would not do the same way, so their recommendations to the City to lead into the training modules and do best practices.
Council Member Wood commented on ear marking what the funds are needed for, and asked if there were any changes to the document Council has already been provided from the March 19 draft. She then asked what the metrics will be used to determine the successfulness of the training, and if there is something used by Mr. Butler already. Mr. Butler acknowledged said

they did qualitative and quantitative results. Council Member Wood asked if there is anything that looks not just in the work place but in peoples personal lives. Mr. Butler noted social justice starts at home, and equity is everyone's job.

Council Member Dunbar asked about the systemic issues in San Antonio and how they envisioned moving forward, and incorporate the wrongs that have been done, and not just move forward but to make people whole, make people accountable. She asked how he saw this moving forward and dealing with the harm that was already done. Mr. Butler stated forward thinking still takes into the content. Council Member Dunbar spoke on addressing what happened already that needs to be addressed before instead of moving forward and the current 8 legal cases brought against the City. Mr. Butler spoke on addressing history in transforming human resources practices, transform on how reporting and operationalizing.

Council President Spadafore noted that regarding the next steps will occur in the future, and asked Mr. Butler to submit the slides from the presentation.

Ms. Coleman stated Mr. Butler and Mr. Elam will be doing a presentation on June 22, 2021.

Mr. Smiertka recommended not speaking on any litigation during an open meeting.

Discussion/Action:

DISCUSSION – General Fund Status Report; FY2020/2021 3rd Quarter/Vacancy Factor Report FY 2020/2021

Bond Rating Update for the City of Lansing Sewer Enterprise

Council President Spadafore stated he spoke to the budget and finance director and these items were informational in meaning, and due to the timing of this meeting and the Council meeting at 7:00 p.m., there would be no discussion or presentation on these at this time.

Adjourn

The meeting adjourned at 7:01 pm
Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee

City of Lansing
Pension and Retiree Healthcare
Funding Review

June, 2021

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ACTUARIAL & RETIREMENT PLAN SOLUTIONS

Today's Discussion

- Pension/Retiree Healthcare Funding Background
- Historical Funding of the ERS and Police and Fire System and Retiree Healthcare
- Current Status of the Systems
- Future Outlook

Funding Background

How Does It Work?

Funding Background

STAGE 1: HIRE

Assets needed: $0

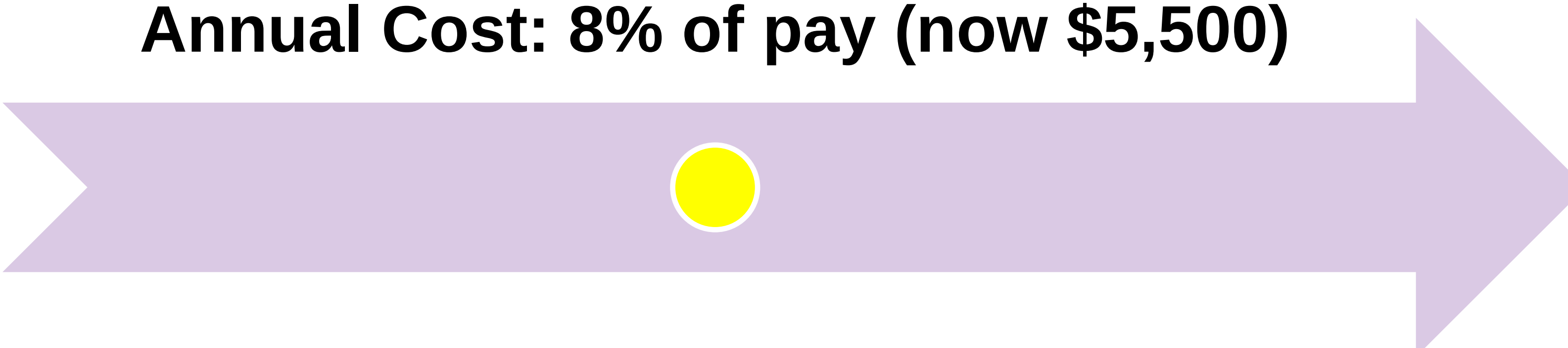
Annual Cost: 8% of pay ($4,000)

Funding Background

<u>STAGE 2: MID CAREER</u>

Assets needed: $150,000

Annual Cost: 8% of pay (now $5,500)



Funding Background

<u>STAGE 3: RETIREMENT</u>

Assets needed: $400,000

Annual Cost: $0

Actuarial Terms: Assets Needed = “Actuarial Accrued Liability”
Annual Cost = “Normal Cost”

Funding Background

RETIREMENT

Assets needed: $400,000

Actual: $380,000

NC = $0

HIRE

Assets needed: $0/Actual: $0

NC = $4,000

MID CAREER

Assets needed: $150,000

Actual: $55,000

NC = $5,000

Shortfall, aka Unfunded Liability

Cost/Contribution = Normal Cost + Amortization of Unfunded Liability
= $9,000 + $12,000 = $21,000

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Funding Background

- What Causes (or increases) Shortfalls?
  - Increases in benefits (without increased funding)
  - Contributions < Maintenance Amounts (see slide 12)
  - Investment returns lower than expected
  - Healthcare Costs higher than expected
  - Longer retiree lifetimes than expected
  - Retirements earlier than expected
  - Less turnover than expected
  - Higher salary increases than expected

(not an exhaustive list)

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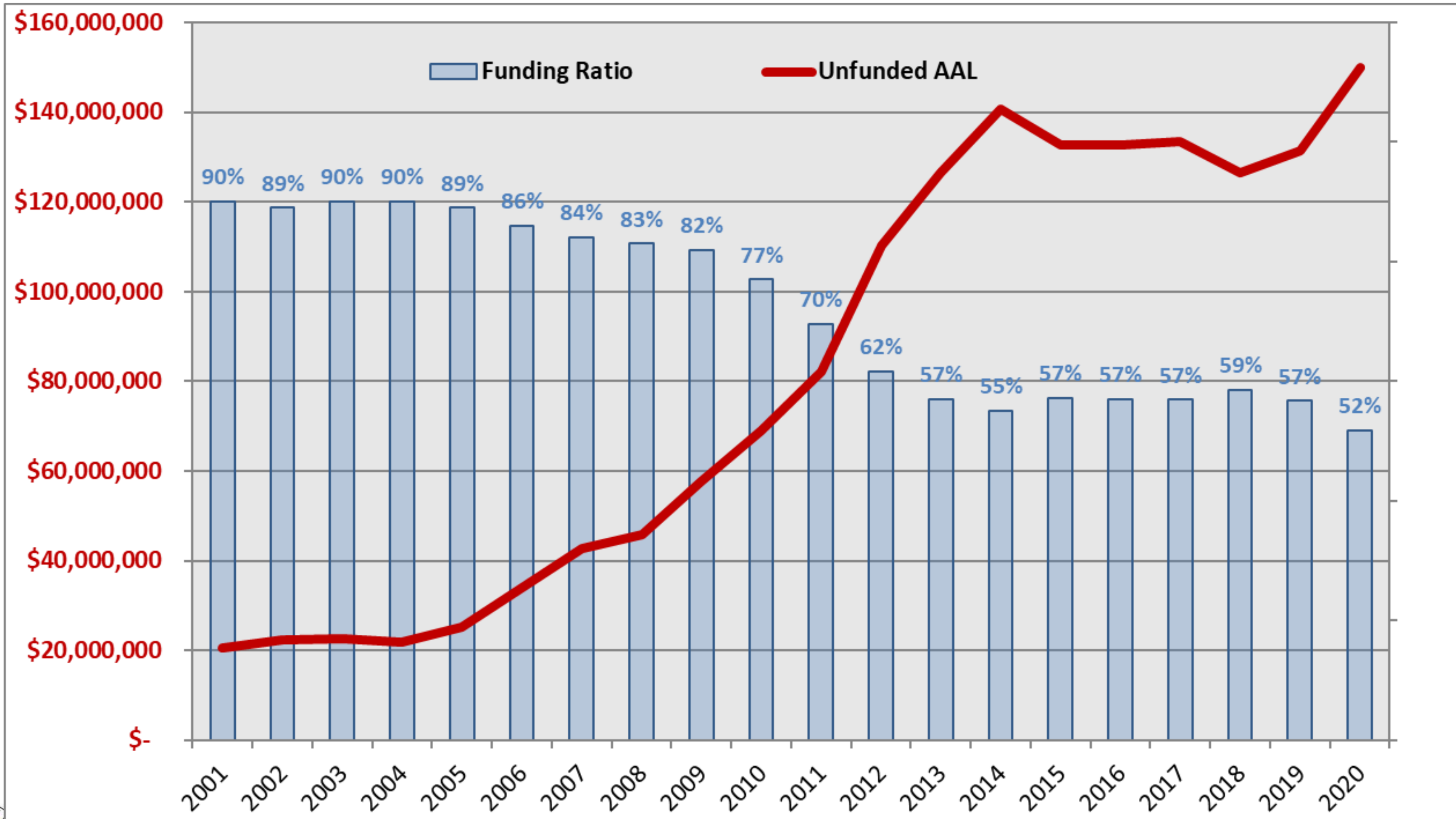
How Did We Get Here?
Historical Funding

Employees' Retirement System

Police and Fire Retirement System

History of Pension Funding Progress

ERS



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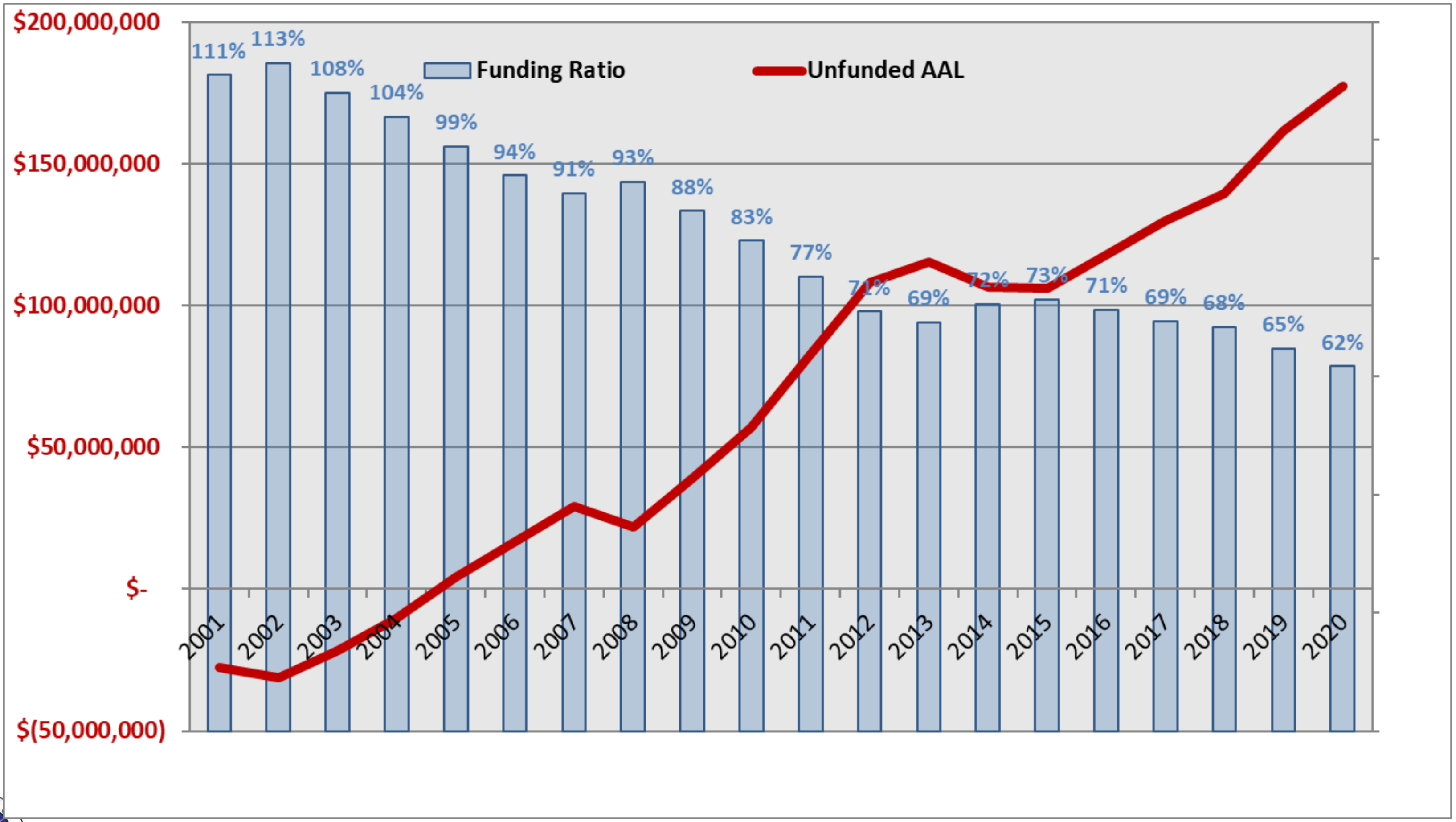
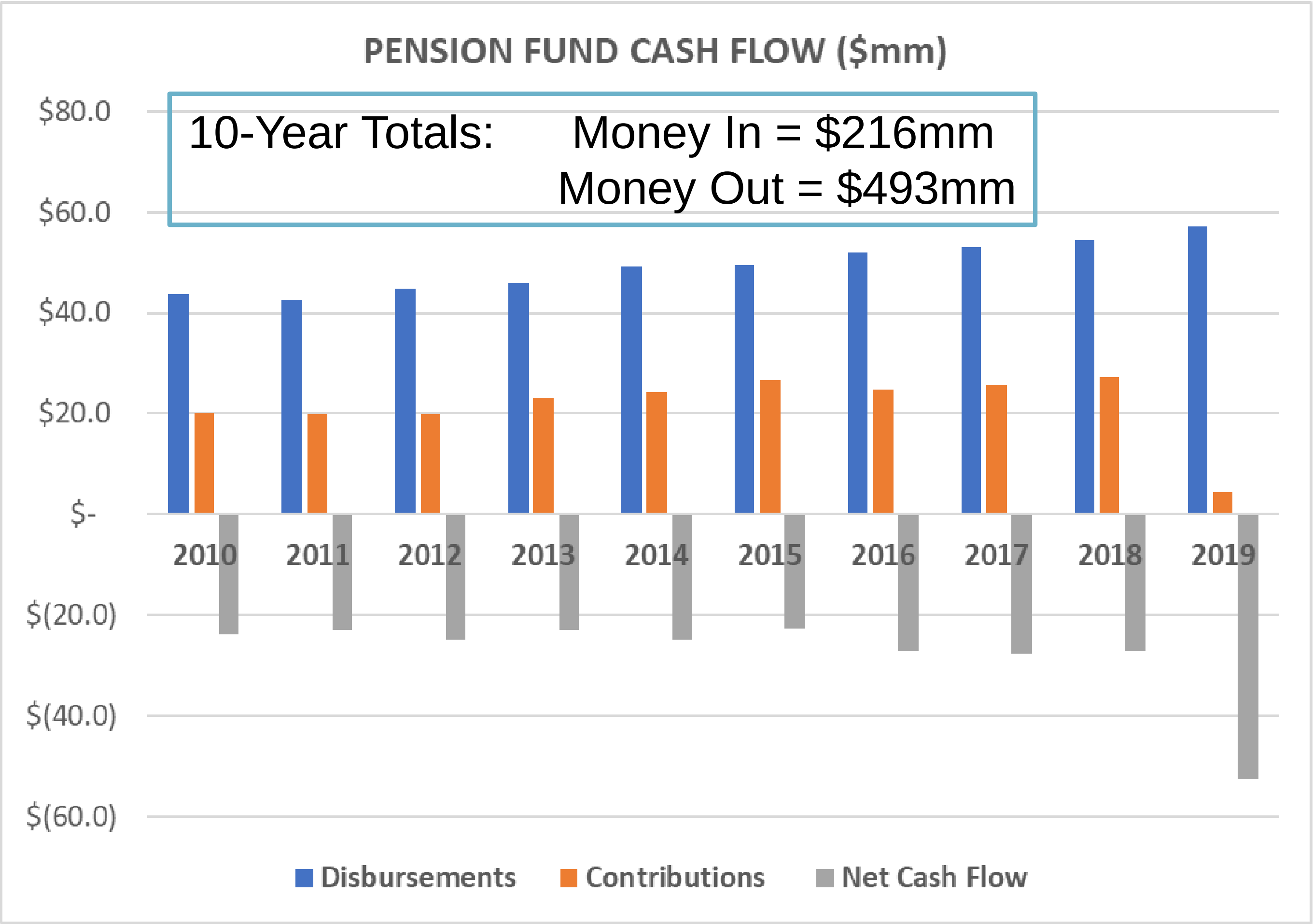
History of Pension Funding Progress

Police/Fire



History of Pension Cash Flows

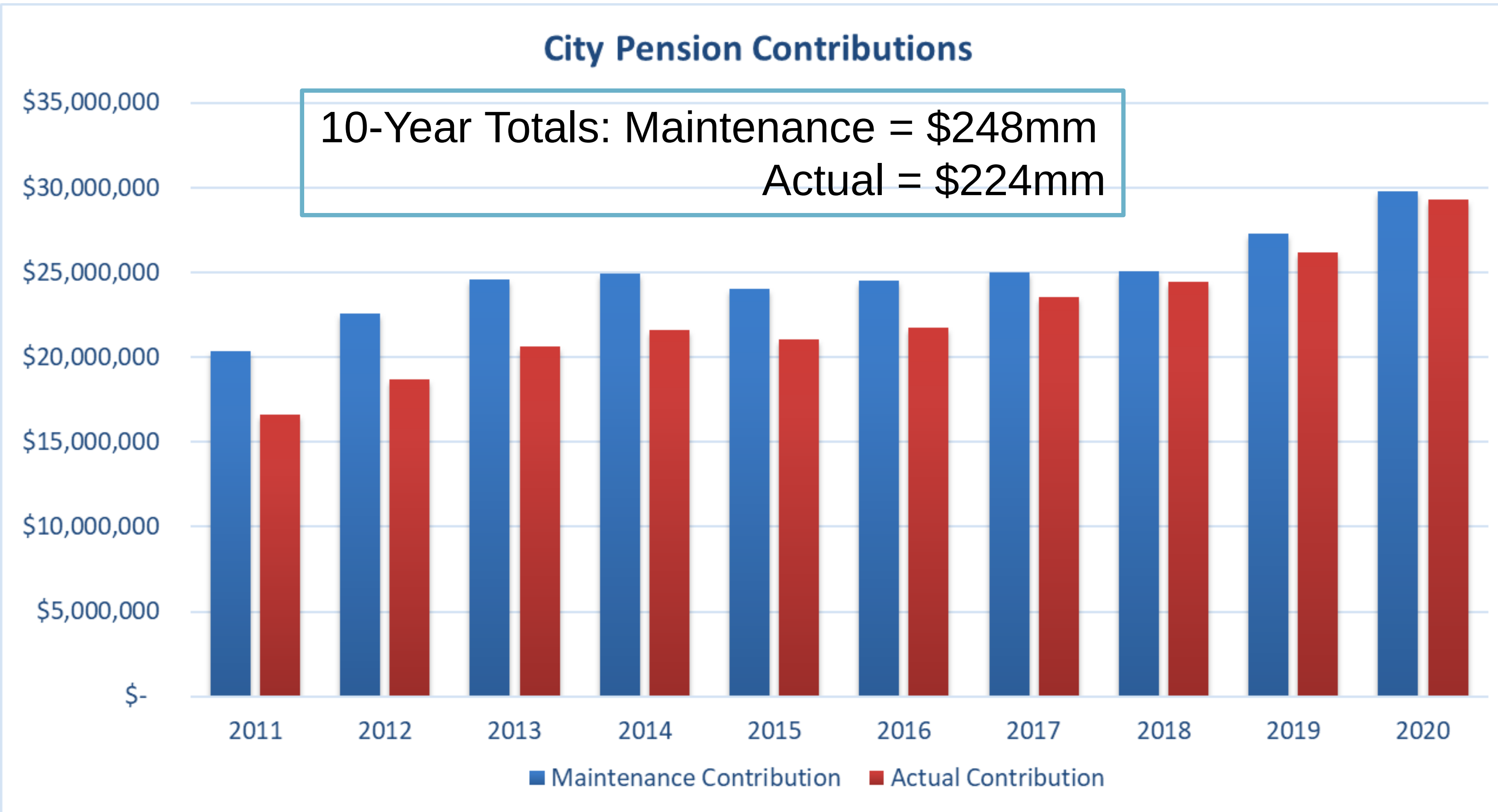


"Break-Even" Funding

- Unfunded Liability (a.k.a. Shortfall)
  - Actuarial Accrued Liability (AAL), less Plan Assets
- Maintenance ("Break-even") Contribution =
  - Contribution that will maintain unfunded liability without decreasing it =
  - Normal Cost, reduced for Employee Contributions

  \+ "interest" on Unfunded AAL

Contributions vs Breakeven Amounts



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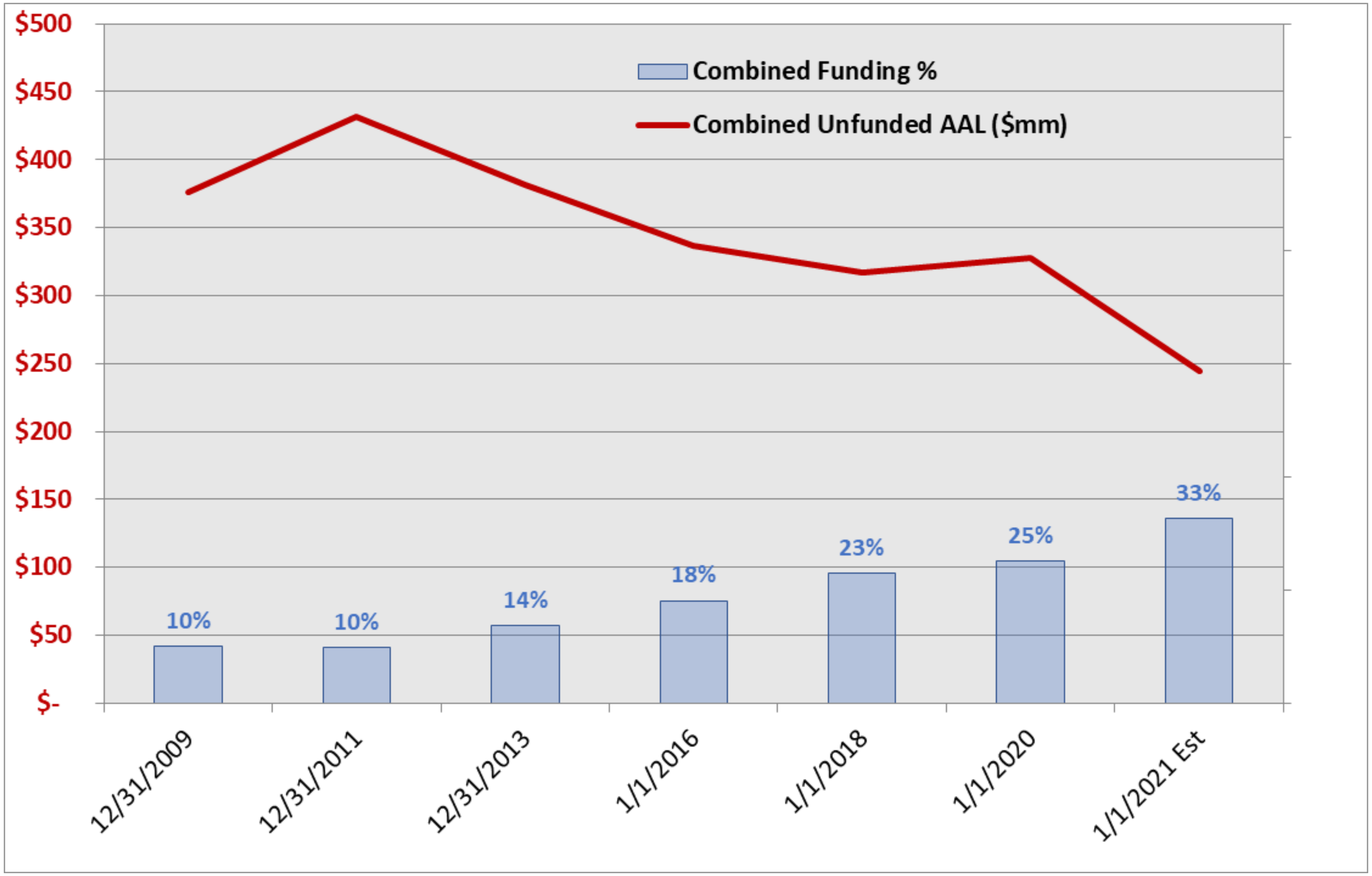
Historical Funding

OPEB = Other Post-Employment Benefits

(Retiree Healthcare)

History of OPEB Funding



This is based on the full pre-funding basis.
Actual (partial) pre-funding is based on “statutory rates”

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Benefit and Funding Policy

Retirement Systems

OPEB Plans

Benefit Policy

- Many changes over the last decade through collective bargaining (City and Employees)
  - Varies by bargaining unit, date of hire, date of retirement
  - Eligibility for benefits (age/service combinations)
  - Changes in plan (to savings accounts/defined contribution)
  - Pension multiplier
  - Employee contributions (pension)
  - Benefits covered (medical, dental, vision, Post-Medicare)
  - Dependent coverage and cost-sharing
  - Medicare retirees moved to another plan
- Changes have been implemented to decrease future costs
  - Some changes have a delayed effect (e.g., only new hires affected)

LANSING MICHIGAN

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Current Cost of Benefits

- Total Actuarial Cost = Normal Cost + Amortization of Unfunded Liability

- City Normal Cost = Total Normal Cost, less Employee Contributions
  - This is the actuarial cost of the benefits for City employees

- Normal Costs (2021), $ millions:

ERS	Police/ Fire	ERS OPEB	Police/Fire OPEB	Total
$1.7	$4.4	$1.0	$1.6	$8.7

Funding Policy - Contributions

- Retirement Systems
  - City Contributes Actuarial Cost based on Increasing Amortization Payments (was over 30 years, now 20)
  - a.k.a. “level percentage of payroll”
- OPEB
  - City pays annual benefit costs (pay-as-you-go) +
  - Contributions to OPEB assets
    - Assets exist as subsets of the retirement systems’ assets + a VEBA Trust for ERS

Funding Policy – Actuarial Assumptions

- Actuarial Assumptions (Trustees and Actuary)
  - Developed by Actuary based on actual experience
  - Rates of retirement, termination, disability, mortality, salary increases
  - These are updated every 5 years, most recently in 2021
    - Adopted by each retirement system for 2021 valuations

- Expected Return on Investments
  - = Discount Rate for full pre-funding
  - At 7.00% for all pension and OPEB valuations

- Healthcare-specific assumptions
  - Age-based costs
  - Future increases in costs
  - Updated for each valuation based on available data

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Where Are We Now?
Current Status

Retirement Systems

OPEB Plans

Plan Populations

- Retirement Systems (Pension)
  - 1,700 retirees/beneficiaries receiving benefits
  - Benefits paid in 2020 (Est): $59 million
  - Avg. benefit = $2,900/month
  - Avg. age = 68
- Retiree Healthcare
  - 1,400 participants receiving benefits
    (does not include dependents)
  - Benefits paid annually: $20 million - $24 million
- *+750-800 employees accruing benefits and 90-100 former employees with deferred benefits*

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Retirement Systems

	ERS	Police and Fire	Both Plans
Funding Progress (12/31/2019)			
Actuarial Liability	$311 million	$463 million	$774 million
Assets	$161 million	$286 million	$447 million
Unfunded Liability	$150 million	$177 million	$327 million
Ratio	52%	62%	58%
Plan Cost (FY2021)			
Member Contribs	$1.1 million	$2.4 million	$3.5 million
City Normal Cost	$1.7 million	$4.4 million	$6.1 million
Amortization	$10.6 million	$12.6 million	$23.2 million
City Contribution	$12.3 million	$17.0 million	$29.3 million
% of Payroll	48%	57%	53%

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Retiree Healthcare (OPEB)

	ERS	Police and Fire	Both Plans
Funding Progress (1/1/2020 adjusted for 2021 plan changes*)			
Actuarial Liability	$150 million	$206 million	$356 million
Assets	$67 million	$42 million	$109 million
Unfunded Liability	$83 million	$164 million	$247 million
Ratio	45%	21%	31%
Plan Cost (FY2021) – Full Pre-Funding Basis			
City Normal Cost	$1.0 million	$1.6 million	$2.6 million
Amortization	$6.0 million	$11.8 million	$17.8 million
City Contribution	$7.0 million	$13.4 million	$20.4 million
% of Payroll	28%	45%	37%

* Changes in Post-65 plans decreased Unfunded Liability by $80 million (est.)

Public Act 202

- "Uniform assumptions" established and updated annually by the State of Michigan (to compare municipalities)
  - Mortality tables
  - Investment Return/Discount Rate
  - Salary Increases
  - Healthcare Inflation/Trend
  - Amortization years
- Retirement System valuations are now consistent with these*
  - Discount rates for OPEB not based on pre-funding for this purpose because the City is not fully pre-funding

* Except amortization years for pension funding (20 vs 17 for FY2022)

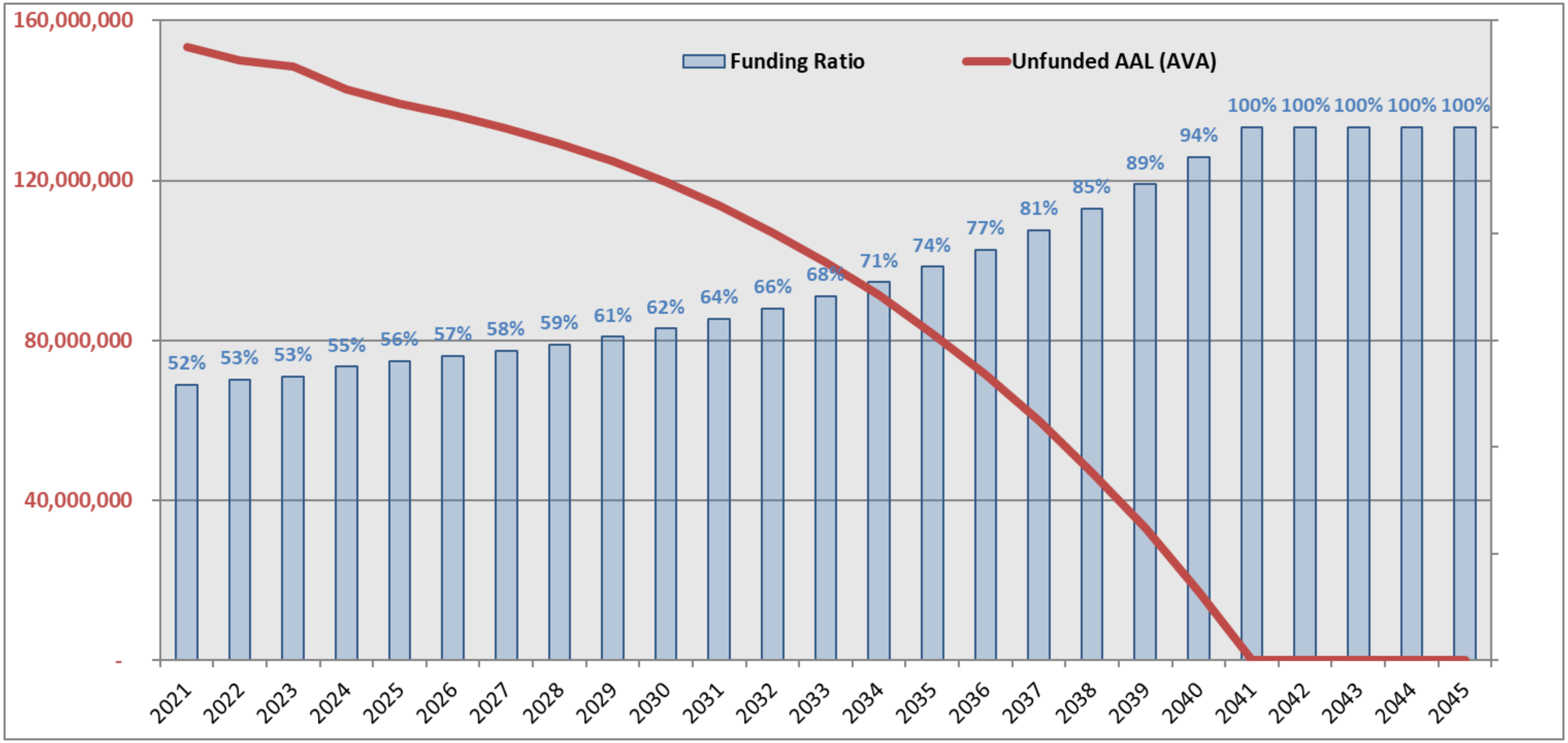
Where Are We Going?
Future Outlook

Funding Progress

City Contributions

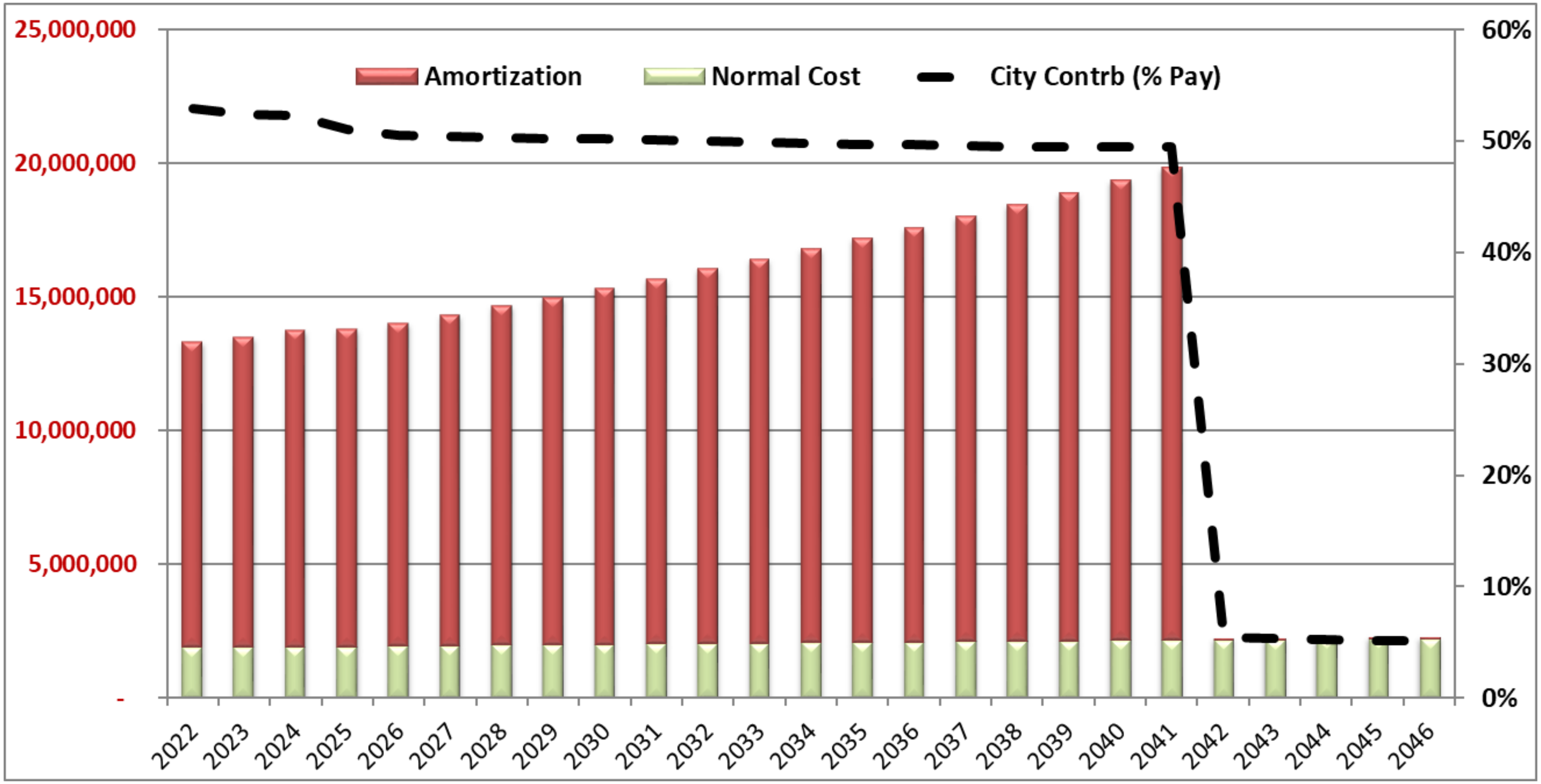
Under Current Policies

Projected ERS Funding



These are estimates; actual figures will vary from these.

Projected ERS Cost



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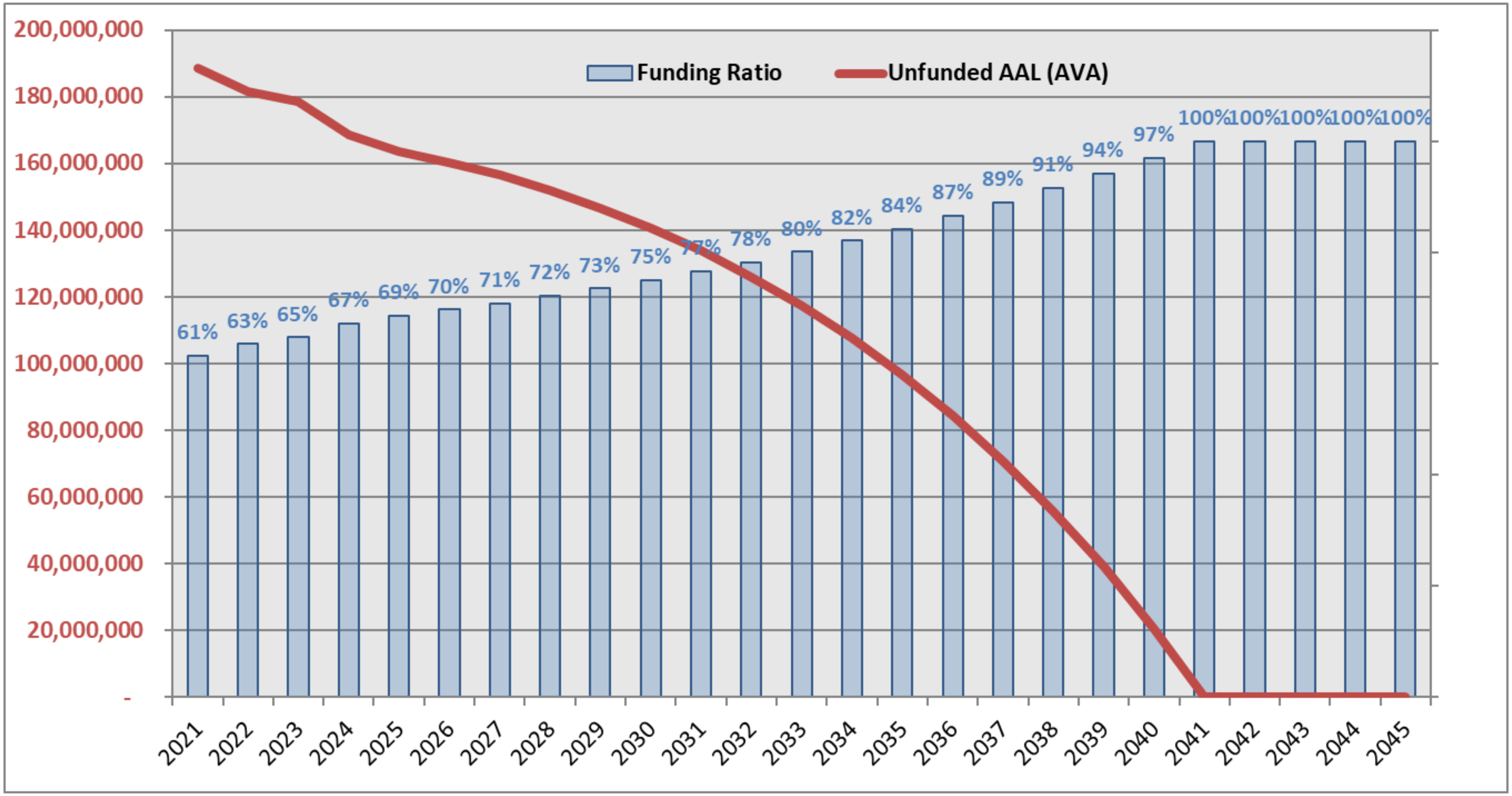
Projected Police/Fire Funding



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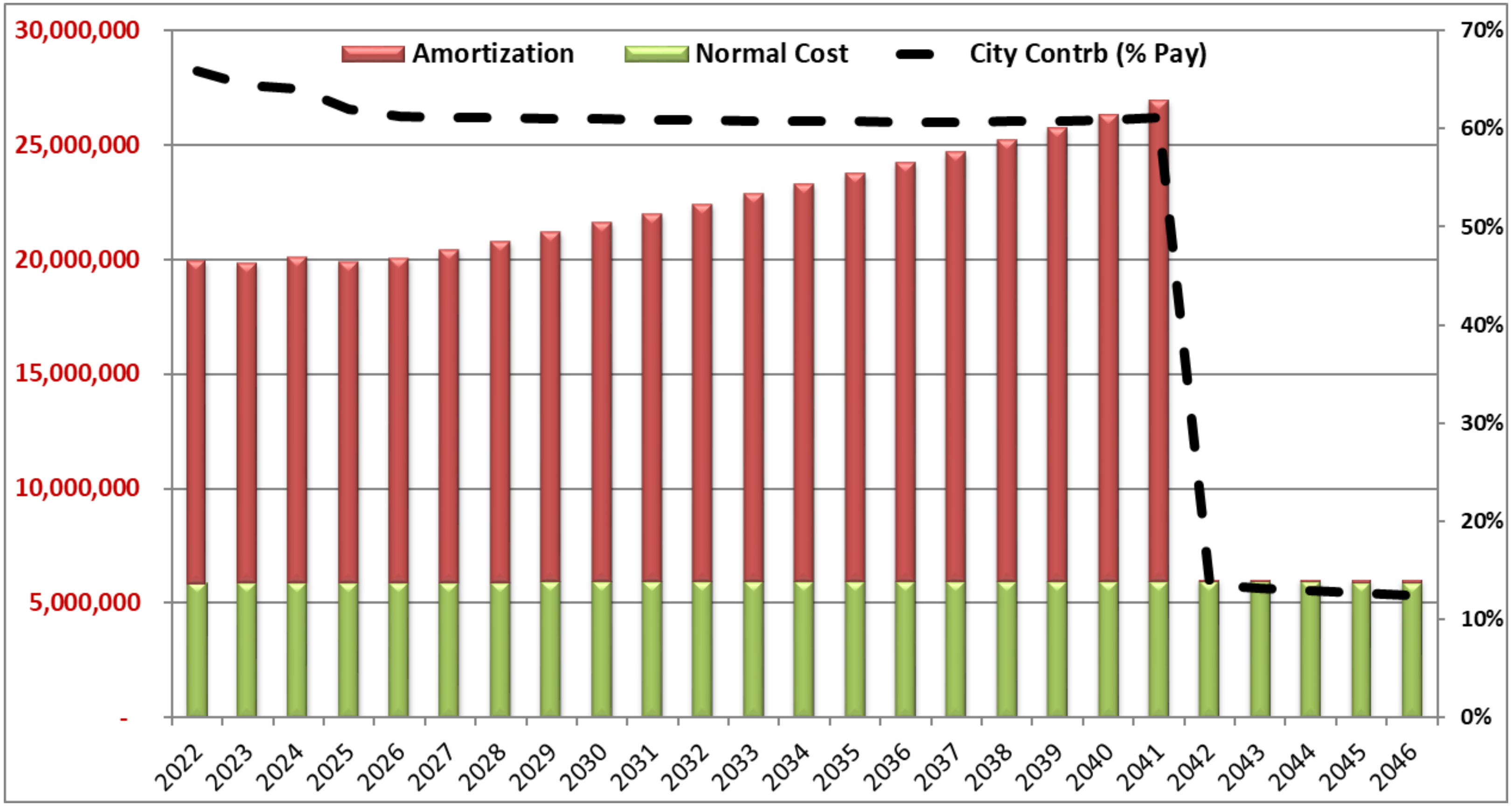
Projected Police/Fire Cost



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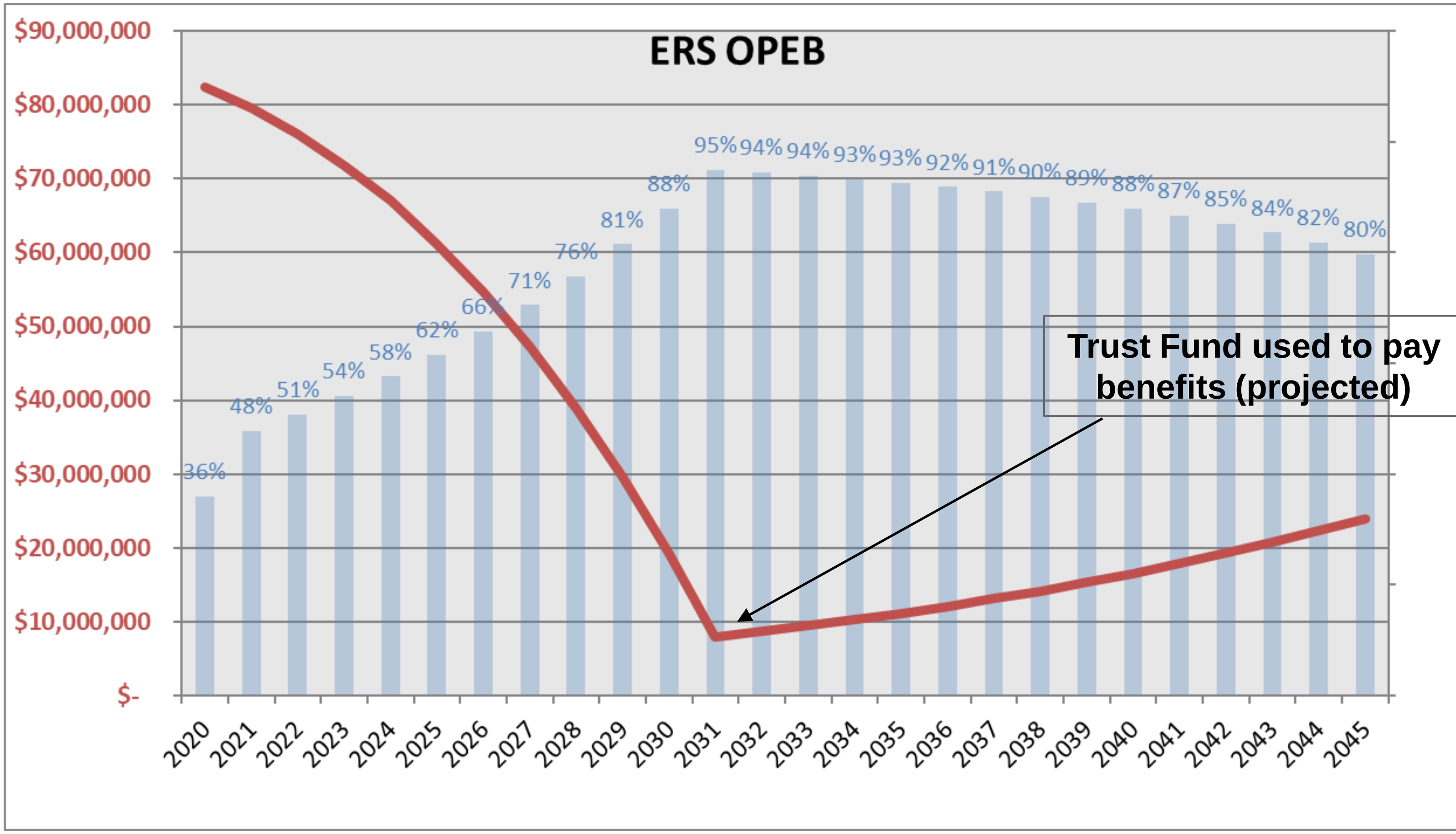
Projected OPEB Funding



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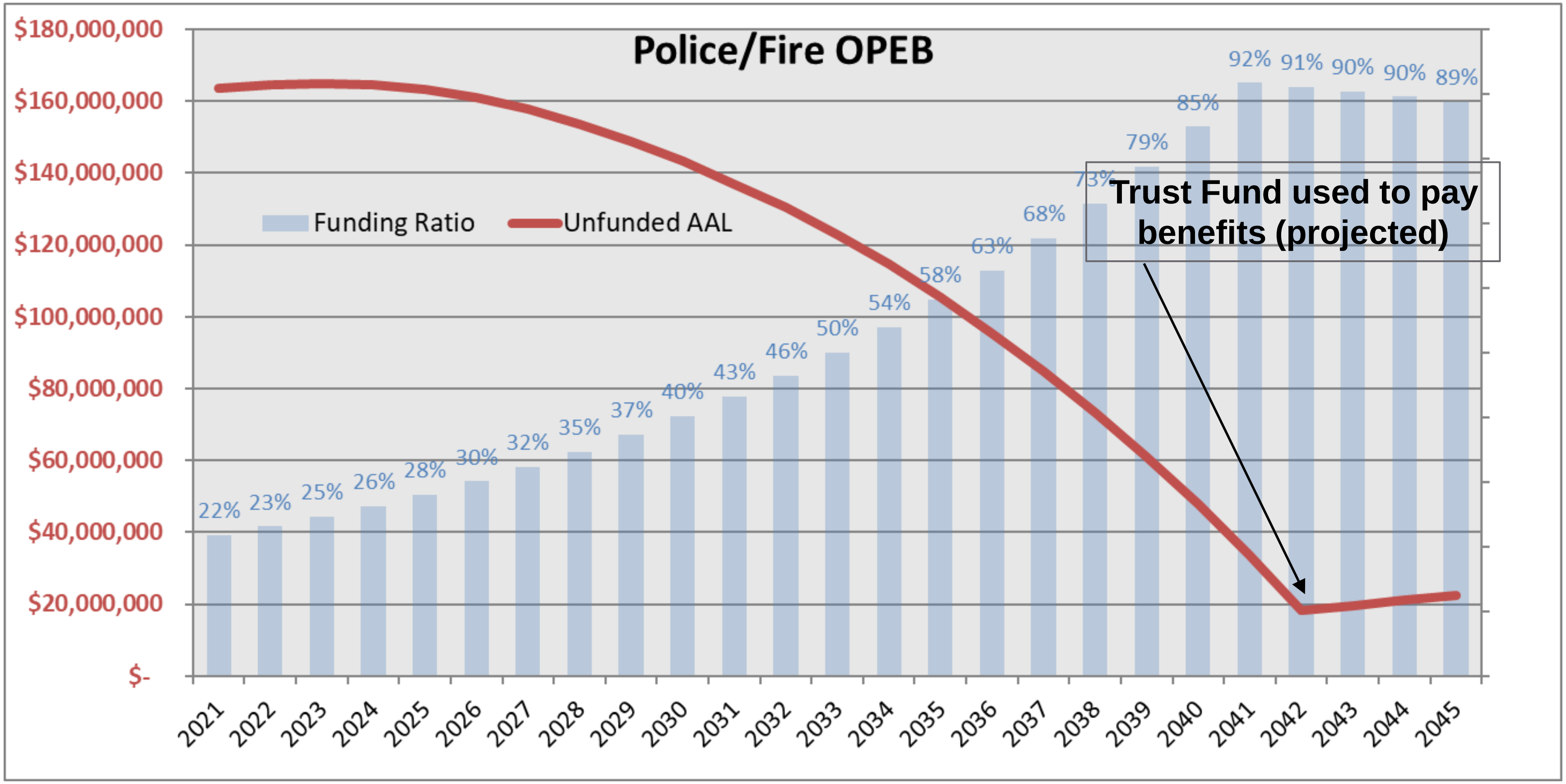
Projected OPEB Funding



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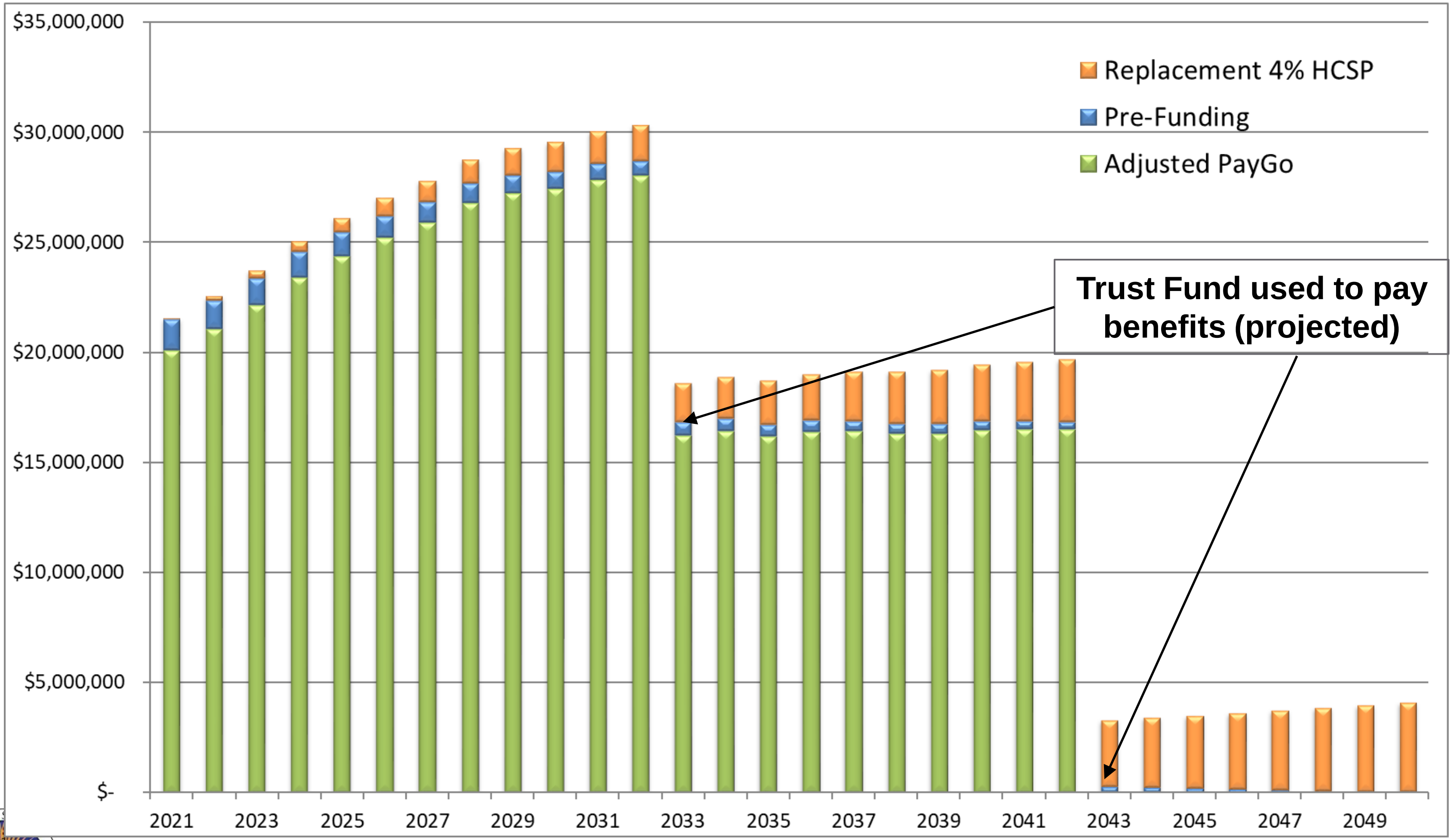
Projected OPEB Cost



These are estimates; actual figures will vary from these.

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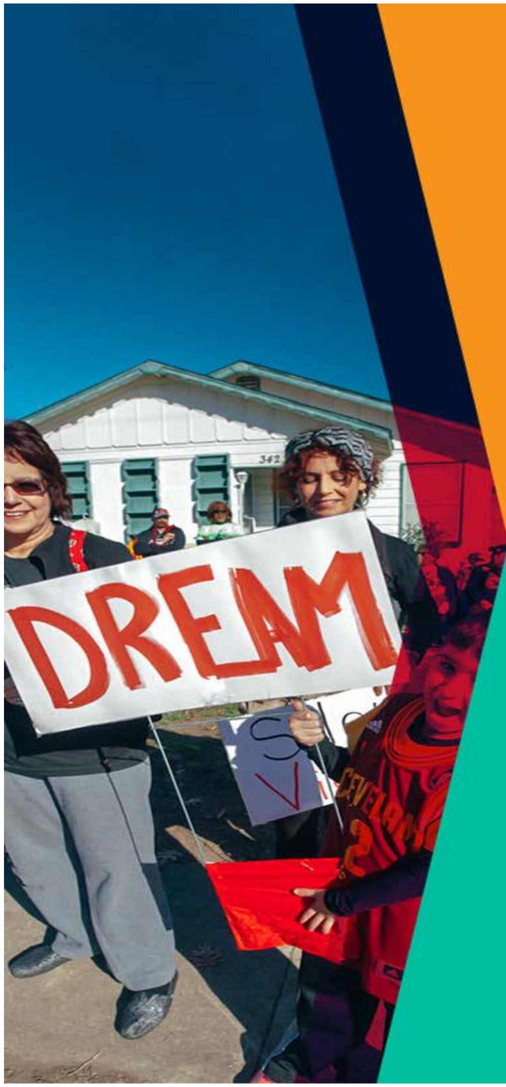
Conclusions

1. Contributions still increasing, per the funding policies
2. Significant funding improvement expected for all systems
3. Retirement Systems’ Unfunded liabilities to be fully financed over the next 20 years
4. OPEB funding also improving as trust funds grow

   OPEB funding strategies currently under discussion

5. Funding is **Dynamic**:
   One year can change the outlook significantly



ADVANCING EQUITY IN GOVERNMENT

City of Lansing

Jonathan Butler

Equity Manager

CITY OF SAN ANTONIO
OFFICE OF EQUITY

ROAD TO THE ROOM

Native Atlantan/Emory University B.A.

JD, GA and VA Bar

Chattanooga-Neighborhoods

TN to TX and DEI 20 years

Poet, Golfer, Lover of Live Music

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SAN ANTONIO IN BRIEF

- Population of 1.5 million
- 2nd largest city in Texas
- 7th largest city in U.S.
- 13,000 City Employees
- 40 City Departments
- $2.9 Billion Budget
- City Manager, Mayor, 10 City Council Members

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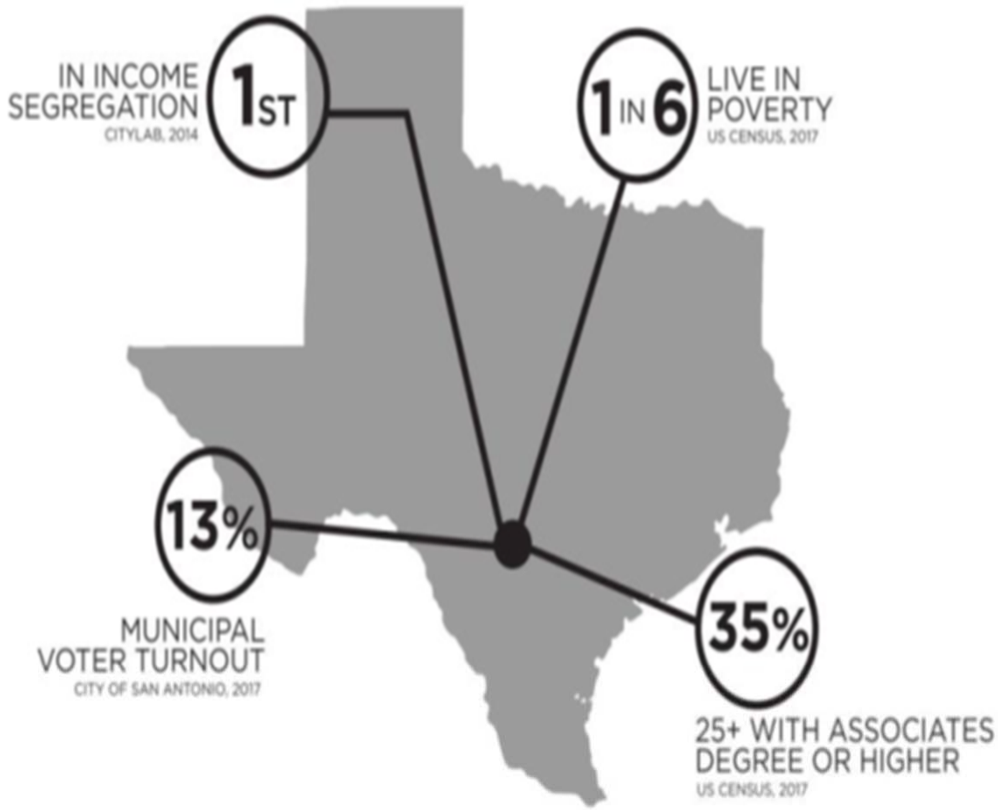

This is also San Antonio.

We are one of the leading cities for income segregation. Residents on one side of town have a shorter lifespan—by more than 20 years—than residents on another, more affluent side of our city. In addition to income and geography, race is a predictor of our community's outcomes. In San Antonio, more than one-third of our residents are burdened by housing costs, and one in six people—one in five children—live in poverty. Still, there are people in our community actively working to change these things. Together.

RACIAL DISPARITIES IN SAN ANTONIO

Poverty
Native Americans are nearly **3x more likely** to live in poverty (29.2%), and Black (22.5%) and Latinx (21.3%) **are nearly 2x more likely** to live in poverty than their white counterparts (11.2%)

Wages
The median hourly income is about $22 for Whites, while only $17 for African Americans and $15 for Latinx

Housing Burden
Black and Latinx renters are more likely to experience housing burden

COVID-19 Cases
(5/25/2021)
Latinx: 75%
White: 18%
Black: 5%
Asian: 2%

Employment
Native American, African-American, and Latinx females and males are more likely to be unemployed than their white counterparts

Homeownership
The rate of owner occupancy for White households is approximately **twice** that of Black households

Health Insurance
Latinx are more than **twice** as likely to be uninsured (19.7%) than their White counterparts (9.4%)

COVID-19 Deaths
(5/25/2021)
Latinx: 59.6%
White: 28.8%
Black: 9%
Asian: 2%

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THEORY OF CHANGE

- ***Normalize*** **concepts of social justice and equity**
- ***Organize*** **staff around advancing equity within the institution**
- ***Operationalize*** **equitable policies, programs and procedures within institution**

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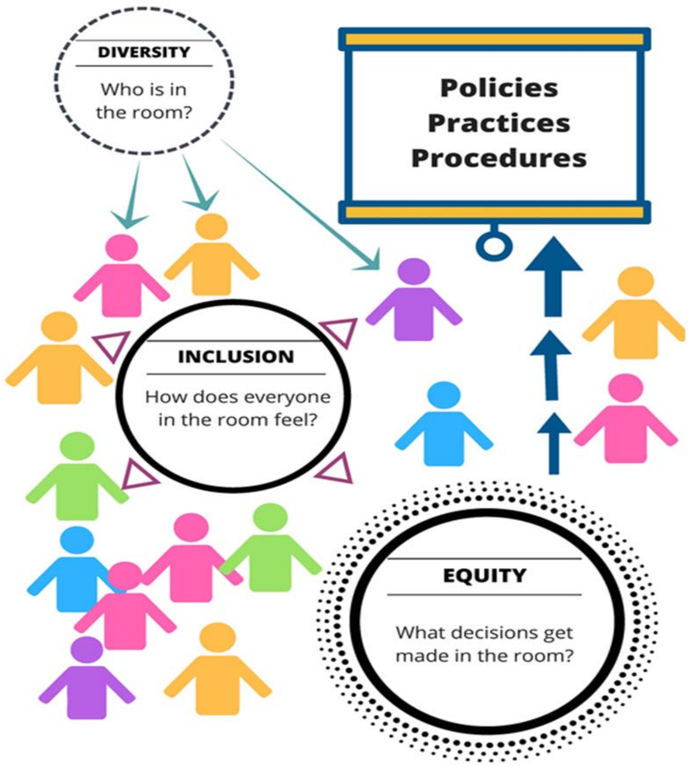
DIVERSITY, EQUITY AND INCLUSION



EQUALITY VERSUS EQUITY

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8

EQUITY DEFINED

Equity means that our **policy-making, service delivery, and distribution of resources** account for the different histories, challenges, and needs of the people we serve.

Equity is achieved when **one's identity cannot predict one's outcomes**.

Equity is data-driven, addresses the root causes, proactive and people-centered.

Equity also means just and fair opportunities and outcomes for all people.

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APPLYING AN EQUITY ANALYSIS

We don't all start at the same place, with the same things, at the same time. Equity and equitable policy making encourages recognizing and acknowledging those differences and then accounting for them in how we address and solve problems for those most in need.

My mother once told me that I didn't need the same type of attention that my brother did, and therefore she dealt with us differently. Likewise, the challenges of people in one District or community may be very different than those in another, and they may require different solutions. Equitable solutions encourage us to meet people where they are to address the challenges that impact them the most.

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Why Racial Equity in Government?

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Racial inequities continue to be deep, pervasive, and persistent across all indicators of success, including education, jobs, housing, income and health.

Government at all levels has played a role in creating and maintaining racial inequities and disparate outcomes— even if the intent to discriminate is not present.

Examining institutional policies and practices is required to address the underlying drivers of racial inequities.

Local governments can proactively advance racial equity by explicitly focusing on the needs of communities of color.

EQUITY STRATEGIES

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TRAIN-THE-TRAINER PROGRAM

- Over 80 staff trained in 20 cohorts, with ongoing support
- Trainers learn key equity concepts and facilitation
- Trainers facilitate Equity 101, 201, 301
- Trainers help apply equity tools

The train-the-trainer program prepares staff to become equity resources in select Departments

BUILDING CAPACITY WITH TRAINING

- **Part 1: Advancing Equity in Local Government**
- **Part 2: Centering Equity: Understanding Root Causes of Inequities**
- **Part 3: Leading with Equity: Championing Transformational Change**

CITYWIDE EQUITY COMMITTEE

50 staff, with representation from every City Department.

- Cross Departmental
- Identify and Address Equity Challenges
- Design, Coordinate, Organize Resources
- Department Equity Representative

BUDGET EQUITY TOOL

A set of questions intended to guide City Departments in assessing how their budgets could potentially benefit and/or burden communities…

…Specifically communities of color and low-income communities

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DEPARTMENT EQUITY PLANS

Equity Assessments measure current equity efforts and inform…

…The creation of two-year Department Equity Action Plans

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TOOLS

- SWOT
- Equity Trainer Program
- Department Equity Assessments & Action Plans
- Rapid Response
- Racial Equity Indicator Report
- Budget Equity Tool
- Citywide Equity Committee
- Equity Atlas

Applying and Equity Lens through tools

ADVANCING EQUITY IN GOVERNMENT

Targeted Universalism

Closing the gaps so that race and income do not predict one's success, while also improving outcomes for all.

To do so, we have to:

- Target strategies to focus improvements for those who are worse off.
- Move beyond services and focus on changing policies, institutions, and structures.

CITY OF SAN ANTONIO
OFFICE OF EQUITY


Our Role…
“AS PUBLIC SERVANTS, WE MUST SHINE
A LIGHT ON DISPARITIES, RECONCILE
PAST HARMS, AND
IDENTIFY SOLUTIONS”

THANK YOU
JONATHAN BUTLER

Jonathan.Butler@SanAntonio.gov
Jmbutler1@gmail.com
404-668-4602

CITY OF SAN ANTONIO
OFFICE OF EQUITY

BOLD Lansing <> BIT: Pilot Partner Discussion

Behavioral Insights Team
June 21, 2021

THE BEHAVIORAL INSIGHTS TEAM

Executive Summary

Project Background: Through the What Works Cities Economic Mobility Initiative, **the City of Lansing has joined eight other cities across the US to help design and pilot interventions to improve economic mobility** in their communities. The initiative is supported by Bloomberg Philanthropies, the Bill & Melinda Gates Foundations, and the Ballmer Group. Today's presentation will highlight the work completed in June 2021 by the Behavioral Insights Team as part of this initiative.

Project Goal: The focus of this project was to support the Lansing community by strengthening and connecting the service offerings aimed to support post-secondary education success. This project supported the launch of BOLD Lansing and helped to pilot service offerings between the Financial Empowerment Center (FEC) and Lansing Promise **to help Promise Scholars access FEC services and improve their financial well-being**.

Project Results: We found that current scholars expressed a need for financial guidance and they were interested in financial empowerment services. During the eight month pilot period, **36 Promise Scholars attended more than 80 sessions at the FEC and were able to achieve key goals** to improve their financial well-being.

Recommendations: We recommend the City of Lansing continues to work with BOLD Lansing to **expand financial empowerment services to young residents** and explore future integrated service offerings within the partnership for better outcomes for students and families.

Today’s Presentation

- Project Background
- Behavioral Insights Team – BOLD Pilot Results
- Next Steps & Recommendations

Since 2019, the City of Lansing has been part of the What Works Cities – Economic Mobility initiative

- The What Works Cities Economic Mobility Initiative in a **new national program to identify, pilot, and measure the success of interventions to accelerate economic mobility** for their residents.

- The new initiative seeks to respond to the strong demand among local leaders for new, more effective interventions to **address rising income inequality and declining economic mobility**.

- Lansing joins eight other cities from across the US on this ambitious initiative including, **Cincinnati, OH; Dayton, OH; Detroit, MI; New Orleans, LA; Newark, NJ; Racine, WI; Rochester, NY;** and **Tulsa, OK**.

Initiative Funded By:

Bloomberg Philanthropies

ballmer GROUP

BILL & MELINDA GATES foundation

Initiative Technical Partners:

THE BEHAVIOURAL INSIGHTS TEAM

HARVARD Kennedy School Government Performance Lab

JOHNS HOPKINS UNIVERSITY

SUNLIGHT FOUNDATION

RESULTS FOR AMERICA

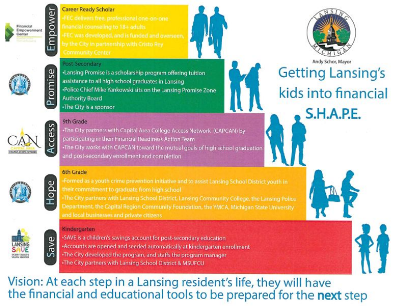
BOLD Lansing is supporting students and families at every stage

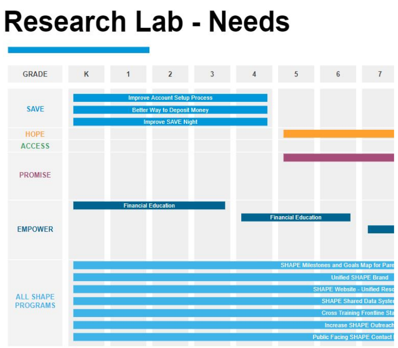
- **BOLD Lansing** brings together wide-ranging city and community **programs to offer financial education services and supports** appropriate to each stage of a family's journey throughout the school system.

- The goal of BOLD Lansing is to create **a simple, cohesive experience that supports Lansing families in planning and preparing for postsecondary education**.

BOLD Lansing: BIT Pilot Overview

- **Challenge:** Many services to support post-secondary success, but resident experience felt disconnected
- **Approach:** Workshops and research labs to understand resident opportunities and barriers to accessing services
- **Solution:** Rebrand and relaunch BOLD Lansing as an integrated service model





BOLD Lansing: BIT Pilot Overview

This pilot was composed of three work streams:

Build Awareness of Partnership

- Rename SHAPE to BOLD Lansing
- Design website and materials for brand

Supporting Partner(s): Redhead Design, Public Sector Consultant

Pilot Integrated Service Offerings

- Identify opportunities for integration
- Co-design, pilot, and evaluate

Supporting Partner(s): Behavioral Insights Team

Grow Sustainability of Partnership

- Develop governance plans and strategy
- Set partnership goals and shared metrics

Supporting Partner(s): Public Sector Consultants

Additionally, as part of the **WWC Economic Mobility Initiative, GovEx, & GPL also supported** the partnership towards the goals of integration & sustainability!

Pilot Findings

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What did we hope to learn in the pilot?

We wanted to explore the following questions with the pilot:

1. Do these scholars need financial empowerment services?

2. What would the FEC experience be like for scholars?

3. What are the best ways to promote this service and BOLD Lansing to these scholars?

How did we structure the pilot?

Original Pilot Timeline

Baseline Survey
(Jul 2020 - Aug 2020)
Survey on scholars' financial well-being

→ **Promise & FEC Pilot**
(Aug 2020 - Mar 2021)
Outreach to scholars & attendance to FEC

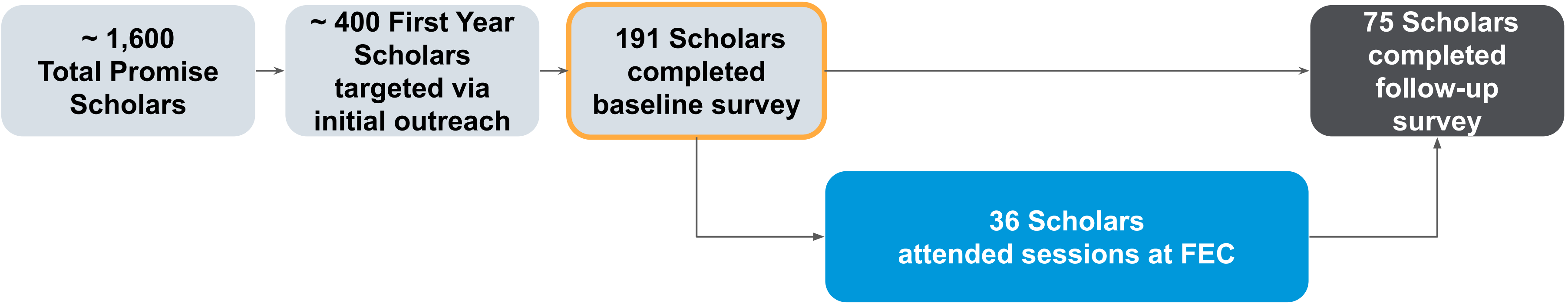
→ **Follow-Up Survey**
(Mar 2021 - Apr 2021)
Survey to measure scholars' progress

COVID-19 Adjustments

- Paused the project development in March 2020 and relaunched July 2020
- The scholars we had planned to serve as HS Seniors, who were then First-Year Promise Scholars
- No in-person outreach was conducted due to social-distancing requirements
- Worked more closely with Promise instead of in-person outreach with LSD and CAPCAN
- All FEC appointments were conducted remotely
- No longer aligned to semester-based timelines so removed ties to events like "fall break"

Who were we able to reach with our pilot?

We had participation from scholars throughout our pilot, with about 200 scholars included in our baseline survey. We will dive deeper into what we learned about these scholars on the next slides.



Note: We had a few scholars who were not in the baseline survey attend the FEC sessions and take the post-survey. We believe this was either due to referrals or the additional email communications that were sent out to promote the program.

Learnings from the Pilot: Understanding scholars' need for financial empowerment

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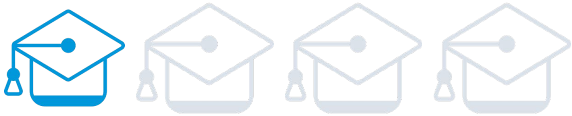
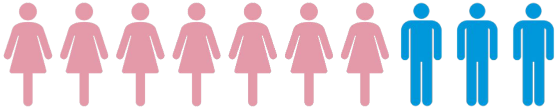
What did we learn in our baseline survey?

Who responded to our survey?

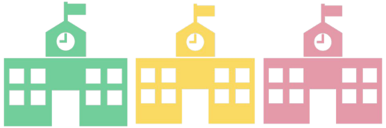
Most respondents were first year students



More women than men responded

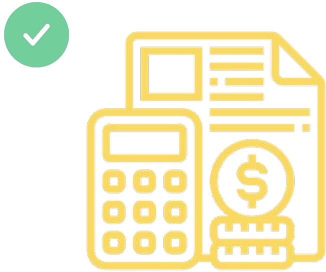


Overall survey demographics were aligned with the Lansing School District demographics



What did we learn about their financial habits?

Over 70% scholars had a checking & savings account



About 50% of scholars actively had a budget and currently had a job

Scholars score about "average" on the CPFB Well-Being Scale

Some scholars had debt (19%) – and scholars tend to spend most of their money on food, gas, and clothing

See Appendix for More Details on Scholars

Scholars wanted to learn more about their finances, and COVID had a big impact

*“**Just learning how to budget** and putting the correct amount of money away.”*

“I was laid off from my job for a month. I am now always stressing about what will happen next.”

*“COVID-19 has filled my life with more uncertainty than ever before and **it's quite scary in all aspects of life especially financially**.”*

*"**College debt is the scariest part,** everything else is easy."*

*“I think it would be useful to have someone be able to explain **financing for big goals** and which types of investments would best suit my current situation.”*

*“Tuition is so expensive and not getting any financial aid besides the Lansing promise, I have to pay 20,000 a year and it is so hard for me! **I wish I had access to local scholarships or better resources** to help me with paying tuition.”*

“I received unemployment benefits, and I put a lot of it in savings. I’ve never had this much money in my life – I come from a low income family. Currently I have more money in my bank account than my parents, and I know that I have to be financially literate in order to have a secure financial future.”

Learnings from the Pilot: Scholar Experience at FEC

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Which scholars were interested in the FEC?

We had **36 scholars** who visited the FEC during the pilot. These scholars accounted for more than 80 sessions!

A few key differences between attendees & baseline survey respondents:

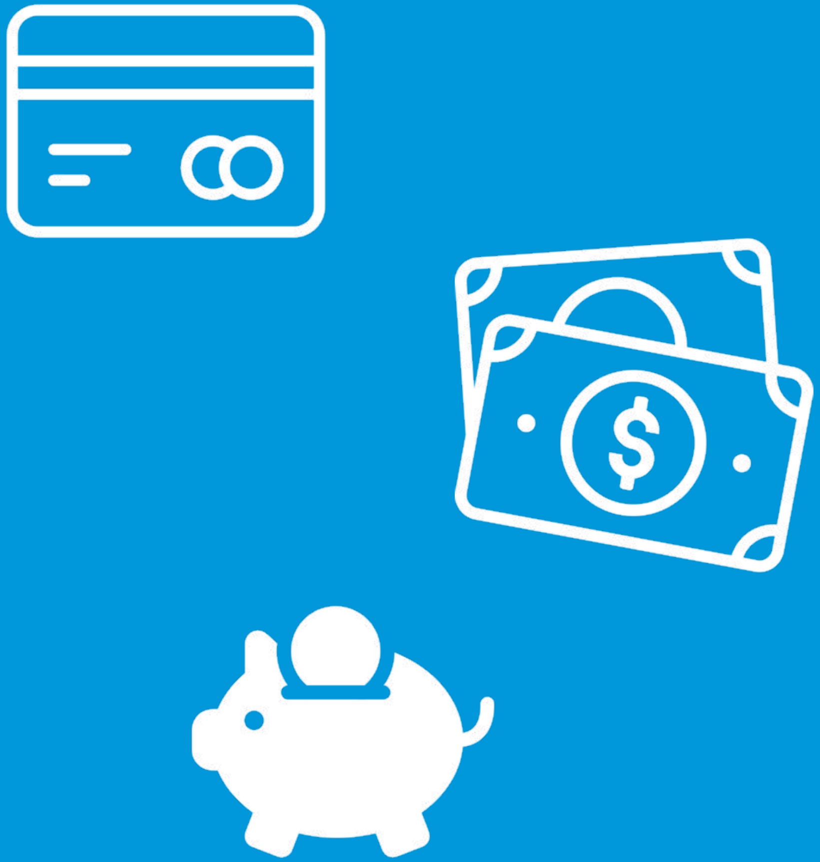
- Attendees were **slightly younger** than the average scholars who took our baseline survey
- Attendees were **slightly more likely to identify as Asian and Black** than our baseline sample
- Attendees were **slightly more likely to have a checking and saving account** compared to the baseline survey
- Attendees tended towards two ends of the financial spectrum – either being **secure, but eager to learn** or **struggling, and in need of significant support**. We didn't reach as many scholars in the middle

What was different about serving Scholars?

- Many scholars **didn't have concrete financial goals**, nor regular income or expenses, making **budgeting a bit difficult**
- Scholars **had privacy concerns** around sharing sensitive information (i.e., SSN) and weren't as interested in a credit report
- They were **interested in education on more complex financial topics** outside the scope of a more traditional FEC session (i.e., financial aid)
- They demonstrated interest in **gaining financial knowledge** (not just there for the gift card) and **better attendance!**

Scholars made key progress at the FEC

- **Almost all attendees were able to complete a budget!**
- Most **set & accomplished a personal savings goal** (more than $3,800 saved in the pilot period)
- About a **quarter of attendees were able to check and review their credit** report
- In addition to the pilot incentive “goals” above, attendees who had achieved them before visiting the FEC **worked on goals such as paying off debt, applying for jobs, or negotiating a raise at work**
- We were able to award over $2,800 in incentives for these goals



Did scholars benefit from the FEC sessions?

Yes!

- Students actively **engaged with the sessions** and **learned new skills** on budgeting
- Students **went back multiple times** (with most students going 2-3 times)
- Some students even **referred their friends**
- For scholars who took the baseline and follow-up survey, we were able to see an **increase in CFPB well-being scores**

Learnings from the Pilot: Scholar Outreach & Communication

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Small incentives and texts were effective, social media was not

- Our initial **outreach from Promise was key to reassure scholars that this was a legitimate opportunity** and ensured we reached scholars.
- **Text messages were quite effective in reaching scholars** and most scholars offered their phone numbers to receive follow-up info in our baseline survey.
- **Interestingly, social media reached the wrong audience** (i.e., those outside of Lansing) when we had initially begun to promote this opportunity in the fall.
- **Small incentives seemed to have really boosted participation with this audience**. Within our larger WWC initiative, other cities have struggled with participation in their programs.

Our outreach boosted awareness of BOLD

- In the baseline survey, only 8% of scholars reported knowing about BOLD, but that significantly increased in the second survey to 58% of scholars.

- Additionally, students reported they were more aware of all the services BOLD offers, especially the FEC.

- While awareness is only a first step, we think it will help scholars engage more with BOLD programming in the future.

Where do we go from here?
Pilot Next Steps & Opportunities

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Next Steps for BOLD Partnership

- **The pilot suggests several opportunities to tweak and expand services for this age group.**
  - Partners continue promoting FEC sessions to current Promise Scholars and identify more opportunities to share this information with students.
  - Partners can explore opportunities to further integrate financial empowerment opportunities within the Lansing School District for high school students.
- **The partnership can leverage the learnings around virtual engagement and personal outreach to help better reach young people in Lansing.**
- **The partnership can explore opportunities to bring even more service offerings together in the future.**

Opportunities for Council

- **Continue to invest in financial empowerment supports to young people**
  - In our pilot, we found financial empowerment is valuable for young people, especially as they are starting adulthood in light of COVID
  - Many students highlighted how COVID has made them think more about their financial future. Students may be more interested in these services as a result – and there's an opportunity to expand these services
- **Integrate financial empowerment into COVID recovery planning**
  - COVID has created a sense of urgency and opportunity to address financial empowerment issues in your community
  - Additionally, financial empowerment can act as a re-engagement tool for students and families who may have disengaged during the pandemic

Opportunities for Council

- **Champion the innovative work of the BOLD Lansing partnership**
    - Support BOLD Lansing partners to pioneer innovative and critical service offerings for Lansing residents and lead the way for cities within the US
    - Identify and support future funding needs from the partners to support these programs
    - Continue to raise awareness and support for BOLD among your constituents
- **Prioritize use of data & evidence to inform program design**
    - Encourage use of evaluation and data collection to demonstrate success and identify areas for improvement
    - Continue to use data and evidence to make decisions around program strategy and priorities

Appendix

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Baseline Survey: Student Demographics

- Our survey reached **mostly first year Promise Scholars,** but we did have some older respondents as well.
- Our sample was **more female** than male.

Key Demographic Information (N = 191)

Demographic Information	
Average Age	19.4
% Female	66.5%
Race / Ethnicity	
% Asian	14.9%
% Black	37.7%
% Hispanic	17.9%
% White	30.9%
% Middle Eastern	2.4%
% Other	2.9%
% Prefer not to disclose	1.9%
% Missing	1.6%

Year	
First Year	54%
Second Year	25%
Third Year	14%
Fourth Year	2%
Other (Gap Year, etc.)	2%

Baseline Survey: Student Financial Health

- Based on the CFPB Financial Well-Being Score, most scholars reported being **confident in their financial knowledge.** Their average score aligns with US average.
- More than **70% of scholars had a checking and saving accounts** and about half had a budget. Forty percent said they automatically set aside money to save!
- Only about **20% of scholars said they had some form of consumer debt** (e.g., credit card, car loan, etc.).

Student Financial Health (N = 191)

Financial Well-Being	
Average CFPB Score (out of 100)	60
Percentage of scholars who said they had a….	
Checking Account	75.4%
Saving Account	71.2%
Job	54.5%
Budget	49.7%
Debt	19.4%
Automatic Saving	40.3%

Comparison: Scholars who attended the FEC compared to Baseline only scholars

- The scholars who attended the FEC were **slightly younger on average** than the baseline sample.
- They are **more likely to identify as Asian and Black** compared to the baseline survey and less likely to identify as Hispanic or White.
- Additionally, they were **more likely to report having a checking account, saving account AND report having debt.**

	Baseline Only (n = 161)	Attended FEC (n = 30)
Demographic Information		
Average Age	19.5	18.7
% Female	65.8%	58.3%
Race / Ethnicity		
% Asian	14.3%	19.4%
% Black	37.8%	47.2%
% Hispanic	20.5%	11.1%
% White	35.4%	19.4%
% Middle Eastern	2.5%	2.8%
% Other	2.5%	5.6%
% Prefer not to disclose	1.2%	5.6%
% Missing	0.6%	16.7%

	Baseline Only	Attended FEC
CFPB Score	59	60
Checking	75.1%	76.7%
Saving	70.2%	76.7%
Job	54.0%	56.7%
Budget	50.3%	46.7%
Debt	16.7%	31.0%
Automatic Saving	38.9%	33.3%

Note: We had 6 scholars who attended the FEC but did not take the baseline survey

Comparison: How did scholars who took our post-survey differ from baseline?

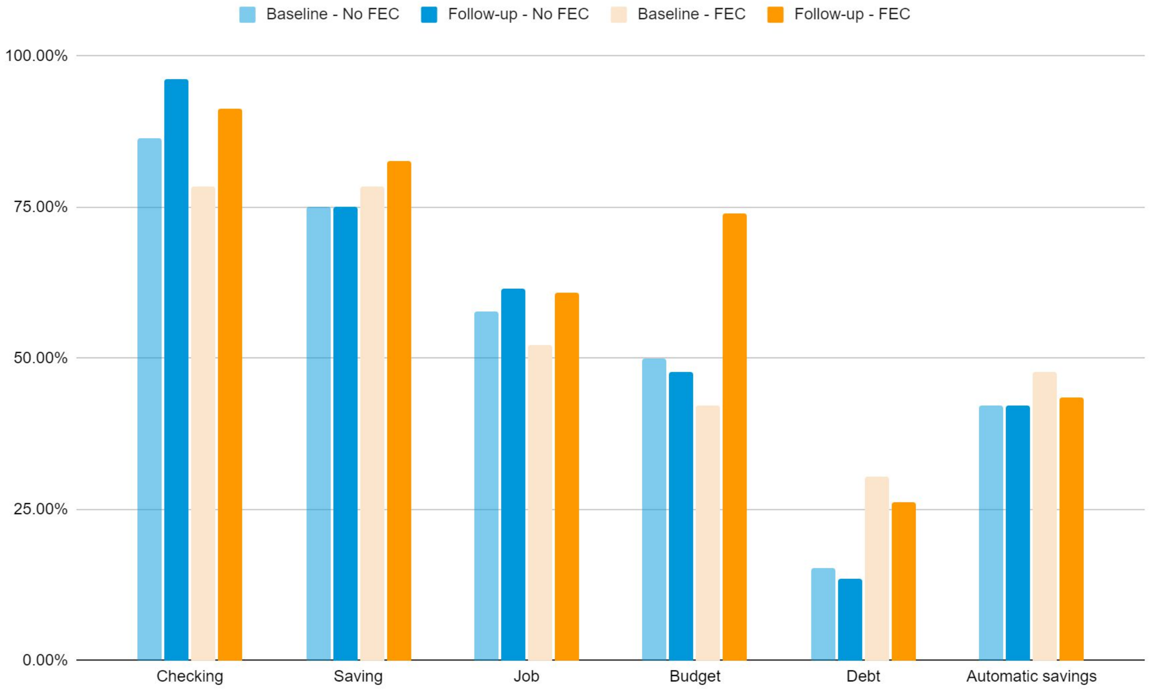
- We had slightly fewer Black scholars respond to our follow-up survey, but otherwise our our respondents were very similar.
- We did not see very much difference in the overall financial health of this group between the baseline and the follow-up survey. **Slightly more scholars reported having a checking account.**

	Only Baseline (N=116)	Follow-up Survey (N = 75)
Demographic Information		
Average Age	19.3	19.3
% Female	63.8%	70.7%
Race / Ethnicity		
% Asian	12.1%	21.3%
% Black	42.2%	38.7%
% Hispanic	20.7%	17.3%
% White	33.6%	33.3%
% Middle Eastern	2.6%	2.7%
% Other	3.5%	2.7%
% Prefer not to disclose	0.9%	4.0%
% Missing	0.9%	0.0%

	Only Baseline (N=116)	Follow-up Survey (N = 75)
Financial Well-Being		
CFPB Score	60	60
Checking	69.8%	84.0%
Saving	68.1%	76.0%
Job	54.5%	56.0%
Budget	19.0%	20.0%
Automatic savings	39.9%	44.0%

Comparison: Financial health baseline / follow-up for FEC attendees vs. non-attendees

	Comparison in CFPB Well-Being Scores (Raw)	
	Baseline	Follow-up
Attended FEC (N = 23)	(28.0)	(29.9)
Didn't attend FEC (N = 52)	(28.1)	(28.9)



Application for Appointment to Board or Commission

Thank you for your interest in serving on a Lansing Board, Commission or Committee.

Certain boards, commissions or committees require appointees to be a registered elector in the City of Lansing (Charter Section 2-102) and be a resident of Lansing for one year prior to taking office (Charter Section 2-102).

Appointees to every board, commission or committee must not be in default to the City at the time of taking office (Charter Section 2-103.2) and not have been convicted, within 20 years of taking office, of a violation of the election laws of the City of Lansing, State of Michigan, or the United States; a violation of public trust; or any felony (Charter Section 2-103.1).

Lansing City Charter, Section 5-104, Ineligibility For Boards, restricts certain City employee activities on some boards: "No person holding another City office or activity employed by the City shall be eligible to be a voting member on any board."

(Section Break)

Date	4/29/2021
First Name	Maureen
Middle	McNulty
Last Name	Saxton
Other name(s) by which you have been known, including maiden names	Maureen McNulty Saxton

Address	120 N. Washington Square, Suite 361
City	Lansing
State	MI
Zip Code	48933

Email	Maureen@vandykehorn.com
Gender	female
Find my ward:	Lansing Neighborhoods Ward Map
Ward	Regional
Precinct	*Field not completed.*
Best phone number to contact you	5178995513
Last 4 digits of social security number	
In what year did you move to Lansing?	0000
Additional information regarding experience and credentials	I have served, and continue to serve, on multiple boards where economic development, redevelopment, and the economic health and well-being of the community are of foremost priority. Please see "Current" and "Past Appointments" below, as well as my resume, attached.
Occupational Background	I currently serve as an executive at a major Detroit-based public relations agency. I opened their first Lansing office in 2018. Before that, I founded and directed my own public relations business for 11 years, with a primary focus on energy issues facing the state. Before that, I worked in state government for 10 years at the Department of Management and Budget, the Department of Treasury, and the Department of History, Arts and Libraries. I also was the deputy director, communications director, and spokesperson for a statewide campaign. Please see my resume attached.
Educational Background	Bachelor of Arts, International Studies/Political Science, University of Michigan.
Previous Appointments	Women's Caring Program - Director of Marketing/Communications
Current Appointments	State of Michigan-Board of Nursing; Citizens Research Council-Board of Trustees; Merrill-Palmer Skillman Institute-Board of Visitors; MI Nature Association - Board of Trustees

Please attach a resume if available	McNulty Saxton resume 4.15.21.pdf
First choice for board to serve on	Economic Development Corporation/Tax Increment Finance Authority/Borwnfield Redevelopment Authority
Second choice of a board to serve on	Downtown Lansing Inc.
Third choice of a board to serve on	Lansing Entertainment & Pub. Facil. Auth
Fourth choice of a board to serve on	*Field not completed.*
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission	While I was born and raised in the City of Detroit, my home has been Lansing and metro Lansing ever since I came here to work in state government in 1992. I am invested in Lansing and want it to flourish. I have a high-level understanding of economic development issues based on my past experience as communications director for the Department of Treasury, Management and Budget, and as deputy director of a statewide political campaign. I saw the importance of economic development and the impact of revenues and taxes both on local businesses and on the community. I think it's important for communities to have a viable business environment. It leads to vitality in the community both for individuals and families who want to live near their employment and their children's schools. The use of tax elements and tools should be made available to incentivize job creators to set up shop, or expand their business, in Lansing, as well as attract other investments. Working in the state budget office for nearly seven years, I'm familiar with the history of revenue sharing in Michigan, how critical it is (or was) to municipalities, and how deeply it has been cut since the 1990s. Revenue sharing can no longer be counted on, so other development tools (such as brownfields) and tax tools are critically needed. My state government experience gave me a first-hand view and working knowledge of how state government interacts with local communities in regard to business development. After founding my own PR company in late 2007, I primarily worked on energy issues related to reliability and affordability. As a communications and media professional, I work to help individuals, businesses, governments, and communities, large and small, map out their best game plan to achieve their goals. Over the past 20 years,

	and as a working woman with two young children who was also committed to other volunteer activities and boards, the time was never right for me to seek a formal role in the redevelopment of Lansing. But now, as my youngest son graduates from high school, the time is right. I have the interest and the time to assist the Economic Development Corporation - or Downtown Lansing Inc. - and know that I can make a difference.
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office	I meet all qualifications and eligibility requirements.
Background Check Authorization	I agree
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge	Maureen McNulty Saxton
Date & Time	4/29/2021 4:10 PM

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor has made the appointment of Maureen Saxton as an At-Large member of the Lansing Entertainment & Public Facilities Authority for a term to expire June 30, 2024; and

WHEREAS, the nominee has been vetted by the Mayor's Office and meets the qualifications as required by the City Charter; and

WHEREAS, the Committee of the Whole met on June 21, 2021 and took affirmative action.

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Maureen Saxton as an At-Large member of the Lansing Entertainment & Public Facilities Authority for a term to expire June 30, 2024.

General Fund Status Report – FY 2021 3rd Quarter

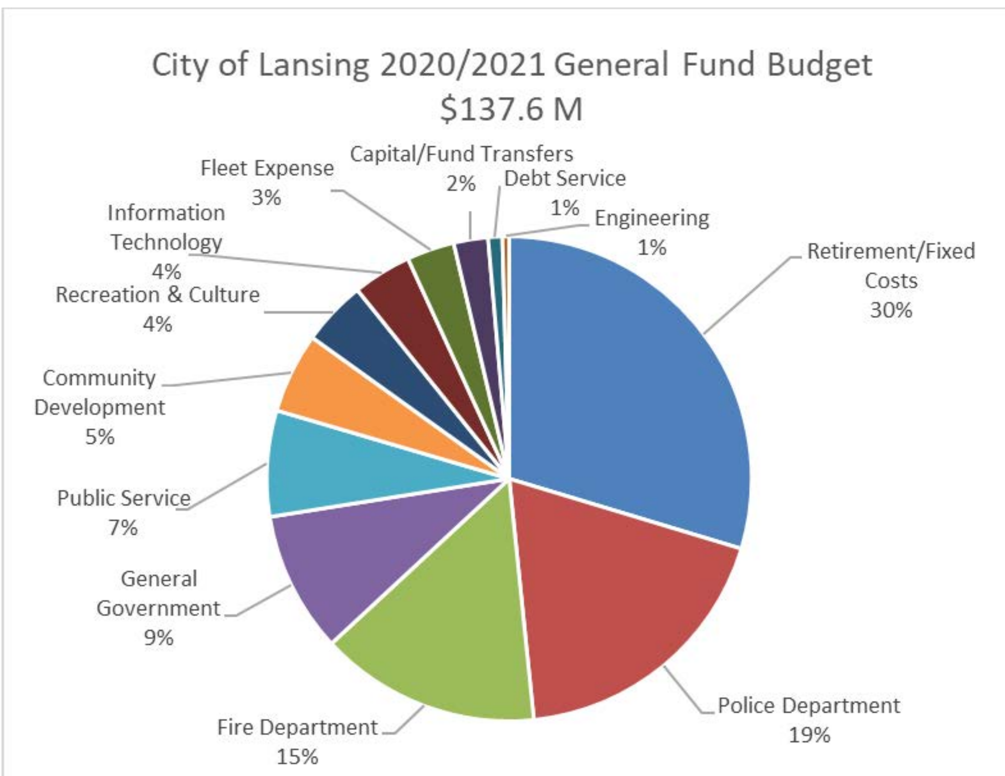
Please see accompanying summary detail (pages 4-8)

General Fund Summary

The City ended FY 2020 with $10,121,010 in combined general fund reserves. For FY 2021 budget, the City originally adopted $132,189,569 in total revenues including transfers and $136,875,977 in total expenditures for an estimated ending fund balance of $5,434,602.

As part of the executive budget recommendation for FY 2022, the year-end projection for FY 2021 has been updated to account for lower than projected property and income tax, higher than projected state revenues, resolving the $2.5M IRS/ACA bills, and $7.3M in federal stimulus from the CARES act. As a result, the administration currently projects an ending fund balance of $13,860,313.

The City's fund balance policy recommends a fund balance between 12% and 15% of expenditures, a target threshold spanning $16.4M to $20.5M. The administration continues to explore options to restore fund balance and is preparing the FY 2022 Executive Budget Proposal.



(continued)

Revenue Summary

General Fund revenues collected through the 3rd quarter of Fiscal Year 2021 (July – March) are on track overall with previous year collections accounting for updated revenue projections.

- **Property Taxes** are 33.5% of general fund revenues and are largely collected at the beginning of the fiscal year. While revenue remains subject to tax appeals and other adjustments, any changes through the end of the year should be minor.

- **Income Tax** collections, 22.4% of general fund revenues, are currently above expectations for the first three quarters of the fiscal year. This is anticipated to decrease as a result of larger-than-normal refunds are being issued on a delayed filing deadline. The Finance and Treasury departments are carefully monitoring incoming revenues anticipating a 20%-24% decline relative to pre-pandemic estimates.

- **Return on Equity** is received in December and June. The current contract includes a guaranteed $25M payment to the City and 3% of the Lansing Board of Water and Light's June 1 to May 31 revenue in excess of $409,836,066. Specifically revenue from retail and wholesale sales of chilled water, electric, steam, heat, and water utilities. This is 19.1% of general fund revenues with no anticipated risk for the current year.

- **State Revenues**, currently projected to make up 15.2% of general fund operating revenue, have remained fairly strong compared to original projections. The City also received its first major distribution of recreational marijuana revenues which was not previously anticipated.

- **Charges for Services** are closely underneath expectations for this time of year with public safety charges, reimbursements, and code compliance being the largest sources. This may be adjusted as cash receipts are accounted for.

- **Fines and Forfeitures** are below previous years to date. This is largely due to restrictions that have impacted the operation of courts and collections.

- **Licenses and Permits** are just under collection rates compared to previous years. Some of this variance is due to the timing of specific licenses, which may also be impacted by the Pandemic.

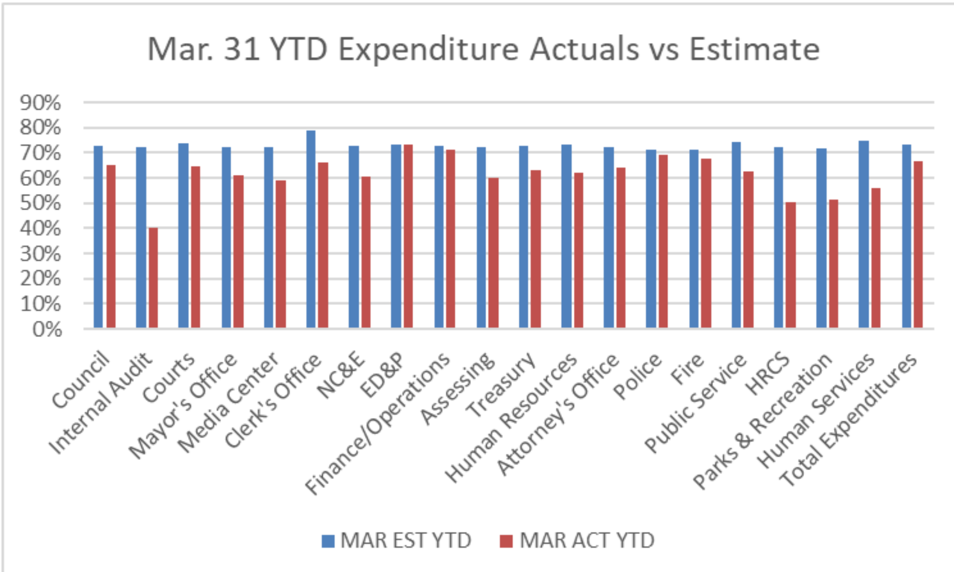
- **Interest and Rents** are less than a percent of the City's budget. Collections have exceeded the small budget anticipated for FY 2021.

- **Other Revenues** are below previous year collections for this time of year. This category makes up only 0.4% of General Fund revenues.

(continued)

Expenditure Summary

Departmental expenditures are below first quarter targets taking into account the timing of payroll and major contracts with only ED&P almost exactly in line with their year-to-date target. The City continues to monitor and respond to the many public health risks and financial challenges posed by COVID 19.



Conclusion

The Administration continues to monitor expenditures and seek out necessary savings to maintain vital services to residents and visitors to the City of Lansing. The FY 2022 executive budget recommendation takes into account the updated projections as included in this quarterly budget update, including $2.5M from resolving the IRS/ACA bills and $7.3M in federal stimulus due to the CARES act.

The general fund budget report is presented in several formats for informational value as follows. After a separate revenue and expenditure summary, the City's general fund is presented as formally adopted in appropriation detail showing personnel vs. operating expenditures, then in governmental detail it is summarized by purpose. In this last view retirement, fleet expenses, and information technology costs are displayed separately from departments to better demonstrate their costs to the City's general fund.

March 31, 2021 Revenue Summary

Fiscal Year July 1, 2019 - June 30, 2020

General Fund Revenues	FY 2021 Adopted Budget	FY 2021 Projected Budget	FY 2021 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Avg.
Property Taxes					
Non-Dedicated	33,894,000	32,955,000	32,770,806		
Dedicated - Police	3,521,250	3,300,000	3,300,000		
Dedicated - Fire	3,521,250	3,300,000	3,300,000		
Dedicated - Roads	2,347,500	2,200,000	2,200,000		
Dedicated - Parks	2,347,500	2,200,000	2,200,000		
Total	45,631,500	43,955,000	43,770,806	99.6%	100.8%
Income Taxes					
City Income Tax	31,380,800	29,380,800	20,455,559		
Total	31,380,800	29,380,800	20,455,559	69.6%	61.2%
Return on Equity					
Board of Water and Light	25,000,000	25,000,000	12,500,000		
Total	25,000,000	25,000,000	12,500,000	50.0%	51.5%
State Revenues					
Revenue Sharing	13,626,861	15,774,797	8,299,703		
Fire Reimbursement Grants	2,581,972	2,926,700	2,926,705		
Personal Property Tax Reimbursement	849,931	932,000	931,983		
Recreational Marijuana	-	280,000	280,013		
Liquor License Fee	68,003	70,700	73,295		
Total	17,126,766	19,984,197	12,511,699	62.6%	55.7%
Charges for Services					
Public Safety	4,028,400	4,028,400	2,478,507		
Reimbursements	2,398,773	2,398,773	1,852,918		
Code Compliance	1,911,000	1,911,000	956,618		
Recreation Fees	195,980	195,980	258,960		
Appeals & Petitions	70,650	70,650	66,695		
Work for Others	35,400	35,400	95,854		
Central Stores	1,500	1,500	2,615		
Subscriptions and Information	1,000	1,000	1,180		
Total	8,642,703	8,642,703	5,713,347	66.1%	69.5%
Fines and Forfeitures					
Fines and Forfeitures	1,803,100	1,803,100	910,703		
Total	1,803,100	1,803,100	910,703	50.5%	73.6%
Licenses & Permits					
Cable Franchise Fees	1,000,000	1,000,000	571,658		
Marihuana Licenses	600,000	600,000	445,000		
Business Licenses	90,800	90,800	58,409		
Non-Business Licenses	49,700	49,700	27,399		
Building Licenses & Permits	21,200	21,200	9,875		
Total	1,761,700	1,761,700	1,112,341	63.1%	50.5%
Interest & Rents					
Interest Income	140,000	140,000	187,242		
Total	140,000	140,000	187,242	133.7%	78.3%
Other Revenues					
Miscellaneous	183,000	283,000	148,664		
Sale of Fixed Assets	105,000	105,000	94,235		
Donations & Contributions	65,000	81,043	90,650		
Total	353,000	469,043	184,884	39.4%	48.6%
Total General Fund					
Operating Revenue	131,839,569	131,136,543	97,495,245	74.3%	71.5%
Transfers from Other Funds	350,000	350,000	350,000		
Total	132,189,569	131,486,543	97,845,245	74.4%	71.1%

March 31, 2021 Departmental Summary

Fiscal Year July 1, 2019 - June 30, 2020

General Fund Appropriations	FY 2021 Adopted Budget	FY 2021 Projected Budget	FY 2021 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Target
Beginning General Fund Balance	2,328,400	2,328,400	2,328,400		
Beginning Budget Stab. Fund Balance	7,792,610	7,792,610	7,792,610		
Total General Fund Reserves	10,121,010	10,121,010	10,121,010		
Revenues (detail on previous page)	132,189,569	131,486,543	97,845,245	74.4%	71.1%
Departmental Expenditures:					
Council	668,682	668,682	437,062	65.4%	73.0%
Internal Audit	170,601	170,601	68,528	40.2%	72.2%
Mayor's Office	1,230,864	1,230,864	751,567	61.1%	72.4%
Office of Community Media	540,669	540,669	318,725	59.0%	72.5%
District Court	6,154,125	6,154,125	4,166,575	67.7%	72.7%
Circuit Court Building Rental	275,655	275,655	1,276	0.5%	99.5%
City Clerk's Office	1,502,908	1,502,908	995,929	66.3%	78.7%
Neighborhood & Citizen Engagement	1,053,914	1,053,914	637,213	60.5%	72.9%
Economic Development & Planning	4,778,684	4,878,684	3,579,360	73.4%	73.2%
Finance Department	2,106,317	2,106,317	1,498,596	71.1%	72.8%
City Assessor	1,737,056	1,737,056	1,043,726	60.1%	72.5%
Treasury/Income Tax	2,260,256	2,260,256	1,432,190	63.4%	72.7%
Human Resources Department	2,260,520	2,260,520	1,409,402	62.3%	73.2%
City Attorney's Office	2,265,661	2,265,661	1,451,716	64.1%	72.3%
Police Department	46,493,846	46,534,889	32,171,676	69.1%	71.1%
Fire Department	36,704,247	36,837,947	24,946,235	67.7%	71.2%
Public Service	11,843,878	11,843,878	7,438,799	62.8%	74.2%
Human Relations & Community Services	1,725,334	1,725,334	865,346	50.2%	72.5%
Parks & Recreation Department	8,094,706	8,094,706	4,141,506	51.2%	71.8%
Human Service Agency Support	1,560,400	2,109,284	1,178,828	55.9%	75.0%
Non-Departmental Expenditures:					
Library Building Rental	150,000	150,000	121,997	81.3%	75.0%
Operating Subsidies to Other Funds	862,450	862,450	831,450	96.4%	99.1%
City Supported Agencies	102,500	102,500	70,500	68.8%	100.0%
Capital Improvements	2,429,705	2,287,705	2,429,705	106.2%	100.0%
Debt Service & Penalties	1,303,000	1,303,000	53,744	4.1%	73.9%
Vacancy Factor	(1,400,000)	(1,400,000)	-		
Expenditures	136,875,977	137,557,604	92,041,650	66.9%	73.4%
Net Impact on Fund Balance	(4,686,408)	(6,071,061)			
Federal Stimulus Reimbursement	-	7,310,364			
IRS/ACA Bills Resolved	-	2,500,000			
Ending General Fund Reserves	5,434,602	13,860,313			

March 31, 2021 Budget Appropriation Summary

Fiscal Year July 1, 2019 - June 30, 2020

Estimated Revenues	FY 2021 Adopted Budget	FY 2021 Projected Budget	FY 2021 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Avg.
Property Taxes	45,631,500	43,955,000	43,770,806		
Income Taxes	31,380,800	29,380,800	20,455,559		
Return on Equity	25,000,000	25,000,000	12,500,000		
State Revenues	17,126,766	19,984,197	12,511,699		
Charges for Services	8,642,703	8,642,703	5,713,347		
Fines & Forfeitures	1,803,100	1,803,100	910,703		
Licenses & Permits	1,761,700	1,761,700	1,112,341		
Interest & Rent	140,000	140,000	187,242		
Other Revenue	353,000	469,043	333,548		
Total Revenues	131,839,569	131,136,543	97,495,245	74.3%	71.5%

Appropriations	FY 2021 Adopted Budget	FY 2021 Projected Budget	FY 2021 Mar. 31 Actuals	Mar. 31 Percent YTD	Mar. 31 Target Exp.
Council					
Personnel	454,438	454,438	316,524		
Operating	214,244	214,244	120,537		
Total	668,682	668,682	437,062	65.4%	73.0%
Internal Audit					
Personnel	159,234	159,234	62,774		
Operating	11,367	11,367	5,754		
Total	170,601	170,601	68,528	40.2%	72.2%
Courts					
Personnel	5,007,290	5,007,290	3,469,371		
Operating	1,422,490	1,422,490	698,481		
Total	6,429,780	6,429,780	4,167,852	64.8%	73.8%
Mayor's Office					
Personnel	1,030,996	1,030,996	662,950		
Operating	199,868	199,868	88,617		
Total	1,230,864	1,230,864	751,567	61.1%	72.4%
Media Center					
Personnel	472,760	472,760	277,228		
Operating	67,909	67,909	41,497		
Total	540,669	540,669	318,725	59.0%	72.5%
Clerk's Office					
Personnel	1,064,290	1,064,290	785,141		
Operating	438,618	438,618	210,787		
Total	1,502,908	1,502,908	995,929	66.3%	78.7%
Neighborhood & Citizen Engagement					
Personnel	726,750	726,750	428,576		
Operating	327,164	327,164	208,637		
Total	1,053,914	1,053,914	637,213	60.5%	72.9%
Economic Development & Planning					
Personnel	3,148,894	3,148,894	2,128,614		
Operating	1,629,790	1,729,790	1,450,746		
Total	4,778,684	4,878,684	3,579,360	73.4%	73.2%
Finance/Operations					
Personnel	1,619,825	1,619,825	1,054,231		
Operating	486,492	486,492	444,365		
Total	2,106,317	2,106,317	1,498,596	71.1%	72.8%

Appropriations	FY 2021 Adopted Budget	FY 2021 Projected Budget	FY 2021 Mar. 31 Actuals	Mar. 31 Percent YTD	Mar. 31 Target Exp.
Assessing					
Personnel	1,512,158	1,512,158	891,168		
Operating	224,898	224,898	152,558		
Total	1,737,056	1,737,056	1,043,726	60.1%	72.5%
Treasury					
Personnel	1,808,858	1,808,858	1,064,299		
Operating	451,398	451,398	367,891		
Total	2,260,256	2,260,256	1,432,190	63.4%	72.7%
Human Resources					
Personnel	1,372,671	1,372,671	880,901		
Operating	887,849	887,849	528,502		
Total	2,260,520	2,260,520	1,409,402	62.3%	73.2%
Attorney's Office					
Personnel	2,035,289	2,035,289	1,306,243		
Operating	230,372	230,372	145,473		
Total	2,265,661	2,265,661	1,451,716	64.1%	72.3%
Police					
Personnel	39,027,047	39,027,047	27,189,660		
Operating	7,466,799	7,507,842	4,982,016		
Total	46,493,846	46,534,889	32,171,676	69.1%	71.1%
Fire					
Personnel	31,566,076	31,566,076	21,505,214		
Operating	5,138,171	5,271,871	3,441,021		
Total	36,704,247	36,837,947	24,946,235	67.7%	71.2%
Public Service					
Personnel	2,937,224	2,937,224	1,664,328		
Operating	8,906,654	8,906,654	5,774,471		
Total	11,843,878	11,843,878	7,438,799	62.8%	74.2%
Human Relations & Community Service					
Personnel	1,536,239	1,536,239	744,459		
Operating	189,095	189,095	120,887		
Total	1,725,334	1,725,334	865,346	50.2%	72.5%
Parks & Recreation					
Personnel	4,981,182	4,981,182	2,913,276		
Operating	3,113,524	3,113,524	1,228,231		
Total	8,094,706	8,094,706	4,141,506	51.2%	71.8%
Human Services					
Operating	1,560,400	2,109,284	1,178,828		
Total	1,560,400	2,109,284	1,178,828	55.9%	75.0%
City Supported Agencies					
Operating	102,500	102,500	70,500		
Total	102,500	102,500	70,500	68.8%	100.0%
Non-Departmental					
Vacancy Factor	(1,400,000)	(1,400,000)	-		
Library Lease	150,000	150,000	121,997		
Debt Service	1,303,000	1,303,000	53,744		
Net Transfers	2,942,155	2,800,155	2,911,155		
Total	2,995,155	2,853,155	3,086,896	108.2%	135.6%
Total Expenditures	136,525,977	137,207,604	91,691,650	66.8%	73.3%
General Fund balance	10,121,010	10,121,010			
Change	(4,686,408)	(6,071,061)			
Federal Stimulus Reimbursement	-	7,310,364			
IRS/ACA Bills Resolved	-	2,500,000			
Ending Fund Balance	5,434,602	13,860,313			

March 31, 2021 Governmental Summary

Fiscal Year July 1, 2019 - June 30, 2020

General Fund Appropriations	FY 2021 Adopted Budget	FY 2021 Projected Budget	FY 2021 Mar. 31 Actuals	Mar. 31 Percent YTD	3 Year Mar. 31 Avg.
Beginning General Fund Balance	2,328,400	2,328,400	2,328,400		
Beginning Budget Stab. Fund Balance	7,792,610	7,792,610	7,792,610		
Total General Fund Reserves	10,121,010	10,121,010	10,121,010		
Revenues (detail on previous page)	132,189,569	131,486,543	97,845,245	74.4%	71.1%
General Government					
Attorney's Office	1,446,924	1,446,924	880,564		
City Clerk	1,153,547	1,153,547	751,424		
Council	501,445	501,445	315,886		
District Court	3,837,592	3,837,592	2,430,590		
Circuit Court Building Rental	275,655	275,655	1,276		
Internal Audit	102,236	102,236	18,022		
Finance	1,450,799	1,450,799	1,028,619		
City Assessor	1,062,842	1,062,842	569,853		
Treasury/Income Tax	1,430,019	1,430,019	851,139		
Human Resources	1,673,492	1,673,492	1,002,831		
Mayor's Office	846,515	846,515	497,920		
Office of Community Media	382,823	382,823	205,968		
Library Building Rental	150,000	150,000	121,997		
Vacancy Factor	(1,400,000)	(1,400,000)	-		
Total General Government	12,913,890	12,913,890	8,676,087	67.2%	81.9%
Public Safety					
Police Department	25,699,594	25,740,637	17,379,504		
Fire Department	20,115,461	20,249,161	13,306,047		
Total Public Safety	45,815,055	45,989,798	30,685,552	66.7%	71.3%
Community Development					
Economic Development & Planning	3,289,881	3,377,781	2,493,416		
Neighborhood & Citizen Engagement	715,591	715,591	402,376		
Human Relations & Community Services	1,065,748	1,065,748	417,124		
Human Service Agency Support	1,560,400	2,109,284	1,178,828		
City Supported Agencies	102,500	102,500	70,500		
Total Community Development	6,734,120	7,370,904	4,562,244	61.9%	74.1%
Public Service					
Public Service Department	9,722,187	9,722,187	5,978,493	61.5%	74.3%
Recreation & Culture					
Parks & Recreation Department	5,938,282	5,938,282	2,817,519	47.4%	71.5%
Internal Services					
Retirement/Fixed Benefits	40,805,259	40,805,259	28,479,470		
Information Technology Expense	5,379,656	5,379,656	4,034,745		
Fleet Expense	4,353,586	4,365,686	3,028,557		
Engineering	618,787	618,787	464,085		
Total Internal Services	51,157,288	51,169,388	36,006,857	70.4%	71.5%
Non-Departmental Expenditures					
Operating Subsidies to Other Funds	862,450	862,450	831,450		
Capital Improvements	2,429,705	2,287,705	2,429,705		
Debt Service & Penalties	1,303,000	1,303,000	53,744		
Expenditures	136,875,977	137,557,604	92,041,650		
Net Impact on Fund Balance	(4,686,408)	(6,071,061)			
Federal Stimulus Reimbursement	-	7,310,364			
IRS/ACA Bills Resolved	-	2,500,000			
Ending General Fund Reserves	5,434,602	13,860,313			

Vacancy Factor Report

Fiscal Year 2021

March 31, 2021

Department	Key	PCN	Position Description	Bargaining Unit	FTE	FY 2022*	Vacancy	Vacancy Factor
Vacancies Counted toward General Fund Vacancy Factor								
COUNCIL/INTERNAL AUDIT	1012120	LEGISAUD	LEGISLATIVE AUDITOR	COUNCIL	1.00		2/20/2020	CONTRACT
NEIGH CTZN ENG	1012250	NRESCORD	NEIGHBORHOOD RESOURCE COORDINT	T214 SUPV	1.00		1/1/2021	14,052
MAYOR	1012300	PTMYRSTF	PT MAYORAL STAFF ASSISTANT	PT MAYOR	1.00	VF	6/30/2020	41,458
HR AND CS	1012500	CSUP-TBD	CONTRACT SUPERVISOR	T243SUP	1.00		CONVERTED	29,769
HR AND CS	1012500	COMMINVT	COMMISSION INVESTIGATOR	T214 SUPV	1.00		6/22/2020	43,716
ED&P/CODE COMPLIANCE	1012610	CCOFICER	CODE ENFORCEMENT WORKER	T243CTP	1.00	VF	4/3/2020	OVERTIME
ED&P/PLANNING	1012620	ASTPLMGR	ASSISTANT PLANNING MANAGER	T214 SUPV	1.00	VF	3/20/2020	CONTRACT
FINANCE/OPERATIONS	1012710	BUDGETAN	BUDGET ANALYST	T243CTP	1.00		CONVERTED	35,948
FINANCE/OPERATIONS	1012710	SRBUYER0	BUYER 32	T243CTP	1.00		11/30/2020	CONTRACT
ASSESSOR	1012720	RESAPPLD	RESIDENTIAL APPRAISER LEAD	T243CTP	1.00	VF	10/18/2019	50,521
ASSESSOR	1012720	RESAPPTR	RESIDENTIAL APPRAISER APPRENTICE	T243CTP	1.00		5/24/2019	41,458
ASSESSOR	1012720	RESIDAPP	RESIDENTIAL APPRAISER	T243CTP	1.00		10/5/2017	CONTRACT
TREASURY	1012730	CUSTSREP	CUSTOMER SERVICE REP	T243CTP	1.00		2/19/2021	4,670
TREASURY	1012730	PTCUSTRP	PT CUSTOMER SERVICE REP	T243PT	1.00		2/22/2020	27,095
HUMAN RESOURCES	1012800	PAYRTECH	PAYROLL TECHNICIAN	T243CTP	0.80		2/19/2021	6,695
HUMAN RESOURCES	1012800	PRNCRECR	PRINCIPAL RECRUITER	T243CTP	1.00		4/18/2017	CONTRACT
CITY ATTORNEY	1012900	LGLADVSR	LEGAL ADVISOR	T214 NS	1.00	VF	4/6/2018	50,662
PUBLIC SERVICE/BUILDINGS	1013140	BLDSERSU	BUILDING SERVICES SUPERVISOR	T243CTP	1.00	VF	10/16/2020	33,578
PUBLIC SERVICE/BUILDINGS	1013140	ELCTRICN	ELECTRICIAN	T243SUP	1.00	VF	12/30/2018	41,458
PUBLIC SERVICE/BUILDINGS	1013140	ELECFACW	ELECTRICAL FACILITY CTRL WKR	T243SUP	1.00	VF	11/2/2018	34,465
PUBLIC SERVICE/BUILDINGS	1013140	FACMTWKR	SKILLED TRADES WORKER	UAW	1.00	VF	3/2/2015	34,465
PUBLIC SERVICE/BUILDINGS	1013140	PLUMBSUP	PLUMBING SUPERVISOR	UAW	1.00	VF	6/10/2018	55,774
PUBLIC SERVICE/BUILDINGS	1013140	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	1.00	VF	7/1/2017	43,590
POLICE/ADMIN	1013201	ADMSPC31	ADMINISTRATIVE SPECIALIST 31	T243SUP	1.00		12/28/2011	CONTRACT
POLICE/CENTRAL SERVICES	1013221	CNTRECOR	CENTRAL RECORDS COORDINATOR	T243SUP	1.00		3/19/2021	1,868
POLICE/CENTRAL SERVICES	1013221	POLCADET	POLICE CADET	FOP NON REP	1.00		12/11/2020	6,814
POLICE/CENTRAL SERVICES	1013221	POLTEC31	LPD FOIA ANALYST	T243CTP	1.00		10/29/2020	CONTRACT
POLICE/RADIO LAB	1013222	RADTEC34	RADIO TECHNICIAN 34	T243CTP	1.00		10/11/2019	CONTRACT
POLICE/DETENTION	1013224	DETENOFF	DETENTION OFFICER	T243CTP	1.00		12/5/2020	CONTRACT
POLICE/INVESTIGATIONS	1013224	DETECT2B	DETECTIVE IIB	FOP NS	1.00		7/1/2017	57,608
POLICE/INVESTIGATIONS	1013224	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		1/6/2021	11,462
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		7/1/2020	37,253
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		7/1/2020	37,253
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		12/19/2020	13,946
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		1/2/2021	12,036
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		2/13/2021	6,304
POLICE/PATROL	1013251	POLOFFCR	POLICE OFFICER 1	FOP NS	1.00		2/16/2021	5,922
POLICE/PATROL	1013251	SERGANT3	SERGEANT III	FOP SUPV	1.00		3/13/2021	3,926
FIRE/ADMIN	1013501	ASTFIRCF	ASSISTANT FIRE CHIEF	NB SUPV	1.00		1/15/2021	RETRO FY20
FIRE/ADMIN	1013501	FIRCHIEF	FIRE CHIEF	EXEC	1.00		9/4/2020	CONTRACT
FIRE/ADMIN	1013501	PTCLRK25	PT CLERK 25	T243PT	1.00	VF	7/1/2019	RETRO FY20
FIRE/OPERATIONS	1013520	CAPTAIN4	CAPTAIN IV	IAFF	1.00	VF	9/30/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRENG02	ENGINEER II	IAFF	1.00		1/16/2021	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		1/22/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		2/15/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		6/6/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		6/6/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		7/18/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		9/28/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		10/29/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00		12/16/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00	VF	12/22/2020	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00	VF	2/8/2021	RETRO FY20
FIRE/OPERATIONS	1013520	FIRFIGTR	FIREFIGHTER	IAFF	1.00	VF	3/1/2021	RETRO FY20
FIRE/PREVENTION	1013520	INSPECT4	INSPECTOR IV	IAFF	1.00		2/15/2020	RETRO FY20
FIRE/PREVENTION	1013530	INSPECT4	INSPECTOR IV	IAFF	1.00		5/14/2020	RETRO FY20
FIRE/PREVENTION	1013530	SECRTY26	SECRETARY 26	T243CTP	1.00	VF	7/1/2019	RETRO FY20
FIRE/EMERGENCY SERVICES	1013580	ERGMGTSP	HAZARD MITIGATION SPECIALIST	T243CTP	1.00		2/5/2021	RETRO FY20
					58.80	17.00		783,765

*VF indicates the position is budgeted as vacant for the FY 2022 executive budget recommendation.

Vacancy Factor Report

Fiscal Year 2021

March 31, 2021

Department	Key	PCN	Position Description	Bargaining Unit	FTE	FY 2022*	Vacancy	Vacancy Factor
Non-Vacancy Factor (non-General Fund) Vacancies								
PUBLIC SERVICE/O&M	1013611	CEMATWK2	CEMETERY MAINTANCE WORKER 200	UAW	1.00	VF	5/31/2019	26,781
PUBLIC SERVICE/O&M	1013611	EQPOPWK5	EQUIPMENT OPERATOR WORKER 500	UAW	1.00	VF	10/24/2020	19,870
PUBLIC SERVICE/O&M	1013611	FRSTWKR5	ARBORIST 500	UAW	1.00		7/31/2020	30,596
PUBLIC SERVICE/O&M	1013611	FRSTWKR6	ARBORIST 600	UAW	1.00		8/13/2020	31,376
PUBLIC SERVICE/O&M	1013611	FRSTWKR6	ARBORIST 600	UAW	1.00		9/29/2020	25,101
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00		3/30/2019	31,721
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00		1/1/2020	31,721
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	VF	2/1/2020	31,721
PUBLIC SERVICE/O&M	1013611	MANTWKR4	MAINTENANCE WORKER 400	UAW	1.00	VF	2/29/2020	31,721
PUBLIC SERVICE/O&M	1013611	MANTWKR5	MAINTENANCE WORKER 400	UAW	1.00	VF	4/25/2020	31,721
PUBLIC SERVICE/O&M	1013611	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	1.00	VF	11/22/2019	43,590
PUBLIC SERVICE/O&M	1013611	PUBWKSUP	PUBLIC SERVICE SUPERVISOR	T243SUP	1.00	VF	8/15/2020	36,251
PUBLIC SERVICE/O&M	1013611	SNMATWKR	SIGN MAINTENANCE WORKER 400	UAW	1.00	VF	3/26/2021	647
PUBLIC SERVICE/O&M	1013611	SOLWASUP	SOLID WASTE SUPERVISOR	T243SUP	1.00		8/15/2020	38,051
ED&P/BUILDING SAFETY	2492610	BLDINSUP	BUILDING INSPECTOR SUPERVISOR	T214 SUPV	1.00		11/16/2019	50,662
ED&P/PARKING	5853641	ACCTGCLK	ACCOUNTING CLERK	T243CTP	1.00	VF	1/22/2018	35,954
ED&P/PARKING	5853641	ACCTGCLK	ACCOUNTING CLERK	T243CTP	1.00	VF	5/18/2019	35,954
ED&P/PARKING	5853642	LDPKTECH	LEAD PARKING TECHNICIAN	UAW	1.00	VF	1/3/2020	31,721
ED&P/PARKING	5853642	PKGRVCOL	PARKING REVENUE COLLECTORS	UAW	1.00	VF	9/14/2019	24,429
ED&P/PARKING	5853642	PKGRVCOL	PARKING REVENUE COLLECTORS	UAW	1.00	VF	1/24/2020	24,429
PUBLIC SERVICE/WWTP	5903670	ASPLSUPT	ASSIST PLANT SUPERINTENDENT	NB SUPV	1.00		7/31/2020	53,341
PUBLIC SERVICE/WWTP	5903670	ELECTECH	ELECTRICAL TECHNICIAN	T243CTP	1.00	VF	10/5/2006	43,590
PUBLIC SERVICE/WWTP	5903670	PLNTSUPT	PLANT SUPERINTENDENT	NB SUPV	1.00		8/14/2020	61,297
PUBLIC SERVICE/WWTP	5903670	TECH-TBD	LAB/IPP TECHNICIAN	T243CTP	0.50	VF	7/1/2017	18,847
PUBLIC SERVICE/WWTP	5903670	SUP-TBD	LAB/IPP SUPERVISOR	T243SUP	0.50		7/1/2015	20,729
PUBLIC SERVICE/WWTP	5903670	UTLELWKR	UTILITY ELECTRICAL WORKER	UAW	1.00		5/31/2013	37,695
PUBLIC SERVICE/WWTP	5903670	WWMATWK6	WASTEWATER MAINTENANCE WKR 600	UAW	1.00		5/27/2020	37,271
PUBLIC SERVICE/WWTP	5903670	WWPLTLBR	WASTE WATER PLANT LABORER	UAW	1.00		7/12/2019	28,992
PUBLIC SERVICE/WWTP	5903670	WWRESHAN	RESIDUAL HANDLER	UAW	1.00		12/18/2020	13,012
PUBLIC SERVICE/WWTP	5903670	WWSYSANL	WASTEWATER SYSTEMS ANALYST	T243CTP	1.00		10/23/2015	45,754
PUBLIC SERVICE/WWTP	5903679	TECH-TBD	LAB/IPP TECHNICIAN	T243SUP	0.50	VF	7/1/2017	18,847
PUBLIC SERVICE/WWTP	5903679	SUP-TBD	LAB/IPP SUPERVISOR	T243SUP	0.50		7/1/2015	20,729
INFO TECH	6303130	DATANLST	DATA ANALYST	T243CTP	1.00		2/16/2018	CONTRACT
INFO TECH	6303130	GISADMIN	GIS TECHNICIAN	T243SUP	1.00		8/9/2014	CONTRACT
INFO TECH	6303130	HLPDSKTN	HELP DESK TECHNICIAN	T243CTP	1.00		11/2/2018	CONTRACT
INFO TECH	6303130	HLPDSKTN	HELP DESK TECHNICIAN	T243CTP	1.00		2/29/2020	CONTRACT
PUBLIC SERVICE/FLEET	6433623	ATGARSUP	ASSIST SHIFT GARAGE SUPERVISOR	T243SUP	1.00		7/1/2017	41,458
PUBLIC SERVICE/FLEET	6433623	ATGARSUP	ASSIST SHIFT GARAGE SUPERVISOR	T243SUP	1.00	VF	7/12/2019	41,458
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	VF	3/29/2019	34,465
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	VF	5/13/2019	34,465
PUBLIC SERVICE/FLEET	6433623	MECHANIC	MECHANIC	UAW	1.00	VF	8/17/2019	34,465
PUBLIC SERVICE/FLEET	6433623	SRVCSPEC	SERVICE SPECIALIST	T243CTP	1.00	VF	9/20/2019	32,693
PUBLIC SERVICE/FLEET	6433623	VEHWKR04	VEHICLE MAINTENANCE WORKER 400	UAW	1.00		11/1/2020	17,479
PUBLIC SERVICE/ENGINEERING	6453603	BPTMANGR	BUSINESS PERMITS TECH MANAGER	T243SUP	1.00		11/22/2004	CONTRACT
PUBLIC SERVICE/ENGINEERING	6453603	CTYENGNR	CITY ENGINEER	T243SUP	1.00		8/16/2019	67,957
PUBLIC SERVICE/ENGINEERING	6453603	DPPBSDIR	DEPUTY PUBLIC SERVICE DIRECTOR	NB SUPV	1.00		7/1/2017	80,877
PUBLIC SERVICE/ENGINEERING	6453603	ENGINR38	ENGINEER 38	T214 NS	1.00	VF	6/6/2019	53,234
PUBLIC SERVICE/ENGINEERING	6453603	ENGTEC34	ENGINEERING TECHNICIAN SUPV	T243SUP	1.00		6/13/2020	43,590
PUBLIC SERVICE/ENGINEERING	6453603	PLMINSPC	PLUMBING INSPECTOR	T243CTP	1.00	VF	10/1/2018	41,458
PUBLIC SERVICE/ENGINEERING	6453603	TRANSENG	TRANSPORTATION ENGINEER	NB SUPV	1.00	VF	1/1/2020	76,989
HUMAN RESOURCES	6503911	PAYRTECH	PAYROLL TECHNICIAN	T243CTP	0.30		2/19/2021	2,600
DISTRICT COURT	7602201	COLOFFCR	COLLECTIONS OFFICER	DCT NON REPR	1.00		3/18/2021	1,188
DISTRICT COURT	7602201	DPCLERK2	DEPUTY CLERK 2	T243 DCT	1.00		10/2/2020	15,325
DISTRICT COURT	7602201	DPCLERK2	DEPUTY CLERK 2	T243 DCT	1.00		3/3/2021	2,495
DISTRICT COURT	7602201	MAGISCLK	MAGISTRATE'S CLERK	DCT NON REPR	1.00		7/12/2019	24,476
DISTRICT COURT	7602201	PTCOLOFC	PT COLLECTIONS OFFICER	T243 DCT	1.00		4/14/2014	CONTRACT
					53.30	23.00		1,660,795

Andy Schor, Mayor

FINANCE DEPARTMENT
124 W Michigan Ave., 8th Floor
Lansing, Michigan 48933
517.483.4500

To: Andy Schor, Mayor of Lansing

From: Robert J.F. Widigan, Finance Director, City of Lansing

CC: Nicholas Tate, Deputy Mayor, Operations/Chief of Staff

Date: May 10, 2021

Re: Moody's Update To Credit Analysis - City of Lansing, MI Sewer Enterprise

On March 30, 2021, Moody's Investors Service concluded their self-conducted, annual surveillance of the City of Lansing's Sewer Enterprise System and issued its Credit Opinion and affirmed the outstanding bond rating of "A1" on the City's outstanding sewer revenue bonds. The bond rating has remained the same as in the past, since February of 2015. The Credit Opinion is attached hereto.

Moody's reviewed the City's FY2020 CAFR and its FY2021 Budgets, which are publicly available on the City's website. The only input the City had to this process was to review the draft Credit Opinion for factual information and data prior to its publication. Moody's stated that the "A1" bond rating reflects the sewer system's ample liquidity, adequate debt service coverage on total system debt, independent rate-setting authority, and limited exposure to the City's unfunded pension and other post-employment benefit (OPEB) liabilities. The sewer system's debt ratio is expected to remain moderate despite ongoing capital needs. However, these attributes are balanced against a weak socioeconomic profile of the customer base, as well as a relatively weakened debt service coverage ratio on total sewer system debt.

Please let me know should you have any questions.

MOODY'S
INVESTORS SERVICE

CREDIT OPINION
30 March 2021

Rate this Research

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Lansing (City of), MI Sewer Enterprise

Update to credit analysis

Summary

The City of Lansing's Sewer Enterprise (A1 negative) continues to generate satisfactory debt service coverage, which in turn reflects management's willingness to use its independent rate-setting authority to regularly raise rates. The utility's sound liquidity allows for cash financing of a portion of its capital outlays, which should keep debt levels moderate despite ongoing infrastructure needs. Although the utility itself has limited exposure to unfunded pension and other post-employment benefit (OPEB) liabilities, the City of Lansing (A2 negative) has significant post-retirement liabilities. The utility is owned, operated, and managed by the city, and so changes in the city's credit quality inform our view of the utility credit.

Credit strengths

» Stable customer base and service area that anchors the regional economy, which includes the state capital of Michigan (Aa1 stable)

» Unlimited rate setting authority coupled with demonstrated track record of regular rate increases

» Strong system liquidity will enable pay-go financing of a portion of future capital needs

» Ample debt service coverage for senior lien revenue bonds

» Limited direct exposure to the city's unfunded post-retirement benefit liabilities

Credit challenges

» Customer base characterized by weak resident income levels

» Narrower coverage for all system outstanding debt, inclusive senior lien revenue debt and debt that is ultimately secured by the city's general obligation limited tax (GOLT) pledge

» Sizable outstanding capital needs required to comply with state and federal environmental regulations

» Governance and management linkages to the City of Lansing, which faces credit pressure from elevated unfunded post-retirement benefit liabilities

Rating outlook

The negative outlook reflects the outlook on the City of Lansing's issuer and GOLT ratings. As an enterprise of the City of Lansing, the city owns, operates, and manages the utility, so negative movement in the city's credit quality could lead to downward rating movement for the utility.

Factors that could lead to an upgrade

» Significant expansion of the system's customer base and strengthening of resident income metrics

» Substantial and sustained increases in debt service coverage on total system debt

» Moderation of the sewer utility's debt ratio

» Removal of the negative outlook, or an upgrade, on the City of Lansing's issuer and GOLT ratings

Factors that could lead to a downgrade

» Contraction of the customer base or weakening of resident income metrics

» Weakened debt service coverage on total system debt

» Significantly reduced system liquidity

» Increases to the sewer utility's debt ratio

» Downgrade of the City of Lansing's issuer and GOLT ratings

Key indicators

Exhibit 1

Northeast Ohio Regional Sewer District					
System Characteristics					
Asset Condition (Net Fixed Assets / Annual Depreciation)	30 years				
System Size - O&M (in $000s)	$19,315				
Service Area Wealth: MFI % of US median (Cuyahoga County)	64.7%				
Legal Provisions					
Rate Covenant (x)	1.00				
Debt Service Reserve Requirement	DSRF funded at lesser of standard 3-prong test (Aa)				
Management					
Rate Management	Aa				
Regulatory Compliance and Capital Planning	A				
Financial Strength					
	2016	2017	2018	2019	2020
Operating Revenue ($000)	$32,676	$35,054	$35,608	$36,696	$37,641
System Size - O&M ($000)	$14,067	$14,410	$15,260	$17,469	$19,315
Net Revenues ($000)	$18,610	$20,643	$20,348	$19,227	$18,326
Net Funded Debt ($000)	$139,599	$127,717	$115,652	$105,833	$101,246
Annual Debt Service ($000)	$15,909	$15,217	$14,967	$14,643	$14,519
Annual Debt Service Coverage (x)	1.17	1.36	1.36	1.31	1.26
Cash on Hand	800 days	657 days	942 days	821 days	861 days
Debt to Operating Revenues (x)	4.3x	3.6x	3.2x	2.9x	2.7x

Total Annual Debt Service Coverage (x) is inclusive of outstanding sewer supported GOLT debt and sewer revenue debt.
Sources: Moody's Investors Service, US Census Bureau, City of Lansing audited financial information

Profile

The sewer enterprise system is a city-owned and operated utility that provides collection and treatment of wastewater for the City of Lansing and portions of three surrounding townships. As of fiscal 2020 the system provided service to approximately 41,200 customers in an area with an estimated 114,000 residents.

Detailed credit considerations

Service area and system characteristics: customer base includes state capital; weak resident income indices

The Lansing sewer enterprise's service base will remain stable given the institutional support of state government. However, weak resident income levels - Lansing's median family income is just 65% of the US - and stagnant population trends remain credit challenges. The system provides wastewater treatment to approximately 41,000 customers in the Lansing metropolitan region. Usage within the City of Lansing accounts for approximately 92% of annual billed volume. Roughly 89% of the customer base is comprised of residential users, followed by commercial/industrial users at 11%. The top ten users by billings accounted for just 11% of system revenue in fiscal 2020, reflecting diversity among the customer base. Top users included two hospitals, General Motors Company (Baa3 negative), and the State of Michigan.

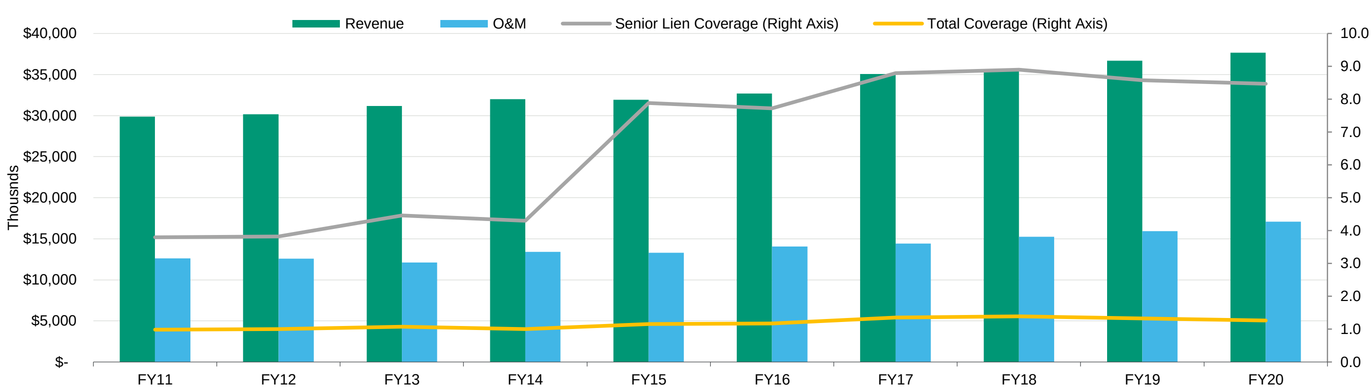
The system's scale of operations is moderate, with $19.3 million in fiscal 2020 operating expenses, which is nearly double the median size of operations for Moody's rated sewer enterprises. The system has ample capacity, with total capacity of 50 million gallons per day (MGD) compared to average daily treatment of 12 MGD. Based on reported depreciation and fixed assets, the system's useful life is estimated at 31 years. Management's long term capital plan has identified roughly $225 million in capital needs over the next ten years, including $130 million for combined sewer overflow (CSO) separation projects. Approximately 20% of the system's storm and sanitary sewers remains combined. Management reports the system remains regulatorily compliant with all state and federal mandates.

Debt service coverage and liquidity: satisfactory total debt service coverage; strong system liquidity

Management's track record of consistent rate increases points to the continuation of satisfactory debt service coverage. Lansing City Council has unlimited rate-setting authority, which it has used to increase rates by roughly 2% to 3% annually. Net revenues have provided very strong debt service coverage on outstanding senior lien revenue debt, although debt service coverage is much narrower on total system debt, which includes senior lien debt and debt that is ultimately backed by the city's GOLT pledge. Net revenues in fiscal 2020, the most recent year of audited information, provided 8.5x coverage on revenue debt, and 1.3x coverage on total debt. We anticipate similar results for the current fiscal 2021 (year-end June 30).

Exhibit 2

Strong coverage of senior lien revenue debt, adequate coverage on total system supported debt



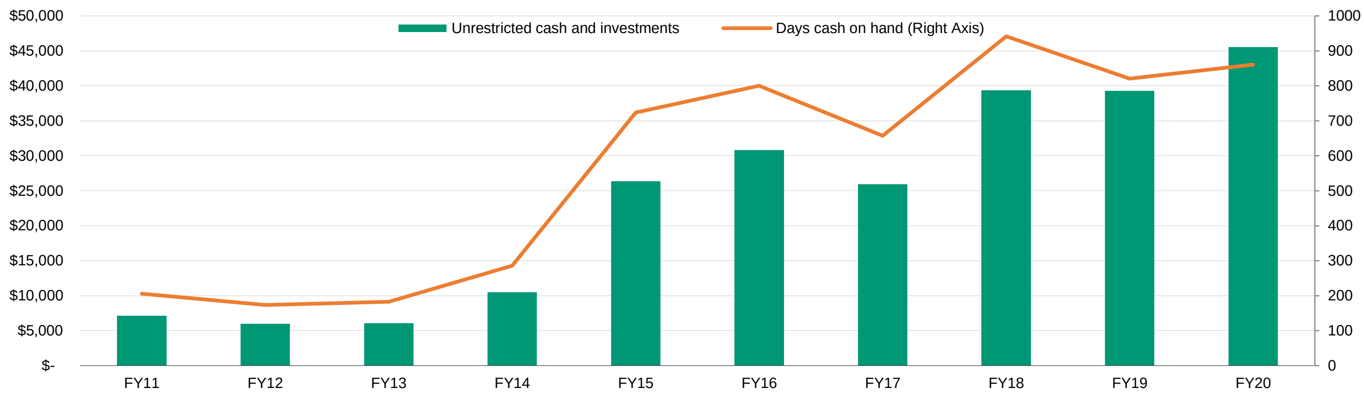
Sources: Moody's Investors Service,City of Lansing audited financial information

Liquidity

The system may be at its peak liquidity given the expected use of cash-on-hand to help finance future capital projects. At the close of fiscal 2020, the sewage enterprise fund held $45.6 million in unrestricted cash and investments, equal to a robust 861 days of operations. The rise in liquidity in recent years was made possible by satisfactory operating margins, as well as a moderate decrease in annual debt service costs. Management has previously reported that, despite plans to use a portion of its cash reserves, it will not draw down liquidity beyond $10 million, which is equivalent to a still strong 189 days of fiscal 2020 operations. However, an inability to maintain total debt service coverage above sum sufficient levels will signal credit deterioration despite high system liquidity.

Exhibit 3

Robust system liquidity may decrease going forward in order to pay-go a portion of the system's CIP



Sources: Moody's Investors Service,City of Lansing audited financial information

Debt and legal covenants: additional debt needs; adequate legal provisions on revenue debt

The system's debt ratio should remain manageable as future debt issuances will likely be offset with the retirement of current debt obligations. As noted above, the system's current long term capital improvement plan (CIP) projects roughly $225 million in capital needs for system maintenance and regulatory compliance, as well as $80 million estimated for contingency projects. The city expects to complement pay-go financing with the use of long term GOLT bonds and state revolving fund (SRF) loans.

Legal security

Debt service on the system's rated revenue debt is payable from a senior lien on the net revenues of the system, which is defined as available revenues after payment of reasonable expenses of administration, operation, and maintenance of the public improvement. The sum sufficient rate covenant on the senior lien bonds is relatively weak. The additional bonds test (ABT) is set at an adequate 1.3x maximum annual debt service (MADS) on all senior lien bonds. The bond resolution requires a debt service reserve fund fully funded at the standard three-pronged test. The sewage enterprise fund held $2.4 million restricted cash in fiscal 2020 to meet this reserve requirement.

Debt structure

All of the enterprise system's debt is comprised of long term, fixed rate obligations. Debt service on outstanding senior lien revenue bonds is roughly even at $2.3 million annually through final maturity in May 2028.

Debt-related derivatives

The enterprise is not a party to any derivative agreements.

Pensions and OPEB

Enterprise employees participate in the City of Lansing's Employees' Retirement System (ERS), which provides for pension and other post-employment healthcare benefits (OPEB) for eligible members. As of fiscal 2020, the sewer enterprise was responsible for 12.2% of both the plan's net pension liability (NPL) and net OPEB liability (NOL), respectively. In fiscal 2020 the enterprise made $2.6 million in pension and OPEB contributions, equal to 7% of operating revenue. While we expect the system will be able to absorb moderate increases to annual contributions given management's consistent track record of rate increases, indirect exposure to much larger unfunded liabilities assumed by the City of Lansing do weigh against sewer enterprise's credit given management linkages. Overlapping debt, pension, and OPEB liabilities place a burden on the system's rate payers and could affect the long term strategy of the City Council in addressing governmental and utility operating and capital needs.

ESG considerations

Environmental

Environmental considerations that factor into the sewer revenue rating include the utility's history of providing essential water services to its member communities as well as its track record of complying with regulatory mandates. Management reports the system remains regulatorily compliant with all state and federal mandates. The system's treated wastewater is discharged into the Red Cedar River and the Grand River.

Social

Social consideration impacting the sewer system include the service area and customer base's wealth and income characteristics along with demographic trends. The customer base has income metrics which trail the national medians. The City of Lansing's median family income is 65% of the national median. The need to institute steady and significant rate increases to finance the system's capital plan on a population that is stagnant to declining could become a growing credit challenge in coming years.

Governance

The Lansing City Council has unlimited rate setting authority and has a history of regular rate increases. Officials have enacted annual rate increases averaging around 3% for several years and expect that trend to continue going forward to provide cash financing for a portion of the system's outstanding capital needs. The system is open loop, though annual transfers to the city's general fund has subsided in recent years due to stronger general fund revenue performance.

REPORT NUMBER 1274722

CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

MOODY'S INVESTORS SERVICE

BY COMMITTEE OF THE WHOLE

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, adjustments are needed in the fiscal year 2020/2021 budget to allocate the budgeted vacancy factor; and

WHEREAS, additional costs have been incurred in responding to the public health and economic consequences of the COVID-19 public health emergency; and

WHEREAS, the City has received and accepted $1,405,492 in Coronavirus Relief Local Government Grants (CRLGG) and $5,926,608 in Public Safety and Public Health Payroll Reimbursement Program (PSPHPRP) grants; and

WHEREAS, adjustments to revenues have been made for funds supported by the City's Parks Millage and Parking Revenues requiring adjustments for the fiscal year; and

WHEREAS, the City amended its Stadium Agreement to account for financial pressures resulting from the COVID-19 public health emergency;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations and revenue projections are adopted as the City's budget for the FY 2020/2021 fiscal year:

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Estimated Revenues			
Property Taxes	45,631,500	(1,676,500)	43,955,000
Income Taxes	31,380,800	(2,000,000)	29,380,800
Return on Equity	25,000,000	-	25,000,000
State Revenues	17,126,766	3,514,234	20,641,000
Charges for Services	8,642,703	-	8,642,703
Fines & Forfeitures	1,803,100	-	1,803,100
Licenses & Permits	1,761,700	-	1,761,700
Other Revenue	453,000	-	453,000
Interest & Rent	140,000	-	140,000
Use of (Contribution to) Fund Balance	5,393,992	(9,404,834)	(4,010,842)
Total Revenue	137,333,561	(9,567,100)	127,766,461
Appropriations			
City Council			
Personnel	454,438	-	454,438
Operating	214,244	-	214,244
Total	668,682	-	668,682
Internal Audit			
Personnel	159,234	-	159,234
Operating	11,367	-	11,367
Total	170,601	-	170,601
Courts			
Personnel	5,007,290	(150,000)	4,857,290
Operating	1,422,490	-	1,422,490
Total	6,429,780	(150,000)	6,279,780
Mayor's Office			
Personnel	1,030,996	(75,000)	955,996
Operating	199,868	-	199,868
Total	1,230,864	(75,000)	1,155,864

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Office of Community Media			
Personnel	472,760	(50,000)	422,760
Operating	67,909	-	67,909
Total	540,669	(50,000)	490,669
City Clerk's Office			
Personnel	1,064,290	-	1,064,290
Operating	438,618	-	438,618
Total	1,502,908	-	1,502,908
Neighborhood and Citizen Engagement			
Personnel	726,750	(100,000)	626,750
Operating	327,164	50,000	377,164
Total	1,053,914	(50,000)	1,003,914
Economic Development and Planning			
Personnel	3,248,894	(200,000)	3,048,894
Operating	1,629,790	-	1,629,790
Total	4,878,684	(200,000)	4,678,684
Assessing			
Personnel	1,512,158	(220,000)	1,292,158
Operating	224,898	-	224,898
Total	1,737,056	(220,000)	1,517,056
Finance Operating			
Personnel	1,619,825	(80,000)	1,539,825
Operating	486,492	-	486,492
Total	2,106,317	(80,000)	2,026,317
Treasury/Income Tax			
Personnel	1,808,858	(225,000)	1,583,858
Operating	451,398	-	451,398
Total	2,260,256	(225,000)	2,035,256
Human Resources			
Personnel	1,372,671	(75,000)	1,297,671
Operating	887,849	-	887,849
Total	2,260,520	(75,000)	2,185,520
City Attorney			
Personnel	2,035,289	(150,000)	1,885,289
Operating	230,372	-	230,372
Total	2,265,661	(150,000)	2,115,661
Police			
Personnel	39,027,047	(25,000)	39,002,047
Operating	7,491,799	-	7,491,799
Total	46,518,846	(25,000)	46,493,846
Fire			
Personnel	31,566,076	-	31,566,076
Operating	5,271,871	-	5,271,871
Total	36,837,947	-	36,837,947
Public Service			

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Personnel	2,937,224	-	2,937,224
Operating	8,906,654	-	8,906,654
Total	11,843,878	-	11,843,878
Human Relations and Community Service			
Personnel	1,536,239	(300,000)	1,236,239
Operating	189,095	-	189,095
Total	1,725,334	(300,000)	1,425,334
Parks and Recreation			
Personnel	4,981,182	(150,000)	4,831,182
Operating	3,113,524	-	3,113,524
Total	8,094,706	(150,000)	7,944,706
Human Services and Racial Equity			
Operating	2,109,284	-	2,109,284
Total	2,109,284	-	2,109,284
City Supported Agencies			
Operating	102,500	-	102,500
Total	102,500	-	102,500
Non-Departmental			
Vacancy Factor	(1,400,000)	1,400,000	-
Library Lease	150,000	-	150,000
Debt Service	1,303,000	-	1,303,000
Net Transfers	2,942,155	615,000	3,557,155
Total	2,995,155	2,015,000	5,010,155
Federal Reimbursement	-	(7,332,100)	(7,332,100)
IRS/ACA Bills Resolved	-	(2,500,000)	(2,500,000)
Total Appropriations	137,333,561	(9,567,100)	127,766,461

II. Special Revenue Funds

Stadium Fund

Estimated Revenues			
Operating Revenues	375,000	(365,000)	10,000
Stadium Naming Rights	125,000	(125,000)	-
Reimbursements	125,000	(125,000)	-
Transfers from Other Funds	530,100	615,000	1,145,100
Total Revenue	1,155,100	-	1,155,100
Appropriations			
Operating	1,155,100	-	1,155,100
Total Appropriations	1,155,100	-	1,155,100

III. Enterprise Funds

Cemeteries Fund

Estimated Revenues			
Cemetery Service Revenue	191,075	39,650	230,725
Sale of Lots	83,200	149,900	233,100
Transfer from Parks Millage	560,000	(230,000)	330,000

	FY 2022 As Amended	Proposed Changes	FY 2022 6/21/2021
Use of/(Contribution to) Fund Balance	(40,450)	40,450	-
Total Revenue	793,825	-	793,825
Appropriations			
Personnel	516,355	-	516,355
Operating	277,470	-	277,470
Total Appropriations	793,825	-	793,825

Golf Fund

Estimated Revenues			
Transfers In - Parks Millage	100,000	30,000	130,000
Use of/(Contribution to) Fund Balance	-	2,120,000	2,120,000
Total Revenue	100,000	2,150,000	2,250,000
Appropriations			
Operating	100,000	30,000	130,000
Transfers	-	2,120,000	2,120,000
Total Appropriations	100,000	2,150,000	2,250,000

Parking Fund

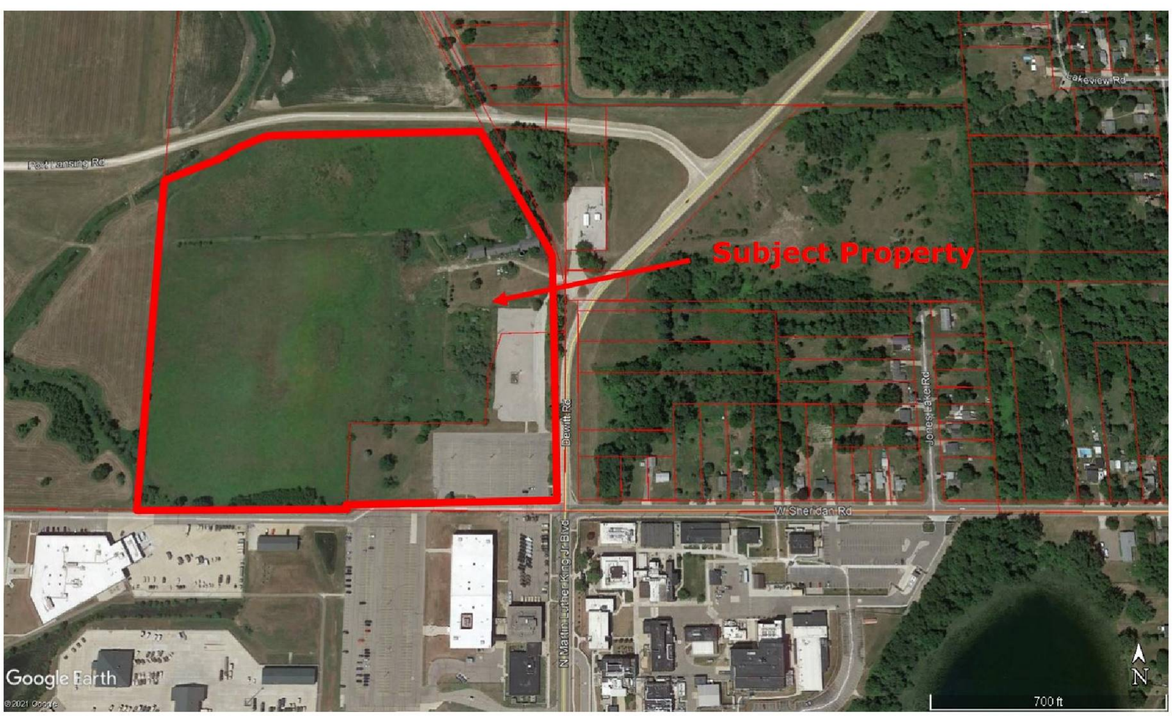
Estimated Revenues			
Parking Revenue	6,692,300	(4,876,100)	1,816,200
Baseball Revenue	50,000	(42,700)	7,300
Parking Fines	600,000	(200,000)	400,000
Bond Proceeds	-	11,112,000	11,112,000
Other Revenue	3,165,279	(3,150,279)	15,000
Use of/(Contribution to) Fund Balance	(1,006,611)	5,825,111	4,818,500
Total Revenue	9,500,968	8,668,032	18,169,000
Appropriations			
Personnel	2,555,965	(574,565)	1,981,400
Operating	2,486,812	(482,912)	2,003,900
Capital	1,330,000	(516,100)	813,900
Debt Service	3,128,191	(870,391)	2,257,800
Bond Expenditures	-	11,112,000	11,112,000
Total Appropriations	9,500,968	8,668,032	18,169,000

RE: New PA425 Interlocal Agreement between DeWitt Charter Township and the City of Lansing
April 2021

Emergent BioSolutions (Emergent) is considering locations for prospective business expansion, and a specific site (visual reference below) in the Lansing region of Michigan is an attractive option. The proposed Public Act 425 Interlocal Conditional Land Use Transfer Agreement (425 Agreement) between DeWitt Charter Township (Township) and the City of Lansing (City) is an important step to enable infrastructure support and financing tools to make any future project assessment feasible and an attractive option to choose the Lansing, Michigan location over out-of-state options.

In terms of geographic scope, the 425 Agreement covers a single land parcel of approximately 34 acres, west of Dewitt Rd and south of Port Lansing Rd, which Emergent currently owns. To the north and west of the proposed new 425 Agreement is property already under an existing 425 Agreement between Township and City as part of the Port Lansing Next Michigan Development Corporation (NMDC), and this proposed 425 Agreement's terms match those of the existing Port Lansing NMDC 425 Agreement.

Earlier this year, the company submitted a preliminary site plan to DeWitt Township for Site Plan Review to determine feasibility of constructing a 180,000 square foot industrial building. Additional details would be provided by Emergent and LEAP if prospective project plans are finalized, and decision made to move forward. The proposed 425 Agreement acts as a foundational and enabling framework only for Emergent to assess future growth opportunities. Emergent would need to return to Lansing City Council for consideration of Brownfield Tax Increment Financing (TIF) Plan (Brownfield Plan) via Public Act 381 (PA381) and an Industrial Facilities Tax Abatement (IFT Abatement) through Public Act 198 (PA198) for a potential project. If a project does not materialize on this site in the coming years for any reason, the 425 Agreement will be nullified, and the property revert fully to DeWitt Township's jurisdiction.



CITY OF LANSING
NOTICE OF PUBLIC HEARING

Conditional Transfer of Property Between City of Lansing and Charter Township of DeWitt Pursuant to 1984 P.A. 425

The Lansing City Council will hold a public hearing on Monday, May 10, 2021, at 7:00 p.m, via ZOOM Conferencing, Meeting ID 859 4003 6219, to consider a proposed agreement between the City of Lansing and Charter Township of DeWitt for Conditional Transfer of Property pursuant to 1984 P.A. 425.

The proposed land to be transferred is legally described as:

COMBINED PARCEL DESCRIPTION:

A PARCEL OF LAND IN THE SOUTHEAST 1/4 OF SECTION 32, T.5 N.-R.2 W., TOWNSHIP OF DEWITT, CLINTON COUNTY, MICHIGAN DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH 1/4 CORNER OF SAID SECTION 32; THENCE N.02°03'32"E., ON THE NORTH & SOUTH 1/4 LINE OF SAID SECTION, 1062.07 FEET TO THE SOUTH LINE AS DESCRIBED IN A 'COVENANT DEED' RECORDED AS DOCUMENT #5135201 OF CLINTON COUNTY RECORDS; THENCE ON SAID SOUTH LINE THE FOLLOWING FOUR (4) COURSES: (1) 198.27 FEET ON THE ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 595.55 FEET, AND A LONG CHORD WHICH BEARS N.68°18'12"E., 197.35 FEET TO A POINT OF TANGENCY; (2) THENCE N.58°46'04"E., 33.49 FEET TO A POINT OF CURVATURE; (3) THENCE 272.62 FEET ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 495.55 FEET, AND A LONG CHORD WHICH BEARS N.74°31'41"E., 269.20 FEET TO A POINT OF TANGENCY; (4) THENCE S.89°42'42"E, ON A LINE PARALLEL WITH AND 99.50 FEET SOUTH OF THE EAST & WEST 1/8 LINE OF SAID SECTION, 572.09 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF DEWITT ROAD (BEING 66' WIDE AND ABANDONED BY RESOLUTION RECORDED AS DOCUMENT #5138451 OF CLINTON COUNTY RECORDS); THENCE ON SAID WESTERLY RIGHT-OF-WAY LINE OF ABANDONED DEWITT ROAD THE FOLLOWING THREE (3) COURSES: (1) S.27°13'28"E., 335.08 FEET TO A POINT OF CURVATURE; (2) THENCE 340.76 FEET ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 734.32 FEET, AND A LONG CHORD WHICH BEARS S.13°55'49"E., 337.71 FEET TO A POINT OF TANGENCY; (3) THENCE S.00°38'10"E, 44.89 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF DEWITT ROAD; THENCE CONTINUING S.00°38'10"E., ON SAID WESTERLY RIGHT-OF-WAY LINE, 534.20 FEET; THENCE N.89°43'51"W., PARALLEL WITH THE SOUTH LINE OF SAID SECTION, 646.75 FEET; THENCE S.00°09'58"W., 22.57 FEET TO SAID SOUTH SECTION LINE; THENCE N.89°43'51"W., ON SAID SOUTH SECTION LINE, 632.45 FEET TO THE NORTH 1/4 CORNER OF SECTION 5, T.4 N.-R.2 W.; THENCE CONTINUING N.89°43'51"W., ON SAID SOUTH SECTION LINE, 6.40 FEET TO THE POINT OF BEGINNING; CONTAINING 33.67 ACRES OF LAND AND SUBJECT TO ANY EASEMENTS OF RECORD.

A copy of the proposed agreement was placed on file with the Lansing City Clerk on May 4, 2021, and is available for viewing at the Ninth Floor, City Hall, 124 West Michigan Ave. or www.lansingmi.gov/clerk. For more information about this proposed agreement for Conditional Transfer of Property pursuant to 1984 P.A. 425, phone City

Council Offices on City business days, Monday through Friday, between 8 a.m. and 5 p.m. at 483-4177.

Members of the public wishing to participate in the meeting may do so by logging into or calling into the meeting using the website https://us02web.zoom.us/j/85940036219 or by phone number 312-626-6799 using Meeting ID: 859 4003 6219.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office. 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests

If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

April 29, 2021
Draft 9

AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY PURSUANT TO 1984 PA. 425 BY AND BETWEEN THE TOWNSHIP OF DeWITT AND THE CITY OF LANSING

This Agreement ("Agreement") made this ______ day of ____________________, 2021, between the **CHARTER TOWNSHIP OF DeWITT** (the "Township"), a Michigan charter township organized and operating under the Charter Township Act, MCL 42.1, et seq., as amended, and the **CITY OF LANSING** (the "City"), a Michigan municipal corporation (individually, a "Party" and collectively, the "Parties").

WHEREAS, Township and City seek a regional partnership that will retain and attract businesses and jobs related to, and encourage, economic growth in the City and Township; and

WHEREAS, The City and Township find that the conditional transfer of the Transferred Area (defined herein) from the Township to the City pursuant to this Agreement and law will assist economic development and benefit the residents of the City and Township, including revenue that will support economic development; and

WHEREAS, this is an Agreement economically beneficial to the entire Mid-Michigan region; and

WHEREAS, the Township and the City are municipal corporations organized and existing pursuant to the laws of this State and are "local units" within the meaning of PA 1984 No. 425 (MCL 124.21 et seq.) "Act 425"; and

WHEREAS, Act 425 enables such local units, by written contract, to conditionally transfer property and jurisdiction pertaining to such property for the purpose of an economic development project or projects and to secure various public improvements and infrastructure necessary to develop the conditionally transferred property; and, in addition, the Township and City have agreed upon certain factors prior to entering into this written Agreement conditionally transferring the property, and, pursuant to Act 425, the Township, before signing this Agreement, held a public hearing on the ______ day of ____________________, 2021, regarding this conditional transfer agreement, and the City of Lansing held a public hearing on the ______ day of ____________________, 20__ regarding this same Agreement, both preceded by Notice in accordance with the requirements of the Michigan Open Meetings Act;

WHEREAS, the Township and City further find that the conditional transfer of property from the Township to the City pursuant to this Agreement will provide for certain municipal services to the Transferred Area, will assist economic development and be beneficial to the residents of the Township and City, and will work to prevent conditions of unemployment;

WHEREAS, this Agreement is meant to strengthen a mutual relationship between Township and City.

NOW THEREFORE, and pursuant to Act 425 of 1984, the Parties agree as follows:

ARTICLE I

DEFINITIONS AND REPRESENTATIONS

Section 1.1 Definitions.

A. "Agreement" means this Agreement for Conditional Transfer of Property;
B. "Transferred Area" means that portion of the Township legally described in Exhibit A and depicted in Exhibit B;
C. "BWL" shall mean the Lansing Board of Water and Light, a City-owned municipal utility supplier:
D. "Electric Service" means electric generation, transmission and distribution or any part thereof.
E. "Company" means Emergent BioSolutions or any successor entity.
F. "Tri-Party Development Agreement" means an agreement between the Parties and the Company which includes, *inter alia*, procedures and responsibilities relating to tax incentives and/or reimbursement of eligible brownfield costs.

Section 1.2 Representations.

The Township and the City represent that before entering into this Agreement the following factors were considered:

A. Composition of the population; population density; land areas and land uses; assessed valuation; topography, natural boundaries and drainage basins; and past and probable future growth, including population increase and business and commercial development in the area, and the comparative data for the Township and the portion of the Township remaining after the transfer of the Transferred Area.

B. The need for organized community services; the present costs and adequacy of governmental services in the Transferred Area; the practicality of supplying such services to the Transferred Area; the probable effect of the transfer and of the alternative courses of action on the costs and adequacy of services in the Transferred Area and on the remaining portion of the Township; the probable change in taxes and tax rate in the Transferred Area in relation to the benefits expected to accrue from such transfer; and the financial ability of the Township and the City by itself and through its BWL to provide and maintain municipal and governmental services in the Transferred Area.

C. The general effect upon the Parties of the transfer, and the relationship of the transfer to applicable land use plans.

ARTICLE II

AREA AND JURISDICTION TRANSFERRED

Section 2.1 Transfer of Property.

The Transferred Area consists of approximately 33.67 acres and shall be conditionally transferred from the jurisdiction of the Township to the jurisdiction of the City for the purposes specified in this Agreement.

Section 2.2 Jurisdiction – Governmental Services.

A. Water Distribution and Electric Service within the Transferred Area.

Public water distribution and electric service for the Transferred Area shall be provided by the City, subject to state law regarding any existing electrical franchises pertaining to existing electrical services. The Township consents to the use of public roads, rights-of-way and easements throughout the Township for purposes of extension of water and electric distribution systems to the Transferred Area. The Township agrees to support acquisition and/or permitting that may be needed to effectuate this provision. The Transferred Area shall be considered as being within the corporate limits and jurisdiction of the City for the purpose of constructing service lines and laterals on public property for connection with the City's water distribution system and electric service, respectively, and the conduct of a water and electric service utility business therein.

B. Sanitary Sewer Service

1. The City shall have exclusive jurisdiction over the sanitary sewer system within the Transferred Area.

2. All lands within the Transferred Area shall abide by the sanitary sewer ordinances, regulations, standards, and laws of the municipality providing sanitary sewer service.

3. Design of any public sanitary sewer system shall be in accordance with the requirements of the municipality which is to take ownership of said system, as well as the requirements of the State of Michigan.

The construction of a public sanitary sewer system may be accomplished through a “Letter of Intent , “Petition”, or other public infrastructure funding mechanisms, allowed under municipal ordinances.

4. Private sanitary sewer connections to the public sanitary sewer systems shall be done in accordance with this agreement and the ordinances and laws of the municipality providing sanitary sewer service.

5. Approval and permitting of private plumbing systems in accordance with Section 2.2 (D)

C. Police and Fire Services.

In the Transferred Area, fire, emergency medical services, and police protection shall be provided by and under the jurisdiction of the City. 911 services shall be provided by Ingham County. Nothing in this Agreement shall be construed to modify or terminate the provisions of any fire or law enforcement mutual aid agreements or other agreements to which the City or Township is a party.

D. Administrative Code Enforcement.

Within the Transferred Area land state construction code (including issuance of building and other permits), electrical, mechanical, plumbing, housing and fire code, international property maintenance code, and rental code administration and enforcement shall be within the jurisdiction of the Township.

E. Storm Water Management.

For the purpose of storm water drainage and regulation the property shall remain as currently managed by Clinton County Drain Commissioner.

Section 2.3 Jurisdiction – Zoning and Land Use.

A. The zoning within the transferred area shall be under the jurisdiction of the City, but the City will maintain the most applicable zoning equivalent to that of the Township as of the effective date of the Agreement. In addition, the City and the Township shall:

1. Agree to discuss and review all changes in the configuration and use of the Transferred Area; and

2. Within six (6) months from the date of this Agreement, said the Parties shall develop a joint basic plan (also known as a comprehensive or master plan). Said plan shall take into consideration and, where possible, incorporate the Township's Comprehensive and South Central Area Plan and portions of the City Comprehensive Plan dealing with the Transferred Area, if any. Furthermore, this plan shall describe development objectives as well as explore funding resources for infrastructure (roads and utilities) necessary for development of vacant Airport property. The cost of comprehensive planning will be borne equally by the Township and City. The cost of such planning shall be equally divided between the Parties to this Agreement. The Parties also agree to review and update the Transferred Area Comprehensive Plan at least every five (5) years hereafter.

B. For purposes of preliminary and final site plan review relating to land uses within the Transferred Area, the Township shall be accorded agency status under the zoning and building codes of the City.

C. The City agrees to notify the Township of any new development or changes in operations that may affect residents living in the Township.

Section 2.4 Jurisdiction – Taxes and Assessments.

A. Real and Personal Property Taxing Jurisdiction.

For purposes of real and personal property assessment, taxation, and the granting of any tax exemptions except as provided in Section 2.6 the Transferred Area shall be considered to be within the City:

1. All real and personal property within the Transferred Area shall be taxed at millage rates levied by the City for City operations and any special voted millage.

B. City Income Tax Jurisdiction.

Effective January 1 in the first year after adoption of this Agreement, and for the remaining term of this Agreement and any extensions thereof, for purposes of City of Lansing income taxes, the 425 Area shall be within the corporate limits and jurisdiction of the City.

C. Special Assessments.

The Transferred Area shall be treated as being within the corporate limits and jurisdiction of the City for purposes of special assessments. In the event that a special assessment is levied in connection with sanitary sewer appurtenances for service to be provided by the Township, the City herewith consents that unpaid special assessments for that purpose shall constitute a lien on the property assessed in favor of the Township.

D. Drain Assessments.

The Transferred Property shall be considered as part of City for County or inter-county drain assessments or costs. All drain assessments will continue to be administered under the same procedures that are in place at the time of execution of the Agreement. The City agrees that any unpaid assessments levied by the Township for that purpose shall constitute a lien on the property assessed in favor of the Township.

Section 2.5 Jurisdiction – Rates, Connection Fees, and Electrical Service.

A. Utility and Other Services. All rates, charges and fees for solid waste disposal, recycling, electric services, chilled water and steam generation, and any other utility service provided by the City shall be calculated, levied and collected by the City and BWL in accordance with the then-current rates and ordinances applicable to other property within the corporate limits of the City, and as may be adjusted by the City and BWL pursuant to rate-making authority.

B. Connection Fees. Where required by ordinance or resolution, connection fees and capital charges for water and sanitary sewer connections in the Transferred Area shall be at the rates normally charged by the municipality which is providing said service, and shall belong to that entity.

Section 2.6 Liens for Utility Service.

Liens for electric and water service made against real property in the Transferred Area shall be created and remain in full force and effect as if the Transferred Area were within the corporate limits of the City, and liens for sanitary sewage disposal shall be created and remain in full force and effect as if the Transferred Area were located within the territorial limits of the entity providing said service.

Section 2.7. Utility Rights of Way.

A. The Township grants the right, power and authority to the City and BWL, a municipal utility, its successors and assigns (collectively the "City") to construct, set, lay, operate, repair, maintain and use electric lines, consisting of poles, wires, cables, pipes, conduits, masts, towers, cross arms, guys, braces, feeders, transmission wires, transformers, and other electrical appliances, on, along, over, under, through and across the highways, streets, alleys, bridges, and other public places, for the sole purpose of providing electric utility service to the Transferred Area.

B. All utility infrastructure erected by the City within the Township shall be located so as not to cause unnecessary interference with the proper use of streets, alleys, and other public ways and places so as not to cause unnecessary interference with the rights or reasonable convenience of property owners who adjoin any streets, alleys or other public ways and places.

C. All City utility infrastructure to be erected under, at or on street crossings, highway crossings or railroad crossings including State, Turner and DeWitt Roads, shall be in full compliance as to construction as required by the laws of the State of Michigan and subject to the policies, procedures, rules and regulations of the Township and Clinton County.

D. The City shall at all times, to the extent allowed by law, keep and save the Township harmless and free from all costs, loss and damage to which the Township may be put by reason of the negligent construction and maintenance of City infrastructure, the erection and maintenance of which is hereby authorized. Provided, however, that this indemnification shall not in any manner abrogate or diminish the defense of sovereign immunity or governmental immunity of the parties to others.

E. The Township shall at all times, to the extent allowed by law, keep and save the City harmless and free from all costs, loss and damage to which the City may be put by reason of the negligent construction and maintenance of Township infrastructure, the erection and maintenance of which is hereby authorized. Provided, however, that this indemnification shall not in any manner abrogate or diminish the defense of sovereign immunity or governmental immunity of the parties to others.

Section 2.8 Voting.

Any qualified electors residing within the Transferred Area shall for voting purposes be considered to be qualified electors of the City entitled to vote in all City, State and Federal matters.

ARTICLE III

TAXES AND OTHER REVENUE

Section 3.1 Revenue Sharing and Taxing Collection.

During each year commencing with the year following the year in which this Agreement is adopted, and each year thereafter for the remaining term of this Agreement, the City shall remit from taxes collected to the Township:

A. For operating and special voted millage, fifty percent (50%) of all ad valorem property tax revenue collected on the taxable value of all real and taxable personal property within the Transferred Area, including all interest and penalties. The City shall retain one hundred percent (100%) of any debt millage.

B. Fifty percent (50%) of the City's industrial facilities tax revenue collected on all property within the Transferred Area, if any.

C. Fifty percent (50%) of all income tax revenue received by the City from within the Transferred Area.

D. Fifty percent (50%) of all other revenues or fees levied by the City excepting: fees and charges for utilities as provided in Section 2.5, fire and ambulance fees, and City infrastructure improvements as provided in Section 2.7.

E. Tax and collection administration fees shall be retained by the City of Lansing.

F. In the event there is a reduction of tax liability paid in previous years which is the result of an appeal to either the Michigan Tax Tribunal, the Michigan State Tax Commission, or any other body, the Township and City shall remit any sums paid to each under Section 3.1.A as adjudicated.

G. The Township shall remain responsible for all pending Michigan Tax Tribunal appeals at the time of this Agreement.

H. The Parties acknowledge and agree that City may grant tax incentives and/or the use of tax increment revenue to reimburse eligible brownfield costs for the benefit of the Company per a brownfield plan amended to include the Transferred Area pursuant to 1996 P.A. 381 (Brownfield) and/or 1974 P.A. 198 resulting in reduced tax revenue from Company to the Parties.

Section 3.2 Changes in Tax Structure.

A. Should any real or personal property taxes be reduced, limited or eliminated by the legislature with respect to any real or personal property or class of property subject to the tax sharing formula provided in this section, then any substitute tax, source of revenue, fee or payment in lieu of taxes which the legislature may provide or authorize the City to collect in lieu of said taxes shall likewise be allocated and remitted to the Township in an amount of 50% of collected revenues.

B. Except for reductions due to the application of 1996 P.A. 381 (Brownfield) and/or 1974 P.A. 198, during the term of the Agreement if any tax incentive and/or abatement results in a net reduction in existing revenue to the Township, the Township Board must agree in writing with the reduction in tax revenue or be made whole by the City of Lansing.

Section 3.3 Funds Related to Public Roads and Rights-of-Way.

The City shall be entitled to apply for, receive and retain all funds related to public roads and rights-of-way under its jurisdiction in the Transferred Area, except DeWitt, State, and Turner Road. These roads shall remain under the jurisdiction of the Clinton County Road Commission.

Section 3.4 Remittance of Taxes and Other Revenue.

The City shall remit to the Township, within sixty (60) days of the City's receipt of any taxes, substitute taxes, fees and other revenue (collectively, the "Tax and Other Revenue"), the Township's share of the Tax and Other Revenue.

Section 3.5 Audit Rights.

When remitting the Tax and Other Revenue to the Township, the City shall provide to the Township a detailed summary accounting of the Tax and Other Revenue. The Township shall be entitled, upon reasonable notice to the City, to inspect, examine and make copies of the City's books, documents and records of the Taxes and Other Revenue. The inspection shall occur at the City's offices. Any inspection, examination, or copying of the City's books, documents and records shall occur within three (3) years of the Township's receipt of the Taxes and Other Revenues.

ARTICLE IV

TERM, TERMINATION AND POST-TERMINATION JURISDICTION

4.1 Term of Agreement.

A. Initial Term. The initial term of this Agreement shall commence on the date set forth in Section 6.11 below, and shall terminate on December 31 of the fiftieth (50^{th}) full calendar year following the effective date, unless renewed as provided herein.

B. Renewal. Pursuant to Section 2(2) of Act 425, MCL 124.22(2), the legislative bodies of the Township and City herewith agree to the renewal of this Agreement upon the same terms for an additional fifty (50) years (provided that the Agreement does not otherwise terminate prior to the expiration of its initial term) pursuant to Section 4.2, Subsections B through E below.

4.2 Termination, Rescission and Reversion of Property to the Township.

This Agreement may be terminated by either Party upon sixty (60) days written notice to the other Party:

A. By expiration of the term of this Agreement;

B. By mutual written agreement of the Parties;

C. By operation of law in the event a court of competent jurisdiction shall order the termination of this Agreement;

D. Material Breach of this Agreement by the City or Township. In the event such a breach occurs, the non-breaching Party shall inform the breaching Party in specific detail of the breach in writing and the steps that need to be taken to cure the breach. The breaching Party shall have one hundred eighty (180) days in which to cure the breach (the "Cure Period"). In the event the breach is not cured before expiration of the Cure Period, the non-breaching Party may seek an order terminating the Agreement from a court of competent jurisdiction.

E. Failure of the Parties to execute a Tri-Party Development Agreement with Company within one hundred eighty (180) days from the effective date of this Agreement.

4.3 Effect of Expiration, Termination or Non-renewal.

A. Jurisdiction. In the event of the termination of this Agreement upon expiration of its initial term without renewal thereof by the Township, the Transferred Area shall automatically, unconditionally and for all purposes be within the sole, complete and permanent jurisdiction of the City or its successor. Upon the termination of this Agreement upon the expiration of its renewal period, the Transferred Area will automatically, unconditionally and for all purposes be within the sole, complete and permanent jurisdiction of the City or its successor. Upon the occurrence of subsections B through E of subsection 4.2 above, the Transferred Area will become automatically, unconditionally and for all purposes returned to the sole, complete and permanent jurisdiction of the Township or its successor.

B. Rights After Expiration, Termination or Non-Renewal, Electrical or Other Utility Service. Regardless of the method of expiration, termination or non-renewal under this Agreement, nothing herein shall be construed as transferring ownership of the BWL electric system or any other City-owned utilities from ownership of the City or, in the event the Township is providing sanitary sewer service within the Transferred Area, nothing herein shall be construed as transferring ownership of the Township-owned sanitary sewer system from the ownership of the Township.

C. Continuation of Utilities After Expiration, Termination or Non-Renewal. After termination, expiration or non-renewal of this Agreement, Lansing may continue to provide electric services to property owners within the Township as may be permitted by law, at the rates as established by its BWL. As to other utility services, the entity providing utility service to the property within the Transferred Area, as may be permitted by law, may continue to provide such service at customer rates and fees charged to others within the party providing the service.

D. Special Assessment Collection and Payment. In the event the Transferred Property reverts to the Township upon termination, the Township shall remain obligated to collect any outstanding City special assessments and remit all proceeds to the City.

Section 4.4 Prohibition of Annexation.

While this Agreement is in effect, no other method of annexation or transfer shall take place as to any portion of the Transferred Area and the City shall take action to prevent and actively oppose annexation, transfer or detachment of any property located in the Township.

ARTICLE V

ENFORCEMENT

Section 5.1 Enforcement, Extension of Dates.

In the event of a dispute between the Parties arising under this Agreement, this Agreement may be enforced by either Party in an action commenced in the Circuit Court for the County of Clinton. The parties reserve the right to extend any date or deadline included in this Agreement, except the termination date. This right of extension shall also be available to the Parties if the Agreement, or any part thereof, is enjoined or stayed by a court of competent jurisdiction.

ARTICLE VI

MISCELLANEOUS

Section 6.1 Amendment.

This Agreement may not be amended without the prior written approval of both the Township Board and the City Council. No third party shall have any vested rights by virtue of this Agreement.

Section 6.2 Notices.

Any notice, demand or communication required, permitted or desired to be given under this Agreement shall be deemed effectively given when personally delivered or mailed by first class or certified mail addressed as follows:

If to the Township:	DeWitt Charter Township Clerk 1401 W. Herbison Road DeWitt, Michigan 48820
	DeWitt Charter Township Manager 1401 W. Herbison Road DeWitt, Michigan 48820
	DeWitt Charter Township Supervisor 1401 W. Herbison Road DeWitt, Michigan 48820
If to the City:	City of Lansing Clerk 124 W. Michigan Avenue Lansing, Michigan 48933
	City of Lansing Attorney 124 W. Michigan Avenue Lansing, Michigan 48933

The Parties may, by written notice, designate any further or different address to which subsequent notices, demands or communications may be given.

Section 6.3 Governing Law.

This Agreement has been executed and delivered and it shall be interpreted, construed and enforced pursuant to and in accordance with the laws of the State of Michigan. All duties and obligations of the Parties created under this Agreement shall be considered as being performed in Clinton County, Michigan. The Parties agree that this Agreement was mutually drafted and cannot be construed against either the City or the Township upon the basis that one was the scrivener of this Agreement.

Section 6.4 Binding Effect.

This Agreement shall be binding upon the Parties hereto, their successors and assigns. This Agreement is executed by the City for and on its own behalf and on behalf of its BWL and shall be binding upon BWL and its officers and employees.

Section 6.5 Assignment.

No assignment of this Agreement or any of the rights and obligations thereunder shall be valid without the specific written consent of both Parties hereto.

Section 6.6 Severability.

In the event any provision of this Agreement is held to be unenforceable or any portion of the Transferred Area is held to be invalidly transferred for any reason, the unenforceability or invalidity thereof shall not affect the remainder of this Agreement which shall remain in full force and effect and enforceable in accordance with its terms; except, in the event this Agreement is held to be void in its entirety, the Transferred Area shall return to the Township's complete jurisdiction, except for the City's jurisdiction over the electric systems within the area. If, because of the invalidity of any part of this Agreement or Agreements referenced herein, either Party determines that the material purpose and intent of the Agreement has failed, the parties shall renegotiate in good faith to amend the Agreement to make it valid and satisfactory to both parties.

Section 6.7 Articles and Other Headings.

The articles and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

Section 6.8 Counterparts.

This Agreement may be executed in any number of counterparts and each such counterpart shall be considered a valid original.

Section 6.9 Entire Agreement.

This Agreement supersedes all previous and contemporaneous contracts and constitutes the entire agreement between the Parties. Neither Party shall be entitled to benefits other than those specified in this Agreement. No oral statements or prior or contemporaneous written material not specifically incorporated or reference herein shall be of any force and effect, and both Parties specifically acknowledge in entering into and executing this Agreement they rely solely upon the representations and agreements contained in this Agreement, and in the other contracts specified herein.

Section 6.10 Allocation of Cost of Litigation.

In the event a lawsuit or action is filed challenging this Agreement, the City and Township shall each bear its own costs of such suit or proceedings, including attorney fees. If, after conclusion of the lower court proceedings, one of the Parties desires to further proceed on appeal, and the other Party declines, the party desiring to proceed shall bear all remaining costs. Settlement of any dispute filed concerning this Agreement shall be approved by both the Lansing City Council and the DeWitt Charter Township Board.

Section 6.11 Filing and Effective Date.

In accordance with Act 425, following the execution of this Agreement by the Township and the City, duplicate originals of the Agreement shall be filed with the Clerk of Ingham County and with the Michigan Secretary of State. This Agreement, certified by the County Clerk or Secretary of State, shall be *prima facie* evidence of the conditional transfer of the Transferred Area. This Agreement shall be effective on the date it is filed with the Ingham County Clerk and Secretary of State.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date above first written by authority of the respective City Council and Township Board.

DeWITT CHARTER TOWNSHIP, a Michigan charter township

By: ______________________________
______________, **Supervisor**

And: ______________________________
_______________, **Clerk**

CITY OF LANSING, a Michigan municipal corporation

By: ______________________________

And: ______________________________

APPROVED AS TO FORM:

DeWITT CHARTER TOWNSHIP ATTORNEY:

By: ______________________________

AND:

LANSING CITY ATTORNEY:

By: ______________________________

EXHIBIT A

LEGAL DESCRIPTION OF TRANSFERRED AREA

COMBINED PARCEL DESCRIPTION:
A PARCEL OF LAND IN THE SOUTHEAST 1/4 OF SECTION 32, T.5 N.-R.2 W., TOWNSHIP OF DEWITT, CLINTON COUNTY, MICHIGAN DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH 1/4 CORNER OF SAID SECTION 32; THENCE N.02°03'32"E., ON THE NORTH & SOUTH 1/4 LINE OF SAID SECTION, 1062.07 FEET TO THE SOUTH LINE AS DESCRIBED IN A 'COVENANT DEED' RECORDED AS DOCUMENT #5135201 OF CLINTON COUNTY RECORDS; THENCE ON SAID SOUTH LINE THE FOLLOWING FOUR (4) COURSES: (1) 198.27 FEET ON THE ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 595.55 FEET, AND A LONG CHORD WHICH BEARS N.68°18'12"E., 197.35 FEET TO A POINT OF TANGENCY; (2) THENCE N.58°46'04"E., 33.49 FEET TO A POINT OF CURVATURE; (3) THENCE 272.62 FEET ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 495.55 FEET, AND A LONG CHORD WHICH BEARS N.74°31'41"E., 269.20 FEET TO A POINT OF TANGENCY; (4) THENCE S.89°42'42"E, ON A LINE PARALLEL WITH AND 99.50 FEET SOUTH OF THE EAST & WEST 1/8 LINE OF SAID SECTION, 572.09 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF DEWITT ROAD (BEING 66' WIDE AND ABANDONED BY RESOLUTION RECORDED AS DOCUMENT #5138451 OF CLINTON COUNTY RECORDS); THENCE ON SAID WESTERLY RIGHT-OF-WAY LINE OF ABANDONED DEWITT ROAD THE FOLLOWING THREE (3) COURSES: (1) S.27°13'28"E., 335.08 FEET TO A POINT OF CURVATURE; (2) THENCE 340.76 FEET ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 734.32 FEET, AND A LONG CHORD WHICH BEARS S.13°55'49"E., 337.71 FEET TO A POINT OF TANGENCY; (3) THENCE S.00°38'10"E, 44.89 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF DEWITT ROAD; THENCE CONTINUING S.00°38'10"E., ON SAID WESTERLY RIGHT-OF-WAY LINE, 534.20 FEET; THENCE N.89°43'51"W., PARALLEL WITH THE SOUTH LINE OF SAID SECTION, 646.75 FEET; THENCE S.00°09'58"W., 22.57 FEET TO SAID SOUTH SECTION LINE; THENCE N.89°43'51"W., ON SAID SOUTH SECTION LINE, 632.45 FEET TO THE NORTH 1/4 CORNER OF SECTION 5, T.4 N.-R.2 W.; THENCE CONTINUING N.89°43'51"W., ON SAID SOUTH SECTION LINE, 6.40 FEET TO THE POINT OF BEGINNING; CONTAINING 33.67 ACRES OF LAND AND SUBJECT TO ANY EASEMENTS OF RECORD.

EXHIBIT B

DEPICTION OF TRANSFERRED AREA

EXHIBIT B

Draft 2
April 5, 2021

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing (City) and the Charter Township of DeWitt (Township) are "local units" as defined by Public Act 425 of 1984, as amended, (Act 425), (MCL 124.21 et seq); and

WHEREAS, Act 425 enables two local units of government to conditionally transfer property by written agreement for the purpose of economic development projects; and

WHEREAS, the City and Township propose that certain property be conditionally transferred from the Township to the City pursuant to Act 425; and

WHEREAS, a proposed Agreement provides, among other things, for the conditional transfer of property in the Township to the City, the providing of governmental utilities and services, zoning, taxation, revenue sharing, charging for services and ordinance application and enforcement, and mutually benefits the City and Township; and

WHEREAS, a proposed draft of the Agreement was placed on file with the City Clerk on May 4, 2021 and

WHEREAS, the City held a public hearing on May 10, 2021 at the regularly scheduled Council meeting regarding the proposed Agreement, preceded by notice in accordance with the requirements of Michigan's Open Meetings Act; and

WHEREAS, the proposed Agreement has been presented to Council for review and approval;

NOW, THEREFORE, BE IT RESOLVED the City finds that the conditional transfer of property from the Township to the City pursuant to the Agreement on file with the City Clerk will provide for the division of municipal powers, functions and responsibilities to allow for the joint administration of the transferred area and will assist economic development and be beneficial to the residents of the City and the Township, and will work to prevent conditions of unemployment.

BE IT FURTHER RESOLVED, pursuant to and in compliance with Act 425, the Mayor is hereby authorized to execute the Agreement for Conditional Transfer of Property Pursuant to 1984 PA 425, subject to the City Attorney's prior approval and correction of non-material technical modifications, as necessary, for the property more particularly described as:

COMBINED PARCEL DESCRIPTION:
A PARCEL OF LAND IN THE SOUTHEAST 1/4 OF SECTION 32, T.5 N.-R.2 W., TOWNSHIP OF DEWITT, CLINTON COUNTY, MICHIGAN DESCRIBED AS FOLLOWS:

> BEGINNING AT THE SOUTH 1/4 CORNER OF SAID SECTION 32; THENCE N.02°03'32"E., ON THE NORTH & SOUTH 1/4 LINE OF SAID SECTION, 1062.07 FEET TO THE SOUTH LINE AS DESCRIBED IN A 'COVENANT DEED' RECORDED AS DOCUMENT #5135201 OF CLINTON COUNTY RECORDS; THENCE ON SAID SOUTH LINE THE FOLLOWING FOUR (4) COURSES: (1) 198.27 FEET ON THE ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 595.55 FEET, AND A LONG CHORD WHICH BEARS N.68°18'12"E., 197.35 FEET TO A POINT OF TANGENCY; (2) THENCE N.58°46'04"E., 33.49 FEET TO A POINT OF CURVATURE; (3) THENCE 272.62 FEET ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 495.55 FEET, AND A LONG CHORD WHICH BEARS N.74°31'41"E., 269.20 FEET TO A POINT OF TANGENCY; (4) THENCE S.89°42'42"E, ON A LINE PARALLEL WITH AND 99.50 FEET SOUTH OF THE EAST & WEST 1/8 LINE OF SAID SECTION, 572.09 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF DEWITT ROAD (BEING 66' WIDE AND ABANDONED BY RESOLUTION RECORDED AS DOCUMENT #5138451 OF CLINTON COUNTY RECORDS); THENCE ON SAID WESTERLY RIGHT-OF-WAY LINE OF ABANDONED DEWITT ROAD THE FOLLOWING THREE (3) COURSES: (1) S.27°13'28"E., 335.08 FEET TO A POINT OF CURVATURE; (2) THENCE 340.76 FEET ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 734.32 FEET, AND A LONG CHORD WHICH BEARS S.13°55'49"E., 337.71 FEET TO A POINT OF TANGENCY; (3) THENCE S.00°38'10"E, 44.89 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF DEWITT ROAD; THENCE CONTINUING S.00°38'10"E., ON SAID WESTERLY RIGHT-OF-WAY LINE, 534.20 FEET; THENCE N.89°43'51"W., PARALLEL WITH THE SOUTH LINE OF SAID SECTION, 646.75 FEET; THENCE S.00°09'58"W., 22.57 FEET TO SAID SOUTH SECTION LINE; THENCE N.89°43'51"W., ON SAID SOUTH SECTION LINE, 632.45 FEET TO THE NORTH 1/4 CORNER OF SECTION 5, T.4 N.-R.2 W.; THENCE CONTINUING N.89°43'51"W., ON SAID SOUTH SECTION LINE, 6.40 FEET TO THE POINT OF BEGINNING; CONTAINING 33.67 ACRES OF LAND AND SUBJECT TO ANY EASEMENTS OF RECORD.

BE IT FINALLY RESOLVED after the Agreement is executed, the City Clerk will file a duplicate original of the Agreement with the County Clerk of the County of Ingham and with the Secretary of State of the State of Michigan in the office of the Great Seal.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing (City) and the Charter Township of DeWitt (Township) are “local units” as defined by Public Act 425 of 1984, as amended (Act 425), (MCL 124.21 et seq.); and

WHEREAS, Act 425 enables two local units of government to conditionally transfer property by written agreement for the purpose of economic development projects; and

WHEREAS, on November 28, 2011, the City and Township conditionally transferred two parcels of property from the Township to the City pursuant to Act 425 described as Capitol Regional International Airport – Area #1 and Area #2; and

WHEREAS, proposed First Amendments to the two Agreements for Conditional Transfer of Property Pursuant to 1984 P.A. 425 (Renewal Agreements) providing for the continuation of the original PA 425 agreements has been negotiated and prepared; and

WHEREAS, the proposed Renewal Agreements were placed on file with the City Clerk on May 4, 2021; and

WHEREAS, the proposed Renewal Agreements have been presented to Council for review and approval;

NOW, THEREFORE, BE IT RESOLVED that the City finds that the continuation of the conditional transferred property from the Township to the City pursuant to the Renewal Agreements on file with the City Clerk will continue to support economic development and be beneficial to the residents of the City and the Township.

BE IT FURTHER RESOLVED that the Lansing City Council hereby approves the City entering into the Renewal Agreements as on file in the office of the City Clerk.

BE IT FURTHER RESOLVED that pursuant to and in compliance with Act 425, the Mayor is hereby authorized to execute the Renewal Agreements that will continue the Conditional Transfer of Property Pursuant to 1984 PA 425, subject to the City Attorney’s prior approval and correction of minor technical revisions, if any, for the property particularly described in Exhibit A, Area #1 and Exhibit A, Area #2, attached hereto and part hereof.

BE IT FINALLY RESOLVED that after the Renewal Agreements are executed, the City Clerk will file a duplicate original of the Renewal Agreements with the appropriate County Clerk and with the Secretary of the State of Michigan in the office of the Great Seal.

EXHIBIT A

LEGAL DESCRIPTION OF TRANSFERRED AREA #1

A PARCEL OF LAND IN THE SOUTH 1/2 OF SECTION 31, T5N, R2W, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, THE BOUNDARY OF SAID PARCEL DESCRIBED AS: BEGINNING AT THE SOUTHWEST CORNER OF SAID SECTION 31, THENCE N 00°26'32" E ALONG THE WEST LINE OF SAID SECTION 31 A DISTANCE OF 2639.30 FEET TO THE WEST 1/4 CORNER OF SAID SECTION 31; THENCE S89°38'51"E ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 31 A DISTANCE OF 5540.30 FEET TO THE EAST 1/4 CORNER OF SAID SECTION 31; THENCE S00°00'23"E ALONG THE EAST LINE OF SAID SECTION 31 A DISTANCE OF 1541.09 FEET TO THE CENTERLINE OF PORT LANSING ROAD; THENCE ALONG SAID CENTERLINE THE FOLLOWING 2 COURSES: N89°07'30"W 230.82 FEET AND SOUTHWESTERLY 390.69 FEET ALONG A CURVE TO THE LEFT, SAID CURVE HAVING A RADIUS OF 433.10 FEET, A DELTA ANGLE OF 51°41'05" AND A CHORD LENGTH OF 377.57 FEET BEARING S65°01'58"W; THENCE S45°39'10"W CONTINUING ALONG SAID CENTERLINE AND IT'S EXTENSION 1338.51 FEET TO THE SOUTH LINE OF SAID SECTION 31; THENCE N89°49'05"W ALONG SAID SOUTH LINE 1108.63 FEET TO THE SOUTH 1/4 CORNER OF SAID SECTION 31; THENCE N89°31'52"W CONTINUING ALONG SAID SOUTH LINE 2921.94 FEET TO THE POINT OF BEGINNING, SAID PARCEL CONTAINING 312.24 ACRES MORE OR LESS, SAID PARCEL SUBJECT TO RIGHT OF WAY FOR ROAD PURPOSES ALONG PORT LANSING ROAD; SAID PARCEL SUBJECT TO ALL OTHER EASEMENTS AND RESTRICTIONS IF ANY.

EXHIBIT A

LEGAL DESCRIPTION OF TRANSFERRED AREA #2

A PARCEL OF LAND LOCATED IN SECTIONS 29, 30, 31, 32 & 33, T5N, R2W, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, THE BOUNDARY OF SAID PARCEL DESCRIBED AS: BEGINNING AT THE SOUTHWEST CORNER OF SAID SECTION 30; THENCE N00°07'15"W, 1319.79 FEET ALONG THE W LINE OF SECTION 30 & CENTERLINE OF AIRPORT ROAD TO THE S 1/8 LINE OF SECTION 30; THENCE ALONG THE 1/8 LINE N89°56'50"E, 1579.64 FEET; THENCE N00°19'04"W, 1306.78 FEET TO THE E & W 1/4 LINE OF SECTION 30; THENCE ALONG SAID 1/4 LINE N89°48'23"W, 257.69 FEET; THENCE N00° 38' 18"E, 664.21 FEET; THENCE N89°40'31"W, 1029.51 FEET; THENCE S00°24'42"W, 119.90 FEET; THENCE N89°39'41"W, 290.39 FEET TO THE CENTERLINE OF AIRPORT ROAD; THENCE ALONG SAID CENTERLINE N00°25'50"E, 328.30 FEET; THENCE S89°31'07"E, 281.48 FEET; THENCE N00°14'07"E, 150.00 FEET; THENCE S89°31'07"E, 182.00 FEET; THENCE N00°14'07"E, 204.74 FEET TO THE S LINE OF WINDY RIDGE NO. 3; THENCE ALONG THE S LINE OF WINDY RIDGE NO. 3 & DUXBURY ESTATES S89°31'07"E, 2424.39 FEET TO THE N & S 1/4 LINE OF SAID SECTION 30; THENCE ALONG SAID 1/4 LINE S00°15'22"E, 1215.94 FEET TO THE E & W 1/4 LINE OF SAID SECTION 30; THENCE S89°44'12"E, 2642.93 FEET TO THE 1/4 CORNER COMMON TO SECTIONS 29 & 30; THENCE ALONG THE E & W 1/4 LINE OF SECTION 29; S89°45'09"E, 2642.80 FEET TO THE CENTER POST OF SECTION 29; THENCE CONTINUING ON SAID 1/4 LINE S89°30'18"E, 821.42 FEET TO THE CENTERLINE OF DEWITT ROAD; THENCE S00°56'40"W, 1636.06 FEET ALONG SAID CENTERLINE; THENCE S01°13'46"W, 1005.21 FEET ALONG SAID CENTERLINE; THENCE S01°42'05"W, 605.75 FEET; THENCE S89°40'18"E, 570.52 FEET; THENCE N00°07'54"E, 602.34 FEET TO THE N LINE OF SAID SECTION 32; THENCE ALONG THE N LINE OF SECTION 32 S89°45'40"E, 1321.89 FEET TO THE NE CORNER OF SECTION 32; THENCE S00°23'31"W, 1320.05 FEET ALONG THE E LINE OF SECTION 32 TO THE N 1/8 LINE OF SAID SECTION 33; THENCE ALONG SAID 1/8 LINE S89°28'46"E, 1927.64 FEET TO THE CENTERLINE OF TURNER ROAD; THENCE ALONG THE CENTERLINE OF TURNER ROAD ALONG A 85,665.10 FOOT RADIUS CURVE TO THE RIGHT (DELTA= 01°10'32", CHORD= S06°36'43"E, 1757.58 FEET) FOR 1757.61 FEET; THENCE CONTINUING ALONG THE CENTERLINE OF TURNER ROAD ALONG A 1978.54 FOOT RADIUS CURVE TO THE RIGHT (DELTA= 04°46'40", CHORD= S04°13'24"E, 164.94 FEET) FOR 164.98 FEET; THENCE N89°24'28"W, 824.98 FEET TO THE W LINE OF NORTHDALE FARMS SUBDIVISION; THENCE S00°09'45"W, 27.04 FEET TO THE NE CORNER OF LOT 8 OF NORTHDALE FARMS SUBDIVISION; THENCE ALONG THE N LINE OF SAID LOT 8 S89°53'35"W, 365.82 FEET TO THE NE CORNER OF LOT 83 OF NORTHDALE FARMS SUBDIVISION; THENCE ALONG THE N LINE OF SAID LOT 83 TO THE NE CORNER OF LOT 70 OF NORTHDALE FARMS SUBDIVISION N89°29'01"W, 294.96 FEET; THENCE ALONG THE N LINE OF SAID LOT 70 TO THE NW CORNER OF SAID LOT 70 N89°48'30"W, 296.66 FEET; THENCE N89°18'57"W, 66.17 FEET TO THE NE CORNER OF LOT 55 OF NORTHDALE FARMS SUBDIVISION; THENCE ALONG THE N LINE OF SAID LOT 55, N89°55'41"W, 293.98 FEET TO THE NW CORNER OF SAID LOT 55 & THE W LINE OF SAID SECTION 33; THENCE S00°01'10"W, 701.96 FEET ALONG SAID W LINE TO THE S

1/8 LINE OF SECTION 32; THENCE ALONG SAID 1/8 LINE N89°41'58"W, 543.66 FEET TO THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE PROPOSED DEWITT ROAD RELOCATION; THENCE ALONG SAID RIGHT-OF-WAY LINE, S44°08'01"W, 817.95 FEET; THENCE S00°02'36"W, 69.85 FEET; THENCE S89°41'22"E, 460.38 FEET; THENCE S00°12'25"E, 330.00 FEET; THENCE N89°41'22"W, 330.00 FEET; THENCE S00°09'34"E, 164.41 FEET; THENCE N89°41'22"W, 237.42 FEET; THENCE S00°05'43"E, 132.00 FEET; THENCE N89°43'50"W, 56.42 FEET; THENCE S00°43'01"W, 32.79 FEET; THENCE N89°44'01"W, 50.60 FEET; THENCE N00°05'43"W, 557.36 FEET; THENCE S88°23'41"W, 17.06 FEET; THENCE ALONG A 560.00 FOOT RADIUS CURVE TO THE RIGHT (DELTA = 04°50'44", CHORD = N20°20'37"E, 47.34 FEET) FOR 47.36 FEET; THENCE ALONG A 770.82 FOOT RADIUS CURVE TO THE LEFT (DELTA = 26°07'16", CHORD = N14°10'07"W, 348.38 FEET) FOR 351.42 FEET; THENCE N27°14'45"W, 316.50 FEET; THENCE N89°42'19"W, 609.67 FEET; THENCE ALONG A 495.55 FOOT RADIUS CURVE TO THE LEFT (DELTA = 31°31'14", CHORD= S 74°32'04" W, 269.20 FEET) FOR 272.62 FEET; THENCE S58°46'27"W, 33.52 FEET; THENCE ALONG A 595.55 FOOT RADIUS CURVE TO THE RIGHT (DELTA= 19°03'24", CHORD= S68°18'09"W, 197.17 FEET) FOR 198.08 FEET TO THE N & S 1/4 LINE OF SAID SECTION 32; THENCE ALONG SAID 1/4 LINE S00°03'39"W, 1061.59 FEET TO THE S LINE OF SAID SECTION 32; THENCE ALONG THE S LINE SECTION 32. N89°21'25" W, 2640.34 FEET TO THE SOUTHWEST CORNER OF SAID SECTION 32; THENCE N89°49'05"W ALONG THE SOUTH LINE OF SAID SECTION 31 A DISTANCE OF 1530.40 FEET TO THE CENTERLINE OF PORT LANSING ROAD AS EXTENDED; THENCE N45°39'10"E ALONG SAID CENTERLINE AND IT'S EXTENSION 1338.51 FEET; THENCE NORTHEASTERLY 390.69 FEET CONTINUING ALONG SAID CENTERLINE ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 433.10 FEET, A DELTA ANGLE OF 51°41'05" AND A CHORD LENGTH OF 377.57 FEET BEARING N65°01'58"E; THENCE S89°07'30"E CONTINUING ALONG SAID CENTERLINE 230.82 FEET TO THE EAST LINE OF SAID SECTION 31; THENCE N00°00'23"W ALONG SAID EAST LINE 1541.09 FEET TO THE EAST 1/4 CORNER OF SAID SECTION 31; THENCE N89°38'51"W ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 31 A DISTANCE OF 5540.30 FEET TO THE WEST 1/4 CORNER OF SAID SECTION 31; THENCE N00°26'32"E ALONG THE WEST LINE OF SAID SECTION 31 A DISTANCE OF 5.21 FEET TO THE EAST 1/4 CORNER OF SECTION 36, T5N, R3W, WATERTOWN TOWNSHIP, CLINTON COUNTY, MICHIGAN; THENCE N00°00'01"E CONTINUING ALONG SAID WEST LINE 1311.31 FEET TO THE NORTH 1/8 LINE OF SAID SECTION 31; THENCE ALONG SAID 1/8 LINE S 89°39'50" E, 449.98 FEET; THENCE N 00°00'04" E, 1318.74 FEET TO THE NORTH LINE OF SAID SECTION 31; THENCE ALONG THE NORTH LINE OF SECTION 31, N 89°39'50" W, 450.00 FEET TO THE POINT OF BEGINNING;

LESS: (CONSUMERS ENERGY PROPERTY)
PART OF THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 32, T5N-R2W, DEWITT TOWNSHIP, CLINTON COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT A POINT ON THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 32, SAID POINT BEING DEFINED BY THE FOLLOWING THREE (3) COURSES FOR THE SOUTHEAST CORNER OF SAID SECTION: (1) N01°23'30"W, ALONG THE EAST LINE OF SAID SECTION, 1324.86 FEET AND (2)

S88°52'54"W, 1319.36 FEET TO THE NORTHWEST CORNER OF SAID SOUTHEAST 1/4 OF SOUTHEAST 1/4 AND (3) S01°22'11"E, ALONG THE WEST LINE OF SAID SOUTHEAST 1/4 OF SOUTHEAST 1/4, 140.00 FEET TO THE POINT OF BEGINNING; THENCE S01°22'11"E, ALONG SAID WEST LINE, 362.24 FEET; THENCE N88°52'54"E, 132.00 FEET; THENCE N01°22'11"W, 362.24 FEET; THENCE S88°52'54"W, 132.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 1563.00 ACRES, MORE OR LESS; SAID PARCEL SUBJECT TO RIGHT-OF-WAY FOR ROAD PURPOSES ALONG PORT LANSING ROAD, AIRPORT ROAD, DEWITT ROAD, AND TURNER ROAD; SAID PARCEL SUBJECT TO ALL EASEMENTS OR RESTRICTIONS IF ANY.

Also, to include the CITY OF LANSING (Police Department Firearms Range) legally described as:

A PARCEL OF LAND ON PART OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ OF SECTION 31, CLINTON COUNTY; T5N R2W, DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF SAID SECTION 31; THENCE N89°26'13"E 450 FEET ALONG THE NORTH LINE OF SECTION 31; THENCE PARALLEL WITH THE WEST LINE OF SECTION 31 S00°41'11"E 1318.74 FEET TO THE SOUTH LINE OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ OF SECTION 31; THENCE S 89°26'18"W 450 FEET ALONG THE SOUTH LINE OF THE NORTHWEST ¼ OF THE NORTHWEST ¼ TO THE WEST LINE OF SECTION 31; THENCE N00°41'11"W 1318.73 FEET ALONG THE WEST LINE OF SECTION 31 TO THE POINT OF BEGINNING, CONTAINING 13.62 ACRES OF LAND, MORE OR LESS, AND SUBJECT TO ANY EASEMENTS OR RIGHTS OF WAY OF RECORD.

FIRST AMENDMENT TO
AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY
PURSUANT TO 1984 PA. 425
CAPITAL REGION INTERNATIONAL AIRPORT – AREA #1

This First Amendment to Agreement for Conditional Transfer of Property (this "Amendment") is made this ______ day of ____________________, 2021 (the "Effective Date"), between the **CHARTER TOWNSHIP OF DeWITT** (the "Township"), a Michigan charter township organized and operating under the Charter Township Act, MCL 42.1, et seq., as amended, and the **CITY OF LANSING** (the "City"), a Michigan municipal corporation (individually, a "Party" and collectively, the "Parties").

WHEREAS, the Parties entered into an agreement, dated November 28, 2011, for the conditional transfer of property located at the Capital Region International Airport – Area #1 (the "425 Agreement"); and

WHEREAS, the 425 Agreement provided for an initial term ending on December 31 of the fiftieth (50^{th}) full calendar year after the 425 Agreement was filed in accordance with law; and

WHEREAS, the Parties desire to extend the initial term for the period described below in this Amendment; and

WHEREAS, except as amended by this Amendment, the remaining terms and conditions contained in the 425 Agreement shall remain in full force and effect.

NOW, THEREFORE, it is agreed as follows:

1. Term. Paragraph 4.1 of the 425 Agreement is hereby amended to extend the initial term until December 31 of the fiftieth (50^{th}) full calendar year following the Effective Date first written and defined above.

2. Counterparts. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which such counterparts shall be together construed as one in the same Amendment. Facsimile and electronic signatures shall be binding.

3. Miscellaneous. The following miscellaneous provisions are agreed to by the Parties:

   A. Except as specifically modified above by this Amendment, the 425 Agreement remains unmodified and unchanged by the Parties. The 425 Agreement shall continue in full force and effect and is hereby ratified and affirmed by this Amendment.

B. This Amendment shall be construed, interpreted and enforced under the laws of the State of Michigan.

C. This Amendment shall be binding upon and shall inure to the benefit of the Parties, their successors and assigns

D. All terms that are not defined by this Amendment shall have the same meaning as those terms described in the 425 Agreement.

E. In the event of any conflict between the terms of this Amendment and the terms of the 425 Agreement, the terms of this Amendment shall govern and control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date above first written by authority of the respective City Council and Township Board.

DeWITT CHARTER TOWNSHIP, a Michigan charter township

By: ______________________________

______________, **Supervisor**

And: ______________________________

_______________, **Clerk**

CITY OF LANSING, a Michigan municipal corporation

By: ______________________________

And: ______________________________

APPROVED AS TO FORM:

DeWITT CHARTER TOWNSHIP ATTORNEY:

By: ______________________________

AND:

LANSING CITY ATTORNEY:

By: ______________________________

FIRST AMENDMENT TO
AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY
PURSUANT TO 1984 PA. 425
CAPITAL REGION INTERNATIONAL AIRPORT – AREA #2

This First Amendment to Agreement for Conditional Transfer of Property (this "Amendment") is made this ______ day of ____________________, 2021 (the "Effective Date"), between the **CHARTER TOWNSHIP OF DeWITT** (the "Township"), a Michigan charter township organized and operating under the Charter Township Act, MCL 42.1, et seq., as amended, and the **CITY OF LANSING** (the "City"), a Michigan municipal corporation (individually, a "Party" and collectively, the "Parties").

WHEREAS, the Parties entered into an agreement, dated November 28, 2011, for the conditional transfer of property located at the Capital Region International Airport – Area #2 (the "425 Agreement"); and

WHEREAS, the 425 Agreement provided for an initial term ending on December 31 of the fiftieth (50^{th}) full calendar year after the 425 Agreement was filed in accordance with law; and

WHEREAS, the Parties desire to extend the initial term for the period described below in this Amendment; and

WHEREAS, except as amended by this Amendment, the remaining terms and conditions contained in the 425 Agreement shall remain in full force and effect.

NOW, THEREFORE, it is agreed as follows:

1. Term. Paragraph 4.1 of the 425 Agreement is hereby amended to extend the initial term until December 31 of the fiftieth (50^{th}) full calendar year following the Effective Date first written and defined above.

2. Counterparts. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original and all of which such counterparts shall be together construed as one in the same Amendment. Facsimile and electronic signatures shall be binding.

3. Miscellaneous. The following miscellaneous provisions are agreed to by the Parties:

   A. Except as specifically modified above by this Amendment, the 425 Agreement remains unmodified and unchanged by the Parties. The 425 Agreement shall continue in full force and effect and is hereby ratified and affirmed by this Amendment.

B. This Amendment shall be construed, interpreted and enforced under the laws of the State of Michigan.

C. This Amendment shall be binding upon and shall inure to the benefit of the Parties, their successors and assigns

D. All terms that are not defined by this Amendment shall have the same meaning as those terms described in the 425 Agreement.

E. In the event of any conflict between the terms of this Amendment and the terms of the 425 Agreement, the terms of this Amendment shall govern and control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date above first written by authority of the respective City Council and Township Board.

DeWITT CHARTER TOWNSHIP, a Michigan charter township

By: ______________________________
______________, **Supervisor**

And: ______________________________
_______________, **Clerk**

CITY OF LANSING, a Michigan municipal corporation

By: ______________________________

And: ______________________________

APPROVED AS TO FORM:

DeWITT CHARTER TOWNSHIP ATTORNEY:

By: ______________________________

AND:

LANSING CITY ATTORNEY:

By: ______________________________