



# **Saginaw Street Corridor Improvement Authority**

## **Board of Director's Meeting**

Thursday, June 17, 2021 – 3:30 PM

This meeting will be held electronically via Zoom Webinar \*

Zoom Link: <https://us02web.zoom.us/j/82727815464>

Webinar ID: 827 2781 5464

\*See attached Public Participation Notes.

## **AGENDA**

1. Welcome/Call to Order/Meeting Overview
2. Approval of SSCIA Meeting Minutes (May 2021) – Action
3. SSCIA FY2020/FY2021 Amended Budget – Action
4. SSCIA FY2021/FY2022 Budget – Action
5. Neighborhood Grant Discussion
6. Electronic Meeting Updates
7. Other Business
8. Public Comment
9. Adjournment

## **PUBLIC PARTICIPATION NOTES**

SSCIA Meeting– 6/17/2021 3:30 PM

Meeting Will Be Held Electronically Via Zoom Webinar

Webinar ID: 827 2781 5464

### **HOW TO PARTICIPATE:**

The meeting will be conducted electronically by web-based and telephonic conferencing and allow for public participation in accordance with the Open Meetings Act. All Board members and members of the public will participate virtually. Board members may be reached prior to the meeting by contacting Hannah Bryant at [hannah@purelansing.com](mailto:hannah@purelansing.com) or (517) 388-1947

**Join by Computer/Smartphone:** <https://us02web.zoom.us/j/82727815464>

\*(Note: this option requires downloading Zoom software. If you have not already installed the software, this may take a few minutes.)

**Join by Telephone:** Call in number: +1 312 626 6799 | Webinar ID: 827 2781 5464

Written public comments may be submitted to [hannah@purelansing.com](mailto:hannah@purelansing.com) by the end of the public period.

### **ACCESSIBILITY/PERSONS WITH DISABILITIES:**

If you require an accommodation in order to fully participate in the meeting, please use the point of contact provided below. 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

### **CONTACT:**

To provide input and ask questions on any item that is listed on the agenda, members of the public may contact Hannah Bryant at [hannah@purelansing.com](mailto:hannah@purelansing.com) or (517) 388-1947

*To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.*

*The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided.*



## **Saginaw Street Corridor Improvement Authority**

### **Special Board of Director's Meeting**

Thursday, May 6, 2021 – 12:00 PM

THIS MEETING WAS HELD ELECTRONICALLY\*

Zoom Meeting Webinar ID: 865 7295 1103 | Passcode: 325604

<https://us02web.zoom.us/j/86572951103?pwd=ZE1DRVcwY0wzWkxXZFFpVSfZV0wxUT09>

**Members Present:** Jonathon Lukco (Lansing, Michigan), Diane Sanborn (Lansing, Michigan), Jim Houthoofd (Lansing, MI), Jessica Yorko (Lansing, MI), Tiffany Dowling (Lansing, MI)

**Members Absent:** -  
**Facilitator Present:** Hannah Bryant (LEAP)  
**Guests:** -

**Public:** Andrew Fedewa (City of Lansing)

**Recorded by:** Hannah Bryant

### **Welcome/Call to Order/Meeting Overview**

Chair Lukco welcomed everyone and called the SSCIA Informational meeting to order at 12:03 p.m. Chair Lukco stated in an effort to protect the health and safety of the public, these meetings will be conducted virtually in accordance with Public Act 228 of 2020 and the Open Meetings Act, and all Board members and the public are participating virtually. Bryant took attendance and stated with the new Open Meetings Act, we will have to record the city and state of all board members and all votes will be roll call. Bryant took attendance. Bryant provided an overview of the Zoom Webinar meeting process for the members and for the public.

### **Approval of SSCIA Meeting Minutes (April 15, 2021)**

MOTION: Sanborn moved to approve the SSCIA Meeting Minutes from the April 15th, 2021 meeting, as presented. Motion seconded by Dowling.

Bryant did a roll call vote:

Diane Sanborn - yes  
Jim Houthoofd - yes  
Jonathon Lukco - yes  
Jessica Yorko, - yes  
Tiffany Dowling -yes

YEAS: Unanimous. Motion carried.

### **Acceptance of Neighborhood Grant and Budget Amendment – Action**

Chair Lukco shared that SSCIA was approved for a \$3,000 grant for the bus stop art piece project. The resolution in your packet states that the board accepts it and gives the chair authorization to sign any agreements and have representatives to work with the city, art commission, and CATA in the process. Additionally this resolution will amend our budget to reflect the addition of this grant. Bryant shared that if approved and accepted, she will work with CATA and draft up a RFP for the art piece to follow the city of Lansing Art policy and guidelines given that this art will be in a public location. The board discussed what type of art piece should be included and discussed the old mural that was part of the Sparrow St. Lawrence Campus.

MOTION: Sanborn moved to accept the Neighborhood Grant and Budget Amendment, as presented. Motion seconded by Dowling.

Bryant did a roll call vote:

Diane Sanborn - yes  
Jim Houthoofd - yes  
Jonathon Lukco - yes  
Jessica Yorko - yes  
Tiffany Dowling - yes

YEAS: Unanimous. Motion carried.

### **Other Business**

Bryant noted that Member Yorko will have to watch the ethics training video still since she stated she has not watched yet. She will report back once she watches.

### **Public Comment**

None provided at this time.

**Adjournment**

There being no further business, Chair Lukco declared the SSCIA meeting adjourned at 12:26 PM.

---

Jonathon Lukco, Chair  
Saginaw Street Corridor Improvement Authority

**Saginaw Street Corridor Improvement Authority  
Certificate of Resolution by Board of Directors**

At a meeting of the Board of Directors of the Saginaw Street Corridor Improvement Authority (SSCIA), Lansing, Michigan, held on the 17<sup>TH</sup> day of June, 2021, at 3:30 p.m., pursuant to notice duly given:

Members Present:

Members Absent:

The following preamble and resolution was offered by;

Member:                      and seconded by,

Member:

WHEREAS, the Saginaw Street Corridor Improvement Authority (SSCIA) adopted its FY 2020/2021 budget on Thursday, June 18, 2020; and

WHEREAS, because of the amount of actual Tax Increment Revenues received in the current fiscal year there are changes to the adopted FY2020/2021 budget that must be made by amending the current budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAGINAW STREET CORRIDOR IMPROVEMENT AUTHORITY AS FOLLOWS:

The Saginaw Street Corridor Improvement Authority Board of Directors approves amending the 2020/2021 SSCIA budget to reflect the amounts listed below and highlighted in the attached budget amendment spreadsheet:

**AMENDED FY2020/2021 BUDGET**

**Revenues:**

|                       |            |
|-----------------------|------------|
| Tax Increment Revenue | \$7,980.94 |
|-----------------------|------------|

YEAS:

NAYS:

ABSTENTIONS:

ABSENT:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN       )  
                                      )SS.  
COUNTY OF INGHAM       )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Saginaw Street Corridor Improvement Authority (SSCIA) held on the 17<sup>th</sup> day of June 2021, and said resolution is on file in the office of Lansing Economic Area Partnership and is available to the public. Public notice of the said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan 1976, including in the case of a special or re-scheduled meeting, notice by publication or posting of at least eighteen (18) hours prior to the time set for the meeting. In addition, said meeting was held in full compliance with the Board's Bylaws.

IN WITNESS WHEREOF, I have hereunto affixed my official signature.

---

Jonathon Lukco, Chair

**SAGINAW STREET CORRIDOR IMPROVEMENT AUTHORITY (SSCIA)**  
**DRAFT - FY 2021/2022 BUDGET**

| <u>Description</u>                      | <u>FY 2019/2020</u> | <u>FY 2020/2021<br/>Approved<br/>Budget</u> | <u>FY 2020/2021<br/>Amended<br/>Budget</u> | <u>FY 2021/2022<br/>Proposed<br/>Budget</u> |
|-----------------------------------------|---------------------|---------------------------------------------|--------------------------------------------|---------------------------------------------|
| <b>Revenues</b>                         |                     |                                             |                                            |                                             |
| TAX INCREMENT REVENUE                   | -                   | \$ 3,597                                    | \$ 7,980.94                                | \$ 5,384                                    |
| INTEREST                                | -                   | 18                                          | 18                                         | 27                                          |
| Saginaw Street Neighborhood Grant       |                     |                                             | 3,000                                      |                                             |
|                                         | <b>\$ -</b>         | <b>\$ 3,615</b>                             | <b>\$ 10,999</b>                           | <b>\$ 5,411</b>                             |
| <b>Expenditures</b>                     |                     |                                             |                                            |                                             |
| CORRIDOR DEVELOPMENT PLAN               | \$ -                | \$ -                                        | \$ -                                       | \$ -                                        |
|                                         | <b>\$ -</b>         | <b>\$ -</b>                                 | <b>\$ -</b>                                | <b>\$ -</b>                                 |
| <b>Beginning Corridor Fund Balance:</b> | <b>\$ -</b>         | <b>\$ -</b>                                 | <b>\$ -</b>                                | <b>\$ 10,999</b>                            |
| Surplus/(Deficit)                       | \$ -                | \$ 3,615                                    | \$ 10,999                                  | \$ 5,411                                    |
| <b>Ending Corridor Fund Balance</b>     | <b>\$ -</b>         | <b>\$ 3,615</b>                             | <b>\$ 10,999</b>                           | <b>\$ 16,410</b>                            |