AGENDA

Committee of the Whole
AGENDA FOR MAY 3, 2021 AT 5:30 PM

Access the meeting via: https://us02web.zoom.us/j/85940036219 ; ID 859 4003 6219; Dial In (301) 715-8592 email comments prior to the meeting at sherrie.boak@lansingmi.gov
All Councilmembers will participate virtually & may be contacted prior to the meeting at city.council@lansingmi.gov 483-4177

Council Member Spadafore, Chairperson
Council Member Hussain, Vice Chairperson

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
   A. April 26, 2021
4. **Public Comment on Agenda Items (Up to 3 Minutes)**
5. **Presentations:**
   B. Budget Presentation - Chief Strategy Officer
6. **Discussion/Action:**
   C. RESOLUTION- CDBG Budget Adoption
   D. RESOLUTION - Ballot Language; Charter Amendment Article 2 Chapter 2; 2-201, 2-204, 2-205; Installment of Rank Choice (Automatic Runoff) Voting - Discharged from Committee on City Operations
   E. RESOLUTION - Ballot Proposal; Essential Services Millage Restoration Proposal
   F. DISCUSSION - Responses to Council Questions on the Budget
7. **Other**
8. **Adjourn**

To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held virtually in accordance with the Open Meetings Act, as amended in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. To provide input or ask questions on any item that is listed on the agenda, members of the public may contact the email address listed above under the meeting link.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

DRAFT

MINUTES
Committee of the Whole
Monday, April 26, 2021 @ 5:30 p.m.

https://us02web.zoom.us/j/85940036219; ID: 859 4003 6219; or Dial in: (646) 876 9923

Held virtually in an effort to protect the health and safety of the public & to mitigate the spread of COVID 19

CALL TO ORDER

Council Vice President Hussain called the meeting to order at 5:31 p.m.

PRESENT- via audio/video

Councilmember Peter Spadafore remotely from Lansing, Michigan
Councilmember Adam Hussain remotely from Lansing, Michigan
Councilmember Carol Wood remotely from Lansing, Michigan
Councilmember Patricia Spitzley remotely from Lansing, Michigan
Councilmember Kathie Dunbar remotely from Lansing, Michigan
Councilmember Brandon Betz remotely from Lansing, Michigan
Councilmember Jeremy Garza remotely from Lansing, Michigan
Councilmember Brian T. Jackson remotely from Lansing, Michigan

MEMBERS PRESENT- via audio/video

Sherrie Boak, Council Staff
Mark Lawrence, Mayors Representative
Lisa Hagen, City Attorney
Jim Smiertka, City Attorney
Eric Brewer, Council Internal Auditor
Mark Lawrence, Mayor's Office
Robert Widigen, Finance Director
Jake Brower, Budget Director
Danielle Lenz
Andy Kilpatrick, Public Service Director
Ron Stima, Johnson Control
Mike Popa, Johnson Control
Kim Keifer, Dykema
Brian Lefler, Baird
Bob Trezise, LEAP
Karl Dorshimer, LEAP
Keith Lambert
Dillion Rush
Kim Coleman, HRCS Director

Toni Young, HRCS
Linda Sanchez-Gazella, HR
Desiree Kirkland, Treasurer
Loretta Stanaway

Minutes
Council Member Betz recommended an amendment to page 5
MOTION BY COUNCIL MEMBER SPADAORE TO APPROVE THE MINUTES FROM APRIL 12, 2021 AS AMENDED. ROLL CALL VOTE, MOTION CARRIED 7-0.

Public Comment
Ms. Stanaway acknowledged the new website for agendas, and recognized the report for Johnson Controls in the packet.

Discussion/Action:
RESOLUTION – Appointment; Danielle Lenz; At Large Member; LEPFA, Term to Expire 6/30/2023
Ms. Lenz spoke on her work experience with LEPFA as an intern, her work in bringing business events to the area. Council Member Wood asked Ms. Lenz, since she is currently doing marketing with the Lansing Center, she asked if she would continue that as a Board Member. Ms. Lenz clarified that she does not currently do marketing for the Lansing Center, she brought her clients to the Lansing Center, but they do not market for the Lansing Center. Council Member Wood asked if she would continue to recommend the stadium, the center and Groesbeck as a Board Member, and Ms. Lenz confirmed she would and did not see it as a conflict. Council Member Wood asked OCA if this is a potential conflict, and Mr. Smiertka stated he did not, but recommended the note be sent to the Ethics Board. Council Member Garza asked Ms. Lenz about her role with Cristo Rey. Ms. Lenz was a former member with Cristo Rey six years ago, and became the Board President a year and half after. As the role of leadership she oversees the Executive Director and makes sure everything coincides with the budget. Council Member Dunbar asked if the conflict would be with her employer not with the City of Lansing.

Council Member Hussain passed the gavel to Council President Spadafore.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE APPOINTMENT OF DANIELLE LENZ TO THE LEPFA BOARD. ROLL CALL VOTE, MOTION CARRED 8-0.

Council President Spadafore referenced the City website and the work Council has been doing with the Clerk's office and the website company.

RESOLUTION – Public Act 99 Financing; Johnson Controls, Inc.
RESOLUTION – Public Act 99 Financing; Jackson Field Stadium
Mr. Widigan referenced the documents they submitted in the packet outlining the financing.
Council Member Jackson asked if the Sustainability Manager was part of the discussion. Mr. Kilpatrick stated she was in the discussions with the final recommendations. Council Member Jackson asked what her role was. Mr. Kilpatrick acknowledged she was part of the overview of what this sustainability would be. They are also working on a dashboard so people can see a visual representation of the benefits.
Council Member Spitzley asked how the various departments were involved. Mr. Kilpatrick confirmed there were numerous education information sessions with each department, and Johnson Controls obtained information from that.
Council Member Wood asked what the discussion is on; Jackson Stadium or Johnson Controls. Council President Spadafore stated it was on the overall Act 99. Council Member

Wood asked if Johnson Controls was start of savings at the Lansing Center, and there were bonds out for that. Mr. Kilpatrick stated that was a similar process, but Honeywell, and 5-15 years ago for the Lansing Center, and was the same approach. For the improvements we have here, if Johnson Controls does not make the significant changes recommended they will write the City a check.

Council Member Dunbar referenced memo from Mr. Widigan, page 26 of 74 in the packet, and the impact of IPA financing, and limited capacity because the City is at the limit, but could be reduced by the refinancing of the earlier IPA. With TMO, they were picking up the cost of the reissuance, and asked the difference. Mr. Widigan confirmed that TMO is paying the termination fee, and the question is with refinancing if there are savings to 2029. Council Member Dunbar stated with the recent TMO agreement, that was part of it was that TMO would have to take on all the fees, and if the City did not go through with this there is a cost to TMO, not in there now, that would make the City payment. Mr. Lefler confirmed if there is any portion of fee or termination fee association with TMO and IPA, they are responsible for paying the termination fee. If there is an issuance of the IPA in the refinancing of TMO< that portion of that fee counts against your bonding. Council Member Dunbar then asked if the fees would be paid by TMO, but goes against the City bond, and Mr. Baird confirmed.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR PUBLIC ACT 99, JOHNSON CONTROLS, INC. ROLL CALL VOTE, MOTION CARRIED 8-0.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION FOR PUBLIC ACT 99, JACKSON FIELD STADIUM. ROLL CALL VOTE, MOTION CARRIED 7-1.

Council Member Wood asked if there was anything in the agreement with the Lansing Center. Mr. Smiertka stated he would have to look at it and get back to the Committee.

RESOLUTION - Set Public Hearing; Public Act 425 Agreement with DeWitt Township

Mr. Trezise presented information on a potential project which is a single parcel, approximately 30 acres owned by Emergent Solutions. The parcel currently sits in DeWitt Township, and he then acknowledged all the people who worked on the project so far. Mr. Trezise noted it follows the same 425 agreed to a few years ago, and Port Lansing, and this 425 covers only the property mentioned in the agreement. The City shall provide zoning, water, electric, sanitary sewer, and it is anticipated utilities will be paid for up front and reimbursed with a Brownfield. The Township shall provide building services, 911 will provided by Clinton County. In addition to the Brownfield they could ask for other incentives. Lastly, there are minor amendments to the 425 from 10 years ago to the Port Lansing, which will come after the action on this 425.

Mr. Smiertka stated there are two amendments, the township requested the termination, so the amendment would terminate the original but not require a public hearing. The OCA believes there should be 7-days' notice for the hearing, and then 30 days after the hearing for adoption. So there is a main 425 which has a referendum, and then two other extensions. Council President Spadafore the Committee is acting on setting a public hearing on the new 425, and if pass then the first amendment.

Council Member Garza asked if the permits fees will be split between the City of Lansing and DeWitt Township. Mr. Trezise stated they were not aware, but could look into that. Council Member Garza asked for confirmation on local labor. Mr. Trezise stated that would be a conversation with the incentives of the actual project not part of this public hearing, but the next stage.

Council Member Jackson noted it is Clinton County 911, would that be an issues with Lansing. Mr. Trezise this was discussed 10 years ago with that 425, and that is now figured out, and that is what is being done with the airport for the last 10 years.

Council Member Wood stated that part of justifying the City is getting a portion of taxes, the City is providing some services, and Mr. Trezise did confirm, but stated the property could be serviced fully by DeWitt Township, but this is a better site if it comes to the City.
Council Member Wood asked for the time line, and Mr. Triose stated if this is put in place, a decision could be made in late June. Council Member Wood asked if any funds from the Federal Government that can be used on infrastructure, has there been thought for this. Mr. Triose stated it would be the user of the parcel that would pay for the infrastructure.
Mr. Smiertka stated that Code compliance is with the Township, and the Chief has not issue with the enforcement. It also states the City and Township will get together to develop a comprehensive plan.
Council Member Betz asked if this the same Emergent Solutions that ruined the Johnson and Johnson vaccine, and is this plant similar to their one in Baltimore, and lastly what hazards and risks does the community face when it comes to the operations at this plant. Mr. Triose stated they are suggesting the 425, if there is a prospect at a later date, there will be a time and place answered by someone then. Council Member Betz referenced a memo that stated they are trying to target Emergent, and Mr. Triose clarified they are currently the owner.

MOTION BY COUNCIL MEMBER SPITZLEY TO SET THE PUBLIC HEARING FOR MAY 3, 2021.

Mr. Smiertka asked for a later date, so it can be placed on file for 7 days. Council President Spadafore stated OCA confirmed either date would work

COUNCIL MEMBER SPITZLEY AMENDED THE MOTION TO SET THE HEARING FOR MAY 10, 2021. ROLL CALL VOTE, MOTION CARRIED 8-0.

<u>RESOLUTION – Extension of the Declaration of the State of Emergency</u>
Council President Spadafore acknowledged they resolution extends it to July 12, 2021 but can always be amended.

MOTION BY COUNCIL MEMBER HUSSAIN TO APPROVE THE RESOLUTION TO EXTEND THE DECLARARION OF THE STATE OF EMERGENCY TO JULY 12, 2021.

Council Member Spitzley asked for Mr. Tate to attend a future meeting to speak on what the Administration plans are for opening to the public.

ROLL CALL VOTE, MOTION CARRIED 8-0.

<u>Presentations:</u>
<u>Budget Presentations</u>
Council President Spadafore and Mr. Brower referenced the budget documents in the packet. Ms. Kirkland spoke first on the income tax projections, stated she looked at the rate of unemployment, the figures from 2020, inpact for those non-residents and taking that into consideration, and the 20% potential loss, and lastly the remote work increasing the refunds. Taking that all into consideration they have taken a 20-25% reduction, but continue to monitor those. She then spoke to the question on if there is any delay on income tax, and there will be but the big employers submit on a regular basis.

Council Member Wood asked if the City is still getting tapes from the State, and Ms. Kirkland stated they do get them, but did get them late last year. They are predicting a $50,000 a month and will see some revenue. Council Member Wood asked about the practice of turning non-payments to the Court, and now handling them. Ms. Kirkland stated that what works is garnishment. The State allows data once a year, and that has proven to be beneficial and

they also try to do everything they can to collect. Council Member Wood asked if the City is issuing warrants, and Ms. Kirkland stated they have stopped that process. Council Member Wood asked her to speak on the portion of this would be tax tribunal, and any indication of the impact. Ms. Kirkland could not speak directly, but the Assessor stated to her that she anticipates a 5% impact. Council Member Wood asked for the information from the Assessor on the tax tribunals, and Mr. Brewer was asked to contact the Assessor for a response. Council Member Wood spoke on the projections in the community for returning to work, and asked if they have looked at the long term inpact on the income tax. Ms. Kirkland acknowledged she has not looked at it, however watch it regularly. Council Member Wood asked if we are surveying larger employers to see what their thoughts are moving forward. Ms. Kirkland stated they have not, but thought the Mayor was working on that, and she has heard LCC is looking to come back in LCC. Council Member Wood asked Ms. Kirkland's office to consider reaching out to the top 10 employers to see their plans.
Council Member Spitzley agreed with Council Member Wood, and suggested reaching out the State of Michigan.

Ms. Young went through the process on the applications and recommendations.
Council Member Jackson asked about funds allocated for racial equity, $300,000 for the task force, or to something. Also the community forum were there any requests for crime prevention, violence prevention. Ms. Coleman stated the $300,000 was what was presented earlier, and the $135,000 was for racial justice. Council Member Jackson asked for details on the $135,000, and Ms. Coleman stated it is intended to support racial injustice equity funds, and there will be RFP for projects and initiatives.

Council Member Spitzley asked what the purpose was for the RFI, and Ms. Coleman stated it would give them a gauge for the RFP, and the intent is to get it out to all the agencies. She then asked if the outreach this week is for the $135,000, and Ms. Coleman stated that is different.

Council Member Dunbar asked how much the racial justice group is going to influence that $135,000 expenditure. Ms. Coleman stated that plan has a component in it, and there may be suggestions. Council President Spadafore stated the $1.35 is the HRCS, not the Mayor's Racial Justice Task Force. Council Member Dunbar asked if there was an overlap, and would consider more what the public said in relation to the alliances. Ms. Coleman stated the intent is to gather the information so the advisory council can determine the priorities of the community.

Council Member Wood asked if in the $135,000 fund, that between now and July 1st, HRCS will put together the recommendations and enter into contract by July 1st. The other funds are already part of the budget process and will take effect July 1st, and Ms. Coleman confirmed. Council Member Wood asked if there is anticipation that HRCS would make a presentation to Council on having the $135,000 going. Ms. Coleman anticipate using the same process of the 1.25 million, which is advisory committee and mayor. Council Member Wood stated that would probably happen after the budget, and it was confirmed, so she asked if now that HRCS knows that have that extra money every year, will it become part of the budget process. Council Member Wood then asked about the $300,000 which is part of the Mayor's racial injustice strategies. Ms. Coleman stated she could, and that discussion concluded after further questions on the other items.

Council Member Spitzley asked who would be reviewing the RFP just mentioned, and Ms. Coleman confirmed it is the HRCS Advisory Council.

Council Member Jackson spoke briefly on his opinion on the $135,000 and $300,000 of proposed spending.

Council President Spadafore reminded Council that the $135,000 had been allocated when Council passed the Ordinances earlier this year. The ordinance was to increase the amount and to go specifically to that, so it is a statutory allocation, noting it was a percentage and this year happens to be $135,000.

Ms. Sanchez-Gazella spoke briefly on the reason for the $300,000 and Ms. Coleman outlined the establishment of the funds after working over the last couple months on a path for racial equity. The breakdown of the $300,000 was requested for the racial justice plan and build that into the City employee infrastructure. On the list includes $5,000 for onboarding which Ms. Sanchez-Gazelle explained is for new employees and engaging employees with the new perspective. Ms. Coleman then continued with the breakdown, the next amount $50,000 for training modules similar to what the City employees see in the security trainings. The $54,000 is for ongoing training for 120 staff, with priorities to departments that have been reported with challenges. Next it was noted there was $20,000 for equity training for ongoing support, including a “train the trainer” module, and there will be $15,000 in stipends for trainers, and $10,000 for a consultant for the Cabinet. It was then noted there is $76,000 for an equity matrix to pull data and other sources, and then an online mapping system. Lastly, there will be an equity action plan for each department to help with decisions, budgeting, and policies. Council Member Jackson asked about the equity plan for the departments at $70,000 and what that would be used for specifically. Ms. Coleman said the departments will have consultants come in and with an internal assessment they are hoping that will help develop that plan.

Council Member Dunbar voiced her concern with the amount of $300,000 to study and teach people on how not to be racist, and asked what the strategy for dealing with people who are behaving outside of what the City is trying to accomplish. Ms. Coleman stated that amount is what was identified for this year in the budget, and this year is to put together the infrastructure. There needs to be a change in the culture and there needs to be a plan in place. Ms. Sanchez-Gazelle added that moving something like this forward can change the culture. It has to come from within and the employees need to be trained and this is a very important first step. It is diversity equity and inclusion, not teaching people how not to be racist. Ms. Coleman stated part of the plan is hiring and reviewing. Council Member Dunbar asked who would guide the process from outside the City and Ms. Sanchez –Gazelle acknowledged the work so far with Michigan Public Health Institute.

Council Member Hussain spoke briefly on the funding breakdown.

Council Member Spitzley concurred with Council Member Jackson on the concerns with the large amount and she could not speak in support, and could not see how the plans could address the problems for modules.

Council Member Dunbar referenced the example of the security modules the City is already using, and how inefficient they are. She did not support using those modules and asked if the “train the trainer” would be in-person meetings, and lastly asked when Council had to approve the request for the $300,000. Council President Spadafore recapped for Council that this is part of the budget that needs to be approved May 17th. If Council members want to reallocate they can build it into the budget policies. This document is not a supplement or amendment to the proposed budget. If there is further details needed the discussion can continue at the future Committee meetings.

Council Member Dunbar asked if Ms. Coleman had more specific details, at which was told she did not but once they plans are finalized there would be more details. This would be getting the City started to get the foundation and infrastructure. Ms. Coleman added that they have already started looking at best practices, other cities, and are putting all that information together, but always welcome any other thoughts from the public or Council. Council Member Dunbar stated her concern that this plan was proposed by the Alliance, which does not take any public input, and there are community groups that would have suggestions. This would make the suggestions from the two groups not to be aligned. Ms. Coleman noted again she would be interested in hearing from anyone with suggestions and input. Council Member Spitzley asked for a further discussion so Council can understand the breakdown with details before a decision is made. Council Member Wood suggested taking the $300,000 and putting into a control account in the budget, and then Council can look at how the dollars are spent, but it can be evaluate after the budget is adopted. Council President Spadafore reminded the public and the Committee that there is a budget neighborhood input meeting on May 8th at 10 a.m. via ZOOM for budget presentation and public input.

Adjourn

The meeting adjourned at 7:39 pm
Respectfully Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee

PROPOSED FUNDING ALLOCATIONS
PROGRAM ACTIVITIES AND USE OF FUNDS
ANNUAL ACTION PLAN 2021 (7/1/21– 6/30/22)
CITY OF LANSING COMMUNITY DEVELOPMENT OBJECTIVES

The primary objective of Lansing's Housing and Community Development Program is the development of a viable community which will provide standard housing in a suitable living environment, principally to benefit low and moderate income persons, preserve and expand existing businesses and industries, and create an atmosphere conducive to stability in neighborhoods.

a. Provide standard housing in a suitable living environment through rehabilitation, new construction and improvement of the housing stock primarily in CDBG eligible neighborhoods and in specifically designated housing target areas.

b. Provide housing counseling and assistance that will benefit low and moderate-income households.

c. Promote home ownership for low and moderate-income households and promote deconcentration of poverty.

d. Maintain at current levels the number of public and assisted housing units available to low and moderate-income households.

e. Provide homeless prevention assistance, emergency shelter, street outreach and supportive human services for people with special needs, people who are homeless and those at risk of becoming homeless.

f. Provide assistance for permanent supportive housing and human services for low and moderate income households with a history of chronic homelessness, including those with special needs.

g. Promote economic opportunity for low and moderate-income individuals by facilitating economic development, providing employment opportunity, sponsoring job training, supporting business development, micro-enterprise lending and business or financial educational programs and initiatives.

h. Promote economic development to provide jobs, business services and shopping opportunities for residents located in CDBG eligible areas.

i. Provide community and neighborhood services, recreational opportunities and public facilities and promote neighborhood social cohesion to improve the quality of life in CDBG eligible neighborhoods.

j. Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs and citizens' awareness in CDBG eligible areas.

k. Improve the city's transportation, public facilities and infrastructure systems in CDBG eligible areas.

l. Protect and improve the city’s physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic resources, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate-income households.

m. Promote fair housing objectives.

n. Provide affordable housing and economic development that benefits low and moderate income people in the context of mixed use development along transit corridors.

COMMUNITY DEVELOPMENT BLOCK GRANT

CDBG Single-family, Owner-Occupied Rehab Program/Public Improvements

Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations, public and private developers, and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.

General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.

Proposed funding amount: $1,321,194

CDBG Rental Rehab Program

Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures.

Proposed funding amount: $1,000

Acquisition

Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated and blighted structures. Funds may also be used to acquire and clear properties in the flood plain. Includes staff time associated with this activity.

Proposed funding amount: $100,000

Public Services (limited to 15%)

Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.

Proposed funding amount: $ 308,583 (15% of CDBG)

Economic Development

Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and façade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents.

Technical assistance to individuals and for-profit businesses including workshops, technology assistance, façade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.

Proposed funding amount: $ 30,000

CDBG General Administration (limited to 20%)

Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs.
Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.

Proposed funding amount: $411,444

TOTAL CDBG = $2,057,221 + PI $75,000 + Prv Yr $40,000 = $2,172,221

HOME

Down Payment Assistance

Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to $40,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.

Proposed funding amount: $100,000

New Construction/HOME Rehab/Development Program

Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs.

HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.

Proposed funding amount: $501,312

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CHDO Set-aside (15% minimum required)

Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City.

Proposed funding amount: $ 128,745

Community Housing Development Organization (CHDO) Operating (limited to 5%)

Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.

Proposed funding amount: $42,918

HOME General Administration (limited to 10%)

Includes staff and general administration costs to deliver the HOME program.

Proposed funding amount: $85,386

TOTAL HOME = $768,361 + PI $50,000 + Prv Yrs $40,000 = $858,361

EMERGENCY SOLUTIONS GRANT (ESG)

Street Outreach

Street Outreach activities.

Proposed funding amount: $ 5,233

Homeless Prevention

Homeless Prevention activities.

Proposed funding amount: $61,054

Administrative Activities (limited to 7.5%)

Funds provided to offset the cost of administering emergency solutions program.

Proposed funding amount: $ 12,211

<u>Homeless Management Information System (HMIS)</u>

Funds will be provided for HMIS and comparable database costs.

Proposed funding amount: $ 5,233

<u>Shelter Operation</u>

Funds provided to shelter providers to cover cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities.

Proposed funding amount: $ 90,708

TOTAL ESG: $174,439

SUMMARY

<u>Forty –Seventh Year Community Development Resources</u>

Program	Annual Action Plan
CDBG Entitlement Grant:	$2,057,221
Program Income (est.)	$75,000
Previous yr funds (est.)	$40,000
HOME Program Funds	$768,361
Program Income (est.)	$50,000
Previous yr funds (est.)	$40,000
ESG Program Funds:	$174,439
TOTAL	$3,205,021

Administrative, management and operation costs for the above programs include the administration, management and operations of the eligible activities, **as well as other federal and state community development programs in which the city is now or may be participating.**

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Lansing submit the Annual Action Plan in order to receive Community Development fund resources, including Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) program funds, for the upcoming fiscal year 2021-2022; and

WHEREAS, the CDBG ($2,057,221), HOME ($768,361) and ESG ($174,439) entitlement amount allocated to Lansing for the upcoming fiscal year is $3,000,021; and

WHEREAS, the City of Lansing estimated amounts of program income (PI) and previous year's (PY) annual funding available for CDBG are $115,000 ($75,000 PI, $40,000 PY) and HOME $90,000 ($50,000 PI, $40,000 PY); and

WHEREAS, the total amount of federal funding allocations, program income and previous year's funding equal $3,205,021; and

WHEREAS, pursuant to program requirements, the City has conducted a citizen participation and open review process which has included meetings and public hearings; and

WHEREAS, the City has further promoted participation, input and review in the process by conducting two (2) separate advertised public hearings before the Lansing Planning Board, one on November 17, 2020 regarding housing and community development needs and one on February 2, 2021 regarding proposed Annual Action Plan program objectives and projected use of Federal entitlement and formula program funds; and

WHEREAS, the City did also initiate and carry out the required thirty (30) day public comment period on the proposed 2021-22 Annual Action Plan by publishing a notice of the availability of the plan in the Lansing City Pulse on March 31, 2021; and

WHEREAS, a public hearing will be held, via zoom, by the Lansing City Council on April 26, 2021 to again receive citizen comments and recommendations and to give final review to the Annual Action Plan; and

WHEREAS, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's application and Annual Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing adopts the Annual Action Plan for the City of Lansing that includes housing and community development goals, objectives, strategies, and budget for the use of community development fund resources for fiscal year 2021-2022 as proposed by the Committee of the Whole; and

BE IT FURTHER RESOLVED that the Mayor, as the City's Chief Executive Officer, or his designee is hereby authorized to sign the Annual Action Plan and application for FY 2021-2022, including all understandings, assurances and certifications contained therein, and to submit the grant application to the Department of Housing and Urban Development; and

BE IT FINALLY RESOLVED that the Mayor or his designee is authorized, as the official representative of the City of Lansing, to set-up budget line items, provide any and all information, to act in connection with the Annual Action Plan application and to execute all agreements, contracts and legal documents, including the agreement between the City and the Department of Housing and Urban Development, to secure CDBG, HOME and ESG funding and implement the Annual Action Plan programs.

BY THE COMMITTEE OF THE WHOLE

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is required that a method of election of elective officers be provided for by Charter; and

WHEREAS, it has been determined that the current methods of election codified by Charter contribute to insufficient choice and participation for residents; and

WHEREAS, it has been determined that other methods of election be more efficient while providing citizens with a superior range of options.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lansing, pursuant to the authority of the Home Rule Cities Act (MCL 117.1, et. seq.), and by a three-fifths (3/5) vote of its members elect, hereby proposes that the following amendment to Article 2, Chapter 2, Sections 2-201, 2-204 and 2-205 of the Lansing City Charter be submitted to the electors of the City for adoption or rejection at the election to be held on November 2, 2021:

Chapter 2 ELECTION OF OFFICERS

2-201 Time Of Elections
~~The primary and general~~ Elections for all City offices shall be held ON THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER. ~~at the time provided by State law.~~

2-204 Method Of Nomination and Election
.1 The method of nomination for all elective offices in the City shall be by petition, or by a candidate submitting a filing fee. ~~A primary election shall be on those occasions when the number of persons submitting valid nominating petitions or filing fees exceeds twice the number of positions to be filled in the office.~~
.2 Nominating petitions submitted by candidates for offices to be filled by voters of a ward shall be signed by at least one hundred (100), but no more than one hundred fifty (150), of the persons registered to vote in the ward in which the election is to be held.
.3 Nominating petitions submitted by candidates for offices to be filled by the voters of the City at large shall be signed by at least four hundred (400), but not more than six hundred (600), of the registered electors of the City. .4 In lieu of submitting nominating petitions, a candidate may nominate himself or herself for City office by submitting a filing fee of one hundred dollars ($100). The filing fee shall be nonrefundable.
.5 The City Clerk shall assist members of the public by providing information regarding the requirements for candidacy, and in the preparation of petitions.
.6 Neither nominating petitions, nor filing fees shall be accepted unless accompanied by an affidavit sworn to or affirmed by the candidate, stating that the candidate possesses the legal qualifications for the office and requesting that the candidate's name be printed on the ballot.
.7 THE PERSON RECEIVING THE HIGHEST NUMBER OF VOTES FOR ANY OFFICE SHALL BE DEEMED TO HAVE BEEN DULY ELECTED TO THAT OFFICE, UNTIL SUCH TIME AS VOTING MACHINE EQUIPMENT CAPABLE OF IMPLEMENTING INSTANT RUN-OFF VOTING IS AVAILABLE AND OBTAINED BY THE CITY OF LANSING, AND

SUCH EQUIPMENT IS APPROVED BY THE ELECTION COMMISSION, THEREAFTER, FOR THE OFFICE OF MAYOR, CITY CLERK, OR COUNCIL, A CANDIDATE FOR OFFICE SHALL BE ELECTED BY A MAJORITY OF VOTERS, WITH EACH VOTER DESIGNATING A FIRST PREFERENCE AND SUBSEQUENT PREFERENCES; SUCH THAT IF NO CANDIDATE RECEIVES A MAJORITY OF FIRST PREFERENCES, THEN THE CANDIDATE WITH THE FEWEST FIRST PREFERENCES IS ELIMINATED AND THE SECOND PREFERENCES OF THE VOTERS FOR THAT CANDIDATE ARE COUNTED INSTEAD WITH THAT PROCESS BEING CONTINUED UNTIL ONE CANDIDATE RECEIVES A MAJORITY OF VOTES. IF LESS THAN THREE CANDIDATES SEEK A PARTICULAR OFFICE, THE PERSON RECEIVING THE HIGHEST NUMBER OF VOTES FOR THAT OFFICE SHALL BE DEEMED TO HAVE BEEN DULY ELECTED TO THAT OFFICE. IF MORE THAN ONE PERSON IS TO BE ELECTED TO ANY OFFICE THEN THE PERSONS, EQUAL IN NUMBER TO THE NUMBER TO BE ELECTED TO THAT OFFICE, RECEIVING THE HIGHEST NUMBER OF VOTES FOR THAT OFFICE, SHALL BE DEEMED TO HAVE BEEN DULY ELECTED TO THAT OFFICE. WHEN A CANDIDATE IS ELECTED, ALL BALLOTS ARE RECOUNTED USING THE METHOD OUTLINED ABOVE, BUT THIS TIME EXCLUDING ANY PREFERENCES DESIGNATED FOR THE ELECTED CANDIDATE. THIS PROCESS CONTINUES UNTIL ALL OFFICES TO BE ELECTED ARE FILED.

2-205 Election Commission

.1 The conduct of City elections shall be the responsibility of the Election Commission consisting of the City Clerk, the City Attorney and the Assessor. The City Clerk shall preside.

.2 The Election Commission shall prescribe the procedures to be followed in the conduct of City elections in accord with state law AND THIS CHAPTER.

BE IT FURTHER RESOLVED that in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), the question shall be captioned and stated on the ballot as follows:

CITY OF LANSING CHARTER AMENDMENT
INSTALLMENT OF RANKED-CHOICE (AUTOMATIC RUNOFF) VOTING

This amendment provides for election of the mayor, city clerk, and council members by majority vote using an instant run-off voting procedure of counting votes as soon as the City acquires voting machine equipment, approved by the City Election Commission, to implement this amendment. Voters shall designate first preferences and subsequent preferences; if no candidate receives a majority, the candidate with fewest first preferences is eliminated and the secondary preferences for that candidate are recounted until a candidate receives a majority who shall be elected to office.

Shall this amendment be adopted?

______ YES
______ NO

BE IT FURTHER RESOLVED that the Charter amendment would take effect on January 1, 2022.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed and authorized to, in accordance with the Home Rule Cities Act (MCL 117.1, et. seq.), transmit a copy of this resolution and roll call vote on it, along with a copy of the proposed amendment to the Governor of the State of Michigan for approval and a copy to the Attorney General of the State of Michigan for approval as to the form in which the proposal shall be presented to the electors.

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to cause the above proposal to be placed on the ballot at the election to be held on November 2, 2021.

BE IT FURTHER RESOLVED that the ballot wording is hereby certified to the City Clerk for submission to the City's electors at the election to be held on November 2, 2021.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the ballot proposal to the vote of the electors as required by law.

BE IT FURTHER RESOLVED that in accordance with law, the City Clerk shall post the proposed Charter amendment in full at each polling place.

BE IT FINALLY RESOLVED that the canvass and determination of the votes of said question shall be made in accordance with the laws of the State of Michigan and the Charter of the City of Lansing.

RESOLUTION #________

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing City Charter (the "Charter"), pursuant to the Home Rule City Act, being MCL 117.1 *et seq.* (the "Act"), limits the City's authority to levy property taxes to a rate of 20 mills ($20 for every $1,000 of a property's taxable value); and

WHEREAS, the Headlee Amendment, being Section 31 of Article IX of the State Constitution, has resulted in a reduction of the City's authorized 20 mills limit to a millage rate known as the "Headlee Cap" but the State Constitution provides that this Headlee Cap is subject to override by the voters; and

WHEREAS, since November, 2011 the voters of Lansing have approved the Headlee Cap overrides in order to restore the authorized millage to the maximum 20 mills authorized under the Charter and the Act, for consecutive periods of five (5) years to the present; and

WHEREAS, the current Headlee Cap override permits the City to levy the current 19.44 mills but is set to expire December 31, 2021 unless the voters approve a new Headlee override; and

WHEREAS, if the Headlee Cap override is not voter approved, the City's millage rate in 2022 will be reduced and limited to 18.8658 mills; and

WHEREAS, the City intends to continue to levy the current 19.44 mills tax rate in the 2022-2023 fiscal year budget that includes essential services, including current police protection, fire protection, road and sidewalk needs and maintenance; and

WHEREAS, a property tax rate of 19.44 mills would exceed the City's 2022 Headlee Cap, and therefore, requires approval by the voters to override the Headlee Cap, as provided by the State Constitution; and

WHEREAS, if approved, three (3) mills of the proposed 19.44 millage would permit the continuation of essential services that include police protection and fire protection; and

WHEREAS, if approved, one (1) mill of the proposed 19.44 millage would permit the continuation of essential services that include road and sidewalk maintenance; and

WHEREAS, the continuation of the 4 mills for essential services, including police protection, fire protection, and road and sidewalk maintenance funding beginning in fiscal year 2022/2023 at the 19.44 mills rate will result in property tax revenues at a similar level to those projected for fiscal year 2021/2022;

NOW, THEREFORE, BE IT RESOLVED that at the election to be held on Tuesday, August 3, 2021, the following ballot proposal shall be submitted to the qualified electors of the City of Lansing in a manner and form substantially as follows:

CITY OF LANSING
ESSENTIAL SERVICES MILLAGE RESTORATION PROPOSAL

Shall the authorized charter millage for the City of Lansing, established at 20 mills ($20.00 per $1,000 of taxable value) and reduced to 18.8658 ($18.8658 per $1,000 of taxable value) by the millage rollbacks required under the Michigan Constitution, be restored to 20 mills ($20.00 per $1,000 of taxable value), which is an increase of 1.1342 mills ($1.1342 per $1,000 of taxable value) over the reduced millage, for the next five (5) years (from January 1, 2022 through December 31, 2026 inclusive), for the purpose of funding essential services, including police protection, fire protection, and local road and sidewalk maintenance?

If approved and levied, this restored and increased millage would generate approximately $2,770,894 in its first year.

Yes _________

No _________

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized and directed to cause the above proposal to be placed on the ballot at the election to be held on Tuesday, August 3, 2021.

BE IT FURTHER RESOLVED that the ballot wording is hereby certified to the City Clerk and the Clerks of the Counties of Ingham, Clinton and Eaton for submission to the City's electors at election to be held on Tuesday, August 3, 2021.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the ballot proposal to the vote of the electors as required by law.

COUNCIL MEMBER BETZ RECOMMENDATIONS – 4/12/2021

BY THE COMMITTEE OF THE WHOLE RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Lansing City Charter (the "Charter"), pursuant to the Home Rule City Act, being MCL 117.1 et seq. (the "Act"), limits the City's authority to levy property taxes to a rate of 20 mills ($20 for every $1,000 of a property's taxable value); and

WHEREAS, the Headlee Amendment, being Section 31 of Article IX of the State Constitution, has resulted in a reduction of the City's authorized 20 mills limit to a millage rate known as the "Headlee Cap" but the State Constitution provides that this Headlee Cap is subject to override by the voters; and

WHEREAS, since November, 2011 the voters of Lansing have approved the Headlee Cap overrides in order to restore the authorized millage to the maximum 20 mills authorized under the Charter and the Act, for consecutive periods of five (5) years to the present; and

WHEREAS, the current Headlee Cap override permits the City to levy the current 19.44 mills but is set to expire December 31, 2021 unless the voters approve a new Headlee override; and

WHEREAS, if the Headlee Cap override is not voter approved, the City's millage rate in 2022 will be reduced and limited to 18.9740* mills; and

WHEREAS, the City intends to continue to levy the current 19.44 mills tax rate in the 2022-2023 fiscal year budget that includes essential services, including current police protection, fire protection, road and sidewalk needs and maintenance; and

WHEREAS, a property tax rate of 19.44 mills would exceed the City's 2022 Headlee Cap, and therefore, requires approval by the voters to override the Headlee Cap, as provided by the State Constitution; and

WHEREAS, if approved, three (~~3~~2.5) mills of the proposed 19.44 millage would permit the continuation of essential services that include one-half (.5) mills for police protection and two (2) mills for fire protection; and

WHEREAS, if approved, one (1.5) mill of the proposed 19.44 millage would permit the continuation of essential services that include road and sidewalk maintenance; and

WHEREAS, the continuation of the 4 mills for essential services, including police protection, fire protection, and road and sidewalk maintenance funding beginning in fiscal year 2022/2023 at the 19.44 mills rate will result in property tax revenues at a similar level to those projected for fiscal year 2021/2022;

NOW, THEREFORE, BE IT RESOLVED that at the election to be held on Tuesday, August 3, 2021, the following ballot proposal shall be submitted to the qualified electors of the City of Lansing in a manner and form substantially as follows: