

CITY OF LANSING - BOARD OF ETHICS
REGULAR MEETING – REVISED AGENDA

September 8, 2020, 5:30 P.M.

Due to public safety concerns resulting from the COVID-19 Pandemic, this meeting will be conducted via Zoom Conferencing by clicking here at <https://us02web.zoom.us/j/5174834131>

The Zoom Code is 517 483 4131

CALL TO ORDER

ROLL CALL

- | | |
|---------------------------------------|---|
| ☐ Keith Kris | ☐ R Cole Bouck, Vice-Chairperson |
| ☐ Connie Doyle | ☐ John Folkers, Chairperson |
| ☐ Jack Midgley | ☐ Janielle Houston |
| ☐ Aini Abukar | ☐ Lori Adams Simon |

A Quorum is: ☐ Present

☐ Not Present

☐ Others Present:

PUBLIC COMMENT (TIME LIMIT OF 5 MINUTES PER SPEAKER)

The public may comment for up to five minutes. Those wishing to make public comments will need to raise their hands or submit written comments to city.clerk@lansingmi.gov by the end of the public comment period:¹

To Raise Your Hand:

On the phone: Dial *9

On a mac: Option Y

Windows: Alt Y

APPROVAL OF AGENDA ☐ As Submitted ☐ With Changes Noted

SECRETARY'S REPORT ☐ Approval of Minutes: July 14, 2020

Correspondence from Board Members Midgley and Bouck

NEW BUSINESS

Elections

Clarification on Motions to "Place on File"

Affidavit of Disclosure Lori Hagel, LPD

Affidavit of Disclosure Wesley Lewis, Board of Water and Light

CITY ATTORNEY'S REPORT

CHAIRPERSON'S REPORT

ADJOURNMENT

Jackson, Brian

From: Jack <jacsan2@aol.com>
Sent: Monday, August 10, 2020 12:21 PM
To: Jackson, Brian; ainiabukar@gmail.com; constancedoyle; janiellehouston@yahoo.com; jvfolkers@gmail.com; keith.a.kris@gmail.com; Lori.simon@sparrow.org; rcbouck@gmail.com; Sumner, Heather; Swope, Chris
Subject: RE: [EXTERNAL] Board of Ethics Update- Aug Meeting cancel - deadline for request for revisions to Statement of Disclosure due Aug 31

Hello all,

In response to Brian's request to get back to him by Aug 31 regarding "disclosure..." I comment as follows. The current rewrite we adopted in January is much neater but it presents the same problem we had with our former form. It did not require a response for each issue. As we have discovered, respondents will skip over items that do not apply to them. Some add "DNA" or "NA", while others leave it blank. We must have a response from each person on each item. Otherwise, we do not know if they have no response or are purposefully avoiding to answer for some reason. We have to have a forced choice for each item. The former form structured each issue as a question with the respondent having to answer "yes" or "no". Perhaps a direction, in bold, that those that do not apply must fill in "DNA" or some other response. Any item left blank must go back to the applicant.

On another issue, I mentioned to Brian that in July 2019, the board adopted a new "a Affidavit of Disclosure" which folded in the questions we have been asking on the "Statement of Financial Interest" thereby avoiding two separate documents. Somehow it has never appeared. We still get the same old form(s).

That's all I have. Stay well you all, Jack

-----Original Message-----

From: Jackson, Brian <Brian.Jackson@lansingmi.gov>
To: Aini Abukar (ainiabukar@gmail.com) <ainiabukar@gmail.com>; constancedoyle <constancedoyle@icloud.com>; Jack Midgley (jacsan2@aol.com) <jacsan2@aol.com>; Janielle Houston (janiellehouston@yahoo.com) <janiellehouston@yahoo.com>; John Folkers (jvfolkers@gmail.com) <jvfolkers@gmail.com>; Keith Kris (keith.a.kris@gmail.com) <keith.a.kris@gmail.com>; Lori Adams Simon (Lori.simon@sparrow.org) <Lori.simon@sparrow.org>; R Cole Bouck (rcbouck@gmail.com) <rcbouck@gmail.com>; Sumner, Heather <Heather.Sumner@lansingmi.gov>; Swope, Chris <Chris.Swope@lansingmi.gov>
Sent: Fri, Aug 7, 2020 9:01 am
Subject: Board of Ethics Update- Aug Meeting cancel - deadline for request for revisions to Statement of Disclosure due Aug 31

Board of Ethics Members, Chris and Heather,

Per the recommendation of the Chairperson, the August meeting of the Board of Ethics is cancelled.

Given the discussion at the last meeting of proposed revisions to the Disclosure of Financial Interest, the Chairperson ask that any recommendations for revisions to the Disclosure Form should be sent to me by August 31 and it will on the agenda for discussion at our Tuesday, September 8th meeting.

To assist in your review, I have attached a blank form to assist you in your review and the completed forms from 2020 are available in the June 9th packet at <https://www.lansingmi.gov/AgendaCenter/ViewFile/Agenda/06092020-3078>

Any recommendations will be forward to Heather for a legal review prior to the meeting. Have a great weekend.

Brian P. Jackson, , CMMC
pronouns: He/Him/His
Chief Deputy City Clerk
Lansing City Clerk's Office

**Chris Swope, MMC/MiPMC
Lansing City Clerk**

City Hall/Main Office | 124 W. Michigan Ave. | 9th Floor | Lansing MI 48933

Elections Unit/Marijuana Licensing | 2500 S. Washington Ave. | Rear Entrance | Lansing MI 48910

Main: (517) 483-4131 | Fax: (517) 377-0068

Direct(517)483-4135 | Mobile: (517)614-6061

brian.jackson@lansingmi.gov

[Website](#) | [Facebook](#) | [Twitter](#) | [Census 2020 Website](#)



CONFIDENTIALITY NOTICE: This email contains information from the sender that may be CONFIDENTIAL, LEGALLY PRIVILEGED, PROPRIETARY or otherwise protected from disclosure. This email is intended for use only by the person or entity to whom it is addressed. If you are not the intended recipient, any use, disclosure, copying, distribution, printing, or any action taken in reliance on the contents of this email, is strictly prohibited. If you received this email in error, please contact the sending party by replying in an email to the sender, delete the email from your computer system and shred any paper copies of the email you printed.

EXPLANATION OF ANNUAL DISCLOSURE OF INTEREST

The City of Lansing ethics ordinance section 290.08 requires you report in writing certain information to assure your personal activities do not conflict with your City employment duties. The ordinance specifies that the applicable disclosure period for many of the subject areas is one year immediately preceding the date of disclosure.

In addition, the Lansing City Charter section 5-505 requires you to make written disclosure by affidavit of certain other conflicts under Michigan Statute, City Charter and ordinance. This disclosure is required to be made in advance of certain activities.

To simplify this procedure and reduce your need to make multiple disclosures, this reporting form has been modified to include both past and prospective disclosure information.

Please be aware that you have a continuing responsibility to make an additional disclosure under section 5-505 of the Charter if a new described conflict arises between the time of your annual disclosures under ordinance section 290.08.

Your disclosure may result in the request for supplemental information by the Lansing Ethics Board.

Thank you,

* wherever we use the word 'city', it should be capitalized because we specifically mean City of Lansing.

Each and every Part of this form must be completed. If you have no information to report, or it is not applicable, you must note that in that Part of the form. Forms with missing or incomplete responses will be returned for completion.

Rev. 2/26/2020

CITY OF LANSING
DISCLOSURE OF FINANCIAL INTEREST
AND
PERSONAL INTEREST

This statement must be completed by you and filed with the Lansing City Clerk no later than May 1 of each year.

The full text of the Financial Interests section 290.08 of the Ethics Ordinance and the Conflict of Interest section 5-505 of the City Charter are attached to this disclosure to assist in the full completion of this form.

If you feel a Part is not applicable, you must state your reason.

Reporting Individual to Complete – Basic Filing Information

Name of Reporting Individual _____

Job Title _____

Reports to _____

Do we mean the name of their Supervisor? "Supervisor's Name"

Address of Reporting Individual _____

Phone Numbers: Personal Home: _____ (many do not have home landlines anymore) Work: _____

Signature of Reporting Individual _____

Report Terms

For purpose of your disclosures in this form, the following words have the defined meaning:

1. "Benefit" includes the receipt, directly or indirectly, of any payment, gift, grant, pass through to another, forbearance, service, good, real property, personal property, or any other right, title or interest of value.
2. "Organization," includes for profit and nonprofit corporation, partnership, association, club, limited liability company, any group acting as a unit, or any other legal entity.
3. "Past" means the time commencing May 1 of the year before this disclosure is filed and ending May 1 of the year of filing.
4. "Present" means at the time this disclosure is filed.

5. "City" means the City of Lansing.

6. "Immediate Family" means

Part 1

List each and every organization (other than the City) in which you are an officer, director, associate, partner, proprietor or employee, or served in any advisory capacity.

Organization's Name	Address	Type of Organization	Your Function/Title	Past or Present
		What do we mean by 'Type'?		Do we care about dates? From - To?
		Do we want to be clearer about what we want to see here?		Start - End?

Part II

List any capital asset located within the City of Lansing, including the address or legal description of real estate, from which you realized a capital gain of \$5,000 or more in the past. Do not include any gain from the sale of your principal place of residence.

Asset	Description

Part III

List each and every past and present unit of government, other than the City, for which you are or have been employed.

Unit of Government	Past or Present

Ditto regarding dates

Part IV

List each and every person, or organization from which you received in the past, or that has presently promised you, one or more gifts or honoraria having an aggregate value in excess of \$500. This does not include gifts from relatives, nor a campaign contribution or expenditure required to be recorded or reported under the Michigan Campaign Finance Act.

Name	Address of Principle Residence	Past or Present

Ditto regarding dates.

Is it relevant or appropriate to seek the nature of the gifts?

Part V

List each and every name ^{of} City and instrument of ownership in any organization conducting business within the City in which you, or a member of your immediate family, ~~in the past or present~~ had or have a financial interest. ^{Do we need to define?} Ownership interests in publicly held corporations need to be disclosed. ^{in the past or present.}

Name	Address	Instrument of Ownership	Past or Present

Ditto regarding dates.

Part VI

Identify each and every parcel of real property and describe your right, title or interest or your financial interest in the parcel if the city may also possess a real property interest or maintain a public utility improvements in the parcel, past or present. Include all forms of your direct ownership or indirect ownership such as partnerships or trusts of which the corpus consists primarily of real estate. Do not include your principle place of residence. Include real property both within and outside the city.

Address or Description of Real Estate	Type of Ownership Nature of Right or Interest	Past or Present

Ditto
regarding
dates

Part VII

List each and every person or organization that has applied to the city for a license, franchise, or permit, or requested annexation, zoning or rezoning of real property, past or present, if you, or a member of your immediate family, is related to or has provided financial support to the person or organization making the application or request. Include the nature of the city action requested.

Person's Name	City Action Requested by Person	Past or Present

Ditto
regarding
dates

**APPROVED MINUTES
LANSING CITY BOARD OF ETHICS
REGULAR MEETING**

July 14, 2020 - 5:37 P.M.

<https://us02web.zoom.us/j/7743149495>

The Zoom Code is 774 314 9495

The meeting was called to order at 5:37 p.m. Due to public safety concerns resulting from the COVID-19 Pandemic, this meeting will be conducted via Zoom Conferencing by clicking Zoom Code is 774 314 9495

MEMBERS PRESENT:

Rev. John Folkers, Chairperson
Penny Gardner, PhD, Co-Chair
Connie Doyle
Susan Grettenberger, PhD
Doug Meeks
Jack Midgley
Keith Kris
R Cole Bouck, Vice-Chairperson
Connie Doyle
Aini Abukar

ABSENT:

Janielle Houston (Excused)
Lori Adams Simon

A QUORUM WAS PRESENT

OTHERS PRESENT:

Heather Sumner, City Attorney
Chris Swope, City Clerk
Brian P Jackson, Deputy City Clerk

PUBLIC COMMENT:

There was no public comment

APPROVAL OF AGENDA:

Moved by Cole Bouck to approve the agenda as submitted.

MOTION CARRIED

SECRETARY'S REPORT: Approval of Minutes **Moved** by Keith Kris to approve the minutes of June 9, 2020

Discussion of the fact that many of the new 2020 Statement of Financial Interests sections were left blank, and a review of the application was warranted at a future meeting to ensure that something is recorded in each section.

Consensus was to put the review of the Statement of Financial Interests on a future agenda for action.

MOTION CARRIED

Communications and Petitions sent and received since the last meeting:

1. Affidavit of Disclosure submitted by Nicholas Zuber of the Lansing Police Department

The Board reviewed the Affidavit of Disclosure and found no issues to further debate or discuss.

Moved by Keith Kris to receive and place on file the Affidavit of Disclosure with no further action needed,

MOTION CARRIED

CITY ATTORNEY'S REPORT: None

CHAIR'S REPORT: None.

TABLED ITEMS: None.

UNFINISHED BUSINESS: None

NEW BUSINESS: None.

ADJOURNED 5:54 P.M.



Lansing Police Department

Supplemental Off-Duty Employment Request Form

☐ Renewal

☐ Reg. Off-Duty Employment

Date: August 5, 2020

Employee Requesting Approval: Lori Hagle Badge No: _____

Current Duty Assignment: Secretary

Hours: 07:30 - 15:30 Division: Investigations

SUPPLEMENTAL EMPLOYEMENT INFORMATION

Name of Employer: Fraser Trebilcock Davis & Dunlap, P.C.

Type of Business: Attorneys

Business Address: 124 W. Allegan, Suite 1000, Lansing, MI 48933

Owner or Manager's Name: Mike Senyko Telephone No: _____

Location of Employment: Working from home in Mason

Description of Work Duties: Assist attorney in filing a bankruptcy for a company

Work Schedule: Nights and weekends

Number of Hours Per Week: Approx. 6 or less Duration of Employment: Approx. 6 months

Does this employment require any security or law enforcement responsibility including the enforcement of any state or local law or the exercise of any police power on behalf of the employer? ☐ Yes ☒ No

I understand that in cases of supplemental employment, the only liability insurance coverage or workers compensation coverage available would be that which may be supplied by the supplemental employer. Insurance procured by the City of Lansing and other benefits are not applicable.

I understand that in cases of private security supplemental employment, the only liability insurance coverage or workers compensation coverage available would be that which is supplied by the supplemental employer. While an indemnification agreement and certificate of insurance is a prerequisite, these forms do not constitute a guarantee by the City or the Police Department that insurance exists, is adequate, or has not been canceled without notice to the Police Department or employee. Insurance procured by the City of Lansing and other benefits are not applicable.

Lori Hagle
Employee Signature

Before any supplemental employment begins, this form must be filled out, signed, and approved by the Chief of Police or the Chief's Designee. Approval may be revoked at any time by the Chief of Police.

Captains Recommendation Date: 8/5/20 Initials: RDG #355 ☒ Approved ☐ Disapproved

Captain's Comments: NO CONFLICT IDENTIFIED

Daryl Green Date 6 AUG 2020 ☒ Approved ☐ Disapproved
Daryl Green, Chief of Police

Copy of form sent to employee on _____



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

TO: CITY CLERK

DATE: August 5, 2020

I Lori Hagle make the following disclosure under oath:
(Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- | | Yes | No | |
|----|-------------------------------------|-------------------------------------|--|
| 1. | ☒ | ☐ | I am an ☐ elected or ☐ appointed ☐ officer or ☒ employee of the City of Lansing holding the position of Secretary in the <u>Lansing Police</u> Department |
| | ☐ | ☒ | I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department |
| | ☐ | ☒ | I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department. |
| 2. | ☐ | ☒ | I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1) |
| | ☐ | ☒ | I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter. |

3. My City of Lansing position is:



Full-time



Part-time (less than 25 hours/wk)



Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

I believe there is no conflict. My previous employer has asked for assistance in filing a bankruptcy for a company. Bankruptcy was my area of expertise when employed with the law firm as a paralegal. The work will be completed on nights and weekends.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

The foregoing Affidavit of Disclosure was executed on this 5th day of August, 2020.

Aori Hagler

Signed

State of Michigan, County of Ingham

Subscribed and sworn to before me this 5 day of August, 2020

Cheirice Fleming
Notary Public/or Deputy Clerk

Ingham County, Michigan

My Commission Expires: 12/30/2025



Cheirice A Fleming
NOTARY PUBLIC - STATE OF MICHIGAN
County of Ingham
My Commission Expires 12/30/2025
Acting In the County of Ingham

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? Law Firm;
0 %
- Are you self-employed? No
- Who is your employer, if applicable? Fraser Trebilcock Davis & Dunlap, P.C.
- What are the things you actually do in the business? Temporary paralegal work
- Who are your clients and who receives your goods or services? A company that needs to file bankruptcy.
- How and where are your services performed? I will work from my home.

- How often do you do outside work? This is temporary. The work will be completed at night and on weekends.

- Does your business or employer contract with the City? No

- In performing your business or outside employment, do you use any City facilities or equipment?
No If so, describe: _____

- Is any of your business or employment conducted in the City? No If so, describe: _____

- Does your business advertisement or circulars, if any, contain any reference to the City or your City employment? No

- Is there any additional information that you believe would assist the Board of Ethics in its review of your business or personal activities for potential conflicts of interest? No If so, please describe: _____

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.



CITY OF LANSING
AFFIDAVIT OF DISCLOSURE

RECEIVED
2020 AUG 26 PM 3:18
LANSING CITY CLERK

TO: CITY CLERK

DATE: 8/12/20

I Wesley Lewis make the following disclosure under oath:
(Name)

PLEASE CHECK THE BOX AND FILL IN THE APPROPRIATE BLANKS FOR EACH OF THE FOLLOWING ITEMS

- | | <u>Yes</u> | <u>No</u> | |
|----|-------------------------------------|-------------------------------------|---|
| 1. | ☒ | ☐ | I am an ☐ elected or ☒ appointed ☐ officer or ☒ employee of the City of Lansing holding the position of <u>Director of Internal Audit</u> in the <u>Board of Water and Light</u> Department |
| | ☐ | ☒ | I am an immediate family member related to an elected or appointed officer or employee of the City of Lansing named _____, holding the position of _____ in the _____ Department |
| | ☐ | ☒ | I am a Business Associate of an elected or appointed officer or employee of the City of Lansing named _____ holding the position of _____ in the _____ Department. |
| 2. | ☐ | ☒ | I may derive income or benefit directly or indirectly from the bidding of, negotiation of, solicitation of or entry into a contract with the City or from and City action detailed below. (Charter 5-505.1) |
| | ☐ | ☒ | I may have a conflict between a personal interest and the public interest, the nature of which is disclosed below. (Charter 5-505.2) [Chapter 290.04(I) of the Code of Ordinances] |
| | ☐ | ☒ | I may have a financial interest in a matter proposed to be acted upon by the City of Lansing as described below. [Chapter 290.04(I) of the Code of Ordinances] |
| | ☒ | ☐ | I make this disclosure because of a possible appearance that I may be in violation of or in conflict with the City of Lansing Ethics Ordinance as provided for in the Code of Ordinances and in the City Charter. |

3. My City of Lansing position is:
☒ Full-time ☐ Part-time (less than 25 hours/wk) ☐ Unpaid

4. PLEASE DESCRIBE IN DETAIL YOUR REASON(S) FOR SUBMITTING THIS DISCLOSURE AND EXPLAIN WHY YOU THINK A CONFLICT MAY/MAY NOT EXIST.

I hired AXIA Partners for contract IT audit services starting in 2013 when I was the Manager of Internal Audit of Forbes Energy Services, Ltd. in Alice, Texas. They worked with us for about three years. Over the course of time, I have developed a good professional relationship and friendship with some of the key employees there. However, I do not have a financial interest with AXIA and have never performed any work for them, either as an employee or independent contractor.

I hereby certify that this disclosure is complete and accurate to the best of my knowledge, information and belief.

The foregoing Affidavit of Disclosure was executed on this 12 day of August 2020
State of Michigan, County of Ingham 

Subscribed and sworn to before me this 12 day of August, 2020
Canton County, Michigan

My Commission Expires: April 03 2025

Ashley Gould
Notary Public - Michigan
Eaton County - Com Ex. 04/03/2025
Acting in the County of Ingham

ATTACHMENT TO AFFIDAVIT OF DISCLOSURE

Please provide additional information about your outside business or employment. Of special interest to the Board is how the activities of the business or employment may directly or indirectly affect the City. This disclosure is about information and is not an indication of any anticipated conflict of interest or suspected wrongdoing. Therefore, please describe for the Board what it is you actually do and be detailed and specific. You are not required to limit your disclosure only to the following questions. For each business, include in your answer such things as:

- What is the form of your business entity and what percentage do you own? _____

_____ %
- Are you self-employed? ____ **No** _____
- Who is your employer, if applicable? ____ **Lansing Board of Water and Light** _____

- What are the things you actually do in the business? ____ **Director of Internal Audit** _____

- Who are your clients and who receives your goods or services? ____ **Stakeholders of BWL (Board of Commissioners, Employees, Public, Regulators, etc.)** _____

- How and where are your services performed? ____ **At the BWL headquarters normally. However, with the COVID Pandemic, I have been working from home.** _____

- How often do you do outside work? N/A

- Does your business or employer contract with the City? BWL is in contact with the City as needed.

- In performing your business or outside employment, do you use any City facilities or equipment?

 Yes If so, describe: BWL facilities and equipment as an employee in the normal course of employment.

- Is any of your business or employment conducted in the City? Yes If so, describe:

 At the BWL headquarters in normal times. However, I have been working from home during the COVID

 Pandemic.

- Does your business advertisement or circulars, if any, contain any reference to the City or your

City employment? N/A

- Is there any additional information that you believe would assist the Board of Ethics in its review

of your business or personal activities for potential conflicts of interest? No If so, please

In providing this additional information, the Board of Ethics asks that you give special attention to the Conflicts of Interest section of the Charter found at 5-505.1 – 5-505.3. A copy is enclosed for your convenience.

LANSING CITY CHARTER

(excerpt)

5-505 CONFLICT OF INTEREST

.1 At least ten (10) days prior to the first of any of the events set forth in (A), (B), (C), (D), and (E) below, a City officer or employee who may derive any income or benefit, directly or indirectly, from a contract with the City or from any City action, shall file an affidavit with the City Clerk detailing such income and benefit to be derived:

- (A) The bidding of the contract;
- (B) The negotiation of the contract;
- (C) The solicitation of the contract;
- (D) The entry into the contract;

(E) Any City action by which the City officer or employee may derive any income or benefit, directly or indirectly.

The above provisions shall not apply to individual or collective bargaining agreements pursuant to which a City officer or employee directly or indirectly receives income or benefits in the form of official remuneration as an officer or employee, or any City action pursuant to which a City officer or employee directly or indirectly receives income or benefit as a member of the public at large or any class thereof. At the first regularly scheduled City Council meeting following the filing of an affidavit pursuant to this section, the City Clerk shall notify the City Council of such filing. In particular cases and for good cause shown, the Board may waive the ten (10) day prior notice requirement contained herein.

.2 An officer or employee who has any other conflict between a personal interest and the public interest as defined by State law, this Charter, or ordinance shall fully disclose to the City Attorney the nature of the conflict.

.3 Except as provided by law, no elective officer, appointee or employee of the City may participate in, vote upon or act upon any matter if a conflict exists.

Jackson, Brian

From: Wesley Lewis <Wesley.Lewis@LBWL.COM>
Sent: Thursday, September 3, 2020 10:46 AM
To: Jackson, Brian
Cc: Swope, Chris; Clerk, City; Tony DeLuca
Subject: [EXTERNAL] This Morning's Conversation - Affidavit

Good morning Brian. Thank you for your call earlier this morning.

Just to clarify our conversation and respond to your question about the vendor (AXIA Partners) that I disclosed in my affidavit that I sent to you, BWL has not yet awarded a contract to a vendor for IT Audit consulting services. The RFQ process is still ongoing at this time and AXIA is one of several vendors that we are currently considering. The reason that I disclosed AXIA Partners in the affidavit is because I had a previous business relationship with them when I lived and worked in South Texas from 2012 to 2015 and have made friendships with some of their employees over the years. I have no financial interest or any other significant interest with them and I am not involved with them in any business or consulting engagements of any kind.

Please let me know if you have any further questions or need additional information.

Thank you again for your time and help with this.

Sincerely,

Wesley A. Lewis

Wesley A. Lewis, CPA, CIA, CFSA, CFE, CICA, CGMA, CISA
Director of Internal Audit

BWL - Lansing Board of Water & Light
P.O. Box 13007
Lansing, MI 48901

Office: 517-702-6654



Email: wesley.lewis@lbwl.com

Fax: 517-702-6675



Attention, Confidential/Privileged Information: The contents of this message, together with any attachments, are intended only for the use of the individual or entity to which they are addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this message, or any attachment, is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return E-mail and delete this message, along with any attachments, from your computer. Thank you for your cooperation.

From: Wesley Lewis
Sent: Tuesday, August 18, 2020 10:43 AM
To: 'Swope, Chris' <Chris.Swope@lansingmi.gov>
Cc: Tony DeLuca <Tony.DeLuca@lbwl.com>; Clerk, City <City.Clerk@lansingmi.gov>; 'Jackson, Brian' <Brian.Jackson@lansingmi.gov>
Subject: Disclosure Affidavit

Good morning Chris. How are you? I am awesomely tremendous!

FYI, I put a completed, signed, and notarized disclosure affidavit in the mail this morning. You should receive it in the next few days. Please let me know, or have someone on your staff let me know when it's received. If your office doesn't receive it by mid-week next week, please have them contact me. Also, please have them contact me if they have any questions about it or need additional information.

Thank you for your time. I hope that everything is going well for you.

Sincerely,

Wesley A. Lewis

Wesley A. Lewis, CPA, CIA, CFSA, CFE, CICA, CGMA, CISA

Director of Internal Audit

BWL - Lansing Board of Water & Light

P.O. Box 13007

Lansing, MI 48901

Office: 517-702-6654



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