



MINUTES
Committee on Ways and Means
Monday October 7, 2019 @ 4:30 p.m.
10th Floor Conference Room, City Hall

CALL TO ORDER

The meeting was called to order at 4:35 p.m.

ROLL CALL

Council Member Patricia Spitzley, Chair - excused
Council Member Peter Spadafore, Vice Chairperson
Council Member Kathie Dunbar, Member

OTHERS PRESENT

LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Jim Smiertka, City Attorney
Lisa Hagen, Assistant City Attorney/Council Research Assistant
Joe Abood, Chief Deputy City Attorney
Shelbi Frayer, Chief Strategy Officer
Joe McClure, LPD

Minutes

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE MINUTES FROM SEPTEMBER 27, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment

Discussion/Action

RESOLUTION – Grant Acceptance; Automobile Theft Prevention Authority Grant, Michigan State Police

Mr. McClure stated the Lansing Police Department receives this grant yearly; grant begins in 2020 to assist in the prevention of motor vehicle theft. Funds will be used for personnel cost, vehicle lease purchases, office supplies, and investigative supplies. Grant amount is \$168,557.00 the city match amount is 67,423 (40%) and they have one officer dedicated to this program.

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE AUTOMOBILE THEFT PREVENTION AUTHORITY GRANT MICHIGAN STATE POLICE. MOTION CARRIED 2-0

RESOLUTION – Grant Acceptance; Office of Highway Safety Planning Grant, Michigan Office of Highway Safety Planning (OHSP)

Mr. McClure stated this is the third year this grant has been awarded by the State of Michigan. The full amount of the grant is \$12,391.00; Lansing Community College is the sub-recipient so they will receive \$3,045.00 of the grant. Twenty percent, which is \$2,478.00 of the \$12,931.00 grant, consist of local match (\$1,869.00 for Lansing Police Department and \$609.00 for Lansing Community College)

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE OFFICE OF HIGHWAY SAFETY PLANNING GRANT MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING (OHSP). MOTION CARRIED 2-0

Sole Source Purchase: Lansing Police Department request for All City Management Services for the vendor for school crossing guard services

Mr. McClure stated this is the most efficient way for the Lansing Police Department to carry out their duties. Crossing guards are the responsibility of the local law enforcement agency. All City Management provides all training and supplies necessary. They are the only organization we found that does such work. We also used them last year and their rates have not changed.

Council Member Spadafore asked if the district covered any of the cost. Mr. McClure advised they do not as it is not their responsibility.

MOTION BY COUNCIL MEMBER DUNBAR TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE LPD REQUEST FOR ALL CITY MANAGEMENT SERVICES FOR THE VENDOR FOR SCHOOL CROSSING GUARD SERVICES. MOTION CARRIED 2-0

Sole Source Purchase: Finance Department request for Zaski Accounting LLC for accounting services for a period of September 23, 2019 to June 30, 2020

Ms. Frayer stated Zaski Accounting, LLC had been hired the primary person is Casey Zaski, and he has lots of knowledge in local government. There is currently a backlog in the finance department and he would help guide as we prepare for audit. We felt Zaski Accounting was a good fit and they were available. Audit is due/filed by Dec 31st, 2019.

Council Member Dunbar asked if any requirements were changed. Ms. Frayer advised that this is the last year having Ramen, as it will be go out to bid for 2020.

MOTION BY COUNCIL MEMBER DUNBAR TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE LPD REQUEST FOR ZASKI ACCOUNTING LLC FOR ACCOUNTING SERVICES FOR A PERIOD OF SEPTEMBER 23, 2019 TO JUNE 30, 2020. MOTION CARRIED 2-0

Sole Source Purchase: Economic, Development and Planning Department request for InfoTraffic Parking Solution for the purchase of Parking Digital Signage Solutions.

Mr. Gamble did not attend the meeting. Per Council Member Spadafore, this item will be tabled until the next meeting.

MOTION BY COUNCIL MEMBER DUNBAR TO TABLE THE SOLE SOURCE PURCHASE ED&P REQUEST FOR INFO TRAFFIC PARKING SOLUTION FOR THE PURCHASE OF PARKING DIGITAL SIGNAGE SOLUTIONS UNTIL THE NEXT MEETING. MOTION CARRIED 2-0

OTHER

No other topics of discussion

ADJOURN

Adjourn at 4:45 p.m.

Submitted by,

LaSondra Crenshaw, Administrative Assistant

Lansing City Council

Approved by the Committee on October 28, 2019