



AGENDA
Committee on Ways and Means
Friday, September 27, 2019 @ 8:30 a.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Spitzley, Chair
Councilmember Spadafore, Vice Chair
Council Member Dunbar, Member

1. Call to Order

2. Approval of Minutes

- September 13, 2019

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) RESOLUTION – Grant Acceptance and Memorandum of Agreement; EPA Brownfields Assessment Coalition Grant and Lansing Regional Brownfields Coalition.
- B.) DISCUSSION – Budget Priorities

5. Other

6. Adjourn



MINUTES

**Committee on Ways and Means
Friday, September 13, 2019 @ 8:30 a.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 8:34 a.m.

ROLL CALL

Council Member Patricia Spitzley, Chair
Council Member Peter Spadafore, Vice Chairperson - excused
Council Member Kathie Dunbar, Member

OTHERS PRESENT

LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Jim Smiertka – City Attorney
Lisa Hagen – Council Legal Analyst
Angela Bennett - Finance

Minutes

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE MINUTES FROM AUGUST 23, 2019 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment

Discussion/Action

DISCUSSION – Budget Priorities

Council Member Spitzley began the meeting by stating she will send an email to Council Member Spadafore since he is not in attendance. As budget priorities have to be provided to Council President by Sept 30, 2019. She stated they must revamp the budget priorities in order to make them robust. She then asked if they want to access staffing levels, should they include the

Legislative Aide position back into the priorities in Council, and should they add something about the new Chief Restructuring Officer. She also asked what budget priorities from a Ways & Means perspective they want to add. Council Member Spitzley added she felt council should be responsible to give general amounts, and provide more assistance for small businesses. She asked that the committee bring back recommendations to the next meeting so they have time to provide their suggested changes by Sept 30, 2019.

Eric Brewer the Internal Auditor advised that during the last cycle he created a matrix to see if there was anywhere to drive cost from. He then stated that if they are going to add they must take away from another place and he was not sure if they want to add in Key Performance Indicators (KPI) or not.

Council Member Dunbar asked Mr. Brewer if Council Member Spadafore consulted with him for dollar amounts. Mr. Brewer stated no he had not. She then stated the problem is no one wants to specify where to cut funds she then asked if Treasury was at adequate levels. Ms. Bennett replied that she would recommend talking to Judy Kehler the City Treasurer. In addition, advised that next year there will be a little more information as far as programs rather than departments.

Council Member Spitzley asked Ms. Crenshaw to invite Judy Kehler the City Treasury to the next meeting.

Next Meeting Sept 27th, Council Member Dunbar advised that she would not be able to attend

OTHER

No other topics of discussion

ADJOURN

Adjourn at 9:14 a.m.

Submitted by,

LaSondra Crenshaw, Administrative Assistant

Lansing City Council

Approved by the Committee on _____



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: September 23, 2019

GRANT NAME: U.S. Environmental Protection Agency Brownfields Assessment Coalition Grant

DEPARTMENT: Department of Economic Development and Planning

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Don Kulhanek, don.kulhanek@lansingmi.gov, (517) 483-4050

APPLICATION DATE January 31, 2019 AWARD DATE: June 5, 2019

GRANT CYCLE: October 1, 2019 - September 31, 2022 Check One: ☒ Annual ☐ One-Time

FUND AMOUNT: \$600,000 (Breakdown below should total this amount)

GOODS & SERVICES \$600,000

PERSONNEL

CONSTRUCTION \$0.00

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$

GRANT PAYS FOR: Hazardous substances & petroleum based assessment grants conducted by contracted environmental consulting firms on contaminated properties throughout Eaton, Ingham, and Clinton counties.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Grants will fund Phase I and II assessments, Baseline Environmental Assessments (BEA), due care plans, and more to analyze and spark brownfield redevelopment projects across the region. \$400,000 will be applied to hazardous substances assessments and the remaining \$200,000 will be applied to petroleum assessments. For reference, the same grant of \$500,000 in 2015 initiated 42 assessments, and similar output is anticipated going forward on a first-come, first serve basis.

RESOLUTION #2019-
BY THE COMMITTEE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

**Approval to Accept EPA \$600,000 Brownfields Assessment Coalition Grant and Lansing
Regional Brownfields Coalition Memorandum of Agreement**

WHEREAS, in February 2019, the Lansing City Council approved a resolution to affirm participation in the Lansing Regional Brownfields Coalition (Coalition), consisting of the cities of Lansing and East Lansing, and the counties of Clinton, Eaton, and Ingham; and

WHEREAS, the City of Lansing applied as the Lead Coalition Member on behalf of the Coalition for the U.S. Environmental Protection Agency (EPA) Fiscal Year 2019 Brownfields Assessment Coalition Grant (Grant) for \$600,000; and

WHEREAS, the EPA has awarded the City of Lansing a \$600,000 Grant to be used over a three-year period from October 1, 2019 to September 30, 2022 for assessment and reuse planning at brownfield sites across the Coalition; and

WHEREAS, the funding will be specifically used as follows;

Hazardous Substance Assessments	\$ 400,000.00
Petroleum Assessments	\$ 200,000.00

AND

WHEREAS, the Coalition partners were made aware of the Grant approval on June 5, 2019; and

WHEREAS, the Coalition partners have developed the attached Memorandum of Agreement (MOA) to define the roles and responsibilities of the participating entities, pursuant to EPA requirements; and

WHEREAS, the administration has reviewed the proposed MOA and is recommending its approval; and

WHEREAS, the administration recognizes the importance of brownfields cleanup and revitalization for public health, the environment, and economic development, and recommends acceptance of the EPA Grant.

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves, and the Mayor is authorized to execute, the Memorandum of Agreement between the Lansing Regional Brownfields Coalition for the U.S. Environmental Protection Agency Fiscal Year 2019 Brownfields Assessment Coalition Grant.

BE IT FURTHER RESOLVED, the Lansing City Council, hereby, approves acceptance of, and the mayor is authorized to execute any necessary agreements for, the U.S. Environmental Protection Agency Fiscal Year 2019 Brownfields Assessment Coalition Grant.

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor.

Lansing Regional Brownfields Coalition
BROWNFIELDS ASSESSMENT COALITION
MEMORANDUM OF AGREEMENT BETWEEN THE FOLLOWING PARTIES:

City of Lansing, City of East Lansing, Ingham County, Eaton County, AND Clinton County.

This Memorandum of Agreement documents the roles and responsibilities of the various parties involved in the Assessment Coalition with regard to EPA Cooperative Agreement No: BF00E02710.

1. On June 5, 2019, EPA awarded the Cooperative Agreement to the Lead Coalition Member, City of Lansing. The grant period is October 1, 2019 through September 30, 2022. City of Lansing is responsible to EPA for management of the cooperative agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all members of the coalition are in compliance with the terms and conditions.
2. It is the responsibility of City of Lansing to provide timely information to the other Coalition Partners regarding the management of the cooperative agreement and any changes that may be made to the cooperative agreement over the period of performance.
3. The Coalition Partners are City of East Lansing, Ingham County, Eaton County, and Clinton County. The contact information is as follows:

City of East Lansing
Thomas Fehrenbach
410 Abbot Road, East Lansing, MI 48823 (517) 319-6887
tfehren@cityofeastlansing.com

Peter Dewan
410 Abbot Road, East Lansing, MI 48823 (517) 319-6887

And

Ingham County
Dillon Rush
1000 S. Washington Avenue, Suite 201, Lansing, MI 48910 (517) 331-0069
dillon@purelansing.com

And

Eaton County
Claudine Williams

1045 Independence Blvd., Charlotte, MI 48813 (517) 543-3689
cwilliams@eatoncounty.org

And

Clinton County
Ryan Wood
100 E. State St, St. Johns, MI 48879 (989) 224-5120
woodr@clinton-county.org

Dru Mitchell (Clinton County Economic Alliance)
12800 Escanaba Drive, Dewitt, MI 48820 (517) 669-1345
mitchelld@cceami.org

And

City of Lansing
Don Kulhanek
316 N. Capitol Avenue, Suite D-1, Lansing, MI 48933 (517) 243-3512
don.kulhanek@lansingmi.gov

4. Activities funded through the cooperative agreement may include inventory preparation, site selection criteria development, assessments, planning (including cleanup planning) relating to brownfield sites, and outreach materials and implementation, and other eligible activities. City of Lansing may retain consultant(s) and contractors under 40 CFR 30.36 to undertake various activities funded through the cooperative agreement and may award subgrants to other coalition members under 40 CFR 31.37 for assessment projects in their geographic areas. Subgrantees are accountable to City of Lansing for proper expenditure of funds.
5. The Lead Coalition Member will procure the consultant(s) in compliance with 40 CFR 31.36 requirements. The Lead Coalition Member will issue the Request for Proposals or Request for Qualifications and will be the entity responsible for receipt of the submitted proposals and selection and award of contracts. City of Lansing will consult with other coalition members in making selections of consultants and contractors and negotiating the terms of agreements.
6. The Lead Coalition Member, in consultation with the Coalition Partners, will work to develop a site selection process based on agreed upon factors and will ensure that a minimum of five sites are assessed over the life of the cooperative agreement. Selected sites will be submitted to EPA for prior approval to ensure eligibility.
7. Upon designation of the specific sites, it will be the responsibility of City of Lansing to work with the coalition member in whose geographic area the site is located to finalize the scope of work for the consultant or contractor. It will be the responsibility of this member to obtain all required permits, easements, and/or access agreements as may be necessary to undertake assessments at the selected site. If this member does not have the

capacity to perform these activities, City of Lansing may assist in securing necessary site access agreements and permits.

8. The Lead Coalition Member is responsible for ensuring that other activities as negotiated in the workplan, such as community outreach and involvement, are implemented in accordance with a schedule agreed upon by City of Lansing and the coalition member in whose geographic area the site to be assessed is located.

Agreed:

City of Lansing Lead Coalition Partner/Date

City of East Lansing Coalition Partner/Date

Ingham County Coalition Partner/Date

 8-26-19

Kyle Bowman, Brownfield Redevelopment Authority Chair

Eaton County Coalition Partner/Date



Signed 8/21/19

Terrance Augustine, Board of Commissioners Chair

Clinton County Coalition Partner/Date

Robert Showers 8/27/19

Robert Showers, Board of Commissioners Chair

Brian McGrain, Director
Department of Economic
Development and Planning



Andy Schor, Mayor

Development Office
316 N. Capitol Avenue, Suite D-1
Lansing, Michigan 48933
PH: 517.483.4040 – FAX: 517.483.6036
www.lansingmi.gov/development

September 18, 2019
Mayor Andy Schor
124 W. Michigan Avenue
9th Floor
Lansing, MI 48933

Mayor Schor:

In February of 2019, City of Lansing approved a resolution to apply for a \$600,000 U.S. Environmental Protection Agency (EPA) Brownfields Assessment Coalition Grant. On June 5, 2019, City of Lansing, acting as lead applicant for the region, received this grant award in its full amount.

The Brownfields Assessment Coalition Grant provides multiple entities acting as one regional coalition funding to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community involvement related to brownfield sites. The Lansing Regional Brownfields Coalition (Coalition) consists of the counties of Eaton, Ingham and Clinton, and the cities of East Lansing and Lansing.

With the official grant period beginning October 1, 2019, the Department of Economic Development and Planning asks that the accompanied Resolution, which officially authorizes grant acceptance, and Memorandum of Agreement, which clarifies the Coalition's roles and responsibilities, be forwarded to City Council for passage in order to efficiently and effectively activate our region's brownfield revitalization efforts.

Please do not hesitate to reach out with any questions, and congratulations on the grant award.

Sincerely,

/s

Don Kulhanek
Development Manager
Development Office, City of Lansing

Lansing Regional Brownfields Coalition
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8. The Lead Coalition Member is responsible for ensuring that other activities as negotiated in the workplan, such as community outreach and involvement, are implemented in accordance with a schedule agreed upon by City of Lansing and the coalition member in whose geographic area the site to be assessed is located.

Agreed:

City of Lansing Lead Coalition Partner/Date

City of East Lansing Coalition Partner/Date

Mark Meadows, Mayor

Ingham County Coalition Partner/Date

 8-26-19

Kyle Bowman, Brownfield Redevelopment Authority Chair

Eaton County Coalition Partner/Date



Signed 8/21/19

Terrance Augustine, Board of Commissioners Chair

Clinton County Coalition Partner/Date

 8/27/19

Robert Showers, Board of Commissioners Chair

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2020/2021 Budget; and

WHEREAS, the City Council established the following Mission/Vision and goals; and

The City of Lansing's mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors
 - a. The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.
 - b. The City is governed in a transparent, efficient, accountable and responsive manner on behalf of all citizens.
 - c. The City's neighborhoods have various resources that allow them to be on a long term viable and appealing basis.
 - d. Support economic development initiatives that promote and retain new industries and markets.
- II. Securing short and long term financial stability through prudent management of city resources.
 - a. Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
 - b. Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - c. Support initiatives that build the City's property and income tax base.
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.
 - a. The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.
 - a. Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.
 - b. Create vibrant places, support events and activities that showcase our waterfront and green spaces.
 - c. Raise the level of support for projects and initiatives that showcase local and state history.

V. Facilitating regional collaboration and connecting communities.

- a. The City has a safe efficient and well connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
- b. Seek a balanced distribution of affordable housing in the tri-county region.

WHEREAS, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City's infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery; and

WHEREAS, in considering these Fiscal Year 2020/2021 Budget priorities, the Administration is encouraged to ascertain the feasibility of funding any new programs through either the reduction of spending in existing program areas or the exploration of new funding sources that would assure the sustainability of the program; and

WHEREAS, the Administration was encouraged to supplement, not supplant any existing resources for police, fire and local roads with the General Fund revenues collected under this millage; and

WHEREAS, the Administration is requested to include in its Fiscal Year 2020/2021 Budget, the necessary funding to accomplish all requested plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted within this resolution below, or alternatively documentation as to why such activities are prohibitively costly; and

WHEREAS, the Lansing City Charter states that the budget proposal due on the fourth Monday in March of each year shall contain "the necessary information for understanding the budget" and how the proposal addresses the priorities proposed by the City Council.

NOW BE IT RESOLVED, that the Lansing City Council, hereby, acknowledges that the City will likely need to adopt, at best, a budget which recognizes the structural changes that are the result of lost revenues and future liabilities, encourages the Administration to prudently develop next year's budget with the following conditions:

- Protection of public and emergency services.

BE IT FURTHER RESOLVED, that the Administration is requested to review the attached statement of policies and priorities and implement those items that would boost efficiencies to increase productivity or reduce costs, that could replace existing programming, or if funding becomes available, that could be considered as new programming; and

BE IT FURTHER RESOLVED, that the Administration is requested, to the extent practicable, to include non-appropriations clauses and other similar out provisions in existing and future leases, and vendor contracts upon review of City Council; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Administration is requested to develop and provide all plans, studies, evaluations, reviews, report submissions, program assessments, and analyses noted as set forth below in this resolution, or alternatively, documentation as to why such activities were prohibitively costly, by the fourth Monday in March 2020.

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors.
 - a) The City's diverse economy generates and retains (sustains) high quality stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life
 - (1) Economic Development For presentation to City Council beautification standard/expectation and a storm water mitigation plan for all proposed development projects that receive incentives from the City. Such standards should serve as a planning and economic development tool that will enhance property values, create jobs, and revitalize neighborhoods and business areas. These standards and plan should be presented to the City Council.
 - b) The City is governed in a transparent efficient accountable and responsive manner on behalf of all citizens.
 - (1) A delineation of recommendations of the Financial Health Team, noting which recommendations have been implemented, which are in the FY 2020/2021 proposed Budget, which are planned to be implemented at a future time, and which have been determined not to be implemented at any time. A timetable for future implementation is requested.
 - (2) Supplemental Accounting Level Detail. A plan and timeline for the implementation of performance-based budgeting.
 - (3) Development and analysis of a cost recovery schedule for City services.
 - (4) Development of a return on investment analysis for all proposed changes in City services.

- (5) Identification of, and a complete and ongoing analysis of, the City's structural deficits and the Administration's plan to eliminate the same.
 - (6) Incorporate into the proposed Budget a 5-Year projection of revenues and expenditures.
 - (7) Continue to invest one-time money into Retirement & OPEB obligations and how to increase funding.
 - (8) Continue to invest one-time money into Infrastructure, including sidewalks.
 - (9) Continue to invest one-time money into hardware and software investments for City operations.
- c) The City's neighborhoods have various resources that allow them to be long term viable and appealing.
- (1) A researched report on surrounding community models for neighborhood organization technical support structure within the City.
 - (2) Working with the City Attorney and Code Compliance Division to expedite improvements or closure of abandoned, neglected, and burned out houses and commercial buildings by using the International Property Maintenance Code (IPMC) and adopt the latest version of the IPMC from the State of Michigan. Development of aggressive policies to deal with problematic property owners.
 - (3) Food Access: Together with the City of Lansing Economic Development Corporation development of a plan should increase quality food access throughout the City using all incentives available.
 - (4) Code Compliance: Assurance that the Code Compliance Department is conducting the appropriate inspections and issuing appropriate fines to ensure the buildings in our City are safe and that we have quality neighborhoods and conduct a study of Code Compliance to determine a level of service for first time inspections and re-inspections assuring the safety of the housing stock for residential and mobile homes.
 - (5) Further expand down payment assistance programs with employers to encourage employees to live in the City of Lansing, and encourage employment of Lansing Residents.

- d) Support economic development initiatives that will promote and retain new industries and markets.
 - e) Funding through HRCS for a G.E.D. program that targets lower income areas.
- II. Securing short and long-term financial stability through prudent management of City resources.
- a) Wise stewardship of financial resources results in the City's ability to meet and exceed service demands and obligations without compromising the ability of future generations to do the same.
- (1) Administration is requested to submit the following list of deliverables when they are due per City Charter and State Statute and adhere to them based on these priorities.
- (a) Comprehensive Annual Financial Audit (CAFR) annually, no later than December 31st of each year, in accordance with the State Statute.
 - (b) During the months of October, January and April of each fiscal year, the Director of Finance's written report showing the control of expenditures. (Charter- Article 7-110)
 - (c) By September 1st of each fiscal year, a written budget update report so that Council can review their standings on current budget items in preparation for the Council required creation of Budget Policies and Priorities that need to be adopted by October 1, 2019. (Charter- Article 7-102)
 - (d) No later than the last regular City Council meeting in January of each year, a State of the City report to the City Council and to the public. (Charter- Article 4 -102.4)
 - (e) The Proposed Budget with annual estimate of all revenues and annual appropriation of expenditures no later than the 4th Monday in March of each year. (Charter – Article 7-101)
 - (f) A presentation to Council of each department budget in preparation for Council to adopt the Budget Resolution no later than the 3rd Monday in May each year.

- b) Pursue and facilitate shared services regionally that allow for cost savings and revenue enhancement.
 - (1) Pursue partnerships with stakeholders, (intra municipal and intergovernmental), to align services in relation to public services.
 - (2) Facilities Plan: Submit to the City Council a five and ten-year Master Facilities Plan including school and county facilities that are used for current and future City uses. City Council is also requesting that the Administration continue to work on any delayed maintenance issues with regard to all City Facilities.
- c) Support initiatives that build City's property and income tax base

III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses.

- a) The City's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic development and to maintain citizen's health, safety and general welfare.
 - (1) Establish funding for two additional Code Compliance Officer as well as an additional support staff to track down property owners that have not scheduled re-inspection and to research properties suspected of being unregistered rentals.
 - (2) City-wide Emergency Preparedness: Allocation of sufficient funding for the Emergency Management Division to prepare City Employees with appropriate emergency training, continue efforts to prepare the public and neighborhood groups to assist in emergencies, and provide basic search and rescue operations and necessary emergency equipment at key City facilities, and communicate the plan to the Lansing City Council and the public. Updated and continual training should be provided. The Administration shall assist residents in times of unforeseen disasters.
 - (3) Fire Facilities Maintenance: The Administration is to conduct a study of the maintenance needs of all fire stations and report to City Council an update of the status of the study by the 4th Monday of March. Along with a funding recommendation for short and long-term improvement to these structures.
 - (4) Regionalism: The Administration should continue with the current regional efforts and look into the possibility of expanding the efforts.

- (5) Police-Community Relations: Designate funding to help the Police Department to ensure the improvement of police-community relations. Reaffirming the City's commitment to equality and freedom for all people regardless of actual or perceived race, sex, religion, ancestry, national origin, color, age, height, weight, student status, marital status, familiar status, housing status, military discharge status, sexual orientation, gender identification or express, mental or physical limitation, and legal source of income.
- (6) Crime Prevention: Designate funding to invest in programs for long-term crime prevention strategies.
- (7) Allocate Overtime for Problem Solving Area: Designate sufficient funding for overtime for police officers to address problem solving to help certain crime and address quality of life issues.
- (8) Community Policing: Continue and increase funding along with searching for grant funds for COPs in neighborhoods with a goal not only to reduce crime but to stabilize the neighborhood over an extended period of time that will help to ensure its ability to rebound.
- (9) Establish a Community Policing within the 2nd Ward.
- (10) Leadership vacancies: Develop and implement a plan and timeline to fill all funded vacancies and provide a report to City Council.
- (11) Front –loading of Police Officers: Continue to front-load Police Officers so that we have officers ready to take the road when officers retire.
- (12) Increase street sweeping, especially areas heavily traversed by bikes.
- (13) A study to determine the effectiveness of traffic calming and what measures may be successful and funding to implement.
- (14) Establish funding to address usability, accessibility, quality of life, and better means of aging in place through the City of Lansing Parks. The Administration will consider the list of ADA Accessible Amenities from the 2018 Report from Capital Area Disability Network. (Attachment A)

IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources.

- a) Seek partnership opportunities with educational and corporate institutions and to maintain and expand our talent base.

- b) Create vibrant places, support events and activities that showcase our waterfront and green spaces.
 - (1) Trail/Greenways Encouraging the Parks and Recreation Department to work collaboratively with the Tri-County Planning Commission to develop/expand our citywide/regional trail system and seek opportunities to reduce expenses in this effort. Additionally, look at the feasibility of connecting the River Trail (through bike lanes/Greenways to Trails) where there is currently no access to the trail.
- c) Raise the level of support for projects and initiatives that showcase local and state history.
- d) Corridor Façade Grants- generate guidelines with LEAP describing the area and requirements for the distribution of the Corridor Façade Grants, and review annually.
- e) Designate funding for a City Sustainability Coordinator to implement the deliverables, findings and recommended steps from the Lansing Climate Action Planning Project.

V. Facilitating regional collaboration and connecting communities

- a) The City has a safe efficient and well-connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.
 - (1) Corridor: City Council encourages the Administration continue to develop a plan and report its status to the Lansing City Council that seeks to revitalize and enhance all major corridors that lead into the City.
- b) Seek a balanced distribution of affordable housing in the tri-county region.

RESOLVED, recognizing the financial challenges facing the City of Lansing (“City”) and its Public Service Department (“Department”), including the Department’s obligations to comply with numerous mandates, including unfunded mandates, the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2020– June 30, 2021:

- 1. General Fund levels should be increased for implementation of the City's Street System Asset Management Plan, and for additional funding for reconstructing neighborhood streets with a Pavement Surface Evaluation

Rating of 4 or lower. We encourage support for the department to look for new and innovative ways to extend the life of our existing streets and seek additional funding.

2. Increase compliance with the City's Complete Streets Ordinance, and additional funding of the sidewalk gap closure program, sidewalk repairs and right-of-way maintenance and improvement, consistent with keeping safety a priority for Lansing residents and visitors, while meeting or exceeding the compliance with the Americans with Disabilities Act.
3. Increase funding to update and improve the fleet of city vehicles, with specific priority for the Public Service Department;
4. Increase funding for the cleaning and maintenance of our wastewater aeration basins to remove sludge and silt buildup from the bottom of these tanks and repairing them once cleaned. This will allow us to be at or above the recommended guidelines.
5. The City should approve a budget to: (i) expand opportunities for multi-family residential and business recycling; and (ii) implement organic waste recovery;
6. Follow recommendations of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.
7. Fund training and work with federal, state, county, local municipalities, and organizations to become a leader in PFAS regulation, testing, monitoring and enforcement.

ATTACHMENT A

(In Alphabetical Order)

Asterisk (*) for ADA Accessible Amenities

7th Street Park – Has parking on the street, a play structure, and basketball court. No other features available. This park does feature an open green area.

*Adado Riverfront Park – This Park straddles the Grand River in downtown Lansing. It is home to the Common Ground Music Festival in July. This park offers vast amounts of green space on both sides of the river. The eastern portion is on the main route of the River Trail System, goes down to the Lansing City Market, and has sculptures, a small play structure, a boat dock, benches, and an ADA accessible kayak launch. The two sides are connected by a train trestle that has been modified to accommodate all forms of non-motorized transportation. The western half of the park features another boat docking area, pavilion, ADA accessible walkways, and an amphitheater.

*Attwood Park – Located at Attwood Elementary School; the park portion is a green space that has no features to it. Much of the playground equipment is located on the school districts portion of the property. However, the southeast portion of the park does have a pavilion, play structure, two park benches, and an ADA accessible walkway.

Averill Park – Located at Averill Elementary School; The park features one play structure, two park benches, and no walkway into the park or benches. The park features a wooded area that resides on the eastern half of the park.

*Bancroft Park – Features a play structure, benches, parking, and a walking path. Is also home to a sledding hill in the winter months. Park backs up to Groesbeck Municipal Golf Course on the eastern side of the park.

*Barb Dean Tot Lot – Is located on Martin St. and is a park setup for Lansing's youngest residents. There are play structures, benches, picnic tables, and an ADA walkway to the play area. There is a good amount of shade available to keep that sunburn to a minimum.

Bassett Park – Has a play structure, basketball court, a large green space that is used for pickup softball and football games. There are also picnic tables and benches available.

*Beck Park – Has a dirt parking space available on Rolfe St. and a rustic hiking trail located on the north end of the park. There are two park benches and play structure. There is a short, accessible walkway available at the Rolfe entrance.

Bluebell Park – No parking lot, parking is available on the street. The north end of the park is a green space, the south end of the park has two benches, a water fountain, and playground area.

*Bruchard Park – Is located on the west side of Brenke Fish Ladder and Dam. There are ADA Walkways and benches to sit on and enjoy the view of Old Town and the Dam. Parking is located at the dead end of E. Maple St.

*Caesar-Donora – There is a play structure, ADA accessible walkway to the play area, benches, and picnic tables. There is also a large green space available at the park.

Cavanaugh Park – Located at Cavanaugh Elementary School, there are multiple access points to get into the park. The west end of the park is a large green space and the playground equipment is located on the school side of the property.

*Cherry Hill Park – Is located near downtown on River St. The park features a large open space, play structure, pavilion, a boat launch located at the south end of the park with parking for tow vehicles with trailers, and an ADA accessible kayak launch.

Clifford Park – Has a small parking area, three tennis courts, play structure, community garden, and large green space.

Comstock Park – Has a large open area. The park still maintains the old bunkhouse that was used for ice skate rental when the park was flooded in the winter. There are also hills used for sledding during the winter. A small play structure is there, along with several picnic tables.

*Cooley Gardens – Located on the corner of Townsend and Malcolm X St. This park features several garden areas but can be difficult for wheelchair users to navigate.

*Crego Park – Lansing's largest park by size, it is home to the MSU connector for the River Trail System. There are ADA accessible kayak launches to the Red Cedar River, fishing docks, 4 ADA accessible parking spots at the main portion of the park, as well as 2 more ADA accessible parking spots located at the Krueger's Landing portion of the park that features the connector to downtown for the River Trail System. There are multiple benches, picnic tables, and resting areas available.

*Davis Park – At the west end of the park there are two softball fields with bleachers, an accessible parking lot. The east end of the park has two lighted softball fields, outdoor workout equipment, two restroom areas, a concession stand, three play structures, and several walking paths that exceed ADA specifications. There are only two ADA accessible parking spots for a parking lot that has over 100 parking spots. There are portions of the parking lot that are in disrepair also. There is one full-court basketball court and two half-court basketball courts.

Dietrich Park – Is located as direct access point for the River Trail. Other than that, this park is a green space that has a park bench for trail users to rest.

Dodge Park – Is a green area that is located just west of the Turner-Dodge House.

Dunneback Park – Is located directly north of West Side Park. There is a community garden that is inaccessible, as there is no walking path available to get to the garden area. There is a pavilion with no path accessibility, a playground that is accessible from Stanley St. The tennis courts are in the process of being taken down because of disrepair.

*Durant Park – Is a large park located north of Lansing Community College. The park features a play structure, several benches, and ADA-friendly walkways.

Edmore Park – Is a small park that features a play structure and a park bench. Parking is done on Edmore St.

*Elm Park – Has a north and south portion. The north portion features a play structure and a basketball court. The portions of the park are connected by the River Trail. The south portion features a softball diamond with bleachers, dugouts, and a small parking lot.

Elmhurst Park – Located at Elmhurst Elementary School, there is a basketball court, baseball diamond, and a large open space. There are a couple of picnic tables available.

Everett Park – Is a sports-oriented park with two soccer fields and a basketball court. There is a small parking lot with one ADA accessible spot. Additional parking is available on Holmes Rd.

*Fenner Nature Center – Is a wildlife refuge that is home to nearly every ecosystem the State of Michigan has to offer. There are ADA compliant walking paths around the center that have resting points along the multiple paths around the park. There are 8 accessible parking spots at the center, a welcome center that has accessible bathrooms and an information center.

*Ferris Park – Is located in downtown and home to the Beacon Soccer complex. The park also features a play structure, basketball court, picnic tables, benches, and a vast green space for other activities. The walkway in the park is ADA-friendly.

Fine Park – Park is a green space with no features.

Forest View Park – Is a large park located on Forest Road. There is a parking lot available. There are two pavilions, picnic tables, and Basketball courts.

Foster Park – Is home to a softball diamond, water fountain, accessible picnic table, grill, resource center for the Ingham County Food Bank, Community Garden, play structure, and several park benches, and picnic tables. There are also two full length basketball courts. Parking is available on Marcus Street on the street.

*Frances Park – Is home to a rose garden that is home to many wedding ceremonies. Frances Park also has several other amenities including an ADA compliant walking path that goes around the entire park, 20 accessible parking spots, a large pavilion, several picnic tables, multiple play structures, extremely large open grass area that can accommodate soccer, football, and other sports as well. There is also a scenic overlook that overlooks the Grand River over Moores River Drive. Across Moores River Drive there is walking path area and a fishing dock, as well as resting areas.

*Fulton Park – Has a play structure, walkway, limited number of parking spaces, is part of the west Lansing Walking Trail, has two picnic tables, 5 benches, and a fishing dock that has limited accessibility.

Georgetown Park – Features tennis courts, a pavilion, play structure, picnic tables, benches, and a large open space. This park is located in the Georgetown Co-op neighborhood.

*Gier Park – BMX area has four (4) accessible parking spots and an accessible walkway to the bleachers and track area. The main portion of the park has three (3) softball diamonds, concession area, six accessible parking spots, eight (8) foot wide sidewalks around the bleacher area, restrooms, bleachers for viewing softball games, and multiple picnic tables.

Glenn Eden Park – Is a large open space with no accessible walkways; park is located on Hamelon St.

*Grand River Park – Is home to the Lansing Boat Club. This is also the entry point for the Michigan Princess Riverboat. There are several boat launches, an ADA accessible Kayak launch, fishing dock, and a pavilion.

*Graves Park – Has two play structures, one on the east end of the park, the other on the west end of the park. There is a basketball court in the middle of the park. There is an ADA accessible walkway with two park benches located at the west side of the park.

Greencroft Park – Is a green space with no park features or amenities.

*Hillborn Park – Located at a dead end, there is no parking available. There is a play structure with a park bench and picnic table with an ADA accessible walkway.

*Hillsdale Park – Features a small play structure and ADA accessible walkway. Located west of Union Missionary Baptist Church.

Holly Park – Features a play structure, park benches and moderate sized forest area. Located on S. Holly Way

Horsebrook Park – This Park may be one of the most hidden parks in the City. There is a basketball court, play structure, and a very large open green space. Parking is available behind the UAW building located at Grand River and Delta River Drive.

*Hull Court Park – Features a play structure, bench, and ADA-friendly path through the park. Located on Comfort St. and Hull Ct.

*Hunter Park – Is home to a public swimming pool, community garden, large gazebo with accessible picnic tables, grilling area, tennis court, play areas, walking path that runs throughout the park, as well nature areas throughout the park. This park is also the most improved park over the last decade.

Ingham Park – Is located on S. Catherine St. There is a play structure, basketball court picnic table, and bench. There is parking available and a walkway to the play structure.

*Irving Park – Is located at CATA bus stop with a small play structure, bench, and ADA walkway. This park is located across the street from Sycamore Park on Pennsylvania Ave.

Jones Lake – Is located at the dead end of W. Fredrick Ave. There is a play structure and no pathway to navigate the park in any manner.

Kalamazoo Park – Is a green space located on the Hunter Park property. There is a CATA bus stop located directly in front of the “park”.

Kaynorth Park – Has playground and a park bench. There is no designated parking area, nor a walkway to the bench and playground area. It has a portion of the River Trail extension that runs the north border of the park.

Kendon Park – Description located north of Kendon Elementary School; the north end of the park has a basketball court, softball field, picnic table, and a park bench. The play structures are at the school and usable when school is not in session.

Kimberly Park – Is a green space located on Chester Rd. No amenities or features.

*Kingsley Park – Renamed Letts Park, it is home to several tennis courts, a community garden, Letts’ Community Center, a play structure, park benches, picnic tables, and a large green space. There are 4 ADA accessible parking spots, along with a pavilion, and ADA accessible walkways around the park.

*Kircher/Municipal Park – Home to a baseball diamond that hosts major baseball tournaments and events. There are six (6) accessible parking spots, a compliant walkway and walking path around the park, a playground, accessible bleachers, concession stand, picnic tables, restrooms that are open during game nights and several trash cans. There is also access to the River Trail at this park.

Larch Park – This Park is a green space with no park features or amenities.

Lyons Park – Located at Lyons Elementary School; the park has a basketball court and soccer field. The play structure is located on the school property, as well as available parking spaces.

*Maguirre Park – Has multiple access points for the River Trail, a bicycle repair station, pavilion with six picnic tables, 54 parking spots with van accessible parking spots, a playground area that is primarily a “ropes course”, and portable restroom that is not handicap accessible.

*Mariscot Park – Has no formal parking area as it is located at a dead end of a road. Park has a playground, tennis courts, 2 picnic tables, 5 benches, and ADA accessible walkway to the tennis court and playground areas.

*Marshall Park – Is a large park that is home to beach volleyball courts, a baseball field, pavilion, bleachers, and a massive open space that is used for various sports events in the City of Lansing. There is a paved parking lot. There is also a softball diamond and play structure.

McKinch Park – Features a play structure, large open green space, and basketball court. Located on Moffitt St, the parking for this park is also done on the street.

Michigan Ave. Park – Park has a dirt parking lot and features a sledding hill.

Moore, Harold Park – Formerly known as Filley Park, there is a pavilion, play structure, picnic tables, and a large open space that could be used for pickup soccer games or other sports. Very limited parking is available Filley St.

*Moore's Park – Is home to one of the United States oldest outdoor swimming pools and has an historical marker for this; the western portion of the River Trail System now traverses through the park. There are tennis courts, a sledding hill, basketball courts, play structures, fishing docks located above and below the dam, a pavilion, multiple picnic tables and benches, and a large open space. This park also sits in the flood plain, which lends itself to flooding when there are large amounts of precipitation.

Munn Park – Is a green space located on Aurelius Road.

Oak Park – Park features volleyball courts, basketball courts, a play structure, along with large open spaces. There is a pavilion, picnic tables, and benches. There is parking available on Leshar Place.

Ormond Park – Is currently closed for modifications to add a direct access point for Groesbeck Municipal Golf Course.

Osborn Park – Is located west of the former Verlinden Elementary School Site. There is a basketball court and a picnic table. Parking is done on the streets surrounding the park.

Pleasant View Park – Is located on the same property as Pleasant View Elementary School.

*Potter Park – Is located directly outside the Potter Park Zoo; there is a pavilion located next to the River Trail connector route. There are resting benches nearby as well. There is a small parking space located near the zoo entrance.

Porter Park – Has a playground with a walking path to the area. Park also features a basketball court and a couple of picnic tables. Accessible parking is unavailable as all parking is done on the streets surrounding the park.

*Poxson Park – Is a large park with a large green space. At the west end of the park is a play structure, two benches, and ADA accessible walkway.

*Quentin Park – Is home to two softball diamonds, tennis courts, and play structure with walking path to the structure. There is a vast amount of green space in the park as well. Parking is done on the streets surrounding the park.

*Ranney Park – Is home to the only outdoor action/extreme park for the City of Lansing. There is a softball diamond that is used by Lansing Community College. At the north end of the park there is a sledding hill, but no walkway to it. The central portion of the park is an open area that is relatively flat. The south end of the park has parking with a two (2) accessible parking spots, tennis courts, and a practice tennis area. The action sports portion of the park has seating around the entire area. There is also a concession stand that is only open during game days at the softball complex.

Reasoner Park – Has a play structure, picnic tables, large open area, and a basketball court.

Red Cedar – Former golf course that has been closed and purchased by a developer for redevelopment.

*Regent Park – Park has a large amount of nature-friendly space, playground, picnic table, and a walkway that is ADA compliant.

Reola Park – Is located near no parking area. This park features a playground that has accessible path to the play structure.

*Reutter Park – Located across the street from the downtown library, features a large fountain, several benches, several ADA accessible walkways to the fountain, and is located directly on the CATA bus line.

*Risdale Park – Has 5 ADA accessible parking spots, ADA accessible football stadium for Pop Warner football leagues, a bike parking rack, small play structure, water fountain, and two basketball courts located on the west end of the park.

*Riverpoint Park – Has dock area at the meeting point for the Grand and Red Cedar River. This is a direct access point for the River Trail. Park has a pavilion, play area, picnic tables, and benches available.

Riverside Park – Is a large, open green space located at Moores River Drive and Martin Luther King, Jr. Blvd.

St. Joseph Park – Is home to 6 tennis courts, two softball diamonds, basketball court, a play structure, and large open space that was once home to the Lansing Youth Football League. There is plenty of parking available, but the markings for the accessible spots have worn away and should be re-lined.

Scott Center and Park – has access to the River Trail, lacks any other true amenities.

Scott Woods Park – Is a large greenspace that is a connector point for the River Trail system. The park connects Sycamore Golf Academy to Hawk Island County Park. The River Trail is ADA-friendly. Scott Woods Park has no dedicated parking area.

Shubel Park – Is a green area that is mostly forest area for nature walks. No accessible paths, and parking is done on Lindbergh drive.

Stabler Park – Has a play structure, picnic tables, full-length basketball court, and a small amount of green space.

Stroud Park – Is a green space with no park features or amenities.

Sunset Hills – Is a green space with no park features or amenities.

Sycamore Park – Is home to a plat structure, lighted softball field that in years past has been used for City of Lansing softball leagues. There is a parking lot that features some accessible parking, a concession/restroom area, as well as bleachers for watching softball games.

Tammany Park – Is located in the middle of a neighborhood. There is an ADA walkway to the play structure with a bench located near the play structure. Parking is done on Canarsie Dr.

*Tecumseh Park – Description: East end of the park has four parking spots (1 ADA accessible); A Floating kayak launch dock (ADA accessible) with a paved access trail to docking area. Center of the park is a wooded lot with several different types of trees. West end of the park has a playground, a pavilion with picnic tables and grill available, ADA accessible walkway to the pavilion and play structure. There is also a backstop for softball or baseball, but the remainder of the field is overgrown, and half-court setup for basketball. Parking is done along Tecumseh River Drive, where available. The park does sit in a flood plain along the Grand River. Upon snowmelt or heavy amounts of rain, the park will occasionally flood in low lying areas.

*Trager Park – Is a green space with direct access to the River Trail System, located directly across from Potter Park Zoo. There is a resting bench available. This park also sits directly in the flood plain for the Red Cedar River and floods regularly with inclement weather.

Turner Park – Is a small corner park located in Old Town that has a picnic table and several benches for enjoying the uniqueness that Old Town offers. Turner Park is also the smallest park based on size.

Wainwright Park – Shares space with Wainwright Elementary School; Has a pavilion with 4 picnic tables, 2 tennis courts on the west side of the park. The east side, which is on the school property, features three play structures and a basketball court.

Waldo Park – Is located on a corner lot with a play structure, basketball court, picnic tables, and benches.

Walsh Park – Has a play structure, two basketball courts, baseball field that has no backstop. There is a pavilion located at the south end of the park with a bench nearby.

*Washington Park – Is formerly home to two ice rinks. The park includes a large pavilion with accessible seating picnic tables. The path to the pavilion is long enough to warrant the need for a park bench for people to rest on the walk to the pavilion. There is a play structure, softball diamond, walking path around the park, and a wealth of parking spots. The paint marking the ADA accessible spots needs to be resprayed for better visibility.

*Wentworth Park – Description: Located on Grand Ave., across from the Radisson Hotel. This park has a ten (10) foot wide sidewalk area that is directly in front of a CATA Bus Stop. This park is home to several monuments and memorials (Kerns Hotel Fire, 9/11 Memorial, and Lansing Steam Clock). This park has two solar powered picnic tables (courtesy of the BWL) that can accommodate phone charging as needed. This park is home to several “Pokémon stops” and is near Downtown amenities and Lansing Community College. There are no bathrooms available at the park, but it is near several public restrooms. There are ten (10) sets of benches to relax next to Grand Ave. This park, while active, is a park with leisure opportunities.

*West Side Park - Is home to the baseball stadium for Lansing Community College Baseball. There is also softball stadium with bleachers. There is a pavilion, restrooms, lawn bowling/bocce ball facility located in the center of the park. There is parking available near both stadiums located on the property. This park has been re-named for the Wilson Family as well, which makes it difficult to enter it into GPS systems, as Wilson Park is located near the Mt. Vernon Co-op Living community near the Capital City Airport.

Willoughby Park – This Park is a green space, with no amenities, benches, walking paths, etc.

Wilson Park – Is located in the Mt. Vernon neighborhood. There is a pavilion, basketball court, tennis courts, picnic tables, and a play structure. There is a walking path that only leads to the tennis courts. The remainder of the park is open green areas.

Woodcreek Park – Shares space with Woodcreek Elementary School; there's a walking path with two benches near single play structure. There is a basketball court at the school. Parking is available at the school when school is out of session.

Recommendations

The City of Lansing and the Parks and Recreation system consists of 114 parks. The website reflects a different number, but the number remains well over 100. While most of the parks are user friendly, there are accessibility issues at many of the parks. However, the Parks and Recreation Department is also in the middle of a 20-year park upgrade plan. These accessibility concerns are being addressed as the improvements are being made. There are areas for improvement and as an organization that has partnered with many other park departments in the Tri-County Area in the past, I would recommend that a partnership with the City of Lansing Parks and Recreation Department and Disability Network Capital Area be formed. Accessibility to all is our goal and the best way to accomplish this is to partner with as many groups as possible.

Community partnerships are the way to forge a positive path for our region future, doing what is best for all citizens, regardless of ability, and putting our future generations of park users in a great position for positive and increased park usage for persons of any age. We would like to continue to work with the City of Lansing Parks and Recreation Department to increase accessibility to all.

Aging in place relies heavily on having the amenities locally to those residents that choose to have this style of life. Parks play a great role in allowing all residents to maintain quality of life by using their neighborhood parks, having safe and accessible walkways around the parks, while allowing for simple activities like walking in order to promote their personal health, as well neighborhood engagement with other residents in these areas.

Lansing's park network is vast and is made up of some of the best parks in the State of Michigan. Residents from around the state use our park system yearly for many events. From the Common Ground Music Festival, family reunions, birthday parties, to just wanting a place to enjoy tranquility, our parks play a vital role in our city. Forming partnerships allows for further investment and

development to this great resource that we have available to our residents, as well as residents from around our great state.