



AGENDA
Special
Committee on Ways and Means
Monday, November 13, 2017 @ 5:15 p.m. (note day/time)
Council Conference Room, City Hall

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member

- 1. Call to Order**
- 2. Minutes**
 - October 17, 2017
- 3. Public Comment on Agenda Items**
- 4. Discussion/Action:**
 - A.) ORDINANCE – Chapter 286, Add Section 286.16 Retirees Benefits
- 5. Pending For Next Regular Meeting**
 - Report from Internal Auditor and City Attorney on Retiree Reimbursement
 - Teamsters 580 Retiree Healthcare Coverage
- 6. Other**
- 7. Adjourn**



MINUTES

**Committee on Ways and Means
Tuesday, October 17, 2017 @ 3:30 p.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 3:31 p.m.

ROLL CALL

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Jim Smiertka, City Attorney- arrived at 3:33 p.m.
Eric Brewer, Council Internal Auditor
Denis Prisk, LPD
Angie Bennett, Finance Director
Elaine Womboldt
Kathy Miles

Public Comment

Public Comment will be made during each agenda item.

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM THE OCTOBER 3, 2017 MEETING AS PRESENTED. MOTION CARRIED 3-0.

Discussion/Action

Sole Source Purchase, CARite of Grand Ledge, Two Used Vehicles for the Lansing Police Department

Mr. Prisk provided information to the Committee on the reason for the sole source purchase. Mr. Prisk noted there vehicles were under cover vehicles and were bought to replace two vehicles that were involved in rear-end accidents over the last 4 months. (June and July) There was a need for quick replacement, and based on the criteria of the budget, a vehicle that would blend with the current fleet, and quick turnaround, they were able to locate two at CARite of Grand Ledge. A letter in the packet from the Police Chief was referenced for further explanation. Council Member Dunbar asked how the type of vehicle is determined, and Mr.

Prisk noted it was economy driven with the make and models of the times, with no particular make or model preferred, but that they blend with the remaining vehicles in the fleet.

MOTION BY COUNCIL MEMBER WOOD TO PLACE THE SOLE SOURCE PURCHASE FOR WO VEHICLED FOR THE LPD ON FILE. MOTION CARRIED 3-0.

ORDINANCE - Amend Section 206.05; Sole Source Procurement

Mr. Smiertka informed the Committee there were no additional changes to the ordinance, the public hearing was held, and there were no comments received. Ms. Bennett had no additional comments.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE ORDINANCE TO AMEND SECTION 206.05; SOLE SOURCE PROCUREMENT. MOTION CARRIED 3-0.

OTHER

Council Member Wood asked Ms. Bennett for an update on the recent Jackson National Life (JNL) Michigan Tax Tribunal (MTT) case. Ms. Bennett stated that JNL did appeal for the property that they just built their new building on, which was not the property where the main campus is located. The City did settle under a consent judgement, and that judgement will impact the City by roughly \$200,000. Ms. Bennett quickly outlined the process of a MTT, where it allows the City to obtain additional information on the property they might not already have, and then both parties meet to find common ground on the determination. The City does budget for these cases. Council Member Wood asked how many years will be effected, and Ms. Bennett confirmed that the MTT is moving fast, and the year it affected was as recently as 2016. Any 2017 appeals were filed in May, 2017, so they are not up yet for consideration. Mr. Smiertka noted that his office handled the cases and he can have Mr. Abood attend the next Committee meeting to provide an update on this case and others. Council Member Wood asked if Aledion Township would be reimbursing the City since the property does fall in the 425 Agreement with them. Mr. Smiertka confirmed the City is giving the Township a bigger share of the taxes as part of the 425 agreement so they should be paying the City back if there is an adjustment on taxes. Mr. Smiertka will confirm. Council Member Wood then asked how many other cases are pending in the tribunal. Mr. Smiertka confirmed with his office that there were two.

Ms. Womboldt acknowledged the Committee for their work on tracking funds and bringing back to the revenue.

ADJOURN

Adjourn at 3:45 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee on _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO AMEND THE
LANSING CODIFIED ORDINANCES BY AMENDING CHAPTER 286, TO ADD SECTION
286.16 THAT REQUIRES THE CITY PROVIDE AN EMPLOYEE WITH A SUMMARY OF
BENEFITS WHEN THE EMPLOYEE SEPARATES FROM CITY SERVICE.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 286, of the Code of Ordinances of the City of Lansing,
Michigan, be and is hereby amended to add a new section 286.16 to read as follows:

WHEN A CITY EMPLOYEE, WHO IS EITHER A MEMBER OF THE
EMPLOYEES' RETIREMENT SYSTEM, THE POLICE AND FIRE RETIREMENT
SYSTEM, A DEFINED CONTRIBUTION PLAN, OR A HYBRID DEFINED BENEFIT/
DEFINED CONTRIBUTION PLAN VOLUNTARILY SEPARATES FROM CITY SERVICE,
THE EMPLOYEE SHALL BE PROVIDED WITH A WRITTEN SUMMARY OF THE
EMPLOYEE'S POST-SEPARATION BENEFITS BASED ON THE EMPLOYEE'S CITY
SERVICE. THE SUMMARY WILL BE PREPARED BY THE DEPARTMENT OF HUMAN
RESOURCES AND UPDATED WHEN BENEFITS, OTHER THAN RETIRANT
ALLOWANCE, ARE CHANGED EITHER THROUGH A COLLECTIVE BARGAINING
AGREEMENT OR POLICY, WHICHEVER IS APPLICABLE. THE SUMMARY SHALL BE
GIVEN TO THE EMPLOYEE AT THE EMPLOYEE'S CITY SERVICE EXIT MEETING OR,
IN THE EVENT THE EMPLOYEE DOES NOT PARTICIPATE IN AN EXIT MEETING
PRIOR TO SEPARATION, IT SHALL BE MAILED BY REGISTERED OR CERTIFIED

MAIL TO THE EMPLOYEE'S CURRENT ADDRESS AS MAINTAINED IN THE
DEPARTMENT OF HUMAN RESOURCE'S RECORDS.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with these provisions are repealed.

Section 3. Should any section, clause or phrase of this ordinance be declared to be
invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given
immediate effect by City Council.

Approved as to form:

City Attorney

Dated: _____