AGENDA
Committee on Ways and Means
Wednesday, October 5, 2016 @ 8:15 a.m.
10th Floor Conference Room, City Hall

Councilmember Judi Brown Clarke, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member

1. **Call to Order**
2. **Roll Call**
3. **Minutes**
    - September 7, 2016
    - September 21, 2016
4. **Public Comment on Agenda Items**
5. **Discussion/Action:**

    A.) RESOLUTION – Appointment of Shelley Davis Mielock; At Large Member EDC/TIF/LBRA

    B.) Discussion - Lansing Housing Commission Financial Statements
    a. Discussion - Lansing Housing Commission Recovery Agreement with
    b. HUD and the City of Lansing

    C.) Tie Bar Memo

6. **Other**
7. **Adjourn**

COMMITTEE On Ways & Means

DATE 10-5-16

Please print

NAME	ADDRESS	EMAIL	Representing	PHONE
ROBERT J ENGEL	93 COLBY ST COLEBROOK NH	ENGEL_ROBERT@ MSN.COM		
Isobel McCallum	93 Colby St. Colebrook NH	imm.rn1994@ gmail.com		
Shelley Mielock	1843 Chester Rd Lansing 48912	shelleymielock @gmail.com		517.449.0755
Denise Estee			retiree	
Teresa Frassetto			"	
LYNNE MEADE		lmeade@teamsters243.org	members/retirees	517-819-4308

DRAFT

MINUTES
Committee on Ways and Means
Wednesday, September 7, 2016 @ 8:15 a.m.
10th Floor Conference Room, City Hall

CALL TO ORDER
The meeting was called to order at 8:15 a.m.

ROLL CALL
Councilmember Judi Brown Clarke, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member

OTHERS PRESENT
Sherrie Boak, Council Staff
Jim DeLine, Internal Auditor
Mary Sabaj, Office of Community Corrections
Jim Smiertka, City Attorney- arrived at 8:20 a.m.
Lynne Meade, Teamsters
Denise Estee, Retiree
Lynn Doerr, Retiree
Mary Lou Andrews, Retiree

Minutes
MOTION BY COUNCIL MEMBER HOUGTHON TO APPROVE THE MINUTES FROM AUGUST 3, 2016 AS PRESENTED. MOTION CARRIED 3-0.

MOTION BY COUNCIL MEMBER HOUGHTON TO APPROVE THE MINUTES FROM AUGUST 17, 2016 AS PRESENTED. MOTION CARRIED 3-0.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM AUGUST 29, 2016 AS PRESENTED. MOTION CARRIED 3-0.

Public Comment on Agenda Items
No Public Comment at this time.

Discussion/Action:

RESOLUTION – Approval of the Office of Community Corrections Funding Application

Ms. Sabaj outlined the plan which requires an annual approval of the State application for funding for CCAB. The City and CCAB have been in partnership for 25 years, and this is the first year the programs are fully utilized. The programs include cognitive change groups through Wellness, Inc., a probation program with strict eligibility, a relapse recovery program, and pre-trial services. Agencies that participate include Wellness, Inc., Community Mental Health, Northwest Initiative, 30th District Court and the Gatekeeper program. This is a joint applicant with Ingham County.

Council Member Brown Clarke asked if in the future if there were no funding increase were they going to start targeting grants? Ms. Sabaj confirmed that the State has provided continuation funding at this level but this year the State increased funding by $8,000 for data reporting program. They also continue to have strong support from the Judges for the rehabilitation services.

Council Member Wood asked what the recidivism rate was, and Ms. Sabaj acknowledging the data is only for those returning to prison. The rate is at 18% - 2014; 21% in 2015 for new offenses. Again, they only are measuring prison commitment rate. Council Member Brown Clarke asked if other programs are used as deterrents.

Council Member Wood asked how much funding was contributed from the City. Ms. Sabaj acknowledged $12,500, which is not reflected in the grant, but helps with the administration. This helps to fund Jim Webster's position. Funds will be used this year for two workshops; 1 for the male population and one for the female population to deal with healthy relationships. Council Member Wood then asked if there were any overcrowding issues currently with the jail. Ms. Sabaj confirmed it was the 8th month of no overcrowding.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR APPROVAL OF THE OFFICE OF COMMUNITY CORRECTIONS FUNDING APPLICATION FOR THE PLAN YEAR FY2016-2017 TO THE STATE OF MICHIGAN. MOTION CARRIED 3-0.

Update on Tie-Bar Memo

Mr. Smiertka stated that his office did a review on the Tie-Bar issue, and it appears based on the language in other contracts it is consistent. Based on this review and of the collective bargaining contracts that read retirees follow the active. Under the interpretation of the contract, his opinion was that the language is clear that it does follow active employees, so the retiree health care will change from time to time to mirror what active employees are paying. Mr. Smiertka noted that other interpretations assume that the retirees follow what the actives were at the time of retirement. The City Attorney office reviewed twelve different plans where the language was found, and in nine of those plans, the City made the decision that retirees follow the active employees. Mr. Smiertka did note that in three plans which were FOP and Fire, the interpretation is different. The City decision for the Teamster 580 is that the retirees follow the current actives both by the insurances offer and the cost of the plans.

The next steps Mr. Smiertka would be would to meet with Finance, the Human Resources Director and Labor Relations, and then give their findings to Mayor. He did reiterate that currently their decision is based on the legality of the collective bargain contract; he could not speak to whether it was fair or not, but whether it was reasonable to interpret based on the language and the decision in 2010. Unless the Administration changes its position on this, that will be the determination.

Council Member Brown Clarke asked why three Union Contracts were different, and Mr. Smiertka acknowledged that to his knowledge that it was part of the collective bargaining and was determined that the retirees would continue to paid the same amount once they retired.

Council Member Wood informed the group that the Employee Retirement Board asked Karen Williams who deals with employees as they retire what are they told when leaving the employment of the City. It was explained the retiree is told that these are the benefits they will receive.

Mr. Smiertka noted again he will be meeting with the Administration to confirm his determination.

Council Member Brown Clarke asked if there will be a clarifying memo to make sure people know what was determined. Mr. Smiertka confirmed he would need to confirm this with Finance and Administration before he is able to product a memo.

Ms. Estee spoke in opposition of the determination that retirees to follow active. She explained that language only applied to the insurance plans offer by the City to the retirees not the cost of the plan. Ms. Estee went on to reference the 2010 contract, and questioned why 50 of the 150 were pulled out to follow actives. The UAW was given an opportunity to retire by a certain date and retain their health care benefits with no change in 2014, but Teamsters were not. Another reference she made was to the Actuary Report for the ERS system, where it stated that prior to 2/1/2010 City pays 100% benefits.

Ms. Estee asked Mr. Smiertka if the Mayor will be under any obligation to provide the decision in memo out of his office, in addition she noted for the record she still has no responses on her FOIA requests, and submitted another claim to Mr. Smiertka.

Mr. Smiertka made a correction to his earlier statement on retirees “follow” actives, the actual language is that “eligible retirees shall”, not “follow”.

Council Member Wood asked Mr. Smiertka if 50 people in a 150 group can have their benefits changed and whether or not is it discriminatory. Mr. Smiertka stated he was not part of those discussions so he was not sure what the logic was. In collective bargaining there is give and take process. Council Member Wood asked if be information could be provided that would tell how many retired under the contract, and how many paying for healthcare benefits and how many are not paying and why. Council Member Brown Clarke added that the information is needed to help clarify the determining factors that made changes to 50 retires healthcare plans verse those that are not paying. Mr. Smiertka suggested it could have been the retirement date; it was after 2/20/2004.

Ms. Meade explained that the Mark Kobe memo has is referred was never given to the Union, and asked Mr. Smiertka how a unilateral decision can be made that effects anyone prior to that date be made. Mr. Smiertka stated he would continue to analysis, because his job is to look at what is there and come up with an opinion.

Ms. Meade asked Mr. Smiertka for the opportunity to be at the table when he holds his discussions with the Human Resources and Finance.

Ms. Andrews asked if a Council Member could sit in on the meetings, and Mr. Smiertka acknowledge that would never happen.

Ms. Estee spoke in opposition to the process, how the retirees were affected.

Mr. Smiertka informed the Committee that he is not sure on the timeline when he will meet with the Administration, but hopes to be able to report back at the October 5, 2016 meeting.

Council Member Houghton asked Mr. Smiertka to ask for clarification on the protocol for the determination of the 50 retirees who upon retirement were not charged for healthcare and then after 2010 were. Also for clarification on retirees, how many retired under the plan, why the 2/20/2004 date was selected, and how can they go retroactive.

Ms. Andrews informed Mr. Smiertka that she is too is not paying the same amount either, and has had to switch coverages.

Ms. Estee asked Mr. Smiertka if he could address the State mandated caps, because the 2011 retirees are not subject to the State mandated caps, but the administration never brought anything to Council.

Ms. Meade asked to be part of the meeting with Finance and the Administration.

ADJOURN

Adjourn at 9:17 a.m.
Submitted by,
Sherrie Boak, Recording Secretary Lansing City Council
Approved by the Committee on________________

DRAFT

MINUTES
Committee on Ways and Means
Wednesday, September 21, 2016 @ 8:15 a.m.
10th Floor Conference Room, City Hall

CALL TO ORDER
The meeting was called to order at 8:16 a.m.

ROLL CALL
Councilmember Judi Brown Clarke, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member

OTHERS PRESENT
Sherrie Boak, Council Staff
Jim DeLine, Internal Auditor
Jim Smiertka, City Attorney
Lori Welch, Recycling
Chad Gamble, Public Service
Breina Pugh, Granger
Tonia Olson, Granger
Amber Paxton, Financial Empowerment
Kevin McKinney, Granger

Minutes
Will be addressed at the next meeting.

Public Comment on Agenda Items
No Public Comment at this time.

Discussion/Action:
RESOLUTION – Workers Compensation WC2062876-00673
Council Member Wood asked why the memo and documents are never part of the packet, but hand delivered. Mr. Smiertka confirmed it appeared all items were redacted, so there would be no reason in the future to not include in all packets. Mr. Smiertka then went on to discuss the claim, noting that an outside administrator evaluated all the claims, and Law supports the recommendation. Committee asked questions that Mr. Smiertka was not aware of, so Council Staff forwarded the following questions to Mr. Smiertka for response before action at the Council Meeting September 26, 2016.

- *Is the claimant back on the job? Or still on disability?*

- *Were they offered another job if/when they came back?*
- *Is the claimant continuing to do the same job?*
- *Is the claimant in the retirement program and entitled to benefits?*
- *With this claim does it mean they are no longer employed?*

MOTION BY COUNCIL MEMBER HOUGHTON TO APPROVE THE RESOLUTION FOR THE WORKERS COMPENSATION CLAIM WC2062876-00673. MOTION CARRIED 3-0.

RESOLUTION – Financial Empowerment Grant for Technical Assistance, 5/3rd Bank
Ms. Paxton outlined the request which was funding to assist with her travel expenses to the two (2) annual coalition conferences. This is a group of 15 member cities partnering with financial institutions. Anything that is not covered by the $3,500 will be taken from the General Fund. Council Member Brown Clarke invited Ms. Paxton to a future meeting October to present the Office accomplishments and future plans. Ms. Paxton accepted the invitation and also informed the Committee that the City of Lansing will host the Coalition Conference in April 2017, and it will highlight the City.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE GRAND FOR TECHNICAL ASSITANCE FOR THE OFFICE OF FINANCIAL EMPOWERMENT IN THE AMOUNT OF $3,500. MOTION CARRIED 3-0.

Authorization of Participation in the Capital Area Recycling Initiative
Mr. Gamble referenced recent versions of a resolution from East Lansing and their proposed draft, which was a follow up from a meeting they had with the representatives from Granger. Together they developed the revised resolution, which mirrored the resolution in Delta Township, and passed by East Lansing. This resolution dated 9/13/2016 was distributed.

Council Member Brown Clarke reviewed the data spreadsheet and asked them to continue to watch the numbers. The next question asked was if a case study had been done since 2008. Ms. Welch stated it had not. There was a feasibly study done in 2015 by their contractor, RRS, who was doing a regional study. Mr. Gamble noted that the new resolution is a continuation of the framework and output of the study. Ms. Olson confirmed she was at a meeting with the City working on the recent resolution, however noted Friedland was not, however she herself spoke to them. Ms. Olson stated she had sent an email to the Committee on September 20, 2016 and would forward that again.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO PARTICIPATE IN THE CAPITAL AREA RECYCLING INITIATIVE LAST DATED SEPTEMBER 13, 2016. MOTION CARRIED 3-0.

Council Member Wood asked Mr. Gamble if there were any changes based on the studies. Mr. Gamble confirmed that they were not at the levels they thought they would be at, but with the increase on pricing, they are in the black and not in the red.

Council Member Brown Clarke inquired about educating the public on not recycling glass with the single item due to breakage. Ms. Welch confirmed it has been a topic of discussion in the industry, however it depends on the processing center also. The City contractor, Re-Community does accept glass, and has not rejected any or reported any problems.
Ms. Olson stated that Granger views it as the best way to address this item is to encourage the users to drop off their glass.

Council Member Houghton encouraged Mr. Gamble and Ms. Welch to continue to reach and pursue the best way to recycle at multifamily buildings such as larger apartment buildings.

Council Member Wood informed Ms. Welch she had recently sent her a claim inquiry from a resident, and Ms. Welch acknowledged that and would follow up with that resident.

Discussion - Lansing Housing Commission:
Financial Statements
Recovery Agreement with HUD and the City of Lansing
The Committee recapped for Mr. Smiertka the past attempts to reach the LHC Director and have her attends a Committee meeting to review the statements and speak to the recent recovery agreement. This includes verification that the Committee had Deputy City Attorney Abood ask personally, also letters from Committee with a carbon copy to the LHC Board Chairperson Tony Baltimore. There was also email communications sent in the beginning from Council staff. The Committee and Law then discussed the connection between the two documents, and the impact of the recovery agreement with their current budget and subsequent budget. There was concerns that they might be in violation of that agreement. The Committee asked Mr. Smiertka to contact the LHC Board and asking them to determine their audience and invite them. The letter should be sent certified/registered mail and inform them the Committee wants someone who has the ability to answer questions on the recovery statement, contracts and the financial statements, to attend.

Vacancy Report
Council Member Brown Clarke stated that the Committee should see something October with the quarterly report, and should be in the format they requested.

Budget Priorities
The Committee had not recommended changes, updates or deletions.

ADJOURN
Adjourn at 9:00 a.m.
Submitted by,
Sherrie Boak, Recording Secretary Lansing City Council
Approved by the Committee on________________

OFFICE OF THE MAYOR
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Lansing, Michigan 48933-1694
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Virg Bernero, Mayor

TO: City Council President Judi Brown Clarke and Councilmembers

FROM: Mayor Virg Bernero

DATE: 4-22-16

RE: Resolution – Appointment of Shelley Davis Mielock of 1843 Chester Road in Lansing, MI 48912, as an At-Large Member of the EDC/TIF/LBRA for a term to expire February 28, 2022

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment

Date:	11/22/2015
Full name: *:	Shelley Davis Mielock
Other name(s) by which you have been known, including maiden names: :	Shelley Lynn Davis, Shelley Lynn Meyers
Date of Birth:*:	01/12/1973
Address*:	1843 Chester Road Lansing, MI 48912
Email*:	shelleymielock@gmail.com
Gender*:	Female
Ward (1,2,3,4 or Regional)*:	Regional
Precinct::	
Best number to contact you: *:	517-449-0755
Last four digits of Social Security #: *:	[redacted]
In what year did you move to Lansing?*:	2014
Additional	

information regarding experience and credentials: :	
Occupational Background: :	Small business owner, marketing professional and adjunct faculty member.
Educational Background: :	Bachelor degree in business administration, certificate in credit union management, accredited image consultant and business image coach.
Please attach a resume if available: :	Shelley_Davis_Resume_February_2015.pdf
First choice for board to serve on:*:	Board of Water and Light
Second choice of a board to serve on: :	
Third choice of a board to serve on: :	
Fourth choice of a board to serve on::	
Please comment briefly on why you wish to serve on a particular board or commission. Please be specific	

as to your goals and ideas about how you wish to contribute to the work of the board or commission: :	
Qualifications and Eligibility – At this time, if you do not meet one or more of the qualifications or eligibility requirements listed at the top, please state here the requirement to be met and explain how you will be qualified or eligible before you would be sworn in to an appointed office::	
Please type your name in this box to signify that you can serve on a board or commission and the information in this application is accurate to the best of your knowledge. *:	Shelley Davis Mielock
Date Time :	11/22/2015

Consent and Certification:	I agree

Shelley Davis Mielock

1843 Chester Road, Lansing, MI 48912
shelleymielock@gmail.com (517) 449-0755

Executive Profile

Visionary Thinker

Goal Analysis and Execution

Client Development, Management and Retention

Relationship Builder

Seasoned Speaker & Trainer

Goal Surpassing and Accomplished Professional.

Consistently exceeds client expectations in multiple areas including quality of product and service, delivery, relationship building and effectiveness, as well as overall performance.

Effective and Wholly Accountable Business Owner.

Highly effective in partnering with clients to learn their needs, recommend solutions and build relationships. Ability to work with clients to understand and overcome complex business challenges and assist client to making decisions using experience-backed judgment, innovation, strong work ethic, and irreproachable integrity.

Strong Orientation in Connecting People and Defining Common Ground.

Effective and intuitive Coach with the ability to connect people and help individuals and clients build their vision. Visionary thinker with the ability to challenge the status quo and work with clients to achieve and understand what really matters to their culture and business.

Visionary Thinker and Communicator.

Key contributory thinker who works with clients for business development, planning and decision-making. Able to understand market trends, identify market opportunities and assist clients in staying focused on the identified end goal(s). Extremely effective communication and facilitation skills.

CORE COMPETENCIES

- 20+ years in Corporate Business + Business Owner
- Speaker, & Trainer
- Effective Oral/Written Communicator
- Leader & Motivator
- Business Development & Analyst
- Communicator & Relationship Builder

PROFESSIONAL EXPERIENCE

K12, Inc.

Local Development Manager, Michigan and Massachusetts *2013- Present*

Responsible for hyper local marketing efforts across states of Michigan and Massachusetts, strategic partner development, budgeting and managing a team of 20 + marketing/event representatives. Develop annual integrated marketing plan, and serve as spokesperson for K12 to media and news outlets. Act as liaison between K12 corporate marketing and individual school boards.

Selected Accomplishments

- Increased acquisition over 800% through strategic marketing, relationship building and leadership.
- Consistently exceed annual sales end retention goals.
- Organized and trained marketing team to increase presence and visibility throughout the state.

Mieshel Image Consulting, Lansing, MI

President & Chief Image Expert *2008 – 2015*

Formulated, created and launched Image Consulting Company from its infancy to a successful business position. Responsible for all aspects of business success from development to client delivery.

Selected Accomplishments

- Effectively formulated the business concept plan and business launch including full client base development and ongoing client management. Successfully established business with ongoing responsibility to secure new business, manage new products and services, set pricing strategies, establish marketing presence and meet/exceed business revenue metrics.
- Work closely to support clients by developing client relationships and providing training programs, customized product offerings and educating clients on strategies and value of service alignment.

Financial Health Credit Union, East Lansing, MI

Director of Marketing and Business Development 1997 – 2004

Marketing and Business Development Director who consistently achieved business goals for an established Credit Union. While working at Financial Health Credit Union was repeatedly promoted into positions of increasing levels of responsibility based on work ethic, work accomplishments and the ability to have the vision and tenacity to increase personal role and responsibilities. While in Director role, was responsible for Strategic Planning with full oversight of all business training initiatives. Began career in a Loan Officer position, promoted to Branch Supervisor to manage full responsibilities of new Branch opening, followed by promotion, which accelerated responsibility to Director level within the Credit Union.

Selected Accomplishments

- Designed business initiatives, which lead to dramatic increases in participation and enrollment levels of Select Employer Groups (SEG).
- Able to promote new branding initiatives both through internal and external communication campaigns including multiple media strategies and copywriting initiatives.
- Improved breadth of customer communications by being fully responsible for the full launch of the new company website which included the addition of online banking and online customer communication methods.
- Successfully implemented team building training for staff members to assure product development, communication initiatives, internal/external imaging and branding, customer service and client relations were all effective and aligned.
- Managed new branch opening from full initial business launch initiative to opening the doors at new branch, which included layout plan design and establishment to staffing to securing new clients and community relationship development.

EDUCATION

Baker College, Owosso, MI – B.A. in Business Administration
University of Wisconsin, Madison, WI – Credit Union National Association Management School

ACCREDITATION / CERTIFICATION

The Protocol School of Washington, Washington, DC – Business Image Certification
The Association of Image Consultants International, Des Moines, IA – Image Consultant Certification

BY THE ________________

RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Mayor made the appointment of Shelley Davis Mielock of 1843 Chester Road in Lansing, MI 48912, as an At-Large Member of the EDC/TIF/LBRA for a term to expire February 28, 2022; and

WHEREAS, The nominee has been vetted and meets the qualifications as required by the City Charter; and

WHEREAS, the _________________ Committee met on _________ and took affirmative action;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council, hereby, confirms the appointment of Shelley Davis Mielock of 1843 Chester Road in Lansing, MI 48912, as an At-Large Member of the EDC/TIF/LBRA for a term to expire February 28, 2022.

AGENDA ITEM INFORMATION

FILE TOO LARGE FOR PACKET

Document can be viewed at the Clerks page:

http://www.lansingmi.gov/Documents_Placed_on_File