



MINUTES
Committee on Ways and Means
Thursday, September 13, 2018 @ 8:00 a.m.
10th Floor Conference Room, City Hall

CALL TO ORDER

The meeting was called to order at 8:07a.m.

ROLL CALL

Council Member Jody Washington, Chair – arrived at 8:03 a.m.
Council Member Kathie Dunbar, Vice Chairperson
Council Member Carol Wood, Member

OTHERS PRESENT

LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Jim Smiertka, City Attorney
Greg Venker, Assistant City Attorney
Mitch Whisler – Public Services
Collin Boyce - IT

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM AUGUST 23, 2018 AS PRESENTED. MOTION CARRIED 3-0.

Public Comment

No public comment at this time.

Discussion/Action

RESOLUTION – Grant Acceptance: Bear Lake Pathway Project

In July we put in a request for funds was submitted through MDOT for the extension of South Lansing starting at Cavanaugh to Forrest Rd. This is one of two funding sources. CMAC funds and have Ingham county mileage for local match are also used

Mr. Whisler advised we are working with the MSU foundation which goes through ITC energy corridor, LSD, MSU, and MSU foundation owned property. It will run North and South along 127, come out at Forrest and go under bridge.

Council Member Wood asked if this was any connection to McLaren? Mr. Whisler stated they are interested in both directions.

Council Member Wood asked how the 10 feet wide asphalt path is going to be maintained, what are the costs will it be plowed in the winter, and what are additional cost. Mr. Whisler advised that as part of the application they have to commit to maintenance rough estimate would be \$2000 to \$3000 for plowing with an estimate of four times per year.

The life expectancy of the asphalt is twenty years however, that doesn't include minor cracks and maintenance.

This has been approved by CMAC.

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE BEAR LAKE PATHWAY PROJECT. MOTION CARRIED 3-0.

Sole Source Purchase: Department of Information Technology request for Dewpoint as the vendor for Managed Infrastructure Services.

Mr. Boyce stated this request is for a two month extension with a longer agreement to come later. Terms are being negotiated and then there will be another sole source request.

Council Member Washington asked if there is anyone else that can do the work. Mr. Boyce stated yes we have looked but the other prices are high and they don't know the infrastructure as well, and Dewpoint in Lansing based.

Council Member Wood asked if a RFP was done for the bigger contract. Mr. Boyce advised no and stated they reached out to contacts we had in the Lansing area.

Council Member Wood asked how many employees or service hours would be used, and how it works. Mr. Boyce advised the billing rate stays the same, and they have eight or nine people helping at approximately about \$900,000 per year.

Council Member Wood asked if the City Attorney's Office checks to make sure taxes are paid. Mr. Boyce advised that every contract is supposed to be signed off by the Treasurer. Mr. Smiertka stated he will bring it to the attention of Finance and make sure they are doing that.

MOTION BY COUNCIL MEMBER DUNBAR TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE DEPARTMENT OF INFORMATION TECHNOLOGY REQUEST FOR DEWPOINT AS THE VENDOR FOR MANAGED INFRASTRUCTURE SERVICES. MOTION CARRIED 3-0

Sole Source Purchase: Department of Information Technology request for City Sourced as the vendor for Citizen Engagement Platform.

Mr. Boyce stated that when the application was employed the leadership was not there now we have Brian McGrain. Workflow challenge site person has thirty days to fix the issue, so the ticket is then closed. Mr. Boyce stated the city source application has some work that has to be done, and we have had a good face to face conversation.

We signed a three year contract, this is year three and we can't break the contract. If not right at the end of the fiscal year we will explore other options.

Council Member Washington stated that code officers are not trained on how to use the application. And closing the ticket before fixing the issue is not ok. She also advised she wants council members to be able to access.

Mr. Boyce advised he has had three working sessions with McGrain's team, and he will personally make sure this issue is addressed.

Council Member Washington asked if someone could work with council. Mr. Boyce stated yes.

Council Member Wood advised they have been asking for council to get training on City Works for four years and they want read only access by end of year. Mr. Boyce advised they are working on developing dashboards that will pull out the information that council needs.

Council Member Wood asked what the timeline is. Mr. Boyce advised Fire dashboard has been built, LPD getting approval, and City Works still working on timeline.

MOTION BY COUNCIL MEMBER WOOD TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE DEPARTMENT OF INFORMATION TECHNOLOGY REQUEST FOR CITY SOURCED AS THE VENDOR FOR CITIZEN ENGAGEMENT PLATFORM MOTION CARRIED 3-0

OTHER

N/A

ADJOURN

Adjourn at 9:01 a.m.

Submitted by,

LaSondra Crenshaw, Administrative Assistant

Lansing City Council

Approved by the Committee on Sept 27, 2018