



MINUTES

**Committee on Ways and Means
Thursday, August 23, 2018 @ 9:30 a.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 9:30 a.m.

ROLL CALL

Council Member Jody Washington, Chair
Council Member Kathie Dunbar, Vice Chairperson – arrived at 9:34 a.m.
Council Member Carol Wood, Member

OTHERS PRESENT

LaSondra Crenshaw, Administrative Assistant
Eric Brewer, Council Internal Auditor
Jim Smiertka, City Attorney
Greg Venker, Assistant City Attorney
Linda Sanchez-Gazella – Human Resources
Elizabeth O-Leary – Human Resources
Mitch Whisler – Public Services
Eric Eichenberg – LPD
Mary Sabaj – Ingham County Community Corrections

Minutes

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE MINUTES FROM AUGUST 9, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No public comment at this time.

Discussion/Action

RESOLUTION – Grant Acceptance; 2017 Justice Assistance Grant (JAG)

Mr. Eichenberg stated that this is a revolving grant from the federal government, they are looking at getting \$97,930.00 which will be used for purchasing gas mask. The current ones are several years old and deteriorated. With current terrorist threats we need new equipment. Also \$10, 253.00 is going to the Sheriff's office for hand guns.

He also stated that East. Lansing declined to put in with the Lansing Police Department so that is the \$3,330.00 difference. We will go through reprogramming and we could adjust the use of the amount, but it will be programmed at a later date.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR GRANT ACCEPTANCE 2017 JUSTICE ASSISTANCE GRANT (JAG). MOTION CARRIED 2-0

Sole Source Purchase; Human Resources Department request for Segal Waters Consulting as the vendor to provide the job description classification services.

Ms. Sanchez-Gazella stated this request is for job classification signed by previous administration, during change in administration the contract was located. There is an out clause to Segal, intent for Human Resources to move out for RFQ. In May classifications sent to Segal and Ms. Sanchez-Gazella made aware we had reached the number of hours that had been signed in contract. In order to move forward with CBA's she felt she had to move forward with Segal and extend another contract. Ms. Sanchez-Gazella has been in contact with Stephanie from purchasing and was informed a new RFQ will be out by end of August which we will follow and \$20,000 was paid in advance to Segal. We could request a refund but not sure we would get it so it is best to continue with Segal until that money is used up.

Council Member Wood asked is part of the strategy since CBA's speak of sign off, are you going to have them be part of any process you go through so we aren't pushed up against the wall. Ms. Sanchez-Gazella sated she is a firm believer is clear communication.

Council Member Wood asked if having a complete study done is something you are looking at proposing in the future. Ms. Sanchez-Gazella stated yes for the future.

MOTION BY COUNCIL MEMBER WOOD TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE HR DEPARTMENT REQUEST FOR SEGAL WATERS CONSULTING AS THE VENDOR TO PROVIDE THE JOB DESCRIPTION CLASSIFICATION SERVICES. MOTION CARRIED 3-0

Sole Source Purchase; Public Service Department – Engineering; MSU Extension Services for Habitat Assessment for Endangered Species and Relation Services along the River Trail.

Mr. Whisler stated they have four projects for the trails in design process. In review process endangered species were noted up to a mile and a half of the site those included Bats, and Mussels, so they are required to do feasibility study. We have been working with the DEQ about a year, this came through mid-way. We are running out of time to get projects done, the county already extended the deadline by one year. We have consulted various consulting agencies that could do the work, only one was able to commit to the time frame. MMIQ couldn't give exact price could be upward of \$40,000.00 we got approval to do the study using trail funds. Now we are just seeking approval of the sole source. The best time to do the study on Mussels is April through September but due to flooding it is kind of hard, so we are limited to late summer July through September. Morris River by Francis Park is one of the locations which requires scuba diving efforts, it is a very lengthy process

MOTION BY COUNCIL MEMBER WOOD TO RECEIVE AND PLACE ON FILE THE SOLE SOURCE PURCHASE PUBLIC SERVICE DEPARTMENT ENGINEERING MSU EXTENSION SERVICES FOR HABITATE ASSESSMENT FOR ENDANGERED SPECIES AND RELATION SERVICES ALONG THE RIVER TRAIL. MOTION CARRIED 3-0

RESOLUTION – Communication for Ingham County Board of Commissioners Resolution to Authorize Submission of a Community Corrections Grant Application.

Ms. Sabaj stated she was the Community Corrections Manager for Ingham County Community Corrections. We are seeking approval to submit our annual grant and receive funding from the state. We have been receiving this grant since 1991. Last year we added two new programs. This year's grant is the same as last year. Due to contract delays with the state we were not able to get the Opioid program up until mid-year, so we decided to focus on what we have.

Council Member Wood asked what the receditive rate is. Ms. Sabaj stated they do not have a way to track per program, but probation violation in general if technical offense it is five percent, and probation violation if it is a new offense it is ten percent. Council Member Wood then asked how many people go through the program in a year. Ms. Sabaj stated 850-900 people. We get about \$532,000.00 per year to use for residential programs, we have many programs that work in conjunction with residential program. And follow up care once returning to the community.

Council Member Dunbar asked do your services end when they get off paper. Ms. Sabaj stated that the services that we provide the state requires they be on probation while getting the services. Council Member Dunbar asked if the services were voluntary or required by probation that they participate. Ms. Sabaj stated it is required.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO AUTHORIZE SUBMISSION OF A COMMUNITY CORRECTIONS GRANT APPLICATION. MOTION CARRIED 3-0

OTHER

N/A

ADJOURN

Adjourn at 9:54 a.m.

Submitted by,

LaSondra Crenshaw, Administrative Assistant

Lansing City Council

Approved by the Committee on September 13, 2018