



AGENDA
Committee on Ways and Means
Monday, May 22, 2017 @ 5:00 p.m. (note day/time)
Council Conference Room, City Hall

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member

1. Call to Order

2. Minutes

- May 9, 2017

3. Public Comment on Agenda Items

4. Discussion/Action:

- A.) RESOLUTION – Grant Acceptance; Congestion Mitigation and Air Quality (CMAQ) Grants Funding Traffic Signal Upgrades and Signal Communications Improvements
- B.) RESOLUTION – Homeland Security Grant
- C.) RESOLUTION – FY2017 Emergency Solutions Grant Match Transfer

5. Other

6. Adjourn

DRAFT



MINUTES

**Committee on Ways and Means
May 9, 2017 @ 3:45 p.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 3:50 p.m.

ROLL CALL

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member- excused

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer, Internal Auditor
Jim Smiertka, City Attorney
Jack Roberts, Attorney
Lynne Meade
Irene Cahill

Minutes

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE MINUTES FROM APRIL 25, 2017. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No public comment at this time.

Discussion/Action

Ordinance Amendments Chapter 294; Police Officers' and Firefighters' Retirement System
Council Member Washington recapped the explanation from Mr. Abood and Council Member Wood at the meeting. These amendments reflect an Ordinance change due to ratifications of contracts. The Police and Fire Retirement Board vetted the document, along with the City Attorney office and the labor unions. The changes reflect what was agreed upon with the Fire limit on pension to 110%, the Police Sups limit on 115% and the Police Non-Sups at 110%. The introduction of the Ordinance reads:

“An Ordinance of the City of Lansing, Michigan to amend the Lansing Codified Ordinances by amending Chapter 294, Sections 294.02(a), 294.02(i), 294.02(k) and 294.02(r) to conform to the Police Officers' Pension Benefit changes contained in the collective bargaining agreements between the City and the CCLP Local #141 Supervisory and Non-

DRAFT

Supervisory Divisions, both ratified in 2015, by adding the definition of base wage; providing a minimum retirement age of 50 for new hired police officers; limiting pensions to 115% and 110% of a base wage; amending the Police Officer employee pension contribution; and reducing the pension benefit multiplier for new hired police officers.”

The Committee reviewed the document, and the Mr. Roberts from the City Attorney office arrived to clarify the details on the differences between the two contracts and percentages. The difference he stated was because the Fire ratified their contract first at 110%, and then the Police ratified theirs and agreed to 115% for Sups. Since the two divisions, Police and Fire, did not agree to the same percentage, the Attorney office had to write the amendments breaking out specifically each unit; Fire, Police Sups and Police Non-Sups.

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE ORDINANCE FOR THE AMENDMENTS TO CHAPTER 294 FOR THE FIRE AND POLICE PENSION FOR CCLP SUPS AND NON SUPS AFTER THE PUBLIC HEARING BEING HELD ON MAY 15TH. MOTION CARRIED 2-0.

Ms. Meade asked Mr. Smiertka about retiree health care changes. Council Member Dunbar clarified to Ms. Meade that this ordinance is the City obligation to the retirement fund, not he individual members interest.

ADJOURN

Adjourn at 4:06 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee on _____



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 5-1-17
RE: CMAQ Grant Acceptance: SE Lansing, Lake Lansing Rd, TOC and Mich Ave

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



Virg Bernero, Mayor

City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Mitchell Whisler, Assistant City Engineer

Subject: CITY COUNCIL AGENDA ITEM - CMAQ Grant Acceptance: SE Lansing, Lake Lansing Rd, TOC and Mich Ave

Date: April 26, 2017

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: _____

GRANT NAME: SE Lansing Traffic Signal Communications

DEPARTMENT: Public Service

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Andy Kilpatrick: Andrew.Kilpatrick@lansingmi.gov 483-4248

APPLICATION DATE(S): February 2016

AWARD DATES: 9/19/16

GRANT CYCLE: FY2017

Check One: ☐ Annual ☒ One-Time

GRANT AMOUNT: \$ 68,296.30

(Breakdown below should total this amount)

GOODS & SERVICES \$ _____

PERSONNEL \$ _____

CONSTRUCTION \$ \$68,296.30

LAND \$ _____

OTHER \$ _____

CITY MATCH (IF APPLICABLE): \$16,296.30 (Act 51 traffic signal modernization account)

GRANT PAYS FOR: Installation of traffic signal communications in southeast Lansing

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The allowable use for the grant is for traffic signal communications installation in southeast Lansing. MDOT Job # 130095



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: _____

GRANT NAME: Lake Lansing Rd Signal Operations Improvements

DEPARTMENT: Public Service

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Andy Kilpatrick: Andrew.Kilpatrick@lansignmi.gov 483-4248

APPLICATION DATE(S): February 2016

AWARD DATES: 9/21/16

GRANT CYCLE: FY2017

Check One: ___ Annual x One-Time

GRANT AMOUNT: \$ 90,731.01

(Breakdown below should total this amount)

GOODS & SERVICES \$ _____

PERSONNEL \$ _____

CONSTRUCTION \$ \$90,731.01

LAND \$ _____

OTHER \$ _____

CITY MATCH (IF APPLICABLE): none

GRANT PAYS FOR: Signal operations improvements along Lake Lansing (Old 21 to High Street)

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The allowable use for the grant is for traffic signal upgrades and communications installation along Lake Lansing Road.
MDOT Job # 130092



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: _____

GRANT NAME: City-Wide Traffic Operations Center

DEPARTMENT: Public Service

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Andy Kilpatrick: Andrew.Kilpatrick@lansignmi.gov 483-4248

APPLICATION DATE(S): February 2016

AWARD DATES: 9/19/16

GRANT CYCLE: FY2017

Check One: ☐ Annual ☒ One-Time

GRANT AMOUNT: \$ 48,129 (Breakdown below should total this amount)

GOODS & SERVICES \$ _____

PERSONNEL \$ 30,129

CONSTRUCTION \$ _____

LAND \$ _____

OTHER \$ 18,000

CITY MATCH (IF APPLICABLE): \$ 9,660 (from Act 51 signal modernization and 645 engineering accounts)

GRANT PAYS FOR: Preliminary engineering for traffic operations center

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The allowable use for the grant is for preliminary engineering for traffic operations center to maintain signals for FY 2017.
MDOT Job # 130937



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: _____

GRANT NAME: MI Ave/Downtown Signal Communications

DEPARTMENT: Public Service

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Andy Kilpatrick: Andrew.Kilpatrick@lansignmi.gov 483-4248

APPLICATION DATE(S): February 2015

AWARD DATES: 5/28/15

GRANT CYCLE: FY2016

Check One: ☐ Annual ☒ One-Time

GRANT AMOUNT: \$ 88,947.80

(Breakdown below should total this amount)

GOODS & SERVICES \$ _____

PERSONNEL \$ _____

CONSTRUCTION \$ 88,947.80

LAND \$ _____

OTHER \$ _____

CITY MATCH (IF APPLICABLE): \$ 17,948 (from Act 51 signal modernization account)

GRANT PAYS FOR: Traffic signal communications and upgrades along Michigan Avenue and in downtown

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The allowable use for the grant is labor and materials to upgrade traffic signal communications along Michigan Avenue and in the downtown area. MDOT Job # 127097A

MDOT Force Account Project Summary

Agreement	Job #	Description	Federal \$	Local \$	Total	LARS Auth
16-5501	130937	Traffic Operations Center	\$ 38,640.00	\$ 9,660.00	\$ 48,300.00	\$ 48,129.00
16-5500	130092	Lk Lansing Signal Modernization	\$ 90,731.01	\$ -	\$ 90,731.01	\$ 90,731.01
16-5490	130095	Southeast Communications	\$ 52,000.00	\$ 16,296.30	\$ 68,296.30	\$ 68,296.30
15-5362	127097	Mi Ave/Downtown Signal Comm	\$ 71,000.00	\$ 17,948.00	\$ 88,948.00	\$ 88,947.80
	123899	Bike Parking	\$ 40,000.00	\$ 20,000.00	\$ 50,000.00	

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF TRANSPORTATION
DESIGN SUPPORT AREA
AUTHORIZATION FOR FORCE ACCOUNT WORK

Authorization No: 1	Agreement No: 15-5362	Project No: CM1533(019)
Control Section: CM33400	Job No: 127097A	Item No: HK0385
Agency Authorized: City of Lansing		
Project Name: Michigan, Grand, Capital, Wash - Signal Interconnect & Optimization - BRT Corridor (Michigan, Grand, Capitol), Lansing		

DESCRIPTION OF WORK

The City of Lansing is authorized to proceed with the following force account work on the above project.

Type of Work	Work Performed By	Description	Amount
Force Account	City of Lansing	Signal Work	\$88,947.80

The amount of this authorization is \$88,947.80.

This work is covered under the Local Agency Agreement # 15-5362 between the Michigan Department of Transportation (MDOT) and the City of Lansing. **The City of Lansing will NOT be reimbursed for any work listed in this authorization until the local agency agreement is fully executed.** Reimbursement can be requested after the local agency agreement has been fully executed.

AUTHORIZATION TERMS

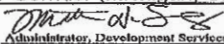
The effective date of this authorization is **05/28/2015** based on the federal obligation date at a total estimated cost of \$88,947.80.

1. All payments are subject to audit under the terms and conditions prescribed by the agreement and federal and state regulations.
2. Verification of force account work statements shall conform to the procedures applicable in Part II, Section III of the agreement ACCOUNTING AND BILLING.
3. No reimbursement shall be made for any work performed prior to the effective date of this authorization. Any change in amount or scope of work must be requested in writing to the Michigan Department of Transportation Local Agency Programs and authorized by this office.
4. The local agency may subcontract for up to ten percent of the authorized amount of the work, and shall furnish adequate documentation of payment of the subcontracted costs. Subcontracting for more than ten percent of the authorized amount of the work is not allowed and may result in rescinding this authorization, and loss of the total amount of the obligated project funds.
5. All supporting documentation which [cannot be]/[has not been] submitted electronically is to be submitted for review and processing to:

Brian Chomas
Michigan Dept. of Transportation
Local Agency Programs,
P.O.Box 30050
Lansing, MI 48909
6. All billings shall be submitted no later than six months from the final acceptance date of the project.
7. This project must meet all requirements for Buy America (BA) for the source of iron and steel, in accordance with MDOT Special Provision for Source of Iron/Steel. Manufacturer and/or fabricator certification for items identified on the current list of MDOT pay items and materials that require step certification, as maintained on the Departments website, must be furnished to the LAP Staff Engineer prior to the LAP Staff Engineer approving ANY payment for reimbursement of federal funds to the Local Agency

**STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF TRANSPORTATION
DESIGN SUPPORT AREA
AUTHORIZATION FOR FORCE ACCOUNT WORK**

Authorization No:	1	Agreement No:	15-5362	Project No:	CM1533(019)
Control Section:	CM33400	Job No:	127097A	Item No:	HK0385
Agency Authorized:	City of Lansing				
Project Name:	Michigan, Grand, Capital, Wash - Signal Interconnect & Optimization - BRT Corridor (Michigan, Grand, Capitol), Lansing				

APPROVED 
Administrator, Development Services Division

Matt DeLong
Michigan Department of
Transportation

07/31/2015

Date

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF TRANSPORTATION
DESIGN SUPPORT AREA
AUTHORIZATION FOR PRELIMINARY ENGINEERING

Authorization No: 1	Agreement No: 16-5501	Project No: CM1633(033)
Control Section: CM33000	Job No: 130937	Item No: RT0543
Agency Authorized: City of Lansing		
Project Name: City-wide - Traffic operations center to maintain signals for FY2017		

DESCRIPTION OF WORK

The City of Lansing is authorized on a force account basis to do preliminary engineering consisting of the preparation of reports, studies, design public hearings, surveys and design necessary for the (re)construction of City-wide - Traffic operations center to maintain signals for FY2017.

The effective date of this authorization is **09/21/2016** based on the date of federal obligation of funds.

The amount of this authorization is \$48,129.00.

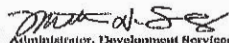
This work is covered under the Local Agency Agreement # 16-5501 between the Michigan Department of Transportation (MDOT) and the City of Lansing. **The City of Lansing will NOT be reimbursed for any work listed in this authorization until the local agency agreement is fully executed.** Reimbursement can be requested after the local agency agreement has been fully executed.

AUTHORIZATION TERMS

This authorization does not cover any work done by a consultant.

1. All payments are subject to audit under the terms and conditions prescribed by the agreement and federal and state regulations.
2. Verification of force account work statements shall conform to the procedures applicable in Part II, Section III of the agreement ACCOUNTING AND BILLING.
3. No reimbursement shall be made for any work performed prior to the effective date of this authorization. Any change in amount or scope of work must be requested in writing to the Michigan Department of Transportation Local Agency Programs and authorized by this office.
4. All supporting documentation which [cannot be]/[has not been] submitted electronically is to be submitted for review and processing to:

Brian Chomas
Michigan Dept. of Transportation
Local Agency Programs,
P.O.Box 30050
Lansing, MI 48909
5. All billings shall be submitted no later than six months from the final acceptance date of the project.
6. Work must be completed between October 1, 2016 to September 30, 2017 (FY2017)

APPROVED 

Matt DeLong
Michigan Department of
Transportation

11/09/2016

Date

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF TRANSPORTATION
DESIGN SUPPORT AREA
AUTHORIZATION FOR FORCE ACCOUNT WORK

Authorization No:	1	Agreement No:	16-5500	Project No:	CMG1633(032)
Control Section:	CMG33000	Job No:	130092A	Item No:	JJ5585
Agency Authorized:	City of Lansing				
Project Name:	Lake Lansing Rd - Improve signal ops; interconnect w other locations - At High Street				

DESCRIPTION OF WORK

The City of Lansing is authorized to proceed with the following force account work on the above project.

Type of Work	Work Performed By	Description	Amount
Traffic Signal	BWL	Signal Interconnect	\$90,731.01

The amount of this authorization is \$90,731.01.

This work is covered under the Local Agency Agreement # 16-5500 between the Michigan Department of Transportation (MDOT) and the City of Lansing. **The City of Lansing will NOT be reimbursed for any work listed in this authorization until the local agency agreement is fully executed.** Reimbursement can be requested after the local agency agreement has been fully executed.

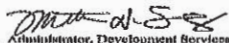
AUTHORIZATION TERMS

The effective date of this authorization is **09/21/2016** based on the federal obligation date at a total estimated cost of \$90,731.01.

1. All payments are subject to audit under the terms and conditions prescribed by the agreement and federal and state regulations.
2. Verification of force account work statements shall conform to the procedures applicable in Part II, Section III of the agreement ACCOUNTING AND BILLING.
3. No reimbursement shall be made for any work performed prior to the effective date of this authorization. Any change in amount or scope of work must be requested in writing to the Michigan Department of Transportation Local Agency Programs and authorized by this office.
4. The local agency may subcontract for up to ten percent of the authorized amount of the work, and shall furnish adequate documentation of payment of the subcontracted costs. Subcontracting for more than ten percent of the authorized amount of the work is not allowed and may result in rescinding this authorization, and loss of the total amount of the obligated project funds.
5. All supporting documentation which [cannot be]/[has not been] submitted electronically is to be submitted for review and processing to:

Brian Chomas
Michigan Dept. of Transportation
Local Agency Programs,
P.O.Box 30050
Lansing, MI 48909

6. All billings shall be submitted no later than six months from the final acceptance date of the project.
7. Work is being performed by BWL

APPROVED 

Matt DeLong
Michigan Department of
Transportation

11/09/2016

Date

STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF TRANSPORTATION
DESIGN SUPPORT AREA
AUTHORIZATION FOR FORCE ACCOUNT WORK

Authorization No:	1	Agreement No:	16-5490	Project No:	CMG1633(031)
Control Section:	CMG33000	Job No:	130095A	Item No:	JJ5584
Agency Authorized:	City of Lansing				
Project Name:	SE Lansing (Various) - Interconnect signals-Southeast Lansing - Southeast Lansing--interconnect signals				

DESCRIPTION OF WORK

The City of Lansing is authorized to proceed with the following force account work on the above project.

Type of Work	Work Performed By	Description	Amount
Traffic Signal	Lansing Board of Water and Light	Install wireless traffic signal comm equipment	\$68,296.30

The amount of this authorization is \$68,296.30.

This work is covered under the Local Agency Agreement # 16-5490 between the Michigan Department of Transportation (MDOT) and the City of Lansing. **The City of Lansing will NOT be reimbursed for any work listed in this authorization until the local agency agreement is fully executed.** Reimbursement can be requested after the local agency agreement has been fully executed.

AUTHORIZATION TERMS

Other Work is to be performed by City of Lansing as indicated in Agreement #16-5490. The amount authorized for Other work is \$68,296.30 and is included in the amount authorized for Force Account Work.

The effective date of this authorization is **09/19/2016** based on the federal obligation date at a total estimated cost of \$68,296.30.

1. All payments are subject to audit under the terms and conditions prescribed by the agreement and federal and state regulations.
2. Verification of force account work statements shall conform to the procedures applicable in Part II, Section III of the agreement ACCOUNTING AND BILLING.
3. No reimbursement shall be made for any work performed prior to the effective date of this authorization. Any change in amount or scope of work must be requested in writing to the Michigan Department of Transportation Local Agency Programs and authorized by this office.
4. The local agency may subcontract for up to ten percent of the authorized amount of the work, and shall furnish adequate documentation of payment of the subcontracted costs. Subcontracting for more than ten percent of the authorized amount of the work is not allowed and may result in rescinding this authorization, and loss of the total amount of the obligated project funds.
5. All supporting documentation which [cannot be]/[has not been] submitted electronically is to be submitted for review and processing to:

Brian Chomas
Michigan Dept. of Transportation
Local Agency Programs,
P.O.Box 30050
Lansing, MI 48909
6. All billings shall be submitted no later than six months from the final acceptance date of the project.
7. This project must meet all requirements for Buy America (BA) for the source of iron and steel, in accordance with MDOT FUSP 12SP-105A-0
8. Manufacturer certification that all steel and iron used on this project meets BA, must be furnished to the Staff Engineer prior to their approving any payment or reimbursement.

**STATE OF MICHIGAN
MICHIGAN DEPARTMENT OF TRANSPORTATION
DESIGN SUPPORT AREA
AUTHORIZATION FOR FORCE ACCOUNT WORK**

Authorization No:	1	Agreement No:	16-5490	Project No:	CMG1633(031)
Control Section:	CMG33000	Job No:	130095A	Item No:	JJ5584
Agency Authorized:	City of Lansing				
Project Name:	SE Lansing (Various) - Interconnect signals-Southeast Lansing - Southeast Lansing--Interconnect signals				

APPROVED 
Administrator, Development Services Division
Matt DeLong
Michigan Department of
Transportation

11/09/2016
Date

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Public Service Department of the City of Lansing received Force Account Work Authorization letters from the Michigan Department of Transportation to receive Federal Congestion Mitigation and Air Quality (CMAQ) grants totaling up to \$252,199.80 in federal funds for the traffic signal and traffic operations projects; and

WHEREAS, the local match is up to \$43,904.30 of the total estimated project cost of \$296,104.10; and

WHEREAS, the projects will improve signal communications in southeast Lansing and along the Michigan Avenue corridor, improve signal operations along Lake Lansing Road and provide preliminary engineering for the city-wide traffic operations center; and

WHEREAS, the improvements include the installation of traffic signal communications in southeast Lansing, communications and signal upgrades along Michigan Avenue and downtown, signal upgrades along Lake Lansing Road and preliminary engineering at the traffic operations center to maintain the signals; and

WHEREAS, the Public Service Department is requesting acceptance of the CMAQ grant; and

WHEREAS, the proposed improvements are identified in the Tri-County Regional Planning Commission's Transportation Improvement Program; and

WHEREAS, the City of Lansing recognizes the importance of the continued maintenance of and upgrade of our traffic signal system; and

WHEREAS, Mitchell Whisler and Andy Kilpatrick, will act as the staff engineers for the Public Service Department, on behalf of the projects; and

WHEREAS, the Administration and the City Council recognize the importance and need for an efficient and safe transportation system;

NOW, THEREFORE, BE IT RESOLVED, the Lansing City Council, hereby, approves acceptance of the CMAQ grants for the purposes of funding traffic signal upgrades and signal communications improvements;

BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for administration in accordance with the requirements of the grantor.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 5-11-17
RE: Homeland Security Grant Program Grants

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: CITY COUNCIL AGENDA ITEM - Homeland Security Grant Program Grants

Date: May 11.17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: _____

GRANT NAME: FY2016 Homeland Security Grant Program (HSGP)

DEPARTMENT: Fire/ Emergency Management

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Michael Tobin 517-483-4186 Michael.Tobin@lansingmi.gov

APPLICATION DATE: October 1, 2016

AWARD DATE: March 31, 2016

GRANT CYCLE: October 1, 2016 – May 31, 2019

Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$ 205,063.45 (Breakdown below should total this amount)

GOODS & SERVICES \$ 105,063.45

PERSONNEL \$ 100,000.00

CONSTRUCTION \$ 0

LAND \$ 0

OTHER (Training) \$ 0

CITY MATCH (IF APPLICABLE): \$ _____ \$0.00

GRANT PAYS FOR: Equipment and Training for the Urban Search and Rescue and Hazmat Teams; Technology Updates in the EOC; Replacement of a Tornado Siren; Regional Accountability System; Mass Communication System (Everbridge)

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

This money was allocated from FEMA through the State of Michigan to support Emergency Management and Terrorism response within the City of Lansing/Region 1.

Michigan Fact Sheet: Fiscal Year 2016 Homeland Security Grant Program Overview

Introduction

The Fiscal Year (FY) 2016 Homeland Security Grant Program (HSGP) provides funding to states, territories, urban areas, and other local governments to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards.

The FY 2016 HSGP plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient nation. The HSGP is comprised of three grant programs: State Homeland Security Program (SHSP), Urban Area Security Initiative (UASI), and Operation Stonegarden (OPSG). For additional information on allowable activities under the aforementioned grant programs, please refer to <http://www.fema.gov/preparedness-non-disaster-grants>.

The scope of this document will focus on the SHSP and UASI.

FY 2016 Programmatic Highlights and Requirements

Authorizing Authority for Program

Section 2002 of the Homeland Security Act of 2002, as amended (Public Law 107-296), (6 U.S.C. § 603).

Appropriation Authority for Program

The Department of Homeland Security Appropriations Act, 2016 (Public Law 114-113).

Consistent with thresholds established under *Section 2003 and Section 2004 of the Homeland Security Act of 2002*, as amended, all 50 states, the District of Columbia, and the Commonwealth of Puerto Rico received 0.35 percent of the total funds allocated for SHSP. The remaining SHSP funds were distributed based upon the Department of Homeland Security's (DHS) risk methodology. Eligible candidates for the FY 2016 UASI program were determined through an analysis of relative risk of terrorism faced by the 100 most populous Metropolitan Statistical Areas. The UASI allocations were based on the DHS risk methodology.

Program Priorities

The National Preparedness System is the instrument the Nation employs to build, sustain, and deliver core capabilities in order to achieve the Goal of a secure and resilient Nation. Complex and far-reaching threats and hazards require a collaborative and whole community approach to national preparedness that engages individuals, families, communities, private and nonprofit sectors, faith-based organizations, and all levels of government. The FY 2016 HSGP contributes to the implementation of the National Preparedness System by financially supporting the ability of States and local jurisdictions to build, sustain, and deliver core capabilities identified in the Goal. The purpose of the HSGP is to prevent terrorism and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States; as such, HSGP funded investments must have a terrorism-nexus.

For additional details on the National Preparedness Goal or the National Preparedness System, please refer to <http://www.fema.gov/national-preparedness>.

Whole Community Engagement

Subrecipients must engage with the whole community to advance community and individual preparedness and to work as a nation to build and sustain resilience (see <http://www.fema.gov/whole-community>). Subrecipients must also integrate the needs of children and individuals with disabilities and others with access and functional needs, diverse communities, and people with limited English proficiency into activities implemented with SHSP and UASI funds.

Collaboration with Tribes

Subrecipients are strongly encouraged to work with tribal nations in overall initiatives such as whole community preparedness and emergency management planning.

Collaboration with Nonprofit Organizations

Subrecipients are encouraged to work with the nonprofit community to address terrorism and all hazards prevention concerns, seek input on the needs of the nonprofit sector, and support the goals of their investments.

Consolidation of Law Enforcement Terrorism Prevention Activities

Consistent with federal laws, recipients of HSGP funds are required to ensure that at least 25 percent of SHSP and UASI funds are dedicated towards law enforcement terrorism prevention activities (LEPTA). This requirement does not include award funds from OPSG.

Individual subrecipient amounts are noted in this document and are included in grant agreements.

Activities outlined in the *National Prevention Framework* are eligible for use of LETPA focused funds. In addition, where capabilities are shared with the protection mission area, the *National Protection Framework* activities are also eligible.

For additional information, visit: <http://www.fema.gov/national-planning-frameworks>.

Personnel Activities (SHSP and UASI)

Personnel hiring, overtime, and backfill expenses are permitted under this grant in order to perform allowable HSGP activities. A personnel cost cap of **up to 50 percent of total SHSP and total UASI** program funds may be used for personnel and personnel-related activities. In general, the use of SHSP and UASI funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost.

Award Period of Performance

The FY 2016 HSGP period of performance is 36 months. For subrecipient performance period dates, refer to subrecipient grant agreements.

Management and Administration (M&A) Limits

A maximum of up to 5 percent of subrecipient HSGP funds awarded may be retained and used solely for the purposes of management and administration associated with the HSGP award.

Mass Casualty Incident Preparedness and Individual Preparedness

Although the Citizen Corps Program (CCP) and Metropolitan Medical Response System (MMRS) are no longer funded as discrete grant programs within HSGP, regions may develop projects to fund or support CCP and MMRS activities/programs. Activities funded under these projects must meet the allowability requirements of the SHSP and UASI programs. Coordination requirements remain in place for proposed projects that support mass casualty incident preparedness or citizen preparedness activities. Refer to the FY 2016 HSGP Notice of Funding Opportunity for information on these coordination requirements.

Environmental Planning and Historic Preservation (EHP) Compliance

FEMA is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant funded projects. The EHP Program engages in a review process to ensure that federally funded activities comply with federal EHP regulations, laws and Executive Orders as applicable. Subrecipients shall not undertake any project having the potential to impact EHP resources without prior approval. Subrecipients shall provide all relevant information through the established Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) process to ensure compliance with applicable federal EHP requirements.

Collaboration with other Federal Preparedness Programs

DHS/FEMA strongly encourages recipients and subrecipients of HSGP funds to understand other federal preparedness programs in their jurisdictions and to work with them in a collaborative manner to leverage all available resources and avoid duplicative activities. These may include but are not limited to: Medical Reserve Corps; Emergency Medical Services for Children grants; Assistant Secretary for Preparedness and Response's (ASPR) Hospital Preparedness Program (HPP); Centers Disease Control and Prevention (CDC) Public Health Emergency Preparedness (PHEP); CDC Cities Readiness Initiative; Strategic National Stockpile Programs; Emergency Medical Services (EMS); Department of Justice grants; the DOD 1033

Program; and NPPD/Office of Infrastructure Protection's Regional Resilience Assessment Program (RRAP). However, coordination is not limited to grant funding. It also includes leveraging assessments such as TSA's Baseline Assessment and Security Enhancement (BASE); reporting from the Intelligence Community, risk information such as U.S. Coast Guard's Maritime Security Risk Analysis Model (MSRAM), and USBP Sector Analysis.

FY 2016 HSGP Allocations and Funding Requirements

State of Michigan Allocations

Table 1 illustrates Michigan's FY 2016 HSGP awards in relation to the total amount available nationwide and identifies the total available for regional/local programs.

Table 1: Available Funds

	SHSP	UASI
Nationwide	\$402,000,000	\$580,000,000
Statewide	\$6,658,000	\$5,430,000
Regional/local Share	\$5,326,400	\$4,344,000

Table 2: LETPA Funding Requirements

Regional Amount Obligated to Law Enforcement Terrorism Prevention Activities	
SHSP & UASI	\$2,417,600

Pursuant to the relevant provisions of the *Homeland Security Act of 2002*, as amended (Public Law 107-296), (6 U.S.C. § 607), a minimum of 25 percent of SHSP and UASI funding must be dedicated towards law enforcement terrorism prevention activities.

As shown in Table 2, regions must collectively devote \$2.417 million

of SHSP and UASI funds towards law enforcement terrorism prevention activities to meet the minimum funding requirement.

Table 3: Regional FY 2016 HSGP Allocations

Table 3 outlines the individual allocations awarded to each region for the FY 2016 Homeland Security Grant Program period of performance. The table also provides each region with the minimum dollar amount from the allocation that is required to be dedicated toward meeting the LETPA funding requirement outlined in the FY 2016 HSGP Notice of Funding Opportunity.

Region	SHSP Allocation	LETPA Minimum
1	\$1,018,829	\$254,708
2	\$375,272	\$93,818 ¹
3	\$996,858	\$249,215
5	\$837,346	\$209,337
6	\$1,296,548	\$324,137
7	\$406,266	\$101,567
8	\$395,281	\$98,821
Region	UASI Allocation	LETPA Minimum
2	\$4,344,000	\$1,086,000

FY 2016 HSGP Administrative Notes

All regional FY 2016 SHSP and UASI expenditures must be consistent with program guidance provided in the federal FY 2016 HSGP Notice of Funding Opportunity. Subrecipients must submit projects accounting for their entire SHSP allocation and their entire UASI allocation (where applicable) to MSP/EMHSD for submission to the Federal Emergency Management Agency. In addition, individual solution area costs must be submitted for alignment and allowability review and receive approval prior to expenditures.

¹ The LETPA funding requirement must be met cumulatively between the SHSP and UASI programs. Region 2 must ensure that 25% of the combined SHSP and UASI allocations (\$1,179,818) are dedicated toward LETPA.

RESOLUTION # _____
BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, The Lansing Office of Emergency Management receives recurring Homeland Security Grant Program Grants (HSGP); and

WHEREAS, The HSGP grant is a pass through grant from the State of Michigan and is awarded to eight Emergency Management Regions with in the State of Michigan; and

WHEREAS, The HSGP grant is designed to provide federal funds to the sub grantee, the Lansing Office of Emergency Management, for the purpose of planning, exercising, training and purchasing equipment based on homeland security guidelines; and

WHEREAS, The HSGP awards \$205,063.45 for the duration of thirty-two (32) months

WHEREAS, The State of Michigan award of \$205,063.45 requires no local match or additional funding; and

WHEREAS, The HSGP grant will support Region one with funding for Planning, exercising, training, and equipment; and

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the HSGP grant in the total amount of \$205,063.45 for the grant period beginning October 1, 2016 and ending May 31, 2019 to fund Region One approved projects in accordance with federal grant guidelines.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 5-11-17
RE: FY 2017 Emergency Solutions Grant Match

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: CITY COUNCIL AGENDA ITEM - FY 2017 Emergency Solutions Grant Match

Date: 5-11-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE ON WAYS & MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

That the following FY 2017 transfer be approved;

General Fund:

\$ 90,500.00 from City Match –Emergency Services	101.833730.960264.0
\$ 77,341.00 from ESG City Match-Child \$ Family Services	101.833720.960264.0
\$167,841.00 to Operating Trf-ESG Fund	101.966000.991264.0

ESG Fund:

\$167,841.00 from ESG Estimated Revenues	264.000000.696101.02016
\$167,841.00 to ESG-Operations	264.932666.960264.02016

These amounts represent the City match for Emergency Shelter Grant Program qualified programs, including Eve Inc. \$30,000; Haven House \$11,000; Loaves and Fishes \$28,500; VOA Shelter \$77,341; Gateway Services \$21,000

Approved by the Committee on Ways and Means: _____

Approved for placement on City Council Agenda:

Joseph Abood, Interim City Attorney