MINUTES
Committee on Ways and Means
Thursday, April 26, 2018 @ 8:00 a.m.
10th Floor Conference Room, City Hall

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ROLL CALL

Council Member Jody Washington, Chair
Council Member Kathie Dunbar, Vice Chairperson – excused
Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer, Council Internal Auditor- arrived at 8:05 a.m.
Angie Bennett, Finance Director- arrived at 8:02 a.m.
Brett Kaschinske, Parks and Recreation Director
Mike Tobin, Emergency Management
Greg Venker, Assistant City Attorney- arrived at 8:01 a.m.
Jim Smiertka, City Attorney- arrived at 8:01 a.m.
Lisa Hagen, Assistant City Attorney- arrived at 8:01 a.m.
Chelsea Coffey, Mayor Office - arrived at 8:10 a.m.
Kathy Miles

Minutes

Action on the minutes were moved to the next meeting.

Public Comment

No public comment at this time.

Discussion/Action

RESOLUTION- Grant Acceptance; Ingham County Trails and Parks Millage Funding

Mr. Kaschinske outlined the project and grants. All grants were accepted and those included three (3) canoe/kayak launches with the DNR grant, the Fenner Pathway extension which is located through Fenner Nature Center and the Evergreen Cemetery. This will create the only loop on the river trail. The bank stabilization project is at Washington Avenue near the BWL central sub-station, the Bridge CL-09 project is from Moores Park to Eckert power station, and the Bridge CL-21 is north of Crego Park and east of Aurelius Road, and will be a total bridge replacement. The last item, the volunteer trail ambassador is a volunteer coordinated with the Friends of Regional Trails.

Council Member Wood asked if the bridge at Moores Park will be open for the benefit runs this year. Mr. Kaschinske stated that all the river trail runs are on the 2018 schedule, but most of this work will be done in 2019. Council Member Wood asked if the match funds will be in FY2018, FY2019 or FY2020. Mr. Kaschinske explained that it would depend on when the project hits the budget. There is currently $420,000 in match funds in the budget and if the funds are needed, these funds will cover it. He then went on to state that with the canoe/kayak projects there will be $0, with the Fenner Pathway there will be $0, with the Volunteer Trail Ambassador there will be $0, and if the match funds are needed with the bridge projects and the bank stabilization the funds are available. Council Member Wood asked how much of the funds came from the Ingham County Trail Millage and what is the City receiving. Mr. Kaschinske was not able to provide the amount but would provide to Council staff. Council Member Wood requested it so that Council could inform the public that the specific amount of funding was collected and a specific amount of funding was used on the trails. Mr. Kaschinske confirmed he would provide the information and added that 40% of the City is the County population and they contribute 27% of the $5.3 million millage.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR THE INGHAM COUNTY TRAILS AND PARKS MILLAGE FUNDING. MOTION CARRIED 2-0.

<u>RESOLUTION – Grant Acceptance for State Disaster Contingency Fund Pursuant to Section 19 of the Emergency Management Act and authorize the City of Lansing Emergency Management to Execute the Application for the Financial Assistance</u>

Mr. Tobin acknowledged the Committee for their assistance in this urgent item and confirmed they were not made aware of the option until Friday, April 20th. Mr. Tobin noted that this was the first time the Governor has acted on this funding. Each municipality that was affected by the flooding, if a Federal Emergency is not granted, is eligible to apply for the $100,000 grant if they meet all the parameters. The resolution is to appoint Mr. Tobin as the City of Lansing Emergency Management to be the point of contact for the application. He pointed out that there has not been an award yet from the State and no guarantee, but this resolution will allow him to file the application. He concluded that he is currently working on the figures with Finance and the application will be filed by May 11, 2018.

Council Member Wood asked that the resolution reflect 7:00 p.m. not “19:00 hours”. She then inquired into the reason for “$200,000” in the resolution when the maximum request is $100,000. Mr. Tobin confirmed that the City and BWL have incurred over $200,000, so that is what was placed in the resolution to prove they exceed the $100,000. The final exact amount will be noted in the application itself. Council Member Wood then asked if this authorization resolution covers all future applications in the future where there has been the same flooding emergency, and was informed it would not, they would be coming back to Council with every application seeking their approval for an authorized person.

Mr. Smiertka asked that the Committee consider adding “BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, and make necessary transfers for their administration in accordance with the requirements of the grantor.” to the resolution. The Committee agreed and also added “report to City Council” after “accounts, “.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE AUTHORIZATION OF THE CITY OF LANSING EMERGENCY MANAGEMENT TO EXECUTE THE APPLIATION FOR THE FINANCIAL ASSISTANCE UNDER THE STATE DISASTER CONTINEGENY FUND WITH THE ADDTION OF "BE IT FINALLY RESOLVED, the Administration is authorized to receive the funds, create the necessary accounts, report to City Council, and make necessary transfers for their administration in accordance with the requirements of the grantor." AND THE CHANGE FROM 19:00 TO 7:00 P.M. MOTION CARRIED 2-0.

OTHER

No other topics of discussion.

ADJOURN

Adjourn at 8:17 a.m.
Submitted by,
Sherrie Boak, Recording Secretary
Lansing City Council
Approved by the Committee on May 10. 2018