



AGENDA
Committee on Ways and Means
Tuesday, April 4, 2017 @ 3:30 p.m.
Council Conference Room, City Hall

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member

1. Call to Order

2. Roll Call

3. Minutes

- March 27, 2017

4. Public Comment on Agenda Items

5. Discussion/Action:

- A.) RESOLUTION - WC#20629040002009252001 Workers Compensation Claim Settlement
- B.) RESOLUTION - WC#20628760002019329 Workers Compensation Claim Settlement
- C.) RESOLUTION - WC#20629040002012718001 Workers Compensation Claim Settlement
- D.) RESOLUTION - WC#20629040002009067001 Workers Compensation Claim Settlement
- E.) RESOLUTION – Grant Acceptance; Federal Help America Vote Act and State Appropriated Fund for new Voting Systems
- F.) RESOLUTION – Grant by the Lansing Board of Water and Light for the LIFT-UP Program
- G.) RESOLUTION - City for Financial Empowerment Coalition Meeting Sponsorship - Outreach and Engagement Sponsorship from Michigan State University
- H.) RESOLUTION - City for Financial Empowerment Coalition Meeting Sponsorship – Outreach and Engagement Sponsorship from Jackson National Life
- I.) DISCUSSION – Sole Source Purchase; Quadguard Attenuator II TL-3; Carrier and Gable

6. Other

7. Adjourn

DRAFT



MINUTES

**Committee on Ways and Means
Monday, March 27, 2017 @ 4:30 p.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 4:29 p.m.

ROLL CALL

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair-arrived at 4:32 p.m.
Councilmember Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer, Council Internal Auditor
Joe Abood, Chief Deputy City Attorney
Heather Sumner, Assistant City Attorney
Kathy Woodman, HR
Elizabeth O'Leary, HR
Amber Paxton, Financial Empowerment
Denis Prisk, LPD
Martell Armstrong, LHC Executive Director

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM MARCH 13, 2017 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No public comment.

Discussion/Action

RESOLUTION – WC20628760002014530001 Claim Settlement

Council Member Washington outlined the claim noting it was approved by Law, HR and the Mayor's Office. Mr. Abood noted the claimant was not offered another job, did not return to work or plan to return to work, and did retire. Mr. Abood did note that he could not speak for the Retirement Board, but believed that it will not impact his retirement. Council Member Wood asked if the claimant left under duty disability or regular service. Mr. Abood could not answer, but his opinion was that he would qualify under normal retirement.

DRAFT

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE CLAIM REDEMPTION ON WC20628760002014530001 TO RELEASE FROM ALL PAST PRESENT AND FUTURE CLAIMS. MOTION CARRIED 3-0.

RESOLUTION – Grant; Parks Trust Funds- Canoe/Kayak Launch - Riverfront/City Market

Council Member Washington noted there had been no changes since the last meeting when they set the public hearing. The grant will hold its public hearing tonight at Council, and will be up for adoption also.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE MNRTF GRANT FOR RIVERFRONT/CITY MARKET CANOE/KAYAK LAUNCH PENDING NO ISSUES AT THE PUBLIC HEARING. MOTION CARRIED 3-0.

RESOLUTION – Grant; Parks Trust Funds- Canoe/Kayak Launch - Moores Park

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE MNRTF GRANT FOR MOORES PARK PENDING NO ISSUES AT THE PUBLIC HEARING. MOTION CARRIED 3-0.

RESOLUTION – Grant; Parks Trust Funds- Canoe/Kayak – Kruger's Landing

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE MNRTF GRANT FOR KRUGERS LANDING PENDING NO ISSUES AT THE PUBLIC HEARING. MOTION CARRIED 3-0.

RESOLUTION – Grant Acceptance; Cities for Financial Empowerment

Ms. Paxton confirmed it was a \$10,000 grant that was received and they did not apply for or complete a proposal. They were offered the grant and will be using it to work with a professor from MSU and their PhD students for the upcoming spring and summer sessions. They will work on research and findings on ways to decrease debt and increase someone's credit score. The office has already received the first \$8,000 however have not done any work. Council Member Wood asked for details on the *Tool Kit*, and which Ms. Paxton stated they were provided by a private evaluator, and created as part of a contract which the Financial Empowerment Center will share.

MOTION BY COUNCIL MEMBER DUNBAR TO APPROVE THE RESOLUTION FOR THE GRANT ACCEPTANCE FOR THE CITIES FOR FINANCIAL EMPOWERMENT. MOTION CARRIED 3-0.

RESOLUTION – Grant Appropriation; Public Act 302 Police Training Funds

Mr. Prisk confirmed the funds were non-competitive, but distributions from the State of Michigan. The Commission on Law Enforcement provides a per-capita cost to off-set training fees. This will cover \$102 per officer for a year where the officers work 2,080 hours. The funds are part of a 2-year program, in which the funds have already been received for fall and spring. This resolution would be for the approval to use the funds. Council Member Washington asked about the kinds of training. Mr. Prisk confirmed they would be trainings approved through the State of Michigan training. The LPD will submit application and be reimbursed by the State. Council Member Dunbar asked if the \$102 would cover all the costs, and Mr. Prisk confirmed it will not, but this grant is an opportunity to get funding to assist. Council Member Wood asked for clarification on why the grant was awarded in January 2016 but now before Committee. Mr. Prisk stated it is a second allocation to reimburse training from 2016.

DRAFT

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE GRANT APPROPRIATION FOR PUBLIC ACT 302 POLICE TRAINING FUNDS. MOTION CARRIED 3-0.

Mr. Brewer had no comments on the grants.

DISCUSSION – Sole Source Purchase; Quadguard Attenuator II TL-3; Carrier and Gable

Council Staff verified that Ms. Robinson in purchasing was contacted on this, who referred her to Operations and Maintenance, so Ms. Boak contacted Marty Riel, who referred her to Public Service. Ms. Boak requested the presence of Mr. Gamble and Mr. Johnson to attend, however they were not in attendance.

Council Member Washington tabled the item until the next meeting.

Mr. Armstrong stated he spoke to the City Attorney who informed him there would be a discussion on an ordinance amendment addressing the Lansing Housing Commission. Council Members confirmed they had not received any information on that.

ADJOURN

Adjourn at 4:42 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

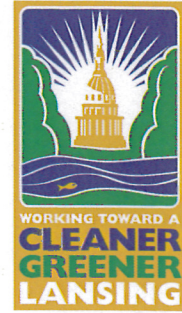
Lansing City Council

Approved by the Committee on _____



Virg Bernero, Mayor

City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Mary Riley, Human Resources Director

Subject: CITY COUNCIL AGENDA ITEM - Claim #20629040002009252001

Date: 3-27-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-27-17
RE: Claim #20629040002009252001

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing

OFFICE OF THE CITY ATTORNEY

TO: Ways and Means Committee

FROM: F. Joseph Abood, Chief Deputy City Attorney

DATE: March ____, 2017

RE: 20629040002009252001

[REDACTED]

CompOne Administrators, Inc. has evaluated this claim for settlement. We have negotiated a settlement of \$4,900.00 to release all past, present and future claims against the City of Lansing.

The Mayor, the Law Department and the Department of Human Resources support the recommendation for settlement and the Department of Human Resources advises that funds are available in the Workers Compensation Claims account. We are requesting your approval of the redemption of this case.

Please contact this office as soon as possible with any concerns you may have regarding the redemption of this claim.

cc: Mary P. Riley, Human Resources Director
Kathy Woodman, Health & Wellness Administrator
Elizabeth O'Leary, Employee and Labor Relations Specialist

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 20629040002009252001, in which, the City of Lansing would agree to pay Plaintiff the sum of Four Thousand Nine-Hundred Dollars (\$4,900.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Four Thousand Nine-Hundred Dollars (\$4,900.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.



Virg Bernero, Mayor

City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Mary Riley, HR Director

Subject: CITY COUNCIL AGENDA ITEM - Claim #20628760002019329

Date: 3-27-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



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TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-27-17
RE: Claim #20628760002019329

The attached correspondence is forwarded for your review and appropriate action.

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Attachment



City of Lansing

OFFICE OF THE CITY ATTORNEY

TO: Ways and Means Committee

FROM: F. Joseph Abood, Chief Deputy City Attorney

DATE: March ___, 2017

RE: 20628760002019329

[REDACTED]

CompOne Administrators, Inc. has evaluated this claim for settlement. We have negotiated a settlement of \$91,045.50 to release all past, present and future claims against the City of Lansing.

The Mayor, the Law Department and the Department of Human Resources support the recommendation for settlement and the Department of Human Resources advises that funds are available in the Workers Compensation Claims account. We are requesting your approval of the redemption of this case.

Please contact this office as soon as possible with any concerns you may have regarding the redemption of this claim.

cc: Mary P. Riley, Human Resources Director
Kathy Woodman, Health & Wellness Administrator
Elizabeth O'Leary, Employee and Labor Relations Specialist

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 20628760002019329, in which, the City of Lansing would agree to pay Plaintiff the sum of Ninety-One Thousand, Forty-Five Dollars and Fifty Cents(\$91,045.50) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

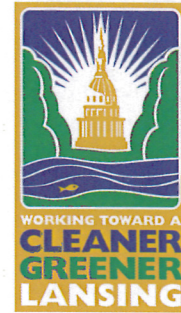
NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Ninety-One Thousand, Forty-Five Dollars and Fifty Cents (\$91,045.50) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.



Virg Bernero, Mayor

City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Mary Riley, HR Director

Subject: CITY COUNCIL AGENDA ITEM - Claim # 20629040002012718001

Date: 3-27-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



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TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-27-17
RE: Claim # 20629040002012718001

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing

OFFICE OF THE CITY ATTORNEY

TO: Ways and Means Committee

FROM: F. Joseph Abood, Chief Deputy City Attorney

DATE: March __, 2017

RE: 20629040002012718001



CompOne Administrators, Inc. has evaluated this claim for settlement. We have negotiated a settlement of \$2,500.00 to release all past, present and future claims against the City of Lansing.

The Mayor, the Law Department and the Department of Human Resources support the recommendation for settlement and the Department of Human Resources advises that funds are available in the Workers Compensation Claims account. We are requesting your approval of the redemption of this case.

Please contact this office as soon as possible with any concerns you may have regarding the redemption of this claim.

cc: Mary P. Riley, Human Resources Director
Kathy Woodman, Health & Wellness Administrator
Elizabeth O'Leary, Employee and Labor Relations Specialist

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 20629040002012718001, in which, the City of Lansing would agree to pay Plaintiff the sum of Two Thousand, Five Hundred Dollars (\$2,500.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

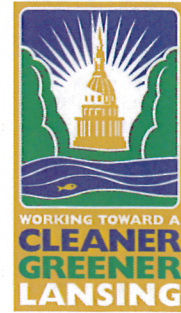
NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Two Thousand, Five Hundred Dollars (\$2,500.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.



Virg Bernero, Mayor

City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Mary Riley, HR Director

Subject: CITY COUNCIL AGENDA ITEM - Claim #20629040002009067001

Date: 3-27-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments



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TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-27-17
RE: Claim #20629040002009067001

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing

OFFICE OF THE CITY ATTORNEY

TO: Ways and Means Committee

FROM: F. Joseph Abood, Chief Deputy City Attorney

DATE: March ____, 2017

RE: 20629040002009067001

[REDACTED]

CompOne Administrators, Inc. has evaluated this claim for settlement. We have negotiated a settlement of \$15,900.00 to release all past, present and future claims against the City of Lansing.

The Mayor, the Law Department and the Department of Human Resources support the recommendation for settlement and the Department of Human Resources advises that funds are available in the Workers Compensation Claims account. We are requesting your approval of the redemption of this case.

Please contact this office as soon as possible with any concerns you may have regarding the redemption of this claim.

cc: Mary P. Riley, Human Resources Director
Kathy Woodman, Health & Wellness Administrator
Elizabeth O'Leary, Employee and Labor Relations Specialist

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 20629040002009067001, in which, the City of Lansing would agree to pay Plaintiff the sum of Fifteen Thousand Thousand Nine-Hundred Dollars (\$15,900.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Fifteen Thousand Nine-Hundred Dollars (\$15,900.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE: 03/27/2017

GRANT NAME: Voting System Grant – Funding provided by Michigan Secretary of State and HAVA (Help American Vote Act)

DEPARTMENT: Clerk's Office

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Chris Swope, chris.swope@lansingmi.gov, 517-483-4131

APPLICATION DATE: N/A AWARD DATE: Unknown at this time – estimated June 2017

GRANT CYCLE: Check One: ____ Annual ☒ One-Time

FUND AMOUNT: \$307,568.51 (Breakdown below should total this amount)

GOODS & SERVICES	\$307,568.51 (equipment, service, and maintenance)
PERSONNEL	\$0.00
CONSTRUCTION	\$0.00
LAND	\$0.00
OTHER (Training)	\$0.00

CITY MATCH (IF APPLICABLE): no specific match but City will have related expenses which have been budgeted

GRANT PAYS FOR: New Election Equipment (including service and maintenance for a 5 year period)

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses): The grant funding will cover the cost of forty-five (45) precinct tabulators, four (4) AVCB tabulators or funding equal to four (4) AVCB tabulators which can be applied to an AVCB High Speed Tabulator, and thirty-three(33) ADA machines. This equipment will be deployed for use during the August 8, 2017 City Primary Election.



Chris Swope
Lansing City Clerk

March 24, 2017

President and Members of the Lansing City Council
10th Floor, City Hall
Lansing, MI 48933

Dear Councilmembers:

I respectfully request your approval of the attached resolution approving the grant of a new Voting Sytem: which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software. The City of Lansing portion of the costs has been appropriated in the current Fiscal Year.

Sincerely,

Chris Swope, CMC
Lansing City Clerk

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the City of Lansing wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software; and

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds; and

WHEREAS, the City of Lansing plans to begin implementation of the new voting system in 2017; and

WHEREAS, funds to cover the local portion of the costs have already been appropriated;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Clerk is authorized to submit this Grant Application on behalf of the City of Lansing.

BE IT FURTHER RESOLVED that the Lansing City Council approves acceptance of the grant of a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software from the Secretary of State, and that the Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

BY THE COMMITTEE ON WAYS AND MEANS RESOLVED BY THE CITY
COUNCIL OF THE CITY OF LANSING

WHEREAS, The City of Lansing will receive a contribution from the Lansing Board of Water & Light (BWL) for "LIFT-UP" (Local Interventions for Financial Empowerment Through Utility Payments); and

WHEREAS, the City of Lansing Office of Financial Empowerment submitted a proposal in November 2016 to offer financial counseling on-site at the Haco St location of BWL in exchange for a \$20,000 corporate contribution;

WHEREAS, the BWL Contribution supports providing financial counseling and recommendations for payment plans for Lansing Board of Water & Light customers who have at least \$300 in utility arrears; and tracking the payment performance of these customers as compared to a control group; and

WHEREAS, BWL has awarded \$20,000.00 to the City of Lansing's Office of Financial Empowerment; and

WHEREAS, the award for \$20,000.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the BWL contribution in the amount of \$20,000.00 for the period beginning April 15, 2017 and ending April 14, 2018 for the City of Lansing.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

Approved for Placement on City Council Agenda

James Smiertka, City Attorney

Date: _____

March 2, 2017

Dear XXXXX,



Virg Bernero, Mayor

I am proud to announce that City of Lansing has been selected to host the Cities for Financial Empowerment Coalition (CFE Coalition) Meeting this spring!

The CFE Coalition brings together pioneering municipal governments from across the country who use their power and positions to advance innovative financial empowerment initiatives. Its 15 member cities representing almost 22 million people have made tangible, measurable commitments to supporting financial empowerment programming, and both teach and learn from one another. The City of Lansing has been co-chair of the coalition since 2016 and a member since 2014.

As host of the meeting, the City of Lansing will showcase financial capability models helping families achieve financial stability in Lansing. The meeting is also an opportunity for our staff to learn from promising approaches helping families in other coalition member cities. Excitingly, this meeting will include time for other Michigan-based elected officials to connect with city leaders in the national financial empowerment movement.

As a strong advocate for consumer financial capability programs in Michigan, the City of Lansing graciously requests your support as a sponsor of the Cities for Financial Empowerment Coalition Meeting. The meeting will be held in Lansing on April 19-21.

As a sponsor, your support will help us to purchase meeting materials and food associated with hosting the event. You will be warmly recognized as a sponsor with all meeting attendees and will have your sponsorship promoted via a City of Lansing Press Release and in social media. You will also be invited to attend the "Mayor's Reception and Dinner" on April 19. Please find our list of sponsorship options on the attached sponsorship form. If you are interested in sponsoring the event, please complete and return the form to me at your earliest convenience.

I am happy to answer any questions about the Coalition Meeting and sponsorship by phone or email at 517.483.4530 or amber.paxton@lansingmi.gov. Thank you for your consideration of sponsorship!

Warm Regards,

A handwritten signature in cursive script that reads "Amber N. Paxton".

Amber Paxton
Director, Office of Financial Empowerment
City of Lansing

Cities for Financial Empowerment Coalition

**Lansing, MI Meeting
April 19-21, 2017**

Sponsorship Form

Sponsorship Levels

Presenting Sponsor - \$4,000

- **Provides for the full cost of meeting materials, breakfast, lunch and coffee service for the three day meeting**
- Presenting sponsor will be recognized throughout the three day meeting with a banner posted at the meeting location(s)
- Presenting sponsor will be thanked in media outreach regarding the meeting, including recognition in a Press Release and on the City of Lansing's social media platforms
- Presenting sponsor will receive two tickets to the "Mayor's Reception & Dinner" with coalition members and city and county leaders from across Michigan on Wednesday, April 19

Platinum Sponsor 1 - \$2,500

- **Provides for the full cost of the "Coalition Member and Honored Michigan Guests Reception and Dinner" on Wednesday, April 19 at The View / Lignuts Stadium**
- **Supports a reception and dinner for 50 people – approximately 30 CFE Coalition members, and 20 of your guests.**
- Includes 2 tickets to the reception & dinner
- Includes a 10 minute presentation by a member of your staff
- Platinum sponsor will be recognized at the "Coalition Member and Honored Michigan Guests Reception and Dinner" with a banner
- Platinum sponsor will be thanked in media outreach regarding the meeting, including recognition in a Press Release and on the City of Lansing's social media platforms

Platinum Sponsor 2 - \$2,500

- **Provides for the full cost of the "Coalition Member Dinner and Lignuts Outing" on Thursday, April 20**
- **Supports ticket costs for 20 city and county leaders from across Michigan to attend the "Mayor's Reception and Dinner" to network with and learn from Cities for Financial Empowerment Coalition members**
- Platinum sponsor will be recognized at the "Coalition Member Dinner and Lignuts Outing" with a banner posted at the dinner
- Platinum sponsor will be thanked in media outreach regarding the meeting, including recognition in a Press Release and on the City of Lansing's social media platforms

- Platinum sponsor will receive one ticket to the Mayor's Reception & Dinner with coalition members and city and county leaders from across Michigan on Wednesday, April 19

Gold Sponsor - \$500 – 1,000

- **Helps support overall costs of hosting the three day meeting**
- Gold sponsors will be thanked in media outreach regarding the meeting, including recognition in a Press Release and on the City of Lansing's social media platforms
- Gold sponsors will receive one ticket to the Mayor's Reception & Dinner with coalition members and city and county leaders from across Michigan on Wednesday, April 19

Please indicate your level of sponsorship (check one)

_____ Presenting Sponsor (\$4,000)

_____ Platinum Sponsor (\$2,500)

_____ Gold Sponsor (\$500-\$1,000)

*for Gold Sponsor, please indicate the amount that you will contribute:

\$ _____

Sponsor Contact Information

First Name: _____

Last Name: _____

Organization: _____

Email Address: _____

Phone Number: _____

Logo Submission

If you are a Presenting Sponsor or Platinum Sponsor, we will need to receive a high resolution electronic file for your logo to be used in creating sponsor banners. Please expect to be contacted to provide your logo within three weeks of returning this sponsorship form.

**Thank you for your generous support of the
Cities for Financial Empowerment Coalition Meeting!**

BY THE COMMITTEE ON WAYS AND MEANS RESOLVED BY THE CITY
COUNCIL OF THE CITY OF LANSING

WHEREAS, on March 20, 2017 the City of Lansing received a sponsorship from Michigan State University – University Outreach and Engagement (MSU – UOE) to be the Platinum Sponsor for the upcoming Cities for Financial Empowerment Coalition Meeting, April 19-21; and

WHEREAS, the City of Lansing Office of Financial Empowerment submitted a request for sponsorship on January 26, 2017; and

WHEREAS, the MSU-UOE sponsorship supports food, beverage and other meeting costs for 15 member cities and the Cities for Financial Empowerment Fund staff to attend this national meeting, being held in Lansing for the first time; and

WHEREAS, MSU-UOE has awarded \$2,500.00 to the City of Lansing's Office of Financial Empowerment; and

WHEREAS, the award for \$2,500.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the MSU-UOE sponsorship in the amount of \$2,500.00.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the sponsorship funds.

Approved for Placement on City Council Agenda

James Smiertka, City Attorney

Date: _____

March 9, 2017

City of Lansing
Amber Paxton
124 W Michigan Ave
Lansing, MI 48933

To Whom It May Concern,

At Jackson, helping others is what our business is all about. Through the Jackson National Community Fund (JNCF), Jackson is committed to contributing to the social and economic wellbeing of our community and we encourage our employees to participate in projects and initiatives that strengthen our community. Jackson's corporate donations and sponsorships are directed to community enrichment programs, institutions of higher learning and charitable organizations, with a particular focus on organizations, programs and events dedicated to enhancing the lives of children and the elderly.

Jackson is pleased to sponsor City of Lansing with the enclosed donation of \$4,000.00 in support of the Cities for Financial Empowerment Coalition Meeting.

We are very impressed with all the good work you do and look forward to working together in the future.

Sincerely,



Danielle Robinson
Director, Corporate Social Responsibility
Jackson National Life Insurance Company
One Corporate Way (C33)
Lansing, MI 48951
517-367-4769
Danielle.Robinson@jackson.com

- Platinum sponsor will be thanked in media outreach regarding the meeting, including recognition in a Press Release and on the City of Lansing's social media platforms
- Platinum sponsor will receive one ticket to the Mayor's Reception & Dinner with coalition members and city and county leaders from across Michigan on Wednesday, April 19

Gold Sponsor - \$500 – 1,000

- Helps support overall costs of hosting the three day meeting
- Gold sponsors will be thanked in media outreach regarding the meeting, including recognition in a Press Release and on the City of Lansing's social media platforms
- Gold sponsors will receive one ticket to the Mayor's Reception & Dinner with coalition members and city and county leaders from across Michigan on Wednesday, April 19

Please indicate your level of sponsorship (check one)

X Presenting Sponsor (\$4,000)

_____ Platinum Sponsor (\$2,500)

_____ Gold Sponsor (\$500-\$1,000)

*for Gold Sponsor, please indicate the amount that you will contribute:

\$ _____

Sponsor Contact Information

First Name:

Danielle

Last Name:

Robinson

Organization:

Jackson National Life Insurance Company

Email Address:

danielle.robinson@jackson.com

Phone Number:

517-367-4769

Logo Submission

If you are a Presenting Sponsor or Platinum Sponsor, we will need to receive a high resolution electronic file for your logo to be used in creating sponsor banners. Please expect to be contacted to provide your logo within three weeks of returning this sponsorship form.

Thank you for your generous support of the
Cities for Financial Empowerment Coalition Meeting!

BY THE COMMITTEE ON WAYS AND MEANS RESOLVED BY THE CITY
COUNCIL OF THE CITY OF LANSING

WHEREAS, on March 21, 2017 the City of Lansing received a corporate sponsorship from Jackson National Life to be the Presenting Sponsor for the upcoming Cities for Financial Empowerment Coalition Meeting, April 19-21; and

WHEREAS, the City of Lansing Office of Financial Empowerment submitted a request for sponsorship on March 2, 2017; and

WHEREAS, the Jackson National Life sponsorship supports food, beverage and other meeting costs for 15 member cities and the Cities for Financial Empowerment Fund staff to attend this national meeting, being held in Lansing for the first time; and

WHEREAS, Jackson National Life has awarded \$4,000.00 to the City of Lansing's Office of Financial Empowerment; and

WHEREAS, the award for \$4,000.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the Jackson National Life sponsorship in the amount of \$4,000.00.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the sponsorship funds.

Approved for Placement on City Council Agenda

James Smiertka, City Attorney

Date: _____

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Virg Bernero, Mayor

FROM: Stephanie Robinson CPPB, Senior Buyer

DATE: Feb. 21, 2017

SUBJECT: Sole Source Purchase – Carrier and Gable

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department, Operations and Maintenance Division

Vendor: Carrier and Gable

Item Purchased: Quadguard Attenuator II TL-3

Dollar Amount: \$22,487.55

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr



Virg Bernero, Mayor

CITY OF LANSING

PURCHASING OFFICE

1232 Haco Dr.

Lansing, Michigan 48912

(517) 702-6197

<http://www.lansingmi.gov/purchasing>

TO: Randy Hannan, Chief of Staff
Chad Gamble, Chief Operating Officer

FROM: Stephanie Robinson, CPPB Buyer

DATE: January 25, 2017

SUBJECT: Sole Source Purchase – Carrier & Gable – Quadguard Attenuator

The Public Service Department – Operations and Maintenance Division requests that Carrier & Gable be designated as a sole source vendor for one (1) Quadguard II TL-3 Crash Attenuator System utilized by the City of Lansing to replace a damaged attenuator on N. Cedar St. near Lake Lansing Rd.

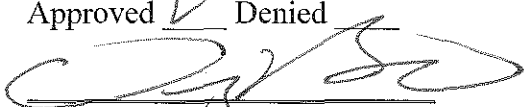
Please see the attached letter and approval from Brian Love regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Carrier & Gable in the approximate amount of \$22,487.55 from account number 202.453633.746701 per the request of the Public Service Operations and Maintenance Division.

Attachment

Date 2-10-17

Approved ☒ Denied


Virg Bernero, Mayor

TO: Stephanie Robinson CPPB, Senior Buyer Purchasing
FROM: Brian Love, Senior Surface Maintenance Supervisor
DATE: January 24, 2017
SUBJECT: Sole Source – Carrier & Gable Inc. – Crash Attenuator Purchase

Operations & Maintenance would like to request a Sole Source designation be granted to Carrier & Gable Inc. for an exclusive purchase of one (1) Quadguard II TL-3 Crash Attenuator System. This purchase is being made to replace a damaged attenuator on N. Cedar south of Lake Lansing Rd. Carrier & Gable is the Michigan supplier for the style and model of the attenuator system needed to replace the damaged one. This agreement will allow the City to quickly replace the damaged one in a very high traffic, critical area. We have researched price comparisons from other regions and are confident the price they are proposing is very competitive. MDOT will be reimbursing the City for all cost. We will utilize the MDOT Trunk Line account # 202.453633.746701.

Attenuator Cost Summary:

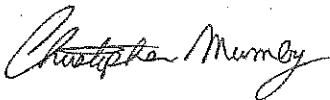
- Complete Attenuator System \$18,487.55
- Freight (included) \$ 00.00
- Installation(includesTrafficControl) \$4000.00
- Total \$22,487.55

APPROVED BY:

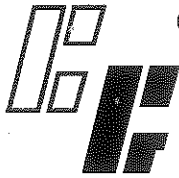


Brian Love, O&M Senior Supervisor

Dated: 1-24-17



Digitally signed by Christopher Mumby
DN: cn=Christopher Mumby, o=City of Lansing, ou=Public Service Department, email=christopher.mumby@lansing.mi.gov, c=US
Date: 2017.01.25 10:36:12 -05'00'

**CARRIER & GABLE, INC.**

24110 Research Drive
Farmington Hills, MI 48335
(248) 477-8700 (248) 473-0730 • FAX

www.carriergable.com

SALES QUOTE

Sales Quote Number: 27147

Sales Quote Date: 1/23/2017

Page: 1

ALL VALUES STATED IN U.S. DOLLARS**Sell**

To: LANSING, CITY OF
BRIAN LOVE
124 W. MICHIGAN AVENUE
732 CITY HALL
LANSING, MI 48933

Ship

To: LANSING, CITY OF - SIGN SHOP
C/O HIGHWAY SERVICE CO.
26401 HALL RD.
WOODHAVEN, MI 48183

Tax Ident. Type Legal Entity
Ship Via Best Way
Terms NET 30 DAYS

Customer ID 1625
SalesPerson John Carrier

Item No.	Description	Cross-Reference No.	Qty.	Unit Price	Total Price

N. CEDAR ST. @ LAKE LANSING RD.					
REPLACE/UPDATE ATTENUATOR					

245QUADGT2	QUADGUARD II ATTENUATOR, 24" TL-3		1	18,487.55	18,487.55
245-NS006466	QUADGUARD II, 24" 5-BAY, 62 MPH		1		
245-NS002640	TENSION STRUT BACK UP 24" QUADGUARD		1		
245-NS003297	TRANS. PANEL 4" OFFSET		1		
244-1003	OBJECT MARKER, UNI-DIRECT. \\\		1		
***** END of KIT *****					

FREIGHT INCLUDED IN PRICING					

CONTRACTOR FEES					
269-NS004459	LABOR CHARGE - ATTENUATOR INSTALL		1	2,500.00	2,500.00
269-NS004459	LABOR CHARGE - TRAFFIC CONTROL		1	1,500.00	1,500.00

Amount Subject to Sales Tax 0
Amount Exempt from Sales Tax 22,487.55

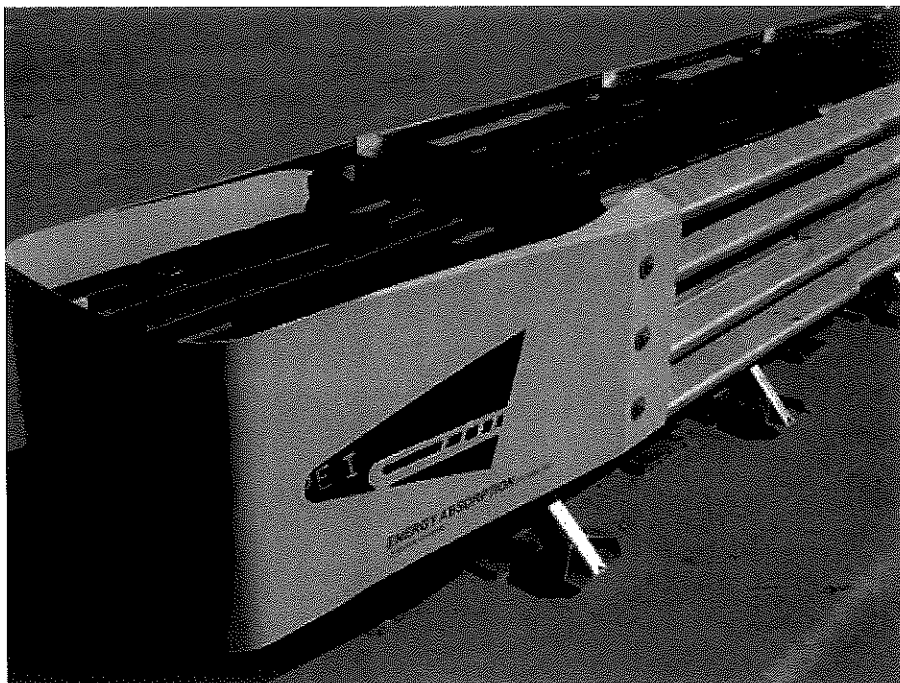
Subtotal: 22,487.55
Invoice Discount: 0.00
Total Sales Tax 0.00

Total: 22,487.55


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[LINKS](#)
[CONTACT US](#)

[Product Sheet](#)
[Product Specifications](#)
[FHWA Acceptance](#)

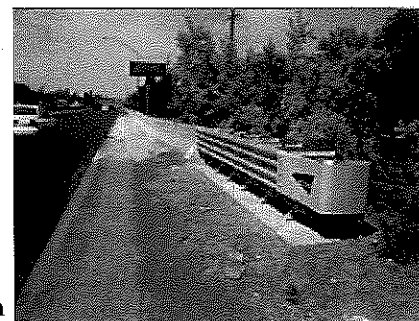
QuadGuard®II CRASH CUSHION SYSTEM



QUADGUARD®II CRASH CUSHION

QUADGUARD®II CRASH CUSHION family has evolved again! Using the existing framework of the QuadGuard, the QuadGuard II provides TL-2 and TL-3 protection using less length.

The TL-2 QuadGuard II is 25% shorter than the original QuadGuard measuring less than 3m (10'). The TL-3 model is also nearly a meter, 3 feet, shorter than its predecessor.



The only modifications are the addition of the revolutionary Steel Nose, and the monorail Guide Stabilizers. The remaining components are identical to the existing NCHRP 350 systems that have been installed globally since the mid 1990's.

The QuadGuard II will telescope rearward on head-on impacts by both the light car and the high center-of-gravity pickup truck at speeds up to 100 km/h (62 mph) and safely redirect errant vehicles on impact up to 20 angles into the side of the unit without gating.

FEATURES AND BENEFITS

- LESS is MORE!
- QuadGuard II has up to 25% less footprint reducing installation cost
- Steel Nose provides excellent visibility
- Majority of system is identical to QuadGuard reduced inventory requirements
- Shorter Systems are less likely to be impacted
- Offers hazard protection from 40 km/h (25mph) to 115 km/h (70mph)

Post Impact Debris

The design of the QuadGuard II does an excellent job of minimizing debris affecting other vehicles in the roadway.

European Standard EN-1317-3

The QuadGuard® Family also includes systems to meet Europe's EN-1317-3 Criteria

- QuadGuard CEN Crash Cushion Family

Head-On Impacts

During head-on impacts, the QuadGuard® System telescopes rearward and crushes the cartridges to absorb the energy of impact.

Redirective Capability

When impacted from the side, the QuadGuard® System redirects the errant vehicle back toward its original travel path without allowing gating.

Quad-Beam™ Panels

Quad-Beam panels provide 30% higher beam strength than three beam panels.

Monorail Base

Monorail base eliminates the need for chains and cables providing excellent redirective capability.

Self-Supporting Nose

Self-supporting nose means no legs to complicate installation and maintenance. Optional Flex-Belt Nose available.

Easy Refurbishment of Crash Cushions

Self-supporting nose means no legs to complicate installation and maintenance. Optional Flex-Belt Nose available.

Replaceable Cartridge

Replaceable cartridge contains impact debris, avoiding loose parts that may cause secondary accidents.

Copyright 2017

QUADGUARD® II

The New
Standard
in Crash
Cushions

NEW

OVERVIEW

The QuadGuard family has evolved again! Using the existing framework of the QuadGuard, the QuadGuard II provides TL-2 and TL-3 protection using less length. The TL-2 QuadGuard II is 25% shorter than the original QuadGuard measuring less than 3m (10'). The TL-3 model is also nearly a meter, 3 feet, shorter than its predecessor.

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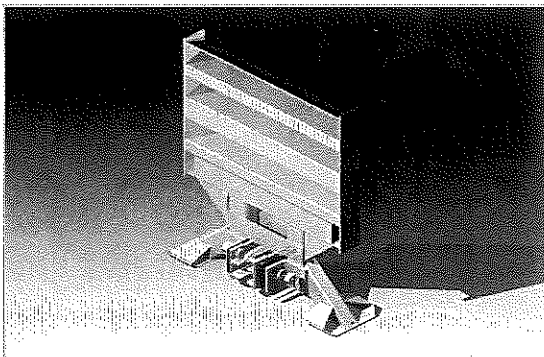
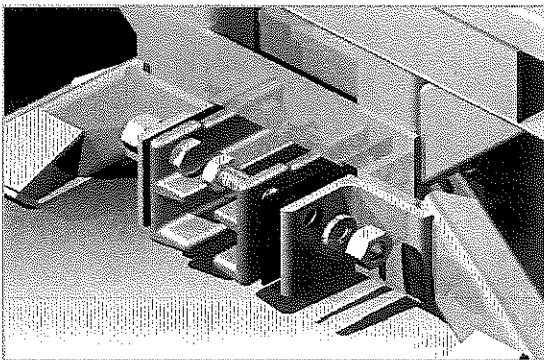
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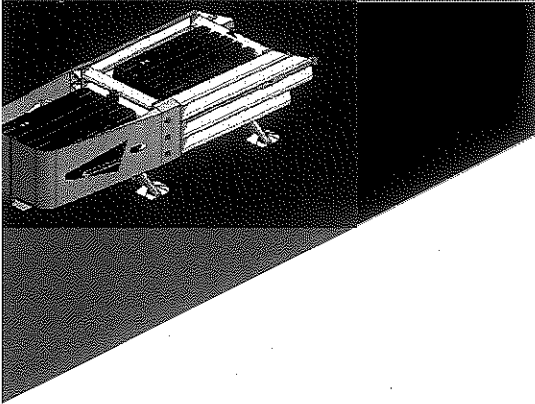
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- Offers hazard protection from 40 km/h (25mph) to 115 km/h to (70mph)



SAVING LIVES BY DESIGN™

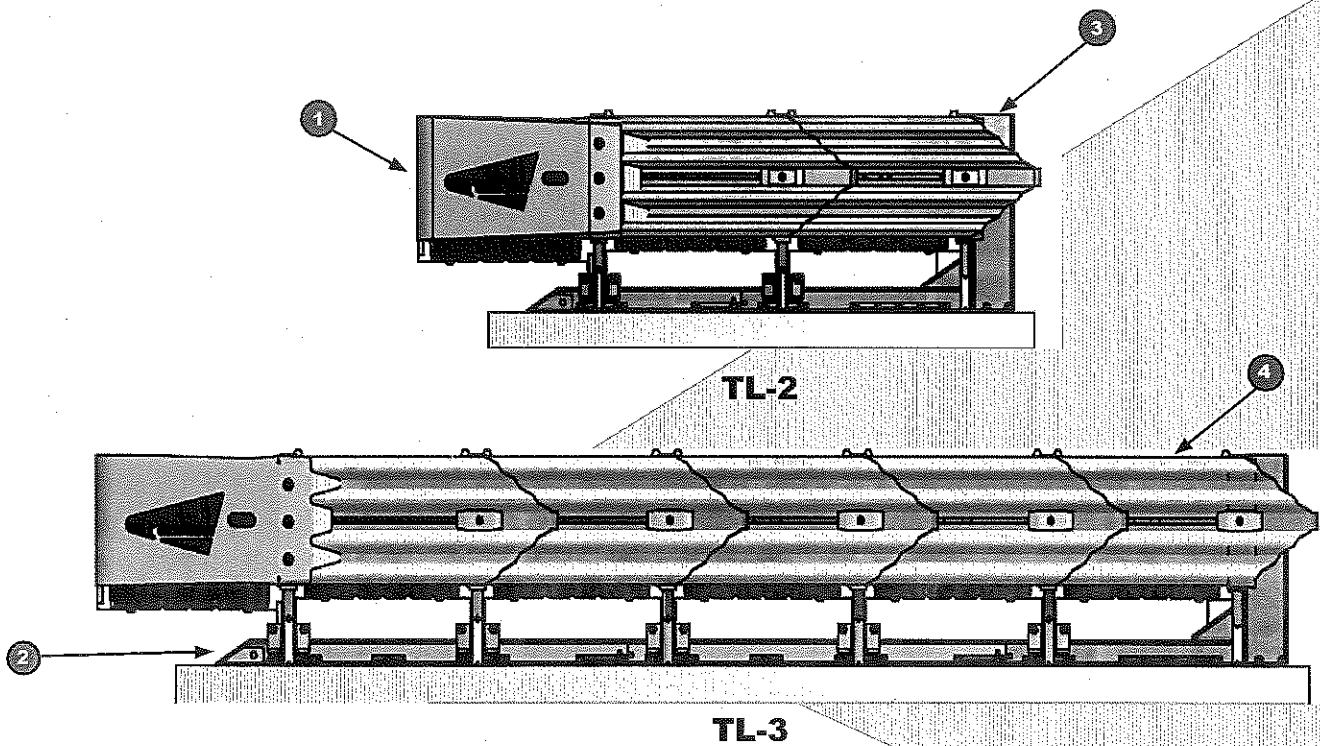
www.energyabsorption.com



SPECIFICATIONS

Minimum Width at Backup	610 mm	(2')
Maximum Width at Backup	2.3 m	(8')
TL-2 Effective Length	2.6 m	(8'8")
TL-3 Effective Length	5.4 m	(8'8")

- 1 ENGINEERED STEEL NOSE
- 2 MONORAIL
- 3 STEEL BACKUP
- 4 FENDER PANEL



DISTRIBUTED BY:

QuadGuard® II System

GENERAL SPECIFICATIONS

I. GENERAL

All QuadGuard® II Systems shall be designed and manufactured by Trinity Highway Products, LLC, of Dallas, TX.

II. DESCRIPTION OF SYSTEM

A. General

The QuadGuard® II System shall consist of energy absorbing cartridges surrounded by a framework of steel Quad-beam™ guardrail, which can telescope rearward during head-on impacts. The QuadGuard® II System shall have a center monorail, which will resist lateral movement during side angle impacts, and a backup, which will resist movement during head-on impacts. The nose shall consist of a sheet steel wrap and an energy-absorbing cartridge. Transitions are available and may be required depending on site conditions.

B. Component Description

1. A bay describes a section of the QuadGuard® II System consisting of an energy absorbing cartridge, a diaphragm, two fender panels and fasteners.
 - a. There are two types of cartridges, referred to as Type I and Type II. The front portion of the system shall be fitted with Type I cartridges. The rear of the system shall be fitted with Type II cartridges. The outside of each cartridge shall be fabricated from a weather resistant plastic. The actual quantity of each cartridge type shall be determined by the system design speed. Refer to the product design manual for more information.
 - b. The diaphragms shall be made from 10 gauge, steel Quad-beam™ sections. Two support legs shall be welded to the Quad-beam™. Ski-shaped plates shall be welded to the bottom of the support legs. The diaphragms shall be designed to lock onto, and be guided by a ground-mounted, center monorail support structure. Monorail guide shims shall be positioned between the monorail guides and the diaphragm support leg mounts.
 - c. The fender panels shall be fabricated from 10 gauge steel Quad-beam™ sections. The rear of each fender panel (the panel end furthest from the nose of the assembled system) shall be tapered to help maximize performance during wrong-way, redirective impacts. Each fender panel shall be drilled

March 28, 2014

and slotted in accordance with the manufacturer's specifications so that when assembled in the field, the front end (the end closest to the nose of the assembled system) shall be bolted to a diaphragm or hinge plate (depending on width of system) by means of 5/8" bolts. The rear of each Quad-beam™ fender panel shall overlap the next rearward fender panel and be connected to the diaphragm or hinge plate of the next bay by means of a bolt and "mushroom" washer. The bolt fits through the long horizontal slot in the forward fender panel. This permits the movement, front to back, of one set of fender panels relative to the panels in the underlying, next rearward bay. For QuadGuard® II Systems with a backup width greater than 915mm (36"), the mushroom bolt assembly is held in place by a compression spring, which allows limited separation of the fender panels during an impact.

2. The monorail support structure shall be made of steel and be anchored per manufacturers instructions, to a specified concrete pad. The monorail shall prevent lateral movement, vertical movement and overturning of the diaphragms during design impacts.
3. The nose section shall contain a nose cover and an energy absorbing cartridge and is not counted as a bay. The nose cover shall be made from 14ga sheet steel. The nose shall attach to the front diaphragm.
4. The backup shall be made of steel and be attached to concrete or an integral tension strut framework, and shall be available in nominal widths of 610mm (24"), 762mm (30"), 915mm (36"), 1753mm (69"), and 2286mm (90").
5. Several transition panels are available as required by site conditions including: Quad-beam to Safety Barrier, Quad-beam™ to Thrie-beam, Quad-beam™ to W-beam, and Quad-beam™ End Shoe. Contact Trinity Highway for specific applications.

C. Material Specifications

1. Metal work shall be fabricated from either M1020 Merchant Quality or ASTM A-36 steel. After fabrication, metal work shall be galvanized in accordance with ASTM A-123. All welding shall be done by or under the direction of a certified welder.
2. The system shall be assembled with galvanized fasteners. All bolts, nuts, and washers shall be Commercial Quality "American National Standard" unless otherwise specified.

March 28, 2014

III. PERFORMANCE CRITERIA

- A. For head-on impacts into the nose, a QuadGuard® II System shall be specified which is capable of meeting the occupant risk criteria as recommended in NCHRP 350. For vehicles weighing between 820 and 2000 kg [1,810 and 4,410 lbs], the theoretical impact velocity of a hypothetical front seat passenger against the vehicle's interior (calculated from vehicle acceleration and 600mm [24"] forward displacement) shall be less than 12m/s [39.4 ft/sec], and the vehicle's highest 10 millisecond average acceleration subsequent to the instant of the hypothetical passenger impact shall be less than 20 G's.
- B. The QuadGuard® II System shall be capable of redirecting 2000 kg [4,410 lbs] vehicles which impact the sides of the system at speeds up to 100 km/h [62 mph] at angles of 20° for both right-way and wrong-way impacts (angles measured from system's longitudinal centerline). The QuadGuard® II System shall be capable of redirecting 820 kg [1,810 lbs] vehicles, which impact the sides of the system at speeds up to 100 km/h [62 mph] at angles of 15°. (See Test Criteria below.)
- C. The QuadGuard® II System shall be designed and constructed so there is no solid debris from the system which can create a hazard on the roadway after either head-on or side angle design impacts.

IV. TEST CRITERIA

The QuadGuard® II System shall have been fully tested per the recommended criteria set forth in National Cooperative Highway Research Program (NCHRP) Report 350, 1993, Test Level 3 for redirective, non-gating terminals and crash cushions.

V. DESIGN AND SELECTION CRITERIA

- A. Design, selection and placement of crash cushions shall conform to The American Association of State Highway and Transportation Officials (AASHTO) Publication, "Roadside Design Guide" 2002.
- B. Installation of the QuadGuard® II System attenuators shall be accomplished in accordance with the recommendations of Trinity Highway Products, LLC.