



AGENDA

Committee on Ways and Means
Monday, March 27, 2017 @ 4:30 p.m. (note day/time)
Council Conference Room, City Hall
Updated 3/24/2017 a.m.– (NewTime)

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member

- 1. Call to Order**
- 2. Roll Call**
- 3. Minutes**
 - March 13, 2017
- 4. Public Comment on Agenda Items**
- 5. Discussion/Action:**
 - A.) RESOLUTION – WC20628760002014530001 Claim Settlement
 - B.) RESOLUTION – Grant; Parks Trust Funds- Canoe/Kayak Launch - Riverfront/City Market
 - C.) RESOLUTION – Grant; Parks Trust Funds- Canoe/Kayak Launch - Moores Park
 - D.) RESOLUTION – Grant; Parks Trust Funds- Canoe/Kayak – Kruger’s Landing
 - E.) RESOLUTION – Grant Acceptance; Cities for Financial Empowerment
 - F.) RESOLUTION – Grant Appropriation; Public Act 302 Police Training Funds
 - G.) DISCUSSION – Sole Source Purchase; Quadguard Attenuator II TL-3; Carrier and Gable
- 6. Other**
- 7. Adjourn**

DRAFT



MINUTES

**Committee on Ways and Means
Monday, March 13, 2017 @ 4:30 p.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ROLL CALL

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair-absent
Councilmember Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer, Council Internal Auditor
Jim Smiertka, City Attorney – arrived at 4:31 p.m.
Brandon Waddell, Assistant City Attorney- arrived at 4:31p.m.
Brett Kaschinske, Parks Director

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM FEBRUARY 14, 2017 AS PRESENTED. MOTION CARRIED 2-0.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM FEBRUARY 28, 2017 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment on Agenda Items

No public comment.

Discussion/Action

Mr. Kaschinske explained to the Committee that the DNR requires three separate grant applications even though they are all for canoe/kayak launches. Two of the grants are for the same amount however the one at the City Market location is higher because it will also have an extension for boat docking. In regards to the City match funds they require a minimum of 25%, however the City has decided to go with a 30% match because at 30% they get more points towards hopefully the success of winning the grant. With a match, there has never been a County wide grant program, which offers the potential of the match funds to go down. If that does not happen, they do have the match funds in the millage funding. Part of the Park Master Plan and under the goals is for access to rivers and waterways. The Park Board did pass the

DRAFT

grants with a 7-0 vote. Mr. Kaschinske did point out to the Committee that there are three (3) launches already, one at Crego in the pond area, one in Tecumseh, and one at the joining rivers at Cherry hill Park. These proposed launches will go below the dam at Moores Park, at the City Market current launch area, and at the Crego Kruger Lansing east of Potter Park Zoo.

Council Member Washington asked if the Parks Department had ever done a survey to determine how often the current launches get used. Mr. Kaschinske confirmed that rentals are increasing, and the 5-Year Parks survey did recognize the increased interest.

Council Member Wood asked if the grade of the land is ADA also, and Mr. Kaschinske confirmed. Council Member Wood asked what the plans were for the maintenance of the launches and putting funds in a future maintenance account. Mr. Kaschinske stated they have had success with installations and have worked with the manufactures on designs. There is a maintenance budget within their CIP for City wide repairs and maintenance. Council Member Wood asked Mr. Kaschinske to consider a maintenance plan and if the funds were not being used then carry forward. Ms. Kaschinske acknowledged he would look into setting up a maintenance fund.

Council Member Wood asked what the construction timeline would be. Mr. Kaschinske stated that the Legislature will vote on a the Senate Bill for the Boat Club property acquisition, and once that process is completed in the later part of 2017, then after 2018 approval, they will plan to have the boat launches installed by fall 2018. Once they receive the award they will get 2 years to complete project. Council Member Washington asked if they have applied for grants before and not gotten, and Mr. Kaschinske stated they had not for these types of projects, but in the case of bathrooms or development projects, they have run into issues if there was not a trail attached to those types of projects.

Mr. Brewer had no comments.

RESOLUTION – Set Public Hearing; MNRTF Grant; Canoe/Kayak Launch - Riverfront/City Market

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR THE MNRTF GRANT FOR RIVERFRONT/CITY MARKET CANOE/KAYAK LAUNCH FOR MARCH 27TH. MOTION CARRIED 2-0.

RESOLUTION – Set Public Hearing; MNRTF Grant; Canoe/Kayak Launch - Moores Park

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR THE MNRTF GRANT FOR MOORES PARK CANOE/KAYAK LAUNCH. MOTION CARRIED 2-0.

RESOLUTION – Set Public Hearing; MNRTF Grant; Canoe/Kayak – Crego Park Kruger Landing

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR THE MNRTF GRANT FOR CREGO PARK KRUGER LANDING BOAT LAUNCH. MOTION CARRIED 2-0.

Council Member Wood asked why such a late submission in relation to the deadlines. Mr. Kaschinske confirmed they were working on other projects, however those projects did not come together. Also, the majority of funding them usually see is for trails, so this would be the opportunity to approach and acquire a new type of grant.

DRAFT

The Committee briefly discussed other projects in the works.

ADJOURN

Adjourn at 4:50 p.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee on _____



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-10-17
RE: Worker's Compensation Claim #20628760002014530001

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



Virg Bernero, Mayor

City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Mary Riley, HR Director

Subject: Resolution - Worker's Compensation Claim
#20628760002014530001

Date: 3-10-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

“Equal Opportunity Employer”



City of Lansing

OFFICE OF THE CITY ATTORNEY

TO: Ways and Means Committee

FROM: F. Joseph Abood, Chief Deputy City Attorney

DATE: March ___, 2017

RE: 20628760002014530001

[REDACTED]

CompOne Administrators, Inc. has evaluated this claim for settlement. We have negotiated a settlement of \$7,500.00 to release all past, present and future claims against the City of Lansing.

The Mayor, the Law Department and the Department of Human Resources support the recommendation for settlement and the Department of Human Resources advises that funds are available in the Workers Compensation Claims account. We are requesting your approval of the redemption of this case.

Please contact this office as soon as possible with any concerns you may have regarding the redemption of this claim.

cc: Mary P. Riley, Human Resources Director
Kathy Woodman, Health & Wellness Administrator
Elizabeth O'Leary, Employee and Labor Relations Specialist

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, it is proposed that a claim be resolved by virtue of entering into a settlement agreement with claimant 20628760002014530001, in which, the City of Lansing would agree to pay Plaintiff the sum of Seven Thousand Five-Hundred Dollars (\$7,500.00) in exchange for a complete redemption and release of the City from any past, present, and future liability regarding any alleged injuries/illnesses whatsoever;

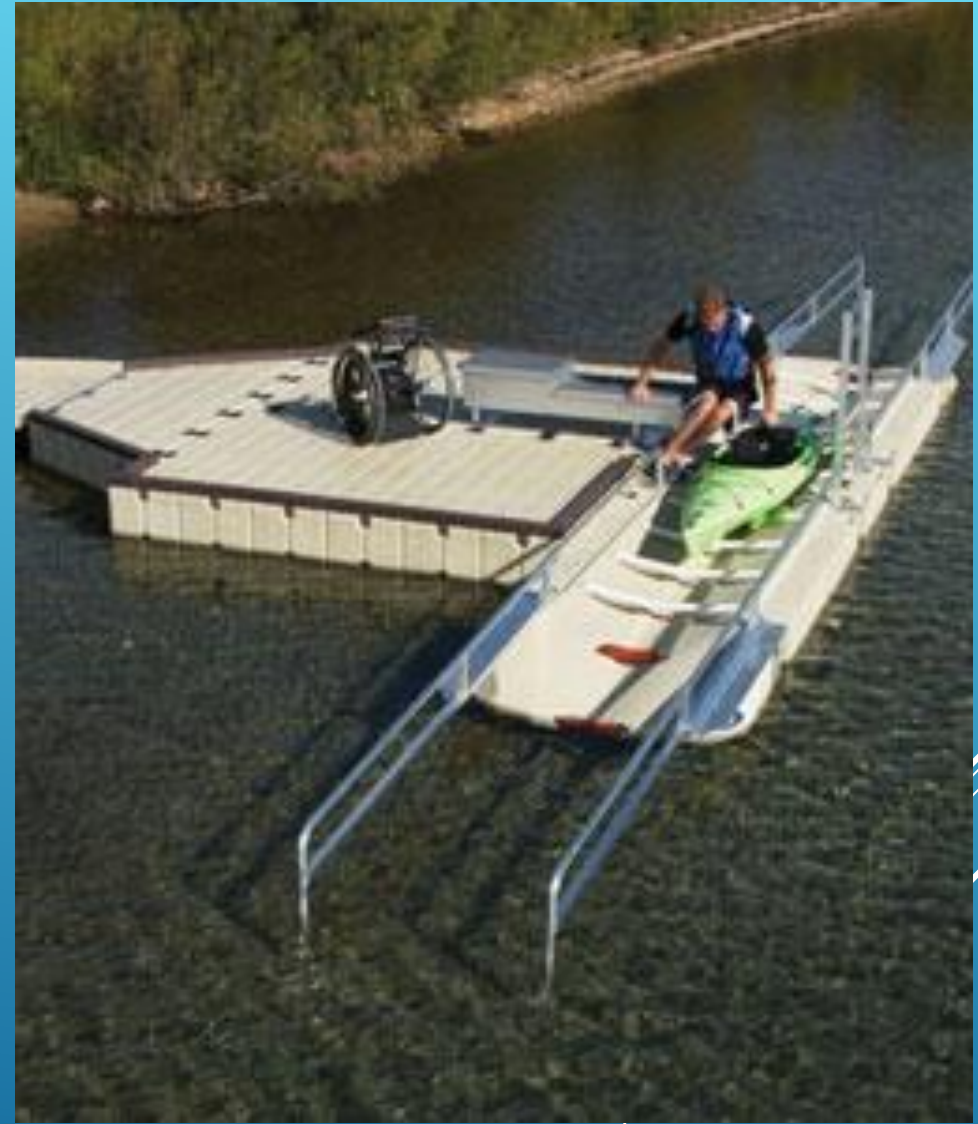
WHEREAS, the proposed settlement is recommended by the Mayor, the Department of Human Resources Director, the City of Lansing's Fund Administrator, and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED that the Lansing City Council hereby approves the payment of Seven Thousand Five-Hundred Dollars (\$7,500.00) pursuant to said proposed settlement agreement as a full and final settlement of said action.

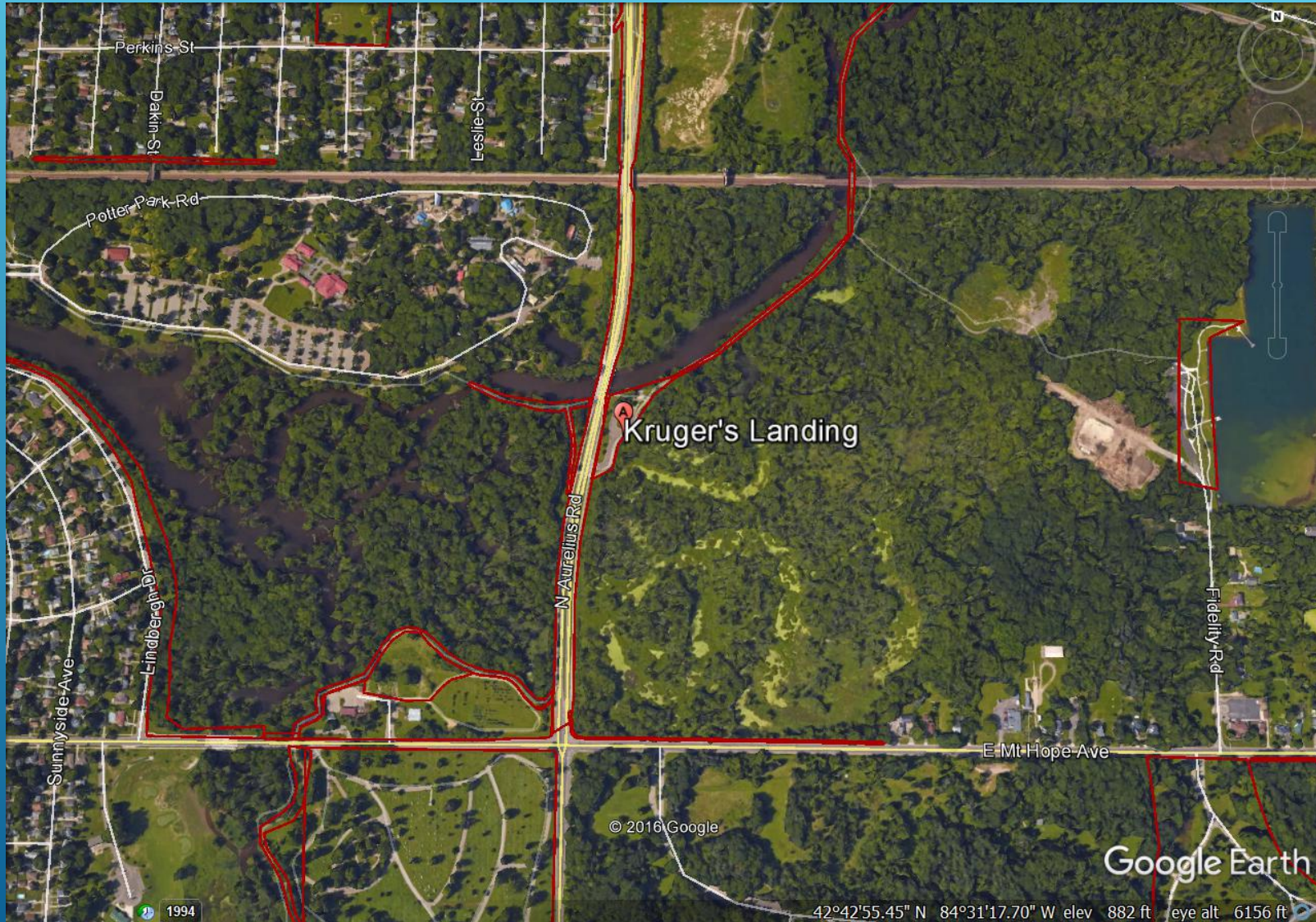
BE IT FINALLY RESOLVED that the City Attorney is authorized to prepare and execute the requisite documents to complete settlement of the aforementioned lawsuit.

E-Z DOCK BRAND E-Z LAUNCH FOR KAYAK'S AND CANOES





KRUGER'S LANDING LOCATION MAP



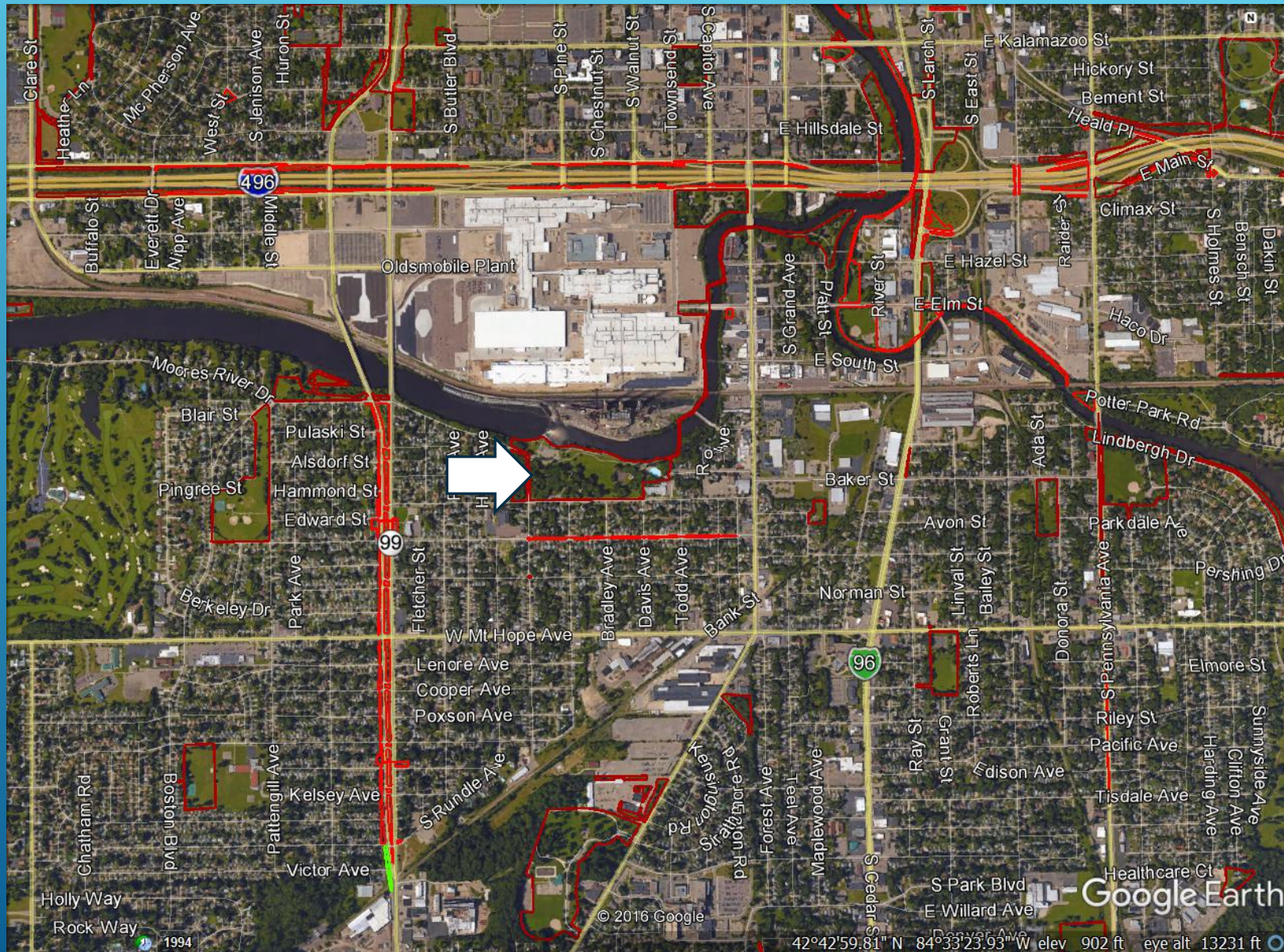
KRUGER'S LANDING BOUNDARY MAP



KRUGER'S LANDING DEVELOPMENT PLAN



MOORES PARK LOCATION MAP

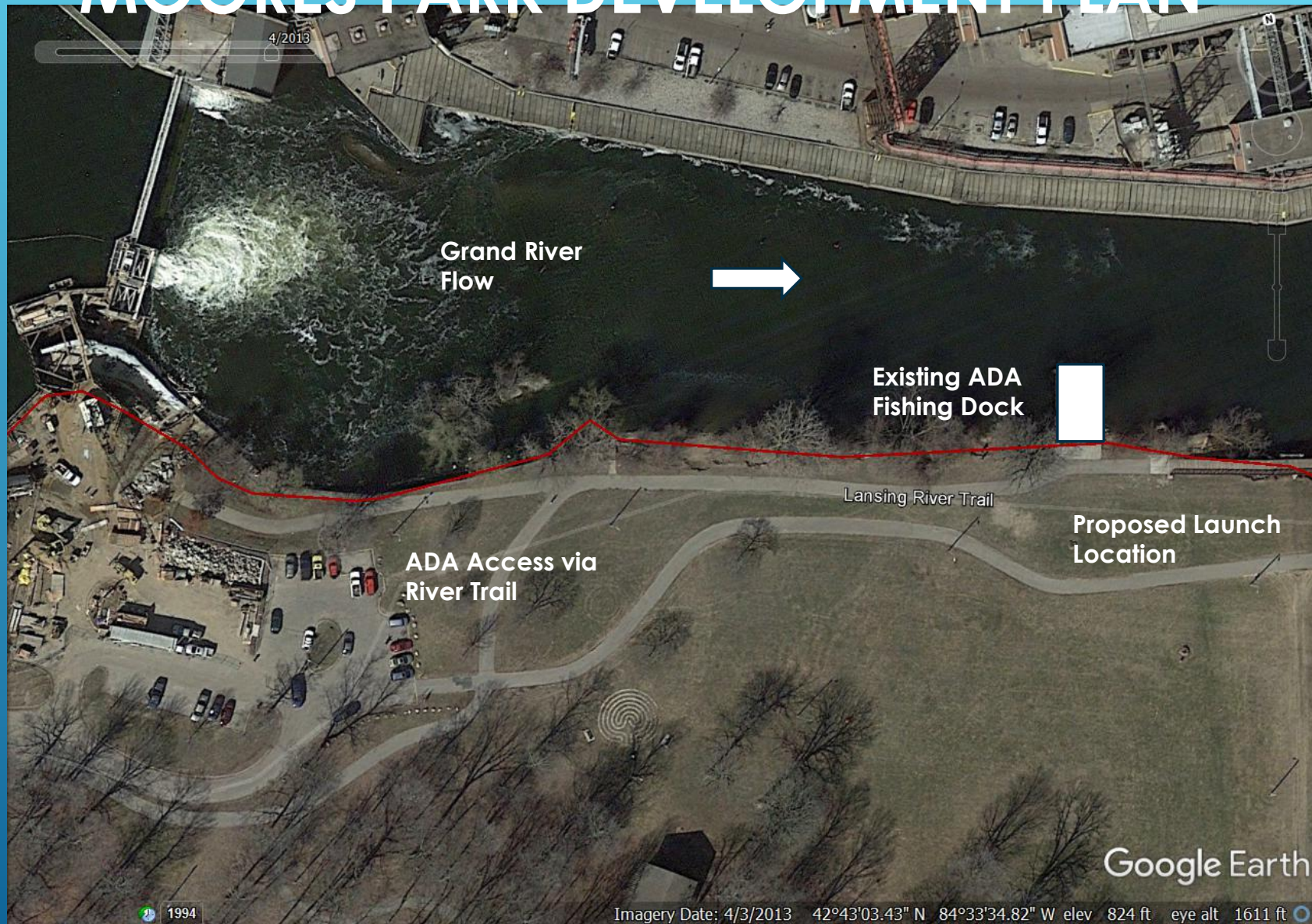




MOORES PARK BOUNDARY MAP



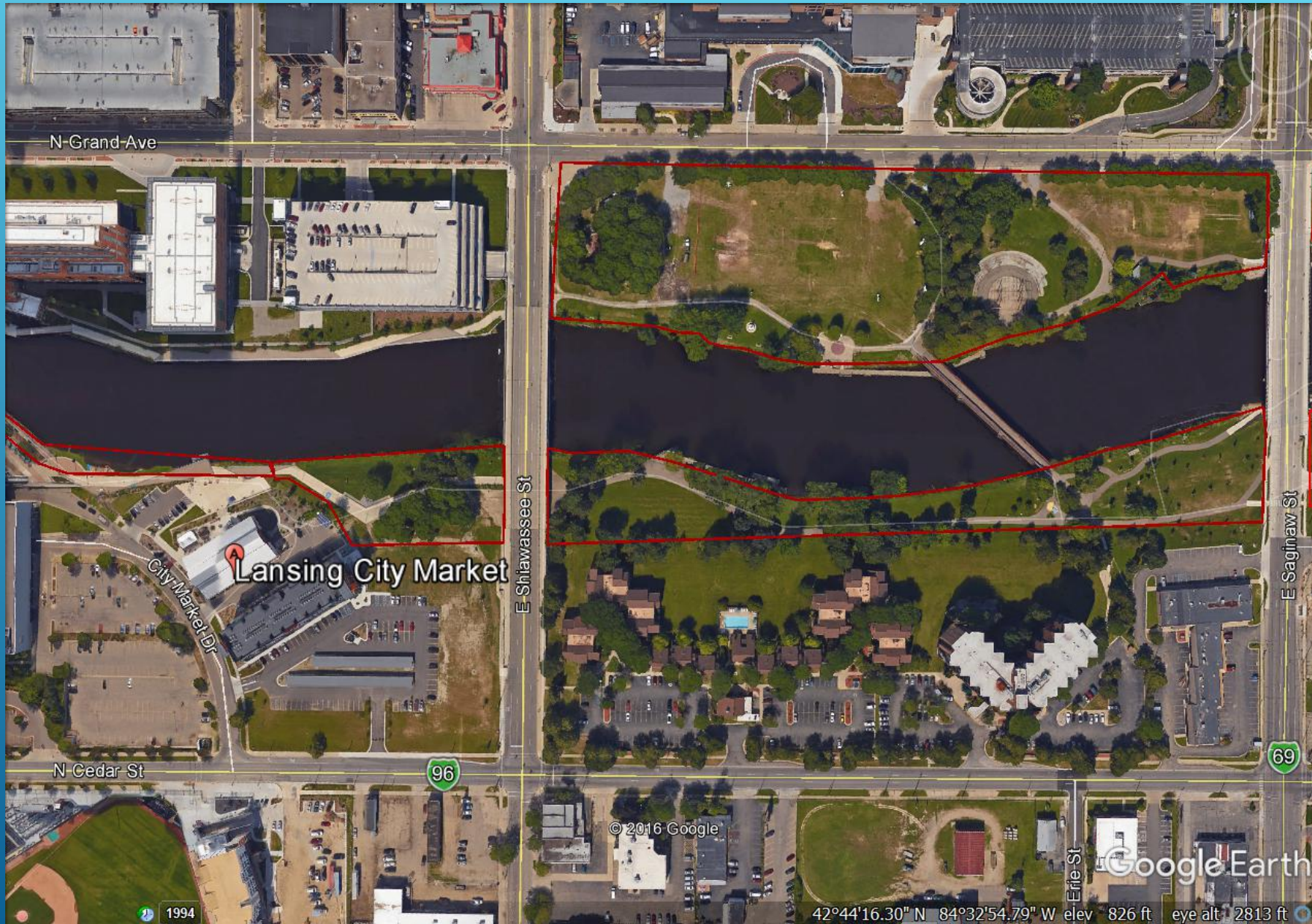
MOORES PARK DEVELOPMENT PLAN



RIVERFRONT PARK/CITY MARKET LOCATION MAP

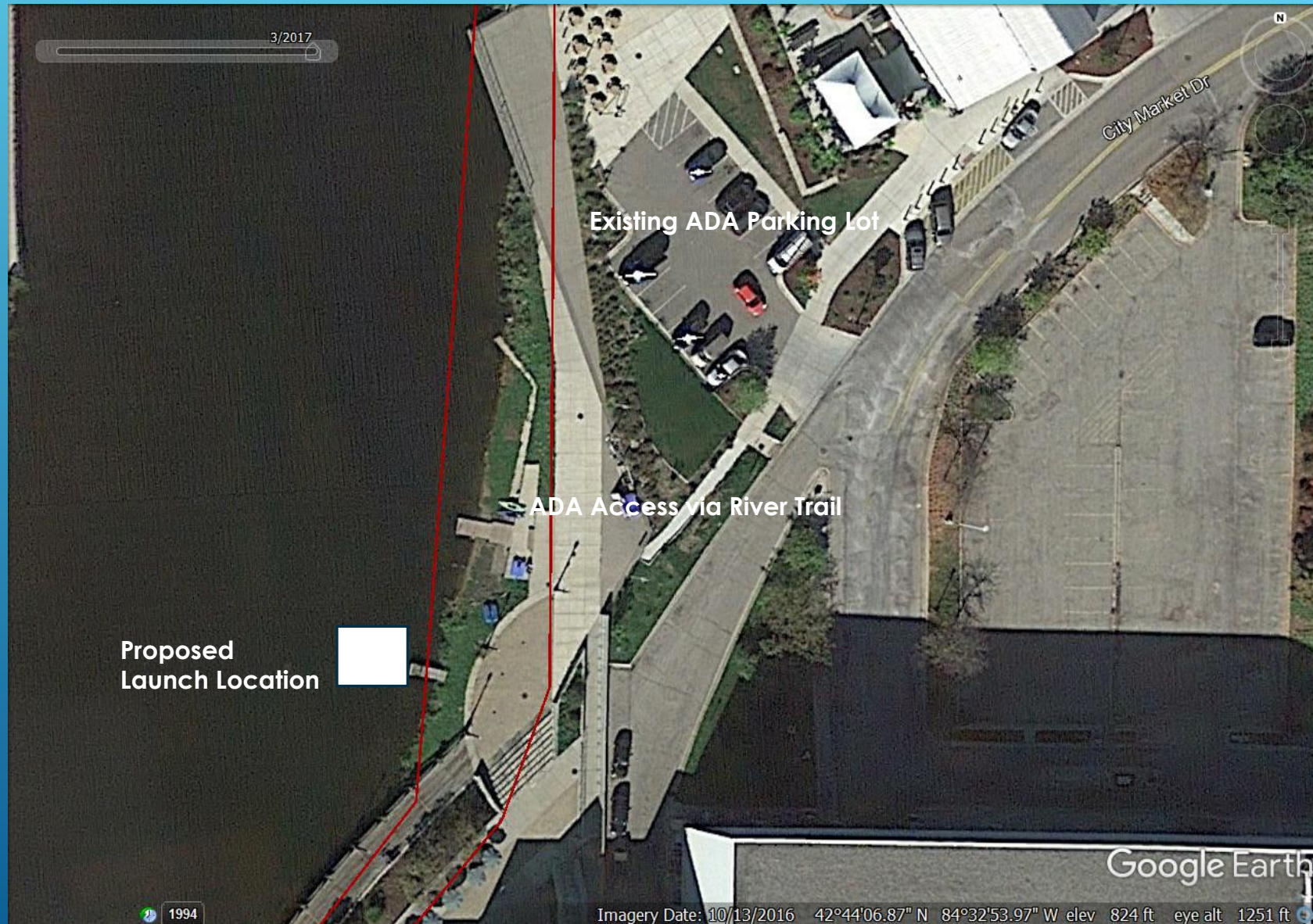


RIVERFRONT PARK/CITY MARKET BOUNDARY MAP





RIVERFRONT PARK/CITY MARKET DEVELOPMENT PLAN





LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Canoe and Kayak Launch – Riverfront Park/City Market

DEPARTMENT: Parks and Recreation Department

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, 483-4042, brett.kaschinske@lansingmi.gov

APPLICATION DATE: April 1, 2017

AWARD DATE:

GRANT CYCLE: Check One: ____Annual ☒ One-Time

FUND AMOUNT: \$33,600 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION \$33,600

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$14,400.00

GRANT PAYS FOR: Canoe and Kayak Launch

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Installing a universally accessible canoe and kayak launch at Riverfront Park/City Market Landing

BY COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) will be accepting grant applications for the next grant cycle no later than April 1, 2017; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, on March 23, 2015 the City Council through Resolution #2015-077 adopted the City of Lansing Parks and Recreation Five Year Master Plan for 2015 through 2020; and

WHEREAS, on Wednesday, March 8, 2017 the Parks Board recommended by a 7 to 0 vote the below project be recommended to the Mayor for submission to the City Council for approval; and

WHEREAS, the City of Lansing will install a Universally Accessible canoe/kayak launch on the Grand River located near Lansing City Market; and

WHEREAS, the Parks and Recreation Director is recommending that the City apply for grant funds for the following project:

MNR TRUST FUND

Universally Accessible Canoe/Kayak Launch – City Market

MNRTF	\$33,600.00
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Parks Millage Match 30%	\$14,400.00
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(Account # 1289043823.970000)

WHEREAS, if the grant is awarded, the City match would be required in fiscal year 2018.

NOW, THEREFORE, BE IT RESOLVED that the Mayor recommends to the City Council that the above project has a grant application prepared and submitted to the Michigan Natural Resources Trust Fund.

BE IT FINALLY RESOLVED that if the grant is awarded, the City of Lansing, Michigan, will accept the terms of the agreement as received from the MNRTF, and that the City of Lansing does hereby specifically agree, but not by way of limitation, as follows:

1. That if the proposed grant is received, in an amount requiring less than or equal City match to the amount indicated in the application document(s), the administration is authorized to create appropriate accounts and transfer necessary funds to administer and monitor the grant and to appropriate such additional funds as shall be necessary to complete the project subject to the City Council transfer policies.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the MNRTF for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To authorize Virg Bernero, Mayor of the City of Lansing, to be the local authorized representative to sign documents in behalf of the City of Lansing.
5. To comply with any and all terms of said MDNRTF agreement including all terms not specifically set forth in the foregoing portion of this resolution.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Canoe and Kayak Launch – Moores Park

DEPARTMENT: Parks and Recreation Department

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, 483-4042, brett.kaschinske@lansingmi.gov

APPLICATION DATE: April 1, 2017

AWARD DATE:

GRANT CYCLE: Check One: ____Annual ☒ One-Time

FUND AMOUNT: \$24,500 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION \$24,500

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$10,500.00

GRANT PAYS FOR: Canoe and Kayak Launch

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Installing a universally accessible canoe and kayak launch at Moores Park

BY COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) will be accepting grant applications for the next grant cycle no later than April 1, 2017; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, on March 23, 2015 the City Council through Resolution #2015-077 adopted the City of Lansing Parks and Recreation Five Year Master Plan for 2015 through 2020; and

WHEREAS, on Wednesday, March 8, 2017 the Parks Board recommended by a 7 to 0 vote the below project be recommended to the Mayor for submission to the City Council for approval; and

WHEREAS, the City of Lansing will install a Universally Accessible canoe/kayak launch on the Grand River located within Moores Park; and

WHEREAS, the Parks and Recreation Director is recommending that the City apply for grant funds for the following project:

MNR TRUST FUND

Universally Accessible Canoe/Kayak Launch – Moores Park

MNRTF	\$24,500.00
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Parks Millage Match 30%	\$10,500.00
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(Account-1289043823.970000)

WHEREAS, if the grant is awarded, the City match would be required in fiscal year 2018.

NOW, THEREFORE, BE IT RESOLVED that the Mayor recommends to the City Council that the above project has a grant application prepared and submitted to the Michigan Natural Resources Trust Fund.

BE IT FINALLY RESOLVED that if the grant is awarded, the City of Lansing, Michigan, will accept the terms of the agreement as received from the MNRTF, and that the City of Lansing does hereby specifically agree, but not by way of limitation, as follows:

1. That if the proposed grant is received, in an amount requiring less than or equal City match to the amount indicated in the application document(s), the administration is authorized to create appropriate accounts and transfer

necessary funds to administer and monitor the grant and to appropriate such additional funds as shall be necessary to complete the project subject to the City Council transfer policies.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the MNRTF for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To authorize Virg Bernero, Mayor of the City of Lansing, to be the local authorized representative to sign documents in behalf of the City of Lansing.
5. To comply with any and all terms of said MDNRTF agreement including all terms not specifically set forth in the foregoing portion of this resolution.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Canoe and Kayak Launch – Kruger’s Landing

DEPARTMENT: Parks and Recreation Department

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, 483-4042, brett.kaschinske@lansingmi.gov

APPLICATION DATE: April 1, 2017

AWARD DATE:

GRANT CYCLE: Check One: ____Annual ☒ One-Time

FUND AMOUNT: \$24,500 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION \$24,500

LAND \$0.00

OTHER (Training)

CITY MATCH (IF APPLICABLE): \$10,500.00

GRANT PAYS FOR: Canoe and Kayak Launch

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Installing a universally accessible canoe and kayak launch at Kruger’s Landing

BY COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) will be accepting grant applications for the next grant cycle no later than April 1, 2017; and

WHEREAS, MNRTF requires a resolution from the governing body of the applicant supporting the application, acknowledging the required match and committing to the amount and source of match that are specified in the application; and

WHEREAS, on March 23, 2015 the City Council through Resolution #2015-077 adopted the City of Lansing Parks and Recreation Five Year Master Plan for 2015 through 2020; and

WHEREAS, on Wednesday, March 8, 2017 the Parks Board recommended by a 7 to 0 vote the below project be recommended to the Mayor for submission to the City Council for approval; and

WHEREAS, the City of Lansing will install a Universally Accessible canoe/kayak launch on the Red Cedar River located adjacent to Crego Park; and

WHEREAS, the Parks and Recreation Director is recommending that the City apply for grant funds for the following project:

MNR TRUST FUND

Universally Accessible Canoe/Kayak Launch – Crego Park Krugers Landing

MNRTF	\$24,500.00
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Parks Millage Match 30%	\$10,500.00
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(Account # 1289043823.970000)

WHEREAS, if the grant is awarded, the City match would be required in fiscal year 2018.

NOW, THEREFORE, BE IT RESOLVED that the Mayor recommends to the City Council that the above project has a grant application prepared and submitted to the Michigan Natural Resources Trust Fund.

BE IT FINALLY RESOLVED that if the grant is awarded, the City of Lansing, Michigan, will accept the terms of the agreement as received from the MNRTF, and that the City of Lansing does hereby specifically agree, but not by way of limitation, as follows:

1. That if the proposed grant is received, in an amount requiring less than or equal City match to the amount indicated in the application document(s), the administration is authorized to create appropriate accounts and transfer necessary funds to administer and monitor the grant and to appropriate such additional funds as shall be necessary to complete the project subject to the City Council transfer policies.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the MNRTF for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To authorize Virg Bernero, Mayor of the City of Lansing, to be the local authorized representative to sign documents in behalf of the City of Lansing.
5. To comply with any and all terms of said MDNRTF agreement including all terms not specifically set forth in the foregoing portion of this resolution.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Cities for Financial Empowerment Fund: Cost Effectiveness Analysis of the Financial Empowerment Center

DEPARTMENT: Mayor's Office (Office of Financial Empowerment)

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton - 4530

APPLICATION DATE N/A AWARD DATE: January 17, 2017

GRANT CYCLE: 12 months Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$10,000 (Breakdown below should total this amount)

GOODS & SERVICES	10,000.00
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PERSONNEL	
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CONSTRUCTION	<u>\$0.00</u>
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LAND	\$0.00
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OTHER	
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CITY MATCH (IF APPLICABLE): \$ N/A

GRANT PAYS FOR: Engaging a vendor to follow the steps set forth in a Toolkit to conduct a cost effectiveness analysis of the Lansing Financial Empowerment Center

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

Payments to vendor (working with Michigan State University Professor Steven Haider & his PhD students) are allowable, as well as any other costs necessary to the analysis using the toolkit (mileage, copies, etc).



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-10-17
RE: Cities for Financial Empowerment Fund

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: CITY COUNCIL AGENDA ITEM - Cities for Financial Empowerment Fund

Date: 3-10-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, on November 28, 2016 The City of Lansing was offered the opportunity to receive a \$10,000 grant from the Cities For Financial Empowerment Fund, to be used to perform a cost study of Lansing's Financial Empowerment Center using a third party researcher; and

WHEREAS, the Cities for Financial Empowerment Fund grant was *not* the result of a competitive proposal process, and no proposal was submitted by the Office of Financial Empowerment; and

WHEREAS, the Cities for Financial Empowerment Fund grant supports working with a PhD student and professor from Michigan State University's Economics Department to utilize a cost study tool developed specifically for Financial Empowerment Centers; and

WHEREAS, the Cities for Financial Empowerment Fund awarded \$10,000.00 to the City of Lansing's Office of Financial Empowerment; and

WHEREAS, the award for \$10,000.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the Cities for Financial Empowerment Fund grant in the total amount of \$10,000.00 for the grant period beginning January 17, 2017 and ending January 16, 2018 for the City of Lansing.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.



LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Michigan Commission on Law Enforce - PA 302

DEPARTMENT: Police

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brent Sorg brent.sorg@lansingmi.gov 483-4653

APPLIICATION DATE - Acceptance Procedures January each year AWARD DATE: January 2016

GRANT CYCLE: 2 years Check One: ____Annual XXOne-Time

FUND AMOUNT: 36,721.28 (Breakdown below should total this amount)

GOODS & SERVICES

PERSONNEL

CONSTRUCTION

LAND

OTHER (Training) 36,721.28

CITY MATCH (IF APPLICABLE): \$0.00

GRANT PAYS FOR: MCOLES approved Training

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

These funds are the **2016** Law Enforcement Distributions (LED) was released by Michigan Commission on Law Enforcement Standards (MCOLES). LPD was awarded per-capita payment of **\$102.25** for each eligible, full-time equated MCOLES licensed officer – 181 in FY16. These funds are distributed for use at MCOLES approved Training.



Virg Bernero, Mayor

OFFICE OF THE MAYOR

9th Floor, City Hall
124 W. Michigan Avenue
Lansing, Michigan 48933-1694
(517) 483-4141 (voice)
(517) 483-4479 (TDD)
(517) 483-6066 (Fax)

TO: City Council President Patricia Spitzley and Councilmembers
FROM: Mayor Virg Bernero
DATE: 3-10-17
RE: Public Act 302 Police Training Funds

The attached correspondence is forwarded for your review and appropriate action.

VB/rh
Attachment



City of Lansing
Inter-Departmental
Memorandum



To: Virg Bernero, Mayor

From: Angie Bennett, Finance Director

Subject: CITY COUNCIL AGENDA ITEM - Public Act 302 Police Training Funds

Date: 3-10-17

Please forward this resolution to City Council for placement on the Agenda.

If you have any questions, or need additional information, please give me a call.

Attachments

UPDATED
BY THE COMMITTEE ON WAYS & MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

That the following FY 2017 grant appropriation be approved:

State/Federal Grants Fund
Police Officer Training – Public Act 302

\$36,721.28	State Revenue
\$36,721.28	Operations Expenses (Training – PA302)

To appropriate Public Act 302 Police training funds received from the state for sworn law enforcement officer training.

Approved for placement on the City Council agenda:

Jim Smiertka, City Attorney

Date

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Virg Bernero, Mayor
FROM: Stephanie Robinson CPPB, Senior Buyer
DATE: Feb. 21, 2017
SUBJECT: Sole Source Purchase – Carrier and Gable

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Public Service Department, Operations and Maintenance Division
Vendor: Carrier and Gable
Item Purchased: Quadguard Attenuator II TL-3
Dollar Amount: \$22,487.55

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

sr



Virg Bernero, Mayor

CITY OF LANSING

PURCHASING OFFICE

1232 Haco Dr.

Lansing, Michigan 48912

(517) 702-6197

<http://www.lansingmi.gov/purchasing>

TO: Randy Hannan, Chief of Staff
Chad Gamble, Chief Operating Officer

FROM: Stephanie Robinson, CPPB Buyer

DATE: January 25, 2017

SUBJECT: Sole Source Purchase – Carrier & Gable – Quadguard Attenuator

The Public Service Department – Operations and Maintenance Division requests that Carrier & Gable be designated as a sole source vendor for one (1) Quadguard II TL-3 Crash Attenuator System utilized by the City of Lansing to replace a damaged attenuator on N. Cedar St. near Lake Lansing Rd.

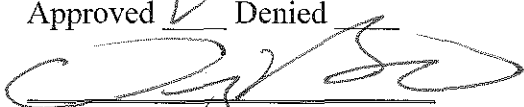
Please see the attached letter and approval from Brian Love regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to Carrier & Gable in the approximate amount of \$22,487.55 from account number 202.453633.746701 per the request of the Public Service Operations and Maintenance Division.

Attachment

Date 2-10-17

Approved ☒ Denied


Virg Bernero, Mayor

TO: Stephanie Robinson CPPB, Senior Buyer Purchasing
FROM: Brian Love, Senior Surface Maintenance Supervisor
DATE: January 24, 2017
SUBJECT: Sole Source – Carrier & Gable Inc. – Crash Attenuator Purchase

Operations & Maintenance would like to request a Sole Source designation be granted to Carrier & Gable Inc. for an exclusive purchase of one (1) Quadguard II TL-3 Crash Attenuator System. This purchase is being made to replace a damaged attenuator on N. Cedar south of Lake Lansing Rd. Carrier & Gable is the Michigan supplier for the style and model of the attenuator system needed to replace the damaged one. This agreement will allow the City to quickly replace the damaged one in a very high traffic, critical area. We have researched price comparisons from other regions and are confident the price they are proposing is very competitive. MDOT will be reimbursing the City for all cost. We will utilize the MDOT Trunk Line account # 202.453633.746701.

Attenuator Cost Summary:

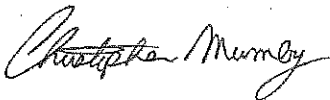
- Complete Attenuator System \$18,487.55
- Freight (included) \$ 00.00
- Installation(includesTrafficControl) \$4000.00
- Total \$22,487.55

APPROVED BY:

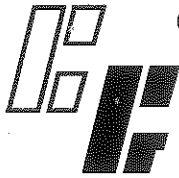


Brian Love, O&M Senior Supervisor

Dated: 1-24-17



Digitally signed by Christopher Mumby
DN: cn=Christopher Mumby, o=City of Lansing, ou=Public Service Department, email=christopher.mumby@lansing.mi.gov, c=US
Date: 2017.01.25 10:36:12 -05'00'

**CARRIER & GABLE, INC.**

24110 Research Drive
Farmington Hills, MI 48335
(248) 477-8700 (248) 473-0730 • FAX

www.carriergable.com

SALES QUOTE

Sales Quote Number: 27147

Sales Quote Date: 1/23/2017

Page: 1

ALL VALUES STATED IN U.S. DOLLARS**Sell**

To: LANSING, CITY OF
BRIAN LOVE
124 W. MICHIGAN AVENUE
732 CITY HALL
LANSING, MI 48933

Ship

To: LANSING, CITY OF - SIGN SHOP
C/O HIGHWAY SERVICE CO.
26401 HALL RD.
WOODHAVEN, MI 48183

Tax Ident. Type Legal Entity
Ship Via Best Way
Terms NET 30 DAYS

Customer ID 1625
SalesPerson John Carrier

Item No.	Description	Cross-Reference No.	Qty.	Unit Price	Total Price

N. CEDAR ST. @ LAKE LANSING RD.					
REPLACE/UPDATE ATTENUATOR					

245QUADGT2	QUADGUARD II ATTENUATOR, 24" TL-3		1	18,487.55	18,487.55
245-NS006466	QUADGUARD II, 24" 5-BAY, 62 MPH		1		
245-NS002640	TENSION STRUT BACK UP 24" QUADGUARD		1		
245-NS003297	TRANS. PANEL 4" OFFSET		1		
244-1003	OBJECT MARKER, UNI-DIRECT. \\\		1		
***** END of KIT *****					

FREIGHT INCLUDED IN PRICING					

CONTRACTOR FEES					
269-NS004459	LABOR CHARGE - ATTENUATOR INSTALL		1	2,500.00	2,500.00
269-NS004459	LABOR CHARGE - TRAFFIC CONTROL		1	1,500.00	1,500.00

Amount Subject to Sales Tax 0
Amount Exempt from Sales Tax 22,487.55

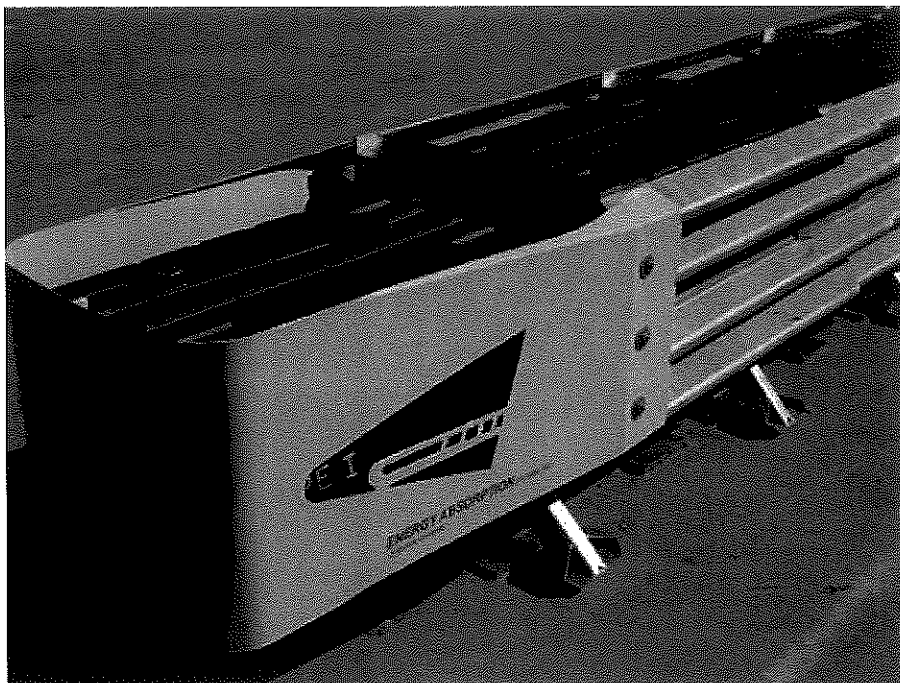
Subtotal: 22,487.55
Invoice Discount: 0.00
Total Sales Tax 0.00

Total: 22,487.55



[Product Sheet](#)
[Product Specifications](#)
[FHWA Acceptance](#)

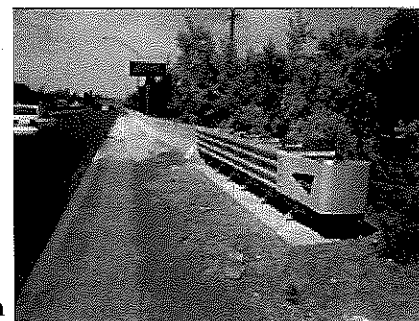
QuadGuard®II CRASH CUSHION SYSTEM



QUADGUARD®II CRASH CUSHION

QUADGUARD®II CRASH CUSHION family has evolved again! Using the existing framework of the QuadGuard, the QuadGuard II provides TL-2 and TL-3 protection using less length.

The TL-2 QuadGuard II is 25% shorter than the original QuadGuard measuring less than 3m (10'). The TL-3 model is also nearly a meter, 3 feet, shorter than its predecessor.



The only modifications are the addition of the revolutionary Steel Nose, and the monorail Guide Stabilizers. The remaining components are identical to the existing NCHRP 350 systems that have been installed globally since the mid 1990's.

The QuadGuard II will telescope rearward on head-on impacts by both the light car and the high center-of-gravity pickup truck at speeds up to 100 km/h (62 mph) and safely redirect errant vehicles on impact up to 20 angles into the side of the unit without gating.

FEATURES AND BENEFITS

- LESS is MORE!
- QuadGuard II has up to 25% less footprint reducing installation cost
- Steel Nose provides excellent visibility
- Majority of system is identical to QuadGuard reduced inventory requirements
- Shorter Systems are less likely to be impacted
- Offers hazard protection from 40 km/h (25mph) to 115 km/h to (70mph)

Post Impact Debris

The design of the QuadGuard II does an excellent job of minimizing debris affecting other vehicles in the roadway.

European Standard EN-1317-3

The QuadGuard® Family also includes systems to meet Europe's EN-1317-3 Criteria

- QuadGuard CEN Crash Cushion Family

Head-On Impacts

During head-on impacts, the QuadGuard® System telescopes rearward and crushes the cartridges to absorb the energy of impact.

Redirective Capability

When impacted from the side, the QuadGuard® System redirects the errant vehicle back toward its original travel path without allowing gating.

Quad-Beam™ Panels

Quad-Beam panels provide 30% higher beam strength than three beam panels.

Monorail Base

Monorail base eliminates the need for chains and cables providing excellent redirective capability.

Self-Supporting Nose

Self-supporting nose means no legs to complicate installation and maintenance. Optional Flex-Belt Nose available.

Easy Refurbishment of Crash Cushions

Self-supporting nose means no legs to complicate installation and maintenance. Optional Flex-Belt Nose available.

Replaceable Cartridge

Replaceable cartridge contains impact debris, avoiding loose parts that may cause secondary accidents.

Copyright 2017

QUADGUARD® II

The New
Standard
in Crash
Cushions

NEW

OVERVIEW

The QuadGuard family has evolved again! Using the existing framework of the QuadGuard, the QuadGuard II provides TL-2 and TL-3 protection using less length. The TL-2 QuadGuard II is 25% shorter than the original QuadGuard measuring less than 3m (10'). The TL-3 model is also nearly a meter, 3 feet, shorter than its predecessor.

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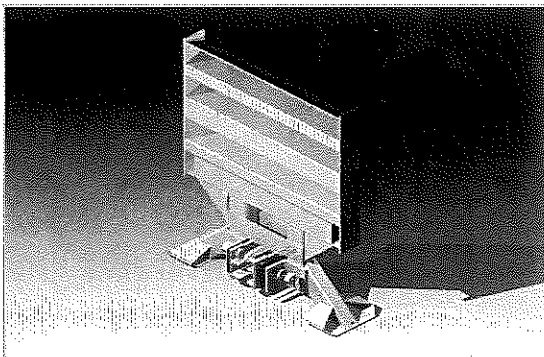
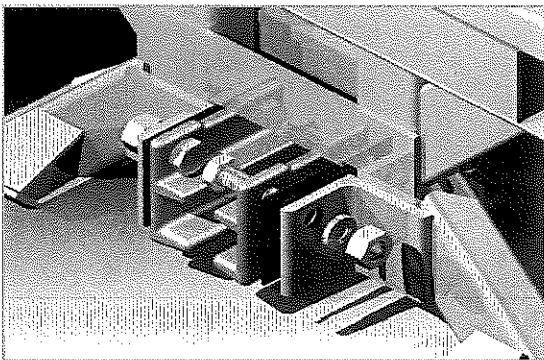
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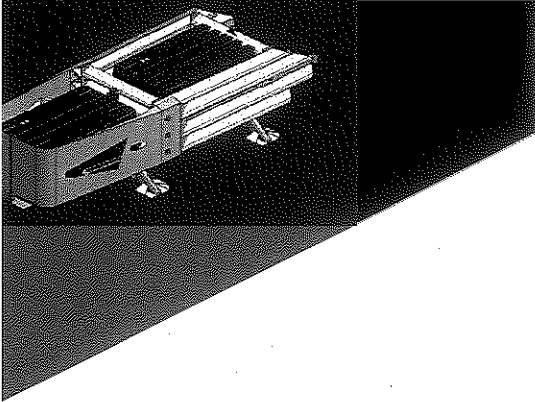
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SAVING LIVES BY DESIGN™

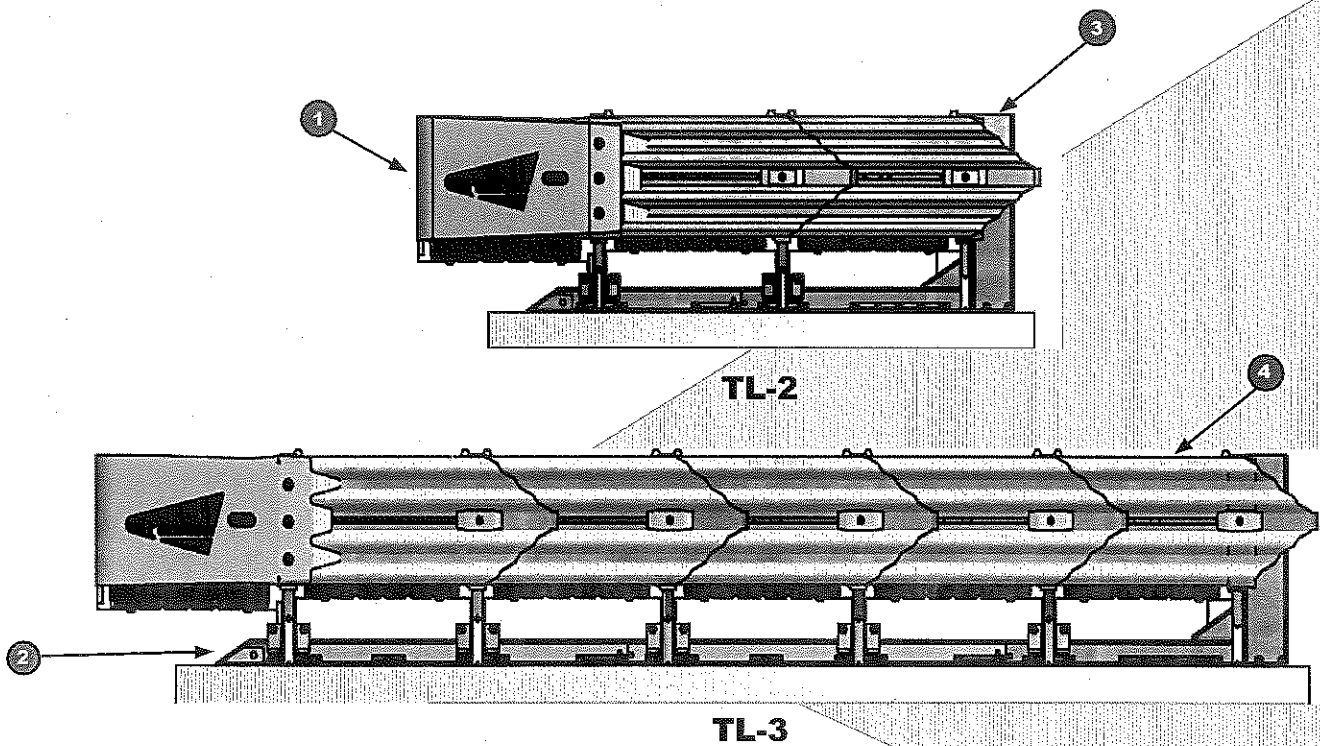
www.energyabsorption.com



SPECIFICATIONS

Minimum Width at Backup	610 mm	(2')
Maximum Width at Backup	2.3 m	(8')
TL-2 Effective Length	2.6 m	(8'8")
TL-3 Effective Length	5.4 m	(8'8")

- 1 ENGINEERED STEEL NOSE
- 2 MONORAIL
- 3 STEEL BACKUP
- 4 FENDER PANEL



DISTRIBUTED BY:

QuadGuard® II System

GENERAL SPECIFICATIONS

I. GENERAL

All QuadGuard® II Systems shall be designed and manufactured by Trinity Highway Products, LLC, of Dallas, TX.

II. DESCRIPTION OF SYSTEM

A. General

The QuadGuard® II System shall consist of energy absorbing cartridges surrounded by a framework of steel Quad-beam™ guardrail, which can telescope rearward during head-on impacts. The QuadGuard® II System shall have a center monorail, which will resist lateral movement during side angle impacts, and a backup, which will resist movement during head-on impacts. The nose shall consist of a sheet steel wrap and an energy-absorbing cartridge. Transitions are available and may be required depending on site conditions.

B. Component Description

1. A bay describes a section of the QuadGuard® II System consisting of an energy absorbing cartridge, a diaphragm, two fender panels and fasteners.
 - a. There are two types of cartridges, referred to as Type I and Type II. The front portion of the system shall be fitted with Type I cartridges. The rear of the system shall be fitted with Type II cartridges. The outside of each cartridge shall be fabricated from a weather resistant plastic. The actual quantity of each cartridge type shall be determined by the system design speed. Refer to the product design manual for more information.
 - b. The diaphragms shall be made from 10 gauge, steel Quad-beam™ sections. Two support legs shall be welded to the Quad-beam™. Ski-shaped plates shall be welded to the bottom of the support legs. The diaphragms shall be designed to lock onto, and be guided by a ground-mounted, center monorail support structure. Monorail guide shims shall be positioned between the monorail guides and the diaphragm support leg mounts.
 - c. The fender panels shall be fabricated from 10 gauge steel Quad-beam™ sections. The rear of each fender panel (the panel end furthest from the nose of the assembled system) shall be tapered to help maximize performance during wrong-way, redirective impacts. Each fender panel shall be drilled

March 28, 2014

and slotted in accordance with the manufacturer's specifications so that when assembled in the field, the front end (the end closest to the nose of the assembled system) shall be bolted to a diaphragm or hinge plate (depending on width of system) by means of 5/8" bolts. The rear of each Quad-beam™ fender panel shall overlap the next rearward fender panel and be connected to the diaphragm or hinge plate of the next bay by means of a bolt and "mushroom" washer. The bolt fits through the long horizontal slot in the forward fender panel. This permits the movement, front to back, of one set of fender panels relative to the panels in the underlying, next rearward bay. For QuadGuard® II Systems with a backup width greater than 915mm (36"), the mushroom bolt assembly is held in place by a compression spring, which allows limited separation of the fender panels during an impact.

2. The monorail support structure shall be made of steel and be anchored per manufacturers instructions, to a specified concrete pad. The monorail shall prevent lateral movement, vertical movement and overturning of the diaphragms during design impacts.
3. The nose section shall contain a nose cover and an energy absorbing cartridge and is not counted as a bay. The nose cover shall be made from 14ga sheet steel. The nose shall attach to the front diaphragm.
4. The backup shall be made of steel and be attached to concrete or an integral tension strut framework, and shall be available in nominal widths of 610mm (24"), 762mm (30"), 915mm (36"), 1753mm (69"), and 2286mm (90").
5. Several transition panels are available as required by site conditions including: Quad-beam to Safety Barrier, Quad-beam™ to Thrie-beam, Quad-beam™ to W-beam, and Quad-beam™ End Shoe. Contact Trinity Highway for specific applications.

C. Material Specifications

1. Metal work shall be fabricated from either M1020 Merchant Quality or ASTM A-36 steel. After fabrication, metal work shall be galvanized in accordance with ASTM A-123. All welding shall be done by or under the direction of a certified welder.
2. The system shall be assembled with galvanized fasteners. All bolts, nuts, and washers shall be Commercial Quality "American National Standard" unless otherwise specified.

March 28, 2014

III. PERFORMANCE CRITERIA

- A. For head-on impacts into the nose, a QuadGuard® II System shall be specified which is capable of meeting the occupant risk criteria as recommended in NCHRP 350. For vehicles weighing between 820 and 2000 kg [1,810 and 4,410 lbs], the theoretical impact velocity of a hypothetical front seat passenger against the vehicle's interior (calculated from vehicle acceleration and 600mm [24"] forward displacement) shall be less than 12m/s [39.4 ft/sec], and the vehicle's highest 10 millisecond average acceleration subsequent to the instant of the hypothetical passenger impact shall be less than 20 G's.
- B. The QuadGuard® II System shall be capable of redirecting 2000 kg [4,410 lbs] vehicles which impact the sides of the system at speeds up to 100 km/h [62 mph] at angles of 20° for both right-way and wrong-way impacts (angles measured from system's longitudinal centerline). The QuadGuard® II System shall be capable of redirecting 820 kg [1,810 lbs] vehicles, which impact the sides of the system at speeds up to 100 km/h [62 mph] at angles of 15°. (See Test Criteria below.)
- C. The QuadGuard® II System shall be designed and constructed so there is no solid debris from the system which can create a hazard on the roadway after either head-on or side angle design impacts.

IV. TEST CRITERIA

The QuadGuard® II System shall have been fully tested per the recommended criteria set forth in National Cooperative Highway Research Program (NCHRP) Report 350, 1993, Test Level 3 for redirective, non-gating terminals and crash cushions.

V. DESIGN AND SELECTION CRITERIA

- A. Design, selection and placement of crash cushions shall conform to The American Association of State Highway and Transportation Officials (AASHTO) Publication, "Roadside Design Guide" 2002.
- B. Installation of the QuadGuard® II System attenuators shall be accomplished in accordance with the recommendations of Trinity Highway Products, LLC.