



AGENDA
Committee on Ways and Means
Thursday, February 8, 2018 @ 8:00 a.m.
Council Conference Room, City Hall

Councilmember Jody Washington, Chair
Councilmember Kathie Dunbar, Vice Chair
Councilmember Carol Wood, Member

1. Call to Order

2. Minutes

- January 25, 2018

3. Public Comment on Agenda Items

4. Discussion/Action:

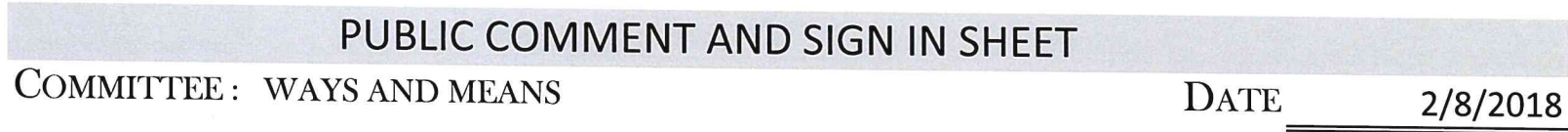
- A.) RESOLUTION** – Create the Assessment District; Direct Assessor to Generate the Roll for the Special Assessment for the Floodplain Mapping Project
- B.) Sole Source Purchase;** Police Department request for MobilePD Inc. as the vendor for the purchase of MobilePD Software
- C.) RESOLUTION** – Grant; Jackson National Life Community Fund for LansingSAVE
- D.) RESOLUTION** – Grant; HRCS Collaborative Applicant for Continuum of Care for Lansing under the Emergency Solutions Grant Notice of Funding Availability (NOFA)

5. Pending

- Report from Internal Auditor and City Attorney on Retiree Reimbursement
- Teamsters 580 Retiree Healthcare Coverage

6. Other

7. Adjourn

DATE 2/8/2018[illegible]



MINUTES

**Committee on Ways and Means
Thursday, January 25, 2018 @ 8:00 a.m.
10th Floor Conference Room, City Hall**

CALL TO ORDER

The meeting was called to order at 8:00 a.m.

ROLL CALL

Council Member Jody Washington, Chair
Council Member Kathie Dunbar, Vice Chairperson - excused
Council Member Carol Wood, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Eric Brewer, Council Internal Auditor
Angie Bennett, Finance Director
Kathy Miles
Elaine Womboldt
Denise Estee
Steve Maloney
Ronda Oberlin, Office of Emergency Management
Chelsea Coffey, Mayors office
Greg Venker, Assistant City Attorney
Jim Smiertka, City Attorney
Teresa Frassetto
Suzanne Elms
Dean Brailey
Sarah Riggs

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM NOVEMBER 21, 2017 AS PRESENTED. MOTION CARRIED 2-0.

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM NOVEMBER 27, 2017 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

Public Comment will be made during each agenda item.

Discussion/Action

RESOLUTION – Special Assessment for Floodplain Mapping Project

Ms. Oberlin noted to the Committee that the current maps used are from 1978 studies and during some recent mapping evaluations; they found discrepancies in the flood plain area. By lowering the base flood elevations, there could be a lower average flood insurance rate. Thus project will cost \$383,000. There are no qualifications to be involved, everyone pays the same rates, no matter what the risk is. If there is damage each one is looked upon case by case. Ms. Oberlin handed the Committee maps of the changes that will affect Urbandale and the Baker neighborhood. There will be an impact on the effected properties when they sell, because the price will have to be adjusted to accommodate for the flood insurance. Council Member Wood asked Mr. Smiertka if a case can be made in the tax tribunal if someone wanted to dispute it. Mr. Smiertka stated they could. Ms. Oberlin continued noting the area impacts 800 homes, and 600 will be impacted by the new mapping. The next handout represented further details on the property values. She added that the two hardest hit areas are already in the mapping area, and according to the maps she presented, Urbandale does not have any significant changes. Other areas that will now be affected include the Red Cedar, and currently there is no full understanding of the impact from the Grand River. Ms. Oberlin pointed out that this does not just affect Lansing, but will go into Meridian Township. When the study begins if they find there is no impact into Meridian Township, it will stop there and be a one phase project. If they find something, it will be a two phase project. They have already approached and confirmed participation with Ingham County and Michigan State University. The costs will be split between private and public resources, and the property owners will be affected with an average of \$47 per home, which is based on \$.10 per square foot.

Ms. Elms from Sycamore Park asked the Committee to look at other options including the “Lloyds of London” process. Ms. Oberlin stated that would not work in this area, and offered to meet with Ms. Elms after the meeting to provide her with the information and explain everything to her.

Ms. Womboldt asked if the resident affected by the clearing of trees at Ormond Park would be involved, and Ms. Oberlin stated they would not.

PENDING INFORMATION FROM LAW ON THE APPROPRIATE DATE. MOTION CARRIED 2-0.

Ms. Oberlin was asked to attend the public hearing and provide larger maps the night of the meeting.

Pending

Report from Internal Auditor and City Attorney on Retiree Reimbursement

Mr. Brewer stated he did not have a report yet, noting he had not gotten the information he needed. He was advised Law is making a determination on what benefits are and what aren't benefits. His role will be to understand the scope, and if there is merit to the benefits or not. Council Member Washington asked him to follow up with the new Administration on obtaining the information he needs.

Teamster 580 Retiree Healthcare Coverage

Council Member Washington asked Ms. Estee to provide Ms. Sanchez-Gazella a brief history on that the retirees want to see happen.

Ms. Estee went over her history of the situation which went back 8 years. It was noted she received a letter in March, 2010 from the City Finance Department that stated she was tied to active employees effective February 20, 2004. Her opinion was that that police was made and not negotiated with the union. She admitted she had approached the union, but was told they could not represent retirees. She outlined the information Ms. Sanchez-Gazella had in the binder provided by the Council, and even added that in November 2017 she filed a FOIA looking for the list of 2003 retirees and tie-bar, and the number from when the tie-bar took effect through 2007. She believes that at this time 11 Teamster Retirees receive 100% of their insurance paid for and the others lost that benefit with no explanation. She concludes by listing three (3) questions she is looking to find answers to: Where is the 2004 tie bar date? Why back track a policy 6 years? and Why did some retirees get to keep 100% of their benefits while others now have to pay. Council Member Washington asked her if those were the only questions and what income was she hoping to get. Ms. Estee stated the outcome she wanted was monetary, she wanted all their money back, and there needs to be accurate record keeping and no change of information. Council Member Washington then stated to Ms. Sanchez-Gazella that the Committee and retirees are seeking clear answers on why and how, and if the answers they get are not what they want they like, can they hire an attorney. If the answer is not what the retirees want to hear, they need to know clear answers and why it happened. Lastly she added, the Committee has also asked and is asking again for the amount it would cost the City to make the retirees whole.

Council Member Wood briefly outlined the binders she had presented earlier to the Mayor's office and Ms. Sanchez-Gazella, noting the retirees need to know how things were determined and why. The Council needs to know if the City had options, if under option 1; starting today, if they find there were issues, and offered to start taking care of the retiree health care now what the cost would be; and option 2, if the City finds there was an issue, and goes back in time to the initial date, what is the cost and the number of employees affected.

Mr. Maloney stated to Ms. Sanchez-Gazella and the Committee that he does not believe that his issue with the 1% has been resolved yet and he has not been reimbursed. His questions related to having to the payments made on insurance based on the benefits.

Ms. Estee concluded by stated the issues impact the Teamsters from February 2004 until the summer of 2014. During 2004 – 2010 it was the "tie-bar" retirees, where they were vested 100% for benefits, and in 2010 the union negotiated a 1% cap with teamsters that stated the retirees would never pay more than 1% of their retirement towards benefits.

Council Member Washington asked Ms. Sanchez-Gazella how much time she would need. It was determined Ms. Sanchez-Gazella would report back on March 22, 2018.

OTHER

Mr. Smiertka noted to the Committee that the resolution that was earlier acted on will need to be amended to first authorize the special assessment, then authorization the preparation of the roll, and allow notices to be sent to those on the roll, 10 days before the hearing. The Committee determined they would meet on the new agenda at their February 8, 2018 meeting before it goes to Council February 12, 2018.

ADJOURN

Adjourn at 9:05 a.m.

Submitted by,

Sherrie Boak, Recording Secretary

Lansing City Council

Approved by the Committee on _____

Red Cedar Floodplain Remapping Project

The goal of the project is to correct the flood maps on the Red Cedar River to reflect a base flood elevation that is three feet lower in the City of Lansing, and up to three feet lower in neighboring communities; and to identify possible corrections on the Grand River and Sycamore Creek.

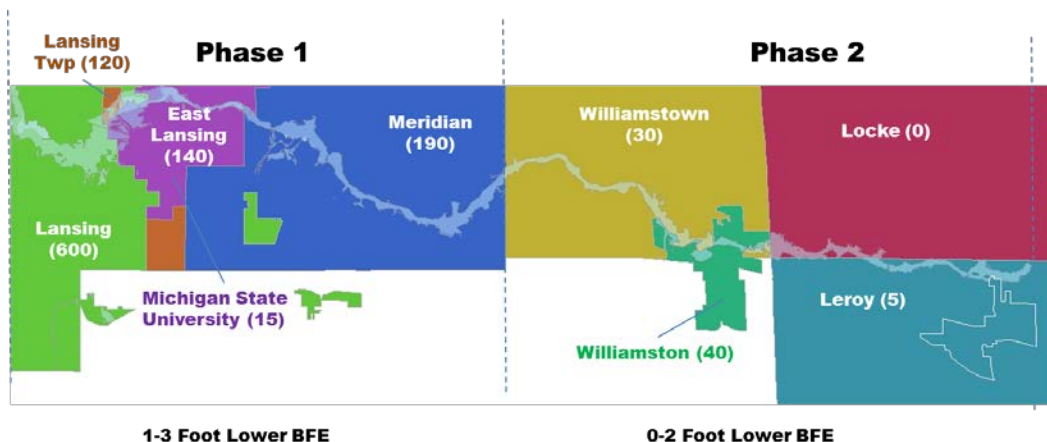
The City will contract with the US Geological Survey to produce new flood studies and updated flood insurance rate maps. Current maps were adopted in 2012, but based on flood studies performed in 1978. The process is expected to take five years, including 18 months for a flood study to be performed and approximately three years for map approval.

Background

Changes to base flood elevations were identified by the USGS during development of the City's Flood Inundation Mapper in 2015. The changes are primarily due to bridge replacement since 1978. The USGS has made a proposal to develop and deliver to FEMA the data needed to create new flood maps.

Benefits

Base flood elevations are expected to be reduced by one foot or more on the Red Cedar River from the Grand River to the eastern boundary of Meridian Township. Base flood elevations may be reduced as far upstream as Gramer Road on the east side of Webberville.



Cost

Under the proposed cost share, 50% of the project's cost will be borne by public agencies and 50% by property owners in the affected area, who are the direct beneficiaries. Once the first phase of the project is complete, the USGS will determine whether there are sufficient benefits for downstream communities to warrant going forward with the second phase. Payment is due at the completion of the study.

	%			
	Total	Phase 1	Phase 2	Total Cost
Public	50%	87,200.00	94,300.00	181,500.00
<i>USGS</i>	<i>10%</i>	<i>17,440.00</i>	<i>18,860.00</i>	<i>36,300.00</i>
<i>City of Lansing</i>	<i>16%</i>	<i>27,904.00</i>	<i>30,176.00</i>	<i>58,080.00</i>
<i>Michigan State University</i>	<i>7%</i>	<i>12,208.00</i>	<i>13,202.00</i>	<i>25,410.00</i>
<i>Ingham County</i>	<i>6%</i>	<i>10,464.00</i>	<i>11,316.00</i>	<i>21,780.00</i>
<i>BWL, East Lansing, Meridian</i>	<i>11%</i>	<i>41,856.00</i>	<i>45,264.00</i>	<i>87,120.00</i>
Private Property Owners	50%	87,200.00	94,300.00	181,500.00
Total	100%	174,400.00	188,600.00	363,000.00

Assessment of Private Property

There are approximately 600 properties in the floodplain of the Red Cedar River in Lansing. Seventy of those are commercial or commercial residential properties; the remainder are single family homes.

The assessment for both phases of the project amounts to less than 10 cents per square foot of each property. The average homeowner would be assessed \$45 for each of the project's two phases (if both prove to be necessary). The highest amount that would be assessed to a single homeowner for both phases would be \$260.00.

Square Footage	Average Assessment \$	Average Flood Insurance Reduction
2,000 to 3,000	208.00	28%
1,000 to 1,999	113.00	29%
800 to 999	79.00	22%
600 to 799	61.00	24%
599 or less	45.00	25%

Some property owners will see immediate benefits when the remapping is completed, either in lower flood insurance rates or by being removed from the floodplain and no longer being required to have flood insurance. All property owners will have long-term financial benefits.

Financial Benefits: Flood Insurance

The cost of flood insurance policies has been subsidized by the federal government since the City of Lansing joined the National Flood Insurance Program (NFIP) in 1981. Under this program all floodplain policy holders paid the same rate (per square foot of the structure), regardless of where in the floodplain they were located. In 2012 legislation was passed to end the subsidy program and increase premiums to reflect the actual risk of each individual property. These risk-based rates are known as 'actuarial' rates. Commercial and rental properties are expected to reach actuarial rates within the next few years, while owner-occupied residential properties are increasing at a slower rate. Those properties will reach actuarial rates in the next 10 to 25 years.

Insured properties at higher elevations may see immediate benefits through lower insurance rates or being removed from the floodplain. Insured properties in lower-lying areas would not see a rate reduction, but rates will increase by about 25% less over time.

Properties that are required to have flood insurance because of a mortgage, but which are not insured, could be required to buy insurance at actuarial rates at any time. FEMA has increased audits of lenders for flood insurance compliance. Lenders must enforce the flood-insurance requirement or risk sizeable fines. When this happens, property owners will be able to purchase insurance for about 25% less than they would currently.

Even properties which are not mortgaged may be forced to purchase flood insurance as a requirement for accepting FEMA assistance after a disaster.

Average annual flood insurance premium for Lansing homeowners:

Current (subsidized)	\$1,100
Actuarial (without remapping)	\$4,400
Actuarial (after remapping)	\$3,600

Financial Benefits: Property Values

The rising cost of flood insurance will have a significant impact on property values. The average single family home will have lost 84% of its value when actuarial rates are reached. That loss is estimated based on the offer that a purchaser would have to make in order to offset the cost of flood insurance on the property. At a 100% loss the monthly flood insurance premium is roughly equal to the monthly mortgage payment.

The table below shows the expected loss of property value for homes, based on home value. Although remapping will not completely address the problem of property devaluation, it is one way to help minimize the effect.

Home Value	Average Reduction in Value (%)	Average Loss After Remap	Average Value (\$)	Number of Homes in price range
\$12,000 - \$24,000	1.73	1.47	21,100	73
\$25,000 - \$49,000	1.08	0.88	35,700	314
\$50,000 - \$74,000	0.60	0.51	61,400	141
\$75,000 - \$99,000	0.42	0.33	87,100	127
\$100,000 - \$124,000	0.34	0.25	110,600	62
\$125,000 - \$149,000	0.28	0.21	132,100	18
\$150,000 - \$210,000	0.27	0.19	176,100	14
All Floodplain Homes	0.84	0.70	89,157	749

Prepared by:

Ronda Oberlin, CEM CFM
Hazard Mitigation Coordinator
City of Lansing Office of Emergency Management

BY THE COMMITTEE ON WAYS AND MEANS
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING
Ordering a Special Assessment District and Roll Be Created and Placed on File

WHEREAS, National Flood Insurance Program (NFIP) premiums for homes and businesses in the floodplain will significantly increase over the next twenty years pursuant to Federal Emergency Management Agency (FEMA) regulations, creating financial hardship for floodplain property owners through higher insurance rates and reduced property values; and

WHEREAS, the United States Geological Survey (USGS) has determined that the flood model data designating the base flood elevation for the Red Cedar River is no longer correct and that correcting this data will, over time, result in lower flood insurance rates and preserve property values; and

WHEREAS, the City of Lansing Office of Emergency Management has proposed a contract with the USGS to provide the corrected data to FEMA for the purpose of issuing revised flood maps showing the corrected base flood elevation; and

WHEREAS, flood model data constitutes publicly owned property, the improvement of which will provide direct financial benefits to the owners of more than 500 properties in the Red Cedar River floodplain in the City of Lansing; and

WHEREAS, the total amount of the contract is Three Hundred Sixty-Three Thousand Dollars (\$363,000.00), the City of Lansing has established a need for a special assessment district which includes all commercial and residential properties in the floodplain of the Red Cedar River and in the City of Lansing, which properties will be especially benefited by the improvement of the flood model data, to pay for fifty percent (50%) of that contract, subtotaling One Hundred Eighty-One Thousand and Five Hundred Dollars (\$181,500.00) over a period of two years; and

WHEREAS, the square footage of structures on property is a primary determining factor in the cost of flood insurance premiums and rates, the special assessment will be apportioned to the property owners based on the square footage of the home(s) or business(es) thereon; and

WHEREAS, the creation of a special assessment district and roll is necessary before public hearing on the matter may be held.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines there is a public necessity to engage in a contract with the USGS for work which will result in the correction of the base flood elevation for the floodplain of the Red Cedar River for the benefit of property values and flood insurance premium rates on the lands currently within the floodplain of the Red Cedar River; and

BE IT FURTHER RESOLVED that part of the expense for that contract should be defrayed by a special assessment on the lands benefited thereby, in the amount of fifty percent (50%) of that contract, subtotaling One Hundred Eighty-One Thousand and Five Hundred Dollars (\$181,500.00), to be assessed over a period of two years; and

BE IT FURTHER RESOLVED that the City Council orders the creation of a special assessment district consisting of all parcels of real property within the currently mapped floodplain of the Red Cedar River; and

BE IT FINALLY RESOLVED that the City Council directs the City Assessor to make an assessment roll for the lands within the assessment district ordered in this Resolution and with the total assessment being apportioned by square footage of the structures on the properties, which assessment roll is to be returned to City Council within two weeks, unless extended by separate resolution of City Council.

CITY of LANSING

INTEROFFICE COMMUNICATION

TO: Andy Schor, Mayor
FROM: Stephanie Robinson CPPB, Senior Buyer
DATE: Jan. 3, 2018
SUBJECT: Sole Source Purchase – MobilePD Inc

Please include this Sole Source packet of information in your transmittal to Council as required by the Purchasing Ordinance Section 206.05.

In summary, the Purchasing Office processed the following Sole Source transaction:

Department: Lansing Police Department
Vendor: MobilePD
Item Purchased: MobilePD Software
Dollar Amount: \$ 25,500 first year

Additional information pertaining to this purchase is attached for your information.

This letter is filed in accordance with the Purchasing Ordinance Section 206.05 (a) and (b).

slr

CITY of LANSING
INTEROFFICE COMMUNICATION

TO: Randy Hannan, Chief of Staff
Chad Gamble, Chief Operating Officer

FROM: Stephanie Robinson, CPPB Buyer

DATE: December 28, 2017

SUBJECT: Sole Source Purchase –MobilePD Inc.

The Lansing Police Department – request that MobilePD Inc, be designated as a sole source supplier for the new MobilePD Software for the City of Lansing.

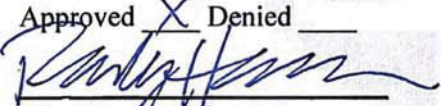
Please see the attached letter and approval from Robert Merritt and Chief Michael Yankowski regarding the request.

Based on the attached letter we recommend issuing a sole source purchase order to MobilePD Inc. in the approximate amount of \$ \$25,500 from the account 7325117671.741000 for one year contract, for one time set up fee and annual subscription fee. Renewal Pricing for year 2 and 3 will be \$15,000.

Attachment

Date 12/28/17

Approved ☒ Denied ☐


for Virg Bernero, Mayor

Stephanie Robinson

From: Boyce, Collin <Collin.Boyce@lansingmi.gov>
Sent: Thursday, December 28, 2017 2:20 PM
To: Randy.Hannan@lansingmi.gov; Stephanie Robinson; Chad Gamble; Nicholas Soucy
Cc: Merritt, Robert; Yankowski, Michael
Subject: Re: SOLE SOURCE FOR MOBILEPD APPLICATION FOR CRIME MAPPING

It has been reviewed and approved.

Thank you!

--

Collin Boyce, MAS
City of Lansing | Information Technology
C: 517-285-6843 | **O:** 517-483-4242
www.lansingmi.gov

From: Randy Hannan <Randy.Hannan@lansingmi.gov>
Date: Thursday, December 28, 2017 at 2:03 PM
To: Stephanie Robinson <Stephanie.Robinson@LBWL.COM>, "Gamble, Chad" <Chad.Gamble@lansingmi.gov>, "Soucy, Nicholas" <Nicholas.Soucy@lansingmi.gov>
Cc: "Boyce, Collin" <Collin.Boyce@lansingmi.gov>, "Merritt, Robert" <Robert.Merritt@lansingmi.gov>, "Yankowski, Michael" <Michael.Yankowski@lansingmi.gov>
Subject: RE: SOLE SOURCE FOR MOBILEPD APPLICATION FOR CRIME MAPPING

Has this been reviewed and approved by IT?

R

From: Stephanie Robinson [mailto:Stephanie.Robinson@LBWL.COM]
Sent: Thursday, December 28, 2017 1:27 PM
To: Gamble, Chad <Chad.Gamble@lansingmi.gov>; Hannan, Randy <Randy.Hannan@lansingmi.gov>; Soucy, Nicholas <Nicholas.Soucy@lansingmi.gov>
Subject: SOLE SOURCE FOR MOBILEPD APPLICATION FOR CRIME MAPPING

Attached is sole source request from LPD for MobilePD for Crime Mapping Applications for Phones. There is a contract in the process in Laserfische.

Thank you,

Stephanie Robinson CPPB
Buyer – City of Lansing/Lansing Board of Water and Light
1232 Haco Dr.
Lansing Mi 48912
Phone: 517-702-6197
Fax: 517-702-6042
stephanie.robinson@lbwl.com

"Efforts and courage are not
enough without purpose
and direction"

**JFK

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OFFICE OF PUBLIC INFORMATION

Lansing Police Department
120 W. Michigan Ave. – 2nd floor
Lansing, MI. 48933

TO: Stephanie Robinson (Purchasing)
FROM: Robert Merritt
SUBJECT: Sole source Justification – Mobile App for Lansing Police
DATE: December 22, 2017

Moving forward with 21st century policing, the Lansing Police Department recognizes the importance on citizens being able to connect, interact, and stay engaged. With that said the department feels modern day citizens with cell phones, use numerous phone applications in day to day living. Obtaining and providing City of Lansing residence a Lansing Police Department cell phone application (app) with exclusive options has become eminent.

For several months I have researched in attempt to locate an app that would suit the department's needs as well as the citizens. Through my research I located several companies who provided little options for their app, such as MyPD by WiredBlue out of Massachusetts. Most did not provide much more than just basic technology. After many searches and much follow up, I was able to locate a company who far exceeds any police app and has exclusive options no others provide.

The company is called MobilePD Inc. MobilePD provides Law Enforcement agencies with multiple mobile applications that help make community's safer and more importantly engage its residents. The MobilePD platform is unique offering in the marketplace for both individual features offered as well as the platform in its entirety. The following are features that are ONLY available from MobilePD;

Exclusive access to Crime Stoppers, via TipSoft

Due to an exclusive partnership with Motorola Solutions, MobilePD has a direct integration with all Crime Stoppers organizations that utilize TipSoft. As a result, any time a user of the MobilePD app submits a tip, it will be routed directly to Crime Stoppers using TipSoft technology.

Given this exclusive partnership with Motorola Solutions, MobilePD is the only mobile vender that can integrate with the TipSoft platform (both technically and legally).

Real-Time Two-Way Chat

MobilePD's two-way reporting system allows citizens to submit reports in real-time (includes GPS location, photos, and text). This allows the police agency to respond back to each user via the app (even if they are anonymous) to conduct investigations on reports.

It should be noted that MobilePD is the sole distributor of MobilePD software. Given this, any changes, upgrades, or enhancements to the MobilePD software can only be performed by MobilePD and no other vender. Other app providers have various venders integrated within their platform.

For the above reasons, MobilePD platform is unique in the marketplace and provides essential integrations/features that no other venders offer.

Lastly, it should be noted I personally contacted Law Enforcent agencies around the country who use apps. Some used apps from other companies and not MobilePD. Non MobilePD app agencies seemed to not be satisfied. Most complaints being the app has limited in features. I did locate three Police agencies currently using MobilePD and asked them to review and rate the app. The following was the result;

Austin, TX. Police:

Great review, 4 out of 5 stars adding MobilePD customer service was top notch.

Richmond, CA.

Police: Great review, 4 out of 5 stars adding they have been using the app for 3 years.

Fairborn, OH.

Police: Great review, 4 out of 5 stars adding they have been using since 2013.

MobilePD cost;

One year contract:

One time set up fee \$15,000. + Annual Subscription \$15,000. **Total: \$30,000.**

One Year Contract with 15% discount if purchased by January 31st 2018:

One time set up fee \$12,750. + Annual Subscription \$12,750. **Total: \$25,500.**

Renewal pricing (year 2 & 3)

Annual subscription fee \$15,000.

Stephanie Robinson

From: Yankowski, Michael <Michael.Yankowski@lansingmi.gov>
Sent: Thursday, December 28, 2017 11:10 AM
To: Stephanie Robinson
Subject: RE: Sole source document

Stephanie,

I do approve this project and the sole source for the project.

Account #- 7325117671.741000

Mike

From: Stephanie Robinson [mailto:Stephanie.Robinson@LBWL.COM]
Sent: Thursday, December 28, 2017 11:07 AM
To: Yankowski, Michael
Subject: FW: Sole source document

Denis and Bob sent me this request for sole source. In order for me to process, I need your approval, and I need know what account number this is being charged to. Once I get that I will write the memo to the Mayors office.

Thanks,

Stephanie
(517) 702-6197
1232 HACO DR
LANSING MI 48912
Stephanie.robison@lbwl.com

From: Prisk, Denis [mailto:Denis.Prisk@lansingmi.gov]
Sent: Wednesday, December 27, 2017 1:39 PM
To: Stephanie Robinson <Stephanie.Robinson@LBWL.COM>
Cc: Merritt, Robert <Robert.Merritt@lansingmi.gov>
Subject: FW: Sole source document

Hi Stephanie,

I'm putting the contract/Quote in Laserfiche today with a copy of the Sole Source letter as attached.

Quote is page 7.

Thanks

Denis

From: Merritt, Robert
Sent: Wednesday, December 27, 2017 10:32 AM

To: Prisk, Denis
Subject: Sole source document

Dennis,
Here you go!

Lansing Police Department
Public Information Officer
Robert A. Merritt



Mike Yankowski, Chief

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mobilepd

MISSION-CRITICAL MOBILE COMMUNICATIONS

MOBILEPD ENGAGE PROPOSAL



Prepared For:

**Lansing Police
Department**

MobilePD, Inc.

2025 East 7th Street #109
Austin TX 78702

www.gomobilepd.com
1-855-392-9377

Executive Summary

MobilePD, Inc. is the leading mobile application developer for law enforcement and public safety. Founded in 2010, MobilePD was the first company to ever develop a community engagement app for the public safety industry. Our applications are being used by the leading public safety agencies across North America to enhance community partnerships, and to increase officer efficiency, effectiveness, and safety.

MobilePD would like to propose the development of the official Lansing Police Department citizen engagement application, which will greatly enhance communication and cooperation with the Lansing community. This application will provide the following key solutions to the Lansing Police Department:

- *Real-time community tip/report crowdsourcing*
- *Secure two-way chat with community members*
- *Reverse 911 community safety alerts*
- *One-stop-shop for Lansing PD public outreach programs*



Real-Time Crime Reporting

MobilePD's Real-Time Crime Reporting Platform is a robust public crowdsourcing tool that is currently being used in Real-Time Crime Centers, Fusion Centers, Dispatch, and Investigations Units across the United States. This system allows members of your community to submit any type of crime tip or report, in real-time. These category-based reports can include text, photos, GPS location, and reporter contact information. In addition, residents can remain anonymous while submitting reports, allowing victims and witnesses of crimes to feel safe coming forward and speaking with the police.



Live Two-Way Chat

Using MobilePD's administrator web portal, Lansing Police Department officers will be able to enter into private, two-way text conversations with community members, even if the reporter chooses to remain anonymous. This seamless experience makes it extremely easy to follow up with reporters to collect additional information. MobilePD's Web Portal allows you to easily manage each report from its inception to resolution.



Reverse 911 Push Notification Alerts

The MobilePD Alert system will allow Lansing PD to send real-time push notification alerts to community members who have downloaded the app. These alerts are category based, and could be used for an Amber Alert, a general update/emergency, sporting event, or even a traffic accident. There is no limit to how many alerts Lansing Police Department can send. In addition, this feature will allow your community members to act as a force multiplier when you need their help looking for a missing person or identifying a wanted suspect.



One-Stop-Shop Community Engagement

The MobilePD platform allows Lansing PD to centralize all of your existing public engagement programs, such as Neighborhood Policing, Community Outreach, Interactive Crime Maps, Social Media, News Releases, and Directories into one application for the community to access. The app will also be branded as the official Lansing Police Department mobile app.

Our Approach

Project Implementation

Over the past 7 years, we have successfully developed and launched smartphone applications for public safety agencies spanning North America. Over time, we have developed a consistent, methodical, approach when it comes to customer implementations. We have perfected this process to make it as efficient as possible, while maintaining a fast paced delivery. Each customer will have a dedicated MobilePD project manager that will ensure a swift, successful implementation. This project manager will be the bridge to MobilePD's Engineering, Graphic Design, and Marketing Teams.

Community Engagement

MobilePD's unique approach to community engagement is what sets us apart from other vendors in this space. We have designed the first results-driven community engagement model which focuses on quantifying the success of community engagement. Our 3 pillars to community engagement success consists of the following: 1) Inform, 2) Engage, 3) Equip. Step 1 is to ensure your residents have access to important crime information at their fingertips. In Step 2, we engage them with interactive features that help them become passionate about making a difference. In Step 3, we provide the tools to allow your community to submit information to your agency and co-produce public safety.

Quantified ROI

We believe in order to measure the success of community engagement, you must first identify what metrics are important to your agency. In the first project kickoff meeting, a MobilePD success manager will work with your team on a plan to identify and quantify the success of your MobilePD Engage application. For example, our customers have seen a 1,000% increase in crime tips, 20% of their population downloading their app, and a 200x force multiplier effect.

Product Details

MobilePD will create the official branded Lansing PD mobile application for iOS and Android. This application will be a free download for the Lansing community and will increase transparency and community engagement by providing unprecedented access to Lansing PD services/data. Most importantly, the application will function as a force multiplier, allowing Lansing PD to send safety alerts requesting the communities help, and in turn, allowing community members to crowdsource real-time crime reports and intelligence to Lansing PD.

Feature	Description
Branded Mobile App	MobilePD will design and develop the official Lansing PD mobile app, which will be released under your name/brand. In addition, the app will include custom graphics using Lansing PD branding (colors, badge, patch, etc.).
Real-Time Crime Reporting	MobilePD's real-time reporting platform will allow community members to send category-based reports to Lansing PD officers. These data-rich reports can include text, photos, and live GPS location.
Two-way Chat	Lansing PD officers will have the ability to enter into a private two-way chat with community members after they have submitted a report. When an officer replies to a report, the community member will receive a push notification alert notifying them a message is waiting in Lansing PD's "Tip Chat" feature. One of the keys to MobilePD's technology is that this function works even if the community member chooses to remain anonymous.
Push Notification Alerts	The Lansing PD app will provide the ability to send real-time push notification alerts to community members. These alerts are category based, allowing Lansing PD to send the following alerts: Emergency, Crime, Missing Persons, Most Wanted, Weather, and Traffic. Included in the alert is the ability to include text, as well as links to websites, documents, photos, and videos.

Feature	Description
Crime Maps	MobilePD's interactive Crime Mapping feature allows community members to view recent crime that has occurred in Lansing. Users can view crime by date or location, and can even use their GPS location to view recent crime in their neighborhood. This feature is facilitated by MobilePD's long standing partnership with Motorola Solutions. This exclusive partnership includes a seamless integration with CrimeReports.com , the leading Crime Mapping software used by thousands of law enforcement agencies in the United States. Given our partnership, Motorola Solutions will integrate with your CAD/RMS and provide MobilePD access to your data to populate the Crime Maps feature in the app.
News/Blog	MobilePD will integrate with Lansing PD RSS feeds to provide a News/Blog feature. This automated integration means there is no additional Lansing PD resources required to push news stories to the mobile app. Rather, MobilePD's automated system will pull new stories published on your website into the mobile app.
Social Media Integrations	Included in the Lansing PD app will be links to every social media platform currently utilized by Lansing PD. This could include platforms such as Twitter, Facebook, Nextdoor, Instagram, Periscope, etc.
Photos	MobilePD's Photos feature allows Lansing PD to upload photos to Flickr which automatically push to the mobile app. This could include photos from community events, Lansing PD units, etc.
Videos	MobilePD's Videos feature allows Lansing PD to upload videos to YouTube which automatically push to the mobile app. This will allow community members to view Lansing PD videos from inside your app.
Phone Directory	The Directory feature will include a customizable list of units/departments and will allow the community member to make a call by simply tapping on their department of choice.
Custom Links	MobilePD's custom links feature allows Lansing PD to add as many additional icons as you please to your application. MobilePD graphic designers will create icons that reflect the websites you wish to link to.
Custom Locations	The Lansing PD app will provide an interactive mapping feature that will display custom locations. This could include station locations, neighborhood officers, or even collision reporting centers.

Pricing

One-Year Contract

Description	List Price	Qty.	Discount	Final Pricing
One-Time Set Up Fee	\$15,000	1	0%	\$15,000
Annual Subscription Fee	\$15,000	1	0%	\$15,000
Total Due				\$30,000.00

One-Year Contract (15% discount until December 31st, 2017)

Description	List Price	Qty.	Discount	Final Pricing
One-Time Set Up Fee	\$15,000	1	15%	\$12,750
Annual Subscription Fee	\$15,000	1	15%	\$12,750
Total Due				\$25,500.00

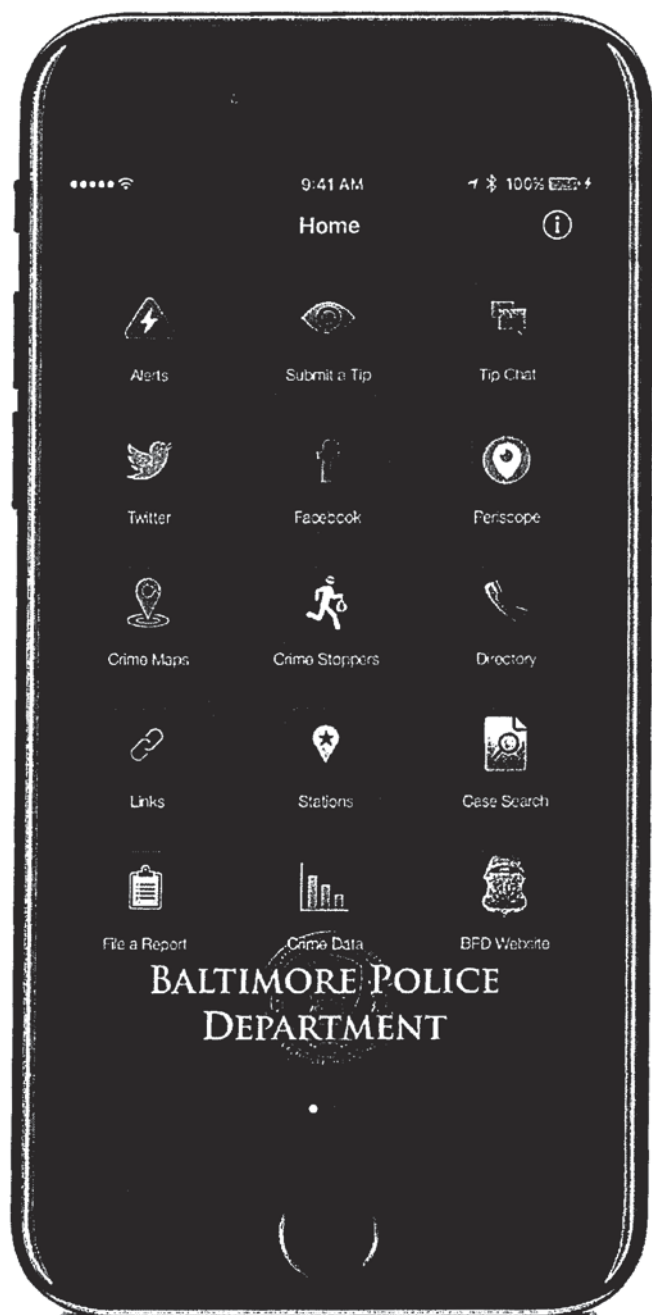
Renewal Pricing (Year 2 & 3)

Description	List Price	Qty.	Discount	Final Pricing
Annual Subscription Fee	\$15,000	1	0%	\$15,000
Total Due				\$15,000.00

Optional Services

Service	Description	Price
On-Site Training	One day of on-site training, including travel, lodging, and meals expenses.	\$5,000
Marketing & On-Site App Launch Support	MobilePD will create soft-copy marketing materials (posters, banners, flyers, handouts, business cards, etc.) and a MobilePD Executive will be on-site for official press conference to announce the launch of the app.	\$5,000
Advanced Support	Advanced Support includes 24/7 Phone and Email support for MobilePD products.	\$10,000/year
Professional IT Services	MobilePD can develop new features at our standard hourly rate or at a negotiable cost based on the project.	\$200/hour
Community Engagement & Branding Consulting	In working with the leading law enforcement agencies in North America over the past 5 years, MobilePD has become a leading expert in digital community engagement strategies and best practices. MobilePD can provide consulting services and develop frameworks for the effective use of technology for community engagement. MobilePD can work with your agency to develop a re-branding strategy that highlights transparency, working alongside the community to co-produce public safety.	\$160/hour
Communications & Risk Assessment Consulting	MobilePD provides communications consulting for law enforcement to identify and solve bottlenecks in current communications procedures, ranging from day-to-day operations, to critical events. We also asses and help mitigate against potential risks, for example sending mission-critical data over unsecured networks, or to officers personal smartphones, which could be subpoenaed and result in costly litigation.	\$180/hour

Customer Examples





LANSING CITY COUNCIL

GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Jackson National Community Fund (JNCF) for Lansing SAVE

DEPARTMENT: Finance (Office of Financial Empowerment)

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Amber Paxton amber.paxton@lansingmi.gov 4530

APPLICATION DATE: 9/14/2017

AWARD DATE: 11/28/2017

GRANT CYCLE: 1 years Check One: ☐ Annual ☒ One-Time

FUND AMOUNT: \$10,000.00 (Breakdown below should total this amount)

GOODS & SERVICES (Mobile App) \$4,600.00

PERSONNEL

CONSTRUCTION

LAND

OTHER (Matching & Incentives) \$5,400.00

CITY MATCH (IF APPLICABLE): \$ N/A

GRANT PAYS FOR: \$4,600 for the development of the SHAPE mobile app for parents of Lansing School District students; \$5,400 for matching and incentive dollars to go directly into the accounts of Lansing SAVE students.

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

SHAPE App: This app will help parents plan for their child's post-secondary education from as early as kindergarten. They will be able to assess resources they are eligible for, such as Lansing Promise, Lansing SAVE, the Tuition Incentive Program, and the Pell Grant. This will help parents determine how much they will need to save for the future, and we may be able to use the app to incentive certain behaviors (such as attending a parent-teacher conference; having good attendance; etc.)

Matching and Incentives: The Lansing SAVE program has the ability to match deposits made by Lansing SAVE families, and to provide incentives (i.e. each child who attends Lansing SAVE night receives a \$10 deposit to their account).

BY THE COMMITTEE ON WAYS AND MEANS RESOLVED BY THE CITY
COUNCIL OF THE CITY OF LANSING

WHEREAS, The City of Lansing was selected to receive a Jackson National Community Fund (JNCF) grant for Lansing SAVE; and

WHEREAS, the Jackson National Community Fund (JNCF) grant was the result of a competitive proposal process, and a proposal was submitted by the Office of Financial Empowerment on September 14, 2017, approved on November 28, 2017, and was received on December 1, 2017; and

WHEREAS, Jackson National Community Fund (JNCF) grant supports matching and incentive dollars for Lansing SAVE accounts, as well as the development of a mobile app called SHAPE to assist parents in planning for their children's future; and

WHEREAS, Jackson National Community Fund (JNCF) awarded \$10,000.00 to the City of Lansing's Office of Financial Empowerment; and

WHEREAS, the award for \$10,000.00 does not require a local match;

NOW, THEREFORE, BE IT RESOLVED, The Lansing City Council approves acceptance of the Jackson National Community Fund (JNCF) Grant in the total amount of \$10,000.00 for the grant period beginning July 1, 2017 and ending June 30, 2018 (the fiscal year) for the City of Lansing.

BE IT FINALLY RESOLVED, The Administration is authorized to create appropriate accounts and to make the necessary operating transfers for the expenditure and control of the balance of the grant funds.

GRANT INFORMATION FORM

* See Attached

Emergency Solutions Grant Number: HML-2017-City of -384-ESF

Effective Date: October 1, 2017

Source of Funds: ESG Federal-CFDA #14.231

EMERGENCY SOLUTIONS GRANT AGREEMENT

BETWEEN

THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

AND

City of Lansing

EMERGENCY SOLUTIONS GRANT AGREEMENT

BETWEEN

THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

AND

City of Lansing

I. GRANT OFFER

The Michigan State Housing Development Authority (the "Authority"), acting pursuant to the McKinney Vento Homeless Assistance Act, (McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78.) hereby offers to City of Lansing (hereinafter the "Grantee"), grant assistance subject to the availability of Authority Emergency Solutions Grant ("ESG") funds, terms, conditions, and limitations as set forth herein.

The maximum amount of grant assistance hereby offered is \$452,978.

The term of work performance by the Grantee under this grant agreement ("Agreement") will be from October 1, 2017 to September 30, 2018. Funds will be made available for the Grantee's eligible expenses in accordance with the terms of this Agreement, the attached Pre-Disbursement conditions, and applicable state and federal requirements.

Dated this day of _____

Earl J. Poleski, Executive Director
Michigan State Housing Development Authority

Eligible expenses incurred by the Grantee in the performance of the Grant Agreement shall only be paid for those expenses incurred as of the last signature as set forth on the signature page of this Grant Agreement. No payment for eligible expenses shall be made for work performed prior to this date.

The foregoing Grant Offer is hereby accepted and it is agreed that the funds made available will be used only as set forth in the Agreement.

WITNESSED BY:



Witness Signature

City of Lansing

Agency Name

Authorized Signature



Virg Bernero, Mayor

II. GRANT TERMS

NOW, THEREFORE, the Authority and the Grantee agree as follows:

1. The Grantee shall implement or continue the activities within the projected budget and time frame in a manner consistent with Authority requirements and in accordance with any special terms and conditions for funding more specifically described and stated in "Exhibit A," which is attached and incorporated herein by reference.
2. The Grantee shall:
 - a. Comply with all the applicable requirements, now or hereafter in effect, for the McKinney Vento Homeless Assistance Act, as amended, and the requirements of the Emergency Solutions Grants.
 - b. Comply with such further statutory, regulatory, and contractual requirement(s), now or hereafter in effect, as may be applicable to the receipt and expenditure of ESG Funds, as administered by the Authority.
3. The effective date of this Agreement is October 1, 2017. Unless otherwise extended, suspended, or terminated by the Authority, this Agreement shall remain in effect until such time as the Grantee has: 1) expended or returned to the Authority the funds authorized hereunder or 2) September 30, 2018, whichever occurs first.
4. The Grantee agrees that disbursement(s) under this Agreement shall be made in accordance with Authority established schedules and procedures. The Grantee further agrees that in the event no funds are advanced or disbursed (hereafter "advanced" and "disbursed" are individually and collectively referred to as "Disbursed") within ninety (90) days of the effective starting date as stated in Paragraph 3 above, the funds authorized pursuant to this Agreement shall be subject to recapture by the Authority. Further, in no event will any Disbursement be made after a written notice by the Authority to the Grantee of a violation of this Agreement, and the violation has not been corrected to the satisfaction of the Authority.
5. If a Disbursement of funds is made pursuant to this Agreement for a specific purpose and is not used by the Grantee for that purpose due to conditions that make it impossible to use as provided herein, or if the Grantee decides not to use the money, upon such Disbursement or upon such decision, the Disbursement shall be returned to the Authority immediately.
6. The Grantee agrees that the Authority may, at the Authority's discretion, audit the Grantee for compliance with the terms and conditions of this Agreement. The Grantee further agrees to provide any books, records, or other documentation in such form and at such place as the Authority may request.
7. The Grantee shall retain all financial records, supporting documents, statistical records, and all other pertinent records for a period of five (5) years or for a longer period of time if required by state or federal law. The retention period shall commence from the date that the Grantee is notified in writing that the Authority has completed its final review of the activities described and stated in "Exhibit A", which is attached and incorporated herein by reference.
8. The Grantee shall prepare and submit reports and documents relating to and supportive of the activities described in Exhibit A as may be required by the Authority.

9. All reports, correspondence, and documents required under this Agreement shall be submitted to:

Program Director/Address: Janet Irrer
Homeless Program Manager
Rental Assistance and Homeless Solutions
735 E. Michigan Avenue, PO Box 30044
Lansing, MI 48909

Grantee/Address: Virg Bernero, Mayor
City of Lansing
HRCS
124 W. Michigan Avenue 4th Floor
Lansing, MI 48933-1234

10. The Grantee shall ensure that all procurement transactions shall be conducted in a manner that provides for open and free competition in a manner consistent with local, state and federal law.
11. The Grantee hereby agrees that payment for services, supplies or materials shall not exceed the amount ordinarily paid for such services, supplies or materials in the area where the services are rendered or the supplies or materials are furnished.
12. The Grantee's plan for the use of funds authorized pursuant to the terms and conditions of this Agreement, including, but not limited to, all supporting documents, shall be subject to review by Authority staff to ensure compliance with Authority, state and federal guidelines, standards and criteria and shall not be altered without prior written approval from the Authority.
13. The Grantee hereby agrees that the activities described in Exhibit A and all documents relating to and supportive of said activities, including but not limited to specifications and reports of funds expended, shall be freely available to the Authority or its authorized representatives for review by the Authority to ensure conformity with the terms of this Agreement, and state and federal requirements, as applicable.
14. The Grantee, all contractors, subcontractors, sub-grantees, and sub-recipients shall ensure that all precautions are exercised at all times for the protection of persons and property. The safety provisions of all applicable laws and building and construction codes shall be observed.
15. The Grantee, all contractors, subcontractors, sub-grantees, and sub-recipients shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.
16. If required by the Authority, the Grantee, all contractors subcontractors, sub-grantees, and sub-recipients shall maintain during the term of this Agreement public liability insurance, property damage insurance, worker's compensation insurance, and employee dishonesty insurance insuring the interests of all parties to this Agreement against any and all claims which may arise out of the Grantee's, contractor's, subcontractor's, sub-grantee's, or sub-recipient's operations under this Agreement.
17. The Grantee agrees that all activities assisted pursuant to the terms and conditions of this Agreement shall be open to all regardless of age, height, weight, marital status, sex, race, color, religion, or national origin and that all contractors, subcontractors, sub-grantees, and

sub-recipients involved shall take affirmative action to assure an equal opportunity for employment, without discrimination as to age, height, weight, marital status, sex, race, color, religion, or national origin.

18. If any member of the Grantee's Board of Directors or staff or the Grantee's, agent, consultant, officer, or elected or appointed official has a conflict of interest or an identity of interest in the form of a financial interest or in the form of a common immediate family relationship with (a) any of the staff persons hired, (b) any of the persons or households to be assisted directly or indirectly with the funds, or (c) the persons and/or businesses retained to perform technical services hereunder or with persons or businesses providing supplies or services for which funds are being disbursed under this Agreement, the Grantee shall make written disclosure to the Authority of the nature and extent of the relationship to the Authority prior to contracting with such persons and/or businesses or hiring them. The Grantee further agrees not to enter into any contractual relationship with any of the persons or entities listed above unless it has received written approval from the Authority and/or HUD as applicable. The Grantee and its Board of Directors, staff, agent, consultant, officer, or elected or appointed official shall also comply with all applicable HUD requirements and regulations regarding conflict of interest, including but not limited to, 24 CFR 576.404, 24 CFR 85.36, or 24 CFR 84.42.
19. The Authority, the State of Michigan, their officers, agents, and employees shall not, in any manner, be liable for any loss or damage connected to or resulting from activities implemented under this Agreement; nor to any materials, equipment, or other property that may be used or employed in connection herewith, or for any injury or damages to any person whether an employee of the Grantee or otherwise.
20. The Grantee agrees to indemnify, defend, and hold harmless the Authority, the State, their officers, agents, and employees from any and all claims and losses occurring or resulting, to any and all Grantees, contractors, subcontractors, sub-grantees, sub-recipients, materials providers, laborers, and any other person, firm, or Grantee furnishing or supplying work, services, materials or supplies in connection with negligent performance under this Agreement, and from any and all claims and losses occurring or resulting to any person, firm, or Grantee who may be injured or damaged by the Grantee's contractor's, subcontractor's, or sub-grantees, or sub-recipients negligence in the performance of this Agreement; and against any liability, including costs and expenses, for violation of proprietary rights, copyrights, or rights of privacy.
21. The Authority reserves the right to pursue all remedies available to it to cure any violation of this Agreement. In the event the Grantee violates any of the provisions of this Agreement, the Grantee shall be notified of the violation and may be given a 30-day period in which to correct the violation at the discretion of the Authority. In the event the violation is not corrected to the satisfaction of the Authority, within the time prescribed herein, this Agreement may be terminated forthwith by the Authority's Executive Director pursuant to Section 23 of this Grant Agreement.
22. If the Grantee has failed to comply with this Agreement, or in the event that funds are no longer available to the Authority, on reasonable notice to the Grantee, the Authority may suspend the grant and prevent further electronic funds transfer or prohibit the Grantee from incurring additional obligations of grant funds, pending corrective action by the Grantee, resumption of funding from the Authority, or a decision to terminate in accordance with this Agreement. The Authority shall allow all necessary and proper costs which the Grantee could not reasonably avoid during the period of suspension.
23. The Authority may terminate this Agreement, in whole or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions

of this Agreement or in the event that funds are no longer available to the Authority. The Authority shall promptly notify the Grantee in writing of the determination and the reasons for the termination, together with the effective date. Payments made to recipients or recapture of funds by the Authority shall be in accordance with the legal rights and liabilities of the parties.

24. The Grantee hereby agrees that the election of the Authority to pursue any of the remedies set forth herein shall not be construed to preclude or be a waiver of the right to pursue any of the other remedies.
25. The Grantee agrees that the Authority may, at its own discretion and with the written concurrence of the Grantee, increase the amount of funds available to the Grantee under this Agreement by amending the program description, program budget, and special conditions contained in Exhibit A. The Grantee further agrees that any such increases shall be governed by the terms of this Agreement and such other statutory, regulatory, or contractual requirements now or hereafter in effect for the receipt and expenditure of the funds as administered by HUD or the Authority.
26. The Emergency Solutions Grant Program is the successor to the Emergency Shelter Grant Program. Any references to the Emergency Shelter Grant Program shall be considered applicable to the Emergency Solutions Grant Program, unless otherwise provided by the Authority.
27. The parties hereby agree that the invalidity of any clause, part, or provision of this Agreement shall not affect the validity of the remaining portions thereof.
28. In the event the Authority determines the Grantee is not complying with an ESG program requirement or this Agreement, the Authority will pursue enforcement/remedial action(s) and sanctions against the Grantee, including but not limited to reimbursement of grant funds, pursuant to 24 CFR 576.501.
29. This Agreement may be amended by both parties in writing.

EXHIBIT A**Grant Number:HML-2017-City of -384-ESF****Page 1****Grant Term:** October 1, 2017 to September 30, 2018**Budget:**

Component/Activity	Funds Awarded	Leverage Funds	Total
Street Outreach Essential Services	\$18,119	\$0	\$18,119
Emergency Shelter Operations	\$61,268	\$0	\$61,268
Emergency Shelter Essential Services	\$65,555	\$0	\$65,555
Homeless Prevention Financial Assistance	\$39,581	\$0	\$39,581
Homeless Prevention Case Management	\$70,536	\$0	\$70,536
Rapid Re-Housing Financial Assistance	\$68,191	\$0	\$68,191
Rapid Re-Housing Case Management Housing Stability	\$52,606	\$0	\$52,606
Rapid Re-Housing Case Management Homeless Prevention Waiting List	\$31,824	\$0	\$31,824
HMIS	\$13,589	\$0	\$13,589
Administrative Expenses	\$31,709	\$0	\$31,709
HARA Operational Expenses	\$0	\$0	\$0
TOTALS	\$452,978	\$0	\$452,978

Program Description:

MSHDA has awarded \$452,978 to the City of Lansing as the fiduciary agency for the Greater Lansing Homeless Resolution Network CoC: serving homeless and at risk of becoming homeless populations in Ingham County from 10/1/2017 through 9/30/2018. In accordance with the grant application and documents accepted and filed with the fiduciary, along with the MOU, the fiduciary will administer and monitor grant funds awarded to Advent House Ministries: \$18,119 for street outreach; Haven House: \$38,448 for emergency shelter; Child and Family Charities Gateway: \$17,962 for emergency shelter; Loaves and Fishes Ministries: \$27,053 for emergency shelter; Mid Michigan Recovery Services, Inc.: \$25,145 for emergency shelter; Volunteers of America Michigan: \$152,621 for rapid re-housing assistance; \$110,117 for homeless prevention assistance; \$18,215 for emergency shelter; City of Lansing: \$13,589 for HMIS and \$31,709 for administration costs.

Pre-Disbursement Conditions

Grant Agreement
Grant Closing Statement
Certified Resolution
FSR-Final From Previous Year
Exhibit 1
Indirect Cost Plan
Final ESG CAPER Report from Previous Year

DESCRIPTION	AGENCY NAME	ACCOUNT NUMBERS	Project Number	Account Description	(2017-18 MSHDA Awards)	Start Date	End Date	TOTAL AMT	Acct AMT	BUDGET DETAILS
						10/1/2017	9/30/2018	\$452,978		
Management Oversight	HRCS	273.673710.702000		Admin Salaries					\$31,709	HRCS/City-Salary Offset
HMIS	HRCS	273.673710.961744		HMMIS Supportive Services					\$13,589	Contractor/HMIS Analyst Salary
HARA	Agency -VOA (MI)	273.673710.961741		Operating					\$154,966	Operating CEA
	Agency -VOA (MI)	273.673710.961744								
				Supportive Services					\$107,772	Supportive Services
SHELTER	Emergency Shelters	273.673710.741264		Shelter Operations					\$126,823	Shelter Operations
OUTREACH	Outreach	273.673710.741264		Shelter Operations					\$18,119	Shelter Outreach
TOTAL 2017-18 MSHDA ESG GRANT FUNDING								\$452,978		

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Department of Human Relations and Community Services (HRCS) was renewed as the Collaborative Applicant for the Continuum of Care for the Lansing, East Lansing, Ingham County area, to the Michigan State Housing Development Authority (MSHDA) under the 2017-2018 Emergency Solutions Grant Notice of Funding Availability (NOFA) process; and

WHEREAS, the HRCS is planning to manage the Emergency Services Grant (ESG) and apply for any available new funding for at least the following agencies: Child and Family Charities - Gateway Division, Haven House, Advent House Ministries, Loaves and Fishes Ministries, Mid-Michigan Recovery Services, Volunteers of America – Michigan, and the HRCS HMIS and Grant Administration funds, for one-year renewal to support the existing Continuum of Care initiatives; and

WHEREAS, the HRCSD will manage the MSHDA funds for an amount at least **\$452,978 total**; and

WHEREAS, MSHDA is not requiring any cash and/or in-kind match for the 2017-2018 MSHDA NOFA;

NOW, THEREFORE, BE IT RESOLVED the City of Lansing, Michigan, accepts the terms of the grant renewal as stipulated by MSHDA and the City of Lansing does hereby specifically agree, but not by way of limitation, as follows:

1. That the administration is authorized to create appropriate accounts and transfer necessary funds to administer and monitor the grants and to appropriate such additional funds as shall be necessary to complete the project subject to the City Council transfer policies.
2. To maintain satisfactory financial accounts, documents, and records to make them available to MSHDA for auditing at reasonable times.
3. To implement the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreements.
4. To authorize the Mayor of the City of Lansing or designee to be the local authorized representative to sign documents in behalf of the City of Lansing.
5. To comply with any and all terms of said MSHDA agreements, including all terms not specifically set forth in the foregoing portion of this resolution.