



AGENDA
Committee on Public Services
Monday, September 14, 2020 @ 3:00 p.m.

<https://us02web.zoom.us/j/83566233715>; ID: 835 6623 3715; Dial In: (646) 876 9923

Email comments prior to the meeting to sherrie.boak@lansingmi.gov

Council Member Dunbar, Chair
Council Member Spitzley, Vice Chair
Council Member Spadafore, Member

- 1) Call to Order**
- 2) Public Comment on Agenda Items(3 minutes)**
- 3) Minutes**
 - August 31, 2020
- 4) Discussion/Action:**
 - A.) ORDINANCE –Amendment; Repeal Section 404.01(j); Eliminate the prohibition of street parking from 2am – 5am
 - B.) ORDINANCE-Amendment; Repeal Section 404.13; Eliminate Annual and Temporary Permits for Overnight Parking
 - C.) ORDINANCE- Create Section 404.12; Regulate Street Parking during Snow Emergencies
 - D.) DISCUSSION – Fiscal Year 2021/2022 Budget Priorities
- 5) Other**
- 6) Adjourn**

With Executive Order 2020-4, Governor Whitmer declared a statewide State of Emergency due to the spread of the novel coronavirus (COVID-19). To mitigate the spread of COVID-19 and to provide essential protections to vulnerable Michiganders and this State's health care system and other critical infrastructure, it is crucial that all Michiganders take steps to-limit in-person contact, particularly in the context of large groups. Therefore, the above meetings will be conducted via audio/video conference.

The meetings are being held electronically in accordance with the Open Meetings Act in an effort to protect the health and safety of the public. Members of the public wishing to participate in the meeting may do so by logging into or calling into the meetings using the website or phone number above, and meeting ID provided. Michigan Executive Order 2020-154 provides temporary authorization of remote participation in public meetings and hearings.

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Council Office at 517-483-4177 (TTY 711) 24 hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodation requests.

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MINUTES
Committee on Public Service
Monday, August 31, 2020 @ 4:00 p.m.

<https://us02web.zoom.us/j/89974932368>; ID 899 7493 2368; Dial In: (312) 626 6799

CALL TO ORDER

The meeting was called to order at 4:06 p.m.

ROLL CALL-via remote audio/video

Council Member Dunbar, Chair
Council Member Spitzley, Vice Chair
Council Member Spadafore, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Andy Kilpatrick, Public Service Dept.
Lisa Hagen, Assistant City Attorney
Greg Venker, Assistant City Attorney

Public Comment

No public comment at this time.

Minutes

MOTION BY COUNCIL MEMBER SPITZLEY TO APPROVE THE MINUTES FROM AUGUST 25, 2020 AS PRESENTED. ROLL CALL VOTE, MOTION CARRIED 3-0.

Discussion

RESOLUTION – Acceptance of Pavement Asset Management Plan

Mr. Kilpatrick informed the Committee that this resolution and document is a requirement by MDOT now and it will be the first year the City of Lansing will be submitting. This reports the PACER data collected and the trends. By submitting this allows for planning accordingly for the funds.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR THE ACCEPTANCE OF THE PAVEMENT ASSET MANAGEMENT PLAN. ROLL CALL VOTE, MOTION CARRIED 3-0.

RESOLUTION – Traffic Control No. 20-07; Install Stop Signs' High Street and Cesar Chavez Avenue Intersection

Mr. Kilpatrick confirmed that the current traffic light has been in flashing mode for year and half, and signage is on site stating it is being evaluated. Council Member Spadafore asked if

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the street would be repainted to line up the lanes at the intersection. Mr. Kilpatrick confirmed it has been done.

MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE RESOLUTION FOR TRAFFIC CONTROL ORDER NO. 20-07; STOP SIGNS AT HIGH STREET AND CESAR CHAVEZ AVENUE INTERSECTION. ROLL CALL VOTE, MOTION CARRIED 3-0.

ADJOURN

The meeting was adjourned at 4:12 p.m.

Submitted by Sherrie Boak,

City Council Office Manager, Recording Secretary

Lansing City Council

Approved: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL
CHAPTER 404, SECTION 404.01(j), TO ELIMINATE THE PROHIBITION ON STREET
PARKING BETWEEN 2:00AM AND 5:00AM ON ANY DAY.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 404, Section 404.01(j), of the Codified Ordinances of the City of Lansing, Michigan, be and is hereby repealed in its entirety and shall be null and void and of no effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment, unless given immediate effect by City Council.

Approved as to form:

City Attorney

Dated: _____

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LANSING, MICHIGAN, TO REPEAL
CHAPTER 404, SECTION 404.13, TO ELIMINATE ANNUAL AND TEMPORARY
PERMITS FOR OVERNIGHT STREET PARKING.

THE CITY OF LANSING ORDAINS:

Section 1. That Chapter 404, Section 404.13, of the Codified Ordinances of the City of
Lansing, Michigan, be and is hereby repealed in its entirety and shall be null and void and of no
effect.

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and
void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be
invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof
other than the part so declared to be invalid.

Section 4. This ordinance repeal shall take effect on the 30th day after enactment, unless
given immediate effect by City Council.

Approved as to form:

City Attorney

Dated: _____

1 REQUIRE SALTING AND/OR PLOWING OF SNOW AND ICE FROM THE ROADWAYS IN
2 THE CITY. THE CHIEF OF POLICE SHALL CAUSE EACH DECLARATION OF A SNOW
3 EMERGENCY TO BE PUBLICLY ANNOUNCED BY MEANS OF TELEVISION AND
4 RADIO BROADCASTS AND/OR TELECASTS FROM STATIONS WITH A NORMAL
5 OPERATING RANGE COVERING THE CITY, INCLUDING CABLE TELEVISION
6 FRANCHISEES OPERATING WITHIN THE CITY. THE CHIEF OF POLICE MAY CAUSE
7 SUCH DECLARATION TO BE FURTHER MADE IN A NEWSPAPER OF GENERAL
8 CIRCULATION IF NECESSARY AND FEASIBLE.

9 (B) THREE LEVELS OF SNOW EMERGENCY.

10 THERE SHALL BE THREE LEVELS OF SNOW EMERGENCY WHICH MAY BE
11 DECLARED PURSUANT TO THIS SECTION, DEFINED AND DESCRIBED AS FOLLOWS:

12 (I) LEVEL 1 – DURING A LEVEL 1 SNOW EMERGENCY, PARKING WILL BE
13 PROHIBITED BETWEEN 2-6 AM IN THE DOWNTOWN, AND DURING ALL
14 HOURS ON SELECT ARTERIAL, NEIGHBORHOOD, AND TRANSIT
15 ROUTE ROADWAYS, WHICH WILL BE NAMED WHEN THE SNOW
16 EMERGENCY IS DECLARED.

17 (II) LEVEL 2 – DURING A LEVEL 2 SNOW EMERGENCY, PARKING WILL BE
18 PROHIBITED BETWEEN 2-6 AM IN THE DOWNTOWN, AND DURING ALL
19 HOURS IN THE REST OF THE CITY.

20 (III) LEVEL 3 – DURING A LEVEL 3 SNOW EMERGENCY, PARKING WILL BE
21 PROHIBITED 24 HOURS A DAY THROUGHOUT THE CITY.

22 (C) TERMINATION OF SNOW EMERGENCY AND PARKING PROHIBITION.

1 ONCE IN EFFECT, THE PROHIBITION ON PARKING IN ROADWAYS SHALL REMAIN
2 IN EFFECT UNTIL TERMINATED BY ANNOUNCEMENT OF THE CHIEF OF POLICE, IN
3 COORDINATION WITH THE DIRECTOR OF PUBLIC SERVICE, BY THE SAME MEANS
4 SET FORTH IN SUBSECTION (A). ADDITIONALLY, A ROADWAY THAT HAS BEEN
5 PLOWED OF SNOW AND ICE, FOR THE ENTIRETY OF THE BLOCK ON BOTH SIDES,
6 AFTER DECLARATION AND ANNOUNCEMENT OF A SNOW EMERGENCY, SHALL
7 BECOME EXCLUDED FROM THE PROHIBITION ON PARKING:

8 (D) VIOLATIONS AND PENALTIES.

9 ANY PERSON WHO VIOLATES THIS SECTION WILL BE TICKETED FOR A PARKING
10 VIOLATION AND FINED CONSISTENT WITH THIS CHAPTER. IN ANY PROCEEDING
11 FOR A VIOLATION OF THIS SECTION, PROOF THAT A PARTICULAR INDIVIDUAL
12 WAS THE REGISTERED OWNER OF A PARTICULAR VEHICLE AT THE TIME OF THE
13 VIOLATION SHALL CREATE THE PRESUMPTION THAT THE REGISTERED OWNER
14 WAS THE PERSON WHO PARKED THE VEHICLE IN VIOLATION.

15 (E) TOWING AND IMPOUNDMENT OF VEHICLES PARKED IN ROADWAY DURING
16 SNOW EMERGENCY.

17 ANY VEHICLE PARKED OR LEFT ON ANY CITY ROADWAY IN VIOLATION OF THIS
18 SECTION CONSTITUTES A PUBLIC HAZARD AND AN OBSTRUCTION OF TRAFFIC
19 AND MAY BE TOWED AND IMPOUNDED IMMEDIATELY. NO PERSON MAY
20 RECOVER ANY IMPOUNDED VEHICLE WITHOUT FIRST PAYING THE COST OF
21 REMOVAL AND STORAGE, NOTWITHSTANDING, AND APART FROM, ANY FINE
22 WHICH MAY ALSO BE IMPOSED FOR VIOLATION OF THIS CHAPTER.

1 Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules
2 inconsistent with the provisions hereof are hereby repealed in their entirety and shall be null and
3 void and of no effect.

4 Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid,
5 the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the
6 part so declared to be invalid.

7 Section 4. This ordinance shall take effect on March 1, 2020, unless given immediate effect
8 by City Council, and pursuant to Section 3-307 of the City Charter, this Chapter shall expire
9 December 31, 2028.

BY THE COMMITTEE OF THE WHOLE
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, the Charter of the City of Lansing requires the Council to adopt an annual statement of Budget Policies and Priorities serving to guide the Administration in developing and presenting the Fiscal Year 2021–2022 Budget; and

WHEREAS, the City Council established the following Mission;

The City of Lansing’s mission is to ensure quality of life by:

- I. Promoting a vibrant, safe, healthy and inclusive community that provides opportunity for personal and economic growth for residents, businesses and visitors,
- II. Securing short- and long-term financial stability through prudent management of city resources,
- III. Providing reliable, efficient and quality services that are responsive to the needs of residents and businesses,
- IV. Adopting sustainable practices that protect and enhance our cultural, natural and historical resources,
- V. Facilitating regional collaboration and connecting communities; and

WHEREAS, the standing committees of the City Council have met to evaluate the budget and recommend an annual statement of budget policies and priorities to guide the Administration in developing and presenting the Fiscal Year 2021–2022 budget.

NOW, THEREFORE BE IT RESOLVED, that the Lansing City Council has established the following as its Fiscal Year 2021–2022 Budget Policies and Priorities and requests that the Administration review them and encourages that they, to the extent practical, be included in the Administration’s budget presented due to the City Council by the fourth Monday in March 2021.

BE IT FURTHER RESOLVED, the Committee of the Whole has established the following priorities:

1. Item with proposed cost (if a cost is estimable)
2. Item with proposed cost (if a cost is estimable)

BE IT FURTHER RESOLVED, the Committee on Development and Planning has established the following priorities:

1. \$50,000-\$80,000: (1) FTE Financial Empowerment Employee; RE: Focus on Small Business, Minority Businesses; Female Owned Businesses
2. \$TBD: Façade Grant Program; RE: Tasked to Return on Equity Report on Previous Façade Grants provided to small businesses

BE IT FURTHER RESOLVED, the Committee on Equity, Diversity, and Inclusion has established the following priorities:

1. \$500,000: (4) FTE Social Workers-(1) FTE Administrative Assistant (Dept.(s) TBD)
2. \$250,000: Lansing Police Department Officer Training- External Sources
3. \$125,000: (1) FTE Grant Writer (Neighborhood Citizen Engagement OR HRCS); RE: Assist Local Groups and organizations in grant research, grant writing and monitoring.

BE IT FURTHER RESOLVED, the Committee on General Services has established the following priorities:

1. \$5,000: Training Modules for Boards and Commissions; (Dept. OCA)
2. \$TBD: Printing Costs to Provide Written Materials to Residents who do not have access to computers, internet or cell phones with document capability

BE IT FURTHER RESOLVED, the Committee on Intergovernmental Relations has established the following priorities:

1. Item with proposed cost (if a cost is estimable)
2. Item with proposed cost (if a cost is estimable)

BE IT FURTHER RESOLVED, the Committee on Personnel has established the following priorities:

1. Item with proposed cost (if a cost is estimable)
2. Item with proposed cost (if a cost is estimable)

BE IT FURTHER RESOLVED, the Committee on Public Safety has established the following priorities:

1. Item with proposed cost (if a cost is estimable)
2. Item with proposed cost (if a cost is estimable)

BE IT FURTHER RESOLVED, the Committee on Public Service has established the following priorities:

1. Item with proposed cost (if a cost is estimable)
2. Item with proposed cost (if a cost is estimable)

BE IT FURTHER RESOLVED, the Committee on Ways and Means has established the following priorities:

1. Item with proposed cost (if a cost is estimable)
2. Item with proposed cost (if a cost is estimable)

BE IT FURTHER RESOLVED, the City Council would like to continue its commitment, if funding is available, to:

- Maintain and improve the City’s infrastructure;
- Preserve and ensure clean, safe, well-maintained housing and neighborhoods;
- Provide comprehensive and affordable recreational programs and youth and family services;
- Explore alternatives for improved efficiency in service and delivery.

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LANSING BOARD OF PUBLIC SERVICE BUDGET PRIORITIES RESOLUTION

AUGUST 20, 2020

RESOLVED, recognizing the financial challenges facing the City of Lansing (“City”) and its Public Service Department (“Department”), including the Department’s obligations to comply with numerous mandates (including unfunded mandates) the Lansing Board of Public Service supports the efforts of the Department.

RESOLVED, the Board of Public Service supports and recommends the following budget priorities to the Lansing City Council for consideration with Council's Budget Policies and Priorities for the Fiscal Year July 1, 2021–June 30, 2022:

1. Increase general fund support for implementation of the City's Street System Asset Management Plan, with a priority placed on reconstructing and preserving neighborhood streets, especially in those areas of the city which have been historically underserved. We encourage the Department to continue utilizing new and innovative ways to extend the life of our existing streets;
2. Maintain and expand funding for sidewalk repairs and right-of-way maintenance and improvement, with a priority placed on underserved areas; this should all be done while keeping safety a priority for Lansing residents and visitors, and meeting or exceeding the compliance with the Americans with Disabilities Act;
3. Maintain and expand funding to update and improve the fleet of city vehicles, with specific priority for the Department;
4. Establish Lansing as a leader in PFAS regulation, testing, monitoring and enforcement through maintaining and increasing funding for educational and training purposes, and working with relevant federal, state, county and local governments, and non-government organizations;
5. Expand opportunities for multi-family residential and business recycling;
6. Follow recommendations (to the greatest extent feasible) of the energy audit of all facilities and properties to save on energy and cut costs by replacing wasteful devices with ones that are energy efficient and reduce the carbon footprint of the City of Lansing.

RESOLVED, as the Department generates savings through improved efficiencies in service delivery and other areas, these savings should be maintained within the Department.