



**AGENDA**  
**Committee on Public Services**  
**Tuesday, December 3, 2019 @ 4:00 p.m.**  
**City Council Conference Room, City Hall 10<sup>th</sup> Floor**

Council Member Peter Spadafore, Chair  
Council Member Kathie Dunbar, Vice Chair  
Council Member Jeremy Garza, Member

**1) Call to Order**

**2) Public Comment on Agenda Items**

**3) Minutes**

- November 5, 2019

**4) Discussion/Action:**

A.) RESOLUTION – ACT-6-2019; 25,740 sq. ft. at Davis Park  
ACT-7-2019; 3.47 acres at Scott Woods Park  
ACT-8-2019; 1.602 acres at Hunters Ridge Park,  
Fulton Park and Fine Park

**5) Other**

**6) Adjourn**



DRAFT



**MINUTES**  
**Committee on Public Service**  
**Tuesday, November 5, 2019 @ 4:00 p.m.**  
**City Hall, Conference Room, 10<sup>th</sup> Floor**

**CALL TO ORDER**

The meeting was called to order at 4:01 p.m.

**ROLL CALL**

Council Member Peter Spadafore, Chair  
Council Member Kathie Dunbar, Vice Chair- excused  
Council Member Jeremy Garza, Member

**OTHERS PRESENT**

Sherrie Boak, Council Office Manager  
Lisa Hagen, Assistant City Attorney/Council Research Assistant  
Greg Venker, Assistant City Attorney  
Brett Kaschinske, Parks & Recreation Director  
Andy Kilpatrick, Public Service Director

**Public Comments**

No public comments at this time.

**Minutes**

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM OCTOBER 1, 2019 AS PRESENTED. MOTION CARRIED 2-0.

**Discussion**

**RESOLUTION – ACT-15-2019; Parks & Recreation Acquire Parcel # 33-01-01-09-179-081 (East of Edmore Park) as a park extension**

Mr. Kaschinske informed the Committee that the property would be obtained from the Ingham County Land Bank, and the house that sat on it has been demolished. The property is adjacent to Edmore Park and along the river on the northern boundary. Once acquiring it, the property will be contiguous with the current park land at Edmore Park. This would bring ownership for the City from North Walnut to the east boundary. The sale cost will be \$1 with closing costs and funding through the parks acquisition account. Mr. Kaschinske then submitted an aerial photo of the property. Council Member Garza asked if there any intentions to develop on this area, and Mr. Kaschinske confirmed there no current plans. Council Member Spadafore asked if the property was in the flood plain and Mr. Kaschinske could not confirm, but stated he

would email information to the City Council staff before the Council meeting on November 18, 2019.

**MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION FOR THE ACT-15-2019 TO ACQUIRE PARCEL 33-01-09-179-081. MOTION CARRIED 2-0.**

**DISCUSSION – Solid Waste Policy for Registered Rentals**

Council Member Spadafore distributed a memo from the OCA to the Committee, which was a written opinion regarding trash service for property owners. The memo noted that under current City ordinance, trash service is already required for all home owners. The other topic in the memo was if there could be a City only collector, and the memo noted the City currently authorizes other licensed trash haulers in the City. Mr. Kilpatrick asked if the City could consider asking the landlords to state on their rental registration who the trash hauler is for that property. Council Member Spadafore acknowledged the idea and would check into that option, and added the City could require a year of receipts when they renew their registration. Mr. Kilpatrick added to the discussion that the City could require the trash haulers to provide a list of rental properties they service. Council Member Spadafore was encouraged by the discussion and stated that at this time however, there is nothing the City can do without a change in other ordinances. Council Member Garza asked Mr. Kilpatrick if the City is looking to eliminate all other trash providers, and Mr. Kilpatrick could not confirm the Mayor's plans, but did state that there is a goal to have one truck on any given street at a time, opposed to multiple haulers on any given street.

**Other**

Council Member Garza asked for an update on the speed humps from the last meeting on Devonshire/Alpha and Ellendale. Mr. Kilpatrick confirmed all the studies were done and data collected, he needs to look at the data once it is uploaded to see if it meets the criteria. Council Member Garza then asked about the potential of a roundabout at South Dexter Drive where it meets Cedar Brook, and then inquired when Miller, from Washington to Cedar would be reconstructed, and was told by Mr. Kilpatrick that Miller is not in the road plan.

Mr. Kilpatrick informed the Committee that currently his office is looking at the uniform traffic code with the traffic engineer on designating bike lanes on Mt. Hope but they might not need a traffic control order to make that happen.

**ADJOURN**

The meeting was adjourned at 4:20 p.m.

Submitted by Sherrie Boak,

Recording Secretary

Lansing City Council

Approved: \_\_\_\_\_

BY THE COMMITTEE ON  
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING

WHEREAS, Lansing Parks and Recreation Department has requested that the City purchase the following vacant parcels, all of which purchases have been previously reviewed and unanimously approved by the Lansing Parks Board and Planning Board:

- Act-6-2019, regarding Wise Road, Parcel No. 33-01-05-06-202-021, vacant land, 396' deep X 65' wide, approximately 25,740 square feet adjoining Davis Park; and
- Act-7-2019, regarding 1800 Willard Avenue, Parcel No. 33-01-01-27-426-001, vacant land, 370' deep X 407.5' wide, approximately 150,775 square feet (3.47 acres) adjoining Scott Woods; and
- Act-8-2019, regarding 4000 Hunters Ridge, Parcel Number #23-50-40-25-451-022, vacant land, irregular in shape, and 1.602 acres in size adjoining to Hunters Ridge, Fulton, and Fine Parks; and

WHEREAS, the plan is to use the parcels to add to existing park land and to devote the areas either to nature interpretation, park or open space uses; and

WHEREAS, the 2012 Design Lansing Comprehensive Plan recognizes these parcels as "Open Space/Potential Natural Areas"; and

WHEREAS, the Lansing City Council previously approved resolutions to apply for Michigan Natural Resources Trust Fund (MNRTF) grants to assist in the purchase of the properties; and

WHEREAS, the City has secured MNRTF grants to assist in the purchase of the properties at a ratio match of the appraised value:

	Appraised	Grant	City Match
Parcel #33-01-05-06-202-021	\$16,750	\$12,562.50	\$4,187.50
Parcel #33-01-01-27-426-001	\$27,000	\$17,300	\$9,700
Parcel #23-50-40-25-451-022	\$130,000	\$91,425	\$38,575

; and

WHEREAS, sufficient funds for each local match are currently available in the Park Acquisition and Development account

NOW, THEREFORE BE IT RESOLVED that the City Council hereby accepts the MNRTF grants and grant funds related to the above parcels.

BE IT FURTHER RESOLVED, that the Lansing City Council hereby approves Act-6-2019, the purchase of Parcel Number 33-01-05-06-202-021, being legally described as:

S 65 FT LOT 99 MAPLE GROVE FARMS NO 2  
from its current owner, for the amounts described above.

BE IT FURTHER RESOLVED, that the Lansing City Council hereby approves Act-7-2019, the purchase of Parcel Number 33-01-01-27-426-001, being legally described as:

LOTS 10, 11, 12, 13 & W 22 FT LOT 9 GOODHOME SUB  
from its current owner, for the amounts described above.

BE IT FURTHER RESOLVED, that the Lansing City Council hereby approves Act-8-2019, the purchase of Parcel Number #23-50-40-25-451-022, being legally described as:

COM AT A POINT S 89DEG 37MIN 30SCD W 2105.24 FT AND N 00DEG 22MIN 30SCD W 50 FT, AND N 09DEG 13MIN 45SCD E 199.06 FT FROM SE COR SEC 25, TH NE'LY 195 FT ALONG 596.57 FT RAD CURVE TO RT CHORD BEARING N 28DEG 11MIN 50SCD E 194.13 FT, N 247 FT, W 310 FT +/- TO E BANK OF GRAND RIVER, S'LY TO POINT W OF BEG, E 60 FT +/- TO BEG; SEC 25 T4N R3W

from its current owner, for the amounts described above.

BE IT FURTHER RESOLVED, that the City Council hereby dedicates the above described properties for public park use upon their acquisition.

BE IT FINALLY RESOLVED, that the Mayor, on behalf of the City, is hereby authorized to sign and execute all documents to complete these transactions, subject to prior approval as to content and form by the City Attorney.



## LANSING CITY COUNCIL

### GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Acquisition Parcel #33-01-05-06-202-021 Wise Road Vacant Property MNRTF grant

DEPARTMENT: Department of Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, Director 483-4042; brett.kaschinske@lansingmi.gov

APPLICATION DATE

AWARD DATE:

GRANT CYCLE: 2019

Check One: \_\_\_Annual  One-Time

FUND AMOUNT: \$16,750 (Breakdown below should total this amount)

GOODS & SERVICES	\$0
PERSONNEL	
CONSTRUCTION	<u>\$0.00</u>
LAND	\$12,562.50
OTHER (Training)	

CITY MATCH (IF APPLICABLE): \$4,187.50

GRANT PAYS FOR: Wise Road parcel

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The acquisition of vacant land for the purpose of expanding Davis Park



## LANSING CITY COUNCIL

### GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Acquisition Parcel #33-01-01-27-426-001 Willard Avenue Vacant Property MNRTF grant

DEPARTMENT: Department of Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, Director 483-4042; brett.kaschinske@lansingmi.gov

APPLICATION DATE

AWARD DATE:

GRANT CYCLE: 2019

Check One: \_\_\_Annual  One-Time

FUND AMOUNT: \$27,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$0
PERSONNEL	
CONSTRUCTION	<u>\$0.00</u>
LAND	\$17,300
OTHER (Training)	

CITY MATCH (IF APPLICABLE): \$9,700

GRANT PAYS FOR: Willard Avenue parcel

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The acquisition of vacant land for the purpose of expanding Scott Woods Park



## LANSING CITY COUNCIL

### GRANT INFORMATION FORM

(Required for all grant applications and acceptances)

REFERRAL DATE:

GRANT NAME: Acquisition Parcel #23-50-40-25-451-022 Hunters Ridge Vacant Property MNRTF grant

DEPARTMENT: Department of Parks and Recreation

CONTACT PERSON (INCLUDE EMAIL AND PHONE): Brett Kaschinske, Director 483-4042; brett.kaschinske@lansingmi.gov

APPLICATION DATE

AWARD DATE:

GRANT CYCLE: 2019

Check One: \_\_\_Annual  One-Time

FUND AMOUNT: \$130,000 (Breakdown below should total this amount)

GOODS & SERVICES	\$0
PERSONNEL	
CONSTRUCTION	<u>\$0.00</u>
LAND	\$91,425
OTHER (Training)	

CITY MATCH (IF APPLICABLE): \$38,575

GRANT PAYS FOR: Hunters Ridge parcel

FUND ALLOCATIONS (Please describe the purpose of the grant and allowable uses):

The acquisition of vacant land for the purpose of expanding Hunters Ridge Park to have contiguous river frontage