MINUTES
Committee on Public Service
Tuesday, August 7, 2018 @ 4:00 p.m.
City Hall, Conference Room, 10th Floor

CALL TO ORDER
The meeting was called to order at 4:00 p.m.

ROLL CALL
Council Member Peter Spadafore, Chair
Council Member Jeremy Garza, Vice Chair- excused
Council Member Jody Washington, Member

OTHERS PRESENT
Sherrie Boak, Council Office Manager
Alec Malvetis, Public Service
Greg Venker, Assistant City Attorney
Jason Wilkes
Andy Kilpatrick, Director of Public Service

Minutes
Council Member Spadafore passed the gavel to Council Member Washington.
MOTION BY COUNCIL MEMBER SPADAFORE TO APPROVE THE MINUTES FROM JULY 17, 2018. MOTION CARRIED 2-0.
Council Member Washington passed the gavel to Council Member Spadafore.

Public Comment
No public comment.

Discussion/Action:
RESOLUTION – Appointment; Jason Wilkes; At-Large Member; Board of Public Service; Term to Expire June 30, 2019
Committee reviewed the application.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE RESOLUTION TO APPOINT JASON WILKES AS AT LARGE MEMBER TO THE BOARD OF PUBLIC SERVICE WITH A TERM TO EXPIRE JUNE 30, 2019. MOTION CARRIED 2-0.

RESOLUTION – Introduction & Set Public Hearing; Post Construction Storm Water Management Ordinance
Mr. Malvetis distributed a brief on the proposed ordinance changes. He went through the handout (attached) and noted that in order for the requirements to be enforced, the State DEQ

requires via the permit and enforceable mechanism in the form of an ordinance. East Lansing and Grand Ledge have already passed identical ordinances.

Council Member Spadafore inquired to the time line on when approval was needed, and Mr. Malvetis stated they could follow the normal process.

Council Member Washington asked the Mr. Malvetis attend the Council meeting on August 13, 2018 to explain the item.

MOTION BY COUNCIL MEMBER WASHINGTON TO APPROVE THE RESOLUTION TO INTRODUCE AND SET THE PUBLIC HEARING FOR THE POST CONSTRUCTION STORM WATER MANAGEMENT ORDINANCE FOR AUGUST 27, 2018. MOTION CARRIED 2-0.

RESOLUTION – Introduction and Set Public Hearing; Chapter 405; Residential Parking Zones
Council Member Spadafore outlined the proposed ordinance which he noted would create a new ordinance that would allow for residents in specialized zones to purchase permits to park overnight. This would be to aid residents by creating and utilizing parking spaces the City currently already has. The Committee reviewed page 8, 405.10 which created the Residential Parking Zone 1. Council Member Spadafore asked the Committee if there was a desire to change the area set in Zone 1, and Council Member Washington stated she saw no reason to increase it for the pilot.

Mr. Venker informed the Committee that after submitting the document to the Committee it was further reviewed by Law and determined instead of creating a new Chapter 405, to include it in Chapter 404 with subsections. Law also encouraged the Committee to consider creating the Residential Parking Zones (RPZ) by Traffic Control Orders (TCO). His explanation for this suggestion was that Council passes TCO by resolution, so a zone can be changed via resolution instead of opening up the ordinance every time a zone changes.

Council Member Spadafore then began the discussion on what the cap should be on the number of permits issued in each RPZ so that some parking may still remain open for the general public in a zone. A suggestion he then made was that the ordinance state “may be capped per the parking manager”. Council Member Washington requested a cap per resident, and Mr. Venker explained that currently the way the ordinance is written the only permit the resident can get is if they have a licensed vehicle at that address, and on permit per person. There is proposed cap for each RPZ that would need to be determined, for example if there are 312 spaces in the zone, the City would not issue any more than 250 permits for the specific zone. Council Member Spadafore preferred having the Parking Manager determine that cap since they would be more familiar with the number of spaces in each determined zone. Mr. Venker confirmed he would put that language in.

Council Member Washington inquired into who would be enforcing the zones and permits and Mr. Venker stated that with it now falling under Chapter 404, Uniform Traffic Code, it can be enforced from there.

Council Member Washington inquired into an earlier parking Pilot on Horton with Mr. Kilpatrick. Mr. Kilpatrick noted it was done in the winter months to see if there were issues with the snow clearing when parking every other side on odd and even days. That last 7 years and there were no issues. After a brief discussion on snow emergency parking, Council Member Spadafore suggested stating in the ordinance that the Parking Manager would set the snow emergency location for the Zones.

Council Member Spadafore summarized the tasks for Law on the final version of the Ordinance, and those included moving the ordinance into Chapter 404, Uniform Traffic Control per their recommendation; dictate all zones by Traffic Control Orders; the total number (cap) of permits per zone to be determined by the Parking Manager; the protocol for snow emergency parking designation for those with permits in the zones to be determined by the Parking Manager.

Council Member Washington inquired into how long it would take for Law to make the changes and bring back to Committee. Mr. Venker confirmed it would be the next meeting. Council Member Spadafore requested that it will be clean of all changes before coming out of Committee to Council, and therefore law should have a final version to Council Staff by August 17th.

Other

Council Member Spadafore stated that at a future meeting he will plan to discuss research he has been doing on providing a presentation on the availability payments to leverage public and private funds into the City infrastructure and different ways to address the conditions of the roads.

Council Member Washington asked that Council Member Spadafore begin a discussion on traffic calming in the communities at a future meeting. Her hopes would be that the traffic calming mechanisms would be equal in all areas of the City.

ADJOURN

The meeting was adjourned at 4:31p.m.
Submitted by Sherrie Boak,
Recording Secretary
Lansing City Council
Approved: _____

Briefing Regarding the Proposed City Ordinance for Post-Construction Stormwater Management for Development and Redevelopment

Committee on Public Services

August 7, 2018

For decades, the City has held a National Pollutant Discharge Elimination System (NPDES) permit for discharge from the City's wastewater treatment plant to the Grand River. NPDES is a federal program administered by the State DEQ, and the associated permits require that the "effluent" (i.e., the treated wastewater) meet Water Quality Standards prior to discharge to Waters of the State.

In 1999, based on new federal regulations, municipalities within "urbanized areas" were required to have authorization of their stormwater discharges to local waterways that are Waters of the State, so a second NPDES permit was issued to the City for its Municipal Separate Storm Sewer System (MS4).

Since storm sewer discharges cannot easily be treated, the City's MS4 permit and most other Michigan MS4 permits utilize "best management practices" (BMPs) to achieve water quality goals for stormwater runoff. One of the permit's primary BMP requirements is that of Post-Construction Stormwater Management for Development and Redevelopment.

For Post-Construction Stormwater Management, the City's MS4 permit requires that the following two criteria be achieved:

1. "treatment" (i.e., removal) of suspended solids in the stormwater runoff; and
2. "channel protection", which reduces the peak flows to the waterways through use of on-site retention of stormwater runoff.

Since these requirements are applicable to development and redevelopment, they are primarily implemented through the site plan approval process. However, these requirements also apply to the City's own capital improvement projects. Of note, these required criteria are typically achieved and encouraged in the site design through use of natural, "green" practices such as rain gardens, bio-vegetated swales, retention ponds, etc.

In order for these requirements to be enforceable, the State DEQ requires via the permit an "enforceable mechanism" in the form of an ordinance (or other equivalent mechanism). Of note, other municipalities in the region, including East Lansing and Grand Ledge, have already passed almost identical ordinances.