



MINUTES
Committee on Public Service
Tuesday, May 15, 2018 @ 4:00 p.m.
City Hall, Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

ROLL CALL

Council Member Peter Spadafore, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Jody Washington, Member

OTHERS PRESENT

Sherrie Boak, Council Office Manager
Lisa Hagen, Assistant City Attorney
Joseph Abood, Chief Deputy City Attorney
Chad Gamble, City of Lansing Parking Manager
Kathy Miles
Jim Smiertka, City Attorney - arrived at 4:07 p.m.

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM MAY 1, 2018 MOTION CARRIED 2-0.

Public Comment

No public comment.

Discussion/Action:

PRESENTATION – Update on Lansing’s Parking Facilities, Infrastructure and Future Plans

Council Member Spadafore invited Mr. Gamble to the Committee to discuss the City parking assets. Mr. Gamble distributed a presentation, and noted the condition of the current assets and the five (5) year extreme makeover project. Starting out the presentation, Mr. Gamble highlight the current assets which are 7,500 parking spaces distributed between ramps, meters, and surfaces. Of those, there are just over 3,600 in the ramps. There was a quick overview of the location of the parking and future plans on communications with the public on the ramps and their locations. The City lots have systems that are over nine (9) years old with a seven (7) year life cycle. One system, the DMS was installed in 1999, which is working in a technology of now. The presentation moved onto a slide that outlined the “Extreme Makeover” budget, which will be \$4,136,810 in FY2019, FY2020 at \$2,724,885, FY2021 lower at \$1,106,950 and in the final year of FY2022 at \$823,450. The parking fund is an enterprise

fund, and looking out to 2043. In the first years, dealing with capital costs there is a large fund balance and a steady line of revenue. It was noted the three (3) parking ramps were all built within the same time frame, so the City needs to spread out the capital investments and replace those three (3) ramps that will be up for replacement all at the same time.

Mr. Gamble outlined what the first step will be, which will be the upgrade/replace the citation and permit management system, with hopes to implement in the next couple months.

Secondly, they will upgrade/replace the equipment machines in the ramps. The next step in the makeover, is to address the location of vacant spots with a new parking space counter, a chip reader for permit parkers to increase entrance and exit capacity. The discussion moved onto the infrastructure work, which is a Major CIP repair and general ramp improvements.

Year one of that project would be concrete and cable repairs, year 2-3 continued concrete repairs and maintenance including the electrical and drainage, and lastly also in year 2 going through year 5 is wayfinding, seal coating and traffic topping. Regarding the outside parking meter areas is the deployment of Lukes Pay Stations, removing unsupported cash key option, and the launching of a mobile pay by cell application. The Committee reviewed maps of construction projects which include the lots north of the Lansing Center and their ADA sidewalks improvements. An additional project will be Parking Lot #8 off Michigan Avenue, and have worked collaborate to install a centralized dumpster and this will start in early June. Council Member Washington asked if BWL will be working on the lighting. Mr. Gamble noted they have spoken but there has not been any lighting concerns noted to them, but if it brought to their attention by the tenants they will address it. The last project noted is the north and south lot on Foster Community Center, which will begin after August 11th.

Council Member Washington asked if the lot on Michigan they are working on behind Green Door would allow for small festivals. Mr. Gamble confirmed items are being installed to make it portable for events. The alley way is a City alley, and during this project will include adding to it. Council Member Washington asked what parking revenue was annually. Mr. Gamble assumed it is about \$8 million but would check into it. Council Member Garza referred to slide 4 and asked what those amounts were, and Mr. Gamble stated it is monthly permit fees. Council Member Garza asked if the City would lose parking staff with the installation of the marking applications. Mr. Gamble stated we would not and it is estimated revenue will increase. Council Member Washington asked who the contractors will be. Mr. Gamble stated Mike and Sons, and the bids were received today for the first phase of the ramps projects listed on page 7 of the handout. Council Member Spadafore noted there are 3,610 ramp spots and asked what percentages of leased spaces are currently leased. Mr. Gamble stated 80% on average on leasing spaces that can be leased, however they have to maintain a certain number of transient spaces at the ramps also. Council Member Spadafore then asked how many ramps do the City actually own or do they have debt service on them. Mr. Gamble stated there is a debt service at \$1.3 million per year that will sunset in 2029. Council Member Spadafore inquired into the mobile application, and Mr. Gamble noted it was part of the recent RFP. There are a lot of departments involved in that program, so it is hoped to be mid- late summer. Council Member Spadafore asked if Mr. Gamble would consider believes the parking enforcement hours need evaluation. Mr. Gamble agreed, and noted it would be an ordinance change over the next months. Council Member Garza asked if there was any current discussion into taking a flat lot into a parking ramp. Mr. Gamble noted there is more parking demand, and they are looking at it, but currently right now they are watching the development and opportunities.

Ms. Miles asked if there is an education piece. Mr. Gamble working with a marketing firm and will deploy staff to assist. Ms. Mile then asked if all bids were open bid process, and Mr. Gamble assured her that all bids are open bid process.

ADJOURN

The meeting was adjourned at 4:46 p.m.

Submitted by Sherrie Boak

Recording Secretary

Lansing City Council

Approved: June 19, 2018