



MINUTES
Committee on Public Service
Tuesday, February 20, 2018 @ 4:00 p.m.
City Hall, Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

ROLL CALL

Council Member Peter Spadafore, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Jody Washington, Member- excused

OTHERS PRESENT

Sherrie Boak, Council Staff
Andy Kilpatrick, Public Service Director
Amanda O'Boyle, Assistant City Attorney
Kathy Miles
Brett Kaschinske, Parks and Recreation Director

Public Comment

No public comments.

Minutes

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE MINUTES FROM JANUARY 30, 2018 AS PRESENTED. MOTION CARRIED 2-0.

Discussion/Action:

RESOLUTION-Introduction and Set Public Hearing; Ordinance to Amend Chapter 656.05; Park Hours

Mr. Kaschinske recapped for the Committee that currently the park hours are dawn to 10 p.m. but the amendment will make it specific to close from dusk to dawn. The amendment also speaks to a provision with parks with lighted fields and the ability to post a later time for special events. This will apply to any park in the City, includes those parks that are not City parks but are located in the City limits. It was confirmed that the Parks Board had no objections.

MOTION BY COUNCIL MEMBER GARZA TO APPROVE THE RESOLUTION TO SET THE PUBLIC HEARING FOR THE ORDINANCE TO AMEND CHAPTER 656.05 FOR MARCH 12TH. MOTION CARRIED 2-0.

DISCUSSION -Ordinance on Lower Bidder Preference –Chapter 206

Council Member Garza referenced the email in the packet from Ms. O’Boyle on the bidder preference ordinance that is in effect. According to Law, he read, under Section 206.03, items less than \$15,000 can be sole source and anything above and under \$500,000 have sealed bids. Ms. O’Boyle added to the discussion that there is local preference, and if the local bidder comes in second to the lowest bid, the City can go to the local bidder to match the lowest bid.

Council Staff Member Boak referred the Committee to (a) in the email which stated “any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if they agree to match the lowest bidder.” The Committee asked what that percentage was, and Ms. O’Boyle was not positive but believed it was 5%. Council Member Spadafore asked Ms. Boak to research for the resolution that set that percentage per the ordinance stated in the email “The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.” This information can be sent to the Committee.

Public Service Needs Assessment Study

Mr. Kilpatrick distributed a handout that outlined the projects for the last 3 years, their cost and length of project. It also included a map which depicted those projects and is a map on the website where any person can search the projects in their area. Lastly, the document included a graph which showed the portion of projects that were capital projects, operating, and a debt. The department tracks the projects by calendar year because that is the construction year. It is difficult to do it fiscal year because the fiscal year start and end falls in the middle of construction season. With ACT 51, the millage was transferred into the street portion of the ACT 51 and makes it difficult to track. Mr. Kilpatrick quickly referenced for the Committee that \$2.6 million was spent in 2017, \$4.4 million in 2016 and \$1.8 million in 2015 on projects. Federal funds can reflect the project amount because the funds come from MDOT via the Federal government. Through Tri-County, MDOT administers and pays the bills, and then the City pays the construction match, engineering and any ineligible pieces that do not qualify. The department plans to begin dedicated project lines in the budget starting in 2019 budget for better tracking. This will allow anyone to see where all the millage funds went. Regarding the ACT 51 funds, Mr. Kilpatrick expects the City to get an additional \$2 million this coming year. This amount he noted is still not enough to address keeping up on the streets, they would need to spend \$20 million per year. Mr. Kilpatrick did explain that when they look at streets, there is a standard rating scale (1 being gravel and 10 being new). Currently the City streets are in “poor” rating of 6. Major streets are better than local streets, and major streets are funded at an acceptable level, so they can transfer funds annually between major and local.

Council Member Spadafore asked where the millage funds were spent, or if there was no way to determine that based on the tracking that was done in the past. Mr. Kilpatrick agreed it would be assumptions, but they can show capital work and the estimate would be an assumption. Again he reiterated that going forward all millage projects will have their own line item. Council Member Garza asked if the project information was on the City website. Mr. Kilpatrick confirmed that the residents can see the map for 2018 and click on the projects to find out the details, and they are working on making previous years “live” on the map.

Council Member Spadafore asked Mr. Kilpatrick for options for future discussions on streets and funding. Mr. Kilpatrick agreed that there needed to be more priorities, and with the loss in revenue sharing has been \$100 million over the last 10 years. He was also open to any suggestions, noting the Mayor will be proposing infrastructure summits in the neighborhoods.

Council Staff Member Boak informed that during this meeting an email came from the Mayor's office on that subject and the summits will occur on:

March 6th – 6:00 – 7:30 at Foster Community Center

March 19th – 6:00-7:30 at Letts Community Center

April 10th – 6:00 – 7:30 at Sycamore Creek Church

May 1 – 6:00- 7:30 at Schmidt Southside Community Center

Other

Council Member Garza forwarded a complaint to Mr. Kilpatrick regarding water coming up into the floor drains at the residence at 551 West Rouse. Mr. Kilpatrick took note and stated he would have his department check on the situation in the area.

Council Member Spadafore asked Mr. Kilpatrick for the best avenue for Council Members to forward complaints, and so they and the owners can also be updated. Mr. Kilpatrick recommended the Lansing Connect program, which put the complaint straight into the work order system and generates an update to the person who entered it. He admitted he was not aware if an update could be sent to multiple people but would check on that programming. Mr. Kilpatrick added that if the person does not have a computer they can call 483-4161 is a 24/7.

Council Member Garza asked who handles the inspections on utility services. Mr. Kilpatrick answered the question, confirming it was done from the house to the main by Public Service and they are currently working with Building Safety on the best steps because of the changes to the plumbing code. Until it is resolved Public Service will inspect from the house to the main, and Building Safety will inspect inside the house.

Ms. Miles informed the Committee that Colonial Village still experiences flooding and the best person to speak to would be Mike Muraskey.

Council Member Spadafore noted the next meeting would be March 6th and the agenda will include an update on Ormond Park.

ADJOURN

The meeting was adjourned at 4:34 p.m.

Ssubmitted by, Sherrie Boak

Recording Secretary

Lansing City Council

Approved: March 6, 2018