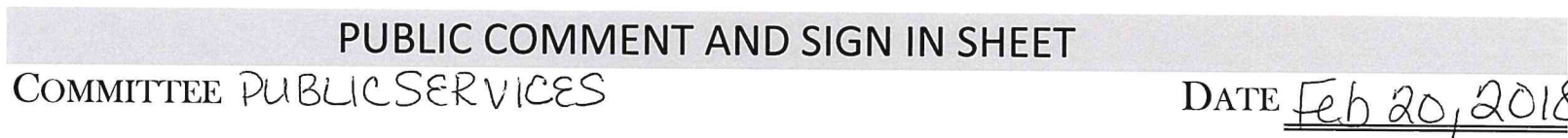




AGENDA
Committee on Public Services
Tuesday, February 20, 2018 @ 4:00 p.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Peter Spadafore, Chair
Councilmember Jeremy Garza, Vice Chair
Councilmember Jody Washington, Member

- 1) Call to Order**
- 2) Public Comment on Agenda Items**
- 3) Minutes**
 - January 30, 2018
- 4) Discussion/Action:**
 - A.) RESOLUTION**-Introduction and Set Public Hearing; Ordinance to Amend Chapter 656.05; Park Hours
 - B.) DISCUSSION** -Ordinance on Lower Bidder Preference –Chapter 206
 - C.) Public Service Needs Assessment Study**
- 5) Other**
- 6) Public Comment**
- 7) Adjourn**



DATE Feb 20, 2018

[illegible]



MINUTES
Committee on Public Service
Tuesday, January 30, 2018 @ 4:00 p.m.
City Hall, Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 4:00 p.m.

ROLL CALL

Council Member Peter Spadafore, Chair
Council Member Jeremy Garza, Vice Chair
Council Member Jody Washington, Member

OTHERS PRESENT

Sherrie Boak, Council Staff
Andy Kilpatrick, Public Service
Amanda O'Boyle, Assistant City Attorney
Sarah Lehr, LSJ
Kathy Miles
Tayo Moss, Council Member Spadafore Intern

Public Comment

No public comments.

Minutes

MOTION BY COUNCIL MEMBER WASHINGTON TO PLACE ON FILE THE MINUTES FROM NOVEMBER 27, 2018 AS PRESENTED. MOTION CARRIED 3-0.

Introductions of everyone present.

Council Member Spadafore distributed the Council Rules reading the details of Public Service "Reviews all matters pertaining to wastewater treatment, sewer and street needs, long range infrastructure and parks and recreation needs and development and the Municipal parking system, including parking enforcement and policies."

Discussion/Action:

Council Member Spadafore asked the other Committee members to speak to any concerns they have that the Committee should address in 2018.

DRAFT MINUTES

Council Member Washington asked to address the task of how to get better sidewalks and streets, and explore traffic calming. End of one-way streets, look at a study on stop sign placement, and a focus on public transit.

Council Member Garza provided specific situations to Mr. Kilpatrick, asking for updates. The first was a concern at 5809 Schafer Road, where over multiple years there has been an issue with an existing with a driveway culvert, which has caused driveway flooding. He did acknowledge they had spoken to the City but the last communication was in June 2013. The second concern was at 808 Kendon, where there was a recent water main break, and the road is in work need of repair, in addition to be damaged by the heavy bus traffic to the school. Lastly, Council Member Garza voiced a concern with the North Cemetery, where is appeared a City truck backed over a memorial marker and any complaints to Parks and Recreation have only resulted in being told the repair would be done by the Friends of the Cemetery. He asked for the exact details on who should repair it and also if there are any plans to repair the archway that used to be the entrance and reinstall it.

Council Member Garza asked for verification on if the State of the City owned the intersection of Edgewood and Cedar. Mr. Kilpatrick confirmed that Edgewood was the City, but Cedar at that intersection was MDOT.

Council Member Garza asked the other Committee members if they could add parks to their list of tasks for the year, to address what he thinks are “eye-sore” parks.

Council Member Washington presented an email to Mr. Kilpatrick about stops signs at the intersection of Francis Court.

Council Member Washington asked to add maintenance of rain gardens on Michigan Avenue to the Committee list for the year, working with Public Service to see what plants need to be planted in there.

Council Member Spadafore added to the discussion his ideas for the Committee including agreeing on a focus on infrastructure. This would include looking at what the needs are for the infrastructure in the City limits, what the reality is for the resources to address the concerns, and what are the options to find the needed resources to funnel towards the infrastructure. Council Member Spadafore asked Mr. Kilpatrick for the assistance from the Public Service Department on ideas to address the needs, and work with them to explore ways to increase revenues into the budget to address these issues that the City has. Council Member Spadafore suggested the Committee work with the Public Service and the Mayor to provide an open meeting out in the public to open conversations on what the residents want to see. Before any of this, he noted, the Committee needs to know what City roads are and which ones are MDOT so they can understand what City can do.

Council Member Washington asked Mr. Kilpatrick if there is anything that would prohibit City Council from working with MDOT to address changing Saginaw Street to a two-way traffic instead of one-way. Mr. Kilpatrick answered that a study with MDOT was done a few years ago, which resulted in the determination that there does not need to be that many lanes and at that time they did not want the curb moved in. MDOT would be willing to consider, but the City would pay. The issue with taking Saginaw to two-way, Mr. Kilpatrick pointed out, was that they would have to start over at Frandor. The Department has also looked at the one-way streets in the downtown area, and doing an updated cost analysis, but there is still the issue of where the City streets cross the State owned streets. The Department hopes they have those costs in the next couple weeks.

DRAFT MINUTES

Mr. Kilpatrick was then asked to provide the Committee with his goals and overview for his Department. The first point he made is that they are aware the roads are bad, however they don't know how bad and how much money it would take, and even some fixes are just "band-aids" and not what should have been done, and the same thing is with the sidewalks. He noted all of those projects are underfunded. As in Lansing and similar cities they have the same issues and concerns with the sewers, old infrastructure and with the biggest CSO project in the State it drives rates higher. In some areas they can do road and sewer, however sometimes based on the condition the sewer needs separation, meaning it is designed to take the sewer overflow and then separate the sanitary sewer out in its own overflow.

Council Member Garza asked if there was a 100 year goal. Mr. Kilpatrick stated the goal now, which was DEQ approved, is looking out to 2032 for 95% of where they started from, being eliminated. The mandate would be 100%. The CSO projects have been on hold for a few years, and will be started up again this year on a 2 year project, and 1.7% of medium household can be spent on the sewers. Regarding street projects, Mr. Kilpatrick assured the Committee they always make all attempts to coordinate with Consumers Energy and BWL so that they can do their utility work at the same time, however can never force them.

Council Member Garza asked Mr. Kilpatrick who makes the determination on what contractors to hire for repairs. Mr. Kilpatrick clarified that it would depend on the project and if it was bid out by the City or was a Federal funded road project, which would then be MDOT. Depending on the size of the project, anyone can bid, and the majority of them are Michigan contractors.

Council Member Garza asked if the City replants a tree when a tree is removed between the sidewalk and curb. Mr. Kilpatrick confirmed they are starting to replant, however they were a year behind on critical tree and removal. Until they got caught up on the removal of ash bore, they were not doing any new plantings. They are also looking at sidewalk issues now when replanting trees, looking at a better use of resources to see if replacing the tree will damage the sidewalk.

Council Member Spadafore asked Ms. O'Boyle if the City had a "local bidder preference" in the ordinance. Mr. Kilpatrick acknowledged it was 5% and they could match whatever low bid was. Ms. O'Boyle confirmed she would double check the ordinance for the Committee to confirm.

Mr. Kilpatrick continued with the department goals, which outlined the fact there is a lot of need of services in the City, however limited resources. They City needs to look at other forms of funding, and they are limited on the tax side, but could look at the way property is assessed, however his opinion was that whatever gets done, residents and business owners will pay more. One option the department has discussed is offering an "opt-in" option. Council Member Washington stated that she believed the City of Lansing has the highest millage in the State. Mr. Kilpatrick pointed out that in the past the City has not passed along the Drain Commissioners assessments, and they have not assessed for curb and gutter repairs, which both could now be options. The ordinance would need to be amended to go to assessments for curb and gutter repairs.

Council Member Spadafore asked Mr. Kilpatrick if needs assessment has been done. Mr. Kilpatrick confirmed they are working on one, and close ~~t-to~~ have the road and sidewalk one done. Their plan is to have a tool for residents to view their property ~~toen~~ see what a sidewalk and street projects would cost. They believe this tool would tell the story better, and allow people to see the costs, and allow more transparency on the projects that have been done. Council Member Spadafore asked Mr. Kilpatrick if it was possible to have the information available at the second meeting in February. (2/20) Mr. Kilpatrick did assure them the

DRAFT MINUTES

department would be close and should be able to provide that information, which would include road project information back to 2015. The roads millage was a 6 year renewal, and they are currently trying to coordinate the details on the millage and the separate Eaton County millage.

Council Member Garza asked Mr. Kilpatrick if there was anything Council could do to make the Governor add more funding since the City of Lansing is the Capital City. Mr. Kilpatrick stated they could try, but at the Federal side funds are disbursed based on population. After that, there are disbursed based on road miles. In general the Federal funds provide \$1.5 million per year, which could generally do 2-3 projects per year. Mr. Kilpatrick went on to point out that all road funding only can be spent on the project, no staff, or no snow removal. In an example, he noted that in regards to a 1 mile one lane road, the City loses 1,000 lane miles a year. There is 25% the funding spent on replacing to keep at the current level.

Council Member Washington asked if a study has been done to compare how Lansing is compared to Grand Rapids and Ann Arbor. Mr. Kilpatrick noted that Grand Rapids a few years ago did a public infrastructure millage. Lansing would have to propose a huge millage to get caught up with things, at about \$2 million a year for local streets. To consider bonding, that is not a long term fix, and the needs for the overall road system is \$250 million which would only fix the roads based on the current condition not a complete reconstruct.

Council Member Spadafore asked Mr. Kilpatrick to provide a “snap shot” of the infrastructure at the February 20th Committee meeting, and where the City came in from the last 6 years and an outlook for next 20 years.

Mr. Kilpatrick stated to the Committee that the City also has the same issue with vehicles, parks and City buildings. The City needs to consider looking at how to increase the tax base, and if the properties need to be valued more than they are taxed. Council Member Washington agreed the City needs to talk about how to increase revenue.

Council Member Washington asked if Mr. Kilpatrick could provide at the future meeting what streets have been done, which he stated he could do, but was hesitant on listing any proposed project because that list changes during the construction season based on conditions they find when they work on a project. One project could take longer or be more extreme once they start and find other issues.

Council Member Spadafore stated that at the February 6th Committee meeting he will be addressing the recent Ormond Park discussion that was held at Council per a residents concerns. He asked Mr. Kilpatrick for costs of the work at the park, entrance and replacement of the park equipment that was removed. Mr. Kilpatrick stated all his department has is the cost of the driveway project, and it would be an estimate until the on final course is laid. Mr. Spadafore stated he would forward an email he received on the project from a resident. Council Member Washington asked that the February 6, 2018 meeting be canceled since she will not be here and Ormond Park is in her Ward. Council Member Spadafore canceled that meeting and stated Ormond Park would be addressed at a future meeting.

Ms. Miles stated she would support a millage if all the funds went to the roads.

Mr. Kilpatrick confirmed that there needs to be transparency on the details on where the funds that came in went. Council Member Washington reminded Ms. Miles and the Committee that currently the City cannot millage anymore because they have met the cap.

DRAFT MINUTES

Council Member Spadafore inquired into if the City Treasurer could provide a list of where the City stands in comparison to other community millage rate.

Council Member Garza asked Mr. Kilpatrick if Public Service had any information on the website listing where the funds went. Mr. Kilpatrick answered the question by stating the department is working on putting it together and obtaining specifics from past years. They will be working on where road funding comes from, however the vast majority of the funding is from gas taxes, which is still only a drop in the bucket for what is needed.

Council Member Spadafore canceled the meeting on February 6, 2018 per the request from Council Member Washington since she will be out of town.

ADJOURN

The meeting was adjourned at 4:47 p.m.

Submitted by, Sherrie Boak

Recording Secretary

Lansing City Council

Approved:_____

**CITY OF LANSING
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on _____ at _____ p.m. in the City Council Chambers, 10th Floor Lansing City Hall, 124 W. Michigan Ave., Lansing, MI for the purpose of considering:

An Ordinance of the City of Lansing, Michigan, to Amend Chapter 656.05, of the Lansing Codified Ordinances by changing all City parks including all parking lots that serve City parks within the City shall close dusk to dawn unless a city sponsored or approved activity at a lighted park is occurring, subject to ordinance requirements.

For more information, please call 517-483-4177. If you are interested in this matter, please attend the public hearing or send a representative. Written comments will be accepted between 8 a.m. and 5 p.m. on City business days if received before 5 p.m., on the day of the Public Hearing at the City Clerk's Office, Ninth Floor, City Hall, 124 West Michigan Ave., Lansing, MI 48933 or email city.clerk@lansingmi.gov.

Chris Swope, Lansing City Clerk, MMC/CMMC
www.lansingmi.gov/Clerk
www.facebook.com/LansingClerkSwope

Section 2. All ordinances, resolutions or rules, parts of ordinances, resolutions or rules, inconsistent with the provisions hereof are hereby repealed in their entirety and shall be void and of no effect.

Section 3. Should any section, clause or phrase of this ordinance be declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 4. This ordinance shall take effect on the 30th day after enactment, unless given immediate effect by City Council.

Approved as to form:

City Attorney

Dated: _____

PSU
~~PSF~~ 2/20

Boak, Sherrie

From: O'Boyle, Amanda
Sent: Wednesday, January 31, 2018 1:20 PM
To: Boak, Sherrie
Cc: Garza, Jeremy; Washington, Jody; Spadafore, Peter; Kilpatrick, Andrew
Subject: RE: Comm. on Public Service

Sherrie and Peter,

The applicable local bidder preference ordinance is still in effect. Please see Section 206.16 in municode. The section that I think is most relevant to answering Jeremy's question yesterday about local preference is quoted below. If there are any more questions on this subject please let me know.

Thanks,
Amanda O'Boyle

(2)*Purchases under \$15,000.00.* Pursuant to Section 206.03, departments purchasing supplies, services procured under bid and construction items for less than \$15,000.00, which are not purchased by use of a procurement card must solicit at least one quote from a Lansing-based business unless no Lansing-based business providing the service, supply or construction item can be identified. The procuring department will document efforts to use Lansing-based businesses.

(3)*Preference for Lansing-based businesses on contracts over \$15,000.00 and under \$500,000.00.* When sealed bids are received under Section 206.02 for purchases, supplies and construction contracts greater than \$15,000.00 and less than \$500,000.00, the following shall apply:

(a)The person or business submitting the lowest bid shall be deemed the lowest bidder. If, however, the lowest bidder is not a Lansing-based business, any Lansing-based business with a bid within a specified percentage of the lowest bid that has been deemed responsive and responsible under the purchasing ordinance shall be deemed the lowest bidder if it agrees to reduce its bid to match the bid of the lowest bidder.

The percentage difference shall be established by Council resolution and may be revised from time to time as Council deems appropriate.

(b)If a Lansing-based business refuses to reduce its bid to match the lowest bid, then the next lowest responsible Lansing-based business with a bid within the established percentage of the lowest bid shall be given the opportunity to reduce its bid to match the bid of the lowest bidder. If the Lansing bidder agrees to reduce its bid to match the bid of the lowest non-Lansing bidder, it will be deemed the lowest bidder and awarded the contract.

(c)If no responsive and responsible Lansing-based business within the established percentage of the lowest bid agrees to reduce its bid to that of the lowest bidder, then the contract shall be awarded to the person or business with the lowest, most responsive and responsible bid.

(d)Except for construction contracts, no contract awarded pursuant to this Section shall be sublet in any manner that permits 50 percent or more of the dollar value of the contract to be performed by a subcontractor or subcontractors who do not meet the definition of Lansing-based.

(e)Any Lansing-based business awarded a contract pursuant to this Section shall agree to make available to the City all records necessary to establish its eligibility and compliance with all City, State and local laws.

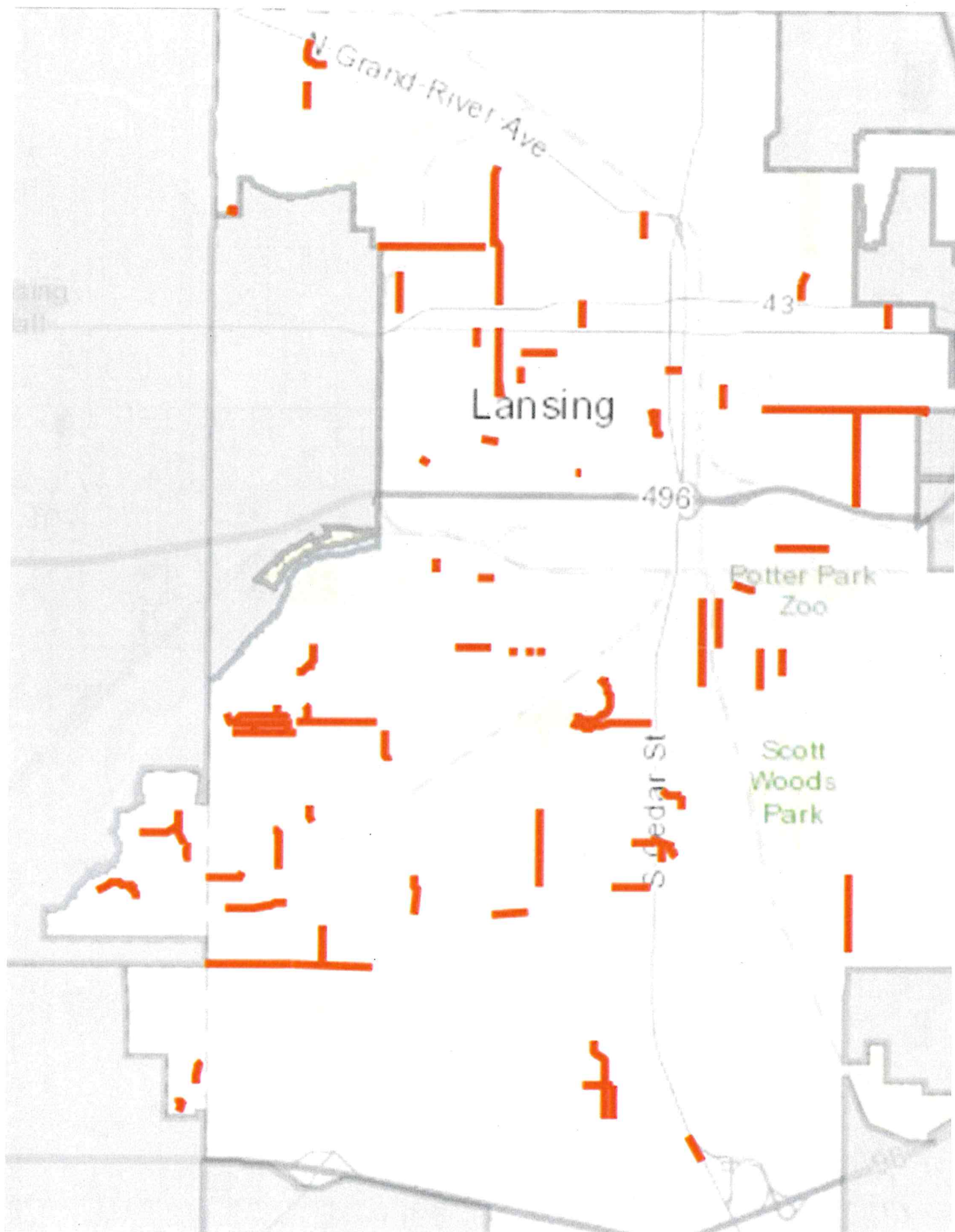
From: Boak, Sherrie
Sent: Wednesday, January 31, 2018 11:09 AM
To: O'Boyle, Amanda
Cc: Spadafore, Peter
Subject: Comm. on Public Service

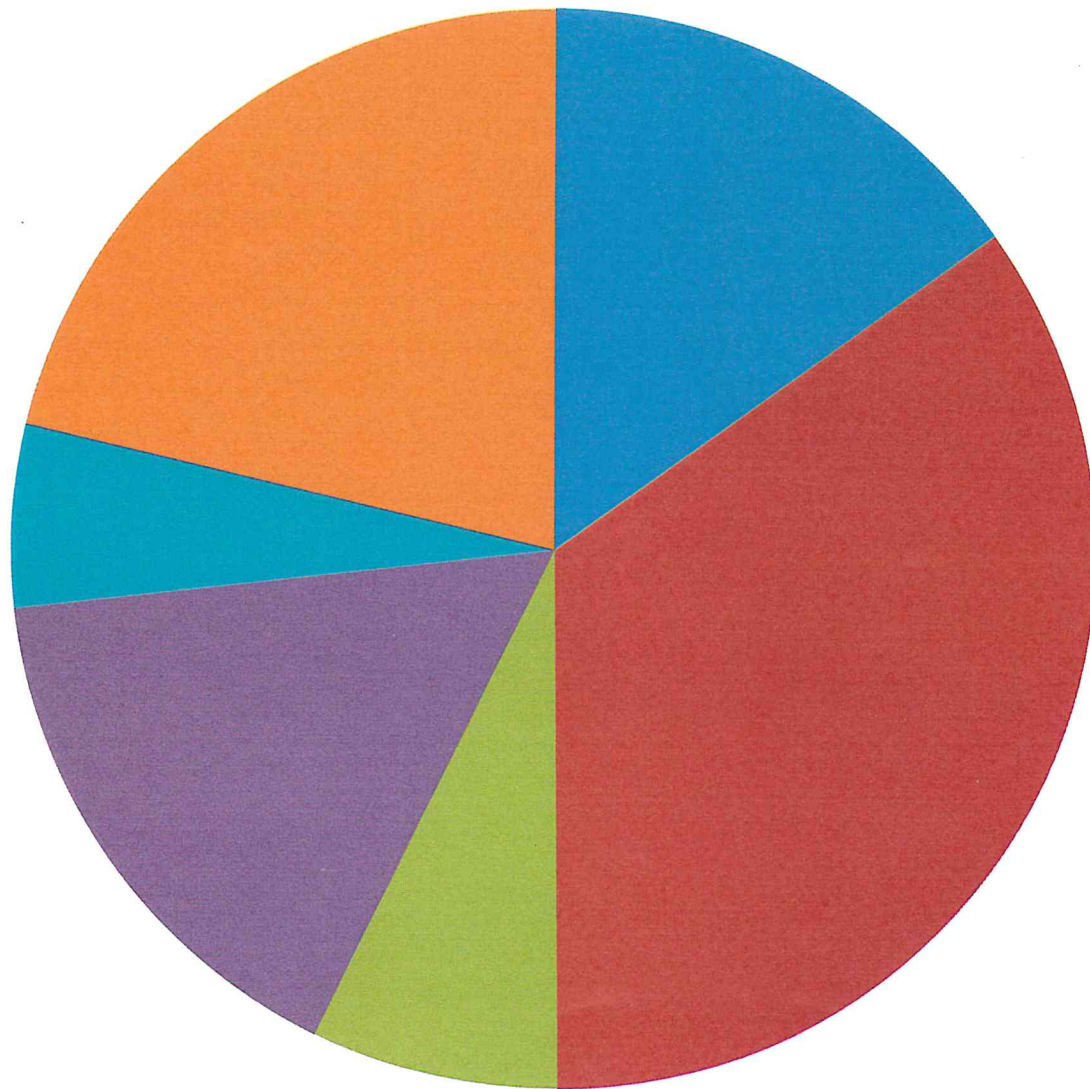
PSV

Treatment	Length	Street	Cost
2017			
Treatment	Length	Street	Cost
Mill and Overlay	0.04	Savoy Ct	\$ 6,000
Mill and Overlay	0.04	Keegan Ct	\$ 32,000
Mill and Overlay	0.53	Annapolis Dr	\$ 64,800
Mill and Overlay	0.12	Bayview Dr	\$ 14,400
Mill and Overlay	0.35	Coulson Ct	\$ 43,200
Mill and Overlay	0.32	Donora St	\$ 38,800
Mill and Overlay	0.03	E Claremore Dr	\$ 3,500
Mill and Overlay	0.19	W Claremore Dr	\$ 22,900
Mill and Overlay	0.20	Lewton Pl	\$ 24,400
Mill and Overlay	0.31	Lyons Ave	\$ 38,600
Mill and Overlay	0.24	Stanley St	\$ 29,700
Mill and Overlay	0.24	Woodcreek Ln	\$ 29,700
Mill and Overlay	0.18	N Walnut St	\$ 102,200
Mill and Overlay	0.18	Turner St	\$ 101,800
Mill and Overlay	0.51	W Jolly Rd	\$ 636,000
Mill and Overlay	0.66	W Willow St	\$ 470,000
Thin Overlay	0.06	Oban Rd	\$ 8,800
Thin Overlay	0.41	Brisbane Dr	\$ 58,300
Thin Overlay	0.36	Christine Dr	\$ 51,600
Thin Overlay	0.43	Inverary Dr	\$ 62,000
Thin Overlay	0.40	Jerree St	\$ 57,600
Thin Overlay	0.12	Maryland Ave	\$ 16,800
Thin Overlay	0.12	Norwich Rd	\$ 16,700
Thin Overlay	0.46	Strathmore Rd	\$ 65,600
Thin Overlay	0.06	Sunderland Rd	\$ 8,200
Thin Overlay	0.35	Perkins St	\$ 50,400
Reconstruct	0.23	Christiansen Rd	\$ 144,000
Reconstruct	0.21	Quincy Ln	\$ 288,000
Reconstruct	0.24	E Cavanaugh Rd	\$ 156,000
Total	7.56		\$2,642,000
2016			
Treatment	Length	Street	Cost
Crush and Shape	0.24	Andrea Dr	\$150,000
Crush and Shape	0.11	Bedford St	\$65,000
Crush and Shape	0.13	E Rouse St	\$78,000
Crush and Shape	0.14	Hunter Blvd	\$85,300
Crush and Shape	0.15	Lindbergh Dr	\$92,000
Crush and Shape	0.25	Lochmoor Dr	\$152,100
Crush and Shape	0.02	Lujer Cir	\$12,000
Crush and Shape	0.08	Parkview Ave	\$48,200
Crush and Shape	0.08	Pettis St	\$52,000
Crush and Shape	0.13	Rosemont St	\$78,500
Crush and Shape	0.10	S Catherine St	\$63,700
Crush and Shape	0.14	S Dexter Dr	\$83,500
Crush and Shape	0.23	W Genesee St	\$144,000
Crush and Shape	0.06	Wildwood Ave	\$34,600
Mill and Overlay, 3.5 inches	0.55	Aurelius Rd	\$67,125
Mill and Overlay, 3.5 inches	0.10	E Shiawassee St	\$98,000
Mill and Overlay, 3.5 inches	0.50	Lowcroft Ave	\$331,680
Mill and Overlay, 3.5 inches	0.32	N Martin Luther King Jr Blvd	\$375,600

Submitted @ mth

Mill and Overlay, 3.5 inches	0.02	N Martin Luther King Jr Blvd	
Mill and Overlay, 3.5 inches	0.05	Clemens Ave	\$264,240
Mill and Overlay, 3.5 inches	0.31	S Clemens Ave	
Mill and Overlay, 3.5 inches	0.25	S Clemens Ave	\$201,360
Mill and Overlay, 3.5 inches	0.53	W Jolly Rd	\$735,000
Mill and Overlay, 3.5 inches	0.02	W Jolly Rd	
Thin Overlay	0.06	Beal Ave	\$7,400
Thin Overlay	0.10	Kingsley Ct	\$12,500
Thin Overlay	0.06	S Rundle Ave	\$7,300
Thin Overlay	0.06	Stirling Ave	\$7,400
Thin Overlay	0.13	Balmoral Dr	\$16,200
Thin Overlay	0.18	Balmoral Dr	\$22,200
Thin Overlay	0.09	Bayview Dr	\$111,000
Thin Overlay	0.13	Carey St	\$15,400
Thin Overlay	0.25	Ingham St	\$30,900
Thin Overlay	0.16	N 8th St	\$19,400
Thin Overlay	0.22	Reo Rd	\$27,060
Thin Overlay	0.10	Rockingham Dr	\$11,800
Thin Mill and Overlay, 2 inches	1.11	E Michigan Ave	\$387,100
Thin Mill and Overlay, 2 inches	0.21	E Greenlawn Ave	\$297,300
Thin Mill and Overlay, 2 inches	0.10	W Greenlawn Ave	
Thin Mill and Overlay, 2 inches	0.08	W Greenlawn Ave	
Thin Mill and Overlay, 2 inches	0.34	W Greenlawn Ave	
Reconstruct/Mill And Overlay	0.09	Museum Dr	\$300,000
Reconstruct/Mill And Overlay	0.03	Museum Dr	
Reconstruct/Mill And Overlay	0.07	Museum Dr	
Reconstruct/Mill And Overlay	0.12	Museum Dr	
	8.17		\$4,484,865
2015			
Treatment	Length	Street	Cost
Crush and Shape	0.17	N Hayford Ave	\$102,000
Crush and Shape	0.18	Northwest Ave	\$112,000
Mill & Resurface 3 inch	0.02	S Cedar St	\$230,400
Mill & Resurface 3 inch	0.11	S Cedar St	
Mill and Overlay	0.05	Alice	\$12,000
Mill and Overlay	0.15	N Martin Luther King Jr Blvd	\$984,600
Mill and Overlay	0.07	N Martin Luther King Jr Blvd	
Mill and Overlay	0.68	N Martin Luther King Jr Blvd	
Mill and Overlay	0.23	W Mount Hope Ave	\$213,600
Thin Overlay	0.25	Devonshire Ave	\$32,000
Thin Overlay	0.26	Stratford Ave	\$32,500
Thin Overlay	0.10	Granary Ln	\$12,000
Thin Overlay	0.06	Granary Ln	\$7,000
Thin Overlay	0.06	Lyons Ave	\$6,800
Thin Overlay	0.19	Lyons Ave	\$23,300
Thin Overlay	0.07	Maryland Ave	\$9,100
Thin Overlay	0.09	N Butler Blvd	\$11,300
Thin Overlay	0.17	Sunnyside Ave	\$20,800
Thin Overlay	0.49	Victor Ave	\$60,800
Thin Overlay	0.06	W Lenawee St	\$7,400
	3.46		\$1,877,600





■ CAPITAL

■ OPERATING - Streets

■ OPERATING - Snow

■ OPERATING - Admin & Engr

■ OPERATING - Bridges,
Traffic, etc.

■ DEBT



**Material Not Available at the time the
packet was published.
Please continue to check back for
updates on this document**