



AGENDA
Committee on Public Services
Monday, November 27, 2017 @ 5:00 p.m.
City Council Conference Room, City Hall 10th Floor

Councilmember Kathie Dunbar, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member

1) Call to Order

2) Public Comment on Agenda Items

3) Minutes

- October 20, 2017

4) Discussion/Action:

A.) RESOLUTION –Public Improvement I/II, 2018 Sidewalk Gap Closure Project

5) Other

6) Adjourn



DATE Nov 27, 2017.

[illegible]



MINUTES
Committee on Public Service
Monday, October 23, 2017 @ 4:30 p.m.
City Hall, Conference Room, 10th Floor

CALL TO ORDER

The meeting was called to order at 4:32 p.m.

ROLL CALL

Councilmember Kathie Dunbar, Chair
Councilmember Carol Wood, Vice Chair
Councilmember Tina Houghton, Member- arrived at 4:40 p.m.

OTHERS PRESENT

Sherrie Boak, Council Staff
Dan Danke, Public Service
Nicholas Tate, Assistant City Attorney
Elaine Womboldt

Minutes

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE MINUTES FROM OCTOBER 6, 2017 AS PRESENTED. MOTION CARRIED 2-0.

Public Comment

No comments.

Discussion/Action:

RESOLUTION – Permanent Sanitary Sewer Easement, Jackson National Life

Mr. Tate first referenced a recent draft resolution prepared prior to the meeting. The change from the referred resolution now addresses the specifics; “City Council approves City acceptance of the Sanitary Sewer Permanent Easement Agreement and the Bill of Sale Agreement to assign the constructed sanitary sewer, as filed in the office of the City Clerk October 9, 2017 with the Letter from the Mayor re: Permanent Sanitary Sewer Easement, Jackson National Life, and dedicates the sanitary sewer to public use.”

Council Member Wood asked if the proposed easement will cover all of the easements, and Mr. Danke confirmed. Council Member Dunbar asked if it was in regards to the sewer lines on the new property, and which Mr. Danke also confirmed.

DRAFT MINUTES

MOTION BY COUNCIL MEMBER WOOD TO APPROVE THE RESOLUTION FOR THE PERMANENT SANITARY SEWER EASEMENT FOR JACKSON NATIONAL LIFE. MOTION CARRIED 3-0.

Mr. Danke informed the Committee that accepting the easement in the Act 425 property of Jackson National Life means they accept all the private utilities that were inspected and reviewed by the City and they are now public. By accepting, the City confirms they have inspected and now accepts them as public.

DISCUSSION – Sidewalk Repair Database

Council Member Dunbar provided questions to Mr. Danke regarding previously done survey of the sidewalks in the City and where the data was at, and if it was being utilized. She noted Mr. Kilpatrick in Public Service confirmed they had it but also had informed her that it was not compiled in any way to prioritize it on its own for sidewalks. Council Member Dunbar asked Mr. Danke for the information and offered to sort it to determine if some of those area had been addressed, if there are still risk situations, and if there are any that tie into projects currently. Council Member Dunbar proposed comparing the information to local senior housing sites, bus stops, and areas where there are disability issues. Council Member Wood proposed taking the information from the referenced survey and inputting it into the current data base the City does use, combining the data for use. Mr. Danke stated he would take the questions and inquiries back to the Department.

Ms. Womboldt spoke in support of any data City wide and asked for maintenance of all sidewalks; a point made of snow on sidewalks at the intersections.

ADJOURN

The meeting was adjourned at 4:51p.m.

Submitted by, Sherrie Boak

Recording Secretary

Lansing City Council

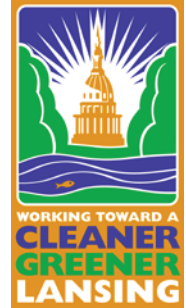
Approved: _____



Virg Bernero, Mayor

PUBLIC SERVICE DEPARTMENT

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TO: Virg Bernero, Mayor

FROM: Chad A. Gamble, P.E., Chief Operating Officer and Director of Public Service

DATE: October 24, 2017

SUBJECT: Public Improvement I/II, 2018 - Sidewalk Gap Closure Project

Attached please find the resolution for **Public Improvement I/II** for the 2018 Sidewalk Gap Closure Project (Aurelius Rd, Dunckel Rd and Pennsylvania Ave).

The project areas include Pennsylvania Avenue from Healthcare Court to Lincoln Avenue, Aurelius Road from Cavanaugh Road to Provincial House Drive, and Dunckel Road from Jolly Road to Trappers Cove Trail. These sidewalk gaps are priority one and two on the City's Major Street Gap priority list. Two gaps remain that are currently listed as priority one and are anticipated for construction with planned construction projects.

This project will provide an ADA compliant connection between residences, businesses and public transportation.

With your concurrence, please forward this resolution to the City Clerk to be placed on the agenda for the next Council meeting.

Thank you for your assistance in this matter.

Attachment: Resolution

CC: Andy K. Kilpatrick, Transportation Engineer
Dean Johnson, City Engineer
Mitch Whisler, Assistant City Engineer

**BY THE COMMITTEE ON PUBLIC SERVICES
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANSING**

PUBLIC IMPROVEMENT I/II

WHEREAS, the Public Service Department has established the need to construct public sidewalks in the following described areas:

- Dunckel Road (east side from Jolly Road to Trappers Cove Trail)
- Pennsylvania Avenue (west side from Healthcare Court to Lincoln Avenue)
- Aurelius Road (from Cavanaugh Road to Provincial House Drive)

Project Title: 2018 – Sidewalk Gap Closure Project

WHEREAS, the Public Service Department requests, pursuant to Chapter 1024.03 of the Code of Ordinances, that the construction of these public sidewalks be determined by City Council to be a necessary public improvement, and

WHEREAS, the Public Service Department has estimated the total project cost for the improvements at \$497,000, and

WHEREAS, The Public Service Department estimates the City's share of cost at \$316,000, and

WHEREAS, the City Council has determined that this proposed public improvement will benefit especially properties in the vicinity of the work to be done and that a benefit district pursuant to Chapter 1026 of the Lansing Code of Ordinances should be established to be specially assessed for the public improvement;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby determines it to be of a public necessity to construct the following public improvements:

Sidewalk construction in the following areas:

- Dunckel Road (east side from Jolly Road to Trappers Cove Trail)
- Pennsylvania Avenue (west side from Healthcare Court to Lincoln Avenue)
- Aurelius Road (from Cavanaugh Road to Provincial House Drive)

excepting all public streets and alleys and other land deemed not benefited;

BE IT FURTHER RESOLVED that the cost of these improvements is to be partially financed by special assessments to the benefited property owners, and the City's share of the project shall be paid from sidewalk gap funds.

BE IT FINALLY RESOLVED that the Department of Public Service is hereby authorized to prepare necessary plans and specifications for these improvements, obtain any necessary easements for construction, determine the estimated cost of said project, establish the special assessment district and the applicable assessment to the properties in the district, and to furnish said information to the Mayor and City Council.